



MUNDELEIN PARK &  
RECREATION DISTRICT

**August 24, 2020**

**7:00 p.m. - Committee Meeting**

**7:30 p.m. - Regular Board Meeting**

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## **Committee Meeting**

### **Agenda**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 24<sup>th</sup> of August of 2020, at 7:00 o’clock p.m., at **Regent Center, 1200 Regent Drive**, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

#### **Updates**

1. COVID-19 Updates
2. Administrative and Capital Maintenance Projects

#### **Action Items – Regular Board Meeting**

1. Approve of Deed of Gifts – Mundelein Heritage Museum
2. Approve of Job Descriptions
3. Approve of Intergovernmental Agreement with Lake County – CARES Act Funds



**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **BOARD MEMORANDUM**

### **August 24, 2020 Committee Meeting Topics**

#### **COVID-19 Update**

Currently, Rec Connect has 65 participants involved with the Mundelein E-Learning Hub. The locations include Dunbar Recreation Center and Washington School with other sites available if necessary. Staff has done an excellent job being innovative to reduce the anticipate revenue loss from Rec Connect. Monthly Fitness Center Membership accounts have been activated. Beach revenue continues to grow with three more full weekends.

#### **Administrative and Capital Maintenance Projects**

The Park Maintenance parking lot is completed and Chicagoland Paving did an excellent job. The Community Center/Spray Park parking lot will begin the Tuesday after Labor Day. Wortham Park Tennis Court and paths will be completed by early October.

Final Website Design firm interviews will be held the week of August 24. The marquee is taking a little longer than anticipated as there are many discussions required to take place. Staff will present an amended agreement to NovaCare and Park Board in September specifically outlining cost sharing.

Staff will present a Steeple Chase Golf Club conceptual balcony/simulator design, estimated budget and Business Plan at an October meeting. FGM Architects was retained and an initial meeting is scheduled for next week. WB Olson will be reviewing all cost estimates based on the scope.

Staff has started the 2021 Budget process and Executive Director Salski is finalizing a timeline similarly as previous years. 2021 Capital Maintenance Projects will be presented to Executive Director Salski in October.

#### **Action Items – Regular Board Meeting**

1. Approve of Deed of Gifts – Mundelein Heritage Museum
2. Approve of Job Descriptions
3. Approve of Intergovernmental Agreement with Lake County – CARES Act Funds

### **Rules for Public Comment:**

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
  - 1. The amount of time permitted for public comment;
  - 2. That all speakers state their name and addresses before addressing the Board;
  - 3. To avoid repetitive comments, testimony and general questions; and
  - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
  - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
  - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &  
RECREATION DISTRICT**

**REGULAR BOARD MEETING  
AGENDA**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Regular Board meeting of the Park Board on the 24<sup>th</sup> of August of 2020, at 7:30 o’clock p.m., at **Regent Center, 1200 Regent Drive**, Mundelein, Illinois.

**Call to Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting 08-10-20  
Regular Meeting 08-10-20  
Executive Session 08-10-20

**Approval of Disbursements:** Warrants: 081420, 081820, 082120, and 082420 = \$420,520.78

**Financials:** July

**Police Report:** July

**Correspondence:** Attached

**Old Business:** None

**New Business:** 1. Approve of Deed of Gifts – Mundelein Heritage Museum  
2. Approve of Job Descriptions  
3. Approve of Intergovernmental Agreement with Lake County – CARES Act Funds

**Board Business:**

**Staff Reports:**

**Service Anniversaries:** Denise LaBeef, 20; Karen Peterson, 11; Tony Elsasser, 5, Jill Miller, 25; John Rogers, 4; William Sizemore, 7

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or  
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

**Action on Items Discussed in Executive Session, if Necessary**

**Visitors**

**Adjournment**

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD A COMMITTEE OF THE WHOLE MEETING ON  
MONDAY, AUGUST 10, 2020 AT 7:00 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President ORTEGA held at the Community Center in the Board Room.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI.

President ORTEGA introduced the Sheldon Woods Proposed Developed. Executive Director SALSKI provided a breakdown of the agreement and how the details fall within the Ordinance. Commissioner McGRATH asked if the park has been named and if it is permissible to do naming rights. Executive Director SALSKI stated a park name has not been chosen and naming rights would be permissible. President ORTEGA asked if the agreement includes any language not including a cell tower. Executive Director SALSKI stated he would review the agreement.

President ORTEGA requested Executive Director SALSKI provide an update on the Museum Fund Balance. Executive Director SALSKI mentioned that a resolution is forthcoming in December as a resolution was adopted in 2018 and 2019.

President ORTEGA requested Executive Director SALSKI outline the various fund balances. Executive Director SALSKI shared the formula and stated the Park District is less than the ratio which is favorable for the Park & Recreation District. Commissioner McGRATH asked if the Park & Recreation District can have a variety of funds. Commissioner DOLAN and Executive Director SALSKI shared the advantages, disadvantages and legal reasons.

President ORTEGA introduced the COVID-19 topic. Executive Director SALSKI outlined the reimbursements and Park & Recreation District received a letter awarding funds for Big & Little. He stated the potential reimbursement through the Lake County Reimbursement/CARES Act. He introduced the E-Learning Hub Program and explained the goals and format which is basically an extended camp. Commissioner DOLAN recommended having prepared and concise communication strategies.

Also present was Ron Greenberg.

The Committee Meeting adjourned at 7:30 p.m.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD A **REGULAR BOARD MEETING** ON  
MONDAY, AUGUST 10, 2020 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting from July 27, 2020, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A voice vote was taken with all voting yes.

President ORTEGA stated the Warrants being approved. Commissioner FRASIER moved to approve Warrants 073120, 080320, 080420, 080720, and 081020 in the amount of \$306,033.41 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH, and ORTEGA voting yes.

President ORTEGA introduced Resolution 20-08-01 – Release of Closed Session Minutes and the Destruction of Closed Session Audio Recordings agenda item. Commission McGRATH moved to approve Resolution 20-08-01, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner DOLAN suggested any visitors be allowed to speak before Executive Session started. Commissioners agreed. Visitor(s): Ron Greenberg was present with no comments.

President ORTEGA requested a motion for the Executive Session of Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5) at 7:35 p.m., Commission DOLAN moved and second by Commissioner McGRATH. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH, and ORTEGA voting yes.

There being no further business, Commissioner DOLAN moved to adjourn at 8:43 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary



# Mundelein Park District Warrant Report

Date Paid 08/14/2020

081420

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
130478	NICOR GAS				
		GAS SERV A/C#	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$42.19
		GAS SERV A/C#	CORPORATE FUND	GOLF PRO SHOP	\$228.24
				Check Total:	\$270.43

**Warrant Total: \$270.43**



## Refund Report

Aug 18, 2020  
4:48 PM

Receipt Date/Time: From Aug 10, 2020 through Aug 18, 2020

08/18/20

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2006439.031	Aug 10, 2020	2:35 PM	Brandt, Kori	Credit Card Account	No: * Exp: 12/2020	-\$ 198.00	
							<b>-\$ 198.00</b>
2006440.031	Aug 10, 2020	2:37 PM	Pagan, Susan	Credit Card Account	No: * Exp: 11/2021	-\$ 198.00	
							<b>-\$ 198.00</b>
2006455.031	Aug 17, 2020	10:40 AM	Melehan, Thomas	Credit Card Account	No: * Exp: 01/2024	-\$ 31.00	
							<b>-\$ 31.00</b>
2006456.031	Aug 17, 2020	11:11 AM	Heinen, Jim	Credit Card Account	No: * Exp: 03/2024  Joseph Heinen: Cancelled due to COVID. LJR 08.17.20  Cancelled due to COVID. LJR 08.17.20	-\$ 25.00	
							<b>-\$ 25.00</b>
2006457.031	Aug 17, 2020	11:12 AM	Heinen, Jim	Credit Card Account	No: * Exp: 03/2024  Shirley Heinen: Cancelled due to COVID. LJR 08.17.20  Cancelled due to COVID. LJR 08.17.20	-\$ 25.00	
							<b>-\$ 25.00</b>
2006459.031	Aug 18, 2020	3:36 PM	Patrick, Nicole	Credit Card Account	No: * Exp: 09/2022  Meredith Patrick: Covid concerns for family. OK per LGembara 8/18. AAL 8/18/2020  Covid concerns for family. OK per LGembara 8/18. AAL 8/18/2020	-\$ 220.00	
							<b>-\$ 220.00</b>

**Totals:**

Mail Check:	\$ 0.00
Credit Card Refund:	-\$ 697.00
To Account:	\$ 0.00
In Cash:	\$ 0.00
Debit Card:	\$ 0.00
Gift Card:	\$ 0.00

<b>Grand Total:</b>	<b>-\$ 697.00</b>
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Payroll ID: 63

Pay Period End Date: 08/15/2020 Check Post Date: 08/21/2020 Bank ID: A

\* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

082120

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Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** 25-0806	69.86	0.00	56.36		AIM	2,104.80	26,982.74
005	0.00	0.00	0.00	5,091.93	AIM 03	1,225.59	17,241.93
108	0.00	0.00	0.00	0.00	AIM FLAT	50.00	750.00
11-0000	0.00	0.00	0.00	0.00	ALI	40.00	616.00
11-0002	0.00	0.00	0.00	0.00	ALP	126.25	2,090.70
11-0003	0.00	0.00	0.00	0.00	CLI	24.76	420.92
11-0004	39.40	0.00	937.33	15,787.29	DENTAL	149.65	2,335.82
11-0005	0.00	0.00	0.00	0.00	DENTAL_ER	1,047.73	16,371.61
11-0006	40.80	0.00	693.60	8,917.52	EAP_ER	61.05	957.00
11-0007	0.00	0.00	0.00	3,324.40	FITW	13,330.38	150,974.28
11-0008	0.00	0.00	0.00	0.00	FLH	278.87	4,740.79
11-0009	69.85	0.00	1,343.91	17,077.60	MEDICAL_HMO	851.81	13,378.92
118	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	5,962.66	93,348.48
12-0100	0.00	0.00	0.00	0.00	MEDICAL_PPO	2,104.79	32,749.68
12-0101	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	14,733.86	230,070.16
12-0102	0.00	0.00	0.00	0.00	MEDICARE_EE	2,506.16	30,009.70
12-0103	80.00	0.00	2,156.00	27,859.83	MEDICARE_ER	2,506.16	30,009.70
12-0104	72.00	0.00	2,281.68	35,988.12	NWD	1,445.00	19,745.00
12-0105	88.00	0.00	1,356.80	16,731.40	NYL	53.34	906.78
12-0107	358.92	0.00	8,975.69	135,626.93	PEN_IM2	2,284.52	31,529.73
12-0108	125.93	0.00	1,594.10	5,267.43	PEN_IM2_ER	6,102.21	83,960.75
12-0150	73.00	0.00	874.00	5,384.12	PEN_IMR	3,415.49	45,406.45
12-0151	48.75	0.00	752.18	3,877.61	PEN_IMR_ER	9,123.12	121,285.92
13-0200	0.00	0.00	0.00	0.00	SITW	7,672.35	92,001.31
13-0201	0.00	0.00	0.00	0.00	SOCSEC_EE	10,715.67	128,317.25
13-0202	0.00	0.00	0.00	5,374.32	SOCSEC_ER	10,715.67	128,317.25
13-0203	120.20	0.00	1,818.34	12,320.45	STA	325.00	5,525.00
13-0204	152.79	0.00	1,559.51	7,749.91	STA %	413.82	5,029.62
13-0205	88.63	0.00	886.30	5,954.10	UN	141.50	2,021.00
13-0206	115.58	0.00	1,262.81	7,768.78	VISION	25.28	392.56
13-0207	180.42	0.00	1,835.64	9,460.65	VISION_ER	177.06	2,751.40
13-0208	170.53	0.00	1,725.20	10,069.38			
13-0250	0.00	0.00	0.00	0.00			
13-0251	0.00	0.00	0.00	0.00			
13-0252	80.00	0.00	2,114.40	30,346.21			
13-0253	590.25	0.00	7,732.14	66,259.78			
20-0300	0.00	0.00	0.00	0.00			
20-0301	0.00	0.00	0.00	0.00			
20-0303	0.00	0.00	0.00	0.00			
20-0304	0.00	0.00	0.00	475.23			
20-0305	0.00	0.00	0.00	0.00			
20-0306	0.00	0.00	0.00	0.00			
20-0307	16.25	0.00	162.50	2,026.99			

176,654.59
13,221.83
15,225.33
21,982.36
227,084.11

\* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 63

Pay Period End Date: 08/15/2020 Check Post Date: 08/21/2020 Bank ID: A

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203	0.00	0.00	0.00	0.00
21-0400	3.00	0.00	54.15	9,749.28
21-0402	4.25	0.00	57.52	5,227.16
21-0450	16.35	0.00	277.44	2,002.10
21-0452	5.05	0.00	73.48	759.77
22-0500	75.51	0.00	1,510.20	21,061.60
22-0501	0.00	0.00	0.00	846.88
22-0502	0.00	0.00	0.00	69.00
22-0503	0.00	0.00	0.00	0.00
22-0504	0.00	0.00	0.00	1,121.01
22-0506	20.50	0.00	232.75	466.88
22-0507	0.00	0.00	0.00	470.25
22-0508	0.00	0.00	0.00	183.75
22-0509	0.25	0.00	2.50	303.00
23-0600	0.00	0.00	0.00	0.00
23-0601	14.00	0.00	321.00	6,956.98
23-0604	0.00	0.00	0.00	200.01
24-0700	0.00	0.00	0.00	0.00
24-0701	237.89	0.00	4,840.65	54,792.09
24-0702	220.44	0.00	3,910.51	36,821.16
25-0800	0.00	0.00	0.00	0.00
25-0801	66.03	0.00	1,373.42	23,492.55
25-0802	75.60	0.00	1,398.60	17,536.34
25-0803	191.47	0.00	2,974.79	33,732.83
25-0804	161.44	0.00	1,842.14	14,425.87
25-0805	133.05	0.00	1,330.50	10,235.45
25-0806	49.12	0.00	540.32	3,962.27
25-0807	0.00	0.00	0.00	3,426.07
25-0850	25.79	0.00	483.56	9,438.00
25-0851	54.00	0.00	1,623.01	31,335.17
25-0852	4.00	0.00	169.28	3,385.85
25-0853	8.00	0.00	208.00	7,134.07
25-0854	0.00	0.00	0.00	204.75
25-0855	1.00	0.00	39.00	1,381.21
25-0856	0.00	0.00	0.00	540.00
25-0857	1.00	0.00	15.00	52.50
25-0858	9.50	0.00	125.88	1,612.27
25-0859	0.00	0.00	0.00	821.64
25-0860	0.00	0.00	0.00	163.80
25-0861	0.00	0.00	0.00	413.88
25-0862	4.00	0.00	146.00	1,523.51
26-0900	0.00	0.00	0.00	0.00
26-0901	5.63	0.00	84.45	1,201.78
26-0904	0.00	0.00	0.00	0.00
26-0905	0.00	0.00	0.00	0.00
26-0906	0.00	0.00	0.00	0.00
26-0910	105.76	0.00	1,184.77	3,877.69

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26-0911	0.00	0.00	0.00	3,042.52
26-0912	118.03	0.00	1,532.27	7,344.97
26-0913	196.67	0.00	2,257.05	9,453.85
26-0914	87.25	0.00	925.27	4,370.26
26-0915	0.00	0.00	0.00	35.49
26-0916	7.75	0.00	85.25	2,444.84
26-0917	13.50	0.00	175.50	3,699.15
27-1000	0.00	0.00	0.00	0.00
27-1001	0.00	0.00	0.00	6,131.52
27-1002	0.00	0.00	0.00	9,584.43
27-1051	75.63	0.00	1,134.45	5,190.90
27-1052	1,255.13	0.00	14,015.73	74,408.42
30-1100	0.00	0.00	0.00	0.00
30-1102	121.60	0.00	1,263.18	12,296.88
30-1103	49.64	0.00	496.40	3,925.58
30-1104	69.11	0.00	864.85	6,373.09
30-1105	21.59	0.00	218.23	1,018.23
30-1106	32.35	0.00	323.50	3,671.07
30-1107	3.00	0.00	45.00	75.00
30-1108	0.00	0.00	0.00	60.00
31-1200	19.05	0.00	384.19	11,823.17
31-1201	0.00	0.00	0.00	160.82
31-1202	40.69	0.00	706.86	12,089.01
31-1203	3.50	0.00	50.88	529.33
31-1204	14.00	0.00	282.25	889.75
31-1205	7.00	0.00	201.60	576.00
31-1208	0.00	0.00	0.00	47.70
33-1302	0.00	0.00	0.00	0.00
ANNIV	0.00	0.00	0.00	1,055.25
AQUA	81.25	0.00	81.25	81.25
BON	0.00	0.00	0.00	180.00
CAR	0.00	0.00	0.00	1,000.00
CELL	0.00	0.00	560.00	4,390.00
COMP	13.97	0.00	290.58	1,858.91
CSC	0.00	0.00	0.00	4,536.25
CV19-1	0.00	0.00	0.00	82,238.75
CV19-2	0.00	0.00	0.00	6,531.42
CV19-3	0.00	0.00	0.00	1,556.35
CV19-4	0.00	0.00	0.00	158.51
CV19-5	0.00	0.00	0.00	98.28
CV19-6	0.00	0.00	0.00	30.00
DBL	0.00	0.00	0.00	40.06
EOY	0.00	0.00	0.00	1,000.00
ESSNTLCOMP	0.00	0.00	18,109.55	18,109.55
FFCRA123	0.00	0.00	0.00	1,631.45
FFCRA456	0.00	0.00	0.00	0.00
FNRL	0.00	0.00	0.00	1,255.48

\* = Check Adjustment &gt;&gt; = Pre-Tax Deductions capped at Applicable Gross

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GOLF LSSNS	0.00	0.00	0.00	0.00
HOL	0.00	0.00	0.00	63,139.74
INC	0.00	0.00	0.00	3,672.00
JRY	0.00	0.00	0.00	0.00
LWP	0.00	0.00	0.00	0.00
NHI	0.00	0.00	1,076.95	18,308.15
OT	0.00	43.05	1,046.56	15,541.24
PATH	0.00	0.00	0.00	7,475.00
PER	0.00	0.00	0.00	10,537.02
REFERRAL	0.00	0.00	200.00	310.25
REG	0.00	0.00	0.00	0.00
SALARY	1,760.00	0.00	60,595.66	846,479.65
SIC	12.00	0.00	220.55	27,856.29
SIN	40.00	0.00	1,294.70	13,880.23
TFB	0.00	0.00	0.00	758.97
TIP	0.00	0.00	0.00	0.00
TLI	0.00	0.00	116.73	1,739.62
TVU	0.00	0.00	31.50	837.00
VAC	136.00	0.00	3,278.92	59,244.63
WELLNESS	0.00	0.00	0.00	3,178.76

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
176,654.59	0.00	49,285.03	127,369.56	2,124,302.15	125,163.43	50,429.52

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		176,242.82	3,410.40	172,832.42
Medicare		176,242.82	3,410.40	172,832.42
Federal		176,242.82	11,294.23	164,948.59
State	IL	169,092.59	10,767.33	158,325.26
State	WI	7,150.23	526.90	6,623.33

\* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

082420

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount	
130479	4IMPRINT, INC	COVID MASKS	RECREATION PROGRAM FUND	ADMINISTRATION	\$681.29	
					Check Total:	\$681.29
130480	ABBY MCMAHON	INSUFFICIENT REGISTRATIONS	RECREATION PROGRAM FUND	ASSETS	\$56.00	
					Check Total:	\$56.00
130481	ACE HARDWARE	PER NOTES: FOR PAINTING PROJECTS FOR BAY TAPE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$105.27	
		HOSE BIB REPAIR	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$19.79	
		PLUMBING REPAIRS	CORPORATE FUND	MUSEUM	\$19.57	
		PINTLE HITCH FASTENERS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$34.71	
		REPAIRS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2.70	
		FILTERS	CORPORATE FUND	GOLF PRO SHOP	\$37.77	
			CORPORATE FUND	GOLF PRO SHOP	\$11.98	
					Check Total:	\$231.79
		130482	ACUSHNET COMPANY	BAG	CORPORATE FUND	GOLF PRO SHOP
CLUB	CORPORATE FUND			GOLF PRO SHOP	\$86.92	
				Check Total:	\$188.17	
130483	AIRGAS USA, LLC	RENTAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$94.44	
					Check Total:	\$94.44
130484	ALLIED CENTRAL SECURITY &	ALARM MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$33.60	
		ALARM MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$33.60	
		ALARM MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$268.80	
		BAY ALARM SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$87.10	
					Check Total:	\$423.10
130485	ANCEL GLINK, P.C.	LEGAL SERVICES-PERSONNEL AND DEVELOPMENTS	CORPORATE FUND	ADMINISTRATION	\$2,848.75	
					Check Total:	\$2,848.75
130486	ANNE MCKENNA	COVID--ACES/ZUMBA ZOOM--ANNE MCKENNA	RECREATION PROGRAM FUND	ADMINISTRATION	\$59.96	
					Check Total:	\$59.96
130487	APEX LANDSCAPING INC	TURF AND LANDSCAPE SERVICES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,259.38	
					Check Total:	\$1,259.38
130488	AUTO-WARES GROUP	SPARK PLUGS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$21.52	
					Check Total:	\$21.52
130489	AZ METRO DISTRIBUTORS LLC	BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$113.94	
					Check Total:	\$113.94

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
130490	<b>BASELINE YOUTH SPORTS, INC</b>				
		BASELINE SPORTS - JULY UMPIRES	RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$1,330.00
				Check Total:	\$1,330.00
130491	<b>BETTY LUCKOW</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
130492	<b>BOMAR SOFT PLAYGROUND INTERNATIONAL</b>				
		PART TWO OF PAYMENT- SEA TURTLE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,085.00
				Check Total:	\$1,085.00
130493	<b>BREAKTHRU BEVERAGE IL, LLC</b>				
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$951.98
				Check Total:	\$951.98
130494	<b>BRITTANY GARCIA</b>				
		WITHDRAWN DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$1,050.00
				Check Total:	\$1,050.00
130495	<b>BUHRMAN DESIGN GROUP INC</b>				
		LANDSCAPE MAINTENANCE CONTRACT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5,016.13
				Check Total:	\$5,016.13
130496	<b>BURRIS EQUIPMENT CO</b>				
		LIONS GUARD RAIL PROJECT - SANDBLASTER RENTAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$389.02
				Check Total:	\$389.02
130497	<b>CAHILL HEATING, AIR CONDITION-</b>				
		SEMI-ANNUAL HVAC MAINTENANCE CONTRACT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,520.00
		SEMI-ANNUAL HVAC MAINTENANCE CONTRACT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$588.00
				Check Total:	\$3,108.00
130498	<b>CAROL LAMAGDELEINE</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
130499	<b>CINDY NASTALI</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
130500	<b>CITY ELECTRIC SUPPLY CO</b>				
		LED SOCKETS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$173.87
				Check Total:	\$173.87
130501	<b>COMCAST</b>				
		INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$75.00
		INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$74.85
				Check Total:	\$149.85
130502	<b>COMCAST</b>				
		INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$108.35

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$108.35
<b>130503</b>	<b>COMCAST</b>				
		REGENT CENTER - INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$108.35
				Check Total:	\$108.35
<b>130504</b>	<b>COMCAST</b>				
		INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$114.85
				Check Total:	\$114.85
<b>130505</b>	<b>COMMERCIAL FENCE SOLUTIONS LLC</b>				
		ICE RINK CHILLER FENCING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$8,465.38
				Check Total:	\$8,465.38
<b>130506</b>	<b>CONSERV FS INC</b>				
		GAS	CORPORATE FUND	GOLF PRO SHOP	\$871.36
		HERBICIDE/TRASH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$98.00
		PICKERS/BACKPACK SPRAYER			
		DIAPHRAGM			
		HERBICIDE/TRASH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$80.00
		PICKERS/BACKPACK SPRAYER			
		DIAPHRAGM			
		HERBICIDE/TRASH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$575.60
		PICKERS/BACKPACK SPRAYER			
		DIAPHRAGM			
		UNLEADED	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$601.20
		DIESEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$327.09
		UNLEADED FUEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,340.19
		DIESEL FUEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$710.92
		GAS	CORPORATE FUND	GOLF PRO SHOP	\$879.22
				Check Total:	\$5,483.58
<b>130507</b>	<b>CONSTELLATION NEW ENERGY, INC</b>				
		ELECTRIC	CORPORATE FUND	MUSEUM	\$198.11
		MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$49.79
		SB LIGHTS	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$177.38
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC FACILITY	\$787.91
		MCC ELECTRIC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,181.86
		MCC ELECTRIC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3,151.63
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,757.68
		BUILDINGS AND GROUNDS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$165.74
		MAINTENANCE FACILITY			
		BAY ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$196.65
		BAY ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$426.34
		KDS ELECTRIC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$269.62
		LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.73
		REGENT CENTER - ELECTRIC	RECREATION PROGRAM FUND	REGENT CENTER	\$435.94
		KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$44.91
		MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.19
		BOB LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$23.22
		HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.92
		ELECTRIC	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,643.28
		ELECTRIC	CORPORATE FUND	GOLF PRO SHOP	\$884.84
		DIAMOND LAKE SPORTS COMPLEX	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.10
		DIAMOND LAKE BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.63
		DIAMOND LAKE BEACH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.59
		DIAMOND LAKE BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.98
		DLRC ELECTRIC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$411.20
		DIAMOND LAKE SPORTS COMPLEX	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$94.10



# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.92
				<b>Check Total:</b>	<b>\$13,098.26</b>
<b>130508</b>	<b>CUTLER WORKWEAR</b>				
		UNIFORM PANTS - BRIAN JESKE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$68.00
				<b>Check Total:</b>	<b>\$68.00</b>
<b>130509</b>	<b>D &amp; J LANDSCAPE INC</b>				
		ASBURY - PLAYGROUND INSTALLATION	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$63,777.94
				<b>Check Total:</b>	<b>\$63,777.94</b>
<b>130510</b>	<b>DAXA PAREKH</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				<b>Check Total:</b>	<b>\$45.00</b>
<b>130511</b>	<b>E-Z-GO A TEXTRON COMPANY</b>				
		CART REPAIRS	CORPORATE FUND	GOLF PRO SHOP	\$242.83
		MAIN. AGREEMENT	CORPORATE FUND	GOLF PRO SHOP	\$2,245.32
				<b>Check Total:</b>	<b>\$2,488.15</b>
<b>130512</b>	<b>EFAX CORPORATE</b>				
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$14.82
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$14.82
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$14.83
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$14.83
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$14.82
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$14.83
				<b>Check Total:</b>	<b>\$88.95</b>
<b>130513</b>	<b>ELISA RYCH</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				<b>Check Total:</b>	<b>\$45.00</b>
<b>130514</b>	<b>EMPLOYEE BENEFITS CORPORATION</b>				
		AUG FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.00
				<b>Check Total:</b>	<b>\$53.00</b>
<b>130515</b>	<b>ENTERTAINMENT CONCEPTS</b>				
		DANCE MOVIE SCREEN	RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,250.00
				<b>Check Total:</b>	<b>\$1,250.00</b>
<b>130516</b>	<b>FASTENAL COMPANY</b>				
		SANDINGS DISCS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$36.57
		LIONS GUARD RAIL PROJECT - SANDING DISCS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$37.10
				<b>Check Total:</b>	<b>\$73.67</b>
<b>130517</b>	<b>FERGUSON ENTERPRISES LLC</b>				
		MENS BATHROOM SINK REBUILD - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$57.28
		FLUSH VALVE	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$212.38
				<b>Check Total:</b>	<b>\$269.66</b>
<b>130518</b>	<b>FIRST COMMUNICATIONS LLC</b>				
		TELEPHONE	CORPORATE FUND	ADMINISTRATION	\$102.23
		TELEPHONE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$102.23

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		TELEPHONE	CORPORATE FUND	GOLF PRO SHOP	\$102.79
		TELEPHONE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$87.63
		TELEPHONE	RECREATION PROGRAM FUND	MCC FACILITY	\$73.02
		TELEPHONE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$73.02
		TELEPHONE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$87.63
		TELEPHONE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$29.21
		TELEPHONE	RECREATION PROGRAM FUND	REC CONNECTION	\$29.21
		TELEPHONE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$87.62
		TELEPHONE	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$29.21
		TELEPHONE	RECREATION PROGRAM FUND	LEARNING CENTER	\$14.60
		TELEPHONE	RECREATION PROGRAM FUND	REGENT CENTER	\$14.60
<b>Check Total:</b>					<b>\$833.00</b>
<b>130519</b>	<b>GARVEY'S OFFICE PRODUCTS INC</b>				
		FILE CABINET-RON'S OFFICE	CORPORATE FUND	ADMINISTRATION	\$599.00
<b>Check Total:</b>					<b>\$599.00</b>
<b>130520</b>	<b>GEAR FOR SPORTS</b>				
		OUTERWEAR	CORPORATE FUND	GOLF PRO SHOP	\$692.11
<b>Check Total:</b>					<b>\$692.11</b>
<b>130521</b>	<b>GLORIA PAULIS</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
<b>Check Total:</b>					<b>\$45.00</b>
<b>130522</b>	<b>GPM ENTERPRISES INC</b>				
		FERTILIZER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$7,915.00
<b>Check Total:</b>					<b>\$7,915.00</b>
<b>130523</b>	<b>GUARDIAN SALES AND SUPPLY</b>				
		COVID - SANITIZING SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$152.32
<b>Check Total:</b>					<b>\$152.32</b>
<b>130524</b>	<b>HOBBY LOBBY</b>				
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$35.00
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$25.23
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$13.89
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$22.00
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$20.00
		PORCH PARTIES & CAKE CAMP	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$44.96
		CAKE CAMP AND PORCH PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$33.86
<b>Check Total:</b>					<b>\$194.94</b>
<b>130525</b>	<b>J W TURF, INC</b>				
		SWITCH	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$75.12
<b>Check Total:</b>					<b>\$75.12</b>
<b>130526</b>	<b>JACK GRAY TRANSPORT INC</b>				
		SAND TRAP SAND	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$621.53
<b>Check Total:</b>					<b>\$621.53</b>
<b>130527</b>	<b>JANET GOTRIK</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00
<b>Check Total:</b>					<b>\$80.00</b>
<b>130528</b>	<b>JC LICHT LLC</b>				

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		SMALL TOOLS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$42.91
				Check Total:	\$42.91
<b>130529</b>	<b>JEANETTE SWANSON</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130530</b>	<b>JEANNE COOPER</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130531</b>	<b>JOAN SALERNO</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130532</b>	<b>JOAN TURF</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130533</b>	<b>KIMBERLY SYME</b>				
		WITHDRAWN DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$96.00
				Check Total:	\$96.00
<b>130534</b>	<b>KLOSS DISTRIBUTING CO INC</b>				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$727.85
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$656.00
				Check Total:	\$1,383.85
<b>130535</b>	<b>LAKESHORE BEVERAGE CO</b>				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$146.55
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$25.10
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$219.95
				Check Total:	\$391.60
<b>130536</b>	<b>LAVERNE RACANELLI</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130537</b>	<b>LAWSON PRODUCTS</b>				
		WASP SPRAY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$57.78
		FASTENERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$26.63
		PER NOTES: PAINTING PROJECTS FOR BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$103.82
		HAND CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.21
				Check Total:	\$206.44
<b>130538</b>	<b>LECHNER AND SONS</b>				
		RENTAL TOWELS	CORPORATE FUND	GOLF PRO SHOP	\$87.50
				Check Total:	\$87.50
<b>130539</b>	<b>LESTER'S MATERIAL SERVICE, INC</b>				
		MAINTENANCE YARD SEPTIC/FIBER LOCATE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$68.85
				Check Total:	\$68.85
<b>130540</b>	<b>LOHMANN GOLF DESIGNS, INC</b>				
		GOLF COURSE DESIGN SERVICES	CORPORATE FUND	ADMINISTRATION	\$480.00

# Mundelein Park District Warrant Report

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				<b>Check Total:</b>	<b>\$480.00</b>
<b>130541</b>	<b>LOUIS GLUNZ BEER, INC</b>				
	BEER		CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$325.50
				<b>Check Total:</b>	<b>\$325.50</b>
<b>130542</b>	<b>MENARDS</b>				
	LIONS GUARD RAIL PROJECT - BLASTING CRYSTALS		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$479.36
				<b>Check Total:</b>	<b>\$479.36</b>
<b>130543</b>	<b>MICKEY'S LINEN &amp; TOWEL SUPPLY</b>				
	KITCHEN LINENS		CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.65
	KITCHEN LINENS		CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.65
				<b>Check Total:</b>	<b>\$161.30</b>
<b>130544</b>	<b>MIDWEST HOSE AND FITTINGS, INC</b>				
	TORO 4000 - RIGHT WING HYDRAULIC HOSE REPAIR		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$140.15
				<b>Check Total:</b>	<b>\$140.15</b>
<b>130545</b>	<b>MORRISON'S LAUNDRY &amp; CLEANERS</b>				
	SHOP RAG CLEANING		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.20
				<b>Check Total:</b>	<b>\$21.20</b>
<b>130546</b>	<b>NAPA LIBERTYVILLE</b>				
	PINTLE HITCH		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$166.71
	TORO 4000 - FILTERS		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$82.42
	ETHANOL TREATMENT		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.09
				<b>Check Total:</b>	<b>\$273.22</b>
<b>130547</b>	<b>NERISSA BRUECKBAUER</b>				
	WITHDRAWN DUE TO COVID		RECREATION PROGRAM FUND	ASSETS	\$120.00
				<b>Check Total:</b>	<b>\$120.00</b>
<b>130548</b>	<b>NORTH SHORE GAS</b>				
	MCC GAS		RECREATION PROGRAM FUND	MCC FACILITY	\$61.48
	MCC GAS		RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$92.22
	MCC GAS		RECREATION PROGRAM FUND	HEALTH & FITNESS	\$245.91
	MCC GAS		RECREATION PROGRAM FUND	MCC INDOOR POOL	\$215.17
	BUILDINGS AND GROUNDS MAINTENANCE FACILITY CONCESSION STAND GAS BAY		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.75
	DLRC GAS		RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$153.20
	DRC GAS		RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$22.74
	DRC GAS		RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$17.06
	DRC GAS		RECREATION PROGRAM FUND	HEALTH & FITNESS	\$11.37
	DRC GAS		RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$11.37
	DRC GAS		RECREATION PROGRAM FUND	REC CONNECTION	\$39.80
	DRC GAS		RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$11.36
	NATURAL GAS		CORPORATE FUND	MUSEUM	\$46.70
	REGENT CENTER - NATURAL GAS		RECREATION PROGRAM FUND	REGENT CENTER	\$47.44
	KDS GAS		RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$46.76
				<b>Check Total:</b>	<b>\$1,170.83</b>
<b>130549</b>	<b>PATRICA ZAGONE</b>				
	CANCELLED DUE TO COVID		RECREATION PROGRAM FUND	ASSETS	\$45.00

# Mundelein Park District Warrant Report

Date Paid 08/24/2020

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$45.00
130550	PATTI BRAND	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00
				Check Total:	\$40.00
130551	PAULSON PRESS, INC.	PRINTING OF FALL BROCHURE	RECREATION PROGRAM FUND	ADMINISTRATION	\$11,250.00
				Check Total:	\$11,250.00
130552	PEPSI-COLA	PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$323.77
				Check Total:	\$323.77
130553	PRAKASH SHAH	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$90.00
				Check Total:	\$90.00
130554	PRAXAIR DISTRIBUTION INC	IP CHEMS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$93.00
		IP CHEMS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$433.89
				Check Total:	\$526.89
130555	QUALITY CATERING FOR KIDS, INC	FOOD SERVICE FOR 7/27/20 THROUGH 7/31/20	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$229.30
		FOOD SERVICE FOR 8/3/20 THROUGH 8/7/20	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$224.88
				Check Total:	\$454.18
130556	RAY SCHRAMER & COMPANY	BUILDINGS AND GROUNDS MAINTENANCE FACILITY - SEPTIC REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$118.80
				Check Total:	\$118.80
130557	REINDERS INC	TORO 5910 - TAKE OFF ISSUE DIAGNOSIS AND REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,020.13
		BELT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$52.34
				Check Total:	\$1,072.47
130558	ROBERT ALFREDSON	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$80.00
				Check Total:	\$80.00
130559	RUSSO POWER EQUIPMENT	TRIMMER LINE/2 CYCLE OIL/BAR OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.47
		TRIMMER LINE/2 CYCLE OIL/BAR OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$73.86
		BACKPACK BLOWER REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.98
				Check Total:	\$108.31
130560	RUTH APFELBAUM	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00
				Check Total:	\$40.00
130561	SANDRA WALSH	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$85.00
<b>130562</b>	<b>SAWVELL TREE SERVICE INC</b>				
		SOD RESTORATION FOLLOWING SIGN REMOVAL ALONG SERVICE DRIVE	CORPORATE FUND	MUSEUM	\$32.00
				Check Total:	\$32.00
<b>130563</b>	<b>SHAUN BURNETTE</b>				
		INSUFFICIENT REGISTRATIONS	RECREATION PROGRAM FUND	ASSETS	\$56.00
				Check Total:	\$56.00
<b>130564</b>	<b>SHERWIN WILLIAMS</b>				
		LIONS GUARD RAIL PROJECT - PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.01
				Check Total:	\$51.01
<b>130565</b>	<b>SHERWIN WILLIAMS</b>				
		LIONS GUARD RAIL PROJECT - PRIMER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$99.02
				Check Total:	\$99.02
<b>130566</b>	<b>SIGNARAMA LIBERTYVILLE</b>				
		MUSEUM HOURS SIGNAGE	CORPORATE FUND	MUSEUM	\$90.00
				Check Total:	\$90.00
<b>130567</b>	<b>SONYA BIRGIN</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				Check Total:	\$45.00
<b>130568</b>	<b>SPORTSMITH</b>				
		CYCLE BIKE PARTS	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$174.24
				Check Total:	\$174.24
<b>130569</b>	<b>STUDIO PARK AVENUE LTD</b>				
		SHELDON WOODS DEVELOPMENT - LANDSCAPE DESIGNS	CORPORATE FUND	ADMINISTRATION	\$2,925.00
				Check Total:	\$2,925.00
<b>130570</b>	<b>SUSAN DEVANIE</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$40.00
				Check Total:	\$40.00
<b>130571</b>	<b>SYSKO FOOD SRVCS-CHICAGO INC</b>				
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$295.98
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$198.90
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$953.38
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$137.74
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$293.48
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$699.09
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$24.95
				Check Total:	\$2,603.52
<b>130572</b>	<b>TCF NATIONAL BANK</b>				
		GPS LEASE	CORPORATE FUND	GOLF PRO SHOP	\$4,800.00
				Check Total:	\$4,800.00
<b>130573</b>	<b>TOSHIBA FINANCIAL SERVICES</b>				

# Mundelein Park District Warrant Report

**Date Paid 08/24/2020**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$265.19
				<b>Check Total:</b>	<b>\$265.19</b>
<b>130574</b>	<b>TRITZ BEVERAGE SYSTEMS, INC</b>				
		BEER LINE CLEANING	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$40.00
				<b>Check Total:</b>	<b>\$40.00</b>
<b>130575</b>	<b>TURANO BAKING COMPANY</b>				
		A/C#7018251 BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$56.55
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$58.20
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$19.34
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$43.08
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$29.38
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$18.80
				<b>Check Total:</b>	<b>\$225.35</b>
<b>130576</b>	<b>VERSION2 CONSULTING, LLC</b>				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$1,190.00
		IT SERVICE HOURS	RECREATION PROGRAM FUND	E-LEARNING HUB	\$280.00
		QUARTERLY IT SERVICES - MONITORING AND MAINTENANCE	CORPORATE FUND	ADMINISTRATION	\$3,210.00
				<b>Check Total:</b>	<b>\$4,680.00</b>
<b>130577</b>	<b>VERSION2, LLC - HOSTING</b>				
		BACKUP AND ARCHIVING	CORPORATE FUND	ADMINISTRATION	\$647.00
				<b>Check Total:</b>	<b>\$647.00</b>
<b>130578</b>	<b>VICTORIA USTASZEWSKI</b>				
		CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
				<b>Check Total:</b>	<b>\$45.00</b>
<b>130579</b>	<b>VILLAGE OF MUNDELEIN POLICE DEPT</b>				
		FIRST INSTALLMENT	CORPORATE FUND	PUBLIC SAFETY	\$25,000.00
				<b>Check Total:</b>	<b>\$25,000.00</b>
<b>130580</b>	<b>WAREHOUSE DIRECT OFFICE PROD</b>				
		FACILITY CLEANING AND LOCKER ROOM SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$221.45
		FACILITY CLEANING AND LOCKER ROOM SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$73.82
		COVID PPE - NITRILE GLOVES GLOVES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$568.75
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$108.00
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$22.12
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$16.59
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$38.71
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$33.19
		BROOM HEAD/HANDLE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$95.88
		CUSTODIAL	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$24.54
		CUSTODIAL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$25.00
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$39.84
		LYSOL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$175.69
		LYSOL	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$58.55
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$358.72
		AIR FRESHENER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.58
				<b>Check Total:</b>	<b>\$1,881.43</b>
<b>130581</b>	<b>WILD GOOSE CHASE INC</b>				
		8/15-9/15	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,595.00

# Mundelein Park District Warrant Report

Date Paid 08/24/2020

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
					Check Total: \$2,595.00
130582	WILLIAM GARCIA	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$108.00
					Check Total: \$108.00
130583	YOLANDA BLAKE	CANCELLED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	\$45.00
					Check Total: \$45.00
					<b>Warrant Total: \$192,469.24</b>





MUNDELEIN PARK &  
RECREATION DISTRICT

## BOARD MEMORANDUM

**August 24, 2020 Regular Board Meeting Agenda Item**

**To:** Board of Commissioners  
**From:** Ron Salski, Executive Director  
**Date:** August 18, 2020  
**Subject:** July Financial Report

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### Analysis/Considerations

Attached are the financial reports. Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e. actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below:

### Month to Date

- The General Fund performed favorably, \$233,747, compared to budget due to the following:
  - Administration and Special Recreation Revenue were favorable compared to budget as tax receipts were collected which were budgeted in June.
  - Parks expense was lower than budget, \$46,167, due to personnel.
  - Golf revenues exceeded budget and expense was lower than anticipated.
  - Police Fund expenses were lower than budget
  - Debt Service Fund tax receipts were lower than budget but expected to catch up.
  
- The Recreation Fund performed unfavorable, (\$87,342) compared to budget mostly due to Barefoot Bay closure with anticipated budgeted revenue and decreased revenues in other key areas due to COVID. Staff did a great job reducing expense and surprisingly, it is better than expected. The Recreation Fund was close to break-even. The following department's revenue were impacted:
  - Regent Center
  - Big & Little
  - Fitness
  - Aquatics
  - Rec Connect/Camp\*Beach revenue performed exceptionally well, \$19,930, compared to budget.
  
- The Capital Fund budget anticipated significant expense, \$432,000, compared to minor expense; therefore, the Capital Fund presents a significant favorability.

### **Year to Date**

- The General Fund has performed positively, \$235,264, despite decreased tax receipts and other income, (\$53,411). The General Fund is favorable due to decreased expenses in administration, parks and golf, timing of special recreation expenses and golf revenue exceeding July budgeted expectations.
- The Recreation Fund has performed unfavorable, (\$300,758), compared to budget due to loss of significant revenue. Staff has done a great job reducing expense and finding alternative revenue. The key unfavorable areas are the following:
  - Big & Little – (\$81,205)
  - Aquatics – (\$62,741)
  - Rec Connect/Camp – (\$146,165)

On a positive note, beach revenue is favorable, \$16,430, compared to budget. Fitness is performing well despite all the restrictions.

- The Capital Fund was expected to receive bond issuance proceeds but was not issued due to the grant project being on hold. Therefore, the Capital Fund presents unfavorable (\$678,454). The Corporate Fund is anticipated to transfer significant funds by year-end.

### **Notes**

\*COVID-19 Expenses (equipment, supplies and personnel) are estimated at \$120,000.

\*Big & Little is expected to be reimbursed by the State an estimated \$80,000.

### **Action and Motion Requested**

Move to place the July Financials on file.

**Mundelein Park and Recreation District  
Monthly Financial Report  
All Funds**

ALL FUNDS PERIOD ENDING 07/31/20	Monthly Actual-to-Budget Comparison				
	2020 July Budget	2020 July Actual	Actual to Budget	2019 July Actual	Change in Actual 2019 to 2020
<b>General Fund</b>					
Rev	\$354,079.80	\$465,707.36	\$111,627.56	\$356,585.61	\$109,121.75
Exp	\$492,964.73	\$370,844.97	\$122,119.76	\$370,890.15	\$45.18
<b>General Fund Total</b>	<b>(\$138,884.93)</b>	<b>\$94,862.39</b>	<b>\$233,747.32</b>	<b>(\$14,304.54)</b>	<b>\$109,166.93</b>
<b>Recreation Fund</b>					
Rev	\$648,526.19	\$243,478.05	(\$405,048.14)	\$643,789.02	(\$400,310.97)
Exp	\$601,040.20	\$283,334.41	\$317,705.79	\$512,391.64	\$229,057.23
<b>Recreation Fund Total</b>	<b>\$47,485.99</b>	<b>(\$39,856.36)</b>	<b>(\$87,342.35)</b>	<b>\$131,397.38</b>	<b>(\$171,253.74)</b>
<b>Debt Service Fund</b>					
Rev	\$6,265.28	\$26,290.56	\$20,025.28	\$10,284.66	\$16,005.90
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Debt Service Fund Total</b>	<b>\$6,265.28</b>	<b>\$26,290.56</b>	<b>\$20,025.28</b>	<b>\$10,284.66</b>	<b>\$16,005.90</b>
<b>Capital Fund</b>					
Rev	\$3,234.39	\$26.96	(\$3,207.43)	\$4,086.24	(\$4,059.28)
Exp	\$436,000.00	\$696.39	\$435,303.61	\$102,386.91	\$101,690.52
<b>Capital Fund Total</b>	<b>(\$432,765.61)</b>	<b>(\$669.43)</b>	<b>\$432,096.18</b>	<b>(\$98,300.67)</b>	<b>\$97,631.24</b>
<b>Grand Total</b>	<b>(\$517,899.27)</b>	<b>\$80,627.16</b>	<b>\$598,526.43</b>	<b>\$29,076.83</b>	<b>\$51,550.33</b>

**Mundelein Park and Recreation District  
Monthly Financial Report - Corporate Fund**

CORPORATE FUND OVERVIEW PERIOD ENDING 07/31/20	Monthly Actual-to-Budget Comparison				
	2020 July Budget	2020 July Actual	Actual to Budget	2019 July Actual	Change in Actual 2019 to 2020
<b>Administration</b>					
Rev	\$72,747.62	\$152,170.87	\$79,423.25	\$88,589.88	\$63,580.99
Exp	\$81,263.77	\$74,921.40	\$6,342.37	\$72,617.14	(\$2,304.26)
<b>Administration Total</b>	<b>(\$8,516.15)</b>	<b>\$77,249.47</b>	<b>\$85,765.62</b>	<b>\$15,972.74</b>	<b>\$61,276.73</b>
<b>Parks</b>					
Rev	\$7,363.94	\$11,544.85	\$4,180.91	\$7,990.15	\$3,554.70
Exp	\$158,456.48	\$112,289.40	\$46,167.08	\$136,141.23	\$23,851.83
<b>Parks Total</b>	<b>(\$151,092.54)</b>	<b>(\$100,744.55)</b>	<b>\$50,347.99</b>	<b>(\$128,151.08)</b>	<b>\$27,406.53</b>
<b>Golf</b>					
Rev	\$267,116.03	\$273,212.92	\$6,096.89	\$249,539.14	\$23,673.78
Exp	\$169,920.11	\$164,177.25	\$5,742.86	\$138,239.97	(\$25,937.28)
<b>Golf Total</b>	<b>\$97,195.92</b>	<b>\$109,035.67</b>	<b>\$11,839.75</b>	<b>\$111,299.17</b>	<b>(\$2,263.50)</b>
<b>Special Recreation</b>					
Rev	\$3,689.28	\$15,578.37	\$11,889.09	\$5,272.70	\$10,305.67
Exp	\$54,987.21	\$434.62	\$54,552.59	\$5,496.73	\$5,062.11
<b>Special Recreation Total</b>	<b>(\$51,297.93)</b>	<b>\$15,143.75</b>	<b>\$66,441.68</b>	<b>(\$224.03)</b>	<b>\$15,367.78</b>
<b>Museum</b>					
Rev	\$11.72	\$51.70	\$39.98	\$19.09	\$32.61
Exp	\$1,240.92	\$400.12	\$840.80	\$388.34	(\$11.78)
<b>Museum Totals</b>	<b>(\$1,229.20)</b>	<b>(\$348.42)</b>	<b>\$880.78</b>	<b>(\$369.25)</b>	<b>\$20.83</b>
<b>Police</b>					
Rev	\$648.20	\$2,872.67	\$2,224.47	\$1,061.06	\$1,811.61
Exp	\$11,346.65	\$3,610.79	\$7,735.86	\$3,168.77	(\$442.02)
<b>Police Totals</b>	<b>(\$10,698.45)</b>	<b>(\$738.12)</b>	<b>\$9,960.33</b>	<b>(\$2,107.71)</b>	<b>\$1,369.59</b>
<b>Risk Management</b>					
Rev	\$2,317.17	\$9,452.50	\$7,135.33	\$3,808.79	\$5,643.71
Exp	\$15,324.93	\$15,011.39	\$313.54	\$14,837.97	(\$173.42)
<b>Risk Mgmt. Totals</b>	<b>(\$13,007.76)</b>	<b>(\$5,558.89)</b>	<b>\$7,448.87</b>	<b>(\$11,029.18)</b>	<b>\$5,470.29</b>
<b>Audit</b>					
Rev	\$185.84	\$823.48	\$637.64	\$304.80	\$518.68
Exp	\$424.66	\$0.00	\$424.66	\$0.00	\$0.00
<b>Audit Totals</b>	<b>(\$238.82)</b>	<b>\$823.48</b>	<b>\$1,062.30</b>	<b>\$304.80</b>	<b>\$518.68</b>
<b>Corporate Fund Total</b>	<b>(\$138,884.93)</b>	<b>\$94,862.39</b>	<b>\$233,747.32</b>	<b>(\$14,304.54)</b>	<b>\$109,166.93</b>

**Mundelein Park and Recreation District**  
**Monthly Financial Report**  
**Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Monthly Actual-to-Budget Comparison				
	2020 July Budget	2020 July Actual	Actual to Budget	2019 July Actual	Change in Actual 2019 to 2020
<b>Administration</b>					
Rev	\$59,340.15	\$97,629.98	\$38,289.83	\$48,634.80	\$48,995.18
Exp	\$95,512.17	\$98,351.75	(\$2,839.58)	\$103,226.15	\$4,874.40
<b>Administration Total</b>	<b>(\$36,172.02)</b>	<b>(\$721.77)</b>	<b>\$35,450.25</b>	<b>(\$54,591.35)</b>	<b>\$53,869.58</b>
<b>Preschool</b>					
Rev	\$3,820.18	\$5,147.32	\$1,327.14	\$4,816.18	\$331.14
Exp	\$3,746.80	\$2,236.17	\$1,510.63	\$2,033.83	(\$202.34)
<b>Preschool Total</b>	<b>\$73.38</b>	<b>\$2,911.15</b>	<b>\$2,837.77</b>	<b>\$2,782.35</b>	<b>\$128.80</b>
<b>Athletics</b>					
Rev	\$13,183.20	\$5,491.66	(\$4,413.94)	\$8,769.26	(\$3,277.60)
Exp	\$15,381.43	\$4,012.50	\$11,368.93	\$9,511.72	\$5,499.22
<b>Athletics Total</b>	<b>(\$2,198.23)</b>	<b>\$1,479.16</b>	<b>\$3,677.39</b>	<b>(\$742.46)</b>	<b>\$2,221.62</b>
<b>Regent Center</b>					
Rev	\$9,013.84	(\$68.28)	(\$9,082.12)	\$5,995.02	(\$6,063.30)
Exp	\$14,217.35	\$8,355.57	\$5,861.78	\$8,391.18	\$35.61
<b>Regent Center Total</b>	<b>(\$5,203.51)</b>	<b>(\$8,423.85)</b>	<b>(\$3,220.34)</b>	<b>(\$2,396.16)</b>	<b>(\$6,027.69)</b>
<b>Big &amp; Little</b>					
Rev	\$40,185.82	\$23,018.33	(\$17,167.49)	\$41,071.68	(\$18,053.35)
Exp	\$46,198.54	\$37,006.49	\$9,192.05	\$41,458.29	\$4,451.80
<b>Big &amp; Little Totals</b>	<b>(\$6,012.72)</b>	<b>(\$13,988.16)</b>	<b>(\$7,975.44)</b>	<b>(\$386.61)</b>	<b>(\$13,601.55)</b>
<b>Fitness</b>					
Rev	\$56,680.24	\$8,014.48	(\$48,665.76)	\$54,686.86	(\$46,672.38)
Exp	\$61,266.35	\$30,721.02	\$30,545.33	\$47,531.39	\$16,810.37
<b>Fitness Total</b>	<b>(\$4,586.11)</b>	<b>(\$22,706.54)</b>	<b>(\$18,120.43)</b>	<b>\$7,155.47</b>	<b>(\$29,862.01)</b>
<b>Aquatics</b>					
Rev	\$308,102.90	\$38,624.52	(\$269,478.38)	\$329,646.81	(\$291,022.29)
Exp	\$239,507.92	\$31,605.69	\$207,902.23	\$212,796.13	\$181,190.44
<b>Aquatics Total</b>	<b>\$68,594.98</b>	<b>\$7,018.83</b>	<b>(\$61,576.15)</b>	<b>\$116,850.68</b>	<b>(\$109,831.85)</b>

**Mundelein Park and Recreation District  
Monthly Financial Report  
Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Monthly Actual-to-Budget Comparison				
	2020 July Budget	2020 July Actual	Actual to Budget	2019 July Actual	Change in Actual 2019 to 2020
<b>Rec Connect/Camp</b>					
Rev	\$127,834.79	\$52,447.95	(\$75,386.84)	\$130,265.03	(\$77,817.08)
Exp	\$83,201.40	\$50,415.43	\$32,785.97	\$61,156.23	\$10,740.80
<b>Rec Connect/Camp Total</b>	\$44,633.39	\$2,032.52	(\$42,600.87)	\$69,108.80	(\$67,076.28)
<b>Indoor Pool</b>					
Rev	\$16,869.93	\$3,432.42	(\$13,437.51)	\$12,995.93	(\$9,563.51)
Exp	\$28,213.04	\$10,291.11	\$17,921.93	\$20,843.29	\$10,552.18
<b>Indoor Pool Totals</b>	(\$11,343.11)	(\$6,858.69)	\$4,484.42	(\$7,847.36)	\$988.67
<b>Dance</b>					
Rev	\$5,107.26	\$7,980.94	\$2,873.68	\$5,182.14	\$2,798.80
Exp	\$5,523.28	\$8,252.63	(\$2,729.35)	\$3,919.84	(\$4,332.79)
<b>Dance Total</b>	(\$416.02)	(\$271.69)	\$144.33	\$1,262.30	(\$1,533.99)
<b>Cultural Arts</b>					
Rev	\$8,387.88	\$1,758.73	(\$6,629.15)	\$1,725.31	\$33.42
Exp	\$8,271.92	\$2,086.05	\$6,185.87	\$1,523.59	(\$562.46)
<b>Cultural Arts Total</b>	\$115.96	(\$327.32)	(\$443.28)	\$201.72	(\$529.04)
<b>Recreation Fund Total</b>	<b>\$47,485.99</b>	<b>(\$39,856.36)</b>	<b>(\$87,342.35)</b>	<b>\$131,397.38</b>	<b>(\$171,253.74)</b>

**Mundelein Park and Recreation District  
Monthly Financial Report  
All Funds**

ALL FUNDS PERIOD ENDING 07/31/20	Year-to-Date Actual-to-Budget Comparison				
	2020 Budget YTD	2020 Actual YTD	Actual to Budget YTD	2019 Actual YTD	Change in Actual 2019 to 2020
<b>General Fund</b>					
Rev	\$2,622,383.46	\$2,323,416.68	(\$298,966.78)	\$2,546,414.33	(\$222,997.65)
Exp	\$3,123,547.51	\$2,589,316.63	\$534,230.88	\$2,619,923.70	\$30,607.07
<b>General Fund Total</b>	<b>(\$501,164.05)</b>	<b>(\$265,899.95)</b>	\$235,264.10	<b>(\$73,509.37)</b>	<b>(\$192,390.58)</b>
<b>Recreation Fund</b>					
Rev	\$3,036,134.08	\$1,601,268.30	(\$1,434,865.78)	\$2,777,895.55	(\$1,176,627.25)
Exp	\$2,906,859.96	\$1,772,752.42	\$1,134,107.54	\$2,622,310.94	\$849,558.52
<b>Recreation Fund Total</b>	<b>\$129,274.12</b>	<b>(\$171,484.12)</b>	<b>(\$300,758.24)</b>	\$155,584.61	<b>(\$327,068.73)</b>
<b>Debt Service Fund</b>					
Rev	\$265,086.48	\$244,941.23	(\$20,145.25)	\$266,535.39	(\$21,594.16)
Exp	\$48,700.00	\$48,150.00	\$550.00	\$52,150.00	\$4,000.00
<b>Debt Service Fund Total</b>	<b>\$216,386.48</b>	<b>\$196,791.23</b>	<b>(\$19,595.25)</b>	\$214,385.39	<b>(\$17,594.16)</b>
<b>Capital Fund</b>					
Rev	\$2,041,193.19	\$370,561.70	(\$1,670,631.49)	\$422,703.13	(\$52,141.43)
Exp	\$1,319,375.00	\$327,197.81	\$992,177.19	\$467,649.25	\$140,451.44
<b>Capital Fund Total</b>	<b>\$721,818.19</b>	<b>\$43,363.89</b>	<b>(\$678,454.30)</b>	<b>(\$44,946.12)</b>	\$88,310.01
<b>Grand Total</b>	<b>\$566,314.74</b>	<b>(\$197,228.95)</b>	<b>(\$763,543.69)</b>	<b>\$251,514.51</b>	<b>(\$448,743.46)</b>

## Mundelein Park and Recreation District Monthly Financial Report - Corporate Fund

CORPORATE FUND OVERVIEW PERIOD ENDING 07/31/20	Year-to-Date Actual-to-Budget Comparison				
	2020 Budget YTD	2020 Actual YTD	Actual to Budget YTD	2019 Actual YTD	Change in Actual 2019 to 2020
<b>Administration</b>					
Rev	\$1,353,185.41	\$1,299,674.13	(\$53,511.28)	\$1,358,667.41	(\$58,993.28)
Exp	\$1,035,967.04	\$891,702.71	\$144,264.33	\$821,708.35	(\$69,994.36)
<b>Administration Total</b>	\$317,218.37	\$407,971.42	\$90,753.05	\$536,959.06	(\$128,987.64)
<b>Parks</b>					
Rev	\$89,407.62	\$76,369.98	(\$13,037.64)	\$85,850.58	(\$9,480.60)
Exp	\$898,799.30	\$760,605.78	\$138,193.52	\$769,638.58	\$9,032.80
<b>Parks Total</b>	(\$809,391.68)	(\$684,235.80)	\$125,155.88	(\$683,788.00)	(\$447.80)
<b>Golf</b>					
Rev	\$885,029.26	\$664,966.92	(\$220,062.34)	\$816,089.29	(\$151,122.37)
Exp	\$879,635.97	\$677,289.41	\$202,346.56	\$781,877.66	\$104,588.25
<b>Golf Total</b>	\$5,393.29	(\$12,322.49)	(\$17,715.78)	\$34,211.63	(\$46,534.12)
<b>Special Recreation</b>					
Rev	\$151,487.61	\$145,095.93	(\$6,391.68)	\$144,374.70	\$721.23
Exp	\$119,130.43	\$89,540.16	\$29,590.27	\$86,540.91	(\$2,999.25)
<b>Special Recreation Total</b>	\$32,357.18	\$55,555.77	\$23,198.59	\$57,833.79	(\$2,278.02)
<b>Museum</b>					
Rev	\$530.15	\$14,842.56	\$14,312.41	\$519.73	\$14,322.83
Exp	\$17,905.70	\$33,533.30	(\$15,627.60)	\$4,856.80	(\$28,676.50)
<b>Museum Totals</b>	(\$17,375.55)	(\$18,690.74)	(\$1,315.19)	(\$4,337.07)	(\$14,353.67)
<b>Police</b>					
Rev	\$29,295.89	\$26,756.10	(\$2,539.79)	\$28,893.83	(\$2,137.73)
Exp	\$40,308.94	\$33,109.95	\$7,198.99	\$32,092.05	(\$1,017.90)
<b>Police Totals</b>	(\$11,013.05)	(\$6,353.85)	\$4,659.20	(\$3,198.22)	(\$3,155.63)
<b>Risk Management</b>					
Rev	\$105,024.50	\$88,041.18	(\$16,983.32)	\$103,718.66	(\$15,677.48)
Exp	\$116,300.13	\$88,035.32	\$28,264.81	\$108,009.35	\$19,974.03
<b>Risk Mgmt. Totals</b>	(\$11,275.63)	\$5.86	\$11,281.49	(\$4,290.69)	\$4,296.55
<b>Audit</b>					
Rev	\$8,423.02	\$7,669.88	(\$753.14)	\$8,300.13	(\$630.25)
Exp	\$15,500.00	\$15,500.00	\$0.00	\$15,200.00	(\$300.00)
<b>Audit Totals</b>	(\$7,076.98)	(\$7,830.12)	(\$753.14)	(\$6,899.87)	(\$930.25)
<b>Corporate Fund Total</b>	(\$501,164.05)	(\$265,899.95)	\$235,264.10	(\$73,509.37)	(\$192,390.58)



**Mundelein Park and Recreation District  
Monthly Financial Report  
Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Year-to-Date Actual-to-Budget Comparison				
	2020 Budget YTD	2020 Actual YTD	Actual to Budget YTD	2019 Actual YTD	Change in Actual 2019 to 2020
<b>Administration</b>					
Rev	\$751,193.48	\$682,365.20	(\$68,828.28)	\$698,835.29	(\$16,470.09)
Exp	\$743,219.85	\$642,010.33	\$101,209.52	\$781,803.03	\$139,792.70
<b>Administration Total</b>	\$7,973.63	\$40,354.87	\$32,381.24	(\$82,967.74)	\$123,322.61
<b>Preschool</b>					
Rev	\$59,066.98	\$35,212.30	(\$23,854.68)	\$52,908.52	(\$17,696.22)
Exp	\$44,956.82	\$29,535.85	\$15,420.97	\$36,575.28	\$7,039.43
<b>Preschool Total</b>	\$14,110.16	\$5,676.45	(\$8,433.71)	\$16,333.24	(\$10,656.79)
<b>Athletics</b>					
Rev	\$102,793.62	\$42,482.18	(\$60,311.44)	\$78,543.42	(\$36,061.24)
Exp	\$90,876.83	\$42,438.04	\$48,438.79	\$56,935.11	\$14,497.07
<b>Athletics Total</b>	\$11,916.79	\$44.14	(\$11,872.65)	\$21,608.31	(\$21,564.17)
<b>Regent Center</b>					
Rev	\$55,934.71	\$18,746.14	(\$37,188.57)	\$41,729.97	(\$22,983.83)
Exp	\$99,099.15	\$64,953.23	\$34,145.92	\$64,400.65	(\$552.58)
<b>Regent Center Total</b>	(\$43,164.44)	(\$46,207.09)	(\$3,042.65)	(\$22,670.68)	(\$23,536.41)
<b>Big &amp; Little</b>					
Rev	\$353,198.37	\$182,614.33	(\$170,584.04)	\$315,635.33	(\$133,021.00)
Exp	\$326,130.04	\$236,751.46	\$89,378.58	\$300,291.51	\$63,540.05
<b>Big &amp; Little Totals</b>	\$27,068.33	(\$54,137.13)	(\$81,205.46)	\$15,343.82	(\$69,480.95)
<b>Fitness</b>					
Rev	\$410,804.63	\$232,214.86	(\$178,589.77)	\$390,024.84	(\$157,809.98)
Exp	\$434,933.22	\$263,383.98	\$171,549.24	\$394,976.98	\$131,593.00
<b>Fitness Total</b>	(\$24,128.59)	(\$31,169.12)	(\$7,040.53)	(\$4,952.14)	(\$26,216.98)
<b>Aquatics</b>					
Rev	\$576,054.53	\$55,545.12	(\$520,509.41)	\$541,861.36	(\$486,316.24)
Exp	\$595,003.90	\$137,236.11	\$457,767.79	\$529,090.04	\$391,853.93
<b>Aquatics Total</b>	(\$18,949.37)	(\$81,690.99)	(\$62,741.62)	\$12,771.32	(\$94,462.31)

**Mundelein Park and Recreation District  
Monthly Financial Report  
Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Year-to-Date Actual-to-Budget Comparison				
	2020 Budget YTD	2020 Actual YTD	Actual to Budget YTD	2019 Actual YTD	Change in Actual 2019 to 2020
<b>Rec Connect/Camp</b>					
Rev	\$516,295.20	\$231,867.22	(\$284,427.98)	\$481,864.53	(\$249,997.31)
Exp	\$329,512.87	\$191,250.11	\$138,262.76	\$260,974.52	\$69,724.41
<b>Rec Connect/Camp Total</b>	\$186,782.33	\$40,617.11	(\$146,165.22)	\$220,890.01	(\$180,272.90)
<b>Indoor Pool</b>					
Rev	\$108,586.93	\$43,020.96	(\$65,565.97)	\$90,082.57	(\$47,061.61)
Exp	\$149,542.48	\$84,766.42	\$64,776.06	\$127,119.00	\$42,352.58
<b>Indoor Pool Totals</b>	(\$40,955.55)	(\$41,745.46)	(\$789.91)	(\$37,036.43)	(\$4,709.03)
<b>Dance</b>					
Rev	\$65,987.64	\$67,211.43	\$1,223.79	\$72,162.13	(\$4,950.70)
Exp	\$65,185.29	\$68,814.92	(\$3,629.63)	\$64,978.34	(\$3,836.58)
<b>Dance Total</b>	\$802.35	(\$1,603.49)	(\$2,405.84)	\$7,183.79	(\$8,787.28)
<b>Cultural Arts</b>					
Rev	\$36,217.99	\$9,988.56	(\$26,229.43)	\$14,247.59	(\$4,259.03)
Exp	\$28,399.51	\$11,611.97	\$16,787.54	\$5,166.48	(\$6,445.49)
<b>Cultural Arts Total</b>	\$7,818.48	(\$1,623.41)	(\$9,441.89)	\$9,081.11	(\$10,704.52)
<b>Recreation Fund Total</b>	<b>\$129,274.12</b>	<b>(\$171,484.12)</b>	<b>(\$300,758.24)</b>	<b>\$155,584.61</b>	<b>(\$327,068.73)</b>

**Mundelein Park and Recreation District  
Monthly Financial Report  
All Funds**

ALL FUNDS PERIOD ENDING 07/31/20	Year End Projections		
	2020 Budget	Projected Year End	Projected to Budget
<b>General Fund</b>			
Rev	\$4,876,146.00	\$4,671,474.12	(\$204,671.88)
Exp	\$5,693,323.96	\$5,284,794.51	\$408,529.45
<b>General Fund Total</b>	<b>(\$817,177.96)</b>	<b>(\$613,320.39)</b>	<b>\$203,857.57</b>
<b>Recreation Fund</b>			
Rev	\$5,012,185.00	\$3,299,068.29	(\$1,713,116.71)
Exp	\$5,039,929.00	\$3,368,127.51	\$1,671,801.49
<b>Recreation Fund Total</b>	<b>(\$27,744.00)</b>	<b>(\$69,059.22)</b>	<b>(\$41,315.22)</b>
<b>Debt Service Fund</b>			
Rev	\$505,000.00	\$507,374.21	\$2,374.21
Exp	\$501,850.00	\$501,300.00	\$550.00
<b>Debt Service Fund Total</b>	<b>\$3,150.00</b>	<b>\$6,074.21</b>	<b>\$2,924.21</b>
<b>Capital Fund</b>			
Rev	\$2,952,000.00	\$1,011,368.51	(\$1,940,631.49)
Exp	\$2,511,375.00	\$881,197.81	\$1,630,177.19
<b>Capital Fund Total</b>	<b>\$440,625.00</b>	<b>\$130,170.70</b>	<b>(\$310,454.30)</b>
<b>Grand Total</b>	<b>(\$401,146.96)</b>	<b>(\$546,134.70)</b>	<b>(\$144,987.74)</b>

**Mundelein Park and Recreation District  
Monthly Financial Report - Corporate Fund**

CORPORATE FUND OVERVIEW PERIOD ENDING 07/31/20	Year End Projections			Comments
	2020 Budget	Projected Year End	Projected to Budget	
<b>Administration</b>				
Rev	\$2,532,100.00	\$2,585,871.61	\$53,771.61	Unsure about receiving full amount of tax receipts. Interest income is lower. Positive with a month of cross over in Exec. Direc. Payroll expenses.
Exp	\$1,922,972.96	\$1,884,672.40	\$38,300.56	
<b>Administration Total</b>	\$609,127.04	\$701,199.21	\$92,072.17	
<b>Parks</b>				
Rev	\$178,500.00	\$154,476.89	(\$24,023.11)	Less Boat Launch keys sold and shelters rented than forecasted. Less than expected expenses in seasonal wages, training, refuse collection, playground maint., small tools/equip, building maint. and park projects.
Exp	\$1,628,277.00	\$1,502,734.73	\$125,542.27	
<b>Parks Total</b>	(\$1,449,777.00)	(\$1,348,257.84)	\$101,519.16	
<b>Golf</b>				
Rev	\$1,592,256.00	\$1,361,259.83	(\$230,996.17)	Loss of revenue due to COVID-19 Guidelines Reduced personnel due to vacancies and/or full-time filling shifts
Exp	\$1,538,494.00	\$1,327,421.71	\$211,072.29	
<b>Golf Total</b>	\$53,762.00	\$33,838.12	(\$19,923.88)	
<b>Special Recreation</b>				
Rev	\$300,790.00	\$300,703.41	(\$86.59)	
Exp	\$295,290.00	\$272,001.87	\$23,288.13	
<b>Special Recreation Total</b>	\$5,500.00	\$28,701.54	\$23,201.54	
<b>Museum</b>				
Rev	\$1,000.00	\$15,359.01	\$14,359.01	Margaret authorized painting the museum based on funds being transferred.
Exp	\$24,170.00	\$40,097.60	(\$15,927.60)	
<b>Museum Totals</b>	(\$23,170.00)	(\$24,738.59)	(\$1,568.59)	
<b>Police</b>				
Rev	\$56,000.00	\$55,450.20	(\$549.80)	
Exp	\$68,525.00	\$61,301.01	\$7,223.99	
<b>Police Totals</b>	(\$12,525.00)	(\$5,850.81)	\$6,674.19	
<b>Risk Management</b>				
Rev	\$199,500.00	\$182,457.88	(\$17,042.12)	Anticipating limited unemployment insurance expense.
Exp	\$200,095.00	\$181,065.19	\$19,029.81	
<b>Risk Mgmt. Totals</b>	(\$595.00)	\$1,392.69	\$1,987.69	
<b>Audit</b>				
Rev	\$16,000.00	\$15,895.29	(\$104.71)	Unsure about receiving full amount of tax receipts.
Exp	\$15,500.00	\$15,500.00	\$0.00	
<b>Audit Totals</b>	\$500.00	\$395.29	(\$104.71)	
<b>Corporate Fund Total</b>	<b>(\$817,177.96)</b>	<b>(\$613,320.39)</b>	<b>\$203,857.57</b>	

**Mundelein Park and Recreation District  
Monthly Financial Report  
Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Year End Projections			Comments
	2020 Budget	Projected Year End	Projected to Budget	
<b>Administration</b>				
Rev	\$1,348,150.00	\$1,318,496.69	(\$29,653.31)	Expect to be on budget for the year. Cut all non-essential expenses to offset the loss of revenues from taxes, events, rentals, sponsors and parties.
Exp	\$1,326,146.00	\$1,272,449.07	\$53,696.93	
<b>Administration Total</b>	\$22,004.00	\$46,047.62	\$24,043.62	
<b>Preschool</b>				
Rev	\$97,750.00	\$69,770.16	(\$27,979.84)	Expect to be unfavorable for the year. Less revenue due to COVID closure limitations with reopening. Lost 3 months of preschool revenue in spring expect lower enrollment in fall, pre-k camps operated at half capacity.
Exp	\$79,825.00	\$57,342.76	\$22,482.24	
<b>Preschool Total</b>	\$17,925.00	\$12,427.40	(\$5,497.60)	
<b>Athletics</b>				
Rev	\$175,211.00	\$92,028.47	(\$83,182.53)	Expect to be unfavorable for the year. COVID restrictions and guidelines have resulted in lower enrollments and reduced revenue. Expenses are mainly admin costs.
Exp	\$182,002.00	\$116,363.88	\$65,638.12	
<b>Athletics Total</b>	(\$6,791.00)	(\$24,335.41)	(\$17,544.41)	
<b>Regent Center</b>				
Rev	\$178,450.00	\$110,294.91	(\$68,155.09)	Expect to be unfavorable for the year. Regent Center has not been able to be open since March. Space has been used for Camp programs this summer.
Exp	\$177,835.00	\$117,058.72	\$60,776.28	
<b>Regent Center Total</b>	\$615.00	(\$6,763.81)	(\$7,378.81)	
<b>Big &amp; Little</b>				
Rev	\$598,500.00	\$434,008.28	(\$164,491.72)	Expect to be unfavorable for the year.
Exp	\$587,360.00	\$479,618.44	\$107,741.56	
<b>Big &amp; Little Totals</b>	\$11,140.00	(\$45,610.16)	(\$56,750.16)	
<b>Fitness</b>				
Rev	\$728,966.00	\$468,796.01	(\$260,169.99)	Expect to be favorable for the year. A strong start in revenue during Q1 got us ahead for the bottom line. Controlling expenses, staffing upon reopening.
Exp	\$777,749.00	\$473,388.16	\$304,360.84	
<b>Fitness Total</b>	(\$48,783.00)	(\$4,592.15)	\$44,190.85	
<b>Aquatics</b>				
Rev	\$768,900.00	\$99,463.30	(\$669,436.70)	Expect to be favorable for the year. Beach and Spray park revenue has been much higher than budget.
Exp	\$947,545.00	\$236,336.83	\$711,208.17	
<b>Aquatics Total</b>	(\$178,645.00)	(\$136,873.53)	\$41,771.47	

**Mundelein Park and Recreation District  
Monthly Financial Report  
Recreation Fund - Overview**

RECREATION FUND OVERVIEW PERIOD ENDING 07/31/20	Year End Projections			Comments
	2020 Budget	Projected Year End	Projected to Budget	
<b>Rec Connect/Camp</b>				E-learning program revenue is unknown at this time.
Rev	\$771,600.00	\$476,690.07	(\$294,909.93)	Expect to be unfavorable for the year. Camp ran at less than half the enrollment of normal years. Rec Connection was cancelled in March for the spring session, and spring break, and no school camps did not run.
Exp	\$551,664.00	\$316,535.92	\$235,128.08	
<b>Rec Connect/Camp Total</b>	\$219,936.00	\$160,154.15	(\$59,781.85)	
<b>Indoor Pool</b>				
Rev	\$170,898.00	\$88,065.15	(\$82,832.85)	Expect to be on budget. Membership revenue and swim lesson revenue are trending favorably while staff are controlling expenses well.
Exp	\$252,610.00	\$173,485.60	\$79,124.40	
<b>Indoor Pool Totals</b>	(\$81,712.00)	(\$85,420.45)	(\$3,708.45)	
<b>Dance</b>				
Rev	\$121,260.00	\$117,560.25	(\$3,699.75)	Expect to be unfavorable. Revenues were lost in ticket sales for recital, competition fees and private lessons. Coordinator worked more during summer to provide virtual content and coordinate movie recital.
Exp	\$101,770.00	\$103,922.15	(\$2,152.15)	
<b>Dance Total</b>	\$19,490.00	\$13,638.10	(\$5,851.90)	
<b>Cultural Arts</b>				
Rev	\$52,500.00	\$23,895.00	(\$28,605.00)	Expect to be favorable. Eliminated expenses but cutting supplies and reducing contractual programs. Supervisor will teach the majority of the classes.
Exp	\$55,423.00	\$21,625.99	\$33,797.02	
<b>Cultural Arts Total</b>	(\$2,923.00)	\$2,269.02	\$5,192.02	
<b>Recreation Fund Total</b>	(\$27,744.00)	(\$69,059.22)	(\$41,315.22)	

MUNDELEIN PARK AND RECREATION DISTRICT  
TREASURER'S REPORT  
As of July 31, 2020

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
<b>GL Cash/Investment Accounts</b>								
Corporate Fund	10-00.000-1001	2,543,767.66						2,543,767.66
	10-00.000-1002		2,181.23					2,181.23
	10-00.000-1004							-
	10-00.000-1007							-
	10-00.000-1009					10,258.68		10,258.68
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,316,021.56						1,316,021.56
	20-00.000-1108	21,724.50						21,724.50
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024						-	-
	20-00.000-1025						400.00	400.00
	20-00.000-1026							-
	20-00.000-1027						100.00	100.00
	20-00.000-1028						50.00	50.00
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	343,750.89						343,750.89
Capital Improv Fund	40-00.000-1001	(54,611.30)						(54,611.30)
	40-00.000-1007				-			-
	40-00.000-1009				-	549,240.49		549,240.49
<b>TOTAL:</b>		<b>4,170,653.31</b>	<b>2,181.23</b>	<b>-</b>	<b>-</b>	<b>559,499.17</b>	<b>2,720.00</b>	<b>4,735,053.71</b>

**Bank and Investment Accounts**

WCB - Checking		4,170,653.31	2,181.23					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					-	549,240.49		
IPDLAF-Operating Fund						10,258.68		
Cash On Hand							2,720.00	
<b>TOTAL:</b>		<b>4,170,653.31</b>	<b>2,181.23</b>	<b>-</b>	<b>-</b>	<b>559,499.17</b>	<b>2,720.00</b>	<b>4,735,053.71</b>

Difference:

**Changes in Fund Balance through July 31, 2020**

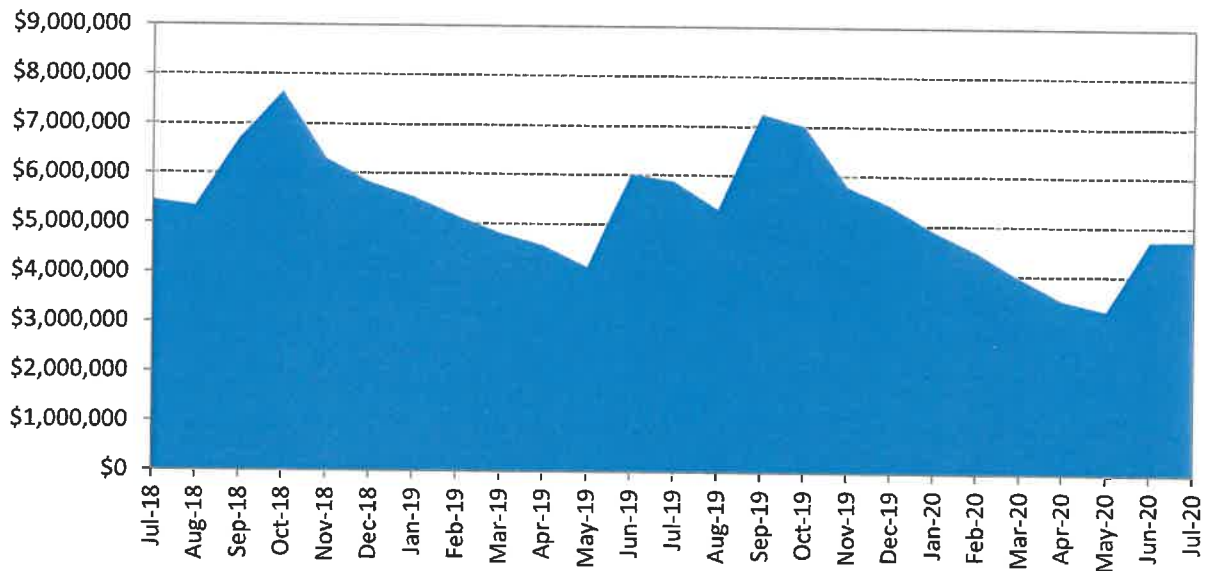
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,604,204.52	(92,167.58)	(2,778,103.93)	(2,512,036.94)	(2,323,416.68)	2,589,316.63	265,899.95
Recreation Fund - 20	1,633,285.37	(406,763.20)	(1,398,006.29)	(1,226,522.17)	(1,601,268.30)	1,772,752.42	171,484.12
Debt Service Fund - 30	343,750.89	-	(146,959.66)	(343,750.89)	(244,941.23)	48,150.00	(196,791.23)
Capital Improv Fund - 40	494,629.19	(200,000.00)	(251,265.30)	(294,629.19)	(370,561.70)	327,197.81	(43,363.89)
<b>TOTAL:</b>	<b>5,075,869.97</b>	<b>(698,930.78)</b>	<b>(4,574,335.18)</b>	<b>(4,376,939.19)</b>	<b>(4,540,187.91)</b>	<b>4,737,416.86</b>	<b>197,228.95</b>

Mundelein Park District Cash Flows

7/31/2020

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
7/31/2018	2,745.00	14,602.88	527,411.05	4,911,096.47	5,455,855.40
8/31/2018	2,345.00	14,700.78	527,497.38	4,798,223.23	5,342,766.39
9/30/2018	745.00	14,346.25	530,103.70	6,161,763.02	6,706,957.97
10/31/2018	745.00	14,267.78	530,580.06	7,107,350.77	7,652,943.61
11/30/2018	745.00	13,982.89	532,338.60	5,752,251.42	6,299,317.91
12/31/2018	745.00	14,140.35	532,868.23	5,281,180.00	5,828,933.58
1/31/2019	745.00	13,523.13	533,432.39	4,995,943.47	5,543,643.99
2/28/2019	745.00	13,705.20	533,940.43	4,609,499.53	5,157,890.16
3/31/2019	745.00	14,244.44	534,491.89	4,260,611.86	4,810,093.19
4/30/2019	745.00	13,782.29	535,027.19	4,018,826.93	4,568,381.41
5/31/2019	2,945.00	14,250.80	538,670.82	3,578,618.91	4,134,485.53
6/30/2019	2,936.76	13,690.71	538,751.72	5,464,690.50	6,020,069.69
7/31/2019	2,945.00	15,074.16	538,833.10	5,320,368.11	5,877,220.37
8/31/2019	2,545.00	14,689.44	540,391.70	4,763,292.06	5,320,918.20
9/30/2019	745.00	13,918.28	540,488.25	6,695,608.46	7,250,759.99
10/31/2019	745.00	14,842.60	540,559.85	6,447,839.73	7,003,987.18
11/30/2019	745.00	14,323.81	544,858.66	5,229,204.40	5,789,131.87
12/31/2019	795.00	14,203.83	544,925.70	4,850,334.65	5,410,259.18
1/31/2020	795.00	14,788.23	544,990.60	4,344,938.17	4,905,512.00
2/29/2020	795.00	14,503.56	546,214.04	3,925,351.33	4,486,863.93
3/31/2020	795.00	14,992.95	546,489.50	3,404,011.09	3,966,288.54
4/30/2020	795.00	14,887.41	546,689.72	2,954,893.20	3,517,265.33
5/31/2020	795.00	14,592.33	549,123.57	2,748,591.78	3,313,102.68
6/30/2020	1,195.00	14,064.41	549,213.53	4,157,236.35	4,721,709.29
7/31/2020	1,195.00	13,964.91	549,240.49	4,170,653.31	4,735,053.71

Mundelein Park District Cash Flows - 2 Years (25 months)





GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
<b>Fund 10 - CORPORATE FUND</b>					
<b>Assets</b>					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,816,933.34	2,616,109.54	2,889,275.22	2,543,767.66
10-00.000-1002	CHECKING ACCOUNT - FLEX	2,467.56	5,500.00	5,786.33	2,181.23
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
	Total Cash:	2,820,925.90	2,621,609.54	2,895,061.55	2,547,473.89
Account Type: Investments					
10-00.000-1009	IPDLAF INVESTMENT	10,211.27	47.41	0.00	10,258.68
	Total Investments:	10,211.27	47.41	0.00	10,258.68
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,169,777.82	0.00	3,169,777.82	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	0.00	1,164.47	1,164.47	0.00
	Total Accounts Receivable:	3,169,777.82	1,164.47	3,170,942.29	0.00
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	32,533.79	0.00	0.00	32,533.79
	Total Fixed Assets:	32,533.79	0.00	0.00	32,533.79
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	37,796.94	411.98	24,470.76	13,738.16
10-00.000-1204	VENDOR DEPOSITS	200.00	0.00	0.00	200.00
	Total Other Assets:	37,996.94	411.98	24,470.76	13,938.16
<b>TOTAL ASSETS</b>					
		6,071,445.72	2,623,233.40	6,090,474.60	2,604,204.52
<b>Liabilities</b>					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	51,503.82	813,839.20	784,775.08	22,439.70
10-00.000-2005	SALES TAX PAYABLE	283.00	4,877.05	8,439.51	3,845.46
	Total Accounts Payable:	51,786.82	818,716.25	793,214.59	26,285.16
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	46,637.18	46,637.18	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	174,765.64	174,765.64	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	276,811.50	276,811.50	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	64,738.42	64,738.42	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	109,872.04	109,872.04	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	(96.92)	234,108.78	270,882.20	36,676.50
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	378,078.24	378,078.24	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	16,855.00	16,855.00	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	21,707.74	21,707.74	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	1,940.50	1,940.50	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	768.00	768.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	4,541.32	4,541.32	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	39,460.82	44,716.56	5,255.74
10-00.000-2038	MISC WAGE GARNISHMENT	0.00	341.24	341.24	0.00
10-00.000-2040	FLEX HEALTH	(1,657.70)	5,786.33	4,183.05	(3,260.98)
10-00.000-2042	COLONIAL LIFE INS CO W/H	0.00	371.40	371.40	0.00
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	800.10	800.10	0.00
	Total Liabilities-ST:	44,882.56	1,377,584.25	1,371,372.95	38,671.26
Account Type: Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	103.53	0.00	0.00	103.53
10-00.000-2054	GOLF OUTING DEPOSITS	0.00	270.00	660.00	390.00
	Total Other Liabilities:	103.53	270.00	660.00	493.53
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,166,500.00	3,166,500.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	30,068.88	16,948.66	13,597.41	26,717.63
	Total Deferred Inflows:	3,196,568.88	3,183,448.66	13,597.41	26,717.63
<b>TOTAL LIABILITIES</b>					
		3,293,341.79	5,380,019.16	2,178,844.95	92,167.58
<b>Fund Equity</b>					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,157,222.50	0.00	0.00	2,157,222.50
	Total Unassigned:	2,157,222.50	0.00	0.00	2,157,222.50
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	55,225.01	167.04	0.00	55,057.97
	Total Assigned:	55,225.01	167.04	0.00	55,057.97
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
Fund 10 - CORPORATE FUND					
Fund Equity					
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY		2,778,103.93	167.04	0.00	2,777,936.89
Account Type: Revenue					
	Total Revenue:		165,458.58	2,488,875.26	2,323,416.68
TOTAL REVENUES			165,458.58	2,488,875.26	2,323,416.68
Account Type: Expenditure					
	Total Expenditure:		2,690,119.67	100,803.04	2,589,316.63
TOTAL EXPENDITURES			2,690,119.67	100,803.04	2,589,316.63
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS		6,071,445.72	2,623,233.40	6,090,474.60	2,604,204.52
BEG. FUND BALANCE		2,778,103.93			2,778,103.93
+ NET OF REVENUES & EXPENDITURES			(2,855,578.25)	(2,589,678.30)	(265,899.95)
+ FUND BALANCE ADJUSTMENTS		(167.04)			(167.04)
= ENDING FUND BALANCE		2,778,103.93	(2,855,745.29)	(2,589,678.30)	2,512,036.94
+ LIABILITIES		3,293,341.79	(5,380,019.16)	(2,178,844.95)	92,167.58
= TOTAL LIABILITIES AND FUND BALANCE		6,071,445.72	(8,235,764.45)	(4,768,523.25)	2,604,204.52

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
<b>Fund 20 - RECREATION PROGRAM FUND</b>					
<b>Assets</b>					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,649,646.27	1,763,996.14	2,097,620.85	1,316,021.56
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	0.00	100.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1025	CASH DRAWER-ADMISSIONS DLB	0.00	400.00	0.00	400.00
20-00.000-1027	CASH DRAWER-ADMISSIONS SP	0.00	100.00	0.00	100.00
20-00.000-1028	CASH DRAWER - MCC INDOOR POOL	50.00	0.00	0.00	50.00
20-00.000-1029	CASH DRAWER - DUNBAR	200.00	0.00	200.00	0.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	21,943.55	833,689.62	833,908.67	21,724.50
	Total Cash:	1,672,384.82	2,598,285.76	2,931,729.52	1,338,941.06
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,126,642.20	0.00	1,126,642.20	0.00
20-00.000-1110	ACCOUNTS RECEIVABLE	1,825.00	867.14	2,411.99	280.15
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	294,084.33	1,566,951.00	1,566,971.17	294,064.16
	Total Accounts Receivable:	1,422,551.53	1,567,818.14	2,696,025.36	294,344.31
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	20,924.14	0.00	20,924.14	0.00
	Total Other Assets:	20,924.14	0.00	20,924.14	0.00
<b>TOTAL ASSETS</b>		<b>3,115,860.49</b>	<b>4,166,103.90</b>	<b>5,648,679.02</b>	<b>1,633,285.37</b>
<b>Liabilities</b>					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	74,162.58	570,047.74	506,355.39	10,470.23
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	133,646.55	138,314.30	4,667.75
20-00.000-2004	EVENT LIABILITY INS PAYABLE	410.00	1,560.00	1,560.00	410.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Total Accounts Payable:	75,067.34	705,254.29	646,229.69	16,042.74
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	43,695.57	43,695.57	0.00	0.00
	Total Liabilities-ST:	43,695.57	43,695.57	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	276.56	0.00	285.73	562.29
20-00.000-2053	ACTIVE DEPOSITS	2,600.00	8,650.00	9,050.00	3,000.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	118.75	285.01	166.26
	Total Other Liabilities:	2,876.56	8,768.75	9,620.74	3,728.55
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,125,000.00	1,125,000.00	0.00	0.00
20-00.000-2206	GIFT CERTIFICATES	6,144.00	0.00	0.00	6,144.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	456,400.90	1,724,233.00	1,640,723.18	372,891.08
20-00.000-2208	ACTIVE GIFT CARDS	8,669.83	981.00	268.00	7,956.83
	Total Deferred Inflows:	1,596,214.73	2,850,214.00	1,640,991.18	386,991.91
<b>TOTAL LIABILITIES</b>		<b>1,717,854.20</b>	<b>3,607,932.61</b>	<b>2,296,841.61</b>	<b>406,763.20</b>
<b>Fund Equity</b>					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,398,006.29	0.00	0.00	1,398,006.29
	Total Committed:	1,398,006.29	0.00	0.00	1,398,006.29
<b>TOTAL FUND EQUITY</b>		<b>1,398,006.29</b>	<b>0.00</b>	<b>0.00</b>	<b>1,398,006.29</b>
Account Type: Revenue					
	Total Revenue:		1,318,565.72	2,919,834.02	1,601,268.30
<b>TOTAL REVENUES</b>			1,318,565.72	2,919,834.02	1,601,268.30
Account Type: Expenditure					
	Total Expenditure:		1,840,419.00	67,666.58	1,772,752.42
<b>TOTAL EXPENDITURES</b>			1,840,419.00	67,666.58	1,772,752.42
Total Fund 20 - RECREATION PROGRAM FUND					
<b>TOTAL ASSETS</b>		<b>3,115,860.49</b>	<b>4,166,103.90</b>	<b>5,648,679.02</b>	<b>1,633,285.37</b>
<b>BEG. FUND BALANCE</b>		<b>1,398,006.29</b>			<b>1,398,006.29</b>
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>			<b>(3,158,984.72)</b>	<b>(2,987,500.60)</b>	<b>(171,484.12)</b>

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
Fund 20 - RECREATION PROGRAM FUND					
= ENDING FUND BALANCE		1,398,006.29	(3,158,984.72)	(2,987,500.60)	1,226,522.17
+ LIABILITIES		1,717,854.20	(3,607,932.61)	(2,296,841.61)	406,763.20
= TOTAL LIABILITIES AND FUND BALANCE		3,115,860.49	(6,766,917.33)	(5,284,342.21)	1,633,285.37

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
<b>Fund 30 - DEBT SERVICE FUND</b>					
<b>Assets</b>					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	146,353.46	274,119.12	76,721.69	343,750.89
	Total Cash:	146,353.46	274,119.12	76,721.69	343,750.89
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	501,606.20	0.00	501,606.20	0.00
	Total Accounts Receivable:	501,606.20	0.00	501,606.20	0.00
<b>TOTAL ASSETS</b>					
		647,959.66	274,119.12	578,327.89	343,750.89
<b>Liabilities</b>					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	48,150.00	48,150.00	0.00
	Total Accounts Payable:	0.00	48,150.00	48,150.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	501,000.00	501,000.00	0.00	0.00
	Total Deferred Inflows:	501,000.00	501,000.00	0.00	0.00
<b>TOTAL LIABILITIES</b>					
		501,000.00	549,150.00	48,150.00	0.00
<b>Fund Equity</b>					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	146,959.66	0.00	0.00	146,959.66
	Total Restricted:	146,959.66	0.00	0.00	146,959.66
<b>TOTAL FUND EQUITY</b>					
		146,959.66	0.00	0.00	146,959.66
Account Type: Revenue					
	Total Revenue:		28,571.69	273,512.92	244,941.23
<b>TOTAL REVENUES</b>					
			28,571.69	273,512.92	244,941.23
Account Type: Expenditure					
	Total Expenditure:		48,150.00	0.00	48,150.00
<b>TOTAL EXPENDITURES</b>					
			48,150.00	0.00	48,150.00
<b>Total Fund 30 - DEBT SERVICE FUND</b>					
<b>TOTAL ASSETS</b>					
		647,959.66	274,119.12	578,327.89	343,750.89
<b>BEG. FUND BALANCE</b>					
		146,959.66			146,959.66
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>					
			(76,721.69)	(273,512.92)	196,791.23
<b>= ENDING FUND BALANCE</b>					
		146,959.66	(76,721.69)	(273,512.92)	343,750.89
<b>+ LIABILITIES</b>					
		501,000.00	(549,150.00)	(48,150.00)	0.00
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>					
		647,959.66	(625,871.69)	(321,662.92)	343,750.89

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2020	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2020
<b>Fund 40 - CAPITAL IMPROVEMENT FUND</b>					
<b>Assets</b>					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	215,458.03	400,868.48	670,937.81	(54,611.30)
	Total Cash:	215,458.03	400,868.48	670,937.81	(54,611.30)
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	495,000.00	0.00	495,000.00	0.00
40-00.000-1009	IPDLAF INVESTMENT	49,925.70	499,314.79	0.00	549,240.49
	Total Investments:	544,925.70	499,314.79	495,000.00	549,240.49
Account Type: Accounts Receivable					
40-00.000-1112	ACCRUED INTEREST	1,042.10	2,295.62	3,337.72	0.00
	Total Accounts Receivable:	1,042.10	2,295.62	3,337.72	0.00
Account Type: Other Assets					
40-00.000-1202	PREPAID OTHER EXPENSES	59,946.00	0.00	59,946.00	0.00
	Total Other Assets:	59,946.00	0.00	59,946.00	0.00
<b>TOTAL ASSETS</b>		<b>821,371.83</b>	<b>902,478.89</b>	<b>1,229,221.53</b>	<b>494,629.19</b>
<b>Liabilities</b>					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	370,106.53	691,997.43	321,890.90	0.00
	Total Accounts Payable:	370,106.53	691,997.43	321,890.90	0.00
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	200,000.00	0.00	0.00	200,000.00
	Total Deferred Inflows:	200,000.00	0.00	0.00	200,000.00
<b>TOTAL LIABILITIES</b>		<b>570,106.53</b>	<b>691,997.43</b>	<b>321,890.90</b>	<b>200,000.00</b>
<b>Fund Equity</b>					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	251,265.30	0.00	0.00	251,265.30
	Total Assigned:	251,265.30	0.00	0.00	251,265.30
<b>TOTAL FUND EQUITY</b>		<b>251,265.30</b>	<b>0.00</b>	<b>0.00</b>	<b>251,265.30</b>
Account Type: Revenue					
	Total Revenue:		0.00	370,561.70	370,561.70
<b>TOTAL REVENUES</b>			<b>0.00</b>	<b>370,561.70</b>	<b>370,561.70</b>
Account Type: Expenditure					
	Total Expenditure:		345,048.76	17,850.95	327,197.81
<b>TOTAL EXPENDITURES</b>			<b>345,048.76</b>	<b>17,850.95</b>	<b>327,197.81</b>
<b>Total Fund 40 - CAPITAL IMPROVEMENT FUND</b>					
<b>TOTAL ASSETS</b>		<b>821,371.83</b>	<b>902,478.89</b>	<b>1,229,221.53</b>	<b>494,629.19</b>
<b>BEG. FUND BALANCE</b>		<b>251,265.30</b>			<b>251,265.30</b>
<b>+ NET OF REVENUES &amp; EXPENDITURES</b>			<b>(345,048.76)</b>	<b>(388,412.65)</b>	<b>43,363.89</b>
<b>= ENDING FUND BALANCE</b>		<b>251,265.30</b>	<b>(345,048.76)</b>	<b>(388,412.65)</b>	<b>294,629.19</b>
<b>+ LIABILITIES</b>		<b>570,106.53</b>	<b>(691,997.43)</b>	<b>(321,890.90)</b>	<b>200,000.00</b>
<b>= TOTAL LIABILITIES AND FUND BALANCE</b>		<b>821,371.83</b>	<b>(1,037,046.19)</b>	<b>(710,303.55)</b>	<b>494,629.19</b>

## MEMORANDUM

To: Interim Chief John Monahan 

From: Sergeant Paul Dempsey 

Date: Thursday, August 13, 2020

Re: Park District Report –July 2020

There were eight (8) calls for service in the area parks during the reporting period, which is lower than normal with park district activity during this time of year. The majority of the calls were minor in nature and included a theft report, aggravated battery, possession of stolen property, possession of cannabis and a found article.

There were a total of 43 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month.

The following gives more detail about the call during the reporting period:

- On 07/04/20, Ofc. Reyes responded to Lewandowski Park for a fireworks complaint. Ofc. Reyes located an occupied vehicle and the driver was issued a citation for possession of cannabis.
- On 07/05/20, Officer Freese responded to Kracklauer Park for a domestic battery report. A subject kicked her partner in the face causing an injury to her lip. The subject resisted arrest and was later charged with domestic battery and aggravated battery to an officer.
- On 07/06/20, Sgt. Kisselburg responded to Gordon Ray Park for a found property report. The complainant located a fire extinguisher on a picnic table and the picnic table had a burn mark on it. The fire extinguisher was placed into evidence and the Park District was advised of the burn mark. Extra patrol requested.
- On 07/19/20, Ofc. Callaghan responded to Hanrahan Park for a suspicious vehicle report. The complainant advised the vehicle was parked and there were people getting in and out of it. Officers responded and eventually took four subjects into custody. Two of the subjects were charged with criminal trespass to land and curfew. One subject was charged with criminal trespass to vehicle and criminal trespass to land. The last subject was charged with possession of a stolen vehicle, criminal trespass to vehicle, criminal trespass to state property and possession of drug paraphernalia.
- On 07/23/20, Ofc. Hall responded to Memorial Park for a found purse complaint. The purse was transported to the police department where it was later returned to the owner.
- On 07/23/20, Ofc. Callaghan took a theft report that occurred at the Diamond Lake Boat Launch. The complainant advised he feel asleep and when he awoke someone took his mountain bicycle and cellphone, which consisted of miscellaneous credit card and USC. No suspect information.

**Courage. Pride. Commitment.**

# Mundelein Park District dancers get creative so show can go on



Organizers of the Mundelein Park & Recreation District's Mundelein School of Dance worked within COVID-19 guidelines to hold a recital involving more than 200 dancers.

*( Courtesy of Mundelein Park & Recreation District Staff )*

**Submitted by Deb Engdahl**

Updated

8/12/2020 11:52 AM

Organizers of the Mundelein Park & Recreation District's Mundelein School of Dance pulled off quite a feat.



The district took measures to ensure safety, including limiting the number of dancers, instituting a health screening process, creating separate entrances and exits in the building, and disinfecting the entire area between performances.

In some instances, large groups were divided in half to maintain safe numbers and recorded separately. Local business KTR Media Group videotaped all performances.

"It took two straight days of coordination and performing to produce a recital that is approximately three hours," Burnes said.

"We had to come up with a way to honor all the hard work and effort these dancers put in. While the world around us may be uncertain and constantly changing, we can have one constant: dancing. And we were able to dance, regardless of the challenges around us."

The final bow has yet to come when the videotape of the performances is presented to the dance company's families at a private "Movie in the Park" style screening of the video mid-August.

Mundelein School of Dance offers instruction in a range of dance styles, from jazz and ballet to hip-hop and tap, for ages 1 to adult. The next dance session begins in early September and concludes with a spring recital. Both in-person and virtual class options will be available.

For more information, visit [www.mundeleinparks.org/recreation/dance](http://www.mundeleinparks.org/recreation/dance) (<http://www.mundeleinparks.org/recreation/dance>) or contact Heather Burnes at [hburnes@mundeleinparks.org](mailto:hburnes@mundeleinparks.org).

- To submit Your news, go to [dailyherald.com/share](https://dailyherald.com/share).

## Mundelein Community Days Commission

August 3, 2020

Mr. Ron Salski  
Mundelein Park and Recreation District  
1401 N. Midlothian Rd.  
Mundelein, IL 60060

Dear Ron:

On behalf of the Village Board and the Village Staff, we would like to thank you and the Park District Staff for all your assistance with the pageant this year. We are very grateful that the Park District was able to provide an excellent and safe venue for the pageant. It turned out to be a fantastic event.

Undoubtedly, this has been the most challenging year we have encountered. We were faced with making some extremely difficult decisions over the last few months. We sincerely appreciate your patience and guidance as we navigated through these unprecedented circumstances.

We look forward to planning next year's festival with you. We are confident we will come back better than ever! Thank you again.

Sincerely,



Kelsey Langel, Village Liaison



Jonathan Kellogg, Village Liaison



**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **BOARD MEMORANDUM**

### **August 24, 2020 Regular Board Meeting Agenda Item**

**To:** Board of Commissioners  
**From:** Ron Salski, Executive Director  
**Date:** August 18, 2020  
**Subject:** Approve of Deed of Gifts – Mundelein Heritage Museum

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#### **Background**

The following procedures were defined by the Board of Commissioners when gifts are requested to the Mundelein Heritage Museum:

1. Mundelein Historical Commission reviews any potential deed of gifts;
2. Mundelein Historical Commission approves/denies at a regular/special meeting;
3. Mundelein Historical Commission provides Executive Director with application or information with recommendation; and
4. Park & Recreation District Board approves/denies Deed of Gifts.

#### **Analysis/Considerations**

Mike Flynn submitted the attached cover letter, applications with pictures of the specific items to Executive Director Salski. At the August 5 Historical Commission meeting, the Commission voted to approve donations from Holly Bruernsmith (2 quilts and a photo scrapbook detailing the construction of the Mundelein Seminary); Linda Honningman (a handstitched tablecloth circa 1955 of the Lakewood Heights Sewing Club; and Shawn Killackey (a hand-mixer circa 1950's).

#### **Recommendation**

Staff recommends approving the attached Deed of Gifts to the Mundelein Heritage Museum.

#### **Action and Motion Requested**

Move to approve Deed of Gift items as presented by the Mundelein Historical Commission.

August 19, 2020

Ron Salski  
Mundelein Park and Recreation District  
1401 N. Midlothian Road  
Mundelein, Illinois 60060

Dear Ron:

The Mundelein Historical Commission has received executed Deeds of Gift for the following donations to the Heritage Museum Collection:

- 1) Two Quilts circa 1920's and a Scrapbook of Photos taken during the construction of the Mundelein Seminary 1919-1921, donated by Mrs. Holly Bauernsmith. These items were approved by the Commission on August 5, 2020.
- 2) A Hand-mixer with measuring cup, donated by Shawn Killackey. This item was approved by the Commission on August 5, 2020.
- 3) The podium from the Ivanhoe Congregational Church, circa 1920, donated by Pastor Kris Hewitt and the Ivanhoe congregation. Please notice that at the request of the Donator, the Deed of Gift has been modified to provide that should the Park Board determine that this item no longer meets the Mission of the Heritage Museum, it will be returned to the Congregation. This item was approved by the Historical Commission March 4, 2020. Delivery of the podium was delayed until its replacement was installed in the Church.

The Historical Commission recommends addition of these items to the Museum Collection, pending approval of the Park Board. The Commission determined that all of these have a notable connection to Mundelein History or are representative of daily life of Mundelein residents. The Commission found that the acquisition of these items complies with the Museum's Mission.

The final decision to accept these items for the Museum Collection rests with the Park Board. On behalf of the Historical Commission I request that at an upcoming Board meeting, the Park District Board accept these proposed Gifts of Property from Holly Bauersmith, Shawn Killackey and Pastor Kris Hewitt, and authorize your signature on the Deed of Gift. If the Park Board does not accept the proposed gift, the items will be returned to the owners.

Sincerely,

Michael Flynn  
Chairman, Mundelein Historical Commission



## Deed of Gift

ACCESSION #

Donor: Holly A Bauernsmith (the "Donor")  
 Address: 314 Kings Way  
 City/State/Zip Code: McHenry IL 60051  
 Phone: (815) ~~800~~ 353 6786 E-mail: hybsmith@gmail.com

**Description of property donated to the Mundelein Park and Recreation District (the "District") for the benefit of the Mundelein Heritage Museum (the "Property"):**

Two large quilts — one has a white back<sup>ground</sup> with floral geometric blocks and the other has a black background.  
 These quilts came from the Bauernsmith Estate of which I inherited them from.

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 13 day of JULY 2020

Holly A. Bauernsmith  
Signature of Donor

\_\_\_\_\_  
Signature of Donor's authorized Agent  
(I warrant that I have been authorized by the Donor to execute this Deed of Gift for the Donor for the purposes set forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Margaret Resnick  
Executive Director, Mundelein Park & Recreation District











## Deed of Gift

ACCESSION #

Donor: \_\_\_ Ivanhoe Congregational Church, United Church of Christ \_\_\_\_\_ (the "Donor")

Address: \_\_\_ 21078 W. IL Route 176 \_\_\_\_\_

City/State/Zip Code: \_\_\_ Mundelein, IL 60060 \_\_\_\_\_

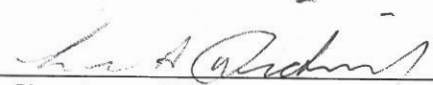
Phone: ( 847 ) 566-5204 \_\_\_\_\_ E-mail: \_ [uccivanhoe@gmail.com](mailto:uccivanhoe@gmail.com) \_\_\_\_\_

**Description of property donated to the Mundelein Park and Recreation District (the "District") for the benefit of the Mundelein Heritage Museum (the "Property"):**

Pulpit – original to sanctuary building – built in 1856

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 18th day of August 2020

  
\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Signature of Donor's authorized Agent

(I warrant that I have been authorized by the Donor to execute this Deed of Gift for the Donor for the purposes set forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this \_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Ron Salski  
Executive Director, Mundelein Park & Recreation District



## ***Deed of Gift*** **Terms and Conditions**

1. The Donor warrants that, to Donor's knowledge, after making due inquiry, there are not now, and there have not previously been, any claims or challenges, or threats of claims or challenges, to the Donor's ownership of, and its right, title, and interest in and to, any portion of the Property.
2. If this Deed of Gift is executed by Donor's agent, the agent certifies that, to agent's knowledge, there are not now, and there have not previously been, any claims or challenges, or threats of claims or challenges, to agent's authority to act on Donor's behalf.
3. The Donor's donation of the Property is without restriction or condition on use, and with the understanding that the District, in the District's sole discretion, may:
  - a. temporarily or permanently exhibit the Property in the Museum or elsewhere;
  - b. temporarily or permanently store the Property;
  - c. exhibit components of the Property separately or together as a single unit, in the Museum or elsewhere;
  - d. lend components of the Property, separately or together as a single unit, for display at other museums and organizations;
  - e. copy or reproduce the Property for sale or distribution, for the sole benefit of the District and its programs; and
  - f. otherwise deal with and use the Property without restriction or condition.
4. This *Deed of Gift* is irrevocable. Except as provided below, the Property cannot be reclaimed by or returned to the Donor, the Donor's heirs, legatees, assignees or beneficiaries, or anyone acting for or on behalf of the Donor.

If, for any reason, in its sole determination the District finds that the Property is no longer relevant to the Museum's Mission, the District shall return the Property to the Ivanhoe Congregational Church.





### Deed of Gift

ACCESSION #

Donor: Shawn Killackey (the "Donor")  
Address: 27660 N. Chevy Chase Rd.  
City/State/Zip Code: Mundelein, IL 60060  
Phone: (847) 970-2805 E-mail: skill65@sbcglobal.net

**Description of property donated to the Mundelein Park and Recreation District (the "District") for the benefit of the Mundelein Heritage Museum (the "Property"):**

*Hand mixer w/measuring cup*

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 17 day of August 2020

*Shawn Killackey*  
Signature of Donor

\_\_\_\_\_  
Signature of Donor's authorized Agent  
(I warrant that I have been authorized by the Donor to execute this Deed of Gift for the Donor for the purposes set forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Ron Salski  
Executive Director, Mundelein Park & Recreation District





**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **BOARD MEMORANDUM**

**August 24, 2020 Regular Board Meeting Agenda Item**

**To:** Board of Commissioners  
**From:** Ron Salski, Executive Director  
Matt LaPorte, Superintendent  
**Date:** August 18, 2020  
**Subject:** Approve of Job Descriptions

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### **Background**

Under the Board Policy Manual – Section 10, the Board is required to approve revisions to positions and/or job descriptions. Additionally, Distinguished Accreditation standards typically require proof of board approval of the organizational structure and/or job descriptions.

### **Analysis/Considerations**

In June, Laurie Gembara announced her retirement as the Day Care and Preschool Director as well as several other teachers. When an employee leaves the agency, it is “best practice” to review positions, job description title and responsibilities. Staff has evaluated Big & Little’s positions, responsibilities, essential and marginal functions and job titles and after further review, the following revisions include:

1. Big & Little Child Development Director to Child Development Director
2. Big & Little Child Development Teacher I to Child Development Teacher – Lead
3. Big & Little Child Development Teacher II to Child Development Teacher – Non-Lead

### **Recommendation**

To approve the revisions to the attached Job Descriptions.

### **Action and Motion Requested**

Move to approve the Job Descriptions as submitted in the board packet.

**Mundelein Park & Recreation District**  
**Job Description**

**Job Title:** Child Development Director  
**Department:** Recreation- Child Development Center  
**Supervisor:** Superintendent of Recreation  
**Classification:** Full Time-Exempt

**Summary**

The Child Development Director is responsible for the daily management of the Big & Little Child Development Center and the Learning Center Preschool program. This position coordinates, supervises, plans and evaluates all operations associated with the District's child care and preschool education program.

**Qualifications**

B.A. or B.S. in Child Development, Early Childhood Education, Early Childhood Special Education or closely related field is preferred.

Minimum of two years of credit from an accredited college or university or, 64 semester hours in any discipline with a minimum of 21 semester hours of college credit in Child Development, Early Childhood Education or Early Childhood Special Education and one of the following:

- Gateway to Opportunity Level I Illinois Director Credential, or
- 3 semester hours of college credit in administration, leadership or management, or
- 3 points of credential-approved training in administration, leadership or management.

Must possess certifications in First Aid and CPR/AED within 90 days of employment.

Must possess a Certified Food Manager Certification within 90 days of employment.

**Essential Functions**

Provide a warm, nurturing, safe and loving environment for children where self-confidence is enhanced, independence is encouraged and individuality is respected.

Maintain compliance with DCFS licensing requirements and quality standards for a child care facility.

Complete all required DCFS forms and obtain relevant certifications in advance of deadlines.

Research, develop and coordinate the implementation of improvements to the District's Child Development Center activities and Learning Center preschool program.

Recruit, hire, orient, schedule and supervise the work of child care and preschool teachers, aides and support personnel. Conduct performance reviews for staff.

Develop, schedule and implement an annual calendar of in-service trainings. Ensure staff attendance. Produce and update training manuals for staff.

Train and practice with staff the medical emergency, evacuation and disaster plans so as to be prepared for any and all emergencies.

Develop curriculum. Review lesson plans on a regular basis. Implement new curriculum and technology as necessary.

Communicate to staff various directives, program ideas, resources and other relevant information.

Meet with current and prospective parents/guardians regarding enrollment interviews.

Meet with current parents/guardians who come to the Child Development Center and Learning Center Preschool in conference regarding children's progress.

Assess individual needs and developmental patterns of children, working with other staff to implement curriculum appropriate to meeting such need.

Continuously seek ways to improve and deliver quality services to both external and internal customers.

## **Child Development Director–Job Description**

### **Essential Functions - Continued**

Quickly and diplomatically attend to questions, suggestions, and/or complaints received from the public and staff.

Contribute to the organization, arrangement, sanitation and safety of the Child Development Center and Learning Center Preschool premises, materials and equipment.

Supervise food services as integral part of program.

Prepare the annual budget for the operation of the Child Development Center and Learning Center Preschool, monitor revenue and expenses, make purchases, and provide recommendations to the Superintendent of Recreation on rate and policy changes.

Develop long range recommendations for capital expenses.

Accountable for payment transactions including installment billing, refunds, scheduled payments and ECP/ACH, and the resolution of outstanding balances.

Review information for the seasonal program brochure and website.

Produce monthly report to Superintendent of Recreation. Prepare monthly reports and/or figures concerning the operation areas of responsibility including profit and loss.

Perform other related duties as assigned.

### **Marginal Functions**

Hours will vary including days, nights, weekends, and holidays.

Assist with district wide special events and special projects.

Maintain membership in professional organizations.

Attend child care workshops or meetings to stay current.

Minimum 15 hours annual training as required by of DCFS.

Read and utilize current literature for program planning and curriculum development.

Participate in community functions as a committed professional in the field.

Function intermittently as a member of the teaching team.

Support interactions with regulatory agencies in order to maintain conformity to legal standards and regulations.

Serve on District committees as requested.

Assist with emergency procedures and building evacuations.

Ensure compliance with safety, health, and loss control policies and procedures of the District.

As directed by Superintendent of Recreation, participate in professional committees, conferences, workshops, and classes to improve job knowledge and management skills.

### **Psychological Functions**

Employee should be able to maintain a positive working relationship with other employees.

Employee must demonstrate leadership qualities to perform required work.

Employee must be able to function in a sometimes fast and ambiguous environment.

Employee must work effectively under deadlines in a variety of environments and elements.

Employee must demonstrate ability to make difficult personnel decisions without emotion and based on fact.

### **Physiological Considerations**

Frequent sitting and walking.

Occasionally balancing, stooping, kneeling, crouching and reaching.

Employee may be required to lift and/or move up to 50 pounds.

### **Environmental Considerations**

Most activities are performed indoors, in a smoke free environment with controlled temperature and lighting.



## **Child Development Director–Job Description**

### **Environmental Considerations - Continued**

May experience weather conditions while driving to other facilities to attend meetings or perform job duties at other facilities.

Protective clothing is not required unless a specific project or task requires appropriate safety measures such as hearing or eye protection, use of respirators and other protective items as needed.

Employee may be exposed to a variety of communicable diseases to include exposure to the potential of blood borne pathogens in a number of settings and areas within the Park District.

### **Cognitive Considerations**

Employee must have the ability to communicate in English, both verbally and in writing.

Must have good safety awareness and sound judgment.

Employee must possess time management and organizational skills to effectively perform his/her job.

Employee must demonstrate excellent customer service skills with the ability to problem solve resident or participant complaints.

Employee must have the ability to make judgements with respect to confidentiality of information and problem solving.

### **Safety Consideration**

Employee must be able to follow direction from supervisor with safe and effective follow through.

Employee must be able to use good safety awareness and judgment.

Employee must be able to participate in safety related training as required.

### **Conditions of Continued Employment**

Provide verification of education.

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Submit to a pre-placement state criminal background check.

Submit to a pre-placement physical.

Submit to a pre-placement drug testing.

Submit proof of date of birth.

Provide a copy of driver's license.

Provide driver's abstract.

Submit Proof of eligibility to work in the U.S.

Submit to random, reasonable cause and post-accident drug or alcohol testing.

- Complete six (6) month introductory period satisfactorily.
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- Employee is strongly encouraged but not required to become a resident of the Mundelein Park District.

**Mundelein Park & Recreation District**  
**Job Description**

**Job Title:** Early Childhood Lead Teacher  
**Department:** Big & Little Child Development Center  
**Supervisor:** Child Development Director  
**Classification:** Full-Time-Non Exempt-Hourly

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**Qualifications**

Two years of credit (64 semester hours) in any discipline from an accredited college or university with a minimum of 21 semester hours in Early Childhood Development. Or, two years of child development experience from an accredited college or university, or one year of college credits with 10 semester hours in Early Childhood Development and proof of enrollment in an accredited college until 2 years credit and 21 semester hours in Early Childhood Development have been achieved.

**Essential Functions**

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Assist in maintaining responsibility for daily implementation of the program by helping prepare weekly lesson plans and conducting activities.

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Updated 2020

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MUNDELEIN PARK &  
RECREATION DISTRICT

## **BOARD MEMORANDUM**

### **August 24, 2020 Regular Board Meeting Agenda Item**

**To:** Board of Commissioners  
**From:** Ron Salski, Executive Director  
Debbie McInerney, Superintendent  
**Date:** August 18, 2020  
**Subject:** Approve of Intergovernmental Agreement with Lake County – CARES Act Funds

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#### **Background**

Lake County received significant funding through the CARES Act Funds that provides payments to local governments navigating impact of the COVID-19 outbreak via the Coronavirus Relief Fund. Due to many efforts of Finance and Business Directors, Lake County included Park Districts being reimbursed for specific COVID related expenses. In order to receive funds, the following process must be followed:

1. Approve and execute an IGA Agreement between the County and the District.
2. Review the guidelines and review the program, provide eligible/ineligible expenses, and give documentation requirements/instructions.
3. Fill out a Summary of Reimbursements spreadsheet.

The Park Districts are currently appropriated \$1.6M of CARES Act Funds for reimbursement purposes based on district population. Mundelein Park & Recreation District is eligible for \$120,000.

#### **Analysis/Considerations**

Attached is the agreement which is standard for each Park District and non-negotiable. It is the same agreement used for municipalities. Attorney Adam Simon stated it is a fair agreement. The Park & Recreation District will submit the Summary of Reimbursements spreadsheet once the agreement is approved.

#### **Recommendation**

Staff recommends approving the Intergovernmental Agreement with Lake County.

#### **Action and Motion Requested**

Move to approve the Intergovernmental Agreement with Lake County through the CARES Act Funds for purposes of a COVID Relief Fund reimbursement of COVID related expenses.

## INTERGOVERNMENTAL AGREEMENT

### COVID19 RELIEF FUND

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the **County of Lake** (hereinafter referred to as "**COUNTY**") and \_\_\_\_\_ (hereinafter referred to as "**TAXING DISTRICT**," regardless of legal organization which may include a Home Rule unit of government). The COUNTY and the TAXING DISTRICT shall hereinafter be referred to jointly as the Parties.

#### RECITALS

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/ *et. seq*) authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege or authority conferred upon them by law; and

WHEREAS, Article 7, Section 10 of the Illinois Constitution of 1971 and the Illinois Intergovernmental Cooperation Act 5 ILCS 220/1 *et seq.* allow units of public entities to enter into intergovernmental agreements in the furtherance of their governmental purposes; and

WHEREAS, pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") the COUNTY received approximately one hundred twenty-two million dollars from the United States Government ("CARES Act Funds"); and

WHEREAS, the CARES Act provides for payments to local governments navigating the impact of the COVID-19 outbreak via the Coronavirus Relief Fund; and

WHEREAS, the CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover expenses which: (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the local government; and (3) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, the COUNTY was eligible to receive payments under the CARES Act, as it is a unit of local government in excess of 500,000 residents; and

WHEREAS, the United States Department of Treasury ("Treasury") has issued guidelines with regards to the authorized use of funds allocated to local governments under the CARES Act; and

WHEREAS, this Agreement is intended to promote the most efficient distribution of financial resources which have been made available to the COUNTY to benefit the citizens of the COUNTY; and

WHEREAS, under the CARES Act, should the Office of the Inspector General determine that the funds were used in a manner contrary to the intent of the Act or contrary to the United States' Department of Treasury guidelines, the CARES Act provides that the federal government may recoup the improperly spent funds from the COUNTY; and

WHEREAS, the COUNTY and the TAXING DISTRICT within Lake County, and its residents, have suffered secondary effects of the coronavirus emergency; and

WHEREAS, the COUNTY, as the jurisdiction responsible for disbursement of funds under the CARES Act, finds that it is appropriate to use these funds to defray certain costs incurred by the TAXING DISTRICT related to the coronavirus emergency; and

WHEREAS, pursuant to guidance and interpretations of Treasury, the COUNTY as recipient of CARES Act funds may distribute a portion of those funds to other responsible entities within the COUNTY to assist in distributing CARES Act funds to those most in need of such funds

to be administered in compliance with the CARES Act, current and amended Treasury guidance and interpretations, and this Agreement; and

WHEREAS, the COUNTY may provide direct reimbursement to a TAXING DISTRICT that has eligible reimbursements per the Treasury guidance, both current and as amended; and

NOW, THEREFORE, the COUNTY and the TAXING DISTRICT hereby agree as follows:

## **1.0 Recitals, Definitions, and Purpose.**

**1.1 Recitals Incorporated.** The recitals set forth above are incorporated in this Agreement by reference and made a part of this Intergovernmental Agreement (“IGA”).

### **1.2 Definitions.**

**1.2.1 “CARES ACT funds”** shall refer to funds which have been allocated to the COUNTY under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) of which the COUNTY is responsible for the disposition.

**1.2.2 “Forms”** shall refer to forms or application documents used to seek reimbursement of coronavirus related expenses under this agreement.

**1.2.3** All other words used in this agreement which are not specifically defined shall have their normal and ordinary meaning.

**1.3 Purpose.** The purpose of this Agreement is to establish a contractual relationship between the COUNTY and TAXING DISTRICT with regards to the proposed reimbursement of municipal expenses associated with the coronavirus emergency from federal CARES ACT funds which the United States Federal Government has disbursed to the COUNTY. The COUNTY has, by resolution, created the Lake COUNTY Local Government COVID-19 Reimbursement program. This agreement shall remain in effect between the parties to govern the form of applications for reimbursement, the review of applications, the criteria for reimbursable expenses, the retention of documents, and other material terms governing the processing of reimbursement applications as outlined in the guidelines provided by the COUNTY to the TAXING DISTRICT.

## **2.0 Obligations of the COUNTY**

**2.1 Generally.** The COUNTY, by and through its Finance Department, shall process requests for reimbursement received from TAXING DISTRICT subject to the requirements set forth herein.

**2.2 Submittal does not guarantee approval.** The COUNTY, by receiving and processing the reimbursement requests of TAXING DISTRICT, does not guarantee approval of the reimbursement requests by the COUNTY, the United States Department of Treasury, or the Office of the Inspector General.

**2.3 No further obligations.** The COUNTY shall have no further obligations under this IGA other than those expressly set forth.

## **3.0 Obligations of the TAXING DISTRICT**

**3.1 Generally.** In order to submit requests for reimbursement of coronavirus emergency related expenditures, TAXING DISTRICT agrees to submit the forms, certifications and documentation as may be required by the COUNTY for any expense for which TAXING DISTRICT seeks reimbursement under this Agreement. TAXING DISTRICT agrees that the sole and exclusive decision as to whether or not TAXING



DISTRICT's request is granted lies within the discretion of the COUNTY, and that submission of expenses for reimbursement does not obligate the COUNTY to agree to reimburse those expenses. TAXING DISTRICT agrees that the COUNTY, through its Finance Department, may deny reimbursement for expenses which, in the discretion of the Chief Financial Officer, are not permitted uses for CARES ACT funds. The parties also agree that expenses that may be otherwise eligible for reimbursement may be rejected by the COUNTY in its sole discretion, that the COUNTY is under no obligation to approve any particular reimbursement request, and that reimbursement is also subject to the availability of funds.

#### **4.0 Form of Expense Submittals, Certification, failure to use form or comply with criteria**

**4.1 Generally.** The Parties agree that expenses for which TAXING DISTRICT seeks reimbursement shall be submitted upon the forms and in the manner as may be required by the COUNTY. TAXING DISTRICT agrees to utilize these forms exclusively in seeking reimbursement of expenses related to the coronavirus emergency.

**4.2 Certification.** By entering into this IGA the Mayor, President, CFO or City Manager or other authorized official certifies that the expenses for which TAXING DISTRICT seeks reimbursement: (i) are necessary expenditures incurred due to the public health emergency with response to the Coronavirus Disease 2019, (ii) were not accounted for in the most recently approved budget of the TAXING DISTRICT, as of March 27, 2020, (iii) were incurred during the period between March 1, 2020 and December 30, 2020, and (iv) meet the criteria set forth in the United States Department of Treasury guidelines and interpretations, both current and as they may be amended and supplemented in the future.

**4.3 Failure to use form or attach certification.** The failure by TAXING DISTRICT to use the required forms or to accompany each and every reimbursement request with a completed certification, shall lead to the summary rejection of that submittal by the COUNTY.

**4.4 Failure to comply with Department of Treasury Guidelines and Interpretations.** The COUNTY reserves the right to reject any reimbursement which it determines, in its sole and exclusive discretion, does not meet the criteria of the CARES ACT or United States Department of Treasury guidelines and interpretations, both current and as may be amended and supplemented in the future, associated with disbursement of funds under the CARES ACT.

**4.5** TAXING DISTRICT shall not submit for reimbursement to the COUNTY any expense which the TAXING DISTRICT has submitted or will submit to any other entity, whether public or private, for reimbursement. Should TAXING DISTRICT at any time receive reimbursement for any expense for which the COUNTY has already reimbursed the MUNICIPALITY under this IGA, the TAXING DISTRICT shall within 14 days or at the next scheduled municipal meeting occurring thereafter authorize and refund that reimbursement to the COUNTY.

#### **5.0 Reimbursement guidelines; prohibition on duplicate reimbursement.**

**5.1** Reimbursement guidelines will be provided to TAXING DISTRICT that will include details specific to maximum reimbursement funding and allocation method, allowable expenses, required documentation and format of submittal, submission deadlines,

reporting requirements, compliance audit information, and records retention, among other guidance.

5.1.1 The reimbursement guidelines may be updated based on additional information received by COUNTY, or if additional funding is allocated.

**5.2 TAXING DISTRICT** shall not be entitled to reimbursement of expenses on application to the County for which it has sought and received reimbursement from any other entity, whether public or private, as described in 4.2, above.

## **6.0 Cooperation**

**6.1** The COUNTY shall assist TAXING DISTRICT in complying with the requirements of the CARES Act and the United States Department of Treasury guidelines by preparing sample forms and providing feedback and guidance with regards to the type and quality of information required to complete such forms.

**6.2** TAXING DISTRICT agrees to abide by the terms of the CARES Act and all United States Department of Treasury guidelines and interpretations, both current and as may be amended and supplemented in the future.

**6.3** TAXING DISTRICT shall, at the COUNTY's request, supply COUNTY with all relevant information for the COUNTY to evaluate whether a request for reimbursement meets the criteria under the CARES Act and United States Department of Treasury guidelines, both current and as may be amended and supplemented in the future.

## **7.0 Records**

**7.1** TAXING DISTRICT shall maintain all records relating to the expenses which TAXING DISTRICT seeks to have reimbursed by COUNTY from CARES Act funds for a period of at least ten (10) years or the period of time required by other state or federal law, whichever is longer.

**7.2** At any time, the COUNTY may request that the TAXING DISTRICT provide records relating to the expenses which TAXING DISTRICT seeks to have reimbursed. TAXING DISTRICT agrees to provide records within 14 days in response to such requests.

**7.3** Failure to provide records may result in the denial of the reimbursement request. In circumstances where the reimbursement request has been granted and the records are needed to justify the reimbursement to the Office of the Inspector General or any other office, official, or department which may later become responsible for auditing disbursements of CARES Act funds, failure by TAXING DISTRICT to provide these records, for any reason including the prior destruction of these records, shall constitute a breach of this Agreement. The sole and exclusive remedy for such a breach is that TAXING DISTRICT shall be responsible for repayment of any disbursement which the Office of Inspector General, or its successor, finds improper, unsupported, or unable to be verified within the time limit set by the Office of Inspector General. The TAXING DISTRICT shall make said repayment on or before the COUNTY is required to reimburse the federal government for such improper, unsupported, or unverified expense. Additionally, TAXING DISTRICT agrees to indemnify the COUNTY or make the COUNTY whole for any penalty assessed against the COUNTY based upon TAXING DISTRICT's failure to retain or provide records.

## **8.0 Timeliness.**

**8.1** The Parties agree that time is of the essence in the processing of applications for reimbursement. The COUNTY shall use all reasonable speed and diligence in the processing of applications for reimbursement.

**8.2** The Parties agree that time is of the essence in communications seeking supporting documents or requesting records under this agreement. The Parties agree that they shall use all reasonable speed and diligence in responding to requests for records or supporting documents.

## **9.0 Indemnity.**

**9.1** The Parties agree that where the COUNTY may rely upon the certification of the TAXING DISTRICT that such expenses which TAXING DISTRICT sought to have reimbursed from CARES Act funds met the minimum requirements of the CARES Act, and where the Office of the Inspector General, or any other person, official, or department which is charged with the auditing and review of expenditures of CARES Act funds determines that such reimbursement was not permitted under the CARES Act, TAXING DISTRICT agrees to indemnify, reimburse and make whole the COUNTY for any funds which the United States Government or its agencies seeks to recoup or collect, either by litigation, or by withholding other federal funds owed to the COUNTY. TAXING DISTRICT further agrees to indemnify, reimburse, or make whole the COUNTY for any penalties associated with the federal government seeking to recoup the expended CARES Act funds which the COUNTY disbursed to TAXING DISTRICT including interest, attorneys fees or any penalty provided by law. Additionally, TAXING DISTRICT agrees to indemnify the COUNTY or make the COUNTY whole for any penalty assessed against the COUNTY based upon TAXING DISTRICT's duplication of reimbursements as provided in Article 5.2 above. TAXING DISTRICT also agrees to indemnify the COUNTY for any other loss or damage due to TAXING DISTRICT's violation of this IGA.

**9.2** TAXING DISTRICT agrees to hold COUNTY harmless for any evaluation or advice which the COUNTY provided to TAXING DISTRICT as to whether the requested reimbursement is a permissible use of the CARES Act funds.

## **10.0 Term and termination**

**10.1 Term.** This Agreement shall remain in effect until December 30, 2020 unless earlier terminated by either party provides written notice of termination to the other. Such notice shall be effective 14 days after receipt of the termination.

**10.2 Survival of Terms.** Those terms relating to the party's obligation to maintain records and provide records, and the TAXING DISTRICT's indemnification of the COUNTY shall survive the termination of this Agreement.

## **11.0 General Terms and Conditions**

**11.1 Amendment.** Any revision to this Agreement shall be made by written amendment to this Agreement. This Agreement, including exhibits attached hereto and incorporated herein by reference, represents the entire Agreement between the parties with respect to the subject matter hereof and supersedes all prior communications, agreements, and understandings relating thereto.

**11.2 Assignment.** The performance covered by this Agreement shall not be assigned or delegated without the prior written consent of the COUNTY.

**11.3 Conflict of Interest.** No officer, employee, elected or appointed officials of the COUNTY or the TAXING DISTRICT (and no one with whom they have family or business ties) shall obtain any personal or financial benefit of the funds to be administered herein

**11.4 Notices.** Any notice under this IGA shall be sent by email to the following individuals at the indicated email addresses:

To the COUNTY:

Patrice Sutton, Chief Financial Officer, County of Lake at [psutton@lakecountyil.gov](mailto:psutton@lakecountyil.gov)

To the TAXING DISTRICT:

(name/title/email address)

IN WITNESS WHEREOF, the COUNTY and the TAXING DISTRICT have executed this Agreement as of the date first above written.

**COUNTY OF LAKE**

**(TAXING DISTRICT)**

\_\_\_\_\_  
County Administrator, Lake County

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

ATTEST:

ATTEST:

\_\_\_\_\_  
Lake County Clerk

\_\_\_\_\_  
Clerk



**MUNDELEIN PARK &  
RECREATION DISTRICT**

**STEEPLE CHASE GOLF CLUB – GOLF OPERATIONS**

**To:** Board of Commissioners

**From:** Bill Brolley, Golf Operations Manager

**Subject:** Board Report- July 2020

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	<b>2020</b>	<b>Budget</b>	<b>2019</b>
Golf Revenue (July Totals)	\$218,256	\$212,905	\$202,616
Merchandise (July Totals)	\$ 16,751	\$ 12,090	\$ 10,713
Food & Bev. (July Totals)	\$ 31,924	\$ 38,210	\$ 33,384
Miscellaneous ( July Totals)	\$ 936		\$ 367
Gift Card	<u>\$ 3,220</u>		<u>\$ 1,943</u>
Total Rev. for the month of July	\$ 271,087	\$263,205	\$249,023
Golf Revenue (8/1-8/17)	\$125,432		\$113,637
Merchandise (8/1-8/17)	\$ 7,454		\$ 6,978
Food & Bev. (8/1-8/17)	\$ 17,175		\$ 18,088
Miscellaneous (8/1-8/17)	\$ -623		\$ 496
Gift Card (8/1-8/17)	<u>\$ 1,803</u>		<u>\$ 1,481</u>
Total Rev. Aug 1-17	\$151,241		\$140,680
Golf Revenue (y.t.d.)	\$624,140		\$695,798
Merchandise (y.t.d.)	\$ 50,082		\$ 61,650
Food & Bev. (y.t.d.)	\$ 81,072		\$121,180
Miscellaneous (y.t.d.)	\$ 6,538		\$ 11,152
Gift Card (y.t.d.)	<u>\$ 15,431</u>		<u>\$ 15,824</u>
Total Rev. (Y.T.D. 8/17)	\$777,264		\$905,604

	<b>2020</b>	<b>2019</b>
Paid rounds (July)	4,543	4,244
Paid rounds (8/1-8/17)	2,565	2,314
Paid rounds year to date (8/17)	13,341	14,475

July 2020 was the highest July revenue total since 2009. The golf course was up a little over \$22,000 in revenue in July 2020 compared to July 2019. The Golf Club was higher about \$8,000 in revenue compared to budgeted expectations for July. Food and Beverage is still the only area falling behind budgeted expectations but also at the end of July, expenses for the food and beverage area are down about \$34,000 compared to budget. Bottom line for July the course was up \$11,840 compared to budget.

So far in August, the Golf Club is up rounds by a little over 200 and up in revenue by about \$11,000 compared to 2019. **At the end of July, the course is (\$17,715) behind budgeted projections but at the end of June, the unfavorable number was (\$29,500). Significant progress was made.**

The pro shop merchandise sales for July of \$16,751 was the highest single month sales that the Golf Club ever had in the past twenty years.

Golf Club held its Club Championship on August 1 and 2. There were two flights for men and one flight for women. Also, there was a one-day Senior Championship on Friday July 31. This was the second year of the championship and it was very well attended.

#### **July Comparison for the past 5 years**

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Total Rev.	\$270,529	\$261,980	\$264,522	\$249,522	\$271,087
Rounds	4,380	4,223	4,469	4,244	4,543



**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **STEEPLE CHASE GOLF CLUB – GOLF MAINTENANCE**

**To:** Board of Commissioners  
**From:** Ron Doruff, Golf Course Superintendent  
**Subject:** Board Report – August 2020

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With the usual summer draught and warm temperatures, the grass is not growing as fast as other times. This is giving staff, led by Assistant Superintendent Marcus Kivisto, time to do other things. Staff has cut down areas with cat tails such as in front of #11 Lady's tee, the area between #3 tee and #3 fairway, as well as the right side of #6 rough. By opening these areas, it has made for some spectacular views.

With the warm and dry weather, staff did not complete the scheduled top dressing of the greens on August 10. This would be an unnecessary strain on the greens at this point of the season. With another aerification and top dressing scheduled for August 24, the missed top dressing was not necessary. The fall aerification season is right around the corner. Staff will be starting on tees and approaches. The biggest fall project is to complete the sand trap work.

Wild Goose Chase, contractor, has resumed their service on August 15. The golf course will be serviced until November 15. Goose activity was minimal during the summer months. Now that the geese can fly again, there has been more activity observed.

College student crew members have left for school. These openings leave the Golf Maintenance area fairly short. On some days, the crew may be as low as four seasonal employees. Staff will continue operating the best with who is remaining.



**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **BUILDINGS AND GROUNDS**

**To:** Board of Commissioners

**From:** Derek Solberg, Superintendent of Buildings and Grounds

**Subject:** Buildings and Grounds Department Report – August 2020

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Generally drier weather and slower grass growth has allowed the grounds team to work on items besides mowing. Tree and shrub trimming were completed at parks primarily on the west side of the village and all park infields were sprayed for weeds. At Longmeadow, staff worked on two retention ponds in the subdivision. Invasive trees were removed, invasive weeds were sprayed and the areas were mowed. A storm on August 10 resulted in some tree damage so the tree crew was out again as well. There are a number of tasks upcoming that the staff hope to accomplish including spraying for weeds in turf areas, planting four dedication trees and continuing with tree and shrub trimming.

Facility maintenance staff are active in many areas. Bi-annual HVAC maintenance was completed the Community Center and Dunbar Recreation Center. Staff are continuing to paint the large shade structure frames and metal picnic tables at Barefoot Bay. At the Museum, work has progressed as requested in anticipation of the opening. Protective window grates have been sand blasted and painted, a rotting exterior sign has been removed and the area sodded, new signage has been installed, the guard rail along the entrance drive was rebuilt and staff removed trees and overgrowth along the creek to improve sight lines.

Projects are ongoing as the maintenance yard paving was completed on August 17 and the Little Free Libraries have been installed at Gordon Ray and Memorial Parks. At Wortham Park, the tennis court reconstruction project is scheduled to begin the week of August 24. This work will take close to a month to complete as the asphalt needs to cure for 14 days prior to the color coat surface and striping being applied.

Footage was taken at Hanrahan Park on August 5 to be used in a social media video series called Take a Hike Tuesday that was developed by Unplug Illinois. Each week, a different park and recreation agency is featured through a video showcasing one of the parks.

A cookout was held on August 12 to thank department staff for their efforts throughout the year. Without exception, the group has done an excellent job in 2020.





**MUNDELEIN PARK &  
RECREATION DISTRICT**

**RECREATION**

**To:** Board of Commissioners  
**From:** Matt LaPorte, Superintendent of Recreation  
**Subject:** Recreation Report – July 2020

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The fall program brochure was delivered to residents the first week of August. Registration is now open. Printing the brochure is expected to boost enrollment in fall programs after a slow summer. Summer classes ran at only 40% enrollment this year when compared to 2019. Overall, staff has noted a slow, but consistent increase in facility visits and program registrations as time advances.

Additionally, staff energy has been focused on the preparations for the new E-Learning Hub program. Departmental full-time and part-time staff will be involved with this program. This program will begin on the first day of school for District 75 and will be open to all children in Mundelein. Diamond Lake Beach and the Spray Park have continued to draw a consistently high number of visits. Both facilities will remain open until Labor Day. Last, a nomination for the IAPD Best of the Best Gala has been submitted. The nomination noted the District's successful partnership with NovaCare Rehabilitation Center.

**Programs**

**Athletics**

The affiliate youth sports program, AYSO soccer, is expected to have a fall season starting after Labor Day. The league is planning to do intra-team games in accordance with state of Illinois guidelines. MBSA house and travel league seasons have ended. MBSA reports approximately 450 players participated this summer across all ages. Fall baseball leagues will begin August 22 with some restrictions and new guidelines. Staff had a moderate amount of success with our in-house basketball camp this summer. Eight children signed up for the Basketball FUNDamentals program in July and 12 are signed up for the next session in August. Staff will work to build on the momentum gained within the basketball program in anticipation of the upcoming winter league. Pickleball interest has finally arrived! Staff has been contacted by numerous players who expressed interest in playing at District facilities this fall following the closure of their regular facility in Libertyville. Details are being worked out but regular pickleball play will be accommodated at the community center during the weekday mornings and early afternoons starting in September. Daily drop in fees of \$5 or free access with a fitness center pass will be assessed.

### Rec Connection

With the Rec Connection program on hold due to the Mundelein school's moving to a remote learning format, staff has developed the E-Learning Hub program to meet the community's need for child care and e-learning support. Staff has been working with District 120/75 administrators on the development of a plan, as well as, access to schools to house up to 250 children across five sites. Additionally, the Park & Recreation district reached out to Districts 76 and 79 about this program and strengthened ties with those districts. Currently we have less than 10 children from each of those schools. The E-Learning Hub program will only be available for Mundelein residents in grades K-8. Currently there are 60 children enrolled, and the minimum goal for the program is at least 100 children.

### Preschool & Child Care

Learning Center Preschool will begin for in-person classes on September 14. Staff will be running only one classroom this fall. A divider wall between the classrooms will be opened up allowing for additional space to accommodate the children safely. With three different preschool class offerings, we will be able to take a maximum of 15 children per class for a total of 45 students. We currently have 39 students enrolled.

Big & Little Child Care Director, Laurie Gembara applied for and received assistance from the Child Care Restoration Grant. An award of \$81,885 or \$27,295 per month was awarded and will cover expenses for the months of July-September. The District will be automatically eligible for the second round of grant monies coming up for October and November. Big & Little enrollment is up to 32 children with additional children ready to join in August.

Recently, Director Gembara announced her retirement from the District effective October 2. Interviews have begun for the next Child Development Director. The successful applicant is expected to begin by September 14 and work concurrently with Director Gembara for a few weeks. Additionally, Child Care teachers Mickey Kokinis, Natalie Hetzel-Barlow and Candice Levine have all announced their retirement in the coming weeks. As a result, several teacher positions are being advertised and interviews are expected to begin upon the placement of the Director position. For the first time in 13 years, the District will be hiring new teachers in the Big & Little program.

### Dance

Dance Coordinator Heather Burnes has put together a remarkable program and after a long wait the show will finally go. This weekend staff will showcase the spring recital with a movie in the park. Festivities will kick off on Saturday, August 22, shortly before dusk. Select dancers will be performing their routines live on stage for the attending audience, followed by the film production of this year's recital. Titled "The Wonderful World of Dance", this year's recital will feature dances performed to a variety of Disney songs. Coordinator Burnes deserves credit and praise for taking a chance and putting together a fantastic alternative show for our dancers.

### Cultural Arts

Cooking and baking classes have emerged as a successful program this summer for the District. Seven single day “cake camp” programs were recently offered. Six of the seven camps sold out and all of them ran successfully. Several additional cake camp classes were added to meet the rising interest.

### Events & Parties

Porch parties continue to be a successful alternative to our birthday party program. Staff reports a total of 120 porch parties have been sold since May. Additionally, the August 6 movie in the park event attracted approximately 200 movie-goers to the showing of *A Secret Life of Pets 2*.

### Rentals

Room rentals at the Regent Center and Dunbar Recreation Center will start after in October. The delay is due to the start of the E-Learning program and the potential use of these facilities as hub sites. Gymnasium rentals have slowed a little in August but should pick up as the fall athletics season begins. Carl Sandburg gymnasium is now available for use and reservations have been booked starting in September.

### Facilities

#### Active Adults

Staff continues to offer a variety of programs and opportunities for socialization for the seniors. The ACES and Zumba exercise classes remain popular with 268 participants joining online, down slightly from the 400 normally received for in-person instruction. Distribution of the Regent Report has resumed in August and will be distributed to center members. Some additional in-person senior programs are expected to begin in September. A new exercise class and weekly walking group meet ups are planned for August as well. Bingo continues to be offered on Wednesdays as a virtual activity and recently staff brought back the Brain Games program on Mondays, expanding our Zoom activities. Trips continue to be put on hold at this time. Staff hopes to allow for seniors to return to drop-in activities at the Regent Center this fall.

#### Aquatics

Starguard paid a visit to the indoor pool and two visits to the beach over the past month, completing our seasonal audits. Staff is happy to report all three visits resulted in perfect 5-Star reviews for the District. Aquatics Manager Erica DeLuca is recognized for her dedication to the Lifeguard review process and for her efforts to prepare the staff for these successful audits. The Diamond Lake Beach season was a popular recreation facility this summer. From July 1-August 9, beach received 5,745 visits, compared to 2,074 visits last year. Beach daily fees have brought in \$34,686 in revenue compared to \$8,418 from last year. The beach will remain open on Friday evenings from 4-7 p.m. and weekends from 11 a.m. to 7 p.m. through Labor Day.

The Spray Park will remain open on a daily basis through Labor Day. Full-time staff will be covering most of the remaining shifts at the Spray Park and Diamond Lake Beach for the remainder of the year in order to cover for staff that has begun to go back to school and keep the facilities open. Spray Park summer attendance has been 3,699 compared to 4,945 visits from last year, when there were no capacity limits. Spray Park revenue at the has leveled off as most of the non-resident sales have stopped and residents primarily filling the available slots.

Indoor pool operations continue to get busier. Water Aerobics were reintroduced on August 17 and several pool rentals have been booked with area swim clubs, SRACLC and GLASA. Staff released a video at the end of July showing parents what to expect when participating in swim lessons. The video received 4000 views. The video, combined with efforts by staff to hand out flyers at the Beach and Spray Park advertising lessons, the swim lesson program has rebound from 21 participants in July to 54 in August.

### *Fitness*

Visits to the NovaCare Fitness Center continue to average around 850 visits per week. Membership billings started on August 17 and members were notified by a series of emails. Additionally, staff released notice at the same time requiring members to wear masks at all times while in the fitness center. Staff report the response has been mostly positive to the mask requirement and even noted several members who were on hold citing the mask requirement as their reason to return. In July, staff continued to offer a variety of virtual online group exercise fitness classes. A total of 294 participants attended the virtual classes. The in-person classes resumed on July 1, these classes occur in the gymnasium or in the outside areas surrounding the facility. A total of 350 participants attended these in-person programs.

### **Mundelein Parks Foundation**

The Foundation balance is \$23,428.73 following the receipt of the \$10,000 award from the Lake County Community Crisis Relief Fund as detailed in the last report. This grant award will support the delivery of our Healthy Minds, Healthy Bodies program in an online format for disabled veterans. A check for \$189.91 was written from the Foundation to cover the cost of the purchase of My Mask Books for sale at the Community Center.

### **Recreation Advisory Committee**

A Rec Advisory Committee was held on Tuesday, August 18. Committee members in attendance included Bruce Ponsaran, Daniel Juarez, Carol Krinski and Ron Greenberg along with Superintendent Matt LaPorte. Committee members were provided an update on District programs and facilities. A discussion was held regarding the E-Learning Hub program and the search for a new Child Care Director. Recommendations from the Committee for staff included adding solar panels to Dunbar to offset electricity costs for the skate rink and a suggestion for committee members bring a friend or neighbor to the next meeting to drive involvement and spark new dialogue. Recommendations were also made for beach pass structure for 2021 and activities that could be provided at the beach to keep participation up high after a successful summer this year.



**MUNDELEIN PARK &  
RECREATION DISTRICT**

## **BUSINESS SERVICES & TECHNOLOGY**

**To:** Board of Commissioners  
**From:** Debbie McInerney, Superintendent of Business Services and Technology  
**Subject:** Board Report - August 2020

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### **Finance**

Lake County has announced each Park District's maximum share of the CARES Act funding, based on the 2010 population. Mundelein Park & Recreation District's maximum amount is just over \$120,000. It is not guaranteed that we will receive the entire amount allowed as there are specific guidelines that determine which expenses are eligible for reimbursement. Staff is in the process of compiling the required documentation as part of the application process.

The unemployment invoice was received and the total amount due would have been over \$73,000, had it not been for the State and Federal aid. All unemployment claims were a direct result of COVID-19, and as a result, MPRD is not responsible for payment of any of these claims.

Staff will begin work on the 2021 budget the week of August 24. The Board will receive the first draft of the budget for the November 23 board meeting.

### **Human Resources**

HR Manager, Sarah Bannon, completed the payrolls for the periods of 07/19/20 – 08/01/20 for 233 employees, 08/02/20 – 08/15/20 for 209 employees.

Configuration of our new timekeeping system continues.

Staff is currently recruiting for Boat Rangers, Seasonal Park & Facility Maintenance, Golf Housekeeping, Seasonal Golf Maintenance, Big and Little Teachers, Child Development Director, and E-Learning staff. Related job descriptions have been updated.

### **IT**

IT has been analyzing and preparing for MPRD to host students for the E-Learning Hub. Some upgrades to the IT Infrastructure will be completed in order to properly support the students.

### **Risk Management**

A COVID refresher training was prepared and administered to help ensure employees continue to follow procedures and remain vigilant.

The regularly scheduled safety training was prepared and distributed to all employees concerning Motor Vehicle Safety. An OSHA Quick Card was widely distributed.

Risk Manager, Nerissa Brueckbauer, worked with Recreation staff to develop COVID-19 safety protocols for the E-Learning Hub.

Three Job Task Observations were completed at the Beach and Learning Center.

### **Property Loss Report**

None.

### **Accident/Incident Summary**

Jul 14	Group Fitness Studio One	Adult Female became sick in class. (Headache, nausea-prescription drug disagreed with her)
Jul 20	Camp – Dunbar	Girl, 6, tripped over stone retaining wall and cut her knee and under her eye. First-aid.
Jul 17	Camp – Dunbar	Boy, 7, in chair and scooting backwards, fell out of chair, bumped head, First-aid. Ice pack.
Aug 2	MCC-gym	Adult male, slipped on a leak from the ceiling and “pulled” a groin muscle. No first-aid. Staff mopped and monitored gym floor throughout the rest of the day.
Aug 8	Beach	Boy, 13, overturned the paddleboat and hit head when jumping, slipping off. No first-aid.

### **Employee Injury/Illness**

Aug 3	Golf Maintenance staff spraying down #9 and slipped. Hurt (broke) leg. Supervisor transported to medical.	PDRMA
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