

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 28, 2011 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 pm by President McGRATH and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, SIEMERS and McGRATH were present. Staff present included Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY and Golf Superintendent DORUFF.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting November 14, 2011, second by Commissioner KNUDSON. President McGRATH repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners DOLAN, KNUDSON, FRASIER, SIEMERS and McGRATH voting yes.

Commissioner KNUDSON moved to approve Warrants 112111, 112211, 112311 and 112811 in the amount of \$669,315.55 second by Commissioner FRASIER. President McGRATH repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, SIEMERS and McGRATH voting yes.

Correspondence

A letter was received from the Co-Chairs of the IAPD/IPRA Joint Distinguished Park & Recreation Agency Committee informing the District that they had successfully completed the accreditation review and would be recognized at the awards lunch at the annual State Conference in January. President McGRATH congratulated staff on their hard work to achieve accreditation.

New Business

Commissioner FRASIER moved to ratify the electronic vote taken to approve a 5 year contract with Pepsi Co for soft drink beverages, second by Commissioner SIEMERS. President McGRATH repeated the motion and asked if there were any questions, and none were raised. A roll call vote was taken with Commissioners FRASIER, SIEMERS, DOLAN, KNUDSON and McGRATH voting yes.

Old Business

Commissioner DOLAN moved to approve Ordinance 11-11-01 as amended, second by Commissioner KNUDSON. President McGRATH repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners DOLAN, KNUDSON, FRASIER, SIEMERS and McGRATH voting yes.

Commissioner FRASIER moved to approve a contract with Integrated Bid Specialties of Waukesha, WI in the amount of \$62,995 for the purchase and installation for Park View lockers and a contract with Camosy of Zion, IL in the amount of \$10,200 for locker room flooring, second by Commissioner DOLAN. President McGRATH repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, KNUDSON, SIEMERS and McGRATH voting yes.

Commissioner SIEMERS moved to approve the Mobility Device Policy as presented, second by Commissioner KNUDSON. President McGRATH repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners SIEMERS, KNUDSON, DOLAN, FRASIER and McGRATH voting yes.

Commissioner KNUDSON moved to approve the Service Animal Policy as presented, second by Commissioner FRASIER. President McGRATH repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, SIEMERS and McGRATH voting yes.

Board Business

Commissioner FRASIER commented on the ad that was placed in the Trib Local by the Park District thanking our sponsors and the community. He said he felt it was a good idea to run the ad. Commissioner DOLAN asked if it was possible to draft some rules regarding park permits that would allow District affiliates to receive a better rate. Commissioner SIEMERS said he would like more time for the Board to discuss the Budget. Director RESNICK said the Board would not formally take action on the Budget until at least January 9th. There could be discussion at the December 12 Committee Meeting and/or the Budget Hearing on January 9th. President McGRATH asked why there was no representative from Mundelein Junior Football League at the last meeting when all the affiliates were asked to attend. Director RESNICK said their President was delayed at work and could not get to the meeting in time, but that they were told to have someone available as a backup in case this happened again.

Staff Reports

Golf

President McGRATH said it was good to see that overall the golf course had a financially successful year. Golf Operations Manager BROLLEY said this November beat last year thanks to the good weather late last week. Commissioner DOLAN asked if the chemicals had been applied. Superintendent DORUFF said they had not as the crew had to wait until the golf course closed. They would be starting the application this week.

Parks

Commissioner DOLAN asked if everything was set for the Tree Lighting this coming Friday. Superintendent KIPP said it was.

Recreation

President McGRATH asked if there had been any difference in softball this fall compared to years past. Superintendent KIPP said enrollment was about the same. Commissioner FRASIER asked about men's basketball. Superintendent KIPP said this group tends to sign up late, but with the league starting soon, enrollment matched last year's.

HR/Risk Management

Commissioner DOLAN asked if the District had a cell phone use policy. Director RESNICK said there was a policy regarding cell phones, but she was not sure if it covered use while driving. Commissioner DOLAN suggested the District adopt one if one was not already in place. Commissioner SIEMERS asked if there was insurance coverage for the damage done to the 12th green. Superintendent DORUFF said the damage was less than the deductible. Commissioner SIEMERS asked if it was possible to fence the perimeter of the course along Chevy Chase Road, possible with the white fencing along Hawley. Superintendent DORUFF said the cost would be very high. Golf Operations Manager BROLLEY said the cost to replace two sections early this year was \$1,000.

There was one visitor, Paul Papineau of 446 Kilarney Pass Circle. Mr. Papineau said he attended the meeting to observe. He feels the Park District does a great job with the parks and facilities.

There being no further business, Commissioner KNUDSON moved to adjourn at 7:50 pm. second by Commissioner DOLAN. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
November 28, 2011

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by Vice President FRASIER.

Present were Commissioners DOLAN, FRASIER, KNUDSON and SIEMERS. Staff present included Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, and Golf Course Superintendent DORUFF.

Director RESNICK informed the Board that the email vote taken regarding the Pepsi contract was unanimous and was on the agenda to be ratified. President McGRATH arrived at 7:05 pm.

The Budget & Appropriation Ordinance and Tax Levy was discussed. Director RESNICK explained that the levy would be less than 5% over last year and there would not be a need for a Truth in Taxation Hearing or ad. She said a public notice would be in the paper for the budget hearing in January. The Board consensus was to hold the Truth in Taxation Hearing even though it was not required. Director RESNICK said she had planned to lower the special recreation levy in an effort to spend down the fund balance. Commissioner DOLAN suggested keeping the levy at the same level, but increasing the expenditures for the Americans With Disabilities Act Transition Plan to make more accommodations sooner. The consensus of the Board was to maintain the special recreation levy.

The Park View locker and flooring bids were reviewed. Commissioner SIEMERS asked if there should be any consideration for the second lowest locker bid since the warranty was longer. Director RESNICK said the Community Center Manager didn't feel it was worth an additional \$13,000. Commissioner SIEMERS asked that in future bid recaps there be more detail on companies not meeting specifications.

The Board was advised that two new policies were required to meet the Americans With Disabilities Act. The Mobility Device Use Policy and Service Animal Policy were both written by the District's attorney.

Director RESNICK informed the Board that the Board of the Grand Dominion Homeowners Association was not willing to accept liability for the proposed cart path crossing on Hawley. Because of this, the District would not be installing the path next year.

The Committee meeting adjourned at 7:30 pm.

Secretary