## MUNDELEIN PARK & RECREATION DISTRICT REGULAR BOARD MEETING

Monday, January 9, 2017 7:30 p.m.

### **AGENDA**

Call To Order:		
Pledge of Allegiance:		
Roll Call:	Dolan, Frasi	er, Knudson, McGrath, Ortega
Approval of Minutes:	Truth in Taxation Public Hearing December 12, 2016 Committee Meeting December 12, 2016 Regular Meeting December 12, 2016	
Approval of Disbursements:	Warrants =	120816, 121416, 121616, 122116, 122216, 122916, 123016, 010317, 010917 \$ 712,526.87
Financials:	December	
Correspondence:		
Old Business:		
New Business: 1. Approve Budget & Ap 2. Approve 2017 Budget 3. Approve 2017 Training	and Workplan	
Board Business:		
Executive Session: Personnel 5 ILCS 120/2 (c)(1); Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)		of Real Estate 5 ILCS 120/2 (c)(5);
Visitors:		
Adjournment:		

# MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS HELD MONDAY, DECEMBER 12, 2016 AT 7:15 P.M. AT THE MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES, 1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS

The Public Truth in Taxation Hearing of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:15 p.m. by President KNUDSON.

He then directed the acting Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK. There was one member of the public present.

Commissioner DOLAN moved to open the Public Truth in Taxation Hearing, second by Commissioner FRASIER. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes. President KNUDSON asked for public comment, none was given. President KNUDSON asked for Board comments, none was given.

Commissioner FRASIER moved to close the Public Truth in Taxation Hearing, second by Commissioner DOLAN. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner ORTEGA moved to adjourn at 7:16 p.m., second by Commissioner McGRATH. The motion was unanimously approved.

Secretary	 ****

### Mundelein Park & Recreation District Committee of the Whole December 12, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK informed the Board that the proposed Levy presented had not changed from the estimate shared with them in November. She explained the two resolutions presented were to allow the District to carry a larger fund balance in the Special Recreation Fund and the Museum Fund for planned projects.

The current lease on the postage machine is expiring and because the new lease is for two years, Board approval is required.

With the introduction of a video camera in the Kidz Centre at Park View Health & Fitness, staff had the District's attorney update the photo policy. This policy was shared with the Board for approval.

Last year when the Human Resource/Risk Manager left the District, there was not appointment to ADA Compliance Officer or ADA Transition Plan Coordinator. Staff recommended the Compliance Office be the Executive Director and the Plan Coordinator be the Superintendent of Buildings & Grounds. Commissioner DOLAN asked if the appointment was for the person or the position. The appointment will include both the person and their title.

Executive Director RESNICK reminded the Board that representatives from FGM Architects would make a presentation at the Board meeting on the progress of the Chalet project.

An article was shared with the Board regarding a recent Open Meetings Act ruling. The Board will make sure their motions are clear so any audience members will understand what business is being conducted.

Executive Director RESNICK informed the Board the District has been awarded a \$30,000 grant from the Watershed Management Board and Lake County Stormwater Management for work to be done at Wilderness South pond.

The Committee meeting adjourned at 7:15 p.m.

Secretary	

# MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS HELD MONDAY, DECEMBER 12, 2016 AT 7:30 P.M. AT THE MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES, 1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

President KNUDSON asked that the presentation from FGM Architects take place first.

Louise Kowalczyk and Raegan Porter presented on the progress of the Chalet project. The showed artists renderings of the interior and exterior and had materials available so the Board could see the flooring, exterior materials and colors chosen.

Commissioner DOLAN asked if moving the parking to the back of the building would lessen the need for fill. Ms. Kowalczyk said that would not be as aesthetically pleasing and the current placement was chosen to be the most functional while considering the need to change the grade of the site.

Commissioner FRASIER said he would prefer the gym be a full size. Executive Director RESNICK said she will discuss this with the project team at the next budget meeting.

Commissioner ORTEGA asked about the durability of the gym floor, Ms. Porter explained the installation and commented they have used it in many applications and have not had any problems.

Commissioner McGRATH asked about the translucent panel wall in the gym. Ms. Kowalczyk said this lets in natural light and gives a glowing look from the outside at night.

Commissioner ORTEGA asked if there was enough storage. Executive Director RESNICK said no building ever has enough storage. She feels the storage in the multipurpose rooms is helpful and overall it is adequate.

Commissioner McGRATH moved to approve the minutes of the Budget Hearing of November 14, 2016, and Committee Meeting, Regular Meeting and Executive Session, minutes from November 28, 2016, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 120216, 120616, 120716 and 121216 in the amount of \$272,742.60, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to approve Warrant 121316 in the amount of \$155.10, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA and KNUDSON voting yes. Commissioner McGRATH rescused himself.

Commissioner DOLAN moved to approve Tax Levy Ordinance 16-12-01, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner McGRATH moved to approve Resolution 16-12-01 Accumulation of Funds in Special Recreation Fund, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioner McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner ORTEGA moved to approve Resolution 16-12-02 Accumulation of Funds in Museum Fund, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner McGRATH moved to approve a two year lease with Neopost for a postage machine, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioner McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner FRASIER moved to approve the updated photo policy, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA, FRASIER and KNUDSON voting yes.

Commissioner ORTEGA moved to appoint Executive Director Margaret Resnick as ADA Compliance Officer and Superintendent of Buildings & Grounds as ADA Transition Plan Coordinator, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all present voting yes.

Meeting Minu	tes
December 12,	2016
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Under Board Business, Commissioner FRASIER complimented staff on the full page ad for Park View Health & Fitness in the Sunday Daily Herald.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:19 p.m., second by Commissioner McGRATH. The motion was unanimously approved.

Secretary		

### MEETING REMINDER MONDAY, JANUARY 9, 2017

### 7:00 pm Committee Meeting 7:30 pm Regular Board Meeting

### **Action Items**

**Old Business** 

### **New Business**

- 1. Approve Budget & Appropriation Ordinance 17-01-01
- 2. Approve 2017 Budget and Workplan
- 3. Approve 2017 Trainings

### **Updates**

- 1. Administrative Manual Review
- 2. Financial Software
- 3. Chalet Project Title
- 4. IAPD Annual Report
- 5. TIF Meeting

Meeting Reminder January 9, 2017 Page 2

### New Business

The 2017 Budget and Appropriation Ordinance is enclosed. This is the document filed with the County annually.

Staff recommends approving Budget & Appropriation Ordinance 17-01-01.

The 2017 Budget and Workplan are the actual documents staff use for operations. The Board approved this document in tentative form in November. Staff recommends approving the 2016 Budget and Workplan.

Due to the new expense reimbursement law, the Board needs to approve all travel expenses by roll call vote. Enclosed is a list of all budgeted expenses related to educational travel. These expenses will also be approved when the Board approves the warrant list. If someone wishes to attend a training that will require travel that is not on this list, it will be brought to the Board for approval.

Staff recommends approving the 2017 training travel expenses.

### **Updates**

The Administrative Manual has been reviewed by our attorney and suggested updates are on the enclosed document. The recommended changes will be discussed during the Committee Meeting and the Manual will be approved at a future Board Meeting.

The 2017 capital budget includes \$80,000 for financial software. Unfortunately, the final quote for the software selected by staff if \$100,000. We could delay the purchase of specific modules to stay within budget, but feel it would be beneficial to have everything in place from the start. I will explain this in detail during the Committee Meeting.

Has the Board given any thought to the name for the Chalet?

I have a copy of the IAPD Annual Report for the Board to review.

I have to attend the Village's annual TIF Board meeting and will be arriving back to the Community Center as close to 7:00 pm as possible. The back door will not be unlocked, so please use the front entrance.

#### 17-01-01

## AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK AND RECREATION DISTRICT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017

### BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE MUNDELEIN PARK AND RECREATION DISTRICT, LAKE COUNTY, ILLINOIS

Section 1: That the following sums of money in the total amount of THIRTEEN MILLION EIGHT HUNDRED TWENTY THOUSAND NINE HUNDRED TWENTY-NINE (13,820,929) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2017 and ending December 31, 2017 and further that the following sums of money the total amount of TWELVE MILLION FIVE HUNDRED SIXTY-FOUR THOUSAND FOUR HUNDRED EIGHTY-ONE (12,564,481) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for fiscal year beginning January 1, 2017 and ending December 31, 2017.

ı.	GENERAL- CORPORATE FUND	<u>APPROPRIATE</u>	BUDGET
	Central Services- Administration		
	Salaries, Wages and Benefits	681,211	619,283
	Contracted Services	134,283	122,075
	Operating Supplies and Expenses	79,397	72,179
	Parks and Playgrounds		
	Salaries, Wages and Benefits	1,094,803	995,275
	Contracted Services	99,990	90,900
	Operating Supplies and Expenses	270,466	245,878
	Golf Course - Pro Shop		
	Salaries, Wages and Benefits	335,349	304,863
	Contracted Services	64,075	58,250
	Operating Supplies and Expenses	185,405	168,550
	Golf Course - Food and Beverage		
	Salaries, Wages and Benefits	60,005	54,550
	Operating Supplies and Expenses	105,215	95,650
	Golf Course - Maintenance		
	Salaries, Wages and Benefits	494,731	449,755
	Contracted Services	58,146	52,860
	Operating Supplies and Expenses	202,290	183,900
	TOTAL GENERAL - CORPORATE FUND	3,865,365	3,513,968

Contracted Services 35,492 3. Operating Supplies and Expenses 166,949 15 Transfers to Other Funds 501,182 45 Learning Center, Dance, Camps Salaries, Wages and Benefits 284,903 25 Contracted Services 58,559 5	3,953 2,265 1,772 5,620 9,003 3,235 9,215 7,505 1,700 7,900
Contracted Services 35,492 3. Operating Supplies and Expenses 166,949 15 Transfers to Other Funds 501,182 45 Learning Center, Dance, Camps Salaries, Wages and Benefits 284,903 25 Contracted Services 58,559 5	2,265 1,772 5,620 9,003 3,235 9,215 7,505 1,700
Operating Supplies and Expenses166,94915Transfers to Other Funds501,18245Learning Center, Dance, CampsSalaries, Wages and Benefits284,90325Contracted Services58,5595	1,772 5,620 9,003 3,235 9,215 7,505 1,700
Transfers to Other Funds 501,182 45 <u>Learning Center, Dance, Camps</u> Salaries, Wages and Benefits 284,903 25  Contracted Services 58,559 5	5,620 9,003 3,235 9,215 7,505 1,700
Learning Center, Dance, CampsSalaries, Wages and Benefits284,90325Contracted Services58,5595	9,003 3,235 9,215 7,505 1,700
Salaries, Wages and Benefits 284,903 25 Contracted Services 58,559 5	3,235 9,215 7,505 1,700
Salaries, Wages and Benefits284,90325Contracted Services58,5595	3,235 9,215 7,505 1,700
	9,215 7,505 1,700
_	7,505 1,700
Operating Supplies and Expenses 65,137 5	1,700
Athletics	1,700
Salaries, Wages and Benefits 74,256 6	
	7,900
Operating Supplies and Expenses 8,690	
Regent Center	
	5,517
	7,450
Operating Supplies and Expenses 33,644 3	0,585
Big & Little Child Development	
Salaries, Wages and Benefits 563,818 51	2,562
Contracted Services 49,995 4	5,450
Operating Supplies and Expenses 34,826 3	1,660
Parkview Health and Fitness	
Salaries, Wages and Benefits 422,165 38	3,786
Contracted Services 92,334 8	3,940
Operating Supplies and Expenses 118,493 10	7,721
<u> Aquatics - Outdoor</u>	
Salaries, Wages and Benefits 487,181 44	2,892
	3,650
Operating Supplies and Expenses 240,262 21	8,420
Rec Connection - After School Program	
Salaries, Wages and Benefits 213,717 19	4,288
	5,685
Operating Supplies and Expenses 45,210 4	1,100
MCC - Indoor Pool	
Salaries, Wages and Benefits 152,350 13	8,500
Contracted Services 62,700 5	7,000
Operating Supplies and Expenses 35,365 3	2,150
TOTAL RECREATION FUND 4,411,576 4,01	0,524

		<u>APPROPRIATE</u>	<u>BUDGET</u>
111.	DEBT SERVICE FUND		
	Interest	170,492	154,993
	Principle	407,000	370,000
	Service Charges	2,255	2,050
	TOTAL DEBT SERVICE FUND	579,747	527,043
IV.	CAPITAL IMPROVEMENT FUND		
	For the payment of land condemned or purchases		
	for parks or boulevards and for the improving,		
	maintaining and protecting of the parks and		
	boulevards and for the payment of the expenses		
	incident thereto.		
	TOTAL CAPITAL IMPROVEMENT FUND	3,543,155	3,221,050
V.	LIABILITY INSURANCE & RISK MANAGEMENT		
	For the purchase of insurance to protect against		
	loss or liability, workmen's compensation and		
	unemployment compensation and property		
	damage.	215,424	195,840
	Risk Management Training & Equipment	7,150	6,500
	TOTAL LIABILITY INS & RISK MANAGEMENT	222,574	202,340
VI.	AUDIT		
	Annual audit as required by law.		
	TOTAL AUDIT	16,060	14,600
VII.	MUNICIPAL RETIREMENT		
	Contribution for Illinois Municipal Retirement Fund		
	TOTAL MUNICIPAL RETIREMENT	420,564	382,331
VIII.	SOCIAL SECURITY		
	Contribution for Social Security		
	TOTAL SOCIAL SECURITY	350,569	318,699
IX.	POLICE		
	Salaries, Wages and Benefits	7,700	7,000
	Contracted Services	57,778	5 <b>2,525</b>
	Operating Supplies and Expenses	1,514	1,376
	TOTAL POLICE FUND	66,991	60, <del>9</del> 01

		<u>APPROPRIATE</u>	BUDGET
X.	SPECIAL RECREATION		
	Special Recreation Association of		
	Central Lake County	248,215	225,650
	ADA Improvements	56,100	51,000
	ADA Programming	27,390	24,900
	TOTAL SPECIAL RECREATION	331,705	301,550
XI.	MUSEUM	12,623	11,475
	<u>SUMMARY</u>		
1.	General- Corporate Fund	3,865,365	3,513,968
H.	Recreation Program Fund	4,411,576	4,010,524
Ш.	Debt Service Fund	579,747	527,043
IV.	Capital Improvement Fund	3,543,155	3,221,050
V.	Liability Insurance & Risk Management	222,574	202,340
VI.	Audit	16,060	14,600
VII.	Municipal Retirement	420,564	382,331
VIII.	Social Security	350,569	318,699
IX.	Police	66,991	60,901
X.	Special Recreation	331,705	301,550
XI.	Museum	12,623	11,475
	TOTAL ALL FUNDS	13,820,929	12,564,481
	Section 2: Estimated Cash on Hand January 1, 2017		
	General- Corporate Fund	1,615,485	
	Recreation Program Fund	1,327,998	
	Debt Service Fund	129,779	
	Capital Improvement Fund	4,517,475	
	Liability Insurance & Risk Management	49,231	
	Audit	5,561	
	Municipal Retirement	5,950	
	Social Security	72,543	
	Police	54,263	
	Special Recreation	255,295	
	Museum	181,324	
	TOTAL ALL FUNDS	8,214,904	

Section 3: Estimate of Cash Receipts January 1, 2017 to December 31, 2017

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,690,000	1,928,870	3,618,870
Recreation Program Fund	980,000	3,053,968	4,033,968
Debt Service Fund	492,000	230	492,230
Capital Improvement Fund	0	1,357,905	1,357,905
Liability Insurance & Risk Management	190,000	0	190,000
Audit	14,750	0	14,750
Municipal Retirement	382,331	0	382,331
Social Security	318,699	0	318,699
Police	49,000	50	49,050
Special Recreation	169,000	0	169,000
Museum	0	0	0
TOTAL ALL FUNDS	4,285,780	6,341,023	10,626,803

Section 4: Estimate of Expenditures January 1, 2017 to December 31, 2017

	TAXES	OTHER	TOTAL
General- Corporate Fund	1,690,000	1,823,968	3,513,968
Recreation Program Fund	980,000	3,030,524	4,010,524
Debt Service Fund	492,000	35,043	527,043
Capital Improvement Fund	0	3,221,050	3,221,050
Liability Insurance & Risk Management	190,000	12,340	202,340
Audit	14,750	0	14,600
Municipal Retirement	382,331	0	382,331
Social Security	318,699	0	318,699
Police	49,000	11,901	60,901
Special Recreation	169,000	132,550	301,550
Museum	0	11,475	11,475
TOTAL ALL FLINDS	4.285.780	8.278.851	12,564,481

### Section 5: Estimate of Cash on Hand December 31, 2017

General- Corporate Fund	1,720,387
Recreation Program Fund	1,351,442
Debt Service Fund	94,966
Capital Improvement Fund	2,654,330
Liability Insurance & Risk Management	36,891
Audit	5,711
Municipal Retirement	5,950
Social Security	72,543
Police	42,412
Special Recreation	122,745
Museum	169,849
TOTAL ALL FUNDS (estimated)	6,277,226

### Section 6:

The receipts and revenues of Mundelein Park and Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

### Section 7:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:	, 2017
APPROVED:	, 2017
	President
Secretary	

STATE OF ILLINOIS )
) SS.
COUNTY OF LAKE )

I, MARGARET RESNICK, do hereby certify that I am the duly qualified and acting Secretary of the Mundelein Park and Recreation District, in the County and State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of the "ORDINANCE 17-01-01 BUDGET & APPROPRIATION ORDINANCE OF THE MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017," as adopted by the Board of Commissioners at its properly convened meeting held on the 9th day of January, 2017, as appears from the official records of the Mundelein Park & Recreation District in my care and custody.

Secretary

### CERTIFICATE OF ESTIMATE

### OF REVENUE

### FISCAL YEAR January 1, 2017- December 31, 2017

I, Jesse Ortega, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park and Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2017 and ending on December 31, 2017 are estimated to be as follows:

### **ESTIMATE OF REVENUE**

<u>FUNDS</u>	<u>TAXES</u>	<u>OTHER</u>	<u>TOTAL</u>
General- Corporate Fund	1,690,000	1,928,870	3,618,870
Recreation Program Fund	980,000	3,053,968	4,033,968
Debt Service Fund	492,000	230	492,230
Capital Improvement Fund	0	1,357,905	1,357,905
Liability Insurance & Risk Management	190,000	0	190,000
Audit	14,750	0	14,750
Municipal Retirement	382,331	0	382,331
Social Security	318,699	0	318,699
Police	49,000	50	49,050
Special Recreation	169,000	0	169,000
Museum	0	0	0
TOTAL ALL FUNDS	4,285,780	6,341,023	10,626,803

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Mundelein Park and Recreation District this 9th day of January, 2017.

Treasurer	

(SEAL)

### **CERTIFICATE**

The Undersigned, Treasurer of the Mundelein Park and Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park and Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2017 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date:		
	 Treasurer	

MUNDELEIN PARK AND RECREATION DISTRICT

### Mundelein Park & Recreation District Memorandum

TO: Board of Commissioners

FR: Margaret Resnick, Executive Director

RE: 2017 Travel Expenses

DT: January 9, 2017

As required in the new law regarding reimbursement of travel expenses, below is a list of expected travel expenses for 2017.

expected traver expenses for 15		_	<b></b>
Purpose	Attendee	<u>Est.Cost</u>	Timeframe
IAPD/IPRA Conference	Bob Knudson	\$750	January January
JAPD/IPRA Conference	Kevin Dolan	\$500	January
IAPD/IPRA Conference	Jesse Ortega	\$750	January
IAPD/IPRA Conference	Pat McGrath	\$750	January
IAPD/IPRA Conference	Wally Frasier	\$750	January
IAPD/IPRA Conference	Margaret Resnick	\$750	January
IAPD/IPRA Conference	Linda Miller	\$100	January
IAPD/IPRA Conference	Christa Lawrence	\$750	January
IAPD/IPRA Conference	Deb Engdahl	\$750	January
IAPD/IPRA Conference	Derek Solberg	\$750	January
IAPD/IPRA Conference	Joe Albert	\$400	January
IAPD/IPRA Conference	Paul Rogus	\$500	January
IAPD/IPRA Conference	Rita Kipp	\$400	January
IAPD/IPRA Conference	April Lohr	\$200	January
IAPD/IPRA Conference	April Lee	\$200	January
IAPD/IPRA Conference	Rose Nudo-Semsak	\$750	January
IAPD/IPRA Conference	Mike Gerton	\$750	January
PGA Conference	Bill Brolley	\$1,100	January
PGA Conference	Jon Karl	\$1,100	January
CGSAA Conference	Ron Doruff	\$1,500	January
	Scott Schleiden	\$800	March
Supervisor's School IAPD Legislative Conference	Bob Knudson	\$400	April
IAPD Legislative Conference	Kevin Dolan	\$500	April
IAPD Legislative Conference	Jesse Ortega	\$400	April
IAPD Legislative Conference	Wally Frasier	\$400	April
IAPD Legislative Conference	Margaret Resnick	\$450	April
IAPD Legislative Conference	Linda Miller	\$750	September
IGFOA Conference	Bob Knudson	\$1,500	October
NRPA Congress	Kevin Dolan	\$1,500	October
NRPA Congress	Jesse Ortega	\$1,500	October
NRPA Congress	Pat McGrath	\$1,500	October
NRPA Congress	Wally Frasier	\$1,500	October
NRPA Congress	Margaret Resnick	\$1,500	October
NRPA Congress	Derek Solberg	\$1,500	October
NRPA Congress	Rita Kipp	\$1,500	October
NRPA Congress	Scott Schleiden	\$1,500	October
NRPA Congress	Mike Gerton	\$1,500	October
Waterpark Conference	MILLO OCTION	· ·	