

**MUNDELEIN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING**

**Monday, August 27, 2018**

**7:30 p.m.**

**AGENDA**

**Call To Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting August 13, 2018  
Regular Meeting August 13, 2018

**Approval of Disbursements:** Warrants – 082118, 082418, 082718 = \$311,531.61

**Financials:** July

**Police Report:** July

**Correspondence:** Thank you card from Scholarship recipient

**Old Business:**

**New Business:** 1. Resolution 18-08-01 Authorization for Grant Application

**Board Business:**

**Staff Reports:**

**Service Anniversaries August:** Nan Coutre 1987 (31); Denise LaBeef 2000 (18); April Lohr 2001 (17);  
Tony Elasser 2015 (3); Karen Peterson 2009 (9); Jill Miller 1995  
(23); John Rogers 2016 (2)

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or  
Pending Litigation 5 ILCS 120/2 (c)(11); Collective Bargaining or Salary  
Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

**Visitors:**

**Adjournment:**

### **Rules for Public Comment:**

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
  - 1. The amount of time permitted for public comment;
  - 2. That all speakers state their name and addresses before addressing the Board;
  - 3. To avoid repetitive comments, testimony and general questions; and
  - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
  - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
  - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

Mundelein Park & Recreation District  
Committee of the Whole  
August 27, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology ERICKSON.

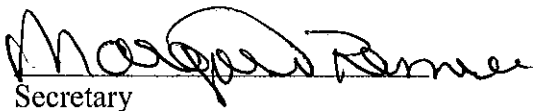
Executive Director RESNICK asked the Board if the format for the Second Quarter Financial Report was acceptable. President DOLAN said he liked the format and Commissioner KNUDSON said the explanations were very good.

President DOLAN suggested for the Capital Meeting on September 11, staff prepare a list of fixed and variable revenues as well as fixed and variable expenses and capital depreciation. This will illustrate what funds are available for capital purchases as well as identify possible adjustments in expenses if revenues do not meet expectations.

The Board reviewed the Strategic Plan. Executive Director RESNICK added two items. Under Strategic Priority 1 on page 11, the District now has two videos in Spanish on the website explaining how to create a household and how to register for a program. Under Building & Facility Improvements on page 9, the tables and counter top at Diamond Lake Rec Center have been replaced. President DOLAN asked when the Strategic Priorities would be updated. Executive Director RESNICK said the plan is for the years 2016-2020 so it would be a good idea to update it next year as the end of the plan approaches.

The project updates were reviewed. Commissioner ORTEGA asked if the District had ever approached contractors about using vacant District properties for training purposes, similar to how the Fire Department was given the opportunity to training on a burning structure that was to be razed. Executive Director RESNICK replied that this had not been done, but she would look into it. Commissioner FRASIER suggested contacting Operators 150 in Lakemoor.

The Committee Meeting adjourned at 7:30 pm.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, AUGUST 27 2018 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology ERICKSON.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of August 13, 2018, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 082118, 082418, and 082718 in the amount of \$311,531.61 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH, and DOLAN voting yes.

Commissioner McGRATH moved to place the July Financials on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner KNUDSON moved to place the July Police Report on file, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions. A voice vote was taken with all voting yes.

President DOLAN said a thank you card was received from the parent of a child who was able to participate in daycamp because of the Foundation's financial support.

Commissioner FRAISER moved to approve Resolution 18-08-01 Authorizing an OSLAD Grant Application, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRAISER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

## **Staff Reports**

### *Golf*

Commissioner ORTEGA asked how leagues were secured. Golf Operations Manager BROLLEY said usually someone from the league contacts the golf course. He said there is a balance we want to maintain with leagues, outings and open tee times. President DOLAN asked why the Second Quarter Financial Report indicated the golf course revenue would end the year unfavorably but year to date is ahead of budget. Golf Operations Manager BROLLEY said the report was written in early July when the course was behind and he projected the remainder of the year to be at budget but late July and early August were ahead of budget. Commissioner McGRATH asked how many complaints were received about removing the trap on the 10<sup>th</sup> hole. Golf Course Superintendent DORUFF said he was not aware of any. Commissioner FRASIER asked about treating the ponds on the 9<sup>th</sup> and 13<sup>th</sup> holes for algae. Golf Course Superintendent DORUFF said this could be done, but he did not know how effective it would be as both are very shallow.

### *Parks*

Commissioner FRASIER suggested a thank you letter be sent to Fremont Township Highway Department for their assistance with the Wilderness South Pond project. He was told this will be done. President DOLAN asked about a ribbon cutting for the park in Holcomb. He was told a date would be selected once construction started and a timeline was established. Commissioner McGRATH asked about the difference between tennis and pickleball. Superintendent of Buildings & Grounds SOLBERG said they are different sizes and the District has one court stripped for both and two of the courts being built at Scott Brown would be specifically for pickleball. Commissioner ORTEGA asked if photos were submitted to the newspapers about the court construction and recent intern from France. He was told photos were submitted for the court construction but not for the intern. Commissioner KNUDSON asked when the court construction would be completed. Superintendent of Buildings & Grounds SOLBERG said late September.

### *Recreation*

President DOLAN congratulated staff on the success of the Odyssey Camp. Superintendent of Recreation LaPORTE gave credit to retired Recreation Supervisor Myra Tatarowicz as this was her idea. President DOLAN asked if staff was being recognized for a very busy summer. Superintendent of Recreation LaPORTE said there was a small celebration at last week's Rec Staff Meeting. Commissioner ORTEGA asked if the District tracked younger siblings at Big & Little. Superintendent of Recreation LaPORTE said Big & Little Director Laurie Gembara has a general idea but there was no formal tracking. Commissioner KNUDSON asked if the success of Daycamp and Rec Connect were due to the new Dunbar Recreation Center. Superintendent of Recreation LaPORTE said feedback has been very good, but this couldn't be measured.

*Business Services*


President DOLAN asked about running parallel softwares. Superintendent of Business Services & Technology ERICKSON said this was not happening now but there would be one parallel payroll. Commissioner ORTEGA asked how long the child was expelled from daycamp. Superintendent of Recreation LaPORTE said this was the final week of camp so he did not return. He explained each case is different and the discipline will depend on the violation. Commissioner FRASIER asked how much the bank charged for the Positive Pay program. Executive Director RESNICK said she believed it was between \$50-75 per month.

President DOLAN announced service anniversaries: Nan Coutre, 31 years; Denise LaBeef, 18 years; April Lohr, 17 years; Tony Elasser, 3 years; Karen Peterson, 9 years; Jill Miller, 23 years; and John Rogers, 2 years.

**Visitors**

Ron Greenberg complimented the District on the cooperative program of hosting the residents of Grand Dominion while their facilities were closed. He said he heard many positive comments from residents who had never visited Park View before.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:58 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary