

Mundelein Park & Recreation District
Committee of the Whole
February 24, 2020

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings and Grounds SOLBERG, Superintendent of Recreation LAPORTE, Superintendent of Business Services & Technology McINERNEY.

A recap was given on the 2019 Fourth Quarter Financial Report. This is the Year End 2019 report. Commissioner DOLAN asked for a summary.

An update was given on the Annual Data Report, previously called the Binder of Documentation. It shows how the District programs have grown over the years and the revenue generated. President ORTEGA asked about the 2020 Tax Rate. It is not yet known.

An update was given on the Village of Mundelein Drainage project to alleviate flooding from Memorial Park to the US Music Property. Memorial Park and Kracklauer Park will need culverts replaced. The Board will be presented with the Intergovernmental Agreement at the March 9, 2020 meeting for approval.

An update was given on the District's Alcohol and Drug Abuse Policy. With the legalization of recreational cannabis, we need to update our Alcohol and Drug Abuse Policy.

Commissioner DOLAN motioned to adjourn to Executive Session, second by Commissioner McGRATH at 7:17pm. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, FEBRUARY 24, 2020 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings and Grounds SOLBERG, Superintendent of Recreation LAPORTE, Superintendent of Business Services & Technology McINERNEY.

Commissioner DOLAN moved to approve the minutes of Committee Meeting, Regular Meeting and Executive Session of February 10, 2020, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner KNUDSON moved to approve Warrants 021720, 022120, 022420 in the amount of \$258,495.60, second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

Commissioner DOLAN moved to place the January Financials on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

Commissioner FRASIER moved to place the January Policy Report on file, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

New Business

Commissioner FRASIER motioned to accept staff recommendation on the Alcohol and Drug Abuse Policy Update, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Staff Reports

Golf

President ORTEGA asked about the phone system and testing. Golf Operations Manager BROLLEY replied that the phones are working well now, plan to test with heavy volume.

Commissioner KNUDSON asked if other courses are offering 'Ship Sticks'? Golf Operations Manager BROLLEY responded that other courses can offer, but not many do. President ORTEGA asked why there are new aerial photos. Golf Operations Manager BROLLEY replied that they are just updated photos. Commissioner DOLAN asked about the turnover and if we are comfortable with staffing levels. Golf Course Superintendent DORUFF responded that we need more professionals, i.e. irrigation specialists, etc. We will need to find staff and train them appropriately.

Parks

Commissioner McGRATH inquired about the ice rink. Superintendent of Buildings and Grounds SOLBERG replied that it was closed today because of the 50-degree temperature this past weekend. This is only the second day closed since opening day.

Recreation

President ORTEGA asked if we have always offered swim lessons for day campers. Superintendent of Recreation LAPORTE responded that we did in 2019. Commissioner McGRATH said he heard great reviews on the Daddy/Daughter Dance. Commissioner FRASIER said it was nice to see the Regent Center doing well, he has heard good feedback from members. President ORTEGA asked if there are any plans to improve Regent Center rentals. Superintendent of Recreation LAPORTE responded that we have staff looking in to this and we will increase marketing efforts. President ORTEGA asked what we are doing to help member retention at the Fitness Center. Superintendent of Recreation LAPORTE replied that many are failed payments meaning they've changed credit cards, some are people moving, some medical and some don't give a reason. To encourage members to stay we will be having personal trainers on the floor more to help members reach their goals. Commissioner FRASIER complimented Healthy Minds Healthy Bodies. Superintendent of Recreation LAPORTE gave credit to Christine Lopez. Commissioner DOLAN asked if in-house athletic programs compete with our affiliates. Superintendent of Recreation LAPORTE responded that we are trying to build interest during their off-season. Commissioner DOLAN asked if there are other adult team sports we should consider. Superintendent of Recreation LAPORTE replied that we have a Rec program meeting next week. Commissioner KNUDSON asked about the Foundation Board. Superintendent of Recreation LAPORTE said that there is one, but it needs to be strengthened.

Business

Commissioner DOLAN asked how audit is going. Superintendent of Business Services & Technology McINERNEY replied that the fieldwork started today and is going well.

President ORTEGA announced Service Anniversaries: Rick Hanzel, 13; Tracie Ouimet, 4; Sarah Bannon, 2.

There being no further business, Commissioner KNUDSON moved to adjourn at 8:00 p.m. second by Commissioner DOLAN. The motion was unanimously approved.

*Meeting Minutes
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Secretary