

Mundelein Park & Recreation District
Committee of the Whole
January 22, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE.

Executive Director RESNICK stated the Budget & Appropriation Ordinance was ready for approval. Once approved, it is filed with Lake County. The 2018 Budget and Workplan was also ready for approval. A report on budgeting philosophies, changes and capital projects will be presented to the Board in February. President DOLAN suggested it could be presented at more than one meeting rather than covering the entire budget at one time.

The Board was presented with an updated Marquee Sign Policy. Commissioner ORTEGA said he felt the non-for profit exception statement belonged in the first set of criteria. President DOLAN said he felt other recreational entities should not be included. Executive Director RESNICK will make the modifications and present to the Board at the next meeting.

Due to a recent request to create a display in a park, the District's law firm suggested the creation of a Public Forum to give people an area that will permit them to exercise their first amendment rights. Erin Pell from Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer addressed the Board on the purposes and guidelines for created a forum. She said their firm feels the most appropriate place would be in Community Park because the Administrative offices are located there. An area in the parking lot south of the entrance could be designated. She explained the Board can determine rules that are content neutral.

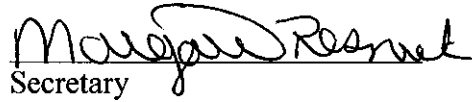
The Board asked if the area needed to be closed off at all times and if it would be closed at night. Ms. Pell said reasonable restrictions could be determined. Commissioner FRASIER asked who was responsible for any damage caused if there was a display. Ms. Pell said the District could ask for either insurance or a hold harmless waiver. President DOLAN said this would pertain to request the entire year, not just the holiday season. He asked what if there were multiple requests and the size of the area could not accommodate everyone. Ms. Pell said the District could determine the size and number of permits issued.

President DOLAN commented on the good visibility along Midlothian Road. He asked if there was a recommended size for a community our size. Ms. Pell said she believed there was and attorney Adam Simon would work with the Executive Director to draft a policy. Commissioner FRASIER asked about the protocol for allowing two opposing groups to be present. Ms. Pell said the District would have no control over this. Restrictions on ideology are not allowed.

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Executive Director RESNICK shared with the Board the current policy regarding staff use of facilities and programs as well as current practices. She said she would like to draft a formal policy for the Board to approve at a future meeting.

The Committee Meeting adjourned at 7:30 pm.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JANUARY 22, 2018 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE,. Commissioner McGRATH was absent.

Commissioner ORTEGA moved to approve the minutes of the Budget Hearing, Committee and Regular Meeting of January 8, 2018, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 010318, 011118, 011218, 011618, and 012218 in the amount of \$709,225.25 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, and DOLAN voting yes.

Commissioner KNUDSON moved to place the December Financials and Police Report on file, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, ORTEGA and DOLAN voting yes.

New Business

President DOLAN said staff had prepared and presented the Budget & Appropriation Ordinance. Commissioner FRASIER moved to approve Budget & Appropriation Ordinance 18-01-01, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON and DOLAN voting yes.

President DOLAN said the 2018 Budget and Workplan was discussed at the Budget Hearing December 11, 2017 and no changes had been made. Commissioner ORTEGA moved to approve the 2018 Budget and Workplan, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, FRASIER and DOLAN voting yes.

President DOLAN said due to a change in vendors at the Village, the District also needed to change vendors for fire alarm monitoring services. Commissioner KNUDSON moved to approve a five year contract with FSS Technologies for the monitoring of fire alarms at District buildings, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, ORTEGA and DOLAN voting yes.

President DOLAN suggested deferring action on the Marquee Policy Sign due to the input from the Board. Commissioner ORTEGA moved to table action on the Marquee Policy Sign, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Staff Reports

Golf

President DOLAN asked how staff decided who should receive promotional emails. Golf Operations BROLLEY said they aren't all sent at one time due to size restrictions. So interest groups (i.e. permanent tee times, golf lessons, etc.) will receive them at different times. Eventually all emails in our database will receive the promotion. President DOLAN and Commissioner FRASIER both said they had not received one yet. Commissioner KNUDSON asked how long people were using the simulator. Golf Operations Manager BROLLEY said it averages about an hour of just hitting balls, most are not playing a course. He said there was no charge for people using it to test out clubs to purchase. Club sales so far this year is about the same amount as through March last year. President DOLAN asked if the recent weather was good or bad for course conditions. Golf Course Superintendent DORUFF said with the snow blanket gone, it would be better for the course to have it colder. He was asked about recent difficulty hiring seasonal staff. He said other courses in the area are having similar issues. He is aware of a nearby course that typically has 31 crew but only had 18 last year.

Parks

Commissioner KNUDSON commented on the warm weather causing the closure of the ice rink. President DOLAN thanked the Parks staff for working so hard during the pipe break recently. Commissioner ORTEGA asked if the plan was still to open the new

building in March. He was told yes. President DOLAN asked about a ribbon cutting and was it will be April 7th along with a "Day of Play" to expose residents to all of our programs and facilities.

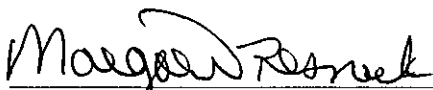
Recreation

Commissioner KNUDSON commented that he had not yet received garden plot sign up information. Superintendent of Recreation LaPORTE will look into this. President DOLAN asked if the Daddy/Daughter Dance was full due to space and was told it was. The plan is to move it to the Dunbar Recreation Center next year to allow for more people to attend. Commissioner ORTEGA asked if the changes to swim lessons have helped enrollment. Superintendent of Recreation LaPORTE said they would not be implemented until the Fall session. Commissioner ORTEGA asked what rental fees at Dunbar Recreation Center will be based on. Superintendent of Recreation LaPORTE said similar facilities will be surveyed and a recommendation will be made to the Board. Commissioner KNUDSON asked about the reorganization of the fitness floor. Superintendent of Recreation LaPORTE said the entire fitness floor was now open but the cardio equipment was not moved to a new location yet because of TV locations need to be near cardio equipment until the new equipment is purchased with monitors on the piece. President DOLAN said he liked having the full calendar of events and asked if the Cardboard Regatta was being replaced by the Beach Bash. Superintendent of Recreation LaPORTE said participation for the first three years of the Regatta was not growing and the idea was to have a Big Wheel Fundraiser for the Foundation. Beach Bash is just a new name for the Community Picnic. President DOLAN said the publicity received for the Cardboard Regatta each year was very good. Staff will look into a way to continue the Cardboard Regatta.

Business Services

President DOLAN said the Employee Recognition event was very nice. He thanked the staff for organizing the event.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:55 p.m. second by Commissioner KNUDSON. The motion was unanimously approved.


Secretary