

**MUNDELEIN PARK & RECREATION DISTRICT**  
**REGULAR BOARD MEETING**  
**Monday, August 12, 2019, 7:30 P.M.**  
**AGENDA**

**Call To Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting July 22, 2019  
Regular Meeting July 22, 2019

**Approval of Disbursements:** Warrant - 072519, 072619, 073119, 080319, 080619, 080919,  
081219 = \$944,434.88

**Correspondence:**

**Old Business:**

**New Business:** 1. Approve Purchase of 2019 Dump Truck  
2. Reject All Bids for Wortham Tennis Court Project  
3. Declare Equipment Surplus

**Board Business:**

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or  
Pending Litigation 5 ILCS 120/2 (c)(11)  
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

**Action on Items Discussed in Executive Session, if Necessary**

**Visitors:**

**Adjournment:**

Mundelein Park & Recreation District  
Committee of the Whole  
July 22, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Recreation LAPORTE and Superintendent of Business Services & Technology McINERNEY.

Executive Director RESNICK shared the second quarter marketing report. Commissioner DOLAN commented he liked this format. President ORTEGA stated marketing approaches seem to be working well.

The Board was updated on the requests to Senator Link and Representative Didech for capital funds.

The board reviewed the intergovernmental agreement with the Village, no changes suggested.

The bid for the new tractor was discussed.

The Board reviewed the portable ice rink purchase. Commissioner DOLAN asked if this is the area that floods. Executive Director RESNICK responded that it is and this is the area we have always used for the rink. Commissioner FRASIER suggested elevating the area. President ORTEGA asked if each coil had a case. Executive Director RESNICK said she would find out.

The Committee Meeting adjourned at 7:20 pm.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, JULY 22 2019 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Recreation LAPORTE and Superintendent of Business Services & Technology McINERNEY.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting of July 8, 2019, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 070919, 071019, 071219, 071619, 071719 and 072219 in the amount of \$765,180.79 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH and ORTEGA voting yes.

Commissioner DOLAN moved to place the June Financials on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

Commissioner KNUDSON moved to place the June Police Report on file, second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken all voting yes.

**Correspondence**

Thank you letters were received from Mundelein American Legion Post 867 and Village of Mundelein.

### **Old Business**

Commissioner McGRATH moved to accept staff recommendation and approve Intergovernmental Agreement with Village RE; Heritage Museum, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, FRASIER, KNUDSON, and ORTEGA voting yes.

### **New Business**

Commissioner DOLAN moved to approve the purchase of a Kubota L Series tractor for Steeple Chase Golf Club from Reinders in the amount of \$30,675 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, KNUDSON, FRASIER, McGRATH and ORTEGA voting yes.

Commissioner McGRATH moved to accept the low bid for Purchase of Portable Ice Rink from Custom Ice in the amount of \$264,325, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, FRASIER, KNUDSON, and ORTEGA voting yes.

### **Board Business**

Commissioner FRASIER shared the 2019 Legislative Year in Review from IAPD

### **Staff Reports**

#### *Golf*

Commissioner DOLAN commented that considering weather, we are doing well and asked about other courses. Golf Operations Manager BROLLEY reported that a vendor said that all other courses are down this year. President ORTEGA asked about geese. Golf Course Superintendent DORUFF said it is very unusual behavior for this time of year. The Goose service has been very responsive. Commissioner KNUDSON asked why the Lake County Department of Transportation was on number 11 and number 12. Golf Course Superintendent DORUFF responded that a sewer line was put in for Del Webb, it gets clogged and they clear it out and will change drainage to move water away from number 12 fairway. Commissioner FRASIER asked about a Willow Tree on number 6, Mr. Bruno will be contacted to let him know it's coming down this year or next year.

#### *Parks*

President ORTEGA commented that the Parks are very busy, and things look good.

*Recreation*

Commissioner DOLAN commented that we don't have much on Pickle ball here. Superintendent of Recreation LAPORTE offered that we have a league and open play, only a small handful are using at this time. Will continue to offer to build interest. President ORTEGA asked about demand for new cooking programs. Superintendent of Recreation LAPORTE responded that they were trying new things. President ORTEGA asked what was painted at Big & Little. Superintendent of Recreation LAPORTE said that sprucing up the playground equipment was not satisfactory. They came back and fixed their work. Commissioner DOLAN asked about third and sixth grade together in basketball. Superintendent of Recreation LAPORTE will check the details. President ORTEGA asked about no chip timer this year at the Freedom Classic. Superintendent of Recreation LAPORTE replied that cost is \$1,800 and didn't seem worthwhile, but may bring back next year. Commissioner DOLAN commented that Tracie Ouimet did a great job on sponsorships. Commissioner DOLAN complimented a great job done by lifeguards in recent audits.

*Business Services*

President ORTEGA asked about summer accidents being up and asked about the person with the shoulder injury. Superintendent of Business Services & Technology McINERNEY said she had not heard anything more about this patron. Commissioner DOLAN asked about the placement of cameras at the sports complex. Superintendent of Business Services & Technology McINERNEY said that \$2,100 expense did not seem justified.

President Ortega announced Service Anniversaries: Scott Schleiden 18 years; Mike Vitale, 12 years; Daniel Keefe, 1 year

There being no further business, Commissioner DOLAN moved to adjourn at 7:56 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary

**MEETING REMINDER  
MONDAY, AUGUST 12, 2019**

**7:00 pm Committee Meeting  
7:30 pm Regular Board Meeting**

**Updates**

1. Springbank Impact Fee Request
2. Winchester Road Annexation
3. 2019 Workplan Update
4. Cameras at Diamond Lake Sports Complex
5. New Resident Postcard
6. SRACLC Golf Outing
7. Property Tax Appeal
8. Executive Session

**Action Items**

1. Approve Purchase of 2019 Dump Truck
2. Reject All Bids for Wortham Tennis Court Project
3. Declare Equipment Surplus

**Updates**

Springbank, the developer for the U.S. Music property has requested a reduction in their impact fee and will be at the Committee Meeting to present to the Board.

The Village recently annexed two parcels on the north side of Winchester Road just west of Midlothian Road. Is the Board interested in annexing these properties to remain with similar boundaries as the Village?

Progress on the 2019 Workplan is enclosed.

We have discussed placing cameras at the Diamond Lake Sports Complex due to vandalism. Staff and our IT Consultant looked into the feasibility. We could place cameras on the restroom buildings. We would need to physically be at the facility to retrieve any data without additional expense of running cable to the area. A rough estimate for the cameras, network storage, drives, mounting, licensing and labor is \$2,100. This would increase if we mounted the cameras on poles rather than on the restroom building. We have had one incident in each of the past three years with damage resulting in labor and grass seed expense only. Staff does not recommend placing cameras at the Diamond Lake Sports Complex.

Marketing Manager redesigned the piece we send to new residents. The previous piece needed to be placed in a large envelope and was often returned mangled. As a reminder, we purchase a data base of all real estate transactions and send information to new residents.

We have a foursome in the SRACLC Golf Outing at Steeple Chase Golf Club on Thursday, September 12.

One property tax appeal was filed with the County for 901 East Orchard, seeking a property value reduction of \$274,698. The County handles these appeals.

President Ortega has requested an Executive Session for the discussion of purchase or lease of real estate.

### **Action Items**

The District advertised for the purchase of a 2019 4x4 Regular Chassis Dump Truck. The budget for this purchase is \$65,000. There will be additional attachments needed for spreading salt. Bids received were:

Company	Chassis	Body	Total
Bredemann Ford, Glenview, IL	\$36,786.00	\$12,111.00	\$48,897.00
Bryden Ford, Durand, IL	\$38,490.00	\$10,500.00	\$48,990.00
Fairs Oaks Ford, Naperville, IL	\$37,667.00	\$11,896.00	\$49,563.00
Bull Valley Ford, Woodstock, IL	\$45,883.00	\$12,287.00	\$56,499.81*

\*Includes documentation and license fee and a \$2,000 factory rebate

*Staff recommends approving the purchase of a 2019 Dump Truck from Bredemann Ford in the amount of \$48,897.00.*

The 2019 budget includes the renovation of the tennis court at Wortham Park. This is the slip sheet overlay method that we have used at several other athletic courts over the past few years. Only one bid was received and it was nearly double the budget. Two years ago, this same firm completed the basketball court project at Lakewood Heights for about \$32,000. Their bid for the Wortham tennis court was \$75,000 for the base bid and an alternate of \$10,000 for the fencing fabric. As this is so far over budget, staff recommends rejecting all bids and re-bidding the project. Superintendent of Buildings & Grounds Solberg will reach out to past contractors we've worked with to discuss why they did not bid and why this contractor was so high.

*Staff recommends rejecting the only bid from Evans and Son of West Chicago for the Wortham Park Tennis Court project.*

Staff has determined there is no longer a need for the 2006 Toro Z Turn Mower and a set of two portable dance mirrors.

*Staff recommends declaring the 2006 Toro Z Turn Mower and Dance Mirrors as surplus property available for sale.*



## **Mundelein Park & Recreation District 2019 Workplan**

### Corporate

1. Develop Long Range IT Plan - \$20,000 – **met with IT Consultant, outline to be completed in August**
2. Create Part Time Accounts Payable Clerk - \$17,000 - **completed in January**
3. Implement Change in Employee Health Coverage Contribution - **completed in January**
4. Begin Shady Lane/Clearbrook Project if grant application successful - \$1,500,000 – **awarded grant, delineation report started, working on access**

### Parks

1. Purchase 1-ton dump truck with plow and salt spreader - \$60,000 -- **contract awarded in March but State purchase program did not have any available. Bid out in July with an August 12 award**
2. Purchase aerial lift - \$65,000 **Bid specs currently being written**
3. Purchase z-turn mower - \$16,000 – **vendors contacted for pricing in April, machines used for comparison in June**
4. Purchase path sweeper - \$16,500 – **vendors contacted for pricing in April, work completed in July**
5. Design paving improvements and patch paving Parks Yard/MCC north parking area - \$60,000 – **contracted with engineering firm in January, core samples taken in March, design work in progress**
6. Add drainage improvements and resurface MCC parking lot – Phase I - \$250,000 – **bid approved in March, work scheduled for September**
7. Playstructure improvements – Big and Little - \$10,000 -- **completed in July**
8. Purchase and install Hanrahan 5-12 playstructure - \$63,750 – **equipment delivered in February, bid opening in April, recommendation to the Board in April, work completed in May/June**
9. Purchase and install Fairhaven playstructure - \$70,000 – **equipment delivered in February, bid opening in April, recommendation to the Board in April, work completed in May/June**
10. Upgrade playground fall zone material Clearbrook, Hickory, Indian Trails, Leo Leathers, Memorial, Orchard View, Wilderness, Woodlands and Wortham Parks - \$19,200 **RFP sent to vendors in July, work awarded in July and being scheduled**
11. Seal coat Ambria Lift Station, Community Park (Sled Hill lot, softball lot, Barefoot Bay main, overflow lots and connecting path) - \$23,520 – **contract awarded in June, work scheduled for August**
12. Remove tennis courts at Leo Leathers Park - \$65,000 – **contract awarded in June, work tentatively to begin August 19**
13. Resurface Wortham tennis court and replace fence - \$40,000 – **bid in July with only one bid coming in over budget**
14. Re-bid turf and landscape services maintenance contract - \$20,000 – **contract awarded in March**
15. Install semi-permanent ice rink at Community Park -- \$400,000 – **meeting held with vendor in April, meeting with second vendor to be scheduled – contract awarded in July**

### Golf

1. Increase resident senior and twilight green fee \$3 and non-resident senior and twilight green fee \$2 – **completed with course opening in March**

2. New roof for Clubhouse - \$110,000 – **vendors contacted in March to provide pricing through Joint Purchase Program, Purchase Order sent to vendor in June, work to be completed in October**
3. Replace Clubhouse first floor carpet - \$10,000 – **completed in February**
4. Replace Smithco Sprayer - \$54,250 – **contract awarded April 22**
5. Replace Tractor - \$30,675 – **contract awarded in July**
6. Replace Sod Cutter - \$11,000
7. Continue Sand Trap Project - \$15,000
8. Repair Cart Path - \$15,000 – **planned for September 16**
9. Construct driving range -- \$600,000 – **architect hired, preliminary drawings and budget completed in February, construction documents complete, bidding in August**
10. Rebuild gazebo at the first tee – **work began March 2019, needs to be painted**

#### Recreation

1. Continue replacement of cardio equipment (treadmills and elliptical trainers) at Park View Fitness - \$23,300 -- **Replaced 3 selectorized weight machines. Currently shopping for additional cardio equipment will place order by October 1.**
2. Replace (2) Free Motion Incline Trainers - \$18,800 -- **Researching cardio equipment options, will place order by October 1.**
3. Replace the commercial washer at community center - \$13,900 – **completed in April**
4. Improve play structure at Big & Little - \$10,000 – **completed in July**
5. Renovate Community Center Lobby and Fitness floor (paint, lighting, shades, carpet, sound system) - \$113,000 – **new shades installed on fitness floor in February, sound system installed in February , lobby painted in April. Removed stone, painted hallway, and painted studio 2 in July. Installed mirrors and ballet barres and removed windows in studio 2 in July.**
6. Resurface indoor pool deck - \$20,000 – **vendors contacted for pricing in April, work completed in July**
7. Repaint indoor pool surface - \$3000 – **completed in July**
8. Replace lockers at Barefoot Bay - \$17,000 – **completed in June**
9. Refinish benches in Park View main locker rooms - \$300 – **completed in May**
10. Replace maintenance utility cart at Barefoot Bay - \$9,000 – **purchased and received in April**
11. Purchase EMV credit card readers at Barefoot Bay - \$3,500 – **card readers ordered and received**
12. Purchase new Funbrella tops at Barefoot Bay - \$3,800 – **purchased and received, install in May**
13. Purchase 100 lazy river tubs - \$2,000 – **purchased in April**
14. Install and purchase new hand dryers for bathrooms - \$1,000 – **installed at DLRC in June**
15. Purchase additional sand for beach - \$1,000 – **work completed in June**
16. At the spray park, replace the old non-slip surface with "Tuffcoat" material, - \$6,500 – **scheduled for September**
17. Install new stereo equipment for Aerobics studio(s) - \$2,500 – **equipment on back order. Work expected to be completed in August or September**
18. Community Center front door repair - \$3,000 – **repair completed, will need to replace doors in 2020 or 2021**
19. Make Sponsorship Coordinator position full time – **Board approved in January**
20. Create 32 hour Aquatics Coordinator position – **Board approved and staff hired in January**
21. Create 32 hour Athletics Coordinator position – **Board approved in January, staff to start April/May**
22. Complete Direct TV installation at Fitness Center - \$15,000 – **completed in February**
23. Replace trash cans and card tables at the Regent Center – **card tables replaced in April**



MUNDELEIN PARK &  
RECREATION DISTRICT  
*Connecting Our Community*

**Welcome to Mundelein.  
Your fun starts here!**

[mundeleinparks.org](http://mundeleinparks.org)



PEOPLE CHASE  
GOLF CLUB

**\$5**

\$5 on your round  
e present coupon  
at check-in.  
reproductions  
accepted





Discover everything Mundelein Park & Recreation District has to offer. Visit [mundeleinparks.org](http://mundeleinparks.org) and view our online brochure or stop by the Customer Service Desk at Mundelein Community Center, 1401 N. Midlothian Rd.

#### FEATURES

- **34 park sites** (playgrounds, tennis, basketball and pickleball courts, walking trails, skatepark, disc golf, fishing, wetlands and more)
- **Athletic fields**
- **Barefoot Bay Family Aquatic Center** (six acre outdoor aquatic park includes zero depth swimming pool, climb-on, floating water walk, single/double tube slides, lazy river, 12-ft dive well & diving board, AquaClimb® water wall, and fenced tot swim area)
- **Big & Little Child Development Center** (a state-licensed child development center children for ages two to six)
- **Diamond Lake Beach** (sandy beach, playground, shaded picnic area, paddle boat, paddle board and kayak rentals, and shelter rentals)
- **Dunbar Recreation Center** (gymnasium, dance studio, program rooms, and state-of-the-art cooking kitchen)
- **Facility and shelter rentals**
- **Krackauer Dance Studio**
- **Learning Center Preschool** (Ages three to five)
- **Mundelein Heritage Museum**
- **The Regent Center** (Ages 50+)
- **NovaCare Fitness Center** (fitness floor, indoor track, indoor pool, group exercise, personal training and gymnasium)
- **Steeple Chase Golf Club** (18 hole Ken Kilian-designed course)
- **Spray Park** (splash pad playground with sandy play area)
- **Sled hill and ice skating rink**

#### PROGRAMS

- **Award-winning dance program**
- **Active Adults programs**
- **Adult fitness & enrichment classes**
- **Adult softball, basketball and volleyball leagues**
- **Baking & cooking classes**
- **Birthday parties**
- **Summer camps**
- **Swimming lessons**
- **Youth basketball and girls feeder basketball leagues**
- **Youth sports & enrichment classes**



#### ENJOY THESE FREE EVENTS

- **FREE** Spring Egg Hunt
- **FREE** Summer concerts
- **FREE** Outdoor summer exercise classes
- **FREE** Beach Bash
- **FREE** Movies in the Park
- **FREE** Mundelein Arts Festival
- **FREE** Boo Bash
- **FREE** Doggy Trick or Treat
- **FREE** Tree Lighting
- **FREE** Go Mundelein walks

#### OTHER EVENTS INCLUDE

- Enchanted Princess Ball
- Freedom Classic 5K
- Adult events at Barefoot Bay
- Chase the Moon 5K
- Turkey Burn
- Polar Express
- Breakfast N' Story w/Santa
- And many more!



#### New Resident Free Day Pass

Try a **Group Exercise** class. Swim in the **indoor pool**. Walk on the **fitness floor**. Shoot in the **gym**. Walk or run on **indoor track**.

NovaCare Fitness is located in Mundelein Community Center, 1401 N. Midlothian Rd. Must be 12 and older.

Present coupon at the Customer Service desk. No reproductions accepted.



MUNDELEIN PARK &  
RECREATION DISTRICT  
1401 Midlothian Rd.  
Mundelein, IL 60060