

Mundelein Park District



Picnic Shelters

Rent a Shelter

In! person: Mundelein Community Center
1401 N. Midlothian Road, Mundelein

By phone: 847-841-1111

Affordable, scenic, sheltered picnic areas are available for rent—a great place for your outing or special event! Reserve yours today.

A \$100 refundable security is required with shelter rentals, plus applicable fees. Shelters are available daily, for a maximum of eight hours. Alcohol is not permitted on Park District grounds. Park District programs and events have priority booking at all locations. All parks close at sunset. Complete Park District Rules and Regulations will be provided with your reservation.

A picnic permit is required for groups of 10 or more at any shelter. These permits can also be purchased at the Mundelein Community Center during regular business hours.



Diamond Lake Sports Complex, 26630 IL Route 60/83

The site features 43 acres of dense, lush woodlands, natural areas, and a scenic slough.

Cost: \$50 (resident), \$100 (non-resident)

Estimated Capacity: 150 • Features: bag toss, bocce court, electricity, grills (2), horseshoes, parking, play fields, picnic tables (12), restrooms, scenic overlook, shuffleboard, trails, and water. *Note - Equipment for bag toss, bocce, horseshoes and shuffleboard is available at the Mundelein Community Center, free of charge, with advance reservation.*



Keith Mione Community Park, 1401 N. Midlothian Road

This popular shelter is nestled between two summer water thrills, Barefoot Bay Family Aquatic Center and Spray Park. It features a variety of amenities as part of the park.

Cost: \$50 (resident), \$100 (non-resident)

Estimated Capacity: 100 • Features: grill, parking, playground, play fields, picnic tables (6), tennis courts, nearby restrooms (located at the Mundelein Community Center).



Longmeadow Park, 1800 Somerset Lane

Centrally-located in Mundelein, this gazebo-like shelter is a great place to relax and enjoy.

Cost: \$1 € (resident), \$F€0 (non-resident)

Estimated Capacity: 100 • Features: ball fields, electricity, parking, playground, picnic tables (7), portable restroom.



North Shore/Bob Lewandowski Park, 536 N. Prairie Avenue

Tucked along Diamond Lake, this scenic shelter offers fun and a great view.

Cost: \$1 € (resident), \$F€€ (non-resident)

Estimated Capacity: 40 • Features: fireplace, grills (2), parking (limited), playground, picnic tables (4), portable restroom, shoreline fishing area.



Kracklauer Park Gazebo, 100 N. Seymour Avenue

In the heart of downtown Mundelein, this unique gazebo is available for special-use activities such as weddings or similar ceremonies (no picnic rentals permitted).

Concerts are permitted on a case-by-case basis. Two-hour rental maximum.

Cost: \$50 (resident), \$100 (non-resident)

Estimated Capacity: 40 (no tables provided) • Features: parking, playgrounds (2).

Mundelein Park & Recreation District
 1401 North Midlothian Road, Mundelein, Illinois 60060
 Phone: 847-566-0650 Fax: 847-566-8557
 www.mundeleinparks.org

Office Use Only	
Rental Number:	_____
Routed to:	_____

PARK SHELTER RENTAL APPLICATION

All Rental Applications must be submitted at least 14 days prior to requested date.

ALL FEES AND DEPOSITS MUST BE PAID IN FULL AT TIME OF APPLICATION.

All applicants must read and sign Rental Agreement attached to Rental Application.

SELECT A PARK - Available hours for all shelters: 9:00 am to dusk (weather permitting)		
Maximum length of rentals: 8 hours		
<input type="checkbox"/>	Diamond Lake Sports Complex, 26630 IL Route 60/83.	
	Resident Fee: \$50.00 per rental, Non-Res. Fee: \$100.00 per rental	Maximum number of Guests: 150
<input type="checkbox"/>	Longmeadow Park, 1800 Somerset Lane.	
	Resident Fee: \$50.00 per rental, Non-Res. Fee: \$100.00 per rental	Maximum number of Guests: 100
<input type="checkbox"/>	Keith Mione Community Park, 1401 Midlothian Road.	
	Resident Fee: \$50.00 per rental, Non-Res. Fee: \$100.00 per rental	Maximum number of Guests: 100
<input type="checkbox"/>	Bob Lewandowski Park, 536 N Prairie Street at Diamond Lake.	
	Resident Fee: \$50.00 per rental, Non-Res. Fee: \$100.00 per rental	Maximum number of Guests: 40

Day and Date Requested _____ Requested Hours*: From: _____ To: _____

* Total hours **must include** set-up and clean-up time.

Applicant's Name (person responsible for the event): _____

Name of Organization (if applicable): _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Alternate Phone: _____

Type of Event: _____ Number of Guests: _____

Will there be an admittance fee to this event? Yes No

CALCULATE RENTAL FEES

The consumption of alcoholic beverages or products is prohibited in any of the park district shelters. It is also prohibited to bring any alcoholic beverages or products on any park grounds.

Res. Fee: Per Rental = \$ _____

N-Res. Fee: Per Rental = \$ _____

Refundable Security Deposit = \$ 100.00

TOTAL DUE TODAY (Rental Fee & Security Deposit): \$ _____

I confirm that I have read, understand & signed the Rental Agreement, that the above information has been completed honestly and accurately, and further understand if any information is found not to be true, the rental event will be cancelled by the Park District and my security deposit will be forfeited.

Signature of Applicant: _____ Date: _____

Mundelein Park & Recreation District

PARK SHELTER RENTAL AGREEMENT TERMS AND CONDITIONS

All applicants must read, sign and return this form with their completed Rental Application at least 7 days prior to requested date.

Mundelein Park & Recreation District (known as MPRD for the remainder of this Rental Agreement) The consumption of alcoholic beverages or products is prohibited in any of the park district shelters. It is also prohibited to bring any alcoholic beverages or products on any of the shelter park grounds. Available rental hours are from 9:00 am to dusk (weather permitting.)

GENERAL RULES:

1. The \$100.00 security deposit AND full rental payment is due at the time of Rental Application.
2. Once the Rental Application has been processed, should the party who signed the application (known as Renter for the remainder of this Rental Agreement) need to cancel their date for any reason, the security deposit will be forfeited.
3. Proof of park district residency must be presented at time of rental application to qualify for resident rate (i.e.: valid driver's license, current lease or real estate tax bill with Renter's name and address.)
4. The Renter must be present at the rental. MPRD holds the Renter solely responsible for the condition of the rented facility at the conclusion of the rental.
5. The consumption of alcoholic beverages or products is prohibited in any of the park district shelters. It is also prohibited to bring any alcoholic beverages or products on any of the shelter park grounds.
6. Gambling of any form is prohibited
7. Renter shall not permit any area to be used for any disorderly or unlawful behavior during the period of this rental.
8. Any evidence of alcohol, gambling, disorderly or unlawful behavior in the facility during your event will result in the loss of Renter's security deposit and/or immediate termination of rental event.
9. Renter is liable for any damages or loss of property, furniture and/or equipment. Any damage to the facility structure
10. (inside or outside), furniture (tables, chairs, benches, etc.) will be deducted from Renter's security deposit.
11. The security deposit will be refunded in full if renter complies with all the terms and conditions of this Renter's
12. Agreement. The MPRD Staff Report will determine if any or all of the security deposit shall be returned.
13. All refunds are processed in the form of check or credit card. Upon approval Refunds will be issued 2 to 4 weeks after your event.
14. A late processing fee of \$15.00 will be charged for any changes made to your Rental Application within 10 days of your rental date. No changes will be allowed 5 days prior to your rental date. An additional processing fee of \$15.00 per change will be charged in the event the Renter needs to alter their Rental Application more than once.
15. A \$25.00 service charge will be assessed on all checks returned due to insufficient funds.

RENTER RESPONSIBILITIES: SET-UP/CLOSING PROCEDURES:

1. Positively no permanent signs or markings, etc. allowed on any MPRD shelter or building.
2. When cleaning, wipe up any food or beverage spills on tables, picnic benches, chairs, walls, etc.
3. Dispose of all food and decorations, etc. from event in trash receptacles using provided trash liners.
4. If applicable, return any moved furniture or equipment to their original position. Facility should be restored to same condition as it was when the rental began.

TERMINATION OF RENTAL:

The MPRD reserves the right to terminate any event and/or participation of any individual at any time if it is reported to MPRD that continuation of the rental and/or individual participation is not in the best interest or safety of the participating guests or rental facility. If the MPRD finds cause to terminate your event while your event is taking place, the Director will review the MPRD Staff Report to determine if any of the security deposit or rental fee will be refunded.

Should the park district need to cancel prior to your event, the security deposit and any rental fees paid will be refunded to you.

DISCLAIMER:

MPRD reserves the right to CANCEL any rental event. The decision of the Park District Director is final.

MPRD does not assume any liability for property lost or stolen on the MPRD premises, or for personal injuries sustained on the premises during rental use of the premises. Renter hereby agrees to assume the full risk of any injuries, damages, or loss, regardless of severity, that Renter may sustain as a result of this rental. Renter further agrees to waive and release the MPRD, officers, agents, employees and volunteers from any and all liabilities, losses, claims, suits, damages and/or judgments (including reasonable attorney's fees) that Renter might sustain as a result of any and all activities connected with or associated with this rental.

I understand that I am responsible for clean-up of the facility before the end of my rental time and that the cost of clean-up not accomplished or damages to the facility will be deducted from my security deposit. I further understand that MPRD reserves the right for full restitution of any and all damages incurred by the Renter or Renter's guests and to bill any additional expenditures for said damages that may incur above and beyond the amount of the Renter's security deposit.

I understand that any violation or discrepancy on my behalf from this Rental Agreement may be grounds for the MPRD to retain any or all of my security deposit.

I have read and understand the preceding disclaimer. I do hereby agree to the terms of the disclaimer and the conditions of the Rental Agreement.

Applicant:

Signature

Date

Printed Name