

**MUNDELEIN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING**

**Monday, July 10, 2017  
7:30 p.m.**

**AGENDA**

**Call To Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting June 26, 2017  
Regular Meeting June 26, 2017

**Approval of Disbursements:** Warrants 062717, 062817,  
063017, 070317,  
070417, 070517, 071017 \$ 793,356.73

**Correspondence:** Letter Regarding Park View, Unknown Author  
Thank You Letter from American Legion Post 867

**Old Business:**

**New Business:**

1. Intergovernmental Agreement with Village of Mundelein for the Purchase of Real Estate
2. Approve Job Descriptions
3. Disposal of Accessible Golf Cart

**Board Business:**

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);  
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)  
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

**Action on Items Discussed in Closed Session, if Necessary:**

**Visitors:**

**Adjournment:**

## Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
  - 1. The amount of time permitted for public comment;
  - 2. That all speakers state their names and addresses before addressing the Board;
  - 3. To avoid repetitive comments, testimony and general questions; and
  - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the Chair determines the allowing a speaker to address the Board again will contribute new testimony or evident germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule E, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comment; and (iii) whether the subject matter is germane to an item on that meeting's agenda. Any person identified as being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the Chair determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
  - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
  - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

Mundelein Park & Recreation District  
Committee of the Whole  
June 26, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK said the 2016 Treasurer's Report was in the Board packet for approval and would be filed with the County.

The District's attorney recommended delaying the approval of the IGA with the Village for the purchase of real estate until the Village could petition the County to waive the back taxes.

The Board discussed the naming of the former Chalet. Staff said they will be approaching companies offering the opportunity of naming rights. President DOLAN suggested also approaching individuals who may want to have their family name connected to the building. Commissioner FRASIER said he has heard Loch Lomond residents are concerned about increased traffic due to the new building. Executive Director RESNICK will keep an open dialog with the Police Department to correct any issues that may arise.

The Board was updated on a concern raised by Commissioner ORTEGA regarding the cost of the District's Sick Incentive policy. Commissioner FRASIER said he thinks the policy was created to encourage employees to only use sick time if necessary. Commissioner ORTEGA said he believes it encourages employees to come to work even if sick. President DOLAN asked if this was common practice with Park Districts. Executive Director RESNICK will research this. President DOLAN asked if eliminating this policy would hurt employee morale. Golf Operations Manager BROLLEY said he believed it would. There are many full time staff that work holidays because of the nature of the operation and they may not take any time off in exchange. Receiving this extra pay for dedication is a nice reward. Commissioner FRASIER suggested a policy requiring staff to take a day off in lieu of the holiday within 120 days or be compensated.

Executive Director RESNICK said all job descriptions have been reviewed by staff and are being formatted for consistency. They will be presented to the Board for approval at the next meeting.

The Committee Meeting adjourned at 7:30 pm.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, JUNE 26, 2017 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. Commissioner KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of June 12, 2017, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 061517, 061617, 061917, 062017 and 062617 in the amount of \$565,065.80, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner ORTEGA moved to place the May financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to place the May police report on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

President DOLAN said the 2016 Treasurer's Report was prepared by staff. Commissioner ORTEGA moved to approve the 2016 Treasurer's Report, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

An Intergovernmental Agreement was created for the transfer for real estate. Commissioner ORTEGA moved to defer this topic to a future meeting, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

### **Staff Reports**

#### ***Golf***

President DOLAN commented on the terrible weather having such a bad effect on the golf course financials. Golf Operations Manager BROLLEY said June has rebounded and is comparable to last June. Commissioner McGRATH asked how the trees are treated to prevent Emerald Ash Borer. Golf Course Superintendent DORUFF said based on the size of the tree, a hole is drilled and a plug is inserted for the fluid to enter the tree.

#### ***Parks***

President DOLAN asked why the ramp was replaced at Kracklauer Park. Executive Director RESNICK said it was on the ADA Transition Plan as the old ramp was not compliant with the Americans with Disabilities Act. Commissioner McGRATH asked about the Parks Department intern. Superintendent of Buildings & Grounds SOLBERG said he approached the District. His help developing a tree management plan was going to be very helpful. Commissioner FRASIER asked if Steeple Chase would be part of the tree management plan. Superintendent of Buildings & Grounds SOLBERG said it is. He reported the District manages approximately 3,200 trees, excluding Diamond Lake Sports Complex and the natural area east of Community Park. Commissioner ORTEGA asked how many memorial trees there are. Superintendent of Buildings & Grounds SOLBERG said about 80. President DOLAN asked if the expression swings are the ones that the parent and child ride together, facing each other. He was told they are.

#### ***Recreation***

Commissioner McGRATH asked if lowering the softball fees would help increase participation as he had heard people express their concerns about the price. Superintendent of Recreation KIPP said she would have Scott Schleiden look into this, but the feedback she has heard is the time commitment is too much. Commissioner FRASIER complimented staff on Margaritaville night. It was cold but people attending seemed to be having fun. President DOLAN asked about the Customer Service Task Force. Superintendent of Recreation KIPP said registration staff attended a session at the State Conference and created this task force to improve internal and external customer service. President DOLAN asked about the single rental at the Community Center that brought in so much revenue. Superintendent of Recreation KIPP said a group rented the gym for an entire weekend for basketball tryouts.

***Business Services***

Commissioner ORTEGA commented on the number of guards that have been injured. President DOLAN asked about the District's procedure when a patron throws up in a pool. Superintendent of Recreation KIPP said the pool is evacuated until the chemical balance is correct. President DOLAN asked why we are still interviewing for Boat Rangers so late in the season. Superintendent of Buildings & Grounds SOLBERG said this has been a hard job to fill and having extra people available was helpful. Commissioner McGRATH asked who processed the water samples. Executive Director RESNICK said they were sent to a lab in McHenry.

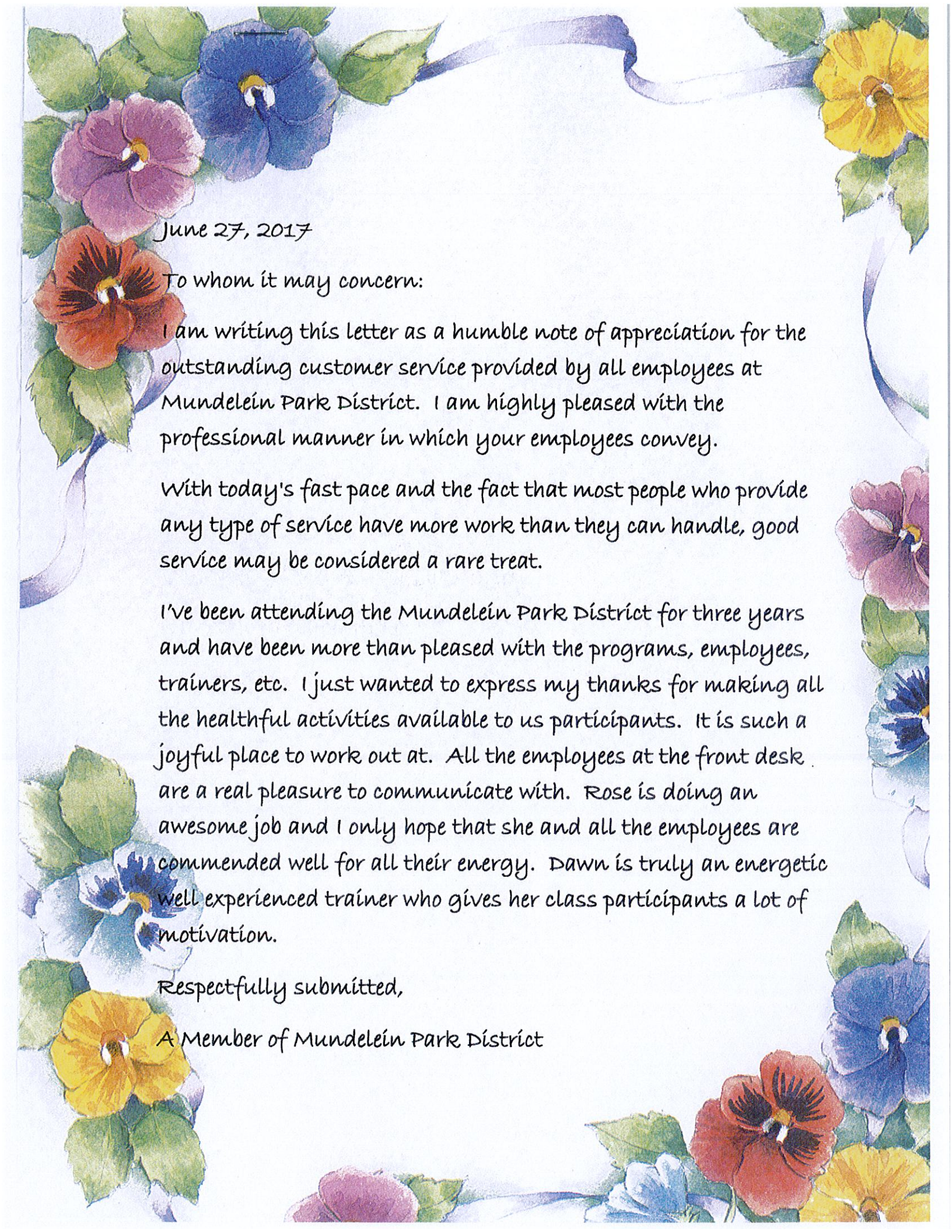
President DOLAN announced the following service anniversaries; Mickey Kokinis, 14 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:53 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary





June 27, 2017

To whom it may concern:

I am writing this letter as a humble note of appreciation for the outstanding customer service provided by all employees at Mundelein Park District. I am highly pleased with the professional manner in which your employees convey.

With today's fast pace and the fact that most people who provide any type of service have more work than they can handle, good service may be considered a rare treat.

I've been attending the Mundelein Park District for three years and have been more than pleased with the programs, employees, trainers, etc. I just wanted to express my thanks for making all the healthful activities available to us participants. It is such a joyful place to work out at. All the employees at the front desk are a real pleasure to communicate with. Rose is doing an awesome job and I only hope that she and all the employees are commended well for all their energy. Dawn is truly an energetic well experienced trainer who gives her class participants a lot of motivation.

Respectfully submitted,

A Member of Mundelein Park District





# The American Legion

MUNDELEIN POST NO. 867  
P. O. BOX 603  
MUNDELEIN, ILL. 60060



*"Let Freedom Ring!"*

June 19, 2017

Dear Mundelein American Legion Supporter:

The Mundelein American Legion Post 867 held its 15<sup>th</sup> fundraiser golf outing on Tuesday, June 13, 2017. We would like to take this opportunity to express our sincere thanks for making this year's golf outing a success. This event was a success due to the support we received from individuals and businesses that supported the Legion by donating raffle/silent auction items, being hole sponsors and playing golf.

The enclosed list of Donors and Hole Sponsors was given to all the 88 golfers the day of the outing and has been shared with all 232 Mundelein American Legion Post 867 members.

Your contribution helps to insure the continued success of Mundelein American Legion Post 867.

Thanks again and we hope you realize that your support does make a difference.

Sincerely,  
Legion Golf Committee

*Wally Frasier*

Wally Frasier  
Post Commander

*Ron Serva*

Ron Serva  
Finance Officer



## 2017 HOLE SPONSORS

Ancel, Glink, Diamond, Bush,  
DiCianni & Krafthefer, P.C.  
140 S. Dearborn St.  
Chicago, IL 60603  
312 782 7606

Ancel, Glink, Diamond, Bush,  
DiCianni & Krafthefer, P.C.  
175 E. Hawthorne Parkway  
Suite 145  
Vernon Hills, IL 60061  
847 247 7400

Bill's Pizza & Pub  
624 S. Lake St.  
Mundelein, IL 60060  
847 566 5380

Bill's Pizza & Pub North  
18945 W Washington  
Third Lake, IL 60030  
847 548 9900

Steve and Pat Kovac  
Century 21 Affiliated  
700 N Lake  
Mundelein, IL 60060  
847 702 8701  
[skovac68@yahoo.com](mailto:skovac68@yahoo.com)

Cherokee Printing  
442 N. Seymour  
Mundelein, IL 60060  
847 566 6116

Crossroads of Ivanhoe  
20915 W. Park Ave.  
Mundelein, IL 60060  
849 949 9009

Emil's Pizza & Sports Bar  
604 N. Lake Street  
Mundelein, IL 60060  
847 566 8879  
847 566 7110

WALLY FRASIER FAMILY

Hodges, Loizzi, Eisenhammer  
Rodick & Kohn  
3030 Salt Creek Lane, Suite 202  
Arlington Heights, IL 60005  
847 670 9000  
[www.hlerk.com](http://www.hlerk.com)

K Hovnanian Homes  
1804 N. Naper Blvd., Suite 200  
Naperville, IL 60563  
630 210 8888  
[KHOV.COM](http://KHOV.COM)

Kristan's Funeral Home  
219 W. Maple  
Mundelein, IL 60060  
847 566 8020

Larry LaLuzerne  
Law Office of  
LaLuzerne & Smith Ltd.  
1 North County Street  
Waukegan, IL 60085-4303  
847 775 7700  
[larry@lsattorneys.com](mailto:larry@lsattorneys.com)

Senator Terry Link  
30<sup>th</sup> Legislative District  
100 S. Greenleaf  
Gurnee, IL 60031  
847 623 3006  
[senator@link30.org](mailto:senator@link30.org)

McDonalds of Mundelein  
151 N. Lake Street  
450 Townline Road  
655 S. Rt. 83  
Mundelein, IL 60060  
847 566 7100

Mundelein Community Bank  
Libertyville Bank & Trust  
1110 W. Maple Ave  
Mundelein, IL 60060  
847 837 1110

Powers Home Services  
and Construction  
256 Rye Rd  
Mundelein, IL 60060  
847 345 8992  
[jerryjcmahon@msn.com](mailto:jerryjcmahon@msn.com)

Rothmann & Rothmann Enterprise  
715 NE Holcomb  
Mundelein, IL 60060  
847 949 1957

Ron Serva and Associates  
707 Cherry Lane  
Lake Forest, IL 60045  
312 316 0780

Santa Maria del Popolo Church  
116 N. Lake  
Mundelein, IL 60060  
847 949 8300

Shear Paradise Salon & Spa  
Claudia Eggen, Owner  
400 N. Seymour Ave  
Mundelein, IL 60060  
847 970 7722  
[www.ShearParadisePetSalon.com](http://www.ShearParadisePetSalon.com)

DRS Skinners Amusement  
Box 949  
Crystal Lake, IL 60039  
815 568 0828

## 2017 GOLF OUTING RAFFLE SILENT AUCTION ITEMS and SUPPORTERS

Ace Hardware  
American Hotel Register  
Bill's Pizza & Pub  
Bill's Pizza & Pub North  
Chicago Bears  
Chicago White Sox  
Chicago Wolves  
Cherokee Printing -- Pat McGrath  
Crossroads -- Jack Bowes  
Culvers of Mundelein  
Deerfield Park District  
Kevin Dolan  
Double Tree by Hilton  
Dover Straits  
El Barrio Restaurant  
Emil's Pizza & Sports Bar  
Family Fishery  
Flowerama  
Wally and Wendy Frasier  
Gale Street Inn  
Gilmer Road House  
Gilmer Road Shell  
Grease Monkey  
Greg's Frozen Custard  
Jake Moran's  
Jim's Liquors  
Hooters  
K Hovnanian Homes  
Identity Sportswear  
Sybil Schechgter-Kelly  
Steve and Pat Kovac Century 21 Affiliated  
Lake Bluff Park District -- Lake Bluff GC  
Luke's of Mundelein  
McDonalds Restaurants - Mundelein  
Sam Sesto - Morgan Stanley  
Mundelein Automotive  
Mundelein Community Bank  
Mundelein Park District -- Steeple Chase GC  
NorthSide Community Bank  
The Olive Tap  
Diana O'Kelly, Fremont Township Supervisor  
Claudia Pieske, Tastefully Simple  
Ron Serva and Associates  
Round Lake Area Park Dist--Renwood GC  
Sawvell Mulch-IT and Tree Service  
Stonewall Orchard Golf Course  
Summers Carpet & Tile  
Sybaris  
Edwin O. Sullivan  
Jimmy Taraszko  
Village Green Golf Course  
Terri Voss  
Kevin & Janine Walsh RE/MAX Showcase  
Waukegan Park District -- Bonnie Brook GC

**MEETING REMINDER  
MONDAY, JULY 10, 2017**

**7:00 p.m. Committee Meeting  
7:30 p.m. Regular Board Meeting**

**Action Items**

Old Business

New Business

1. Intergovernmental Agreement with Village of Mundelein for the Purchase of Real Estate
2. Approve Job Descriptions
3. Disposal of Accessible Golf Cart

**Updates**

1. District Overview Piece
2. Drone Policy
3. Property Purchase
4. Water Analysis Tests
5. Softball Pricing
6. Driving Range

### **New Business**

The Intergovernmental Agreement with the Village of Mundelein for the property at 102 Goodwin has been revised to include the Village's request to the County for abatement of the back taxes.

*Staff recommends approval of the Intergovernmental Agreement with the Village of Mundelein for the purchase of 102 Goodwin Place.*

Staff has reviewed all 82 job descriptions. The purpose of the review was to ensure accuracy and consistency. Four are recommended for elimination as the positions no longer exist.

*Staff recommends approval of all job descriptions as presented.*

Eleven or twelve years ago, an accessible golf cart was purchased for Steeple Chase Golf Club. The cart has only been used once. It is stored outside the clubhouse, must be charged the day before used and is unsightly. Staff would like to dispose of this equipment.

*Staff recommends declaring the accessible golf cart as surplus property and available for sale through auction or sealed bid.*

### **Updates**

The Board suggested staff produce an overview of the District that would be beneficial to share with Legislators so that they could have a better understanding of the impact of the Park District on the community and local economy. The enclosed piece will be sent to our Federal and State Legislators with a letter explaining our impact.

The enclosed drone policy was drafted by the District's attorney. Rather than ban drones at all parks, they suggest one park be designated for drone use, with appropriate restrictions. If the Board is comfortable with this policy, it will be presented for approval at the July 24 Board meeting and included in the Park District's Ordinance book.

The developer of the Tall Grass subdivision at Midlothian and Courtland Roads was supposed to deed to us 20 acres of wetland that lies between the subdivision and the pond at Wilderness Pond. The Village alerted me that the property was now owned by the County as the taxes had not been paid. I contacted the previous developer's attorney, but after our initial conversation, he did not return my calls. I submitted a bid of \$1.00 for the 20 acres and it was accepted by the County. The paperwork has been filed for the deed to be transferred to the Park District.

A re-test of the water fountains at Diamond Lake Beach show they are within the EPA regulations for lead. We will need to develop a Water Management Plan to ensure the fountains are operated more often to keep lead levels low.



*Meeting Reminder  
July 10, 2017  
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At the last meeting, Commissioner McGrath asked if lowering the program fee for Adult Softball would help enrollment. Staff surveyed surrounding park districts and found our pricing is very competitive with our fees ranging from \$32.50 to \$54.50 per game. The other District's fees range from \$37.50 to \$79 per game. The margins on the leagues are fairly small with a \$700 - \$1,000 surplus annually. Because we are already at or below most competitors, we don't feel lowering the fee will help boost participation. The comparison is enclosed.

Bill Brolley and I are meeting July 7th with an engineer to further discuss the construction of a driving range at Steeple Chase Golf Club. We will have more to report at the July 24 meeting.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN VILLAGE OF MUNDELEIN AND  
MUNDELEIN PARK AND RECREATION DISTRICT  
(GOODWIN LOT)**

**THIS AGREEMENT** is made and entered into this \_\_\_\_ day of July, 2017, by and between the **VILLAGE OF MUNDELEIN**, an Illinois municipal corporation, (hereinafter "Village") and the **MUNDELEIN PARK AND RECREATION DISTRICT**, an Illinois Park District, (hereinafter "Park District").

**W I T N E S S E T H**

**WHEREAS**, the parties hereto are each units of local government and are authorized and empowered pursuant to provisions of Article VII, Section 10 of the Constitution of the State of Illinois, 1970, as amended, and the provisions of 65 ILCS 5/1-1-5, *et. seq.*, as amended, and 5 ILCS 220/2, *et. seq.*, to enter into intergovernmental agreements; and

**WHEREAS**, the Village has received ownership through a judicial deed process of certain real estate at 102 Goodwin Place, Mundelein, Illinois (the "Goodwin Lot"). A copy of the Sheriff's Deed in a Judicial Sale which contains the legal description of the subject real estate is attached hereto and made a part hereof as Exhibit A; and

**WHEREAS**, the Village is willing to transfer ownership of the Goodwin Lot to the Park District to be used only for park purposes, and the Park District is willing to accept ownership of the Goodwin Lot, to be used only for park purposes, as provided herein; and

**WHEREAS**, when the Village acquired the Goodwin Lot there were back real estate taxes owed, which total \$30,302.87, including interest and costs, as of the date of this agreement; and

**WHEREAS**, the Village has filed a petition for the abatement of all back real estate taxes, interest, and costs, with the Lake County Treasurer's Office on July 5, 2017; and

**WHEREAS**, the Park District is willing to reimburse the Village for the actual costs incurred by the Village in the judicial deed process in the amount of \$7,863.99 and pay all property taxes owed on said lot as stated on Sheets 1 and 2 of Exhibit B attached hereto and made a part hereof; and

**WHEREAS**, the Village is willing to waive any and all liens in favor of the Village on the Goodwin Lot as stated on Sheet 3 of Exhibit B attached hereto and made a part hereof; and

**WHEREAS**, the Park District is also willing to reimburse the Village for its reasonable attorney fees in preparing this Intergovernmental Agreement.

**NOW, THEREFORE**, in consideration of the foregoing and the following mutual agreements, the parties hereto agree:

**A. Transfer of Ownership.**

1. Upon this Intergovernmental Agreement being approved and executed by the Park District and the Village, the Village shall deliver to the Park District an executed Quit Claim Deed conveying ownership of the Goodwin Lot to the Park District in "where is and as is" condition without any warranties. If the Village has not received a decision on the Village's petition for the abatement of back real estate taxes, interest, and costs, which was filed with the Lake County Treasurer's Office on July 5, 2017 by the time this agreement is approved and executed by the parties, the transfer of the deed from the Village to the Park District shall be delayed until such decision is received. Also, the Village shall waive any and all liens in favor of the Village.

2. Simultaneous with the delivery of the Quit Claim Deed, the Park District shall pay the sum of \$7,863.99 to the Village as reimbursement of the actual costs incurred by the Village in the judicial deed process. If the Village's petition for the abatement of back real estate taxes, interest, and costs, is denied in whole or in part, the Park District shall pay all remaining real estate taxes, interest, and costs owed on the Goodwin Lot. In the event, the Village pays any or all back real estate taxes, interest, and costs, prior to the transfer of the deed, the Park District shall reimburse the Village for the amount of said back real estate taxes, interest, and costs paid by the Village.

3. Within ten (10) days of receipt of a letter from the Village requesting payment of its attorneys' fees in preparing this Intergovernmental Agreement, and a copy of the Attorney's Statement therefor, the Park District shall reimburse the Village for the amount thereof.

4. The Park District is accepting ownership of the Goodwin Lot subject to all property taxes and encumbrances and liens thereon (except for liens in favor of the Village which have been waived).

**B. Public Park Use.**

1. The Park District agrees that, at its sole expense, it shall remove all existing buildings and other improvements from the Goodwin Lot within one hundred and twenty (120) days after the date of this Intergovernmental Agreement.

2. The Park District agrees that, at its sole expense, it shall substantially complete whatever new public park improvements are reasonable and necessary for the Goodwin Lot to function as a public park within eighteen (18) months from the date of this Intergovernmental Agreement.

3. The Park District agrees that, at its sole expense, it shall thereafter continuously operate the Goodwin Lot for public park purposes.

4. In the event that the Park District does not begin operating the Goodwin Lot for public park purposes within said eighteen (18) month period or does not continuously operate the Goodwin Lot for public park purposes as provided herein, then upon written notice from the Village to the Park District, the Park District shall reconvey the Goodwin Lot to the Village by a Quit Claim Deed and ownership of the Goodwin Lot shall revert to the Village.

**C. Other Terms and Conditions.**

1. All notices or other writings which any party is required to, or may wish to, serve upon any other party shall be in writing and shall be delivered personally or sent by certified or registered mail, return receipt requested, postage prepaid, to the following addresses or faxes to the parties at the following facsimile numbers:

If to the Village:

Village Administrator  
Village of Mundelein  
300 Plaza Circle  
Mundelein, Illinois 60060  
Fax: (847) 949-0143

If to the Park District:

Executive Director  
Mundelein Park and Recreation District  
1401 N. Midlothian Road  
Mundelein, Illinois 60060  
Fax: (847) 566-8557

or such other address or facsimile number as any party may from time to time designate in a written notice to the other party. All notices shall be deemed effective as of the date of receipt, in the case of personal delivery; two (2) days after deposit in the U.S. mail, in the case of notice sent by certified or registered mail; and as of the date of transmission, if delivered by fax (provided the transmitting machine provides a record confirmation of the day and time of transmission).

2. If any provision of this Agreement is held invalid, such provision shall be deemed to be removed therefrom and the invalidity thereof shall not affect any of the other provisions contained herein.



3. No amendment, modification, addition, deletion, revision, alteration or other change in this Agreement shall be effective unless and until such change is reduced to writing and approved by the necessary authorities and representatives of the Park District and the Village.

4. This Agreement is entered into and governed by, and shall in all events be construed in accordance with the laws of the State of Illinois.

**IN WITNESS WHEREFORE** the Village and the Park District have caused this Agreement to be executed by the Mayor of the Village and the President of the Board of Commissioners of the Park District with the Village Clerk and the Park District Clerk to attest pursuant to the authority of the Village Board and the Park District Board.

**APPROVED** this \_\_\_\_ day of July, 2017, by the Village of Mundelein, Lake County, Illinois.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT and/or  
NOT VOTING: \_\_\_\_\_

**ATTEST:** **VILLAGE OF MUNDELEIN**

\_\_\_\_\_  
Village Clerk

By: \_\_\_\_\_  
Mayor

**APPROVED** this \_\_\_\_ day of July, 2017, by the Mundelein Park and Recreation District, Lake County, Illinois.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT and/or  
NOT VOTING: \_\_\_\_\_

**ATTEST:** **MUNDELEIN PARK AND RECREATION DISTRICT**

\_\_\_\_\_  
Park District Clerk

By: \_\_\_\_\_  
President

# **ADMINISTRATION**

## **FULL-TIME**

1. Executive Director
2. Superintendent of Business Services & Technology
3. Administrative Assistant
4. Human Resource Manager
5. Marketing Manager
6. Information Technology Coordinator

## **PART-TIME**

1. Risk Manager
2. Marketing Assistant
3. Sponsorship Coordinator
4. Accounting Clerk
5. Computer Specialist
6. Data Base Administrator & Accounting Clerk

# STEEPLE CHASE GOLF CLUB

## FULL-TIME

1. Golf Course Operations Manager
2. Golf Course Assistant Manager
3. Pro Shop Manager
4. Golf Course Superintendent
5. Golf Course Assistant Superintendent

## SEASONAL

1. Golf Course Groundskeeper
2. Golf Course Starter
3. Golf Course Kitchen Manager
4. Golf Course Bartender
5. Housekeeping

# PARKS

## FULL-TIME

1. Superintendent of Buildings & Grounds
2. Building Maintenance Supervisor
3. Grounds Maintenance Supervisor
4. Aquatics Maintenance Supervisor
5. Community Center Maintenance Supervisor
6. Parkman
7. Parks Department Mechanic
8. Custodian

## SEASONAL

1. Boat Ranger
2. Parkman – Seasonal
3. Natural Resources Coordinator
4. IDNR Summer Grant Worker



## **RECREATION MANAGEMENT**

### **FULL-TIME**

1. Superintendent of Recreation
2. Assistant Superintendent of Recreation
3. Recreation Supervisor I – Aquatics
4. Recreation Supervisor II – Adult
5. Recreation Supervisor III – EC/Dance
6. Big & Little Child Development Director
7. Community Center Manager
8. Registration Manager

# REGISTRATION

## PART-TIME

1. Registrar
2. Registration Clerk

## PARK VIEW HEALTH & FITNESS CENTER

### **PART-TIME**

1. Community Center Front Desk Supervisor
2. Community Center Lead
3. Front Desk Reception & Fitness Floor Attendant
4. Group Aerobic Instructor
5. Personal Trainer
6. Healthy Minds / Healthy Bodies Coordinator
7. Kidz Center Attendant
8. Housekeeping
9. Aquatics Indoor Pool Facility Manager
10. Pool Desk Attendant (New Job Description)
11. Aquatics Swim Lesson Coordinator
12. Aquatics Swim Instructor

# **BIG & LITTLE**

## **PART-TIME**

1. Child Development Teacher I
2. Child Development Teacher II
3. Child Development Assistant Teacher



# ATHLETICS

## PART-TIME

1. Athletic Program Supervisor

# REC. CONNECT

## PART-TIME

1. Director
2. Site Coordinator
3. Leader

# **SPECIAL EVENTS/PARTY**

## **PART-TIME**

1. Special Events/Party Coordinator
2. Party Staff Attendant

# DANCE

## PART-TIME

1. Dance Instructor
2. Dance Instructor Assistant

# LEARNING CENTER

## PART-TIME

1. Teacher
2. Teacher's Aide

# SUMMER CAMP

## SEASONAL

1. Summer Camp Director
2. Summer Camp Assistant Director
3. Camp Counselor



# AQUATICS-OUTDOOR

## SEASONAL

1. Head Lifeguard (Remove Position – Replaced with Supervisor & Deck Manager)
2. Aquatics Supervisor
3. Aquatics Deck Manager
4. Aquatics Lifeguard (Applied to Indoor & Outdoor)
5. Aquatics Cashier & Concession Staff
6. Aquatics Park Services (New Position)

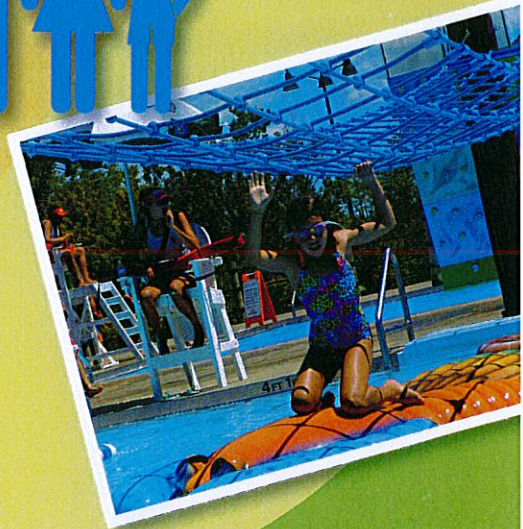
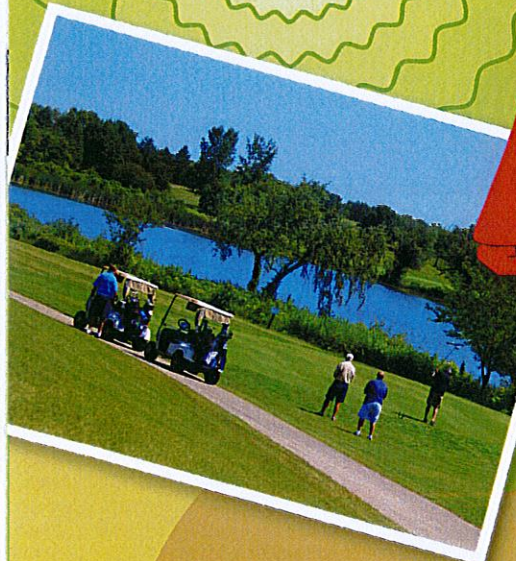
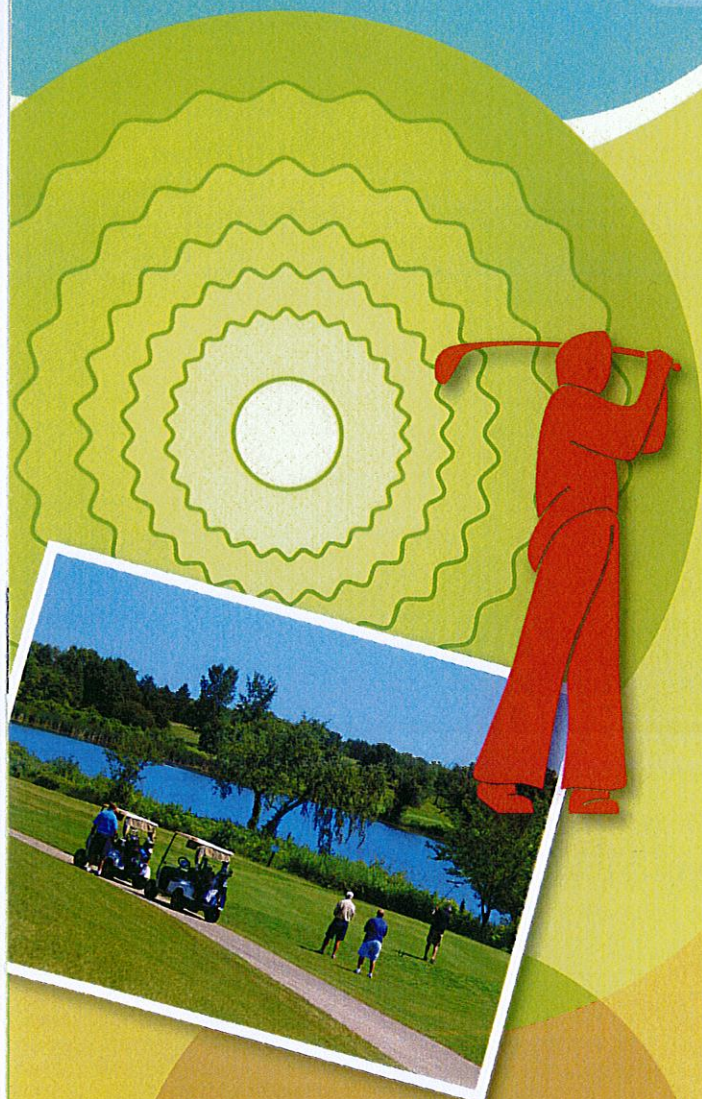
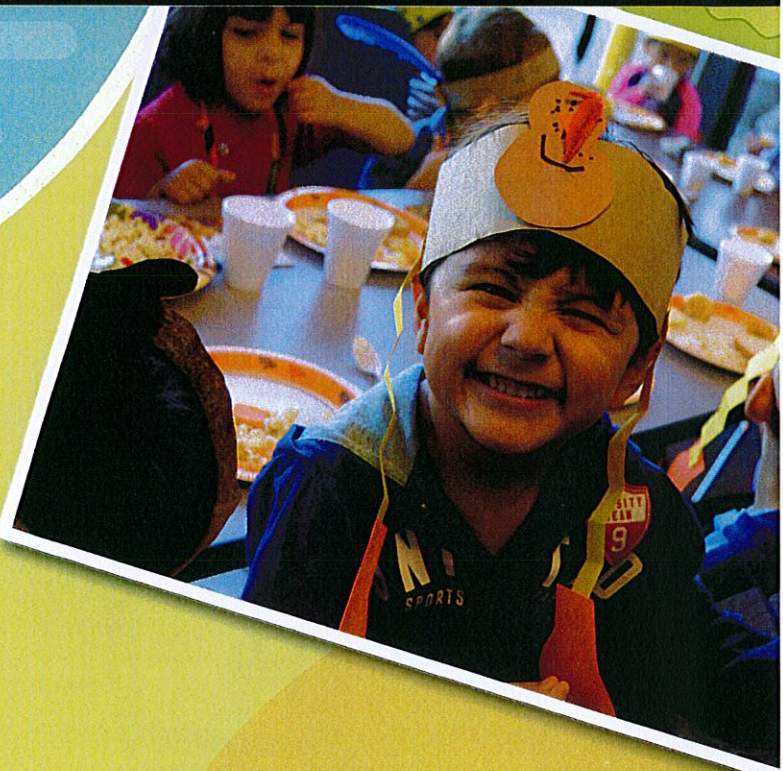
## **DISCONTINUED JOB DESCRIPTIONS**

1. Human Resource/Risk Manager
2. Registrar/Recreation Assistant
3. Project Supervisor
4. Park View – Party Staff Coordinator





# MUNDELEIN PARK & RECREATION DISTRICT





Established in 1954, the District has 33 park sites offering over 800 acres of open space, playgrounds, ballfields, lakes, and trails. Over 1,000 yearly programs offered, including tennis and dance lessons, martial arts, softball and basketball leagues, swim instruction, art and music classes, health and wellness programs, culinary classes, adult day trips, science classes, family special events and day camps.

## Our Mission

Mundelein Park & Recreation District is committed to connecting the community with quality recreation through diverse programs, facilities and open space.

2017 Annual Budget  
**\$12,564,481**



**47%** of operating revenue from taxes in 2016

## Employment



**36**

Full-Time Employees

**423**

Part-Time Employees

**75%** of respondents feel the amount of tax dollars paid to the Park District is reasonable.\*



2016  
Tax Rate  
**.503**

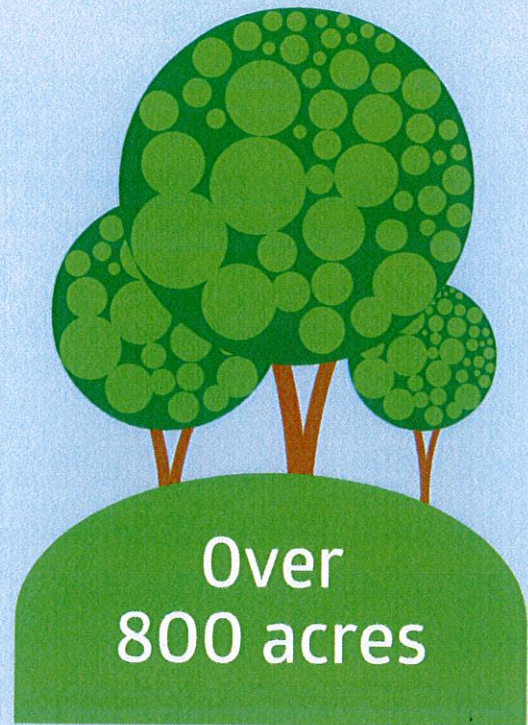
\*2015 Community Survey

## Parks and Facilities

Over 800 acres of open space, playgrounds, ballfields, lakes, and trails.

**96%** of respondents said access to our parks were convenient or very convenient.\*

\*2015 Community Survey



### Facilities or Interests that received a Good or Excellent Rating\*:

- Barefoot Bay Family Aquatic Center
- Big & Little Development Center
- Competitive ball fields
- Diamond Lake Beach
- Fort Hill Heritage Museum
- Mundelein Community Center
- Mundelein Regent Center
- Park District Staff
- Parks
- Picnic areas
- Recreation Programs
- Steeple Chase Golf Club

\*2015 Community Survey

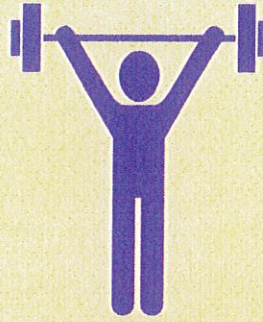


# 2016 REVENUE FACILITIES



Steeple Chase Golf Club  
2016 Rounds of Golf

**24,109**



Park View Health  
& Fitness Membership  
Household Penetration Rate:

**11.61%**



2016 Daily Visitors  
To Barefoot Bay Family  
Aquatic Center

**54,751**



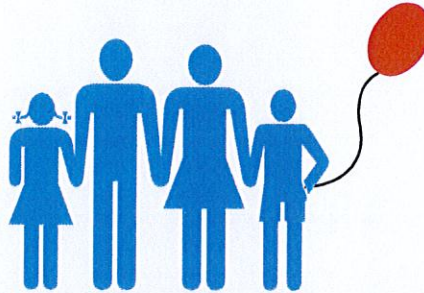
2016 Park  
Permits

**116**



2016 Boat Launch  
Permits

**180**



Estimated attendance at Free  
Park District 2016 Special Events

**7,200**



**\$14,700**

Financial assistance given by  
the Park District to residents for  
recreational programs in 2016

## Number of Participants in 2016 Programs: 5702

### Early Childhood: 874

All programs including Big & Little Development Center,  
Learning Center Preschool, and Aquatics

### Youth: 2760

All programs including Rec Connect Before and After School  
Care Program and Aquatics

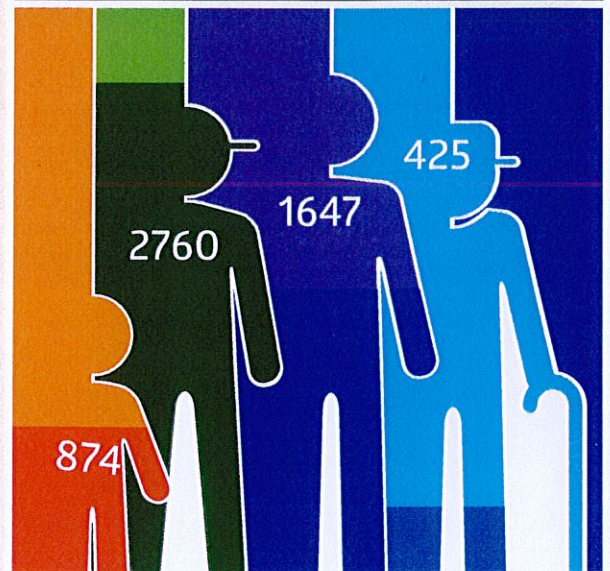
### Adult: 1647

All programs including Athletic Leagues

### Senior: 425

Reflects Senior Center Membership

## PROGRAM PARTICIPANTS BY AGE






# 2017 PARK DISTRICT MEDIA STATISTICS

## MPRD Facebook Page Reviews



 Mundelein Park District Page  
Over 2800 Page Likes

All Park District Pages Combined: Nearly  
8000 Page Likes

 273 Followers

 639 Followers



Best Park District

Best Health & Fitness Club

Best Golf Course (Public)

## SNAPSHOT OF THE VILLAGE OF MUNDELEIN



Population

31,652



Median Age

36.7

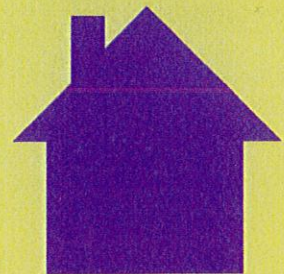
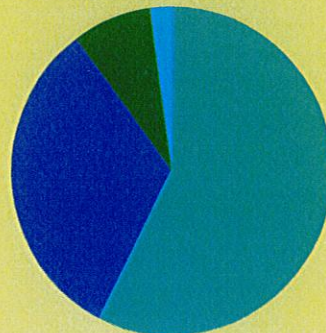
### Demographics

White: 57%

Hispanic or Latino: 32%

Asian: 8%

Black: 2%



Median Family Income

\$74,857



**MUNDELEIN PARK & RECREATION DISTRICT  
MUNDELEIN, ILLINOIS**

**REGULATION ON USE OF DRONES ON PARK PROPERTY**

1. Drones may not be operated on, over or across Park Property except to the extent permitted by this regulation.
2. Except by the Mundelein Park & Recreation District, Drones may not be operated on, over or across Park Property without a permit issued by the Park District in accordance with this regulation.
3. Subject to the limitations described in this regulation, Drones may be operated with a permit on, over and across only Diamond Lake Sports Complex.
4. No person may operate a Drone in, on or across Diamond Lake Sports Complex within 50 feet of any railroad right-of-way, building, gazebo, playground, tennis court, basketball court or parking lot. Drones may be operated in other locations within Diamond Lake Sports Complex only when there is not another organized recreational program or activity occurring which is sponsored or permitted by the Mundelein Park & Recreation District, including but not limited to soccer or baseball games.
5. All Drones must be operated within the eyesight of the operator.
6. Drone operation may only take place during the hours when the park is open.
7. All permits are issued specifically to a particular operator and a particular Drone. Permits are not transferable or assignable without the Park District's advance written consent.
8. Applications for a permit must be submitted to the Superintendent of Parks no less than seven (7) days before the operator plans to operate the Drone on, over or across Park Property.
9. A person is eligible to receive a permit to operate a Drone on Park Property if:
  - A. The Drone is registered with the FAA and bears a tag/label/sticker describing the FAA registration number.
  - B. For commercial Drone operators:
    1. The operator has received all applicable licenses from the FAA for the operation of the Drone for which a permit is sought.

2. The operator presents to the Park District proof of commercial general liability insurance, with any applicable Drone operation exclusions deleted, providing coverage for personal injury, death, property damage and destruction, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
    - C. The operator has not been removed from Park District property for a previous violation of this Regulation.
    - D. The operator does not have a history of violating FAA guidelines for use of unmanned aerial systems.
10. By applying for and accepting a permit to operate a Drone on Park Property, the applicant/permit holder agrees to indemnify, defend and hold harmless the Park District from and against any and all costs, expenses, claims, liabilities or judgments, of whatever kind, nature or amount, relating to any personal injury, death, property damage or destruction, resulting from the operation of the Drone.

Definitions:

“Drone” means an unmanned aircraft system used for public, recreational or commercial purposes.

“FAA” means Federal Aviation Administration, or any successor Federal agency.

“Park Property” means all real property owned or leased by the Mundelein Park & Recreation District, regardless of whether any improvements have been erected or maintained on such property.



**Mundelein**

League	Fee	# of teams	# of games
Tuesday 12"	\$650.00	10	20
Thursday 12"	\$545.00	8	10
Friday Co-Rec 12"	\$545.00	5	10

**Libertyville**

League	Fee	# of teams	# of games
Sunday 12"	\$620/\$680	11	11
Monday 12"	\$620/\$680	10	11
Tuesday 12"	\$620/\$680	9	11
Wednesday 12"	\$620/\$680	6	11
Thursday 12"	\$620/\$680	8	11
Tuesday 16"	\$620/\$680	7	11
Friday Co-Rec 14"	\$620/\$680	6	11

**Wauconda**

League	Fee	# of teams	# of games
Tuesday 12"	\$650.00	12	12
Thursday 12"	\$650.00	5	12
Friday Co-Rec 14"	\$650.00	6	12

**Vernon Hills**

League	Fee	# of teams	# of games
Monday Co-Rec 14"	\$790.00	9	10
Wednesday 12"	\$765.00	10	10
Thursday 12"	\$765.00	8	10

**Gurnee**

League	Fee	# of teams	# of games
Tuesday 12"	\$625/\$725	6	14

**Deerfield**

League	Fee	# of teams	# of games
Thursday Co-Rec 14"	\$650.00	4	10
Wednesday 12"	\$735.00	10	10

**Grayslake**

League	Fee	# of teams	# of games
No information	\$525/\$595		10

**Buffalo Grove**

League	Fee	# of teams	# of games
Monday 12"	\$625/\$725	6	10
Tuesday 12"	\$625/\$725	8	11
Thursday 12"	\$625/\$725	6	10
Tuesday Co-Rec 14"	\$625/\$725	4	11

**Waukegan**

League	Fee	# of teams	# of games
Monday 12"	\$750.00	4	20
Monday 12"	\$750.00	10	20
Tuesday 12"	\$750.00	11	20
Thursday Co-Rec 14"	\$525.00	13	10
Friday 12"	\$750.00	6	20
Friday 12"	\$750.00	8	20