

**MUNDELEIN PARK & RECREATION DISTRICT
PUBLIC BUDGET HEARING
Monday, January 14, 2019 6:45 P.M.**

AGENDA

Call To Order:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

New Business:

1. Proposed 2019 Budget

Visitors:

Adjournment:

MUNDELEIN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING
Monday, January 14, 2019, 7:30 P.M.
AGENDA

Call To Order:

Pledge of Allegiance:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Approval of Minutes: Truth In Taxation Hearing December 10, 2018
Committee Meeting December 10, 2018
Regular Meeting December 10, 2018
Executive Session December 10, 2018

Approval of Disbursements: Warrant - 121418, 121818, 121918, 122818, 010319, 010419,
010819, 011119, 011219, 011419 = \$860,262.36

Financials: December

Police Report: December

Correspondence: Letter from IPRA regarding receipt of Exceptional Workplace Award
Letter from PDRMA regarding achieving Level A - Accreditation

New Business:

1. Approve 2019 Budget
2. Approve Budget & Appropriation Ordinance 19-01-01
3. Approve 2019 Travel Expenses
4. Approve Resolution 19-01-01 Electricity Provider
5. Approve Resolution 19-01-02 Natural Gas Provider
6. Approve Executive Director's Contract

Board Business:

Service Anniversaries December: Nerissa Brueckbauer, 5 years; April Lee, 3 years; Kelli Schillaci,
1 year

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Pending Litigation 5 ILCS 120/2 (c)(11)
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment:

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, DECEMBER 10, 2018 AT 6:45 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The Public Truth in Taxation Hearing of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 6:45 p.m. by President DOLAN.

He then directed the acting Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK. There four public present.

Commissioner ORTEGA moved to open the Public Truth in Taxation Hearing, second by Commissioner KNUDSON. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, FRASIER, and DOLAN voting yes. President DOLAN explained the purpose of the Truth in Taxation Hearing and asked for public comment, none was given. President DOLAN asked for Board comments,

Commissioner ORTEGA asked why the levy amount for Social Security did not increase as much as wages in the proposed budget. Executive Director RESNICK said it may be because what was budgeted in 2018 is similar to what is budgeted in 2019 but actual 2018 wage expenses were below budget. She will look into this and reply to the Board.

President DOLAN reminded the Board that the District budgets as if the tax levy will remain the same, but requests the allowable increase from the County. This protects the District in case there is a tax freeze implemented very late in the year.

Commissioner ORTEGA moved to close the Public Truth in Taxation Hearing, second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Commissioner ORTEGA moved to adjourn at 6:52 p.m., second by Commission McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
December 10, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK asked the Board if they wanted to see changes in the proposed budget to lessen the deficit for Aquatics. President DOLAN said he has concerns about the proposed wage increase for lifeguards. He feels we are increasing expenses without increasing revenues or offering patrons anything different. Commissioner KNUDSON suggesting increasing starting lifeguard wages to \$9.25 instead of \$10. Commissioner ORTEGA asked if the Board decides to increase daily admission rates instead of decreasing hours, will the change in hours be proposed in 2020. Executive Director RESNICK said it is possible. President DOLAN said he felt any increase in daily fees should be the same for residents and non-residents.

President DOLAN updated the Board on the meeting he had with the Executive Director and Superintendent of Business Services & Technology regarding the budget. He said he asked staff to look into the available funds for capital. He said it looks as if the District has nearly \$700,000 left from projects not started in 2018 and another \$400,000 in the Corporate and Recreation Funds from better performance. Staff will produce this report for the Board.

The Board reviewed the 5 year revenue/expense reports. President DOLAN said the District typically has \$500,000 available each year for capital projects and that these funds need to be generated annually from operations to maintain a healthy financial outlook.

The Committee Meeting adjourned at 7:30 pm.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, DECEMBER 10, 2018 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting of November 26, 2018, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with voting yes.

Commissioner FRASIER moved to approve Warrants 112918, 113018, 12118, 120418, 120618, and 121018 in the amount of \$308,017.24 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH, and DOLAN voting yes.

Correspondence

President DOLAN said congratulation letters were sent to the State Senators Link and McConchie on their re-election and to State Representatives Didech and Edly-Allen on their successful elections. A letter was received from PDRMA informing the District of their Loss Control Review score and accreditation. Commissioner ORTEGA asked what would be a failing score. Executive Director RESICK thought was in the 70's.

New Business

President DOLAN introduced Tax Ordinance Levy 18-12-01. Commissioner FRASIER moved to approve Tax Levy Ordinance 18-12-01, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

President DOLAN reviewed the proposal to purchase replacement cardio equipment. Commissioner KNUDSON moved to purchase 4 Precor treadmills, 3 Precor EFX elliptical trainers, 2 Precor upright cycle bikes and 3 Precor recumbent cycle bikes from Director Fitness Solutions for \$65,955, second by Commissioner McGRATH. President DOLAN repeated the motion and Commissioner FRASIER asked if there was enough left in the budget for the remainder of the equipment to be purchased. He was told there

is. Commissioner KNUDSON asked if this pricing was typical. He was told the pricing was very good in part because of the Sourcewell national joint purchasing agreement and the equipment we are trading in. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

President DOLAN explained that there is a fund balance in the Museum Fund that exceeds two times the average annual expenses. The District would like to use these funds to make improvements to the facility and a resolution was prepared to explain Commissioner ORTEGA moved to approve Museum Fund Balance Resolution 18-12-01, second by Commissioner KNUDSON. President DOALN repeated the motion and asked if there were any questions. Commissioner McGRATH asked if the District was any closer on resolving the issue of the Historical Society not being able to operate the Museum. Executive Director RESNICK said the Village is starting a Historic Commission and their members would be the volunteers who would operate the Museum. An intergovernmental agreement will need to be developed to clearly define the Village's role and the Park District's role. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, FRASIER, McGRATH and DOLAN voting yes.

President DOLAN said an Executive Session was scheduled for the purpose of Personnel 5 ILCS 120/2 (c)(1). Commissioner FRASIER moved to adjourn to Executive Session at 7:48 p.m., second by Commissioner ORTEGA. A roll call vote was taken with Commissioner FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

The Regular Board Meeting reconvened at 7:54 p.m.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:54 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary



536 East Avenue / La Grange, Illinois 60525 / P 708.588.2280 / F 708.354.0535 / ilpra.org

December 10, 2018

Margaret Mary Resnick, CPRP
Mundelein Park & Recreation District
1401 N Midlothian Rd
Mundelein, IL 60060-1149

Dear Margaret,

On behalf of the IPRA Health and Wellness Committee, it is my privilege to inform you that the Mundelein Park & Recreation District has earned the Illinois Park & Recreation Association Exceptional Workplace Award for 2018.

The Mundelein Park & Recreation District earned 48 points out of a possible 50 points.

The Mundelein Park & Recreation District board and staff are to be congratulated on this achievement. Your answers to the survey show that your agency has much to offer its employees.

Please notice the decal included in this letter for your agency to display! This Award is good for a 5 year term. We look forward to your agency applying again in 2023 and share with us then the wonderful things that your agency is continuing to do for its staff.

If you are planning to attend the 2019 IAPD/IPRA Soaring to New Heights Conference, please let Mundelein Park & Recreation District staff know that they can pick up a special ribbon to attach to their attendee badge.

The Exceptional Workplace Award will be presented at the IPRA Annual Business meeting on Friday, January 25, 2019 at 5pm at the Hyatt Chicago, Regency Ballroom AB, West Tower/Gold Level. I look forward to seeing you at the meeting and presenting the award to you and your agency.

Sincerely,

Kelly Carbon
Chair, IPRA Health & Wellness Committee
Superintendent of Marketing
Elk Grove Park District

December 12, 2018

Margaret Resnick
Mundelein Park & Recreation District
1401 N. Midlothian Road
Mundelein, IL 60060

Re: 2018 Loss Control Award

Dear Margaret Resnick:

Congratulations! Through the Loss Control Review process, your agency achieved PDRMA's highest loss control award, which is accreditation. I am pleased to inform you that we continue to acknowledge your agency's loss prevention efforts with a **Level A – Accredited \$1,500 cash award**. In addition to your cash award, your agency will receive an Accreditation Award certificate along with Incentive Wear for your full-time staff and board members.


PDRMA will communicate details regarding the Incentive Wear program in early January 2019. Your Risk Management Consultant will deliver the award certificate to your agency and is available if you would like the certificate presented at a board meeting, staff meeting or safety committee meeting. Our award recognition program now includes small plates to affix to the larger plaque PDRMA has provided your agency.

Enclosed is the Level A – Accredited award check, which we hope you will use to strengthen your agency's loss control program.

Please share this correspondence with your Safety Coordinator, Safety Committee and all others involved in your loss control program.

PDRMA's risk pool members truly appreciate your continued efforts in safety and loss prevention.

Sincerely,



Tim Lenac, ARM-P, AINS
Risk Management Services Supervisor

Enclosure

PRIVILEGED AND CONFIDENTIAL INFORMATION

This communication and any attached materials constitute claims, loss or risk management information, communications and/or advice, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or use of the information contained herein (including any reliance thereon) is STRICTLY PROHIBITED.

**MEETING REMINDER
MONDAY, JANUARY 14, 2019**

**6:45 Budget Hearing
7:00 pm Committee Meeting
7:30 pm Regular Board Meeting**

Action Items

1. Approve 2019 Budget
2. Approve Budget & Appropriation Ordinance 19-01-01
3. Approve 2019 Travel Expenses
4. Approve Resolution 19-01-01 Electricity Provider
5. Approve Resolution 19-01-02 Natural Gas Provider
6. Approve Executive Director's Contract

Updates

1. Playground Equipment Grant
2. November Financials and Police Report

Action Items

The Board was given the 2019 Draft Budget at the November 26, 2018 meeting. Budget Hearings were held November 26, 2018 and January 14, 2019. The only suggested change was to include construction of a driving range at Steeple Chase Golf Club and an outdoor semi-permanent ice rink at Community Park. Both of these items have been added to the Capital Fund. The Board can vote tonight to approve the 2019 Budget with either of these two options.

Staff recommends approving the 2019 Budget.

State statute requires the District to approve and file a Budget & Appropriation Ordinance. This Ordinance shows the amount budgeted for each area and includes appropriations of 10 percent over budget. Two Ordinances are attached. One is for the Capital Fund without the driving range and ice rink and the other is for the Capital Fund with the driving range and ice rink. The Board can vote tonight to approve the Ordinance based on the budget document approved.

Staff recommends approving Budget & Appropriation Ordinance 19-01-01.

State law requires the Board to approve travel expenses for Board members and staff. Each of these is already included in the budget

Staff recommends approving the 2019 travel expenses as presented.

The District has worked with Northern Illinois Municipal Electric Collaborative for several years to secure the lowest cost electric. Our three year contract is expiring and they will be going out to bid sometime between February 1 and March 31. They determine when to bid based on market conditions. Because the timing on the bid may not fall near a Board meeting, they ask each agency to give authority to someone to accept the bid. The final contract will be ratified by the Board after the bidding process is complete.

Staff recommends approving Resolution 19-01-01 authorizing the Executive Director to sign a contract for the selection of an electricity supplier.

The District has worked with Rock River Energy Services for several years to secure the lowest cost natural gas. Our contract has expired and we have been on a month to month basis. Rock River is recommending we move from a “market” based rate to a fixed rate. Last year we saved over \$6,000 compared to North Shore Gas pricing and moving to a fixed rate (based on current market) could save us an additional \$2,000 per year.. they monitor the market on a daily basis and we would lock in when the pricing is most variable. The final contract will be ratified by the Board after the bidding process is complete.

Staff recommends approving Resolution 19-01-02 authorizing the Executive Director to sign a contract for the selection of a natural gas supplier.

The Board has discussed offering another contract to the Executive Director. The contract was presented to the Board for review after the Board President and Executive Director met.

Staff recommends approving a three year contract with Margaret Resnick to serve as the District's Executive Director.

Updates

Superintendent of Buildings & Grounds Derek Solberg and I attended a workshop organized by Illinois Park & Recreation Association, Playcore, GameTime and Cunningham Recreation. The purpose of the workshop was to educate parks and recreation professionals on grants available for the purchase and installation of new playground equipment. We have submitted a grant for playground equipment for Fairhaven and Hanrahan Parks. These are matching grants and we requested \$86,000.

Because there was no second meeting in December, November financials and Police report are included in this packet.

BUDGET REPORT FOR MUNDELEIN PARK DISTRICT

Fund: 40 CAPITAL IMPROVEMENT FUND

Calculations as of 12/31/2018

User: mresnick
DB: Mundelein Park

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2018 PROJECTED ACTIVITY	DIRECTOR FINAL BUDGET
ESTIMATED REVENUES							
Function: CAPITAL IMPROVEMENTS							
Dept 51.570 - CAPITAL IMPROVEMENT							
CONTRIBUTIONS AND DONATIONS							
40-51.570-4702	DEVELOPER DONATIONS	261,545	192,766	50,000	182,650	171,886	25,000
40-51.570-4725	GRANTS		47,719	8,000	8,000	8,000	437,500
Morton Arboretum Grant							
FOOTNOTE AMOUNTS:							
WILDERNESS SOUTH GRANT - SMC							
FOOTNOTE AMOUNTS:							
WILDERNESS SOUTH GRANT - VILLAGE							
FOOTNOTE AMOUNTS:							
OSLAD GRANT SHADY LANE							
GL # FOOTNOTE TOTAL:							
CONTRIBUTIONS AND DONATIONS							
		261,545	240,485	58,000	190,650	179,886	462,500
OTHER INCOME							
40-51.570-4801	INTEREST - INVESTMENTS	1,801	4,269	1,000	7,535	5,500	5,000
40-51.570-4807	INS CLAIMS REIMBURSEMENT				65,812		
40-51.570-4815	MISCELLANEOUS REVENUE				100,416	126,000	400,000
OTHER INCOME							
		1,801	4,269	1,000	173,763	131,500	5,000
INTERFUND TRANSFERS							
40-51.570-4910	TRANSFER FROM CORPORATE FUND	11,000					600,000
40-51.570-4920	TRANSFER FROM REC PROG FUND	190,000					200,000
INTERFUND TRANSFERS							
		464,346	244,754	59,000	364,413	311,386	800,000
Totals for dept 51.570 - CAPITAL IMPROVEMENT							
		464,346	244,754	59,000	364,413	311,386	1,267,500
Total - Function CAPITAL IMPROVEMENTS							
Function: DUNBAR RECREATION CENTER							
Dept 52.572 - DUNBAR RECREATION CENTER							
CONTRIBUTIONS AND DONATIONS							
40-52.572-4725	GRANTS		983,995	2,400,500	1,379,805	1,379,805	1,505,000
FOOTNOTE AMOUNTS:							
PARC Grant							
			983,995	2,400,500	1,379,805	1,379,805	1,505,000
CONTRIBUTIONS AND DONATIONS							
OTHER INCOME							
40-52.572-4801	INTEREST ON INVESTMENTS	7,377	29,142	4,000	5,570	5,400	5,000
40-52.572-4811	PROCEEDS FROM BONDS	4,000,000					1,500,000
40-52.572-4812	PROCEEDS BOND PREMIUM	310,746					
OTHER INCOME							
		4,318,123	29,142	4,000	5,570	5,400	1,505,000
Totals for dept 52.572 - DUNBAR RECREATION CENTE							
		4,318,123	1,013,137	2,404,500	1,385,375	1,385,205	1,505,000
Total - Function DUNBAR RECREATION CENTER							
		4,318,123	1,013,137	2,404,500	1,385,375	1,385,205	1,505,000
TOTAL ESTIMATED REVENUES							
		4,782,469	1,257,891	2,463,500	1,749,788	1,696,591	2,772,500
APPROPRIATIONS							
Function: CAPITAL IMPROVEMENTS							
Dept 51.570 - CAPITAL IMPROVEMENT							
CONTRACTED SERVICES							

User: mresnick
 DB: Mundelein Park
 Fund: 40 CAPITAL IMPROVEMENT FUND
 Calculations as of 12/31/2018

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2018 PROJECTED ACTIVITY	2019 DIRECTOR FINAL BUDGET
APPROPRIATIONS							
Function: CAPITAL IMPROVEMENTS							
Dept 51.570 - CAPITAL IMPROVEMENT							
CAPITAL EXPENSES							
40-51.570-5815	FOOTNOTE AMOUNTS: PARKS PATH SWEEPER FOOTNOTE AMOUNTS: BAREFOOT BAY UTILITY CART GL # FOOTNOTE TOTAL:	111,439	103,808	850,000	372,788	484,623 407,655 203,828	193,425 105,000
	FOOTNOTE AMOUNTS: Community Park Tennis FOOTNOTE AMOUNTS: Scott Brown Park Tennis Community Park Ice Rink FOOTNOTE AMOUNTS: WORTHAM TENNIS COURT FOOTNOTE AMOUNTS: REMOVE LEATHER'S TENNIS COURTS GL # FOOTNOTE TOTAL:		24,072	43,000	41,638	407,655 41,638 41,638	40,000 65,000 105,000 125,000
40-51.570-5820	FOOTNOTE AMOUNTS: CAPITAL VEHICLES Steeple Chase Dump Truck FOOTNOTE AMOUNTS: PARKS DUMP TRUCK FOOTNOTE AMOUNTS: PARKS AERIAL LIFT TRUCK GL # FOOTNOTE TOTAL:		54,134	355,000	304,510	41,638 304,415 150,159	60,000 65,000 125,000 271,000
40-51.570-5830	FOOTNOTE AMOUNTS: CAP IMPRVNMTS BLDG Replace MCC Gym Roof FOOTNOTE AMOUNTS: Steeple Chase Driving Range FOOTNOTE AMOUNTS: Regent Center Bathroom Reno FOOTNOTE AMOUNTS: Regent Center Carpet & Window Coverings FOOTNOTE AMOUNTS: STEEPLE CHASE CLUBHOUSE ROOF FOOTNOTE AMOUNTS: STEEPLE CHASE CLUBHOUSE CARPET FOOTNOTE AMOUNTS: COMMUNITY CENTER RENOVATION FOOTNOTE AMOUNTS: RESURFACE INDOOR POOL DECK FOOTNOTE AMOUNTS: REPLACE BAREFOOT BAY OUTDOOR LOCKERS GL # FOOTNOTE TOTAL:	61,685	123,793	252,500	190,319	5,000 252,382 226,000 180,000	110,000 11,000 113,000 20,000 17,000 271,000 3,035,250 20,000
40-51.570-5835	FOOTNOTE AMOUNTS: CAP IMPRVNMTS LAND Holcomb Park FOOTNOTE AMOUNTS: Steeple Chase Bunker Improvements FOOTNOTE AMOUNTS: Wilderness Pond Project FOOTNOTE AMOUNTS:	47,267	10,000	36,000			20,000 6,500 250,000

Calculations as of 12/31/2018

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 ACTIVITY	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2018 PROJECTED ACTIVITY	2019 DIRECTOR FINAL BUDGET
	ENDING FUND BALANCE	4,593,352	1,471,278	84,085	737,618	627,314	(361,011)

A

19-01-01
**AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION
 FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK AND RECREATION DISTRICT
 FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019
 AND ENDING DECEMBER 31, 2019**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE MUNDELEIN PARK AND
 RECREATION DISTRICT, LAKE COUNTY, ILLINOIS**

Section 1: That the following sums of money in the total amount of FOURTEEN MILLION EIGHT HUNDRED FORTY-FIVE THOUSAND FIFTEEN (14,845,015) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and further that the following sums of money the total amount of THIRTEEN MILLION FOUR HUNDRED NINETY FIVE THOUSAND FOUR HUNDRED SIXTY-EIGHT (13,495,468) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for fiscal year beginning January 1, 2019 and ending December 31, 2019.

I. GENERAL- CORPORATE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
<u>Central Services- Administration</u>		
Salaries, Wages and Benefits	678,645	616,950
Contracted Services	164,324	149,385
Operating Supplies and Expenses	99,249	90,226
<u>Parks and Playgrounds</u>		
Salaries, Wages and Benefits	1,078,451	980,410
Contracted Services	75,910	69,009
Operating Supplies and Expenses	31,433	28,575
<u>Golf Course - Pro Shop</u>		
Salaries, Wages and Benefits	360,657	327,870
Contracted Services	46,959	42,690
Operating Supplies and Expenses	196,141	178,310
<u>Golf Course - Food and Beverage</u>		
Salaries, Wages and Benefits	56,100	51,000
Operating Supplies and Expenses	115,240	104,764
<u>Golf Course - Maintenance</u>		
Salaries, Wages and Benefits	536,657	487,870
Contracted Services	55,000	50,000
Operating Supplies and Expenses	211,338	192,125
TOTAL GENERAL - CORPORATE FUND	3,706,102	3,369,184

II. RECREATION PROGRAM FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
<i>Recreation Administration</i>		
Salaries, Wages and Benefits	425,524	386,840
Contracted Services	4,994	4,540
Operating Supplies and Expenses	152,448	138,589
Transfers to Other Funds	728,200	662,000
<i>Pre-School Programs</i>		
Salaries, Wages and Benefits	58,740	53,400
Operating Supplies and Expenses	8,041	7,310
<i>Athletics</i>		
Salaries, Wages and Benefits	56,529	51,390
Contracted Services	104,277	94,797
Operating Supplies and Expenses	15,051	13,683
<i>Regent Center</i>		
Salaries, Wages and Benefits	100,243	91,130
Contracted Services	9,625	8,750
Operating Supplies and Expenses	31,477	28,615
<i>Big & Little Child Development</i>		
Salaries, Wages and Benefits	468,105	425,550
Contracted Services	55,330	50,300
Operating Supplies and Expenses	33,550	30,500
<i>Parkview Health and Fitness</i>		
Salaries, Wages and Benefits	460,933	419,030
Contracted Services	114,393	103,994
Operating Supplies and Expenses	121,308	110,280
<i>Aquatics - Outdoor</i>		
Salaries, Wages and Benefits	533,610	485,100
Contracted Services	178,079	161,890
Operating Supplies and Expenses	240,570	218,700
<i>Rec Connection-After School Program & Camps</i>		
Salaries, Wages and Benefits	375,771	341,610
Contracted Services	67,894	61,722
Operating Supplies and Expenses	49,968	45,425
<i>MCC - Indoor Pool</i>		
Salaries, Wages and Benefits	124,300	113,000
Contracted Services	61,578	55,980
Operating Supplies and Expenses	34,111	31,010
<i>Dance</i>		
Salaries, Wages and Benefits	35,860	32,600
Contracted Services	11,658	10,598
Operating Supplies and Expenses	51,753	47,048
<i>Cultural Arts</i>		
Salaries, Wages and Benefits	10,974	9,976
Contracted Services	10,450	9,500
Operating Supplies and Expenses	2,145	1,950
TOTAL RECREATION FUND	4,737,488	4,306,807

	<u>APPROPRIATE</u>	<u>BUDGET</u>
III. DEBT SERVICE FUND		
Interest	114,730	104,300
Principle	440,000	400,000
Service Charges	605	550
TOTAL DEBT SERVICE FUND	555,335	504,850
IV. CAPITAL IMPROVEMENT FUND		
For the payment of land condemned or purchases for parks or boulevards and for the improving, maintaining and protecting of the parks and boulevards and for the payment of the expenses incident thereto.		
TOTAL CAPITAL IMPROVEMENT FUND	4,136,908	3,760,825
V. LIABILITY INSURANCE & RISK MANAGEMENT		
For the purchase of insurance to protect against loss or liability, workmen's compensation and unemployment compensation and property damage.	204,188	185,625
Risk Management Training & Equipment	11,000	10,000
TOTAL LIABILITY INS & RISK MANAGEMENT	215,188	195,625
VI. AUDIT		
Annual audit as required by law.		
TOTAL AUDIT	16,720	15,200
VII. MUNICIPAL RETIREMENT		
Contribution for Illinois Municipal Retirement Fund		
TOTAL MUNICIPAL RETIREMENT	552,217	502,015
VIII. SOCIAL SECURITY		
Contribution for Social Security		
TOTAL SOCIAL SECURITY	529,295	481,177
IX. POLICE		
Salaries, Wages and Benefits	10,175	9,250
Contracted Services	58,933	53,575
Operating Supplies and Expenses	1,524	1,385
TOTAL POLICE FUND	70,631	64,210

	<u>APPROPRIATE</u>	<u>BUDGET</u>
X. SPECIAL RECREATION		
Special Recreation Association of Central Lake County	256,850	233,500
ADA Improvements	22,000	20,000
ADA Programming	34,496	31,360
TOTAL SPECIAL RECREATION	313,346	284,860

XI. MUSEUM	11,787	10,715
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SUMMARY

I. General- Corporate Fund	3,706,102	3,369,184
II. Recreation Program Fund	4,737,488	4,306,807
III. Debt Service Fund	555,335	504,850
IV. Capital Improvement Fund	4,136,908	3,760,825
V. Liability Insurance & Risk Management	215,188	195,625
VI. Audit	16,720	15,200
VII. Municipal Retirement	552,217	502,015
VIII. Social Security	529,295	481,177
IX. Police	70,631	64,210
X. Special Recreation	313,346	284,860
XI. Museum	11,787	10,715
TOTAL ALL FUNDS	14,845,015	13,495,468

Section 2: Estimated Cash on Hand January 1, 2019

General- Corporate Fund	2,378,867
Recreation Program Fund	1,299,000
Debt Service Fund	134,034
Capital Improvement Fund	627,313
Liability Insurance & Risk Management	80,224
Audit	11,585
Municipal Retirement	160,156
Social Security	16,674
Police	28,921
Special Recreation	34,461
Museum	171,869
TOTAL ALL FUNDS	4,943,104

Section 3: Estimate of Cash Receipts January 1, 2019 to December 31, 2019

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,842,613	1,932,294	3,774,907
Recreation Program Fund	1,065,000	3,136,965	4,201,965
Debt Service Fund	505,000	2,500	507,500
Capital Improvement Fund	0	2,772,500	2,772,500
Liability Insurance & Risk Management	200,000	0	200,000
Audit	16,000	0	16,000
Municipal Retirement	418,119	0	418,119
Social Security	259,899	0	259,899
Police	55,720	0	55,720
Special Recreation	276,300	0	276,300
Museum	1,000	0	1,000
TOTAL ALL FUNDS	4,639,651	7,844,259	12,483,910

Section 4: Estimate of Expenditures January 1, 2019 to December 31, 2019

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,842,613	1,526,571	3,369,184
Recreation Program Fund	1,065,000	3,241,807	4,306,807
Debt Service Fund	505,000	(150)	504,850
Capital Improvement Fund	0	3,760,825	3,760,825
Liability Insurance & Risk Management	200,000	(4,375)	195,625
Audit	16,000	0	15,200
Municipal Retirement	418,119	83,896	502,015
Social Security	259,899	221,278	481,177
Police	55,720	8,490	64,210
Special Recreation	276,300	8,560	284,860
Museum	1,000	9,715	10,715
TOTAL ALL FUNDS	4,639,651	8,856,617	13,495,468

Section 5: Estimate of Cash on Hand December 31, 2019

General- Corporate Fund	1,970,379
Recreation Program Fund	1,058,293
Debt Service Fund	136,684
Capital Improvement Fund	(361,012)
Liability Insurance & Risk Management	84,599
Audit	12,385
Municipal Retirement	230,132
Social Security	(22,693)
Police	19,711
Special Recreation	22,546
Museum	162,154
TOTAL ALL FUNDS (estimated)	3,313,178

Section 6:

The receipts and revenues of Mundelein Park and Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section 7:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: _____, 2019

APPROVED: _____, 2019

President

Secretary

**CERTIFICATE OF ESTIMATE
OF REVENUE**

FISCAL YEAR January 1, 2019- December 31, 2019

I, Wallace Frasier, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park and Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2019 and ending on December 31, 2019 are estimated to be as follows:

ESTIMATE OF REVENUE

<u>FUNDS</u>	<u>TAXES</u>	<u>OTHER</u>	<u>TOTAL</u>
General- Corporate Fund	1,842,613	1,932,294	3,774,907
Recreation Program Fund	1,065,000	3,136,965	4,201,965
Debt Service Fund	505,000	2,500	507,500
Capital Improvement Fund	0	2,772,500	2,772,500
Liability Insurance & Risk Management	200,000	0	200,000
Audit	16,000	0	16,000
Municipal Retirement	418,119	0	418,119
Social Security	259,899	0	259,899
Police	55,720	0	55,720
Special Recreation	276,300	0	276,300
Museum	1,000	0	1,000
TOTAL ALL FUNDS	4,639,651	7,844,259	12,483,910

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Mundelein Park and Recreation District this 14th day of January, 2019.

Treasurer

(SEAL)

CERTIFICATE

The Undersigned, Treasurer of the Mundelein Park and Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park and Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2019 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date: _____

Treasurer

MUNDELEIN PARK AND RECREATION DISTRICT

B

19-01-01

AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION
FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK AND RECREATION DISTRICT
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019
AND ENDING DECEMBER 31, 2019

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE MUNDELEIN PARK AND
RECREATION DISTRICT, LAKE COUNTY, ILLINOIS

Section 1: That the following sums of money in the total amount of THIRTEEN MILLION SEVEN HUNDRED FORTY-FIVE THOUSAND FIFTEEN (13,745,015) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2019 and ending December 31, 2019 and further that the following sums of money the total amount of TWELVE MILLION FOUR HUNDRED NINETY FIVE THOUSAND FOUR HUNDRED SIXTY-EIGHT (12,495,468) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for fiscal year beginning January 1, 2019 and ending December 31, 2019.

I. GENERAL- CORPORATE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
<u>Central Services- Administration</u>		
Salaries, Wages and Benefits	678,645	616,950
Contracted Services	164,324	149,385
Operating Supplies and Expenses	99,249	90,226
<u>Parks and Playgrounds</u>		
Salaries, Wages and Benefits	1,078,451	980,410
Contracted Services	75,910	69,009
Operating Supplies and Expenses	31,433	28,575
<u>Golf Course - Pro Shop</u>		
Salaries, Wages and Benefits	360,657	327,870
Contracted Services	46,959	42,690
Operating Supplies and Expenses	196,141	178,310
<u>Golf Course - Food and Beverage</u>		
Salaries, Wages and Benefits	56,100	51,000
Operating Supplies and Expenses	115,240	104,764
<u>Golf Course - Maintenance</u>		
Salaries, Wages and Benefits	536,657	487,870
Contracted Services	55,000	50,000
Operating Supplies and Expenses	211,338	192,125
TOTAL GENERAL - CORPORATE FUND	3,706,102	3,369,184

II. RECREATION PROGRAM FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
<u>Recreation Administration</u>		
Salaries, Wages and Benefits	425,524	386,840
Contracted Services	4,994	4,540
Operating Supplies and Expenses	152,448	138,589
Transfers to Other Funds	728,200	662,000
<u>Pre-School Programs</u>		
Salaries, Wages and Benefits	58,740	53,400
Operating Supplies and Expenses	8,041.	7,310
<u>Athletics</u>		
Salaries, Wages and Benefits	56,529	51,390
Contracted Services	104,277	94,797
Operating Supplies and Expenses	15,051	13,683
<u>Regent Center</u>		
Salaries, Wages and Benefits	100,243	91,130
Contracted Services	9,625	8,750
Operating Supplies and Expenses	31,477	28,615
<u>Big & Little Child Development</u>		
Salaries, Wages and Benefits	468,105	425,550
Contracted Services	55,330	50,300
Operating Supplies and Expenses	33,550	30,500
<u>Parkview Health and Fitness</u>		
Salaries, Wages and Benefits	460,933	419,030
Contracted Services	114,393	103,994
Operating Supplies and Expenses	121,308	110,280
<u>Aquatics - Outdoor</u>		
Salaries, Wages and Benefits	533,610	485,100
Contracted Services	178,079	161,890
Operating Supplies and Expenses	240,570	218,700
<u>Rec Connection-After School Program & Camps</u>		
Salaries, Wages and Benefits	375,771	341,610
Contracted Services	67,894	61,722
Operating Supplies and Expenses	49,968	45,425
<u>MCC - Indoor Pool</u>		
Salaries, Wages and Benefits	124,300	113,000
Contracted Services	61,578	55,980
Operating Supplies and Expenses	34,111	31,010
<u>Dance</u>		
Salaries, Wages and Benefits	35,860	32,600
Contracted Services	11,658	10,598
Operating Supplies and Expenses	51,753	47,048
<u>Cultural Arts</u>		
Salaries, Wages and Benefits	10,974	9,976
Contracted Services	10,450	9,500
Operating Supplies and Expenses	2,145	1,950
TOTAL RECREATION FUND	4,737,488	4,306,807

	<u>APPROPRIATE</u>	<u>BUDGET</u>
III. DEBT SERVICE FUND		
Interest	114,730	104,300
Principle	440,000	400,000
Service Charges	605	550
TOTAL DEBT SERVICE FUND	555,335	504,850
IV. CAPITAL IMPROVEMENT FUND		
For the payment of land condemned or purchases for parks or boulevards and for the improving, maintaining and protecting of the parks and boulevards and for the payment of the expenses incident thereto.		
TOTAL CAPITAL IMPROVEMENT FUND	3,036,908	2,760,825
V. LIABILITY INSURANCE & RISK MANAGEMENT		
For the purchase of insurance to protect against loss or liability, workmen's compensation and unemployment compensation and property damage.	204,188	185,625
Risk Management Training & Equipment	11,000	10,000
TOTAL LIABILITY INS & RISK MANAGEMENT	215,188	195,625
VI. AUDIT		
Annual audit as required by law.		
TOTAL AUDIT	16,720	15,200
VII. MUNICIPAL RETIREMENT		
Contribution for Illinois Municipal Retirement Fund		
TOTAL MUNICIPAL RETIREMENT	552,217	502,015
VIII. SOCIAL SECURITY		
Contribution for Social Security		
TOTAL SOCIAL SECURITY	529,295	481,177
IX. POLICE		
Salaries, Wages and Benefits	10,175	9,250
Contracted Services	58,933	53,575
Operating Supplies and Expenses	1,524	1,385
TOTAL POLICE FUND	70,631	64,210

	<u>APPROPRIATE</u>	<u>BUDGET</u>
X. SPECIAL RECREATION		
Special Recreation Association of Central Lake County	256,850	233,500
ADA Improvements	22,000	20,000
ADA Programming	34,496	31,360
TOTAL SPECIAL RECREATION	313,346	284,860

XI. MUSEUM	11,787	10,715
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SUMMARY

I. General- Corporate Fund	3,706,102	3,369,184
II. Recreation Program Fund	4,737,488	4,306,807
III. Debt Service Fund	555,335	504,850
IV. Capital Improvement Fund	3,036,908	2,760,825
V. Liability Insurance & Risk Management	215,188	195,625
VI. Audit	16,720	15,200
VII. Municipal Retirement	552,217	502,015
VIII. Social Security	529,295	481,177
IX. Police	70,631	64,210
X. Special Recreation	313,346	284,860
XI. Museum	11,787	10,715
TOTAL ALL FUNDS	13,745,015	12,495,468

Section 2: Estimated Cash on Hand January 1, 2019

General- Corporate Fund	2,378,867
Recreation Program Fund	1,299,000
Debt Service Fund	134,034
Capital Improvement Fund	627,313
Liability Insurance & Risk Management	80,224
Audit	11,585
Municipal Retirement	160,156
Social Security	16,674
Police	28,921
Special Recreation	34,461
Museum	171,869
TOTAL ALL FUNDS	4,943,104

Section 3: Estimate of Cash Receipts January 1, 2019 to December 31, 2019

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,842,613	1,932,294	3,774,907
Recreation Program Fund	1,065,000	3,136,965	4,201,965
Debt Service Fund	505,000	2,500	507,500
Capital Improvement Fund	0	2,772,500	2,772,500
Liability Insurance & Risk Management	200,000	0	200,000
Audit	16,000	0	16,000
Municipal Retirement	418,119	0	418,119
Social Security	259,899	0	259,899
Police	55,720	0	55,720
Special Recreation	276,300	0	276,300
Museum	1,000	0	1,000
TOTAL ALL FUNDS	4,639,651	7,844,259	12,483,910

Section 4: Estimate of Expenditures January 1, 2019 to December 31, 2019

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,842,613	1,526,571	3,369,184
Recreation Program Fund	1,065,000	3,241,807	4,306,807
Debt Service Fund	505,000	(150)	504,850
Capital Improvement Fund	0	2,760,825	2,760,825
Liability Insurance & Risk Management	200,000	(4,375)	195,625
Audit	16,000	0	15,200
Municipal Retirement	418,119	83,896	502,015
Social Security	259,899	221,278	481,177
Police	55,720	8,490	64,210
Special Recreation	276,300	8,560	284,860
Museum	1,000	9,715	10,715
TOTAL ALL FUNDS	4,639,651	7,856,617	12,495,468

Section 5: Estimate of Cash on Hand December 31, 2019

General- Corporate Fund	1,970,379
Recreation Program Fund	1,058,293
Debt Service Fund	136,684
Capital Improvement Fund	638,988
Liability Insurance & Risk Management	84,599
Audit	12,385
Municipal Retirement	230,132
Social Security	(22,693)
Police	19,711
Special Recreation	22,546
Museum	162,154
TOTAL ALL FUNDS (estimated)	4,313,178

Section 6:

The receipts and revenues of Mundelein Park and Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section 7:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: _____, 2019

APPROVED: _____, 2019

President

Secretary

**CERTIFICATE OF ESTIMATE
OF REVENUE**

FISCAL YEAR January 1, 2019- December 31, 2019

I, Wallace Frasier, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park and Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2019 and ending on December 31, 2019 are estimated to be as follows:

ESTIMATE OF REVENUE

<u>FUNDS</u>	<u>TAXES</u>	<u>OTHER</u>	<u>TOTAL</u>
General- Corporate Fund	1,842,613	1,932,294	3,774,907
Recreation Program Fund	1,065,000	3,136,965	4,201,965
Debt Service Fund	505,000	2,500	507,500
Capital Improvement Fund	0	2,772,500	2,772,500
Liability Insurance & Risk Management	200,000	0	200,000
Audit	16,000	0	16,000
Municipal Retirement	418,119	0	418,119
Social Security	259,899	0	259,899
Police	55,720	0	55,720
Special Recreation	276,300	0	276,300
Museum	1,000	0	1,000
TOTAL ALL FUNDS	4,639,651	7,844,259	12,483,910

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Mundelein Park and Recreation District this 14th day of January, 2019.

Treasurer

(SEAL)

CERTIFICATE

The Undersigned, Treasurer of the Mundelein Park and Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park and Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2019 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date: _____

Treasurer

MUNDELEIN PARK AND RECREATION DISTRICT

**Mundelein Park & Recreation District
Memorandum**

TO: Board of Commissioners

FR: Margaret Resnick, Executive Director

RE: 2019 Travel Expenses

DT: January 9, 2019

As required in the law regarding reimbursement of travel expenses, below is a list of expected travel expenses for 2019 for Board approval. These are all in the budget.

Purpose	Attendee	Est. Cost	Timeframe
IAPD/IPRA Conference	Kevin Dolan	\$750	January
IAPD/IPRA Conference	Jesse Orgeta	\$750	January
IAPD/IPRA Conference	Wally Frasier	\$750	January
IAPD/IPRA Conference	Pat McGrath	\$750	January
IAPD/IPRA Conference	Bob Knudson	\$750	January
IAPD/IPRA Conference	Margaret Resnick	\$750	January
IAPD/IPRA Conference	Christa Lawrence	\$750	January
IAPD/IPRA Conference	Anthony Nitti	\$750	January
IAPD/IPRA Conference	Derek Solberg	\$750	January
IAPD/IPRA Conference	Brian Jeske	\$750	January
IAPD/IPRA Conference	John Rogers	\$750	January
IAPD/IPRA Conference	Matt LaPorte	\$750	January
IAPD/IPRA Conference	April Lohr	\$750	January
IAPD/IPRA Conference	Cheri Rehor	\$750	January
IAPD/IPRA Conference	Tracie Ouimet	\$750	January
IAPD/IPRA Conference	Kelli Schillaci	\$750	January
PGA Conference	Bill Brolley	\$1,500	January
PGA Conference	Jon Karl	\$1,500	January
CGSAA Conference	Ron Doruff	\$1,500	January
NRPA Maintenance School	Brian Jeske	\$2,000	January
IAPD Legislative Conf.	Kevin Dolan	\$400	April
IAPD Legislative Conf.	Jesse Ortega	\$400	April
IAPD Legislative Conf.	Wally Frasier	\$400	April
IAPD Legislative Conf.	Bob Knudson	\$400	April
IAPD Legislative Conf.	Margaret Resnick	\$400	April
IAPD Legislative Conf.	Derek Solberg	\$500	April
IAPD Legislative Conf.	Matt LaPorte	\$400	April
NPRA Conference	Kevin Dolan	\$1,500	October
NPRA Conference	Jesse Ortega	\$1,500	October
NPRA Conference	Wally Frasier	\$1,500	October

NPRA Conference	Pat McGrath	\$1,500	October
NPRA Conference	Bob Knudson	\$1,500	October
NPRA Conference	Margaret Resnick	\$1,500	October
NPRA Conference	Derek Solberg	\$1,500	October
NPRA Conference	Matt LaPorte	\$1,500	October

RESOLUTION 19-01-01

A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.

**PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF COMMISSIONERS
THE 14TH DAY OF JANUARY, 2019.**

Published in Pamphlet Form by
Authority of the Corporate
Authorities of the Mundelein Park &
Recreation District, Mundelein, Illinois, this
14th day of January, 2019.

RESOLUTION NO. 19-01-01

A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.

WHEREAS the Mundelein Park & Recreation District ("The District") is a unit of local government in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, on January 2, 2007, the State of Illinois implemented a plan to deregulate Commonwealth Edison; and,

WHEREAS, as a result of this deregulation, electricity may be purchased based on market price and Commonwealth Edison will no longer be the sole supplier of electricity in northern Illinois, resulting in new electricity suppliers being able to compete against Commonwealth Edison, and competitive market forces dictating the price of electricity; and,

WHEREAS, the Mundelein Park & Recreation District has selected the Northern Illinois Municipal Electric Collaborative (NIMEC) to serve as the District's broker relative to the acquisition of electrical energy for District facilities, due to NIMEC's municipal experience and the fact that NIMEC is the largest municipal Collaborative in northern Illinois which will be aggregating the energy needs of 157 government members of the Collaborative in order to secure more competitive pricing based in higher volumes than can be provided individually to a single municipality; and,

WHEREAS, there is no cost to join NIMEC, with the amount of compensation that NIMEC receives, if the District chooses the NIMEC electricity supplier, being built into the prices bid by the electricity, so there will be no direct payment made to NIMEC by the District; and,

WHEREAS the District has been working with NIMEC since 2008, and the District has enjoyed a good working relationship with NIMEC; and

WHEREAS, Commonwealth Edison will no longer offer a fixed energy rate for large or medium sized commercial accounts and would instead charge based on a floating hourly rate and the District desires to enter the market to secure a fixed rate, up to 36 months in term.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS FOR THE MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

- Section 1.** That the Northern Illinois Municipal Electric Collaborative (NIMEC) has been appointed the District's broker for purposes of obtaining an electricity supply for the District's needs.
- Section 2.** That the Executive Director is authorized to negotiate energy rates directly with suppliers in an effort to secure lower energy costs.
- Section 3.** That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received by NIMEC, the Executive Director is hereby authorized to sign the contract with the most optimal bidder, with the Executive Director being hereby directed to place said contract on the first available Park District Board regular meeting following the execution thereof by the Executive Director, for ratification by the Park District Board.
- Section 4.** That the Executive Director is authorized to name the Superintendent of Business Services & Technology as the Executive Director's designee in matters concerning the bid.
- Section 5:** The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED this 14th day of January 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 14th day of January 2019.

Kevin Dolan, President of the Board of
Mundelein Park & Recreation District,
Lake County, Illinois

ATTESTED and filed in my office,
this 14th day of January 2019.

Margaret Resnick, Secretary of the Board
of the Mundelein Park & Recreation District, Lake County, Illinois

RESOLUTION 19-01-02

A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE ROCK RIVER ENERGY SERVICES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST NATURAL GAS PROVIDER FOR A PERIOD UP TO 36 MONTHS.

**PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF COMMISSIONERS
THE 14TH DAY OF JANUARY, 2019.**

Published in Pamphlet Form by
Authority of the Corporate
Authorities of the Mundelein Park &
Recreation District, Mundelein, Illinois, this
14th day of January, 2019.

RESOLUTION NO. 19-01-02

A RESOLUTION AUTHORIZING A CONTRACT WITH ROCK RIVER ENGERGY SERVICES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST NATURAL GAS PROVIDER FOR A PERIOD UP TO 36 MONTHS.

WHEREAS the Mundelein Park & Recreation District ("The District") is a unit of local government in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, on January 2, 2007, the State of Illinois implemented a plan to deregulate Commonwealth Edison; and,

WHEREAS, as a result of this deregulation, electricity may be purchased based on market price and North Shore Gas will no longer be the sole supplier of natural gas in the area, resulting in new natural gas suppliers being able to compete against North Shore Gas, and competitive market forces dictating the price of natural gas; and,

WHEREAS, the Mundelein Park & Recreation District has selected the Rock River Energy Services to serve as the District's broker relative to the acquisition of natural gas energy for District facilities, due to Rock River's municipal experience in securing more competitive pricing; and,

WHEREAS, there is no cost to work with Rock River, with the amount of compensation that Rock River receives, if the District chooses the Rock River natural gas supplier, being built into the prices bid by the natural gas, so there will be no direct payment made to Rock River by the District; and,

WHEREAS the District has been working with Rock River, and the District has enjoyed a good working relationship with Rock River.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS FOR THE MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

- Section 1.** That Rock River Energy Services has been appointed the District's broker for purposes of obtaining a natural gas supply for the District's needs.
- Section 2.** That the Executive Director is authorized to negotiate energy rates directly with suppliers in an effort to secure lower energy costs.
- Section 3.** That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received by Rock River, the Executive Director is hereby authorized to sign the contract with the most optimal bidder, with the Executive Director being hereby directed to place said contract on the first available Park District Board regular meeting following the execution thereof by the Executive Director, for ratification by the Park District Board.
- Section 4.** That the Executive Director is authorized to name the Superintendent of Business Services & Technology as the Executive Director's designee in matters concerning the bid.
- Section 5:** The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

ADOPTED this 14th day of January 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 14th day of January 2019.

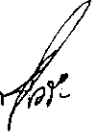
Kevin Dolan, President of the Board of
Mundelein Park & Recreation District,
Lake County, Illinois

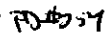
ATTESTED and filed in my office,
this 14th day of January 2019.

Margaret Resnick, Secretary of the Board
of the Mundelein Park & Recreation District, Lake County, Illinois

MEMORANDUM

To: Chief Eric Guenther

Cc: Deputy Chief Monahan 

From: Sergeant Paul Dempsey 

Date: Friday, December 14, 2018

Re: Park District Report –November 2018

There were seven (7) calls for service in the area parks during the reporting period, which is slightly lower than normal with park district activity during this time of year. The calls were minor in nature which included four (4) vehicle accidents, a lost property complaint, juvenile complaint and a suspicious circumstance report.

There were a total of 34 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month.

The following gives more detail about the calls during the reporting period:

- On 11/01/18, Officer Perdue initiated a traffic stop at Lincoln School. The rear passenger was cited for possession of cannabis and possession of drug paraphernalia.
- On 11/02/18, Officer Clark responded to the Regent Center for a private property accident. Subject accidentally struck the wooden deck of the Regent Center. Park District was notified.
- On 11/04/18, Officer Clark responded to Longmeadow Park for a private property accident. Subject was exiting the parking lot and accidentally struck the concrete base of a Mundelein Parks and Recreation District light pole. Park District was notified.
- On 11/13/18, CSO Peterson responded to the Regent Center for a private property accident. Subject was parking his vehicle and accidentally struck an unoccupied parked vehicle.
- On 11/15/18, Officer McCourt responded to the Fitness Center for a juvenile complaint. Employees reported the smell of cannabis coming from a backpack on the basketball court. The owner of the backpack was located, issued an AHO citation for possession of cannabis and asked to leave for the day.
- On 11/20/18, Officer Hernandez responded to the Skate Park for a lost property report. The subject lost his wallet and wanted the incident documented.
- On 11/30/18, Officer Callaghan responded to Kracklauer Park for an accident report. Subject was exiting the parking lot and accidentally struck a moving vehicle.

Officers will continue to perform walk-throughs at Park View for community building efforts, especially during open gym hours. In addition, they will continue to perform park checks at the various parks.

I have attached a copy of the November 2018 Park District reports for your review.

Courage. Pride. Commitment.