

Mundelein Park & Recreation District  
Committee of the Whole  
February 25, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

Executive Director RESNICK updated the Board on the staff training and the progress on the development of a Vision Statement and Values. President DOLAN asked that the Board receive a copy of the first draft.

The Board reviewed the Fourth Quarter Financial Report. Commissioner ORTEGA asked about the threshold and was told lines that vary by 10% and \$1,000 are reported on. He asked if there would be a large increase in lines reported if that was changed to 10% or \$1,000 and was told it would increase greatly. President DOLAN said he feels the reporting to the Board should be about things of significance or key drivers and what steps are being taken to achieve these goals. Commissioner McGRATH said he likes the format and finds it helpful.

Staff shared the Binder of Documentation with the Board. Commissioner ORTEGA asked about the changes to the EAV and Tax Rate. Executive Director RESNICK said the most current figure is provided by the County as an estimate in November and a final figure is given in March or April. If this varies from the one in the report, it is updated in next year's report. Commissioner ORTEGA asked about success rates and the lower athletic league rates. He was told staff plans to address this with the addition of an Athletic Coordinator to focus on leagues and programs.

Executive Director RESNICK updated the Board on the Village's concept of the Diamond Lake area in their Comprehensive Long Range Plan. The Village is holding a public meeting to review this on March 19<sup>th</sup> and Park District staff will attend.

The offer of a reduction in impact fees for the Carriage Crossing was countered by the developer. The Park District's offer was to reduce the impact fee to \$189,240 or 46% and the developer has requested it be lowered to \$45,000. The Board felt this was not acceptable.

The Committee Meeting adjourned at 7:30 pm.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, FEBRUARY 25, 2019 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:40 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting February 11, 2019, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 020519, 002219 and 022519 in the amount of \$231,612.75 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner McGRATH moved to place the January Financials on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER, and DOLAN voting yes.

Commissioner FRASIER moved to place the January Police Report on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions. Commissioner FRASIER asked why the police report included mention of a bus at Lincoln School. Staff did not have an answer. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes

President DOLAN stated at the last meeting the Board authorized the Director to enter into a contract the supply of electricity and the Board need to approve this contract. Commissioner McGRATH moved to approve a one year contract with Constellation for supplying electricity to District facilities, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised.

A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Staff has determined there is no longer a need for the 2002 Chevrolet Cavalier. Commissioner ORTEGA moved to declare the 2002 Chevrolet Cavalier as surplus property available for sale through auction or sealed bid, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, McGRATH and DOLAN voting yes.

A new switch was purchased for monitoring the District's computer network and the license is for three years, requiring Board approval. Commissioner McGRATH moved to approve a three year support contract with Cisco for the Meracki Enterprise license/support, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Executive Director RESNICK informed the Board of an educational opportunity that has come up that was not included in the 2019 Budget and the approved travel expense. She is requesting to attend the Agents of Change Symposium in Tampa in April. Commissioner FRASIER moved to approve travel and education expenses of \$1,000 for the Executive Director to attend the Agents of Change Symposium in April, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, ORTEGA and DOLAN voting yes.

The District was awarded a grant through IPRA and Playcore for the purchase of playground equipment and will not be going out to bid. Commissioner ORTEGA moved to approve Resolution 19-02-02 Purchasing Playground Equipment without competitive bid, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

The addition of a part time Athletics Coordinator is included in the 2019 budget and a job description was presented for Board approval. Commissioner McGRATH moved to approve the Athletics Coordinator job description, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

**Board Business**

SRACLC Executive Director John Buckner gave the annual report presentation to the Board. He highlighted information such as Mundelein had the highest number of participants of the seven communities and the second highest number of inclusion requests. He said the work on the Sensory Room at Washington School was moving along and they were very excited to offer this unique feature to participants. President DOLAN thanked him for the information and asked if there was anything the District could do to help SRACLC. Mr. Buckner said staff from both agencies were working very well together.

**Staff Reports**

*Golf*

President DOLAN commented on the activity at the clubhouse with the golf simulator. Golf Operations Manager BROLLEY said it was a good way to keep golf at the top of everyone's mind during the winter and has resulted in several equipment orders. Commissioner McGRATH asked if the deeper frost line was good for the golf course. Golf Course Superintendent DORUFF said it will help kill bugs.

*Parks*

Commissioner McGRATH asked why the Village of Mundelein was no longer selling salt to the Park District. Superintendent of Buildings & Grounds said since they started the season with a smaller amount, they were trying to purchase less. Commissioner ORTEGA asked if the pricing from Fremont Township was comparable. Superintendent of Buildings & Grounds SOLBERG said it was slightly lower. Commissioner McGRATH congratulated staff on the additional training they had taken.

*Recreation*

Commissioner FRASIER congratulated staff on the performance of the dance program. President DOLAN asked if the District had options for gymnastics since the vendor was closing their business. Superintendent of Recreation LAPORTE said staff was reaching out to other gymnastics facilities. Commissioner McGRATH congratulated staff on the strong enrollment for the Enchanted Princess. Commissioner FRASIER commented on the strong performance of early bird Barefoot Bay pass sales. Superintendent of Recreation LAPORTE said with a warm summer last year, people see the value of a season pass over purchasing multiple daily passes.

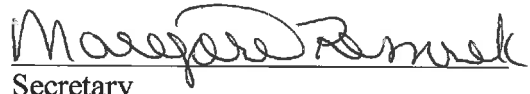
*Business Services*

President DOLAN asked how the audit was going. Superintendent of Business Services & Technology McNERNEY said it seemed to be moving along well. Commissioner ORTEGA asked if the District has a policy regarding disruptive participants and was told there is such a policy.

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President DOLAN announced service anniversaries: Rick Hanzel, 12 years; Tracie Ouimet, 3 years; and Sarah Bannon, 1 year.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:07 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary