

Mundelein Park & Recreation District
Committee of the Whole
April 13, 2020

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA. This was a virtual meeting held via the Zoom platform due to the COVID-19 crisis and the Governor's Stay at Home Order.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK. Also present were 12 community or staff members.

Executive Director RESNICK suggested to the Board the Rules for Public Comment be relaxed to allow for questions to be submitted to the Executive Director prior to the meeting via email, during the meeting via the chat box, or during the Visitor comments via the computer audio. The Board agreed to relax the public comment rules.

The Board discussed staff recommendations for expense reductions and reviewed anticipated revenue shortfalls. President ORTEGA commented that custodial supplies probably would not be reduced because of the additional cleaning necessary. Executive Director RESNICK said additional supplies were used to clean, but with the facilities closed for several weeks, typical use has stopped. Commissioner DOLAN clarified that the recommended expense reductions were approximately \$270,000 and revenue shortfall is \$1,000,000. He suggested a timeline be developed for each of the budgeted Capital Fund expenses so the Board could determine at what point a decision needed to be made to proceed and still meet necessary deadlines. Staff will develop this timeline. Executive Director RESNICK said the District had planned to issue bonds to pay for the capital projects and she will reach out to the bond consultant to determine how much time is necessary. Commissioner DOLAN suggested reaching out to the Illinois Department of Natural Resources and Illinois Association of Park Districts to inquire about an extension on the grant deadline due to the delays caused by the COVID-19 crisis.

The Committee Meeting adjourned at 7:30 pm.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, APRIL 13, 2020 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance. Because of the COVID-19 crisis, this meeting was being held via a publicly available Zoom conference.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK. There were 12 community or staff members also on the conference call.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting from March 23, 2020, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner KNUDSON moved to approve Warrants 032220, 033120, 040220, 040320, 040420, 040620 and 041320 in the amount of \$306,188.43 second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH, and ORTEGA voting yes.

The Board had reviewed the list of items recorded by the Mundelein Historical Commission that represent the original collection to be given to the Park District from the Historical Society of the Fort Hill Country. Commissioner FRASIER moved to the collection as recorded, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, DOLAN, KNUDSON and ORTEGA voting yes. Commissioner FRASIER complimented the Historical Commission on the very thorough work they completed. Commissioner DOLAN suggested the Board recognize the Historical Society and the Historical Commission with a citation or plaque. Mike Flynn, Chairperson of the Mundelein Historical Commission said that would be very much appreciated.

President ORTEGA reviewed the full time ranges as prepared by staff. Commissioner KNUDSON moved to approve the 2020 Full Time Salary Ranges as prepared by staff, second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and Commissioner FRASIER asked about any current staff who fall below the new range. Executive Director RESNICK said there will be no

*Meeting Minutes
April 13, 2020
Page Two*

adjustments because of the current financial strain due to the COVID-19 Crisis. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

Under Board Business, Commissioner DOLAN reminded the Board and staff of the free webinars available through IAPD dealing with the current crisis situation.

During Visitor comments, Darlene Andre addressed the Board. She said she lives at Franklin and Kettering in Long Meadow Estates and there has been a great deal of damage in the park caused by beavers. She asked that staff monitor the area to ensure the pond isn't blocked and flooding occurs.

There being no further business, Commissioner DOLAN moved to adjourn at 7:46 p.m. second by Commissioner McGRATH. The motion was unanimously approved.



Secretary