

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JULY 25, 2011 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 pm by Vice President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioner DOLAN, FRASIER, KNUDSON, McGRATH and SIEMERS were present. Staff present included Director RESNICK, Superintendent of Parks CLEAVELAND, Superintendent of Recreation Kipp, Golf Operations Manager BROLLEY, Golf Superintendent DORUFF, HR/Risk Manager DAUDELIN and Business Manager WANDSCHNEIDER.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting July 11, 2011, second by Commissioner KNUDSON. President McGRATH repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners DOLAN, KNUDSON, FRASIER, SIEMERS and McGRATH voting yes.

Commissioner FRASIER moved to approve Warrants 071211, 071311, 072111, 072211, and 072511 in the amount of \$153,473.03 second by Commissioner DOLAN. Vice President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, KNUDSON, SIEMERS and McGRATH voting yes.

Correspondence

A letter was received from Chris Grable thanking the District for the new path around the pond near Leathers Park. A letter from Assistant Village Administrator Mike Flynn was received thanking the District for helping with Community Days. The 2011 Mundelein Queens sent a card thanking the District for support. The Mundelein Thunder Girls Softball Organization donated the balance of their funds, \$2,500, to the Parks Foundation. The organization is folding because there is no one to continue running the group. Director RESNICK said an email was received from Mike Flynn after the Board packets were prepared letting the Park District know the project for the Centennial Plaza at Kracklauer Park would not be moving forward due to lack of funding.

Old Business

Commissioner DOLAN moved to approve the ADA Transition Plan, second by Commissioner FRASIER. President McGRATH repeated the motion and asked if there were any questions, and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, KNUDSON, SIEMERS and McGRATH voting yes.

New Business

Commissioner SIEMERS moved to approve a 63 month postage machine lease with Neopost, second by Commissioner DOLAN. President McGRATH repeated the motion and asked if there were any questions, and none were raised. A roll call vote was taken with Commissioners SIEMERS, DOLAN, FRASIER, KNUDSON and McGRATH voting yes.

Board Business

Commissioner DOLAN asked that the minutes reflect the positive comments received by the Board and from the Board about the outstanding job done by everyone that worked on the Community Picnic. He asked that staff determine the cost of the event and decide if it is feasible to hold such an event monthly during the summer.

Staff Reports

Golf

Commissioner SIEMERS asked that a current year budget column be added to the Golf Operations Manager's monthly report. He also commented that the retaining wall going in on the new tee for the 11th hole looks good. Commissioner FRASIER asked if the lake has to be sprayed for weeds, what will be done about irrigation. Superintendent DORUFF said we would have to wait three days to use the irrigation to allow for the weed killing chemicals to dissolve.

Parks

President McGRATH asked how much the District had spent on the requirements for the Virginia Graeme Baker Act. Director RESNICK said the total was not yet known as there were still some outstanding invoices.

Recreation

Commissioner SIEMERS asked if the District's intern was a senior. Superintendent KIPP said she had just graduated. Commissioner SIEMERS asked if there were plans to have another intern next year. KIPP said the plan was to have an intern for the spring and summer. President McGRATH complimented the staff on the Community Picnic.

HR/Risk Management

President McGRATH asked about the youth involved in the incident at the Community Center that involved calling the Police. HR/Risk Manager DAUDELIN said the District received conflicting reports about which of the youth had caused the problem. There is a meeting planned to determine who was at fault and who should not be allowed back at the Community Center.

There being no further business, Commissioner KNUDSON moved to adjourn at 7:47 pm, second by Commissioner DOLAN. The motion was unanimously approved.

Mundelein Park & Recreation District
Committee of the Whole
July 25, 2011

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President McGRATH.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and SIEMERS. Staff present included Director RESNICK, Superintendent of Parks CLEVELAND, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Human Resource/Risk Manager DAUDELIN and Business Manager WANDSCHNEIDER.

Director RESNICK told the Board that comments were sought from the public on the ADA Transition Plan, but no one had contacted her. She did receive feedback from the Director at Special Recreation Association of Central Lake County.

The lease for the postage machine was expiring and a new five year lease was presented to the Board for approval.

Board members were given a copy of the proposed Capital Asset Replacement Plan. Director RESNICK explained that this was all assets owned by the District with a purchase price of at least \$5,000 and a useful life of at least three years. President McGRATH asked how the replacements would be paid. Director RESNICK said some of the items would be budgeted in the capital fund, but most of them would come from the fund in which it was used (i.e. golf course, parks, etc.) Commissioner SIEMERS asked if there was back up for each item on the list. Business Manager WANDSCHNEIDER said there was.

Director RESNICK reviewed financials through June and said the District was in good shape. The Board reviewed the internal audit report. Photos of the new climbing wall at Barefoot Bay were distributed. A comparison of savings realized by the District since switching to Proliance for natural gas was given to the Board. Because of a scheduling change, the District will not implement the Healthy Minds Healthy Bodies program until at least April 2012.

The Committee meeting adjourned at 7:20 pm.

Secretary