

**MINUTES**  
**Mundelein Park & Recreation District**  
**Public Hearing**  
**December 14, 2020**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 6:45 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

President Ortega directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI.

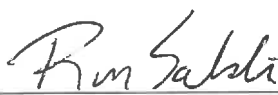
President ORTEGA stated a motion is necessary to open the Truth in Taxation Public Hearing. Commissioner DOLAN moved to open the Truth in Taxation Public Hearing second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

President Ortega asked if there were any comments for the public. Executive Director SALSKI stated that no one requested to be a part of the virtual meeting or submitted a question.

President Ortega asked if there were any comments for the Board Members. None.

President ORTEGA stated a motion is necessary to close the Truth in Taxation Public Hearing. Commissioner KNUDSON moved to close the Truth in Taxation Public Hearing second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

The Public Hearing adjourned at 6:49 p.m.

  
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Secretary

**MINUTES**  
**Mundelein Park & Recreation District**  
**Committee of the Whole**  
**December 14, 2020**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI.

Executive Director SALSKI presented the 2021 Board Meeting dates and moving meetings to the Regent Center when restrictions are lifted. He mentioned moving to the Regent Center would allow for more spacing and assist with an office space issue. He mentioned the potential conflict with the December 27 date as it would be an observed holiday for the Park & Recreation District. He felt comfortable the 2022 Budget and Ordinance would be completed at the first December meeting in 2021. Commissioner FRASIER stated the Board has agreed in the past not to hold a meeting if it was an observed holiday. He stated this gives advance notice to complete the 2022 Budget on time. He asked about the March 22 date and whether the meeting needed to be changed/canceled as it falls on spring break for administrators. He mentioned it is okay to cancel if necessary. Executive Director SALSKI stated that it should work but will evaluate. Board agreed on the dates and location.

Executive Director SALSKI introduced Section 5 of the Ordinance Code. He discussed each page and answered questions. President Ortega asked about the 100-foot distance around swimmers and boaters related to Section 5.14. Commissioner McGRATH agreed with the revision. Commissioner FRASIER had a question about Section 5.03 and the challenge passing stickers and/or one sticker per family. Executive Director SALSKI stated the Park & Recreation District planned to use a placard allowing residents to use more than one vehicle to tow.

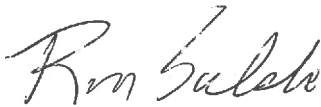
Executive Director SALSKI asked Commissioner DOLAN to give an update on the 2021 Budget. Commissioner DOLAN stated that Superintendent McINERNEY, Executive Director SALSKI and he are working on revising the current budget reports. He stated the current reports are not as effective to better understand the operations, capital maintenance and opportunities to advance the Park & Recreation agency. He stated that there are some formula challenges to provide the board and staff a report to make future decisions. He explained that COVID-19 is a challenge to budget and all agencies don't know what to do. He mentioned that Park & Recreation District can present multiple budgets i.e. significant revenue decreases with less expenses or higher revenue with the opportunity to reduce expenses if revenues are not achieving targets. He recommended budgeting with higher revenues and board and staff can adjust after assessing each month and/or quarter. Commissioner DOLAN recommends Capital Maintenance expenditures need to tie into fund balances and paid from key funds such as Corporate and Recreation. Commissioner KNUDSON asked how does the Park & Recreation District handle

missing budget and what are ramifications. Executive Director SALSKI stated a reduction in operational expenses would occur and/or capital expenditures. Commissioner KNUDSON mentioned it is similar to 2020. Executive Director SALSKI stated it is similar but a more in-depth analysis would occur in operations. Commissioner DOLAN mentioned that he liked the future direction while staff is being proactive with revising the reports but the reports are not at a final stage to distribute.

Executive Director SALSKI mentioned the Spray Park will continue to have a sand play area. Board Members indicated attendance at the virtual conference. He indicated staff will begin programming the ice rink with Learn to Skate programs for the winter season. Commissioner McGRATH asked whether a third-party contractor would teach the lessons. Executive Director mentioned that would be the preferred approach. Board Members agreed lessons would be a good use of the ice rink.

Visitors: None.

The Committee Meeting adjourned at 7:30 p.m.

A handwritten signature in cursive script, appearing to read "Ron Salski". The signature is written in dark ink and is positioned above a horizontal line.

Secretary

**MINUTES**  
**Mundelein Park and Recreation District**  
**Regular Board Meeting**  
**December 14, 2020**

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The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 6:45 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

President ORTEGA asked the assemblage to rise and recite the Pledge of Allegiance. He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting from November 23, 2020, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

President ORTEGA stated the Warrants being approved. Commissioner FRASIER moved to approve Warrants 112720, 120420, 120620, 120720, 121120 and 1121420 in the amount of \$677,567.85 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH and ORTEGA voting yes.

**Correspondence:** President ORTEGA acknowledged the letters from Senator Johnson and Village of Mundelein.

**New Business:**

1. Approve of Tax Levy – Ordinance 20-12-01

President ORTEGA requested a motion for the approval of the Tax Levy Ordinance 20-12-01. Commissioner DOLAN moved with a second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

2. Approve of Amending the Appropriation Ordinance for Fiscal Year 2020 – Ordinance 20-12-03

President ORTEGA requested a motion for the approval of Amending the Appropriation Ordinance for Fiscal Year 2020 – Ordinance 20-12-03. Commissioner McGRATH moved with a second by Commissioner KNUDSON. A roll call vote was taken with Commissioners McGRATH, FRASIER, KNUDSON, DOLAN, and ORTEGA voting yes.

1. Approve of Museum Fund Balance – Resolution 20-12-04

President ORTEGA requested a motion for the approval of Museum Fund Balance – Resolution 20-12-04. Commissioner FRASIER moved with a second by Commissioner KNUDSON. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH and ORTEGA voting yes.

2. Approve of 2021 Board Meeting Dates – Resolution 20-12-05

President ORTEGA requested a motion for the approval of the 2021 Board Meeting Dates – Resolution 20-12-05 as amended. Commissioner DOLAN moved with a second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

**Board Business:** President ORTEGA mentioned about the Virtual Conference. He explained how Executive Director SALSKI and he have been reviewing the policies and ordinances. Commissioner DOLAN reminded Board Members to submit information for the Master Board certification.

Visitors: None.

There being no further business, Commissioner DOLAN moved to adjourn at 7:38 p.m. second by Commissioner McGRATH. The motion was unanimously approved.



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Secretary