MUNDELEIN PARK & RECREATION DISTRICT

March 22, 2021

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the *"Park Board"*) will hold a Committee Meeting of the Park Board on the 22nd day of March, 2021, at 7:00 o'clock p.m., virtually.

The President of the Board of Park Commissioners finds it is not prudent or practical to have an in person meeting due to the ongoing pandemic and the Governor's Emergency Declaration. For this reason, this meeting will be conducted virtually and the public can participate as the link to the meeting and password is available by emailing the Executive Director Ron Salski at rsalski@mundeleinparks.org or calling 847-388-5460 for security purposes.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Updates

1. COVID-19 Guidelines
2. Vaccination Site for Mundelein Community Center
3. Regular Board Meeting Agenda Items

Action Items – Regular Board Meeting

1. Approve of Mundelein Baseball & Softball Association (MBSA) Affiliate Agreement
2. Approve of Park Donation Agreement for Mundelein Senior Apartments – DeBruler Investments, LLC
3. Approve of Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC

Visitors

Adjournment

Rules for Public Comment:

A. At the start of the period for public comment the board President or acting chairperson will advise the public:
   1. The amount of time permitted for public comment;
   2. That all speakers state their name and addresses before addressing the Board;
   3. To avoid repetitive comments, testimony and general questions; and
   4. To appoint only one person to speak on behalf of a group.

B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.

C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.

D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
   1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
   2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.

E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.

F. All commends must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Committee Meeting Topics

COVID-19 Guidelines

Executive Director Salski and staff have been made aware the Governor will be rolling out added phases within Phase 4 and will share with the Board on Monday night. Most staff are completely back in the office and if necessary, staff has the ability to work from home. Staff has gone above and beyond to consider Parks and Recreation as essential.

Vaccination Site at Mundelein Community Center

The Mundelein Community Center will serve as a community vaccination site on March 24 from 11 a.m. to 5 p.m., and then again on April 14 for the second dose. The Community Center will be closed during the hours of the vaccination. The District appreciates Recreation Supervisor Cheri Rehor and Customer Service Supervisor April Lee for organizing the event for the District. This vaccination event will target those in the community who are 65 years and older and have not yet been vaccinated. Staff is very excited to have the opportunity to serve the community in this new way.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Mundelein Baseball & Softball Association (MBSA) Affiliate Agreement
2. Approve of Park Donation Agreement for Mundelein Senior Apartments – DeBruler Investments, LLC
3. Approve of Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC

MUNDELEIN PARK & RECREATION DISTRICT

REGULAR BOARD MEETING
March 22, 2021
7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the *"Park Board"*) will hold a Regular Board meeting of the Park Board on the 22nd day of March, 2021, at 7:30 o'clock p.m., virtually.

The President of the Board of Park Commissioners finds it is not prudent or practical to have an in person meeting due to the ongoing pandemic and the Governor's Emergency Declaration. For this reason, this meeting will be conducted virtually and the public can participate as the link to the meeting and password is available by emailing the Executive Director Ron Salski at rsalski@mundeleinparks.org or calling 847-388-5460 for security purposes.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Approval of Minutes: Committee Meeting 03-08-21, Regular Meeting 03-08-21

Approval of Disbursements: Warrants:030921, 031421, 031921 and 03221 = $291,800.25

Financials: February

Police Report: February

Correspondence: SRACLC Annual Report

Old Business: None

New Business:

1. Approve of Mundelein Baseball & Softball Association (MBSA) Affiliate Agreement
2. Approve of Park Donation Agreement for Mundelein Senior Apartments – DeBruler Investments, LLC
3. Approve of Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC

Board Business

Staff Reports

Service Anniversaries: Debbie Chin, 5 years; Debbie McInerney, 5 years; Matt Wells, 11 years; Ted Costa, 23 years; Brad Vlcek, 4 years; Christa Lawrence, 6 years; Derek Solberg 12 years

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors

Adjournment

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   2. That all speakers state their name and addresses before addressing the Board;
   3. To avoid repetitive comments, testimony and general questions; and
   4. To appoint only one person to speak on behalf of a group.
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F. All commends must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
March 8, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

President ORTEGA directed the Secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA.

Staff present included Executive Director SALSKI, Superintendent LaPORTE and Manager OUIMET

Executive Director SALSKI presented the Barefoot Bay Operations and Daily Fees options. He presented other aquatic facility potential 2021 operations as well as recommendations for Mundelein Park & Recreation District. Commissioner DOLAN stated it was clear which option was more advantageous except he was unsure due to the document showing a lower projected revenue in Option 5. He questioned Option 5's potential revenue and if it was accurate as the math indicates it would be higher. Executive Director SALSKI stated it was a conservative number in case the fee was too high but Option 5 has less risk of reduced revenues. He mentioned that he would recalculate the revenue projection using comparable numbers. He believed Option 5 was the best option for a variety of reasons. Commissioner KNUDSON asked if members would be able to call in and what would be the in and out system. Superintendent LaPORTE stated reservations would be on-line only and no phone calls. Commissioner KNUDSON asked how best to accommodate walk ups. Commissioner McGRATH stated employment would be tricky trying to determine number of individuals to hire and training would be difficult. Superintendent LaPORTE discussed the importance of cross training staff and moving them around to different facilities. He stated staff is comfortable with the process. He mentioned walk ups would not be encouraged and communication would be essential. He mentioned it would be important to market the on-line process as it was successful last year in other operations. Commissioner KNUDSON liked the overall plan. Commissioner DOLAN complimented the Village's "Buy Local," marketing campaign and how can the Park & Recreation District develop a tag line or residents only during certain times. Executive Director SALSKI liked the marketing concept to stay and buy local. Commissioner DOLAN asked Superintendent LaPORTE about offering resident only days. Superintendent LaPORTE was concerned with the budget. Executive Director SALSKI mentioned staff was working on an overall marketing plan with opportunities to lower an individual's daily fee. Commissioner FRASIER liked the "Buy Local," approach for Barefoot Bay. Commissioner McGRATH believed it would be a goodwill for residents but not all residents. Commissioner KNUDSON had concerns with cutting hours while raising prices. President ORTEGA was concerned with youth fees increasing. President ORTEGA asked if Board Members were okay with Option 5.

Commissioner KNUDSON discussed and compared Vernon Hills and Hawthorn Woods fees to Barefoot Bay. Superintendent LaPORTE explained Vernon Hills reduced the amenities and Hawthorn Woods was a smaller facility. Commissioners DOLAN and McGRATH recommended Option 5.

The committee meeting discussion continued in the Regular Board Meeting at 7:30 p.m.

_____
Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
March 8, 2021
**Due to COVID-19, the meeting was held via Zoom*

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA.

Staff present included Executive Director SALSKI, Superintendent LaPORTE and Manager OUIMET.

The Committee Meeting discussion continued as Executive Director SALSKI discussed impact fees and other agencies impact fees. He presented the request by DeBruler Investment LLC. Commissioner FRASIER recommended to negotiate with the developer instead of requesting the Village determine the fees. Commissioner McGRATH provided input on the letter. President ORTEGA mentioned it would be in the best interest to negotiate with the developer. Commissioner DOLAN provided feedback on the formula. Commissioner DOLAN asked about the Village's Ordinance and whether the Village has an Ordinance. Executive Director SALSKI stated that he was unaware and would contact the Village the next day.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting from March 8, 2020, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

President ORTEGA read the Warrants needed to be approved. Commissioner FRASIER moved to approve Warrants 022821, 030421, 030521 and 030821 in the amount of $243,528.64 second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, KNUDSON, McGRATH and ORTEGA voting yes.

President ORTEGA requested a motion to approve Spray and Barefoot Bay fees. Commissioner McGRATH moved to approve Spray Park fees as Residents: Free and Non-Residents: $4 per person and Barefoot Bay fees as Youth and Adult Residents at $10 per person, Senior Residents at $8 per person, Youth and Adult Non-Residents at $15 per person, Senior Residents at $13 per person with a second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, DOLAN, FRASIER and ORTEGA voting yes.

President ORTEGA mentioned to fill out and submit the Statement of Economic Interests.

Visitors: None

There being no further business, Commissioner DOLAN moved to adjourn at 8:01 p.m. second by Commissioner FRASIER. A roll call vote was taken with Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA voting yes.

_____
Secretary

Warrants for Board Meeting 03/22/21

Warrant Number	Amount
030921	904.50
031421	12,946.16
031921	178,510.25
032221	99,439.34
Total	291,800.25

Mundelein Park District
Warrant Report
Date Paid 03/09/2021

030921

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
131709	NICOR GAS				
		GAS SERV A/C#	CORPORATE FUND	GOLF COURSE MAINTAINEN	$175.84
		GAS SERV A/C#	CORPORATE FUND	GOLF PRO SHOP	$500.67
				Check Total:	$676.51
131710	THE DIRECTV GROUP INC				
		FITNESS CENTER DIRECT TV	RECREATION PROGRAM FUND	HEALTH & FITNESS	$227.99
				Check Total:	$227.99

Warrant Total: $904.50

Payroll ID: 79

Pay Period End Date: 03/13/2021 Check Post Date: 03/19/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

031921

Grand Totals for Payroll:

	Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*
**	REG	3.50	0.00	73.80	
	11-0004	0.00	0.00	0.00	856.50
	11-0006	0.00	0.00	0.00	482.12
	11-0009	0.00	0.00	0.00	713.91
	12-0103	0.00	0.00	0.00	1,319.52
	12-0104	0.00	0.00	0.00	1,809.92
	12-0105	0.00	0.00	0.00	813.39
	12-0107	0.00	0.00	0.00	7,664.32
	12-0108	0.00	0.00	0.00	0.00
	13-0200	0.00	0.00	0.00	0.00
	13-0252	0.00	0.00	0.00	0.00
	13-0253	0.00	0.00	0.00	0.00
	20-0303	0.00	0.00	0.00	0.00
	20-0304	0.00	0.00	0.00	0.00
	20-0305	0.00	0.00	0.00	0.00
	20-0307	0.00	0.00	0.00	110.96
	21-0400	0.00	0.00	0.00	0.00
	21-0402	0.00	0.00	0.00	0.00
	21-0450	0.00	0.00	0.00	0.00
	21-0452	0.00	0.00	0.00	0.00
	22-0500	0.00	0.00	0.00	1,139.80
	22-0501	0.00	0.00	0.00	329.00
	22-0502	0.00	0.00	0.00	0.00
	22-0503	0.00	0.00	0.00	0.00
	22-0504	0.00	0.00	0.00	0.00
	22-0506	0.00	0.00	0.00	0.00
	22-0507	0.00	0.00	0.00	0.00
	22-0508	0.00	0.00	0.00	0.00
	22-0509	0.00	0.00	0.00	0.00
	23-0601	0.00	0.00	0.00	220.50
	23-0603	0.00	0.00	0.00	65.14
	24-0700	0.00	0.00	0.00	0.00
	24-0701	0.00	0.00	0.00	2,119.81
	24-0702	0.00	0.00	0.00	906.66
	25-0801	0.00	0.00	0.00	780.88
	25-0802	0.00	0.00	0.00	489.27
	25-0803	0.00	0.00	0.00	2,308.24
	25-0804	0.00	0.00	0.00	1,113.27
	25-0805	0.00	0.00	0.00	921.10
	25-0806	0.00	0.00	0.00	446.16
	25-0807	0.00	0.00	0.00	0.00
	25-0850	0.00	0.00	0.00	209.51
	25-0851	0.00	0.00	0.00	1,133.19

Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
AIM	1,106.05	6,966.90
AIM 03	1,133.22	6,748.01
AIM FLAT	50.00	300.00
ALI	32.00	192.00
ALP	139.80	838.80
CLI	24.76	148.56
DENTAL	185.37	1,066.58
DENTAL_ER	1,051.12	6,047.26
EAP_ER	66.00	372.90
FITW	9,678.29	57,953.83
FLH	382.72	2,296.32
GROUP LIFE	3.40	3.40
MEDICAL_HMO	1,513.64	8,561.14
MEDICAL_HMO_ER	8,577.37	48,513.26
MEDICAL_PPO	2,008.05	11,773.38
MEDICAL_PPO_ER	11,378.82	66,714.84
MEDICARE_EE	1,891.88	10,929.27
MEDICARE_ER	1,891.88	10,929.27
NWD	555.00	3,330.00
NYL	53.34	320.04
PEN_IM2	2,280.57	13,053.89
PEN_IM2_ER	5,772.38	33,040.73
PEN_IMR	2,552.39	15,524.92
PEN_IMR_ER	6,460.45	39,295.49
SITW	5,861.25	33,994.55
SOCSEC_EE	8,088.87	46,731.95
SOCSEC_ER	8,088.87	46,731.95
STA	375.00	2,250.00
STA %	292.86	1,810.44
UN	111.00	666.00
VISION	25.67	149.72
VISION_ER	145.78	850.22

135,074.18
9,980.75
12,232.83
21,222.49
178,510.25

** = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross*

Payroll ID: 79

Pay Period End Date: 03/13/2021 Check Post Date: 03/19/2021 Bank ID: A

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25-0852	0.00	0.00	0.00	0.00
25-0853	0.00	0.00	0.00	477.64
25-0854	0.00	0.00	0.00	0.00
25-0855	0.00	0.00	0.00	39.00
25-0856	0.00	0.00	0.00	30.00
25-0857	0.00	0.00	0.00	0.00
25-0858	0.00	0.00	0.00	149.73
25-0859	0.00	0.00	0.00	0.00
25-0860	0.00	0.00	0.00	0.00
25-0861	0.00	0.00	0.00	10.00
25-0862	0.00	0.00	0.00	36.50
26-0904	0.00	0.00	0.00	0.00
26-0905	0.00	0.00	0.00	0.00
26-0906	0.00	0.00	0.00	0.00
26-0910	0.00	0.00	0.00	0.00
26-0911	0.00	0.00	0.00	0.00
26-0912	0.00	0.00	0.00	0.00
26-0913	0.00	0.00	0.00	0.00
26-0914	0.00	0.00	0.00	0.00
26-0915	0.00	0.00	0.00	0.00
26-0916	0.00	0.00	0.00	0.00
26-0918	0.00	0.00	0.00	0.00
27-1001	0.00	0.00	0.00	0.00
27-1002	0.00	0.00	0.00	0.00
27-1025	0.00	0.00	0.00	0.00
27-1052	0.00	0.00	0.00	0.00
30-1100	0.00	0.00	0.00	0.00
30-1101	0.00	0.00	0.00	18.46
30-1102	0.00	0.00	0.00	540.92
30-1103	0.00	0.00	0.00	346.86
30-1104	0.00	0.00	0.00	705.30
30-1105	0.00	0.00	0.00	76.50
30-1106	0.00	0.00	0.00	15.00
30-1107	0.00	0.00	0.00	121.80
31-1200	0.00	0.00	0.00	256.08
31-1202	0.00	0.00	0.00	86.14
31-1203	0.00	0.00	0.00	0.00
31-1204	0.00	0.00	0.00	0.00
33-1303	0.00	0.00	0.00	0.00
ANNIV	0.00	0.00	0.00	990.00
AQUA	0.00	0.00	0.00	0.00
BON	0.00	0.00	0.00	0.00
CAR	0.00	0.00	0.00	1,500.00
CELL	0.00	0.00	590.00	1,710.00
COMP	0.00	0.00	0.00	256.66
CV19-1	0.00	0.00	0.00	0.00
CV19-2	0.00	0.00	0.00	0.00

** = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross*

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CV19-3	0.00	0.00	0.00	0.00
CV19-4	0.00	0.00	0.00	0.00
CV19-5	0.00	0.00	0.00	0.00
CV19-6	0.00	0.00	0.00	0.00
DBL	0.00	0.00	0.00	0.00
EOY	0.00	0.00	0.00	800.00
EPTO	0.00	0.00	0.00	1,493.72
ESSNTLCOMP	0.00	0.00	0.00	0.00
FFCRA123	0.00	0.00	0.00	212.41
FFCRA456	0.00	0.00	0.00	131.96
FNRL	8.00	0.00	615.38	2,649.85
GOLF LSSNS	0.00	0.00	0.00	0.00
HOL	0.00	0.00	0.00	40,125.78
INC	0.00	0.00	0.00	0.00
JRY	0.00	0.00	0.00	0.00
LWP	0.00	0.00	0.00	0.00
NHI	0.00	0.00	1,384.65	8,154.05
OT	0.00	9.19	261.41	7,691.28
PATH	0.00	0.00	0.00	0.00
PATH OLD	0.00	0.00	0.00	0.00
PATH2	0.00	0.00	0.00	7,640.00
PER	8.00	0.00	232.69	5,531.95
REFERRAL	0.00	0.00	0.00	700.00
REG	3,979.32	0.00	70,389.01	321,907.75
SALARY	1,281.25	0.00	58,882.19	312,297.64
SIC	20.00	0.00	417.56	3,274.54
SIN	24.00	0.00	445.84	7,380.91
TFB	0.00	0.00	0.00	34.45
Tip	0.00	0.00	0.00	0.00
TLI	0.00	0.00	66.64	388.64
TVU	0.00	0.00	30.00	171.00
VAC	64.00	0.00	1,781.65	24,089.36
WELLNESS	0.00	0.00	0.00	1,302.63

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
135,074.18	0.00	38,341.73	96,732.45	778,761.59	95,068.89	43,436.07

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		134,580.82	4,115.45	130,465.37
Medicare		134,580.82	4,115.45	130,465.37
Federal		134,580.82	10,171.27	124,409.55
State	IL	127,694.70	9,537.75	118,156.95
State	WI	6,886.12	633.52	6,252.60

** = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross*

Mundelein Park District
Warrant Report
Date Paid 03/22/2021

032221

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
131726	2XL CORPORATION				
		FACILITY WIPES	RECREATION PROGRAM FUND	HEALTH & FITNESS	$706.22
				Check Total:	$706.22
131727	ACE HARDWARE				
		CUSTODIAL SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	$39.21
		RAKES SANDPRO	CORPORATE FUND	GOLF COURSE MAINTAINEN	$76.89
		DRAIN REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	$28.78
		REPAIR PARTS	CORPORATE FUND	GOLF PRO SHOP	$21.89
				Check Total:	$166.77
131728	ACUSHNET COMPANY				
		CLUB	CORPORATE FUND	GOLF PRO SHOP	$143.65
		CLUB	CORPORATE FUND	GOLF PRO SHOP	$326.26
				Check Total:	$469.91
131729	ADVOCATE OCCUPATIONAL HEALTH				
		PRE EMPLOYMENT DT/PHYSICAL-WINGS	CORPORATE FUND	RISK MANAGEMENT	$127.00
				Check Total:	$127.00
131730	AIRGAS USA, LLC				
		PROPANE RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	$92.41
				Check Total:	$92.41
131731	ALBERTSONS / SAFEWAY				
		PROGRAM SUPPLIES/SCIENCE EXPERIMENT SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	$17.97
		E LEARNING SUPPLIES	RECREATION PROGRAM FUND	E-LEARNING HUB	$20.76
		PROGRAM SUPPLIES-PLANTING PROJECT	RECREATION PROGRAM FUND	LEARNING CENTER	$22.04
				Check Total:	$60.77
131732	ALLIED CENTRAL SECURITY &				
		REPLACE REGENT CENTER DOORS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	$125.00
				Check Total:	$125.00
131733	AMERICAN BACKFLOW & FIRE PREVENTION				
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	CORPORATE FUND	GOLF COURSE MAINTAINEN	$55.00
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$800.00
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	$110.00
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	BAREFOOT BAY	$55.00
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	MCC FACILITY	$322.50
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$322.50
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$322.50
		FIRE EXTINGUISHER INSPECTION DEFICIENCY REPAIRS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$322.50
				Check Total:	$2,310.00
131734	ANCEL GLINK, P.C.				
		LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	$1,612.50
				Check Total:	$1,612.50

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131735	AUDUBON INTERNATIONAL				
		AUDUBON MEMBERSHIP	CORPORATE FUND	GOLF COURSE MAINTAINEN	$400.00
				Check Total:	$400.00
131736	AUTO-WARES GROUP				
		OIL FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	$76.18
				Check Total:	$76.18
131737	BEARING HEADQUARTERS COMPANY				
		BAY SMALL TOOL EQUIPMENT	RECREATION PROGRAM FUND	BAREFOOT BAY	$23.39
				Check Total:	$23.39
131738	BRISTOL BOAT SERVICE INC				
		MAKO BOAT - HULL REFINISHING	CORPORATE FUND	PUBLIC SAFETY	$2,150.00
				Check Total:	$2,150.00
131739	BURRIS EQUIPMENT CO				
		CASE 580SM - OIL PAN GASKET	CORPORATE FUND	PARKS AND PLAYGROUNDS	$74.70
				Check Total:	$74.70
131740	CAHILL HEATING, AIR CONDITION-				
		MCC - ACCOUNTING CLERK OFFICE DUCT REWORK PER WORK ORDER	CORPORATE FUND	PARKS AND PLAYGROUNDS	$182.00
		NEW INDOOR POOL OFFICE THERMOSTAT	RECREATION PROGRAM FUND	MCC INDOOR POOL	$250.00
		INDOOR POOL DEHUMIDIFICATION SYSTEM (POOL PAK) FILTERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$480.00
		MCC - RTU 11 REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	$394.00
				Check Total:	$1,306.00
131741	CAMFIL USA, INC.				
		REGENT CENTER - FURNACE FILTERS	RECREATION PROGRAM FUND	REGENT CENTER	$227.18
				Check Total:	$227.18
131742	CITY ELECTRIC SUPPLY CO				
		BUILDING MAINTENANCE MOTOR CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	$430.00
				Check Total:	$430.00
131743	COLLEY ELEVATOR CO				
		ELEVATOR INSPECTION 6 MONTHS	RECREATION PROGRAM FUND	MCC FACILITY	$385.00
		ELEVATOR REPAIRS	RECREATION PROGRAM FUND	HEALTH & FITNESS	$204.00
				Check Total:	$589.00
131744	ComEd				
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$200.00
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$150.00
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	HEALTH & FITNESS	$100.00
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$100.00
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	REC CONNECTION	$350.00
		ELECTRIC WITH ICE RINK	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$100.00
		ELECTRIC WITH ICE RINK	CORPORATE FUND	PARKS AND PLAYGROUNDS	$1,769.18
				Check Total:	$2,769.18
131745	COMMERCIAL RECREATION				
		WIBIT PIECE	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	$5,195.00
				Check Total:	$5,195.00

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131746	CONSERV FS INC				
		UNLEADED FUEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	$1,678.87
		DIESEL FUEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	$477.65
				Check Total:	$2,156.52
131747	CONSTELLATION NEW ENERGY, INC				
		BAY- ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	$132.91
		BAY BATHHOUSE- ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	$485.39
		LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	$49.59
		REGENT CENTER - ELECTRIC	RECREATION PROGRAM FUND	REGENT CENTER	$150.34
		HANRAHAN NORTH	CORPORATE FUND	PARKS AND PLAYGROUNDS	$19.46
		MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	$30.23
		NORTH SHORE BOB LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	$29.45
		ELECTRIC	CORPORATE FUND	GOLF COURSE MAINTAINEN	$832.47
		ELECTRIC	CORPORATE FUND	GOLF PRO SHOP	$448.25
		MUSEUM	CORPORATE FUND	MUSEUM	$73.19
		MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$38.41
		SB LIGHTS	RECREATION PROGRAM FUND	SOFTBALL FIELDS	$35.35
		BUILDINGS AND GROUNDS MAINTENANCE FACILITY	CORPORATE FUND	PARKS AND PLAYGROUNDS	$428.60
		DIAMOND LAKE SPORTS COMPLEX	CORPORATE FUND	PARKS AND PLAYGROUNDS	$51.03
		DIAMOND LAKE SPORTS COMPLEX	CORPORATE FUND	PARKS AND PLAYGROUNDS	$191.32
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC FACILITY	$568.67
		MCC ELECTRIC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$853.00
		MCC ELECTRIC	RECREATION PROGRAM FUND	HEALTH & FITNESS	$2,274.67
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC INDOOR POOL	$1,990.33
		KDS ELECTRIC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$160.12
		DIAMOND LAKE BEACH	CORPORATE FUND	PARKS AND PLAYGROUNDS	$19.16
		DIAMOND LAKE BEACH	CORPORATE FUND	PARKS AND PLAYGROUNDS	$25.37
		DIAMOND LAKE BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$20.05
		DLRC ELECTRIC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	$434.91
		HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	$19.46
				Check Total:	$9,361.73
131748	CRYSTAL MAINTENANCE PLUS CORP				
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$73.90
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$184.75
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$184.75
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	REC CONNECTION	$923.75
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	HEALTH & FITNESS	$554.25
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$184.75
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	MCC INDOOR POOL	$110.85
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$665.10
		CONTRACT CUSTODIAL	RECREATION PROGRAM FUND	MCC FACILITY	$812.90
				Check Total:	$3,695.00
131749	CUTLER WORKWEAR				
		UNIFORM BOOTS - OMAR VAZQUEZ	CORPORATE FUND	PARKS AND PLAYGROUNDS	$130.00
		UNIFORMS - DEREK SOLBERG	CORPORATE FUND	PARKS AND PLAYGROUNDS	$445.41
		UNIFORM BOOTS - NATHAN NEUWIRTH	CORPORATE FUND	PARKS AND PLAYGROUNDS	$130.00
		UNIFORMS - GEOVANY ALBAVERA	CORPORATE FUND	PARKS AND PLAYGROUNDS	$138.27
				Check Total:	$843.68
131750	DEREK GALVICIUS				
		SPRING EGG WALK	RECREATION PROGRAM FUND	SPECIAL EVENTS	$200.00
				Check Total:	$200.00

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131751	EFAX CORPORATE				
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	$14.82
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	$14.82
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	$14.83
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	$14.83
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	$14.82
		MARCH FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$14.83
				Check Total:	$88.95
131752	EILEEN NIEDBALEC				
		SEASON SHORTENED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$70.00
				Check Total:	$70.00
131753	EMPLOYEE BENEFITS CORPORATION				
		MARCH FLEX FEES	CORPORATE FUND	ADMINISTRATION	$52.50
				Check Total:	$52.50
131754	ERIC R ALDRICH				
		APPAREL	CORPORATE FUND	GOLF PRO SHOP	$1,439.30
				Check Total:	$1,439.30
131755	FERGUSON ENTERPRISES LLC				
		ALL BAY URINAL PARTS	RECREATION PROGRAM FUND	BAREFOOT BAY	$1,910.27
				Check Total:	$1,910.27
131756	FGM ARCHITECTS INC				
		GOLF DEVELOPMENT PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	$120.00
				Check Total:	$120.00
131757	FIRST COMMUNICATIONS LLC				
		FEBRUARY 2021 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	$25.99
		FEBRUARY 2021 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	$25.99
		FEBRUARY 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	$107.04
		FEBRUARY 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	$22.27
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	$18.56
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$18.56
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	$22.27
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	$7.43
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	$7.43
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	$22.28
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	$7.42
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	$3.71
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	$3.71
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	$275.00
		FEBRUARY 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	$275.00
				Check Total:	$842.66

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131758	GEAR FOR SPORTS				
		APPAREL	CORPORATE FUND	GOLF PRO SHOP	$2,446.72
				Check Total:	$2,446.72
131759	GRAINGER				
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	$12.30
				Check Total:	$12.30
131760	GURDEEP KAUR				
		PARTIAL REFUND FOR SWIM LESSONS	RECREATION PROGRAM FUND	ASSETS	$25.00
				Check Total:	$25.00
131761	HOWARD EPPS				
		SHORTENED SEASON DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$135.00
				Check Total:	$135.00
131762	ILLINOIS STATE POLICE				
		REPLENISH BACKGROUND CHECK BANK	CORPORATE FUND	PUBLIC SAFETY	$500.00
				Check Total:	$500.00
131763	JC LICHT LLC				
		MAINTENANCE FACILITY - B1 OFFICE RENOVATION	CORPORATE FUND	PARKS AND PLAYGROUNDS	$81.59
				Check Total:	$81.59
131764	KERSTYN KIEFNER				
		CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	$35.00
				Check Total:	$35.00
131765	KLOSS DISTRIBUTING CO INC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	$475.75
				Check Total:	$475.75
131766	LAUREN ROLLINGER				
		SEASON SHORTENED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$100.00
				Check Total:	$100.00
131767	LAUTERBACH & AMEN, LLP				
		2020 AUDIT	CORPORATE FUND	INDEPENDENT AUDIT	$13,500.00
				Check Total:	$13,500.00
131768	LINDA MEDE				
		MEMBERSHIP FEE	RECREATION PROGRAM FUND	ASSETS	$124.00
				Check Total:	$124.00
131769	LISA MURPHY				
		SEASON SHORTENED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$135.00
				Check Total:	$135.00
131770	LISA ROBERTS				
		SEASON SHORTENED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$70.00
				Check Total:	$70.00
131771	MGN LOCK-KEY & SAFES, INC				

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		REGENT - KEYS FOR NEW FRONT DOORS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	$135.00
				Check Total:	$135.00
131772	**MIDWEST HOSE AND FITTINGS, INC**				
		CASE 580SM - HYDRAULIC HOSE REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	$131.22
		HYDRAULIC HOSES	CORPORATE FUND	PARKS AND PLAYGROUNDS	$72.84
				Check Total:	$204.06
131773	**MIR PAWLAK**				
		SEASON SHORTENED DUE TO COVID	RECREATION PROGRAM FUND	ASSETS	$100.00
				Check Total:	$100.00
131774	**MORRISON'S LAUNDRY & CLEANERS**				
		SHOP RAG CLEANING	CORPORATE FUND	PARKS AND PLAYGROUNDS	$113.40
				Check Total:	$113.40
131775	**NAPA AUTO PARTS**				
		WD-40	CORPORATE FUND	PARKS AND PLAYGROUNDS	$16.14
		SMALL POWERED EQUIPMENT SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$17.58
		SMALL POWERED EQUIPMENT SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$17.60
		MUFFLER BELT	CORPORATE FUND	PARKS AND PLAYGROUNDS	$222.45
		CREDIT MUFFLER BELT RETURNED	CORPORATE FUND	PARKS AND PLAYGROUNDS	$(222.45)
		FLUX CAPACITOR	CORPORATE FUND	PARKS AND PLAYGROUNDS	$125.43
		OIL - 15W50 FOR TORO Z	CORPORATE FUND	PARKS AND PLAYGROUNDS	$20.74
		TORO Z - SPARK PLUGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$8.79
		CREDIT FLUX CAPACITOR RETURNED	CORPORATE FUND	PARKS AND PLAYGROUNDS	$(125.43)
		OIL - SMALL ENGINES	CORPORATE FUND	PARKS AND PLAYGROUNDS	$23.46
				Check Total:	$104.31
131776	**NORTH SHORE GAS**				
		MAINTENANCE FACILITY	CORPORATE FUND	PARKS AND PLAYGROUNDS	$348.53
		BAY CONCESSION STAND GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	$610.30
		BAREFOOT BAY GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	$501.09
		DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	$489.74
		NATURAL GAS	CORPORATE FUND	MUSEUM	$215.08
		REGENT CENTER - NATURAL GAS	RECREATION PROGRAM FUND	REGENT CENTER	$329.41
		KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$163.27
		MCC GAS	RECREATION PROGRAM FUND	MCC FACILITY	$364.99
		MCC GAS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$547.49
		MCC GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	$1,459.96
		MCC GAS	RECREATION PROGRAM FUND	MCC INDOOR POOL	$1,277.47
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$120.41
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$90.31
		DRC NATURAL GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	$60.20
		DRC NATURAL GAS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$60.20
		DRC NATURAL GAS	RECREATION PROGRAM FUND	REC CONNECTION	$210.72
		DRC NATURAL GAS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$60.21
				Check Total:	$6,909.38
131777	**PEPSI-COLA**				
		PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	$658.01
				Check Total:	$658.01

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131778	POOLEQUIP, LLC				
		SAFETY PAD FOR WATER WALK	RECREATION PROGRAM FUND	BAREFOOT BAY	$8,150.23
				Check Total:	$8,150.23
131779	PRAXAIR DISTRIBUTION INC				
		CO2 CHEMS	RECREATION PROGRAM FUND	MCC INDOOR POOL	$93.91
		CO2 CHEMS	RECREATION PROGRAM FUND	MCC INDOOR POOL	$660.21
				Check Total:	$754.12
131780	QUALITY CATERING FOR KIDS, INC				
		QUALITY CATERING FOOD SERVICE FOR WK OF 2/22/21	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$382.64
		QUALITY CATERING FOOD SERVICE FOR WK OF 3/1 & PM/AM SNACK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$387.73
		QUALITY CATERING FOOD SERVICE FOR WK OF 3/1 & PM/AM SNACK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$204.13
				Check Total:	$974.50
131781	REINDERS INC				
		GREENS REPAIR TOOL	CORPORATE FUND	GOLF COURSE MAINTAINEN	$269.49
		TRAP RAKE PRONGS	CORPORATE FUND	GOLF COURSE MAINTAINEN	$149.68
				Check Total:	$419.17
131782	RUSSO POWER EQUIPMENT				
		BAR OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	$23.98
		SMALL POWERED EQUIPMENT SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$35.81
				Check Total:	$59.79
131783	SIGNS NOW MUNDELEIN				
		RATE SIGN	CORPORATE FUND	GOLF PRO SHOP	$115.38
				Check Total:	$115.38
131784	SOIL AND MATERIAL CONSULTANTS				
		PAVING BIG & LITTLE - CORE SAMPLES/ANALYSIS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	$1,600.00
				Check Total:	$1,600.00
131785	SPECIAL RECREATION ASSOC				
		INCLUSION SERVICES	CORPORATE FUND	SPECIAL RECREATION	$974.00
				Check Total:	$974.00
131786	SPORTSKIDS INC				
		SPORTSKIDS WINTER/SPRING SESSION I	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	$238.70
				Check Total:	$238.70
131787	SPORTSMITH				
		FITNESS BIKE REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	$169.77
				Check Total:	$169.77
131788	SUN MOUNTAIN SPORTS INC				
		BAG	CORPORATE FUND	GOLF PRO SHOP	$161.50
				Check Total:	$161.50
131789	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	$212.81
				Check Total:	$212.81

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131790	TOUR EDGE GOLF MFG, INC				
		CLUB	CORPORATE FUND	GOLF PRO SHOP	$239.36
				Check Total:	$239.36
131791	TREE TOWNS IMAGING & COLOR GRAPHICS				
		WINDOW CLING FOR FITNESS CENTER	RECREATION PROGRAM FUND	HEALTH & FITNESS	$756.00
				Check Total:	$756.00
131792	TUBE PRO INC				
		BAY WATER TUBES	RECREATION PROGRAM FUND	BAREFOOT BAY	$1,032.50
		BAY WATER TUBES	RECREATION PROGRAM FUND	BAREFOOT BAY	$1,032.50
				Check Total:	$2,065.00
131793	ULINE				
		PLATFORM LADDERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$617.00
				Check Total:	$617.00
131794	UNWIRED LLC				
		MUSEUM INTERNET - SERVICE DATE 2/23/2021 - 3/22/2021	CORPORATE FUND	MUSEUM	$19.95
				Check Total:	$19.95
131795	USPS - POSTMASTER MUNDELEIN				
		BROCHURE/MARKETING POSTAGE - PERMIT 173	RECREATION PROGRAM FUND	ADMINISTRATION	$245.00
				Check Total:	$245.00
131796	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	$5,285.00
		3 YEAR RENEWAL FOR VMWARE	CORPORATE FUND	ADMINISTRATION	$1,017.28
		3 YEAR RENEWAL FOR VMWARE	CORPORATE FUND	ASSETS	$1,017.28
		3 YEAR RENEWAL FOR VMWARE	CORPORATE FUND	ASSETS	$1,017.28
		DELL UNITY ANNUAL SUPPORT	CORPORATE FUND	ADMINISTRATION	$2,037.00
				Check Total:	$10,373.84
131797	VERSION2, LLC - HOSTING				
		BACKUP AND ARCHIVING	CORPORATE FUND	ADMINISTRATION	$647.00
				Check Total:	$647.00
131798	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	$62.04
		WATER & SEWER SERVICE - MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	$71.38
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	$6.20
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$9.31
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	$24.82
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	$21.71
		WATER & SEWER SERVICE - BAY PIN 9084	RECREATION PROGRAM FUND	BAREFOOT BAY	$28.02
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	$62.04
		WATER & SEWER SERVICE - COMMUNITY GARDEN PLOTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$39.24
		WATER & SEWER SERVICE - PIN 8863	RECREATION PROGRAM FUND	BAREFOOT BAY	$33.24
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	$3.32
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$4.99
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	$13.30
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	$11.63

Mundelein Park District
Warrant Report
Date Paid 03/22/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	$222.29
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$333.44
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	$889.17
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	$778.02
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$29.55
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$29.55
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$44.33
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	REC CONNECTION	$103.44
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	$29.55
		WATER & SEWER SERVICE 12/02/2020 - 02/04/2021	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$59.12
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$3.32
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$3.32
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$4.99
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REC CONNECTION	$11.63
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	$3.32
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$6.66
				Check Total:	$2,942.94
131799	WAREHOUSE DIRECT OFFICE PROD				
		BATHROOM CLEANER	RECREATION PROGRAM FUND	HEALTH & FITNESS	$67.04
		BATHROOM CLEANER	RECREATION PROGRAM FUND	MCC INDOOR POOL	$22.34
		DRC CUSTODIAL	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$3.14
		DRC CUSTODIAL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$3.14
		DRC CUSTODIAL	RECREATION PROGRAM FUND	ADMINISTRATION	$3.14
		DRC CUSTODIAL	RECREATION PROGRAM FUND	E-LEARNING HUB	$7.33
		DRC CUSTODIAL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$4.18
		DRC CUSTODIAL	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$6.43
		DRC CUSTODIAL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$6.43
		DRC CUSTODIAL	RECREATION PROGRAM FUND	ADMINISTRATION	$6.43
		DRC CUSTODIAL	RECREATION PROGRAM FUND	E-LEARNING HUB	$15.00
		DRC CUSTODIAL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$8.56
		RETURNED BATHROOM CLEANER	RECREATION PROGRAM FUND	HEALTH & FITNESS	$(67.04)
		RETURNED BATHROOM CLEANER	RECREATION PROGRAM FUND	MCC INDOOR POOL	$(22.34)
		PAPER TOWELS	RECREATION PROGRAM FUND	HEALTH & FITNESS	$32.28
		INK FOR DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	$92.99
		PAPER TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$20.93
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	$840.94
		BAY CLEANING SUPPLIES	RECREATION PROGRAM FUND	BAREFOOT BAY	$119.99
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	$226.95
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC FACILITY	$75.65
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$110.60
		DRC CUSTODIAL	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	$7.39
		DRC CUSTODIAL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	$7.39
		DRC CUSTODIAL	RECREATION PROGRAM FUND	ADMINISTRATION	$7.39
		DRC CUSTODIAL	RECREATION PROGRAM FUND	E-LEARNING HUB	$17.25
		DRC CUSTODIAL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	$9.86
		CUSTODIAL SUPPLIES-GLOVES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	$12.99
		BAY CLEANING SUPPLIES	RECREATION PROGRAM FUND	BAREFOOT BAY	$83.74
		PPE - DISPOSABLE GLOVES/DISPOSABLE FACE MASKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	$19.98
		PPE - DISPOSABLE VINYL GLOVES	CORPORATE FUND	PARKS AND PLAYGROUNDS	$12.99
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC FACILITY	$135.98
		CREDIT CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	$(154.64)

Mundelein Park District
Warrant Report
Date Paid 03/22/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	$11.68
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	$17.51
		PPE - VINYL GLOVES	CORPORATE FUND	PARKS AND PLAYGROUNDS	$77.94
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	$221.54
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	$73.84
				Check Total:	$2,146.94

Warrant Total: $99,439.34

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Debbie McInerney, Superintendent of Business Services and Technology

Date: March 17, 2021

Subject: February Financial Report

Analysis/Considerations

Attached are the financial reports. Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e. actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below:

Year to Date

For District-Wide YTD, the district is favorable, $224,629. The favorability is due to vacant positions and lower than budgeted personnel expenses. As well, impact fees were received in January which were not expected until later in the year.

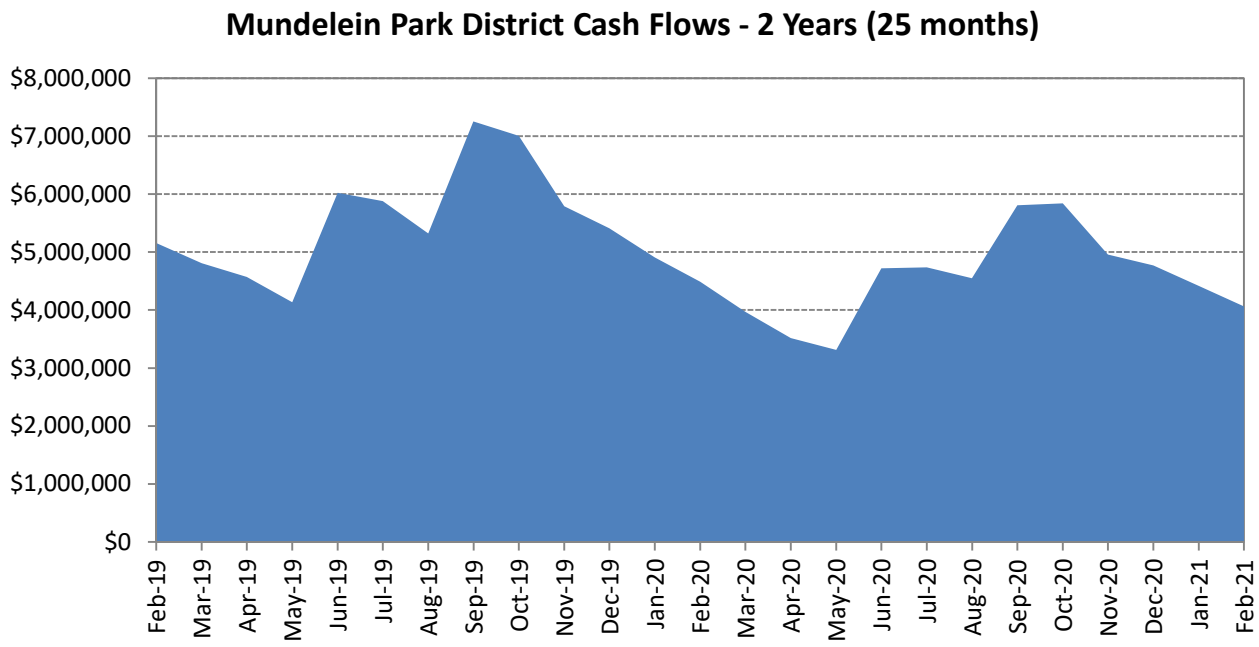
It is early in the year to make accurate year-end projections, but staff is tracking progress each month. For the March reports meeting, the financial reports will begin to have comments and updates.

Action and Motion Requested

Move to place the February Financials on file.

Mundelein Park District Cash Flows 2/28/2021

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
2/28/2019	745.00	13,705.20	533,940.43	4,609,499.53	5,157,890.16
3/31/2019	745.00	14,244.44	534,491.89	4,260,611.86	4,810,093.19
4/30/2019	745.00	13,782.29	535,027.19	4,018,826.93	4,568,381.41
5/31/2019	2,945.00	14,250.80	538,670.82	3,578,618.91	4,134,485.53
6/30/2019	2,936.76	13,690.71	538,751.72	5,464,690.50	6,020,069.69
7/31/2019	2,945.00	15,074.16	538,833.10	5,320,368.11	5,877,220.37
8/31/2019	2,545.00	14,689.44	540,391.70	4,763,292.06	5,320,918.20
9/30/2019	745.00	13,918.28	540,488.25	6,695,608.46	7,250,759.99
10/31/2019	745.00	14,842.60	540,559.85	6,447,839.73	7,003,987.18
11/30/2019	745.00	14,323.81	544,858.66	5,229,204.40	5,789,131.87
12/31/2019	795.00	14,203.83	544,925.70	4,850,334.65	5,410,259.18
1/31/2020	795.00	14,788.23	544,990.60	4,344,938.17	4,905,512.00
2/29/2020	795.00	14,503.56	546,214.04	3,925,351.33	4,486,863.93
3/31/2020	795.00	14,992.95	546,489.50	3,404,011.09	3,966,288.54
4/30/2020	795.00	14,887.41	546,689.72	2,954,893.20	3,517,265.33
5/31/2020	795.00	14,592.33	549,123.57	2,748,591.78	3,313,102.68
6/30/2020	1,195.00	14,064.41	549,213.53	4,157,236.35	4,721,709.29
7/31/2020	1,195.00	13,964.91	549,240.49	4,170,653.31	4,735,053.71
8/31/2020	1,195.00	15,339.89	549,250.62	3,984,656.92	4,550,442.43
9/30/2020	695.00	15,068.03	549,259.84	5,243,542.58	5,808,565.45
10/31/2020	695.00	14,371.05	549,269.34	5,277,854.05	5,842,189.44
11/30/2020	695.00	13,804.83	549,278.88	4,395,686.45	4,959,465.16
12/31/2020	695.00	15,079.04	549,290.13	4,205,880.25	4,770,944.42
1/31/2021	695.00	14,629.20	549,300.72	3,851,721.82	4,416,346.74
2/28/2021	695.00	14,024.18	549,311.57	3,496,383.07	4,060,413.82



MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of February 28, 2021

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,068,578.34						2,068,578.34
	10-00.000-1002		2,239.17					2,239.17
	10-00.000-1004							-
	10-00.000-1007							-
	10-00.000-1009					10,260.01		10,260.01
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,289,282.39						1,289,282.39
	20-00.000-1108	46,924.60						46,924.60
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024						-	-
	20-00.000-1025						-	-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028						50.00	50.00
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	141,749.75						141,749.75
Capital Improv Fund	40-00.000-1001	(50,152.01)						(50,152.01)
	40-00.000-1007				-			-
	40-00.000-1009				-	549,311.57		549,311.57
TOTAL:		**3,496,383.07**	**2,239.17**	**-**	**-**	**559,571.58**	**2,220.00**	**4,060,413.82**

Bank and Investment Accounts

WCB - Checking		3,496,383.07	2,239.17					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					-	549,311.57		
IPDLAF-Operating Fund						10,260.01		
Cash On Hand							2,220.00	
TOTAL:		**3,496,383.07**	**2,239.17**	**-**	**-**	**559,571.58**	**2,220.00**	**4,060,413.82**
Difference:		-	-	-	-	-	-	-

Changes in Fund Balance through February 28, 2021

	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,122,188.36	(52,200.58)	(2,420,490.07)	(2,069,987.78)	(124,151.67)	474,653.96	350,502.29
Recreation Fund - 20	1,848,755.55	(624,851.50)	(1,346,908.52)	(1,223,924.05)	(308,681.20)	431,665.67	122,984.47
Debt Service Fund - 30	141,749.75	-	(141,730.48)	(141,749.75)	(19.27)	-	(19.27)
Capital Imprv Fund - 40	499,159.56	(7,903.30)	(452,731.64)	(491,256.26)	(38,524.62)	-	(38,524.62)
TOTAL:	**4,611,853.22**	**(684,955.38)**	**(4,361,860.71)**	**(3,926,917.84)**	**(471,376.76)**	**906,319.63**	**434,942.87**

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2021	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 02/28/2021
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,495,902.24	192,202.68	619,526.58	2,068,578.34
10-00.000-1002	CHECKING ACCOUNT - FLEX	3,294.43	2,500.00	3,555.26	2,239.17
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
	Total Cash:	2,500,721.67	194,702.68	623,081.84	2,072,342.51
Account Type: Investments					
10-00.000-1009	IPDLAF INVESTMENT	10,259.61	0.40	0.00	10,260.01
	Total Investments:	10,259.61	0.40	0.00	10,260.01
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,237,438.07	29,438.06	3,266,876.13	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	144.57	0.00	144.57	0.00
	Total Accounts Receivable:	3,237,582.64	29,438.06	3,267,020.70	0.00
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	35,017.16	0.00	0.00	35,017.16
	Total Fixed Assets:	35,017.16	0.00	0.00	35,017.16
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	22,014.58	0.00	17,445.90	4,568.68
	Total Other Assets:	22,014.58	0.00	17,445.90	4,568.68
TOTAL ASSETS		5,805,595.66	224,141.14	3,907,548.44	2,122,188.36
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	64,008.87	189,848.91	143,807.84	17,967.80
10-00.000-2005	SALES TAX PAYABLE	395.00	521.30	352.32	226.02
	Total Accounts Payable:	64,403.87	190,370.21	144,160.16	18,193.82
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	82,320.60	82,320.60	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	40,027.21	40,027.21	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	63,561.16	63,561.16	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	14,865.10	14,865.10	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	23,154.55	23,154.55	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	70,431.76	70,413.83	(17.93)
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	99,409.24	99,409.24	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	2,220.00	2,220.00	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	2,724.72	2,724.72	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	444.00	444.00	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	128.00	128.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	1,010.20	1,010.20	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	10,044.33	10,004.33	(40.00)
10-00.000-2040	FLEX HEALTH	(580.21)	3,555.26	1,530.88	(2,604.59)
10-00.000-2042	COLONIAL LIFE INS CO W/H	0.00	99.04	99.04	0.00
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	213.36	213.36	0.00
	Total Liabilities-ST:	81,740.39	414,208.53	329,805.62	(2,662.52)
Account Type: Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	45.46	0.00	0.00	45.46
10-00.000-2054	GOLF OUTING DEPOSITS	0.00	0.00	500.00	500.00
	Total Other Liabilities:	45.46	0.00	500.00	545.46
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,208,000.00	3,208,000.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	30,915.87	1,027.05	6,235.00	36,123.82
	Total Deferred Inflows:	3,238,915.87	3,209,027.05	6,235.00	36,123.82
TOTAL LIABILITIES		3,385,105.59	3,813,605.79	480,700.78	52,200.58
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,157,222.50	0.00	0.00	2,157,222.50
	Total Unassigned:	2,157,222.50	0.00	0.00	2,157,222.50
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	55,057.97	0.00	0.00	55,057.97
	Total Assigned:	55,057.97	0.00	0.00	55,057.97
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2021	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 02/28/2021
Fund 10 - CORPORATE FUND					
Fund Equity					
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY		2,777,936.89	0.00	0.00	2,777,936.89
Account Type: Revenue					
	Total Revenue:		10.02	124,161.69	124,151.67
TOTAL REVENUES			10.02	124,161.69	124,151.67
Account Type: Expenditure					
	Total Expenditure:		563,361.31	88,707.35	474,653.96
TOTAL EXPENDITURES			563,361.31	88,707.35	474,653.96
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS		5,805,595.66	224,141.14	3,907,548.44	2,122,188.36
BEG. FUND BALANCE - 2020		2,777,936.89			2,777,936.89
+ NET OF REVENUES/EXPENDITURES - 2020					(357,446.82)
+ NET OF REVENUES & EXPENDITURES			(563,371.33)	(212,869.04)	(350,502.29)
= ENDING FUND BALANCE		(355,814.06)	(920,818.15)	(570,315.86)	2,069,987.78
+ LIABILITIES		3,385,105.59	(3,813,605.79)	(480,700.78)	52,200.58
= TOTAL LIABILITIES AND FUND BALANCE		3,029,291.53	(4,734,423.94)	(1,051,016.64)	2,122,188.36

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2021	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 02/28/2021
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,481,713.44	324,559.44	516,990.49	1,289,282.39
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1028	CASH DRAWER - MCC INDOOR POOL	50.00	0.00	0.00	50.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	17,809.27	277,918.58	248,803.25	46,924.60
	Total Cash:	1,500,217.71	602,478.02	765,793.74	1,336,901.99
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,181,641.65	14,804.65	1,196,446.30	0.00
20-00.000-1110	ACCOUNTS RECEIVABLE	12,578.50	4.42	12,578.50	4.42
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	524,062.82	520,706.80	532,900.48	511,869.14
	Total Accounts Receivable:	1,718,282.97	535,515.87	1,741,925.28	511,873.56
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	2,225.18	0.00	2,225.18	0.00
	Total Other Assets:	2,225.18	0.00	2,225.18	0.00
TOTAL ASSETS		3,220,725.86	1,137,993.89	2,509,944.20	1,848,775.55
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	33,626.53	90,613.74	69,771.90	12,784.69
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	474.70	730.70	256.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Total Accounts Payable:	34,121.29	91,088.44	70,502.60	13,535.45
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	55,670.45	55,670.45	0.00	0.00
	Total Liabilities-ST:	55,670.45	55,670.45	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	904.32	230.00	0.00	674.32
20-00.000-2053	ACTIVE DEPOSITS	1,775.00	100.00	575.00	2,250.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	0.00	61.00	61.00
	Total Other Liabilities:	2,679.32	330.00	636.00	2,985.32
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,166,837.00	1,166,837.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	606,308.35	560,285.15	554,489.60	600,512.80
20-00.000-2208	ACTIVE GIFT CARDS	8,200.93	383.00	0.00	7,817.93
	Total Deferred Inflows:	1,781,346.28	1,727,505.15	554,489.60	608,330.73
TOTAL LIABILITIES		1,873,817.34	1,874,594.04	625,628.20	624,851.50
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,398,006.29	0.00	0.00	1,398,006.29
	Total Committed:	1,398,006.29	0.00	0.00	1,398,006.29
TOTAL FUND EQUITY		1,398,006.29	0.00	0.00	1,398,006.29
Account Type: Revenue					
	Total Revenue:		377,407.47	686,088.67	308,681.20
TOTAL REVENUES			377,407.47	686,088.67	308,681.20
Account Type: Expenditure					
	Total Expenditure:		496,928.28	65,262.61	431,665.67
TOTAL EXPENDITURES			496,928.28	65,262.61	431,665.67
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		3,220,725.86	1,137,993.89	2,509,944.20	1,848,775.55
BEG. FUND BALANCE - 2020		1,398,006.29			1,398,006.29
+ NET OF REVENUES/EXPENDITURES - 2020					(51,097.77)
+ NET OF REVENUES & EXPENDITURES			(874,335.75)	(751,351.28)	(122,984.47)
= ENDING FUND BALANCE		(181,272.71)	(925,433.52)	(802,449.05)	1,223,924.05
+ LIABILITIES		1,873,817.34	(1,874,594.04)	(625,628.20)	624,851.50
= TOTAL LIABILITIES AND FUND BALANCE		1,692,544.63	(2,800,027.56)	(1,428,077.25)	1,848,775.55

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2021	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 02/28/2021
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	136,468.24	10,543.75	5,262.24	141,749.75
	Total Cash:	136,468.24	10,543.75	5,262.24	141,749.75
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	524,554.24	5,262.24	529,816.48	0.00
	Total Accounts Receivable:	524,554.24	5,262.24	529,816.48	0.00
TOTAL ASSETS		661,022.48	15,805.99	535,078.72	141,749.75
Liabilities					
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	519,292.00	519,292.00	0.00	0.00
	Total Deferred Inflows:	519,292.00	519,292.00	0.00	0.00
TOTAL LIABILITIES		519,292.00	519,292.00	0.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	146,959.66	0.00	0.00	146,959.66
	Total Restricted:	146,959.66	0.00	0.00	146,959.66
TOTAL FUND EQUITY		146,959.66	0.00	0.00	146,959.66
Account Type: Revenue					
	Total Revenue:		0.00	19.27	19.27
TOTAL REVENUES			0.00	19.27	19.27
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		661,022.48	15,805.99	535,078.72	141,749.75
BEG. FUND BALANCE - 2020		146,959.66			146,959.66
+ NET OF REVENUES/EXPENDITURES - 2020					(5,229.18)
+ NET OF REVENUES & EXPENDITURES				(19.27)	19.27
= ENDING FUND BALANCE		142,563.40	(5,229.18)	(5,248.45)	141,749.75
+ LIABILITIES		519,292.00	(519,292.00)	0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		661,855.40	(524,521.18)	(5,248.45)	141,749.75

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2021	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 02/28/2021
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	73,987.06	38,503.18	162,642.25	(50,152.01)
	Total Cash:	73,987.06	38,503.18	162,642.25	(50,152.01)
Account Type: Investments					
40-00.000-1009	IPDLAF INVESTMENT	549,290.13	21.44	0.00	549,311.57
	Total Investments:	549,290.13	21.44	0.00	549,311.57
TOTAL ASSETS		623,277.19	38,524.62	162,642.25	499,159.56
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	162,642.25	162,642.25	0.00	0.00
40-00.000-2011	RETAINAGE PAYABLE	7,903.30	0.00	0.00	7,903.30
	Total Accounts Payable:	170,545.55	162,642.25	0.00	7,903.30
TOTAL LIABILITIES		170,545.55	162,642.25	0.00	7,903.30
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	251,265.30	0.00	0.00	251,265.30
	Total Assigned:	251,265.30	0.00	0.00	251,265.30
TOTAL FUND EQUITY		251,265.30	0.00	0.00	251,265.30
Account Type: Revenue					
	Total Revenue:		0.00	38,524.62	38,524.62
TOTAL REVENUES			0.00	38,524.62	38,524.62
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		623,277.19	38,524.62	162,642.25	499,159.56
BEG. FUND BALANCE - 2020		251,265.30			251,265.30
+ NET OF REVENUES/EXPENDITURES - 2020					201,466.34
+ NET OF REVENUES & EXPENDITURES				(38,524.62)	38,524.62
= ENDING FUND BALANCE		490,289.94	201,466.34	162,941.72	491,256.26
+ LIABILITIES		170,545.55	(162,642.25)	0.00	7,903.30
= TOTAL LIABILITIES AND FUND BALANCE		660,835.49	38,824.09	162,941.72	499,159.56

Mundelein Park and Recreation District
Monthly Financial Report
All Funds

ALL FUNDS PERIOD ENDING 02/28/2	Monthly Actual-to-Budget Comparison				
	2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
General Fund					
Rev	$56,496.50	$58,520.27	$2,023.77	$43,948.94	$14,571.33
Exp	$317,699.65	$292,132.26	$25,567.39	$258,225.93	($33,906.33)
General Fund Total	($261,203.15)	($233,611.99)	$27,591.16	($214,276.99)	($19,335.00)
Recreation Fund					
Rev	$163,599.17	$138,748.88	($24,850.29)	$223,929.89	($85,181.01)
Exp	$324,088.86	$269,341.96	$54,746.90	$319,022.81	$49,680.85
Recreation Fund Total	($160,489.69)	($130,593.08)	$29,896.61	($95,092.92)	($35,500.16)
Debt Service Fund					
Rev	$44.17	$7.87	($36.30)	$139.98	($132.11)
Exp	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service Fund Total	$44.17	$7.87	($36.30)	$139.98	($132.11)
Capital Fund					
Rev	$2.12	$10.85	$8.73	$2,073.50	($2,062.65)
Exp	$5,000.00	$0.00	$5,000.00	$45,286.00	$45,286.00
Capital Fund Total	($4,997.88)	$10.85	$5,008.73	($43,212.50)	$43,223.35
Grand Total	**($426,646.55)**	**($364,186.35)**	**$62,460.20**	**($352,442.43)**	**($11,743.92)**

Mundelein Park and Recreation District
Monthly Financial Report - Corporate Fund

CORPORATE FUND OVERVIEW PERIOD ENDING 02/28/21	Monthly Actual-to-Budget Comparison				
	2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
Administration					
Rev	$54,356.62	$53,877.77	($478.85)	$40,996.19	$12,881.58
Exp	$96,974.87	$92,387.97	$4,586.90	$77,880.86	($14,507.11)
Administration Total	($42,618.25)	($38,510.20)	$4,108.05	($36,884.67)	($1,625.53)
Parks					
Rev	$0.00	$499.99	$499.99	$54.35	$445.64
Exp	$114,188.21	$108,643.38	$5,544.83	$98,860.65	($9,782.73)
Parks Total	($114,188.21)	($108,143.39)	$6,044.82	($98,806.30)	($9,337.09)
Golf					
Rev	$2,139.88	$4,142.51	$2,002.63	$2,898.40	$1,244.11
Exp	$63,307.92	$49,184.94	$14,122.98	$59,352.31	$10,167.37
Golf Total	($61,168.04)	($45,042.43)	$16,125.61	($56,453.91)	$11,411.48
Special Recreation					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$2,790.07	$811.30	$1,978.77	$5,577.77	$4,766.47
Special Recreation Total	($2,790.07)	($811.30)	$1,978.77	($5,577.77)	$4,766.47
Museum					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$1,024.94	$1,098.68	($73.74)	$1,474.40	$375.72
Museum Totals	($1,024.94)	($1,098.68)	($73.74)	($1,474.40)	$375.72
Police					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$21,083.33	$25,000.00	($3,916.67)	($36.53)	($25,036.53)
Police Totals	($21,083.33)	($25,000.00)	($3,916.67)	$36.53	($25,036.53)
Risk Management					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$18,330.31	$15,005.99	$3,324.32	$15,116.47	$110.48
Risk Mgmt. Totals	($18,330.31)	($15,005.99)	$3,324.32	($15,116.47)	$110.48
Audit					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$0.00	$0.00	$0.00	$0.00	$0.00
Audit Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Corporate Fund Total	**($261,203.15)**	**($233,611.99)**	**$27,591.16**	**($214,276.99)**	**($19,335.00)**

Mundelein Park and Recreation District
Monthly Financial Report
Recreation Fund - Overview

RECREATION FUND OVERVIEW PERIOD ENDING 02/28/21	Monthly Actual-to-Budget Comparison				
	2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
Administration					
Rev	$6,843.15	$7,305.56	$462.41	$12,142.42	($4,836.86)
Exp	$96,322.44	$88,725.97	$7,596.47	$90,936.23	$2,210.26
Administration Total	($89,479.29)	($81,420.41)	$8,058.88	($78,793.81)	($2,626.60)
Preschool					
Rev	$5,800.00	$6,137.04	$337.04	$9,014.95	($2,877.91)
Exp	$5,694.34	$5,054.95	$639.39	$7,518.47	$2,463.52
Preschool Total	$105.66	$1,082.09	$976.43	$1,496.48	($414.39)
Athletics					
Rev	$14,325.00	$13,066.77	($893.46)	$13,431.54	($364.77)
Exp	$11,077.45	$8,260.26	$2,817.19	$9,027.39	$767.13
Athletics Total	$3,247.55	$4,806.51	$1,558.96	$4,404.15	$402.36
Regent Center					
Rev	$1,705.00	$1,284.08	($420.92)	$3,077.62	($1,793.54)
Exp	$9,898.95	$9,207.10	$691.85	$11,053.43	$1,846.33
Regent Center Total	($8,193.95)	($7,923.02)	$270.93	($7,975.81)	$52.79
Big & Little					
Rev	$37,495.74	$36,418.71	($1,077.03)	$48,840.64	($12,421.93)
Exp	$42,587.31	$35,637.73	$6,949.58	$46,317.12	$10,679.39
Big & Little Totals	($5,091.57)	$780.98	$5,872.55	$2,523.52	($1,742.54)
Fitness					
Rev	$32,348.53	$32,498.22	$149.69	$61,173.96	($28,675.74)
Exp	$48,965.72	$42,792.46	$6,173.26	$57,254.90	$14,462.44
Fitness Total	($16,617.19)	($10,294.24)	$6,322.95	$3,919.06	($14,213.30)
Aquatics					
Rev	$0.00	$45.69	$45.69	$115.52	($69.83)
Exp	$21,170.10	$12,950.02	$8,220.08	$26,841.10	$13,891.08
Aquatics Total	($21,170.10)	($12,904.33)	$8,265.77	($26,725.58)	$13,821.25

Mundelein Park and Recreation District
Monthly Financial Report
Recreation Fund - Overview

RECREATION FUND OVERVIEW PERIOD ENDING 02/28/21	Monthly Actual-to-Budget Comparison				
	2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
Rec Connect/Camp					
Rev	$47,500.00	$25,078.91	($22,421.09)	$47,692.10	($22,613.19)
Exp	$44,241.55	$32,532.54	$11,709.01	$30,653.70	($1,878.84)
Rec Connect/Camp Total	$3,258.45	($7,453.63)	($10,712.08)	$17,038.40	($24,492.03)
Indoor Pool					
Rev	$7,620.92	$7,959.19	$338.27	$12,055.73	($4,096.54)
Exp	$22,533.25	$17,684.84	$4,848.41	$20,288.82	$2,603.98
Indoor Pool Totals	($14,912.33)	($9,725.65)	$5,186.68	($8,233.09)	($1,492.56)
Dance					
Rev	$9,410.83	$8,051.71	($1,359.12)	$13,332.91	($5,281.20)
Exp	$18,944.65	$13,887.05	$5,057.60	$16,094.81	$2,207.76
Dance Total	($9,533.82)	($5,835.34)	$3,698.48	($2,761.90)	($3,073.44)
Cultural Arts					
Rev	$550.00	$903.00	$353.00	$3,052.50	($2,149.50)
Exp	$2,653.10	$2,609.04	$44.06	$3,036.84	$427.80
Cultural Arts Total	($2,103.10)	($1,706.04)	$397.06	$15.66	($1,721.70)
Recreation Fund Total	**($160,489.69)**	**($130,593.08)**	**$29,896.61**	**($95,092.92)**	**($35,500.16)**

Mundelein Park and Recreation District
Monthly Financial Report
Capital Fund

CAPITAL for board PERIOD ENDING 02/28/21		Monthly Actual-to-Budget Comparison 2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
REVENUES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRIBUTIONS AND DONATIONS						
40-51.570-4700	CONTRIBUTIONS/DONATIONS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4702	DEVELOPER DONATIONS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4725	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4726	PLAYCORE/GAMETIME REVEN	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRIBUTIONS AND DONATIONS		$0.00	$0.00	$0.00	$0.00	$0.00
OTHER INCOME						
40-51.570-4801	INTEREST - INVESTMENTS	$2.12	$10.85	$8.73	$740.50	($729.65)
40-51.570-4807	INS CLAIMS REIMBURSEMENT	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4811	PROCEEDS FROM BONDS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4815	MISCELLANEOUS REVENUE	$0.00	$0.00	$0.00	$1,333.00	($1,333.00)
OTHER INCOME		$2.12	$10.85	$8.73	$2,073.50	($2,062.65)
INTERFUND TRANSFERS						
40-51.570-4910	TRANSFER FROM CORPORATE	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4920	TRANSFER FROM REC PROG F	$0.00	$0.00	$0.00	$0.00	$0.00
INTERFUND TRANSFERS		$0.00	$0.00	$0.00	$0.00	$0.00
Dept 52.572 - DUNBAR RECREATION CENTER						
CONTRIBUTIONS AND DONATIONS						
40-52.572-4725	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRIBUTIONS AND DONATIONS		$0.00	$0.00	$0.00	$0.00	$0.00
OTHER INCOME						
40-52.572-4801	INTEREST ON INVESTMENTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-52.572-4811	PROCEEDS FROM BONDS	$0.00	$0.00	$0.00	$0.00	$0.00
40-52.572-4812	PROCEEDS BOND PREMIUM	$0.00	$0.00	$0.00	$0.00	$0.00
OTHER INCOME		$0.00	$0.00	$0.00	$0.00	$0.00
REVENUE TOTAL		$2.12	$10.85	$8.73	$2,073.50	($2,062.65)
EXPENDITURES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRACTED SERVICES						

Mundelein Park and Recreation District
Monthly Financial Report
Capital Fund

CAPITAL for board PERIOD ENDING 02/28/21		Monthly Actual-to-Budget Comparison				
		2021 FEB Budget	2021 FEB Actual	Actual to Budget	2020 FEB Actual	Change in Actual 2020 to 2021
40-51.570-5210	PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRACTED SERVICES		$0.00	$0.00	$0.00	$0.00	$0.00
OPERATING SUPPLIES/EXPENSES						
40-51.570-5342	BANK/CREDIT CARD FEES	$0.00	$0.00	$0.00	$0.00	$0.00
OPERATING SUPPLIES/EXPENSES		$0.00	$0.00	$0.00	$0.00	$0.00
CAPITAL EXPENSES						
40-51.570-5810	CAPITAL EQUIPMENT	$0.00	$0.00	$0.00	$10,764.00	$10,764.00
40-51.570-5812	CAPITAL FURNITURE/FIXTURE	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5815	CAPITAL ATHLETIC COURTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5820	CAPITAL VEHICLES	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5830	CAP IMPRVMNTS BLDG	$5,000.00	$0.00	$5,000.00	$3,889.70	$3,889.70
40-51.570-5835	CAP IMPRVMNTS LAND	$0.00	$0.00	$0.00	$30,632.30	$30,632.30
40-51.570-5840	CAP IMPRVMNTS WLKWYS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5841	CAPITAL IMPRVMNTS WALKW	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5850	CAP IMPRVMNTS RDWYS	$0.00	$0.00	$0.00	$0.00	$0.00
CAPITAL EXPENSES		$5,000.00	$0.00	$5,000.00	$45,286.00	$45,286.00
EXPENDITURE TOTAL		$5,000.00	$0.00	$5,000.00	$45,286.00	$45,286.00
CAPITAL for board TOTALS		**($4,997.88)**	**$10.85**	**$5,008.73**	**($43,212.50)**	**$43,223.35**

Mundelein Park and Recreation District
Monthly Financial Report
All Funds

ALL FUNDS PERIOD ENDING 02/28/2	Year-to-Date Actual-to-Budget Comparison				
	2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
General Fund					
Rev	$118,463.01	$124,151.67	$5,688.66	$97,016.88	$27,134.79
Exp	$561,107.50	$474,653.96	$86,453.54	$477,783.21	$3,129.25
General Fund Total	($442,644.49)	($350,502.29)	$92,142.20	($380,766.33)	$30,264.04
Recreation Fund					
Rev	$341,523.32	$308,681.20	($32,842.12)	$488,775.57	($180,094.37)
Exp	$553,542.59	$431,665.67	$121,876.92	$550,083.90	$118,418.23
Recreation Fund Total	($212,019.27)	($122,984.47)	$89,034.80	($61,308.33)	($61,676.14)
Debt Service Fund					
Rev	$87.00	$19.27	($67.73)	$306.41	($287.14)
Exp	$0.01	$0.00	$0.01	$0.00	$0.00
Debt Service Fund Total	$86.99	$19.27	($67.72)	$306.41	($287.14)
Capital Fund					
Rev	$4.18	$38,524.62	$38,520.44	$3,133.99	$35,390.63
Exp	$5,000.00	$0.00	$5,000.00	$133,453.54	$133,453.54
Capital Fund Total	($4,995.82)	$38,524.62	$43,520.44	($130,319.55)	$168,844.17
Grand Total	**($659,572.59)**	**($434,942.87)**	**$224,629.72**	**($572,087.80)**	**$137,144.93**

Mundelein Park and Recreation District
Monthly Financial Report - Corporate Fund

CORPORATE FUND OVERVIEW PERIOD ENDING 02/28/21	Year-to-Date Actual-to-Budget Comparison				
	2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
Administration					
Rev	$114,563.83	$116,940.26	$2,376.43	$91,007.80	$25,932.46
Exp	$196,753.52	$170,555.15	$26,198.37	$158,996.52	($11,558.63)
Administration Total	($82,189.69)	($53,614.89)	$28,574.80	($67,988.72)	$14,373.83
Parks					
Rev	$22.70	$499.99	$477.29	$54.35	$445.64
Exp	$192,011.21	$166,529.54	$25,481.67	$176,493.04	$9,963.50
Parks Total	($191,988.51)	($166,029.55)	$25,958.96	($176,438.69)	$10,409.14
Golf					
Rev	$3,876.48	$6,711.42	$2,834.94	$5,954.73	$756.69
Exp	$111,199.01	$79,677.52	$31,521.49	$103,863.98	$24,186.46
Golf Total	($107,322.53)	($72,966.10)	$34,356.43	($97,909.25)	$24,943.15
Special Recreation					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$4,102.28	$1,252.08	$2,850.20	$6,904.93	$5,652.85
Special Recreation Total	($4,102.28)	($1,252.08)	$2,850.20	($6,904.93)	$5,652.85
Museum					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$1,109.66	$1,170.17	($60.51)	$1,531.48	$361.31
Museum Totals	($1,109.66)	($1,170.17)	($60.51)	($1,531.48)	$361.31
Police					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$21,237.39	$25,073.21	($3,835.82)	$0.00	($25,073.21)
Police Totals	($21,237.39)	($25,073.21)	($3,835.82)	$0.00	($25,073.21)
Risk Management					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$34,694.43	$30,396.29	$4,298.14	$29,993.26	($403.03)
Risk Mgmt. Totals	($34,694.43)	($30,396.29)	$4,298.14	($29,993.26)	($403.03)
Audit					
Rev	$0.00	$0.00	$0.00	$0.00	$0.00
Exp	$0.00	$0.00	$0.00	$0.00	$0.00
Audit Totals	$0.00	$0.00	$0.00	$0.00	$0.00
Corporate Fund Total	**($442,644.49)**	**($350,502.29)**	**$92,142.20**	**($380,766.33)**	**$30,264.04**

Mundelein Park and Recreation District
Monthly Financial Report
Recreation Fund - Overview

RECREATION FUND OVERVIEW PERIOD ENDING 02/28/21	Year-to-Date Actual-to-Budget Comparison				
	2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
Administration					
Rev	$41,715.45	$45,951.36	$4,235.91	$54,173.68	($8,222.32)
Exp	$182,737.45	$160,232.20	$22,505.25	$173,006.09	$12,773.89
Administration Total	($141,022.00)	($114,280.84)	$26,741.16	($118,832.41)	$4,551.57
Preschool					
Rev	$11,600.00	$13,043.83	$1,443.83	$19,328.04	($6,284.21)
Exp	$10,886.44	$7,829.87	$3,056.57	$11,830.40	$4,000.53
Preschool Total	$713.56	$5,213.96	$4,500.40	$7,497.64	($2,283.68)
Athletics					
Rev	$23,450.01	$25,637.62	$2,187.61	$25,190.08	$447.54
Exp	$15,317.06	$12,392.10	$2,924.96	$13,037.82	$645.72
Athletics Total	$8,132.95	$13,245.52	$5,112.57	$12,152.26	$1,093.26
Regent Center					
Rev	$3,410.00	$2,325.17	($1,084.83)	$6,559.11	($4,233.94)
Exp	$16,481.07	$14,038.28	$2,442.79	$19,293.05	$5,254.77
Regent Center Total	($13,071.07)	($11,713.11)	$1,357.96	($12,733.94)	$1,020.83
Big & Little					
Rev	$73,843.39	$72,722.89	($1,120.50)	$103,012.67	($30,289.78)
Exp	$72,104.37	$52,068.25	$20,036.12	$76,503.46	$24,435.21
Big & Little Totals	$1,739.02	$20,654.64	$18,915.62	$26,509.21	($5,854.57)
Fitness					
Rev	$60,608.99	$61,969.65	$1,360.66	$131,390.04	($69,420.39)
Exp	$75,005.12	$63,663.49	$11,341.63	$92,601.48	$28,937.99
Fitness Total	($14,396.13)	($1,693.84)	$12,702.29	$38,788.56	($40,482.40)
Aquatics					
Rev	$0.00	$45.69	$45.69	$167.88	($122.19)
Exp	$32,966.83	$20,525.53	$12,441.30	$40,740.82	$20,215.29
Aquatics Total	($32,966.83)	($20,479.84)	$12,486.99	($40,572.94)	$20,093.10

Mundelein Park and Recreation District
Monthly Financial Report
Recreation Fund - Overview

RECREATION FUND OVERVIEW PERIOD ENDING 02/28/21	Year-to-Date Actual-to-Budget Comparison				
	2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
Rec Connect/Camp					
Rev	$93,000.00	$54,704.69	($38,295.31)	$95,235.53	($40,530.84)
Exp	$85,423.99	$51,141.62	$34,282.37	$50,637.91	($503.71)
Rec Connect/Camp Total	$7,576.01	$3,563.07	($4,012.94)	$44,597.62	($41,034.55)
Indoor Pool					
Rev	$12,931.70	$14,681.60	$1,749.90	$22,780.49	($8,098.89)
Exp	$34,692.24	$24,068.12	$10,624.12	$30,222.91	$6,154.79
Indoor Pool Totals	($21,760.54)	($9,386.52)	$12,374.02	($7,442.42)	($1,944.10)
Dance					
Rev	$18,463.78	$16,033.46	($2,430.32)	$25,774.55	($9,741.09)
Exp	$24,337.30	$22,309.48	$2,027.82	$38,462.92	$16,153.44
Dance Total	($5,873.52)	($6,276.02)	($402.50)	($12,688.37)	$6,412.35
Cultural Arts					
Rev	$2,500.00	$1,565.24	($934.76)	$5,163.50	($3,598.26)
Exp	$3,590.72	$3,396.73	$193.99	$3,747.04	$350.31
Cultural Arts Total	($1,090.72)	($1,831.49)	($740.77)	$1,416.46	($3,247.95)
Recreation Fund Total	**($212,019.27)**	**($122,984.47)**	**$89,034.80**	**($61,308.33)**	**($61,676.14)**

Mundelein Park and Recreation District
Monthly Financial Report
Capital Fund

CAPITAL for board PERIOD ENDING 02/28/21		Year-to-Date Actual-to-Budget Comparison 2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
REVENUES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRIBUTIONS AND DONATIONS						
40-51.570-4700	CONTRIBUTIONS/DONATIONS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4702	DEVELOPER DONATIONS	$0.00	$38,497.00	$38,497.00	$0.00	$38,497.00
40-51.570-4725	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4726	PLAYCORE/GAMETIME REVEN	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRIBUTIONS AND DONATIONS		$0.00	$38,497.00	$38,497.00	$0.00	$38,497.00
OTHER INCOME						
40-51.570-4801	INTEREST - INVESTMENTS	$4.18	$27.62	$23.44	$1,800.99	($1,773.37)
40-51.570-4807	INS CLAIMS REIMBURSEMENT	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4811	PROCEEDS FROM BONDS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4815	MISCELLANEOUS REVENUE	$0.00	$0.00	$0.00	$1,333.00	($1,333.00)
OTHER INCOME		$4.18	$27.62	$23.44	$3,133.99	($3,106.37)
INTERFUND TRANSFERS						
40-51.570-4910	TRANSFER FROM CORPORATE	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-4920	TRANSFER FROM REC PROG F	$0.00	$0.00	$0.00	$0.00	$0.00
INTERFUND TRANSFERS		$0.00	$0.00	$0.00	$0.00	$0.00
Dept 52.572 - DUNBAR RECREATION CENTER						
CONTRIBUTIONS AND DONATIONS						
40-52.572-4725	GRANTS	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRIBUTIONS AND DONATIONS		$0.00	$0.00	$0.00	$0.00	$0.00
OTHER INCOME						
40-52.572-4801	INTEREST ON INVESTMENTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-52.572-4811	PROCEEDS FROM BONDS	$0.00	$0.00	$0.00	$0.00	$0.00
40-52.572-4812	PROCEEDS BOND PREMIUM	$0.00	$0.00	$0.00	$0.00	$0.00
OTHER INCOME		$0.00	$0.00	$0.00	$0.00	$0.00
REVENUE TOTAL		$4.18	$38,524.62	$38,520.44	$3,133.99	$35,390.63
EXPENDITURES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRACTED SERVICES						

Mundelein Park and Recreation District
Monthly Financial Report
Capital Fund

CAPITAL for board PERIOD ENDING 02/28/21		Year-to-Date Actual-to-Budget Comparison				
		2021 Budget YTD	2021 Actual YTD	Actual to Budget YTD	2020 Actual YTD	Change in Actual 2020 to 2021
40-51.570-5210	PROFESSIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00
CONTRACTED SERVICES		$0.00	$0.00	$0.00	$0.00	$0.00
OPERATING SUPPLIES/EXPENSES						
40-51.570-5342	BANK/CREDIT CARD FEES	$0.00	$0.00	$0.00	$0.00	$0.00
OPERATING SUPPLIES/EXPENSES		$0.00	$0.00	$0.00	$0.00	$0.00
CAPITAL EXPENSES						
40-51.570-5810	CAPITAL EQUIPMENT	$0.00	$0.00	$0.00	$37,316.54	$37,316.54
40-51.570-5812	CAPITAL FURNITURE/FIXTURE	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5815	CAPITAL ATHLETIC COURTS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5820	CAPITAL VEHICLES	$0.00	$0.00	$0.00	$1,092.15	$1,092.15
40-51.570-5830	CAP IMPRVMNTS BLDG	$5,000.00	$0.00	$5,000.00	$3,889.70	$3,889.70
40-51.570-5835	CAP IMPRVMNTS LAND	$0.00	$0.00	$0.00	$91,155.15	$91,155.15
40-51.570-5840	CAP IMPRVMNTS WLKWYS	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5841	CAPITAL IMPRVMNTS WALKW	$0.00	$0.00	$0.00	$0.00	$0.00
40-51.570-5850	CAP IMPRVMNTS RDWYS	$0.00	$0.00	$0.00	$0.00	$0.00
CAPITAL EXPENSES		$5,000.00	$0.00	$5,000.00	$133,453.54	$133,453.54
EXPENDITURE TOTAL		$5,000.00	$0.00	$5,000.00	$133,453.54	$133,453.54
CAPITAL for board TOTALS		**($4,995.82)**	**$38,524.62**	**$43,520.44**	**($130,319.55)**	**$168,844.17**

VILLAGE OF
Mundelein
Incorporated in 1909

Nationally Accredited Agency

Department of Police
John Monahan, *Chief of Police*

MEMORANDUM

To: Chief John Monahan #999

From: Sergeant Paul Dempsey #354

Date: Thursday, March 11, 2021

Re: Park District Report- February 2021

There was one (1) call for service in the area parks during the reporting period, which is lower than normal with park district activity during this time of year. The call was minor in nature which was a burglar alarm.

There were a total of 8 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month.

The following gives more detail about the call during the reporting period:

- On 02/26/21, Officer Chrabot responded to the NovaCare Fitness Center for a burglar alarm, which was set off in error by an employee.

I have attached a copy of the February 2021 Park District reports for your review.

Please contact me if you have any questions.

ANNUAL REPORT 2020

SRACLC

SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY

Recreation That's Special!

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COOPERATIVE MEMBER AGENCIES & SRACLC BOARD OF DIRECTORS

Grayslake Community Park District
Kris Splitt

Village of Hawthorn Woods
Brian Sullivan

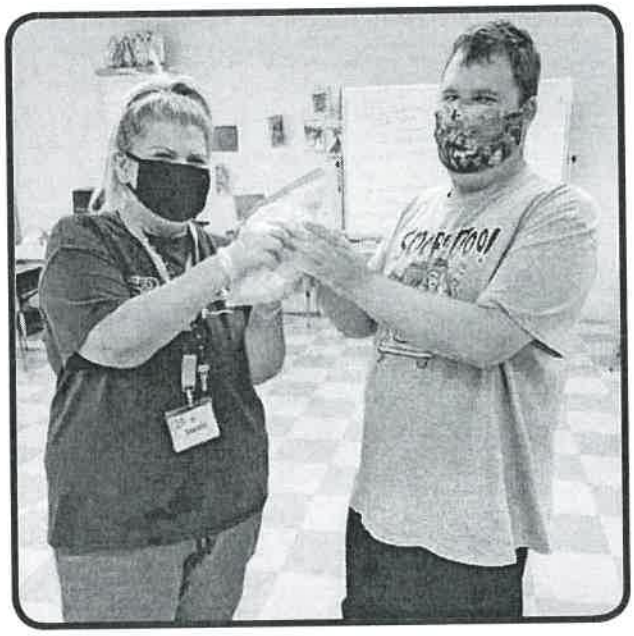
Village of Lake Zurich
Bonnie Caputo

Village of Libertyville
Julie O'Toole

Village of Lincolnshire
Brad Burke

Mundelein Park and Recreation District
Ron Salski

Vernon Hills Park District
Jeff Fougerousse

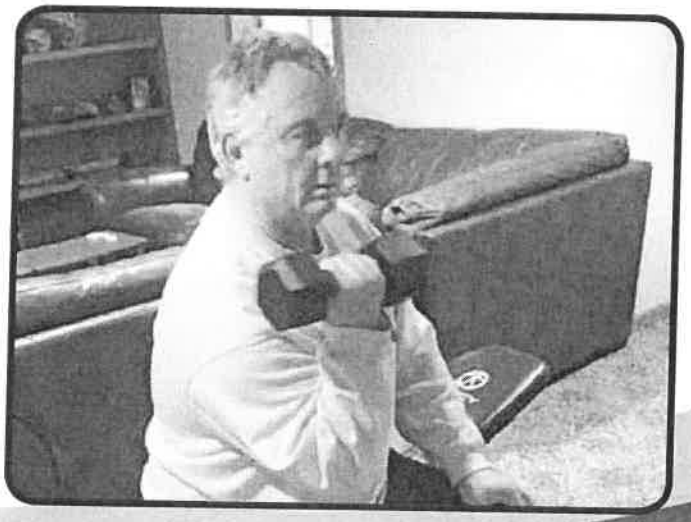


DIRECTOR'S MESSAGE

"During these unprecedented times" - a phrase I hope to never say or hear again! OK, one last time. During these unprecedented times in 2020, SRACLC continued its steadfast commitment to people with special needs. The 2020 Annual Report will be a little different than the document we have produced in years past. With those we tried to show applicable comparisons, growth, and perhaps a change in trends. With this one, we want to show what we did to meet these unique challenges head on. We have gone through some adversity over the years, and this was just another opportunity for us to show that even though our job/career is recreation, we can be every bit the professional as anyone else!

As we start 2021, some of the same challenges remain. I am confident that our staff will again be resourceful and remain unphased. I am thankful that we have a Board of Directors that allowed us to work through the ongoing issues and saw everything through as we somewhat reinvented the wheel. I am appreciative of so many of our families and supporters who donated, sponsored activities that allowed for free programming, and participated in our events that ultimately made 2020 one of our most successful fundraising years ever.

Thank you for taking a little time to learn about SRACLC and our place in the community. If you have any questions, please don't hesitate to ask. Have a happy and healthy 2021!



Best Regards,

John

John A. Buckner, CPRP
Director

WHAT IS SRACLC?

The Special Recreation Association of Central Lake County was formed in 1976 as a cooperative effort of Member Agencies to provide year-round, community based recreation services to individuals with disabilities and their families. Member Agencies provide the primary source of operational revenue through a property tax levy available to park districts and municipalities who have entered into a cooperative agreement or through a general fund. Individuals whose primary residence is within the legal boundaries of one of the Member Agencies are considered residents of SRACLC.

MISSION STATEMEMT

The Special Recreation Association of Central Lake County provides recreation programs and services to individuals with special needs or disabilities, and their families, who reside within the boundaries of cooperative Member Agency communities.

VISION STATEMENT

To be a respected leader through the provision of high quality community based recreation experiences that enrich the quality of life for our participants and their families.

STAFF AND VOLUNTEERS

STAFF

John Buckner – jbuckner@sraclc.org
Supervision of Superintendent and Managers, Business and Fiscal Management, Member Agency Board Liaison, Association Operations, Legal Communications and Administrative Requirements, Foundation Advisor, PDRMA Board Representative.

Kelly Smith – ksmith@sraclc.org
Supervision of Recreation Supervisors, Internship Coordinator, Parent Advisory, Program Development and Scheduling, and Program Leadership.

Cassie Wodrich – cwodrich@sraclc.org
Supervision of Recreation Supervisor and Office Staff, Human Resources, Risk Management, Supervision of Website, Wellness Ambassador, and Program Leadership.

Angelica Alanis – aalanis@sraclc.org
Program Leadership, Sensory Room Coordinator, Adult and Teen/Adult Special Event, Family, and Pop-Up Program Development, and Assist with Camp.

Kara Miller – kmiller@sraclc.org
Program Leadership, Inclusion Coordinator, Recruitment and Placement of Part-time Leaders, Staff, and Volunteers, Teen/Adult Social Program Development.

Becks O'Neil – boneil@sraclc.org
Program Leadership, Active Adult and Day Trippers Program Development, and Vehicle Safety and Maintenance.

Katie Owen – kowen@sraclc.org
Program Leadership, Special Olympics and Teen/Adult Weekly Program Development, and Assist with Camp.

Jessie Silva – jsilva@sraclc.org
Program Leadership, Youth and Teen Program Development, Day Camp Coordinator, and Leisure Education.

Carolyn Chambers – cchambers@sraclc.org
Brochure Development, Marketing, and Agency Fundraising.

PART-TIME STAFF

Phil Andino
Elizabeth Axelrood
Hailey Benoit
Ayden Boudreaux
Beth Bronstein
Alex Buerger
Carolynne Burk
Gabrielle Bye
Christoper Carlsen
Joci Chavarria
Denise Cortesi
Claire Costakis
Kendall Cox
Teresa Davis
Kelsey Delahunty
Meghan Delahunty
Sophie Estes
Caroline Ewing
Megan Fosco
Jeremy Franzen
Katelyn Goldberg
Lauren Gustin
Kat Hamilton
Anushka Hebbar
Katelyn Huse
Alexis Hyde
Halee Johnson
Ritika Kanapareddy
Aditi Kapoor
Anna Karston
Abigail Koifman
Yuechang Kovalcheck
Stevie Kunz
Amanda Langford
Allie Lichtenstein
Brittany Linhart
Kat Llanes-Smith
Mackenzie Mahler
Bridget Marshall
Kristin Matson
Ella McClain
Emily McHugh
Abigail Mendoza
Jamie Miller
Alex Mitchell
Nick Mitchell
Tim Nockels
David Nolan
Michelle Pappageorge
Julie Peterson
Kelly Petrillo
Kaelyn Pirtle
Lila Prochotsky
Madyson Russo
Monica Schleg
Kelly Schufreider
Brittany Schultz
Emily Smith
Sarah Spears
Piper Starr
Addy Stobart
Emily Stone
Jennifer Summers
Megan Swirsley
Joanna Tapia
Robin Villanueva
Jenny Williams
Linda Wilson
Runa Zaman
Brynn Ziemke

VOLUNTEERS

Connell Adams
Cynthia Adams
Susan Berns
Cathy Clemmer
Kelsey Delahunty
Anushka Hebbar
Alex Mitchell
Tim Nockels
Finn O'Malley
Tessa Stobart
Alyssa Waitzman
Anne Wunderlich
Jim Wunderlich

SRACLC HIGHLIGHTS

TIMELINE OF 2020 IN A FEW SHORT WORDS

JANURAY

- 1/10 - Over 100 participants, staff and volunteers grooved at the annual Winter Wonderland dance

FEBRUARY

- 2/4 - Snowshoeing Winter Games in Galena
- 2/17 - Active Adult volunteered at Feed My Starving Children

MARCH

- 3/6 - Monsters of the Midway event
- 3/13 - Went to see Alice in Wonderland for "Pizza & A Play"
- 3/24 - Start of SRACLC Virtual Programs

APRIL

- 4/11 - First Activity Book sent out

MAY

- 5/15 - Lake Zurich & Mundelein Bus Parades, attended SWSRA's Virtual Dance
- 5/29 - Libertyville, Grayslake, Hawthorn Woods, Vernon Hills, & Lincolnshire Bus Parades

JUNE

- 6/5 - First Virtual Talent Show
- 6/8 - Chicago Sports Mixer virtual program, guest appearance from Chicago Cubs player, Kyle Hendricks
- 6/13 - Attended Special Olympics virtual Summer Games Challenge
- 6/20 - First return to in person programs
- 6/28 - Virtual 5k, Walk 'N Roll starts

JULY

- 7/6 - Start of in-person summer camp and Active Adult
- 7/13-7/16 - Start of in-person weekly programs: Cardio Dance, Golf, Art in the Park, Out & About

AUGUST

- 8/11 - Start of in-person Bocce and Volleyball
- 8/25 & 8/27 - North & South Bus Parades

SEPTEMBER

- 9/16 - Annual Awards Banquet made virtual for the first time ever
- 9/21 - Annual Golf Outing Fundraiser
- 9/28 - Virtual Talent Show

OCTOBER

- 10/4 - Bocce tournament
- 10/23 - Attended M-NASR's Virtual Halloween Dance
- 10/21 - March on Elm Street Bus Parades

NOVEMBER

- 11/7 - Football players attended Special Olympics Punt, Pass, Kick competition
- 11/11 - Annual Tree Festival made virtual for the first time ever
- 11/25 - Showstoppers Performance watched virtually

DECEMBER

- 12/21 - SRACLC Staff sing carols to 22 participant homes
- 12/22 - 17 families attend Drive In Santa

10 SUCCESSES OF 2020

1. **Won the IAPD Power of Parks Best of the Best Award.**
   The award was granted to SRACLC for leadership and innovation in adapting Special Recreation programs during the COVID-19 pandemic.
2. **Virtual programs met over 700 times on zoom.**
   SRACLC now offers up to four virtual programs a day. Some of the most popular weekly programs include Cardio Dance, Life Skills, Sports Talk, and Virtual Field Trips. The Awards Ceremony, SRA's Got Talent, and Exotic Pets have been some of the favorite special events.
3. **Excellent year for fundraising and grants.**
   For the current year (May 1 through December 31) SRACLC has raised nearly $55,000.00. This is more than $24,000 over the yearly budget amount. Plus, the SRACLC Foundation has raised over $25,000 too!
4. **Secured two new program locations for Active Adult.**
   The long time home to SRACLC's popular adult day program, Active Adult, recently shut its doors. This motivated SRACLC to find and update both a north and south location to house the groups.
5. **Adapted to COVID-19 incredibly quickly.**
   Just five days after all in-person programs were cancelled and office staff were sent home to work, SRACLC recreation staff developed virtual programs to be held using technology. Video calling brought back a sense of togetherness while remaining safely apart.
6. **Vastly increased our social media followers and postings.**
   As a way to engage and inform constituents from a distance during the pandemic, SRACLC made a conscious effort to enhance our social media presence on Facebook and Instagram. The team also started a YouTube channel. Weekly videos featuring participant spotlights has been a highlight.
7. **Developed dozens of socially distant unique engagements for the participants who were unable to sign onto virtual programs.**
   Some of the "unique engagements" include printable activity packets, bus parades, pen pals, stoop pictures, and subscription craft and camp boxes.
8. **Added two new buses to our fleet, one of which was donated.**
   With the help of the SRACLC Foundation, SRACLC purchased one new 15 passenger activity bus affectionately named, Pebbles. Also, the Village of Vernon Hills kindly donated an eight passenger wheelchair accessible bus, Cecil. Both buses are used to transport participants during in-person programming.
9. **Updated risk management procedures to allow safe in-person programs when COVID-19 mitigations allowed.**
   Wearing masks, enhanced sanitation, modified group sizes, and an increase in outdoor programming are just a few of the precautions SRACLC is taking to allow our participants and staff to safely enjoy in-person recreation.
10. **Achieved the IPRA/IAPD Distinguished Accreditation level of standards.**
    After a year of preparation, gathering documentation, and mentorship, SRACLC was awarded this distinguished status at the 2020 IPRA/IAPD Soaring to New Heights Parks and Recreation Conference. SRACLC is just one of five SRAs to receive this recognition.

PROJECTS AND BUSES

FACILITY UPGRADES

The long time home to SRACLC's popular adult day program, Active Adult, recently shut its doors. This motivated SRACLC to find and update both a north and south site to house the groups. The south room is being rented from Santa Maria church in Mundelein and the north is located behind the SRACLC office. Both spaces have undergone major upgrades including new furniture and fitness equipment. In addition to being used for Active Adult, the south location will also house mini camps and special events. This project was partially funded through a grant from Dick's Sporting Goods in Vernon Hills.

BUSES

With the help of the SRACLC Foundation, SRACLC purchased one new 15 passenger activity bus affectionately named, Pebbles. Also, the Village of Vernon Hills kindly donated an eight passenger wheelchair accessible bus, Cecil. Both buses are used to transport participants during in-person programming.

FITNESS PATH AT HARTMANN PARK

As a collaborative project with the Vernon Hills Park District, SRACLC purchased outdoor fitness stations to be installed at Hartmann Park. The stations will be located along the quarter mile walking path and utilized by the SRACLC Active Adult program. The trail is also intended to engage neighbors and community members as they enjoy the park. The machines include an ab station, a dual air walker, a dual hip station, a dual stepper bike, and a shoulder station. The fitness machines were purchased through a grant from the SRACLC Foundation and the installation and accessibility improvements will be funded by the Vernon Hills Park District.

Did you know....?

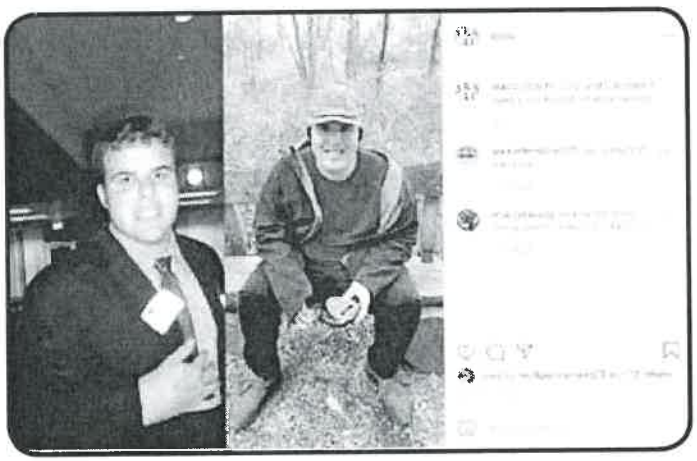
- SRACLC offered approximately 400 FREE programs in 2020.
- John Buckner celebrated 30 years as the SRACLC Director in 2020.
- In lieu of many of SRACLC's traditional programs, 2020 offered fun alternatives such as Showstoppers, Movie Makers, Drive In Santa Visits, Stoop Pictures, and a Halloween Parade.
- The SRACLC Foundation has 11 Trustees who help support the Agency's Mission through volunteering and fundraising. The group is made up of area professionals and philanthropists.
- SRACLC offers internships to college students studying Therapeutic Recreation and related fields.
- Despite the global pandemic, SRACLC was still able to offer 13 athletic teams, 10 "Crusaders Meets Ups", and attended 8 tournaments.
- Illumi*Nation is SRACLC's state of the art multi-sensory room which will soon have a new home in Vernon Hills.
- Virtual programs are new to SRACLC, but here to stay. These programs offer a variety of activities and take place completely online. Without the need for transportation or assistant staff, these programs are very affordable and accessible.

A YEAR TO REMEMBER

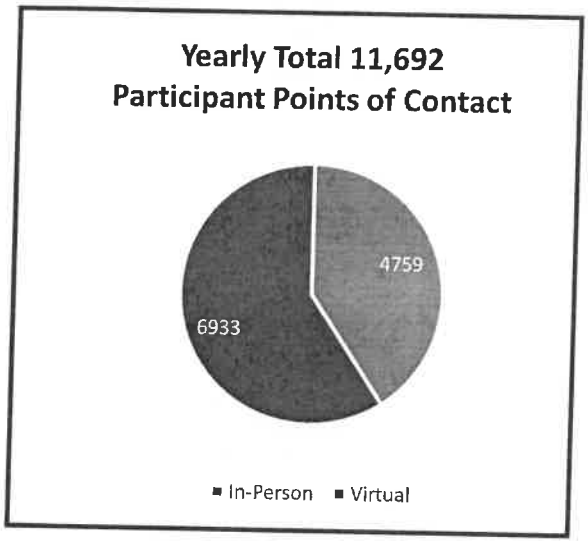
"You make my heart smile for all that you do for our kids. Today was simply awesome-technology at its best. The hearts of everyone joining together in song in their adversity of not being together in their activities, was simply more than special."

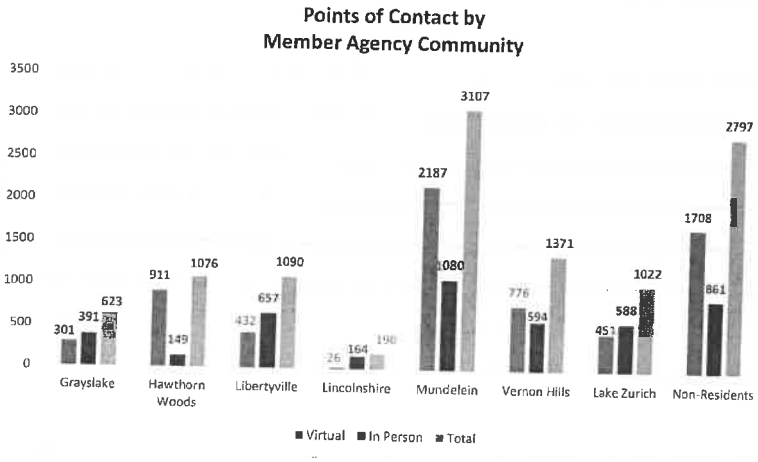
SOCIAL MEDIA

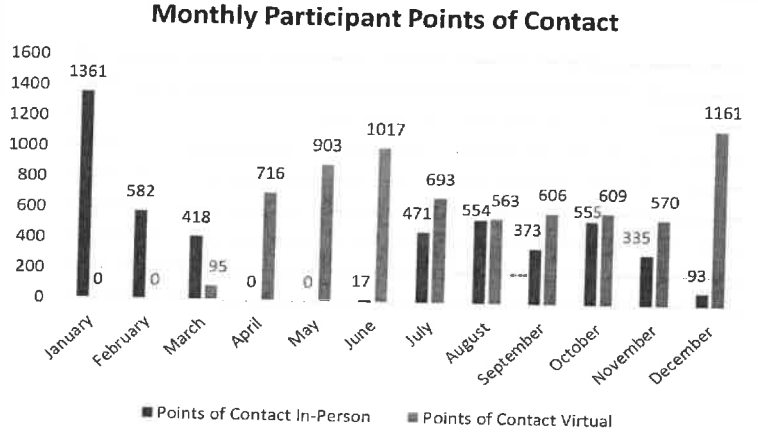
As a way to engage and inform constituents from a distance during the pandemic, SRACLC made a conscious effort to enhance our social media presence on Facebook and Instagram. The team also started a YouTube channel. Weekly videos featuring participant spotlights has been a highlight.



DAILY POINTS OF CONTACT

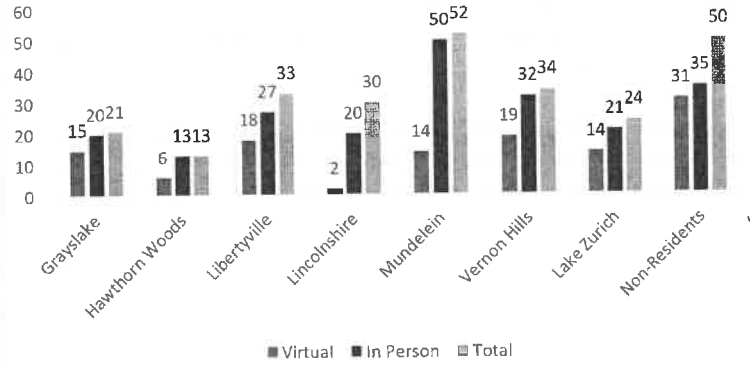




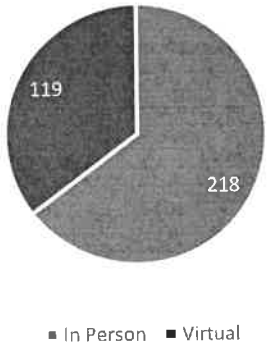


INDIVIDUALS SERVED

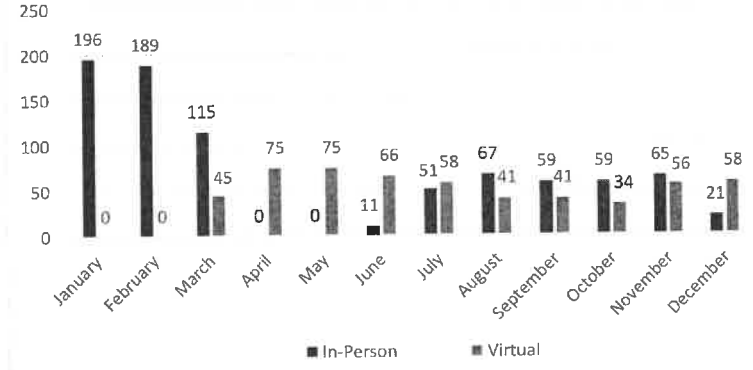
Individuals Served by Member Agency Community



Yearly Total 257 Individuals Served



Monthly Participant Attendance



FINANCIALS

Financials are derived from audited figures for the fiscal year ended April 30, 2020. (Nearly two months were affected by the COVID-19 Pandemic).

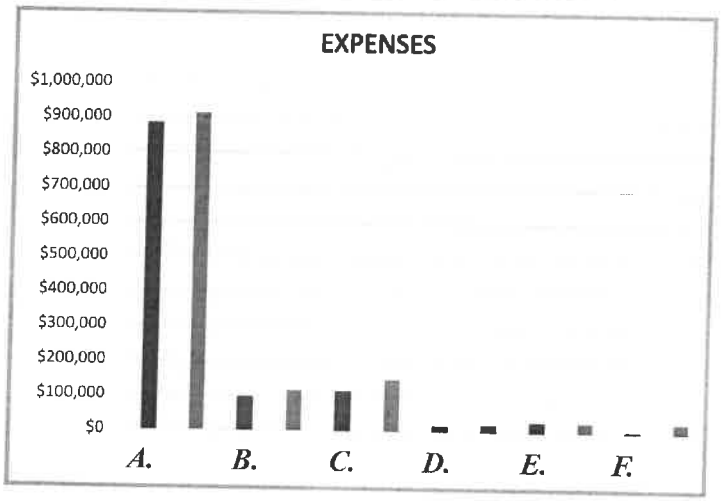
Operating Budget

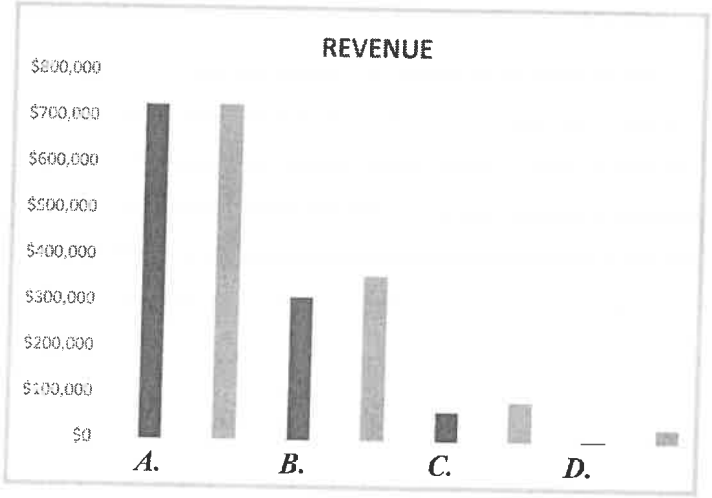
Operating Receipts: $1,139,201
Operating Disbursements: $1,153,018
Change In Fund Balance: ($13,817)
Fund Balance Beginning of Year: $459,850
Fund Balance End of Year: $446,182

Non Operating Receipts/Disbursements

Interest: $149
Special Recreation Fund Reimbursements: $568,992
Grayslake: $109,800
Hawthorn Woods: $81,264
Lake Zurich: $323,137
Mundelein: $104,114
Vernon Hills: $84,200

Funds are returned as received after SRACLC Director and Board review, and then used for special recreation projects within the community.





A. Employee Wages/ Benefits/Taxes
Actual $884,797
Budgeted $914,790

B. Contractual/Rental/ Supplies - Programs
Actual $ 96,115
Budgeted $117,250

C. Agency Operations/ Insurance/Professional Services/Fundraising/ Foundation Reimbursement
Actual $114,396
Budgeted $150,575

D. Utilities/Risk Management/Subsidy
Actual $15,435
Budgeted $21,425

E Capital Projects/Foundation Supported Projects
Actual $28,716
Budgeted $30,000

NEW FOR 2020

F. Sensory Room Restricted
Actual $ 2,880
Budgeted $29,500

A. Member Agency Contributions
Actual $762,259
Budgeted $762,259

B. Program Fees
Actual $310,768
Budgeted $358,000

C. Fundraising/Donations/ Grants/Foundation
Actual $64,826
Budgeted $86,500

NEW FOR 2020

D. Sensory Room Restricted
Actual $ 1,348
Budgeted $29,500

AGENCY FUNDRAISING

Total Eight Month Profit from Events, Donors, and Contributors -

More than $55,000.00

26th Annual Golf Outing Benefit

Hawthorn Woods Country Club

New Format = Great Results!

Thumbs Up Challenge

40 Participants

Virtual Program Sponsors

Sold 25 Weeks of Free Virtual Programming

Double Good Popcorn Sales

Sold over $10,000 in Popcorn to People throughout the United States

Sponsorship Bingo

30 Contributors

Free Virtual Programs for the Month of December

AGENCY SPONSORS AND GRANTS

GOLF OUTING SPONSORS

GRAND SPONSOR
Mitsubishi Electric, Vernon Hills

PUTTING GREEN SPONSOR
TO Media Design, Park Ridge

19TH HOLE SPONSOR
SRACLC Foundation, Vernon Hills

BEVERAGE SPONSOR
TEST COACH, Lake Zurich

HOLE SPONSORS
Accu-Fab, Wheeling
American Outfitters Ltd., Waukegan
BEAR Construction Company, Rolling Meadows
Ann, Dave, and Amanda Dingman, Grayslake
Evoy, Kamschulte, Jacobs & Co. LLP, Waukegan
Grayslake Community Park District
Knights of Columbus, Council #8022, Indian Creek
Knights of Columbus, Council #3674, Libertyville
The Koza Family, Libertyville
Libertyville Bank & Trust, Libertyville
Dr. Debra Marsico, Libertyville
The Miller Family, Arlington Heights
PK Bennett Jewelers, Mundelein
Rothmann & Rothmann Enterprises, Mundelein
State Farm Insurance Agent - David L. Dingman
Sunset Foods, Libertyville
Termax, Lake Zurich
Tito's Vodka

VIRTUAL PROGRAMMING SPONSORS

Thaddeus M. Bond, Jr. & Associates, P.C.

Ernie's Shell

Guaranteed Computer Solutions - Robert Lang

Honorable Judge Patricia Fix

Knights of Columbus, Council #3674, Libertyville

Misubishi Electric VISION Committee

Mitsubishi Electric Foundation

SRACLC Foundation

State Farm Insurance Agent- David L. Dingman

GRANTS

Caring Women's Connection

Dick's Sporting Goods, Vernon Hills

Village of Vernon Hills

AGENCY AND FOUNDATION SUPPORTERS

AGENCY DONORS

$500 and Above

Bond Family
Caring Women's Connection
Dingman Family
DeThorne/Rockstroh Family
Fix Family
Knights of Columbus Council # 8022
Knights of Columbus Council #3674
Knights of Columbus Council # 8214
Koza Family
Mitsubishi Electric, Inc
Mitsubishi Electric Foundation
Schnell Family

Other Donors

Deanna Ackerman
Ruth Anderson
Eric Anderson
Phil Andino
Kelly Andrasco
Jenni Babula
Bardwil Family
Bebber Family
Caitlin Bebber
Bitto Family
Cody Bitto
Rachel Blume
Liza Bravine
Kelly Brodeur
Buckner Family
Nate Camp
Paul Carlson
Colton Carlson
Chambers Family
Copeland Family
Ian Copeland
Lyndsay Copeland
Kelly Corbin
Cosgrove Family
Kyle Cotteleer
Cuzmanko Family
Dom Delauriers
Cecelia Delauriers
Peggy Dietz Savage
Amanda Dingman
Madeline Donahue
George Ehrhardt
Anthony Fiorelli
Alec Flx
Karen Foster
Froemke Family
John Froemke
Goldberg Family
Ellie Goldberg
Gorney Family
Kristin Gorney
Green Family
Hanson Family
Hussey Family
Sean Hussey
Imai Family
Sue Jordan
Juiris Family
Mary Juiris
Pam Katoch
Judy Kasmer-Millar
Jack Kegermann
Kevin Kinder
Kloss Family
Knights of Columbus Council # 3674
Kolesnykov Family
Kalvin Kolesnykov
Dan Koza
Sean Koza
Kroening Family
Robb Lang
Kelly Lesniak
Lundeen Family
McNamee Family
Molly McNamee
Scott McNamee
Michael McNicholas
Meara Nariss
Neary Family
Delilah Newton
Melissa Newton
Kristina Nicole
Nippes Family
Brittany Nippes
Tim Nockels
Andrew O'Connell
Becks O'Neil
Steve Owen
Packledinaz Family
James Packledinaz
Molly Patton
Ray Peacock Family
Chris Peacock
Caroline Persinger
Catherine Petruska
Logan Pfeifer
Elizabeth Ray
Lewis Ray
Schaefges Family
Kennedy Schaefges
George Schmidt
Dream Shaw
Bryan Smith Family
Mike Smith Family
Mary Stevens
Strandberg Family
Trocha Family
Ryan Trocha
Anita Templeman
Theresa Walker
Timmy Walker
Jody Weber
Weick Family
Wickland Family
Taylor Wickland
Alexis Winegard

FOUNDATION DONORS

$100.00 and Above

Polly Andrews
Earle Atwater
Tom and Joyce Bardwil
Steve and Maureen Bitto
Thaddeus and Joyce Bond
Lisa Boris
Liza Bravine
Dorothy Buckner
Marshall, Margaux, and Lauren DeChambre
Barbara DeThorne
Dave and Ann Dingman
Tetiana Dingman
Adam and Sara Dwyer
Patrick Erickson
Teri Filipiak
Elizabeth Fogarty
John and Roberta Froemke
Chris Galetka
Jae Ha
Paul and Maureen Koza
Karen Kunstback
Brenda Lawler
Brian Leonard
Debra Marsico
Spence and Wendy Miller
Mitsubishi Electric Automation VISION Committee
Keith and Susan Nippes
Tim and Lisa Nockels
John and Sandy Pakledinaz
Ray and Phyllis Peacock
Sarah Pinter
Jon and Vickie Purcell
Sandra and Mike Ricketts
Rich and Donna Rothmann
Julie Schaefges
Bill and Diana Schnell
Jacqueline Senger
Gilda Silva
Bryan and Kelly Smith
Linda Soto
Randy and Kristin Splitt
Luke Taaffe
Laura Tucker
Theresa Walker
Lon and Jody Weber
Lisa Young

Other Donors

Kelly Andrasco
Chrissy Bono
Debbie Bono
Rikki Braun
Mary Buckner
Carolyn Chambers
Becca Damore
Cathy Daniel
Anneli DeLara
Isabella Errigo
Rosie Errigo
Evan Furlong
Callie Furlong
Kelsey Goldstein
Ronald Graham
Eliza Harris
Tara Havlicek
Dave Heald
Lynn Houcek
James Hussey
Christine Johnson
Christine Juiris
Karen Karris
Pamela Katoch
Katie Kraus
Julie Kreowicz
Michele Lubbert
Deborah Maczka
Karen Martin
Ella McClain
Lora Melendez
Doug and Delilah Newton
Courtney North
Stephen Owen
Karla Quadracci
Kimberly Rush
Paulette Stith
Dan Sullivan
Barbara Sunderlage
Anita Templeman
Tony Turk
Joyce Twardock
Janet VanZant
Dave Walters
Ryan Ward
Cheryl Wickland
Linda Wilson
Ernst and Cassie Wodrich
Joyce Zablocki

FOUNDATION MEMBERS AND SPONSORS

FOUNDATION BOARD

Michael Barbini

Rich Bennett

Julie Bond

Ted Bond

Liza Bravine

Ann Dingman

Dave Dingman

Ron Graham

Tim Nockels

Vicki Purcell

Linda Soto

Advisor: John Buckner

Staff Liaison: Cassie Wodrich

SRA CLC FOUNDATION

TREE FEST SPONSORS

Grand Media Sponsor

TO Media Design

Grand Dazzling Lights Sponsor

Rust-Oleum Cares

Dazzling Lights Sponsor

Accu-Fab

Cyclone Knoll

Knights of Columbus-Council #3674

Libertyville Bank & Trust

Misubishi Electric Automation

PK Bennett Jewelers

Twinkle Tree

Ted Bond and Associates

Home Depot, Lake Zurich

North Shore Trust and Savings

State Farm Insurance Agent-David L. Dingman

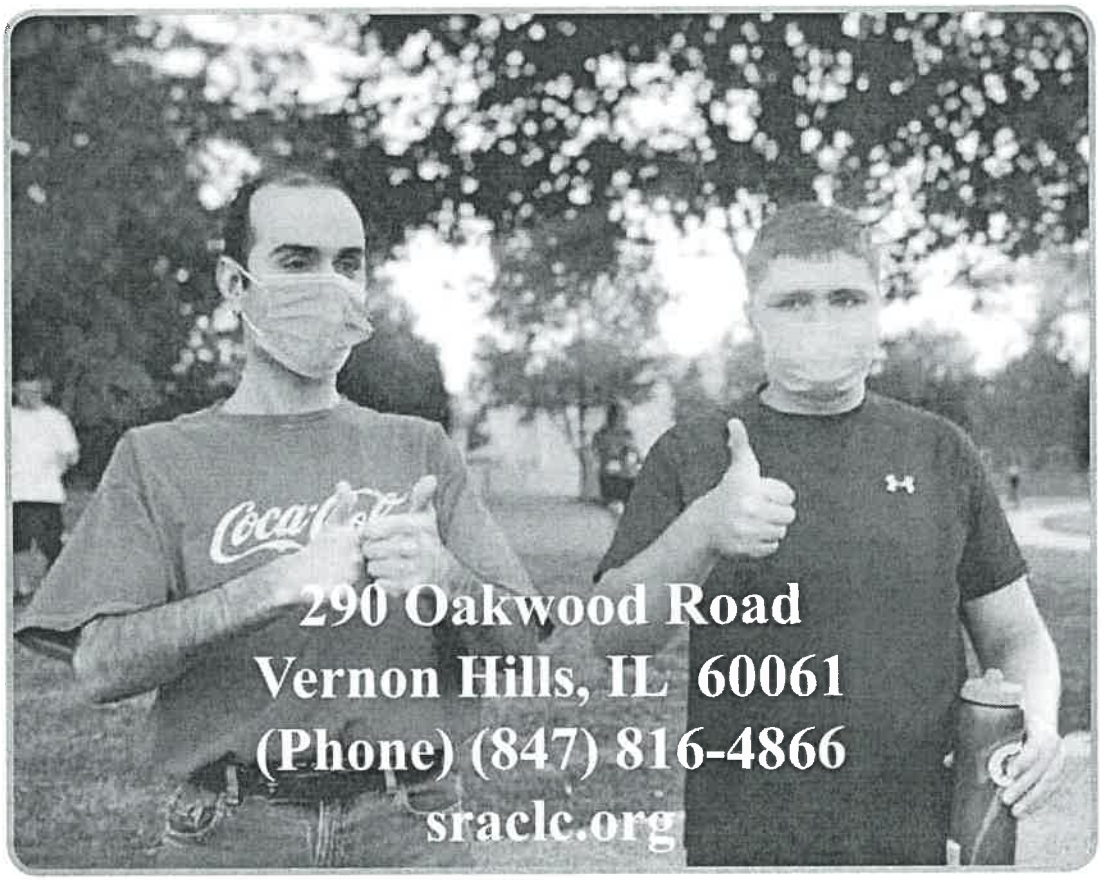
SRACLC 2020 SCRAPBOOK

"I'm beyond proud of what SRACLC is doing and equally sad we haven't been able to participate in so long because we've missed you all VERY much! Keep up the excellent work".

"I just wanted to take a moment to send you all a heart felt thank you for coming to our home to sing Christmas carols today. This truly made our day! "

SRACLC

SPECIAL RECREATION ASSOCIATION OF CENTRAL LAKE COUNTY



Recreation That's Special!

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director

Date: March 17, 2021

Subject: Approve of Mundelein Baseball and Softball Association (MBSA) Affiliate Agreement

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Background

Affiliate Group is defined as a nonprofit group, as stated by the State of Illinois, that resides within District boundaries and is dedicated to mainly serving District residents. Mundelein Park & Recreation District and Mundelein Baseball and Softball Association have a long-standing relationship to provide baseball and softball in the community. Staff recognizes that at times it is in the best interest of the District to work with local organizations in coordinating, integrating and consolidating programs in an effort to derive a public benefit.

Analysis/Considerations

Attached is the Affiliate Agreement with MBSA which includes the District's responsibility of continuing to lease baseball fields and land at Keith Mione Community Park, use of volunteers, MBSA's role in maintaining fields and equipment and both parties maintaining proper liability.

Recommendation

Staff recommends approving the MBSA Affiliate Agreement.

Action and Motion Requested

Move to approve the Affiliate Agreement with MBSA for a three-year period.

MUNDELEIN PARK & RECREATION DISTRICT

Mundelein Baseball Softball Association Agreement

PURPOSE

The Mundelein Park & Recreation District (hereafter "Park District") recognizes that certain organizations exist within the community whose purposes are to serve and enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from the Park District and provide for their own leadership, organizational and operational structure. Although the stated missions of the organizations may not fully overlap, public investment in public recreational facilities and programs creates a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

The Park District recognizes that at times it is in the best interest of the community that the Park District work with outside organizations in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

To this end, the Park District is willing to establish a working relationship and cooperative agreement with the Mundelein Baseball Softball Association (hereafter referred to as "Affiliate Group") in order to provide a youth baseball and softball opportunity in Mundelein. With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. Standards outlined herein ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

I. Criteria and Conditions.

To remain eligible for consideration as an affiliate of the Park District and receive the benefits herein described, the Affiliate Group must meet the following criteria and obligations for the term of this Agreement:

1. The Affiliate Group shall provide its own leadership, structure, and must delegate operational duties to its membership.

2. The Affiliate Group shall conduct its own financial business and be financially self-supporting.

3. The Affiliate Group shall have its own volunteer governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions, and:

a. Is a not-for-profit corporation or organization dedicated to offering and promoting a baseball/softball program that are compatible with and supplements Park District programs.

b. At least 51% of the members/participants of the Affiliate Group must be residents of the Mundelein Park District and/or Mundelein High School District.

c. Upon request by the Executive Director, the Affiliate Group will provide an annual audit or detailed report which documents the Affiliate Group's current financial standing, including operational revenues, expenditures, and financial reserves.

4. The Affiliate Group shall provide a list of officers for the upcoming season after their annual meeting. Upon request, a record of all receipts and expenditures along with a yearly summary of activities will be presented at the District's first regular meeting in November of each year.

5. The Affiliate Group shall designate both a liaison and alternate liaison and provide the individuals' telephone numbers and other contact information to the Park District's liaison.

6. The Park District's primary liaison to the Affiliate Group shall be the **Superintendent of Recreation** or his/her designee. This person will be assigned to provide the necessary assistance to the Affiliate Group. He/she is not required or expected to attend Affiliate Group business and planning meetings. If the Park District liaison attends an Affiliate Group meeting, they will attend as a "non-voting" participant.

   The Park District shall provide the individuals' office telephone number and other contact information to the Affiliate Group.

7. The Affiliate Group agrees and understands that neither the Affiliate Group nor its officials, officers, members, employees or volunteers are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. The Affiliate Group will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and any injury or property damage arising out of any Affiliate Group activity will be the Affiliate Group's sole responsibility and not the Park District's. Also, it is understood that the Affiliate Group is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, the Affiliate Group will be solely responsible for its own actions. The Park District will in no way defend the League in matters of liability.

8. The Affiliate Group shall fully cooperate with any investigation conducted by or on behalf of the Park District and/or the Park District Risk Management Agency "PDRMA". Failure to fully cooperate with any such investigation shall constitute a breach of agreement and in the sole discretion of the Park District, may result in revocation or suspension of any privileges under this Agreement

9. The Affiliate Group shall not represent itself or members of the Affiliate Group as employees, volunteers, or agents of the Park District.

10. The Affiliate Group or members of the Affiliate Group will not advertise or solicit participants using the name or logo of the Park District without prior written permission of the Park District. Any grant of permission shall not be considered a continuing grant of permission but shall only apply to the specific circumstance and use for which permission is requested.

11. The Affiliate Group shall handle its own fees, charges, monies, and expenditures. It will manage its own accounts in the group's name. The group shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.

12. The Affiliate Group acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials relating to the Affiliate Group's activities and use of Park District property and facilities, unless otherwise specified and agreed to in writing.

13. Activities, programs, and events sponsored by the Affiliate Group shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, disability, or any other characteristic protected by local, state, or federal law.

14. The Affiliate Group agrees to conduct criminal background checks for all employees, coaches, field officials, trainers and volunteers who directly supervise individuals under the age of eighteen (18) years of age. The Affiliate Group is solely responsible for determining whether any conviction disqualifies any employee/volunteer.

15. The Affiliate Group agrees to cross-reference all staff, employees and volunteers with the state and/or local Child Offender Database and to ask all staff, employee and volunteers if they have been convicted of child molestation. The Affiliate Group is solely responsible for determining whether any conviction or registration disqualifies any employee/volunteer.

16. The Affiliate Group understands and agrees that it is solely responsible for determining whether any staff, employee, or volunteer is qualified and suitable for any Affiliate Group position and/or activity and that the Park District is not responsible for any hiring or retention decision.

17. Coaches and trainers will be required to secure and maintain current certification in coaching youth baseball/softball, if any are offered by the Affiliate Group.

18. The Affiliate Group must comply with all Governmental Regulations, as well as the policies, procedures and regulations of the District with respect to sexual harassment, drug-free workplace, and policies related to communicable diseases. Governmental Regulations shall include, but not be limited to, the Americans with Disabilities Act,, the Illinois Human Rights Act and EEOC Guidelines.

19. Registration for any recreational leagues must not exclude residents of the Park District. Registration for tryouts for any competitive or travel leagues must not exclude residents of the Park District.

20. The Affiliate Group agrees to provide for and pay for inclusion services as needed to comply with Americans with Disabilities Act requirements. Park District will assist with guidance on compliance with ADA requirements.

21. The Affiliate Group will establish a financial assistance program and/or payment plans for parents and families needing help in paying for programs and services.

22. The Affiliate Group will actively cooperate with the Park District, and all local law enforcement agencies charged with enforcing Park District Ordinances and federal, state, and local laws concerning the illegal use of alcohol, tobacco, and drug, and any other violation of the law involving the Affiliate Group sponsored activities. Such active cooperation shall include reporting of suspected violations immediately to the Mundelein Police Department. The Affiliate Group should not attempt to seize any items or question any persons regarding these potential offenses.

23. The Affiliate Group shall report to the District on an annual basis at the first regular Park District meeting in November. This reporting is to be in-person for the Affiliate Group to advise the Park District of its intended use of the fields and for purposes of reporting the manner that the facilities have been used. These meetings and reports are intended to facilitate open communication between the Affiliate Group and the Park District.

24. As its own separate entity the Park District understands the need for MBSA to seek its own sponsors to help with additional funding for the program. It is possible that the Park District will have in place larger sponsorship agreements that could limit MBSA from taking on a perceived competitor. In the spirit of MBSA and the Park District working together to not jeopardize any existing Park District agreements, the MPRD will provide MBSA any existing legal marketing/sponsorship agreements before the season begins. The time frame should be near November-January. MBSA agrees to do its best to minimize any conflicts or to keep under a $1,000 level which should be viewed as negligible to the larger agreement. Near the start of actual play, roughly April 15th, MBSA will provide a list of all sponsors. MBSA agrees to keep all sponsors as appropriate for the activities and members of the organization. All “naming rights” to any fields or business names on scoreboards need to be approved by the Park District Executive Director. Other fence signage, website use, jerseys, team plaques, concession stand signage, etc. is at the discretion of the affiliate.

II. Facility Use

1. The Mundelein Park District will provide the Affiliate Group with “exclusive” use of the baseball fields at Keith Mione Community Park and “non-exclusive” use of practice facilities. The District retains the right to schedule District and school events without any restrictions at all District owned fields and parks. See Addendum for usage fees and field maintenance responsibilities.

2. Requests for practice fields shall be made the first of the month preceding use to ensure availability. Park District programs take precedence. The Affiliate Group will receive a discount rate and priority for use of outdoor fields and meeting rooms.

3. Priority scheduling will be as follows:

a. Park District Programs

b. Groups between 66 – 100% residency

c. Groups between 50 – 65% residency

d. Non Resident Groups

4. The Affiliate Group shall inspect each facility, field, or other location prior to and subsequent to each use and shall promptly report any unsafe condition (holes in sports fields, broken equipment, etc.) to the Park District. Based on this inspection, it is the sole responsibility of the Affiliate Group to determine whether any facility, field, or location is safe and/or appropriate for any intended use.

5. The Park District does not assume any responsibility, care, custody, or control of any property or equipment brought upon or stored upon Park District property by the Affiliate Group or its officers, employees, volunteers, visitors and invitees. The Affiliate Group is solely responsible for the safety and/or security of any property or equipment brought upon or stored on Park District property.

6. The Affiliate Group shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures.

7. The use of Park District meeting rooms is based on availability and Park District scheduling concerns. The Park District may provide meeting rooms for Affiliate Group business meetings and volunteer training sessions at no charge during regular building hours, based on availability. However, teams will be charged for team meetings and other similar events. The Park District retains the right to move, cancel or reschedule meetings based upon Park District needs.

III. Usage Fees and Field Maintenance

See Addendum.

IV. Advertisement

The Park District will provide the Affiliate Group with a maximum of one-sixth page of space in one program brochure per year (to be chosen by the Affiliate Group) for promoting the Affiliate Group's program and tryout schedule. The Association is responsible for providing this information by the deadline provided by the Park District. A copy of the Park District's Program Brochure Production Timeline, which establishes deadlines for promotional copy, will be given to the Affiliate Group on an annual basis. In order to further assist in promoting the Affiliate Group activities, the Park District website will have a link to the Affiliate Group website. For the purpose of this Agreement, the Affiliate Group grants the Park District a non-exclusive, revocable license for the use of any trademarks or copyrights belonging to the Affiliate Group.

V. Insurance and Indemnification

The Affiliate Group shall procure and maintain for the duration of this agreement, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with any of the Affiliate's activities:

1. Commercial General and Umbrella Liability Insurance
Affiliate Group shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than $1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the Affiliate Group's insurance and shall not contribute with it.

The CGL policy must include individuals for athletic participation.

2. General Insurance Provisions

Prior to exercising any rights under this Agreement, the Affiliate Group shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

3. Indemnification

The Affiliate Group shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of the Affiliate Group or any of the Affiliate Group's partners, directors, officials, officers, agents, employees, members, volunteers, participants, invitees, licensees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Affiliate Group shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal

fees, incurred by reason of the Affiliate Group's breach of any of its obligations under, or the Affiliate Group's default of, any provision of this agreement.

VI. Other

The Affiliate Group is responsible for following the Park District's severe weather protocol.

VII. No Third Party Beneficiary

This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity, who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party. Nothing herein is intended nor shall be construed as a waiver of any immunities or defenses available to the Park District under Illinois law.

VIII. Termination and Duration

1. The initial term of this Agreement shall commence on the date hereof and end on January 1, 2024. Notwithstanding the ending date, the Agreement shall be deemed automatically renewed for one (1) successive two (two) year period unless either party shall advise the other party in writing of its intention not to renew the Agreement at least three hundred and sixty (360) days prior to the annual renewal date, or, unless the Parties otherwise mutually agree to terminate the agreement.

2. The Park District retains the right to alter the terms and conditions of this agreement or to terminate this Agreement for cause, including, but not limited to misconduct of the Affiliate Group or for misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the Affiliate Group has breached any of its obligations under this Agreement with ten (10) days written notice to the Affiliate Group.

3. The Affiliate Group will have financial responsibility to the Park District for any outstanding fees and/or money owed to the Park District and shall promptly reimburse the Park District. Any money owed to the Affiliate Group by the Park District shall be promptly reimbursed.

4. This Agreement may be amended by the written approval of both Parties.

X. GOVERNING LAW

This agreement shall be governed by the laws of the State of Illinois.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

_____	_____
President, Mundelein Baseball Softball Association	President, Mundelein Park & Recreation District
_____	_____
Secretary, Mundelein Baseball Softball Association	Secretary, Mundelein Park & Recreation District
_____	_____
Date	Date

Mundelein Baseball Softball Association Agreement

Addendum

Section 1 – Lightning Protection

The Park District will provide THOR GUARD lightning detection system at no additional charge. When triggered leave the ball field and seek shelter in a vehicle or indoor building.

- AVOID the rain. AVOID tents, shelters and dugout areas. These are not safe from lightning.
- AVOID going underneath trees. Trees "attract" lightning.
- AVOID metal fences, gates, and tall light poles and power poles.

Wait until the THOR GUARD system provides an "all-clear" signal consisting of three short blasts, before returning to the field. The Affiliate Group will be responsible for determining a resumption of activities.

Lightning's behavior is random and unpredictable. While the risk of lightning strikes and injuries cannot be eliminated, preparedness and quick response are the best defenses towards reducing the lightning hazard.

In the event the THOR GUARD system is not working properly, the Park District recommends seeking shelter upon observing lightning or thunder in the area.

Section 2 –Usage Fee and Field Maintenance

I. Usage Fees

1. The Park District will provide the Affiliate Group with "exclusive" use of the baseball fields at Keith Mione Community Park and "non-exclusive" use of practice facilities. The District retains the right to schedule District and school events without any restrictions at all District owned fields and parks.

2. The Park District will not charge fees to the Affiliate Group for use of the baseball fields areas at Keith Mione Community Park. The Affiliate Group agrees to maintain the baseball fields and surrounding grounds at Keith Mione Community Park to an acceptable standard of care. This includes but is not limited to mowing, aeration, lining, building maintenance, fence and backstop maintenance, etc. The Affiliate Group accepts the financial responsibility required to maintain the fields at Keith Mione Community Park at an acceptable standard of care. The Park District is responsible for the completion of tree trimming, snow removal, and maintenance of the gravel parking lot; and accepts responsibility for associated costs related to the completion of this work.

3. For the initial term of the agreement, practice fields will be provided to the Affiliate Group at no charge. Practice fields will be maintained by the Park District. Usage fees for practice fields may be applied following the initial term of the agreement, and will be addressed in an addendum to this agreement. If time, materials and staff are available; additional maintenance to fields may be requested by the Affiliate Group and provided by the Park District. This work will be charged on a time and materials basis.

4. The Park District will provide the Affiliate Group with "non-exclusive" use of the softball fields at Keith Mione Community Park at no cost. Rental of the field lights at the softball fields will be available per hour at the listed rental rate.

II. Field Maintenance

1. Use of Park District Property and Property Improvements
    a. The Affiliate Group shall notify, in writing, the Park District when planning the development or improvement of Park District property including, but not limited to, the installation or relocation of backstops, fencing, benches, storage/concession facilities and flagpoles.
    b. Any improvements shall be the sole property and exclusive possession of the Park District.
    c. The Park District must approve all plans for development or improvement of Park District areas before the Affiliate Group can begin construction on projects.
    d. The Affiliate Group must obtain all necessary permits prior to the beginning of construction. The Park District will aid the Affiliate Group in obtaining the necessary permits.
    e. Failure to follow these guidelines will place the Affiliate Group in jeopardy of both losing their affiliate status and the privilege of utilizing Park District property.
    f. Purchases must be approved by a majority vote by the Park District and Affiliate Boards according to the respective agency's purchasing policies.

2. Maintenance of Properties at Keith Mione Community Park
    a. The Affiliate Group shall maintain the baseball field areas and grounds surrounding the baseball fields within Keith Mione Community Park; and associated baseball amenities including, but not limited to playing fields, fencing, any buildings, scoreboards, etc. in a safe condition and shall be responsible for the cleanup of litter and debris after each game. A map of the areas of responsibility will be provided by the Park District.
    b. The Affiliate Group shall be responsible and reimburse the Park District for any costs incurred as a result of the Affiliate Group's use of the property, including, but not limited to, costs incurred for the removal of litter and debris accumulated during activities sponsored by the Affiliate Group.
    c. Infield Mix Areas – The Affiliate Group is responsible for maintaining, on daily, weekly and seasonal basis infield areas; including soils and replenishing materials.
    d. Turf Areas – The Affiliate Group is responsible for daily, weekly and seasonal upkeep of all turf areas. The Affiliate Group must adhere to all applicable State of Illinois laws relating to maintenance of turf areas on public property.
    e. Building/Storage Areas – The Affiliate Group is responsible for upkeep involving repairs, maintenance, safety and appearance.
    f. Fencing – The Affiliate Group is responsible for daily, weekly and seasonal upkeep of all fencing and backstops. In situations regarding major replacement, requests for financial assistance from the Park District will be reviewed on a case-by-case basis.
    g. Screened/Paved Areas – The Park District responsible for daily, weekly and seasonal upkeep of all screened/paved areas and maintaining these areas in a safe condition. The Park District will be responsible for snow removal.

h. General Grounds – The Affiliate Group is responsible for daily, weekly and seasonal upkeep of the grounds. Pick up the litter and put it in the cans at all fields. The Affiliate Group is responsible for providing trash cans and removing trash from the fields at Keith Mione Community Park. The Park District is responsible for providing trash cans and removing trash from the Park District's practice fields outside of Keith Mione Community Park.

Section 3 – Capital Projects and Purchases

Both the Park District and MBSA are encouraged to suggest capital improvement projects during the budget preparation or any time that is felt appropriate. Discussions will follow regarding the timing of the project, costs, benefits and any other considerations. A separate agreement or "memo of understanding" will be drafted regarding these improvements to assure that agreement requirements are met by both parties.

Keith Mione Community Park

MBSA Area of Responsibility

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director

Date: March 17, 2021

Subject: Approve of Park Donation Agreement for Mundelein Senior Apartments – DeBruler Investments, LLC

Background

DeBruler Investments, LLC approached the Mundelein Park & Recreation District regarding a senior apartment development on Hawley. Executive Director Salski has the authority to approve Park Donation agreements within the Ordinance; however, based on the request of DeBruler, the Board would be required to approve any variances of the Ordinance.

Analysis/Considerations

Attached is a Park Donation agreement that DeBruler has reviewed and agreed to the terms. The Mundelein Park & Recreation District impact fee will be $104,880. If the Board approves the agreement, the Attorney will finalize language with DeBruler and documents will be submitted to the Village.

Recommendation

Staff recommends approving the Park Donation Agreement and terms with Attorney review.

Action and Motion Requested

Move to delegate authority to the Executive Director to approve as to the terms as presented, and the Park District Attorney to approve as to the form, the Park Donation Agreements with DeBruler for the new apartment development within the Village of Mundelein.

Prepared by and
After recording, return to:

Adam B. Simon, Esq.
Ancel, Glink, P.C.
175 E. Hawthorn Parkway, Ste. 145
Vernon Hills, Illinois 60061

This space reserved for Recorder's use only.

PARK DONATION AGREEMENT

This Park Donation Agreement (the "Agreement") is entered into this ___ day of _____, 2021 ("Effective Date") by and between Mundelein Park District, an Illinois unit of local government (the "District"), and DeBruler Investments, LLC, an Illinois limited liability company, or its assign ("Developer") for the purpose of setting forth the terms and conditions under which Developer agrees to provide a donation to the District in order to discharge burdens specifically and uniquely created by the proposed subdivision titled the Mundelein Senior Apartments (the "Development") as legally described in Exhibit A.

Section I - **The Development**. The Developer intends to develop the Development property, upon final approval by the Village of Mundelein, Illinois ("Village"), of the proposed site plan attached hereto as Exhibit B (the "Plan"). Recreational burdens specifically and uniquely attributable to the Plan and consequent Development will be placed upon the District upon development and occupancy of such Development, all of which specific and unique burdens the parties agree to discharge by the terms of this Agreement.

Section II - **Donation**.

A. Upon approval of the final Plan for the Development, the Developer agrees to make a donation to the District in value equal to the amount of land as determined by the following formula and as set forth below ("Required Donation").

Calculation of Estimated Population

No. of Units	Type of Units	Population/Unit	Total Est. Population
46	1 BR Apt.	1	46 persons
		Total Population	46 persons

LAND DONATION: 46 people x 15 acres/1000 people = 0.69 acres

CASH EQUIVALENT: $152,000 per acre X 0.69 acres = **$104,880.00.**

(the "Donation Amount").

B. The District and the Developer agree, based on the design of the Development, the age restrictions to be enforced by covenant, and comparable apartment developments in the general market where the Park District is located, that the population density of the apartment units to be constructed by Developer will be lower than the population assumptions normally applied by the District's impact fee policy.

C. Based on the provisions of paragraph II.A, the Donation Amount is estimated to be equal to **$104,880.00**. The Donation Amount shall be paid in a lump sum at the time the Village issues the first certificate of occupancy for any dwelling unit in the Development. Additionally, should the Developer increase the number of units or reallocate the bedroom counts in a manner which causes the Donation Amount to increase, the Developer shall pay said additional Donation Amount to the Park District on a pro-rata basis at the time of building permit issuance for the redesigned units.

Section III - **Waiver**. The Parties understand and expressly agree that they are entering into this Agreement freely and voluntarily. Developer acknowledges and agrees that the District has the absolute right to receive the Donations set forth in this Agreement and the absolute right to exercise its discretion in utilizing those Donations as it deems appropriate, in accordance with the terms provided herein. Developer waives, releases, remises and discharges the District, its Board of Park Commissioners, and collectively their respective present and former officers, agents, administrators, employees, successors, representatives, attorneys and assigns, and each and every one of them, of and from any and all claims, demands, liens, obligations, and actions or causes of actions of every kind or nature, at law or equity, which the Developer may now have or claim to have or which may hereafter accrue, whether known or unknown, anticipated or unanticipated, against the District, or growing out of or in any way related to this Agreement other than a claim or cause of action arising out of or related to a breach of this Agreement. Only in relation to the Development property, District waives, releases, remises and discharges the Developer, its present and former officers, agents, administrators, employees, successors, representatives, attorneys and assigns, and each and every one of them, of and from any and all claims, demands, liens, obligations, and actions or causes of actions of every kind or nature, at law or equity, which the District may now have or claim to have or which may hereafter accrue, whether known or unknown, anticipated or unanticipated, against the Developer, or growing out of or in any way related to this Agreement other than a claim or cause of action arising out of or related to a breach of this Agreement.

Section IV - **No Further Donations**. The District acknowledges that provided the Development is developed according to the Plan no further payments or donations to the District shall be required of the future owners or developers of the Development, and the District expressly waives any right to impose any further donation or impact fee obligations on such parties, notwithstanding any subsequent change in law, circumstances or conditions, once the obligations provided for in this Agreement are satisfied. In the event the Development is not developed according to the Plan and the Development is developed with a higher population generation than

shown on the attached Plan, the Developer shall pay the applicable additional Donation Amount in conformance with paragraph II.A above.

Section V - **Disputes**. In the event of dispute or disagreement of the parties as to any aspect of the requirements under this Agreement, the District shall select one representative, Developer shall select one representative, and the representatives so selected shall select a third representative. The determination of any two representatives shall be binding on the parties as to any such dispute or disagreement.

If the Developer fails to pay a required Donation to the District at the time required by this Agreement and the District is required to file an action against Developer in order to recover the Donation, the District, if it is the prevailing party, shall be entitled to recover from Developer, in addition to such Donation, the costs and fees (including without limitation attorneys' and paralegals' fees) that it incurs in such action against Developer.

If the District fails to meet any of its obligations under this Agreement and if the Developer is required to file an action against District, the Developer, if it is the prevailing party, shall be entitled to recover from District, in addition to other loses sustained as a result of the Districts breach, the costs and fees (including without limitation attorneys' and paralegals' fees) that it incurs in such action against District.

Section VI - **Land Covenant**. The provisions of this Agreement shall run with the land until all the Donations to the District required to be paid under this Agreement have been paid. The Developer shall deliver to the District and the District shall execute and return within thirty (30) days from the date of receipt, a release, in recordable form, confirming that all required Donations have been paid and releasing the Development from the covenants and provisions of this Agreement once all required Donations have been paid to the District.

Section VII - **Miscellaneous**.

a. Agreement Contest. This Agreement is found by both parties to be fair and reasonable, to discharge adequately the burdens placed on the recreational system of the District from the impact specifically and uniquely attributable to the Development, and to discharge Developer from any other or further requirement to provide land or cash in lieu thereof to the District for the Development in the event it is developed according to the Plan. Each party hereby waives any right it may have to challenge or contest this Agreement or the enforcement thereof in accordance with its terms. Developer waives any right to challenge the authority of the District to collect the Donations and any right to contest the amounts set forth pursuant to the formula described above as being in excess of legal limitations. Such waiver shall be binding on the successors and assigns of the Developer and District, including, without limitation, future owners and developers of all or any party of the Development property.

b. Notice. All notices shall be in writing and sent to the parties by certified mail, return receipt requested, as follows, unless subsequently changed by written notice.

Park District: Mundelein Park District
Ron Salski, Executive Director

	1401 N. Midlothian Road Mundelein, Illinois 60060
With a copy to:	Adam Simon Ancel Glink, P.C. 175 E. Hawthorn Parkway, Suite 145 Vernon Hills, Illinois 60061
Developer:	DeBruler Investments, LLC Tim DeBruler, Manager P.O. Box 789 Libertyville, Illinois 60048
With a copy to:	

or to such address as either party may from time-to-time designate in a notice to the other. A notice given by certified or registered mail shall be deemed given three (3) days after such notice is deposited in the United States Mail, whether or not such notice is actually received by the addressee.

c. Survival. This Agreement shall remain in full force and effect and shall survive the closing hereof.

d. Binding Effect. This Agreement shall be binding and inure to the benefit of the parties, and their respective personal representatives, successors and assigns. Upon sale of all of the Development to a bulk purchaser, the Developer shall be deemed to have assigned and delegated to the purchaser any and all right and obligations it may have under this Agreement, and thereafter Developer shall have no further obligations under this Agreement.

e. Captions. The captions of the paragraphs of this Agreement are for convenience only, do not affect the interpretation of, and are not to be interpreted as, part of this Agreement.

f. Entire Agreement. This Agreement constitutes the entire contract between the parties with respect to the subject matter of this Agreement and may not be modified except by an instrument in writing signed by all Parties and dated a date subsequent to the date of this Agreement.

g. Unenforceability. The unenforceability or invalidity of any provisions of this Agreement shall not render any other provision or provisions unenforceable or invalid.

h. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. Venue for any dispute arising under this Agreement shall be exclusively in Lake County, Illinois. Both parties hereby waive any objection to such forum.

i. Recording of Agreement. Developer shall record this Agreement with the Lake County Recorder of Deeds.

j. Counterparts. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least one counterpart even though no one counterpart contains the signatures of all the Parties.

IN WITNESS WHEREOF, DeBruler Investments, LLC and Mundelein Park District have executed this Park Donation Agreement as of the date first written above.

DEVELOPER:

DeBruler Investments, LLC

By:_____

Title: _____

DISTRICT:

Mundelein Park District

By: _____
, President

Attest: _____
, Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY, that _____, personally known to me to be the President of the Mundelein Park District, a unit of local government in the State of Illinois, and _____, personally known to me to be the Secretary of said Park District, whose names are subscribed to the foregoing Park Donation Agreement, appeared before me this day in person and severally acknowledged that as such President and Secretary they signed and delivered the said Agreement as President and Secretary of said Park District as their free and voluntary act and as the free and voluntary act and deed of said Park District, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal, this ___ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY, that _____, personally known to me to be the _____ of the DeBruler Investments, LLC, whose name is subscribed to the foregoing Park Donation Agreement, appeared before me this day in person and severally acknowledged that as such person signed and delivered the said Agreement, as his free and voluntary act and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this _____ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

NOTE: FOR INFORMATIONAL PURPOSES ONLY, THE LAND IS KNOWN AS:

Exhibit B
(Plan)

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director

Date: March 17, 2021

Subject: Approve of Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC

Background

DeBruler Investments, LLC approached the Mundelein Park & Recreation District regarding an apartment development on Chicago Avenue. Executive Director Salski has the authority to approve park donation agreements within the Ordinance; however, based on the request of DeBruler, the Board would be required to approve any variances of the Ordinance.

Analysis/Considerations

Attached is a Park Donation agreement that DeBruler has reviewed and agreed to the terms. The Mundelein Park & Recreation District impact fee will be $161,424. If the Board approves the agreement, the Attorney will finalize language with DeBruler and documents will be submitted to the Village.

Recommendation

Staff recommends approving the agreement and terms with Attorney review.

Action and Motion Requested

Move to delegate authority to the Executive Director to approve as to the terms as presented, and the Park District Attorney to approve as to the form, the Park Donation Agreements with DeBruler for the new apartment development within the Village of Mundelein.

MUNDELEIN PARK & RECREATION DISTRICT

BOARD MEMORANDUM

March 22, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director

Date: March 17, 2021

Subject: Approve of Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC

Background

DeBruler Investments, LLC approached the Mundelein Park & Recreation District regarding an apartment development on Chicago Avenue. Executive Director Salski has the authority to approve park donation agreements within the Ordinance; however, based on the request of DeBruler, the Board would be required to approve any variances of the Ordinance.

Analysis/Considerations

Attached is a Park Donation agreement that DeBruler has reviewed and agreed to the terms. The Mundelein Park & Recreation District impact fee will be $161,424. If the Board approves the agreement, the Attorney will finalize language with DeBruler and documents will be submitted to the Village.

Recommendation

Staff recommends approving the agreement and terms with Attorney review.

Action and Motion Requested

Move to delegate authority to the Executive Director to approve as to the terms as presented, and the Park District Attorney to approve as to the form, the Park Donation Agreements with DeBruler for the new apartment development within the Village of Mundelein.

Prepared by and
After recording, return to:

Adam B. Simon, Esq.
Ancel, Glink, P.C.
175 E. Hawthorn Parkway, Ste. 145
Vernon Hills, Illinois 60061

This space reserved for Recorder's use only.

PARK DONATION AGREEMENT

This Park Donation Agreement (the "Agreement") is entered into this ___ day of _____, 2021 ("Effective Date") by and between Mundelein Park District, an Illinois unit of local government (the "District"), and DeBruler Investments, LLC, an Illinois limited liability company, or its assign ("Developer") for the purpose of setting forth the terms and conditions under which Developer agrees to provide a donation to the District in order to discharge burdens specifically and uniquely created by the proposed subdivision titled the Chicago Avenue Apartments (the "Development") as legally described in Exhibit A.

Section I - **The Development**. The Developer is the contract purchaser of and intends to develop the Development property, upon final approval by the Village of Mundelein, Illinois ("Village"), of the proposed site plan attached hereto as Exhibit B (the "Plan"). Recreational burdens specifically and uniquely attributable to the Plan and consequent Development will be placed upon the District upon development and occupancy of such Development, all of which specific and unique burdens the parties agree to discharge by the terms of this Agreement.

Section II - **Donation**.

A. Upon approval of the final Plan for the Development, the Developer agrees to make a donation to the District in value equal to the amount of land as determined by the following formula and as set forth below ("Required Donation").

Calculation of Estimated Population

No. of Units	Type of Units	Population/Unit	Total Est. Population
30	1 BR Apt.	1	30 persons
24	2 BR Apt.	1.7	40.8 persons
		Total Population	70.8 persons

LAND DONATION: 70.8 people x 15 acres/1000 people = 1.062 acres

CASH EQUIVALENT: $152,000 per acre X 1.062 acres = **$161,424.00.**

(the "Donation Amount").

B. The District and the Developer agree, based on the design of the Development and comparable apartment developments in the general market where the Park District is located, that the population density of the apartment units to be constructed by Developer will be lower than the population assumptions normally applied by the District's impact fee policy.

C. Based on the provisions of paragraph II.A, the Donation Amount is estimated to be equal to **$161,424.00**. The Donation Amount shall be paid in a lump sum at the time the Village issues the first certificate of occupancy for any dwelling unit in the Development. Additionally, should the Developer increase the number of units or reallocate the bedroom counts in a manner which causes the Donation Amount to increase, the Developer shall pay said additional Donation Amount to the Park District on a pro-rata basis at the time of building permit issuance for the redesigned units.

Section III - **Waiver**. The Parties understand and expressly agree that they are entering into this Agreement freely and voluntarily. Developer acknowledges and agrees that the District has the absolute right to receive the Donations set forth in this Agreement and the absolute right to exercise its discretion in utilizing those Donations as it deems appropriate, in accordance with the terms provided herein. Developer waives, releases, remises and discharges the District, its Board of Park Commissioners, and collectively their respective present and former officers, agents, administrators, employees, successors, representatives, attorneys and assigns, and each and every one of them, of and from any and all claims, demands, liens, obligations, and actions or causes of actions of every kind or nature, at law or equity, which the Developer may now have or claim to have or which may hereafter accrue, whether known or unknown, anticipated or unanticipated, against the District, or growing out of or in any way related to this Agreement other than a claim or cause of action arising out of or related to a breach of this Agreement. Only in relation to the Development property, District waives, releases, remises and discharges the Developer, its present and former officers, agents, administrators, employees, successors, representatives, attorneys and assigns, and each and every one of them, of and from any and all claims, demands, liens, obligations, and actions or causes of actions of every kind or nature, at law or equity, which the District may now have or claim to have or which may hereafter accrue, whether known or unknown, anticipated or unanticipated, against the Developer, or growing out of or in any way related to this Agreement other than a claim or cause of action arising out of or related to a breach of this Agreement.

Section IV - **No Further Donations**. The District acknowledges that provided the Development is developed according to the Plan no further payments or donations to the District shall be required of the future owners or developers of the Development, and the District expressly waives any right to impose any further donation or impact fee obligations on such parties, notwithstanding any subsequent change in law, circumstances or conditions, once the obligations provided for in this Agreement are satisfied. In the event the Development is not developed according to the Plan and the Development is developed with a higher population generation than shown on the attached Plan, the Developer shall pay the applicable additional Donation Amount

in conformance with paragraph II.A above.

Section V - **Disputes**. In the event of dispute or disagreement of the parties as to any aspect of the requirements under this Agreement, the District shall select one representative, Developer shall select one representative, and the representatives so selected shall select a third representative. The determination of any two representatives shall be binding on the parties as to any such dispute or disagreement.

If the Developer fails to pay a required Donation to the District at the time required by this Agreement and the District is required to file an action against Developer in order to recover the Donation, the District, if it is the prevailing party, shall be entitled to recover from Developer, in addition to such Donation, the costs and fees (including without limitation attorneys' and paralegals' fees) that it incurs in such action against Developer.

If the District fails to meet any of its obligations under this Agreement and if the Developer is required to file an action against District, the Developer, if it is the prevailing party, shall be entitled to recover from District, in addition to other loses sustained as a result of the Districts breach, the costs and fees (including without limitation attorneys' and paralegals' fees) that it incurs in such action against District.

Section VI - **Land Covenant**. The provisions of this Agreement shall run with the land until all the Donations to the District required to be paid under this Agreement have been paid. The Developer shall deliver to the District and the District shall execute and return within thirty (30) days from the date of receipt, a release, in recordable form, confirming that all required Donations have been paid and releasing the Development from the covenants and provisions of this Agreement once all required Donations have been paid to the District.

Section VII - **Miscellaneous**.

a. Agreement Contest. This Agreement is found by both parties to be fair and reasonable, to discharge adequately the burdens placed on the recreational system of the District from the impact specifically and uniquely attributable to the Development, and to discharge Developer from any other or further requirement to provide land or cash in lieu thereof to the District for the Development in the event it is developed according to the Plan. Each party hereby waives any right it may have to challenge or contest this Agreement or the enforcement thereof in accordance with its terms. Developer waives any right to challenge the authority of the District to collect the Donations and any right to contest the amounts set forth pursuant to the formula described above as being in excess of legal limitations. Such waiver shall be binding on the successors and assigns of the Developer and District, including, without limitation, future owners and developers of all or any party of the Development property.

b. Notice. All notices shall be in writing and sent to the parties by certified mail, return receipt requested, as follows, unless subsequently changed by written notice.

Park District: Mundelein Park District
Ron Salski, Executive Director
1401 N. Midlothian Road
Mundelein, Illinois 60060

With a copy to:	Adam Simon Ancel Glink, P.C. 175 E. Hawthorn Parkway, Suite 145 Vernon Hills, Illinois 60061
Developer:	DeBruler Investments, LLC Tim DeBruler, Manager P.O. Box 789 Libertyville, Illinois 60048
With a copy to:	

or to such address as either party may from time-to-time designate in a notice to the other. A notice given by certified or registered mail shall be deemed given three (3) days after such notice is deposited in the United States Mail, whether or not such notice is actually received by the addressee.

c. Survival. This Agreement shall remain in full force and effect and shall survive the closing hereof.

d. Binding Effect. This Agreement shall be binding and inure to the benefit of the parties, and their respective personal representatives, successors and assigns. Upon sale of all of the Development to a bulk purchaser, the Developer shall be deemed to have assigned and delegated to the purchaser any and all right and obligations it may have under this Agreement, and thereafter Developer shall have no further obligations under this Agreement.

e. Captions. The captions of the paragraphs of this Agreement are for convenience only, do not affect the interpretation of, and are not to be interpreted as, part of this Agreement.

f. Entire Agreement. This Agreement constitutes the entire contract between the parties with respect to the subject matter of this Agreement and may not be modified except by an instrument in writing signed by all Parties and dated a date subsequent to the date of this Agreement.

g. Unenforceability. The unenforceability or invalidity of any provisions of this Agreement shall not render any other provision or provisions unenforceable or invalid.

h. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. Venue for any dispute arising under this Agreement shall be exclusively in Lake County, Illinois. Both parties hereby waive any objection to such forum.

i. Recording of Agreement. Developer shall record this Agreement with the Lake County Recorder of Deeds.

j. Counterparts. This Contract may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least one counterpart even though no one counterpart contains the signatures of all the Parties.

IN WITNESS WHEREOF, DeBruler Investments, LLC and Mundelein Park District have executed this Park Donation Agreement as of the date first written above.

DEVELOPER:

DeBruler Investments, LLC

By:_____

Title: _____

DISTRICT:

Mundelein Park District

By: _____
, President

Attest: _____
, Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY, that _____, personally known to me to be the President of the Mundelein Park District, a unit of local government in the State of Illinois, and _____, personally known to me to be the Secretary of said Park District, whose names are subscribed to the foregoing Park Donation Agreement, appeared before me this day in person and severally acknowledged that as such President and Secretary they signed and delivered the said Agreement as President and Secretary of said Park District as their free and voluntary act and as the free and voluntary act and deed of said Park District, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal, this ___ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY, that _____, personally known to me to be the _____ of the DeBruler Investments, LLC, whose name is subscribed to the foregoing Park Donation Agreement, appeared before me this day in person and severally acknowledged that as such person signed and delivered the said Agreement, as his free and voluntary act and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this _____ day of _____, 2021.

_____
Notary Public

My Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

NOTE: FOR INFORMATIONAL PURPOSES ONLY, THE LAND IS KNOWN AS:

Exhibit B
(Plan)

MUNDELEIN PARK & RECREATION DISTRICT

ADMINISTRATION

To: Board of Commissioners

From: Ron Salski, Executive Director

Subject: Board Report – February 2021

Community and Local Government Involvement

The Village of Mundelein received a grant to install a major landscaping improvement. The Village is tasked with crafting a longer-term beautification plan under the national "America in Bloom" program. America in Bloom has several required categories to address in a local plan, and one of these categories is termed "community vitality" which highlights outdoor recreation opportunities in the community.

An ad hoc committee will be formed to work with advisors from the America in Bloom program and the Village has invited the Mundelein Park & Recreation District to participate. It is anticipated to be a six to eight meeting project as a draft is required to be completed by October.

Marquee

Manager Lawrence and Executive Director Salski met with the contractor and sub-contractor with an anticipated installation date of mid-April pending weather.

Sponsorships

Manager Ouimet finalized annual Community Advertising and Events agreements with McDonald's of Mundelein for $3,300 and Mundelein Community Bank for $5,000. Both agreements include sponsorships for several special events, advertising in the Connections Program Guides, and a McDonald's sign on the south adult softball fields fencing.

The Spring Egg Walk sponsorships are projected to bring in $2,400. The "walk" lends itself to be more sponsor friendly than the "hunt" in years past, with families walking from table to table connecting with each business/organization.
Sponsors include:

- Hitz Pizza
- RUSH Physical Therapy
- McDonald's of Mundelein
- Mundelein Community Bank
- Target of Mundelein
- Orthodontic Experts
- Holly Kim, Lake County Treasurer
- Elite Remodeling Group
- Dawn Abernathy

- The Tax Lady 1040
- Go-Go Squeez (in-kind donation)

NorthShore University HealthSystem ("NorthShore") has committed to paying $3,400 in advertising in the next three seasons of the Connections Program Guide for 2021-22. NorthShore is also sponsoring three iCook After School Virtual Cooking Camps. Their $1,350 sponsorship will offset the $90 per child per camp cost reducing it to only $45 for each 5-week session.

Manager Ouimet and Recreation Supervisor Moravec met with representatives from three healthcare businesses last Friday: Charter Senior Living in Vernon Hills, Meridian Health Care in Hainesville, and Victory Centre in Vernon Hills. They expressed interest in sponsoring a trip, one of the new flower beds to be built outside of the Regent Center this spring and do some advertising in The Regent Report. Manager Ouimet is working on a proposal to include all three businesses in Regent Center sponsorships.

Senator Adriane Johnson

State Senator Johnson assisted the Mundelein Park & Recreation District with potential reform to DCFS policies by drafting language and checking with staff to determine if it meets key goals. The next steps include approval by the Legislators.

Grants

Executive Director Salski and Manager Ouimet made a final decision to retain Partners in Capacity assisting with grant opportunities. Grant processes require time and staff will begin prioritizing applications.

Office Space

Executive Director Salski and staff have been evaluating office space as it is becoming increasing difficult to accommodate number of part-time and full-time employees. Additionally, COVID-19 and realignment has caused issues such as noise, storage, lighting, private conversations, space and more. Executive Director Salski and staff believe a consultant is not necessary but some capital maintenance and investment will be required in 2022. As part of the Comprehensive Master Plan process, office space and potential future growth will be discussed as there are a variety of options.

State Conference

Staff were required to submit information on sessions attended. See attached.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: **Board of Commissioners**

From: Ron Salski, Executive Director

Date: March 16, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

IAPD Research Council Meeting

As Chair, the Council reviewed a survey with Consultant and made final decisions on questions.

Title: Time to Rethink Your Collateralization Strategy

Speaker: Amy Briles and Sue Kling

Key Points:

- A sustained increase in inflation is unlikely in 2021
- Consumer spending not expected to exceed 2019 levels until late 2022
- Housing forecast to continue being robust in 2021
- Federal Reserve short-term rates near zero through at least 2023
- Investment income expected to remain low
- Think of safety before liquidity
- Review policies every two years
- Review Investment Policy to reach objectives
- Types of collateral, costs and consideration

Title: Avoid Legal Challenges

Speaker: Adam Simon

Key Points:

- Agencies can't have unlimited authority to grant or deny a permit
- Be prepared for free zone demonstrations
- Elements of an Ordinance: Authority, Procedures, Restrictions and Permit Contents
- Rights of an Agency
- Develop procedures: Don't give broad discretion, notify stakeholders ahead of time, track promotional activities, make first contact with potential applicant, advance planning for Large Events

Title: Comprehensive Planning and Community Engagement in a Post-Pandemic Context

Speaker: Hitchcock Design

Key Points:

- What, Why and Reasons
- What: Tool that guides for 5-10 years
- Why: Planning promotes impact and efficiency, customized, change, growth, leadership, best practices, outdated, desires for grants
- Reasons: Roadmap that is flexible.
- Components: Adm. & Marketing, Community Input, 5-10 year outlook, Priorities, Timeframes, Budgets
- Plan engages, develops strategies, establishes direction, pulls team together and promotes stability
- Process and where to begin. Determine what you have!
- Analyze what we have, connect with community, envision and implement (action plan)
- Important to have consistent terminology

Title: Combating Compassion Fatigue and Burn Out

Speaker: Tracie Schendel

Key Points:

- Why do you do this type of work?
- Compassion fatigue and consequences of traumatic events
- Burnout is a cumulative process and longer term. Buildout of increased work load, stress and not trauma related. Occurs with unclear expectations, shifting of chaos and lack of challenge
- Stages: Enthusiasm, Stagnation, Frustration and Apathy
- Identified a list of symptoms
- Compassion fatigue is a feeling of deep sympathy and sorrow

Title: The Change Curve

Speaker: Gabriel Castillo

Key Points:

- When do you roll out "change?"
- Four Phases: Denial, Resistance, Exploration and Commitment
- Lasting change by rational for change, who does the change affect, layout a plan, training and development, support, leadership, communication, and follow-up
- Challenges such as communication, road blocks, victory

Title: Creating and Ensuring a Relevant Parks & Recreation Agency

Key Points:

- Challenges
    - Competition
    - Lack of Customer Loyalty
    - Old vs. New Platforms
    - Markets of One/Understanding Market Segmentation
    - Desire/Ability to Change
    - New Service Platforms
    - Convenience
    - Ease of Use
    - Product Differentiation
    - Streamline Processes
    - Lack of Understanding of the Community
    - Failure to Change with the Times
- Five Tips
    - Understand your market
    - Differentiate
    - Interact with Community
    - What business are you in?
    - Develop program from relevance

Title: Not in My Park

Key Points:

- Designated Public Forum – Use a Bulletin Board
- Limited Access
- Spontaneous Protects
- LARP (Live Action Role Playing) – Parks can implement permitting requirements
- Public Art – One type of expressive speech i.e. private donation of public art
- Naming Policies

Title: Property Brothers

Key Points:

- Process of Acquiring Property
- Process of Sale and Lease
- Importance of Pre-acquisition Due Diligence such as zoning and annexation
- Develop a game plan by pre-filing, plan commission and revise policies
- Annexations and must be contiguous to municipal boundaries
- Acquiring Property – Read the map and ordinance, determine if it triggers to be subdivided and read the comprehensive plan
- Methods of acquiring property and look at title insurance, surveys and environmental factors
- Lease requires super majority of board (2/3) and tax-exempt status is not automatic

IAPD and IPRA Awards

The award ceremonies were well done.

Keynote General Session

Mr. Benetti was an enjoyable speaker and expressed the importance not to worry about what people think.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: **Gwendolyn Fuesz, Aquatics Supervisor**

Date: **2.25.2021**

Subject: Continuing Education – IAPD/IPRA State Conference

Title: 604 – Strengthening Your Aquatic Family & Setting the Tone

Speaker: Kayla Fauria, Aquatic & Rink Manager, Park District of Oak Park

Key Points:

- Using TRUE COLORs to divide your aquatics teams.
- The key to having a successful summer, is to creating a serious and strong chain of command within. This allows you to strengthen and grow your staff as they achieve goals summer after summer. i.e., manager, deck supervisor, head guard, team captains.
- Creating your tree that spans from your full-time staff, all the way to your newest guard.

Title: 19- Make It Stick! Activities to Make All of Your Trainings More Fun and Impactful

Speaker: Jed and Roz Buck, Principals, Roz and Jed Training & Consulting

Key Points:

- Start out training stating that there is a key phrase in your envelope and at the end of the training, staff will all guess what it says. Winner gets a $10 gift card. Keeps staff listening throughout presentation/training.
- Repetition is the MOTHER of MEMORY!
- Our four C's: Connection, Culture, Customer Service, Children. All categories that we should consider during a training, to determine appropriate use of attention getters or ways that you specifically teach material that you're are presenting.
- Debrief/Reflection is most important!
- In order to make your training stick, set clear expectations prior to the start.

Title: 606 – Managing Your Fitness and Recreation Facility in This New World 2021

Speaker: Mark Davis, CEO, CMS International

Key Points:

- Meet with your client to learn goals, then gear your tour to compliment those goals.
- Provide 2 choices of payment/options
- Schedule an orientation appointment. This promotes retention
- Present a referral presentation, this helps sell more memberships in the future.
- CLEAN CLEAN CLEAN!
- While developing media for your facility, also have a rag in employees hand cleaning in background.
- Assign cleaning zones. i.e., front desk would clean lobby area.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Erica De Luca, Aquatics Manager

Date: **1/28/21-1/31/21**

Subject: Continuing Education – IAPD/IPRA State Conference

Title: Strengthening Your Aquatic Family & Setting the Tone

Speaker: Kayla Fauria

Key Points: Set the tone for staff. Create a family tree that grows from full time staff, to their newest guard.

- This session talked about how to set the tone on your pool deck in order to be able to spend time with family or just go home. Kayla Fauria shared with us on how to structure our Aquatic Family to make room for individual growth and opportunity, and create an inclusive family environment. By creating a "family tree" that grows from full time staff, to their newest lifeguard. By having a "family tree" it sets the tone and creates an opportunity for individual achievements, positivity, and gives an understanding of the gravity of their jobs.

Title: Spray Play for All: Designing Inclusive Splash Pads

Speaker: Bill Hachmeister

Key Points: Discuss the safety, accessibility and mechanical considerations that factor into a successful spray play environment.

- During this session we learned the best practice recommendations for creating spray parks that are fun and function for all ages with and without disabilities. Through safety, accessibility, and mechanical considerations that factor into a successful spray park environment.

Title: Girl Power #3

Speaker: Rita Fletcher, Carrie Fullerton, and Maryfran Leno

Key Points: Communication Strategies, Leading During a Crisis, and Advancing your Career

- This session focused on powerful communication skills that will help you to stand out in a crowd and advance your career. We covered crisis leadership tactics that we wish we learned before a pandemic hit.

Title: Lemons to Lemonade

Speaker: Elizabeth Kessler, Jenny Heider, and Stephanie Michael

Key Points: Embracing change and adapting in uncertain times takes with effective leadership, team work, and preparedness planning.

- During this session, we proactively identify and assess critical agency functions and corresponding actions to navigate effectively during a crisis. We also, talked about how to customized risk management plan to assist elected officials and agency staff with timely decisions and communication. Focusing on the pandemic/crisis playbook. There are 5 stages to focus on. Preparedness, Reactions & Response, Activation, Maintenance & Reassessment, and Recovery.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: **Marissa Moravec, Recreation Supervisor**

Date: **February 25, 2021**

Subject: Continuing Education – IAPD/IPRA State Conference

Title: "One Room Wonders": Staying Competitive as Small and Special-Use Facilities

Speaker: Dan Reamer, Chicago Park District; Jennifer Cronin, Chicago Park District; Heather Smith-Umrani, Chicago Park District

Key Points:

- When it comes to sharing space, a policy should be put in place for sharing space. Which programs get priority.

- Exterior of your building is a great way to attract new users. Make sure that the exterior of your building represents the programs you're running inside.

- What is the selling point of your facility? Is there a special feature? Which programs are run in that facility?

- Who are our local competitors?
    - Ki Martial Arts
    - Planet Fitness
    - Other park districts
    - Goldfish Swim

Title: Dear Millennial, Overcoming Generation Stereotypes in the Workplace

Speaker: Kristina Nemetz, Wheaton Park District

Key Points:

- Generations are changing in the workplace, Gen Z just arrived
- Millennials have been given a bad reputation – how do we overcome that?
    - Millennials can be the greatest asset to an agency right now
    - We have experience under our belts, but we are still innovative and flexible in our style of thinking
- How do we overcome the labels and stereotypes of other generations?

Title: Beyond Recovery: A Time for Transformation

Speaker: Jamie Sabaach, 110% & Amelia Consulting

Key Points:

- There is a lack of revenue diversification – we need to expand beyond taxes and program fees
- Uninformed tax payers are a hurdle. We need to be more transparent with our communities about where their tax dollars go and why we charge program or membership fees
- Look ahead at trends – obesity and our wellness programs, employment and childcare needs, Baby Boomers and senior programs
- The Fairness Effect
    - It breeds entitlement
    - It is the nemesis of parks and recreation
- While also having a vision and mission statement, we should have a purpose statement. What is our purpose?

Title: Equity and Evaluation

Speaker: Bobbi Nance, Recreation Results LLC

Key points:

- Data collection can harm us while we're trying to help our efforts. We need to be aware of the way we pose questions. There are many more mixed-race families in our communities, how do we recognize that population? Ex: other underrepresented populations.
- We can show that we are socially equitable through our evaluation process. Again, bringing awareness to under-represented populations.

Title: Combating Compassion Fatigue and Burnout

Speaker: Tracie Schendel, Hennepin Healthcare

Key Points:

- While we as parks and recreation professionals are giving as much as we can to our families and communities, many of us are burning out.
- There is also the concept of Compassion Fatigue. That is the wear and tear on our emotions as a result of caring so strongly about those that are suffering.
- Advocate for yourself – weekly focuses have been a great tool for this. I've shared it with many professionals in the field that need a way to explain to the supervisors that they have too much on their plate.

Title: Lemons to Lemonade: Leslie Knope's Playbook on How to Thrive in a Pandemic/Crisis

Speaker: Elizabeth Kessler, McHenry County Conservation District; Jenny Heider, McHenry County Conservation District; Stephanie Michael, McHenry County Conservation District

Key Points:

- Just as you would in a triage situation, identify what needs to be handled first. In the situation of the Covid-19 pandemic; IT was one of the first resources that needed to be made available.
- What other areas of your agency are most vital? What needs to remain running.
- Prepare a risk management plan in the event that a crisis like this comes about again.

Title: Mapping Your Resident Journey to Better Serve Your Community

Speaker: Liz McConomy, SmartRec by Amilia

Key Points:

- Create avatars for your community (I've already gone through this process with Let's Talk Parks)
- Identify what kind of community we are. Vernon Hills is a corporate community; attention needs to be paid to that market when strategizing how to prepare marketing materials and programs. Mundelein is NOT a corporate community. One size does not fit all when it comes to marketing to your community.
- How easy is the registration process? Do our community members find a program that they are interested, only to stop at the registration process because it is too complicated?
- Cultural differences – are other cultures comfortable signing up for our programs? Do they feel represented among our staff and others that participate in the programs?

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Matt LaPorte, Superintendent of Recreation

Date: February 22, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

Title: Recreation in a New Way

Speaker: Mary Lester and Cheryl Riley

Key Points:

- Presentation included examples of new and adjusted programs from agencies around the state that were implemented during the pandemic.
- Virtual and modified in-person program samples were presented.

Title: Equity and Evaluation

Speaker: Bobbi Nance

Key Points:

- Measurement and evaluation discussion on how data collection, reports and evaluations can help and harm social equity efforts.
- Sample questions to ask on evaluations were provided

Title: IPRA Awards Ceremony

Speaker: NA

Key Points:

- Awards presentation

Title: Lemons to Lemonade: Leslie Knope's Playbook on How to Thrive in a Pandemic

Speaker: Liz Kessler, Jenny Heider, Stephanie Michael

Key Points:

- Spin off of the TV show, satire based presentation on crisis planning

- Discussion topics centered on leadership, teamwork and preparedness planning.
- Identify critical agency functions.
- Develop a risk management plan to assist elected officials and staff make timely decisions and communicate during a crisis

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Tracie Ouimet, Planning, Development & Administration Manager

Date: **March 17, 2021**

Subject: Continuing Education – IAPD/IPRA State Conference

How to Measure the ROI of your Marketing Strategies

Peter Ross, Founding Partner at 829 Studios, Boston, MA

Peter discussed the importance of looking at data to help shape marketing strategies so that agencies are getting a return on their investments. Peter explained that studying Cost Per Visitor, Web-to-Lead Conversion Rates, Lead-to-Sale Conversion Rate, and Lifetime Value can help you determine what is working well and what isn't in your marketing strategy.
Take-aways from the session:

- It is important to know how people flow through your marketing.
- Make sure you have your ads billed directly to your agency – not the marketing firm.
- Trust the analytics as your "source of truth" they don't lie
- If you retain a marketing agency, do so on a month-to-month basis
- Learn how to get your traffic FREE (organic traffic)
- Don't do too many marketing outreaches poorly – choose to do one really well

Complying with the Illinois Open Meetings Act

Andrew Keyt, Partner with Heyl, Royster, Voelker & Allen, Chicago, IL

Andrew's presentation was a good refresher for the experienced elected or appointed members of park districts as well as a great overview of the Open Meetings Act ("OMA") for those who may be new to board governance. It is important that key people of each public body be trained and familiar with the OMA. Andrew covered the general rules of the OMA and the specific rules regarding the closed session meetings for Park Board Meetings. Below are just a few interesting points that he covered:

1) Public Meetings:

- Guests attending the public meeting MAY video tape an open session, but park districts CAN create reasonable rules around this
- Open and closed meetings should be recorded (audio or video) by the governing body

- DO NOT NEED role call record of votes unless the subject is regarding a significant purchase or issue.
- Minutes shall be approved in 30 days
- Minutes shall be available for public viewing within 10 days after approval

Hold Closed Session Meetings when:

1) You want to avoid a back-and-forth exchange of questions
2) Subject matter is sensitive or controversial (i.e., compensation, discipline, performance or dismissal of employee)
1) Does not have to be on the agenda UNLESS a vote on the subject matter will be taken
2) Motion plus a majority vote must be made to go into a closed session:
   - Re-iterate you are in a "closed session" before you discuss the topic
3) Stick to the topic and make it short
4) Public can bring a violation of the Act within 60 days of the closed session meeting
5) Verbatim recording may be destroyed after 18 months after the meeting IF:
   - Board approves the destruction of the closed meeting recording
   - Board approves the minutes of the closed meeting
6) If the public has a problem or questions the closed meeting, let them have their say and then thank them without making a comment.
7) No final actions may be taken in closed meetings

Girl Power III: Communicate, Lead & Advance

Rita Fletcher, Bartlet Park District
Carrie Fullerton, Arlington Heights Park District
Maryfran Leno Itasca Park District

This session offered leadership communication strategies, how to lead during a crisis and suggestions on how to advance one's career.

Effective leaders speak with a purpose and unapologetically, but at the same time with warmth and a willingness to collaborate. It's important to own your own space in meetings instead of being small, quiet, and unnoticed. Offer the "bottom line" up front, but be sure to separate reactions from responses.

Key points to remember when leading during a crisis:

1) Determine what exactly the crisis is – stay calm because staff react the way we do
2) Reconnect with your purpose – stay true to your mission
3) Provide transparent updates
4) Model practical optimism – focus on what you CAN do
5) Gather, decide, reflect adjust – don't be paralyzed by indecision
6) Encourage new contributions – don't fall into the "but we've always done it this way trap"

When it comes to advancing one's career, all three speakers offered several pieces of advice that included:

1) Don't wait for perfection – you need drive and determination, NOT 100% of the skills necessary to do the job
2) Be assertive and persistent – take risks, there is no harm in asking questions or for help
3) Manage your talent – play to your strengths but also learn new skills
4) Build allies and your network
5) Ask for feedback – constructive criticism should be used to improve
6) Be someone people want to work with
7) Find a mentor
8) Self-promote – humbly present your accomplishments

Beyond Recovery – A Time for Transformation

Jamie Sabbach, President & CEO Amilia Consulting

Jamie's presentation was packed full of extensive advice and guidelines on using this time of recovery from COVID-19 to reassess how agencies are responding to the real needs of the community, the importance of maintaining parks and facilities, and determining what capital projects and services are discretionary and which ones are essential.

The speaker advised paying attention to the reality of what is happening today and noted examples of the national obesity rate as trending upward and the maintenance backlog of the national park system.

"Reduction leads to focus and impact."
The pandemic has moved many agencies toward focusing on financial discipline and trying to do more with what is already in place. Jamie challenges leadership to think more strategically and decide what services are more impactful and should stay in place and which services should be let go. Partnering with perceived competitors (private businesses and other local agencies) is an option to creatively offer services without spending more money.

Bouncing Back: COVID Opportunities

Chris Nunes, Director of Parks and Recreation, The Woodlands Township, Texas
"Can a positive be a negative and a negative be a positive?"

The game has changed due to the pandemic, but agencies need to reflect on the positive impacts:

1. Increased use of outdoor spaces and trails
2. Numbers up in golf course and tennis club use
3. Sales of bikes, kayaks, fishing ear all on the rise
4. DIY cooking, baking, and home repair increased
5. Virtual programming was born
6. Online registrations for programs
7. Drive-thru events
8. People are making reservations

9. Increased family time

In order to bounce back from the pandemic, agencies should use the above positives and start making plans by thinking outside of the box, for programming, work-flow, communications, cost recovery and shaping up on-line presence. If agencies don't use this opportunity to make changes, they won't survive. Destroy the box!

Suggestions for creating the change:
1. Leverage partnerships with resource sharing
2. Implement programs that are market driven
3. Motivate employees to identify processes and programs not working and develop alternatives (reward them for their innovation!)

Don't forget the staff. Employees needs have changed and remote working is now a part of our culture. Offering more flexibility in work days and times can help agencies hold on to talent.

Mapping Your Resident Journey to Better Serve Your Community
Liz McConomy, VP Marketing SmartRec by Amilia

Taking a close look at the needs of constituents is well worth the time and effort. By having a clear picture of who is being served, agencies are better able to optimize engagement, better plan for immediate and long-term services and create more efficiency and focus in comprehensive planning.

The Starbucks Experience Map involves digging into the details to gain a better understanding of those who are served in the district. Looking at constituents' demographics, goals, behavior patterns and motivations gives planners a good indication of what programming and facilities to offer communities.

Mapping out personas of various segments of the population helps planners tap into the power of empathy by understanding the resident journey.
1. Start by building four personas that live in the community and identify them by demographics, motivations, behavior patterns, and goals.
2. Survey the community – go where they are and ask questions.

As a result of taking the time to know those who are served, planners can use the information such as common pain points and begin leveraging teams to find solutions. Once solution teams are created, they can search for low lying fruit that has the biggest impact.

Keynote General Session
Jason Benetti –
White Sox sports announcer, Jason Benetti, shared his story of how he didn't let his struggle with physical disabilities hold him back from his love of sports. By surrounding himself with supportive people, Jason was better able to focus on developing his talents. He encourages us all to look beyond physical weaknesses and get to know the person within. Assumptions should be

cast aside and instead encourage conversations and openness in order to discover what people CAN DO instead of focusing on their disability and their short-comings.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director
Debbie McInerney, Superintendent, Business Services and IT

From: **Lety Ellsworth**

Date: **02/01/21**

Subject: Continuing Education – IAPD/IPRA State Conference

A Call to action: Addressing historical and Ending Contemporary Racial Inequities Trough Healing Cafes

Being a minority, I still have a lot to learn regarding all the racial inequities faced by many people for centuries. The conference concentrated on how to start conversations, which in many cases are difficult to have, especially in the work place. People have many different points of views and need to concentrate on hearing each other to learn from each other before we can move forward and try to heal. The acknowledgment of history needs to be accurate and specific. A safe place must be had in order for these conversations to be open and for people to be able to voice their hurt and their opinions without feeling judged or made to feel less than.

IPRA Awards

It was great to see many winners and their accomplishments, the many challenges faced by everyone and how they rose to the occasion, especially during the pandemic.

Understanding your IMRF Benefits

I am aware of most of the benefits, but wanted to learn more. In this session I learned how the pensions are calculated, what they are based on, who contributes to it and the different benefits besides pensions, that are offered.

Girl Power #3—Communicate, Lead and Advance

This session concentrated on powerful communication skills, strategies to be a better communicator and be able to succinctly get your point across. Also given were strategies on how to advance in your career.

Combatting Compassion Fatigue and Burn Out

IAPD Awards

Comprehensive Planning and Community Engagement in a Post-Pandemic Context
This session concentrated on planning and moving forward in the current environment. How conversations need to be had with the community to provide them with a clear vision and engage them in the process. A successful implementation of safe guidelines requires conversations with the community from the beginning of the process.

Navigating Financial Crisis with Forecasting Tools and Sound Financial Management Practices
This session concentrated on the current COVID-19 crisis and how it will be felt for years to come. They provided models and forecasting tools currently being used by other agencies and how forecasting helped them this year. Being able to implement sound practices for these types of financial crisis can help in the future as long as you continue to consider planning for emergencies that may arise.

Coronavirus Ongoing Management: Planning for Continued Financial Stability
This presentation was given by the Waukegan Park District's Superintendent of Finance and reviewed their processes and their challenges during the pandemic. How their evaluating of their processes, capital expenses and funding lead them to the changes they made within their agency. Moving staff around to other departments as to not furlough, offering early retirement to their employees, even if it meant paying out more in the years to come, but it would clear up their books of those expenses now.

Keynote General Session
The speaker, Mr. Benetti, was extremely entertaining and got his point across. His positive thinking helped him carve a future without having to worry about what people thought and therefore be successful.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Scott Schleiden, Business Services Manager

Date: 2/14/21

Subject: Continuing Education – IAPD/IPRA State Conference

IPRA Annual Business Meeting
I joined this a little late; however, they recognized new incoming officers and out-going officers, presented section awards, and provided updated news from IPRA.

Protecting Your Organization from 2021 Cybersecurity Threats and the Next Generation of Ransonware
This session covered how ransomware is evolving and why you and your organizations should take immediate steps to protect themselves from these threats. The discussed how ransomware has evolved from the past, to the near recent, to the present and what they are doing to attack you. They discussed steps of a plan of action you can take to help prevent from falling victim.

Time to Rethink Your Collateralization Strategy: Moving Beyond Bank Securities
Described what is included in an investment policy and how often the policy should be reviewed and updated. Understanding the different options available to secure public deposits and the pro/cons of each. Discussed the options available to secure public funds and how insurance vs. collateral can affect both your rate of return on deposits.

IPRA Awards
Recognizing Organizations and Individuals on their outstanding achievements during the year.

Budget Rehab: How do you Recover from Coronavirus
Described the procedures for adopting a B&A Ordinance, as well as the contents of a B&A Oridinance. Described how to amend the appropriations. Discussed short term borrowing options. Discussed fund balance policies.

Comprehensive Planning & Community Engagement in a Post-Pandemic Context
Described what a comprehensive plan process should include and what steps should betake for implementation.-Who should be involved in the process and to what extent and how do so safely during a pandemic.

Coronavirus Ongoing Management: Planning for Continued Financial Stability
This session discussed what steps the Waukegan Park District took to evaluate its financial security during the pandemic. Described the measures they took to sustain financial stability during the pandemic and to secure financial stability for the future.

Keynote General Session
Jason Benetti told his story of living with Cerebral Palsy and how he was able to overcome his disability to have a successful career in sports announcing.

Understanding Your IMRF Benefits
This was a review of IMRF benefits. Described the differences between Tier 1 and Tier 2 benefits and how it affects their retirement benefits.

Top Ten Apps for the Recreation Professional
Talked about the top ten apps for the recreation professional and how to use them in their job. The top ten were Genius Scan, Drop Box, Eventbrite, Canva, Google Docs, Tourney Machine, Volunteer Sign-up, Remind, Appointment Plus and Sling.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Derek Solberg, Superintendent of Buildings and Grounds

Date: March 18, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

Comprehensive Planning & Community Engagement in a Post-Pandemic Context

A comprehensive master plan can assist park and recreation agencies with planning for capital improvements but a careful balance must be maintained between satisfying the interests of the public while being mindful of the budget. Best practices for developing attainable Comprehensive Plans that provide the community and agency with a clear vision and steps for implementation, as well as how to engage the community, stakeholders, staff, and Board in the process with a post-pandemic context were presented. The session defined what a comprehensive plan process should include and how to be setup for successful implementation. Options to provide for safe and engaging community, staff, stakeholder, and Board involvement from the beginning of the process and into implementation were identified.

Make It Stick! Activities to Make All of Your Trainings More Fun and Impactful

This session provided a variety of training activities that can be used as openers, energizers, reinforcers, and powerful learning tools for all types of learners. Participants learned first-hand the advantages of using interactive exercises to increase training effectiveness. They learned and experienced a variety of activities that can be used to make training more fun and therefore effective.

Navigating Financial Crises with Forecasting Tools and Sound Financial Management Practices

This session provided a financial forecasting model and detailed the factors that should be considered in forecasting the impact of a crisis on a park district's finances. Highlighted were financial management practices that park districts can consider to navigate the impact of emergency crises on their financial profiles. The learning outcomes were: -Implement a financial forecasting tool that can be adapted to a park district's specific financial profile to make necessary adjustments in the face of a financial crisis.- Implement sound financial management

practices that will serve as a foundation for park districts when they are faced with a financial crisis.

Rewriting the Book on System Planning

The session showed how to rewrite the agency's "System Plan" approach by focusing on emerging techniques and tools (e.g. virtual) in public engagement and new approaches to level of service. Focusing on a new pattern of an "experienced-based system," the session outlined how to develop a vision for your community that represents true needs and priorities and elevates the performance of your parks. The learning outcomes of the session were: - Identify how to effectively engage residents in the planning process through evaluation of emerging techniques and tools meeting the needs of social distant requirements and equity. Understand innovations in Level of Services standards from nationwide experience.

Understanding the Impact of Adverse Childhood Experiences (ACEs)

ACEs can cause a lifetime of health consequences. The impact of ACEs on individuals, families and communities was discussed. The session attempted to build and understanding of ACEs and develop strategies to implement in practice.

Beyond Recovery…A Time for Transformation

What was normal pre-2020 is gone, likely not to return. "Recovery" is a return to normal. The session asked was normal best? Transformation implies change. The session explored the idea that, as agencies rebuild in a COVID affected world, it is prime time for transformation to better things.

If You Can't Write the Checks Nothing Else Matters

The session focused on the need for organizations to clearly understand financial realities to prepare for the future. Topics included instilling financial discipline, understanding the cost of providing services and adopting sound financial management practices. The goal in mind is to make informed decisions moving forward and strengthen the organization for the long-haul.

Listen, Learn and Adapt: The Playground of the Future

The session focused on how playgrounds adapt and may provide safe yet fun strategies for play in the future. New ways that play concepts can be introduced and implemented were presented.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Debbie McInerney, Superintendent

Date: February 1, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

IPRA Awards

There were many professionals and agencies whom made significant contributions throughout the year.

Protecting Your Organization from 2021 Cybersecurity Threats and the Next Generation of Ransomware

This session focused on various issues relating to cybersecurity. In went into detail on the types of threats, and the way in which organizations are targeted. Several strategies were presented on how to prevent cyberattacks. Information was also provided on planning for a cyberattack and strategies to have in place in case of an attack.

Complying with the Illinois Open Meetings Act

This session focused on the Illinois Open Meetings Act. It went into detail in terms of what the requirements are of holding board meetings. There are specific requirements that must be followed in terms of agenda, minutes, public comments, and more. A detailed review was provided on the use of closed sessions and when they are and are not appropriate. Additional information was provided the rules for holding virtual meetings.

Understanding Your IMRF Benefits

This session focused on IMRF benefits, specifically how the retirement benefit is calculated, the differences between Tier 1 and Tier 2, the contributions from employees and employers, voluntary additional contributions and more.

Time to Rethink Your Collateralization Strategy: Moving Beyond Bank Securities

This session focused on banking and the strategies for protecting public funds. It provided strategies for using FDIC funds as well as making use of collateralization in order to protect amounts in excess of the FDIC limits.

Budget Rehab: How Do You Recover from Coronavirus?
This session focused on the financial challenges faced by park districts during the pandemic. It offered concrete steps on when and how to amend the Budget and Appropriations Ordinance and other legal considerations. The session also discussed short term borrowing options. Additionally, a representative from a park district spoke about how that agency handled the pandemic and the steps they took to ensure financial stability.

Girl Power III: Communicate, Lead & Advance
The session focused on communication and leadership skills for female professionals. Several strategies were presented on leading during a crisis. Advice was also provided for advancing one's career.

ADA Enforcement in the President Biden Administration: Implications for Parks, Recreation, and Conservation Agencies in Illinois
The session focused on the Americans with Disability Act, specifically as it related to Title II. It covered several topics including accessibility in various areas, ADA Transition Plans, and trends. Furthermore, the session discussed the expected impact under the Biden administration, and predictions of future rulemaking and enforcement.

Comprehensive Planning and Community Engagement in a Post-Pandemic Context
This session focused on the creation of a comprehensive master plan. It covered the various phases of creating the plan, and provided details on each of those phases. Those phases are analyze, connect, envision, and implement. The session also offered suggestions on how to move through these phases within the confines of a pandemic.

Legal/Legislative, Part 1
This session focused on new laws affecting park districts. It covered new legal requirements and their associated deadlines. There are new legal requirements regarding board meetings, given that most needed to move to a virtual platform. Illinois-specific emergency rules were covered, as well as a discussion on the vaccinations.

If You Can't Write the Checks Nothing Else Matters
This session focused on being fiscally responsible with public funds, and exercising fiscal discipline. It discussed making informed decisions and the importance of being strategic with spending. Additionally, it presented information on cost recovery.

Navigating Financial Crises with Forecasting Tools and Sound Financial Management Practices
The session focused on policies and tools to aid in financial management. Specifically, a forecasting tool was reviewed and the variables to consider when forecasting were presented. Additionally, investment management was discussed along with important aspects to include in an investment policy. Debt management considerations were also presented, including the various types of debt and the key components of a debt management policy.

The How & Why of Running Esports at Your Agency

The session focused on running an Esports program. Several park districts offered their experience and advice on various topics. Information and statistics about Esports in general were presented and the reasons for offering an Esports program were explained. Specific steps for beginning and running an Esports program were provided. Creative ideas for how to attract participants were offered as well.

Legal/Legislative, Part II

The session focused on new legal requirements. It discussed various litigation and how the rulings could affect park districts. It offered advice on the use of personal cell phones. The session presented details on the use of closed sessions for board meetings and gave examples of how to prepare and adapt to the new legal developments.

Coronavirus Ongoing Management: Planning for Continued Financial Stability

The session focused on the importance of long-range financial planning and the positive affect that had on a park district when facing the coronavirus challenge. The session offered specific examples of how this park district used financial modeling to make difficult decisions during the pandemic and the ways in which this method allowed them to stay financially sound. Additionally, the session gave insight on how to build a long-range financial plan.

We're Watching You: Use of Video Surveillance in Parks and Facilities

The session focused on using video surveillance. It provided much information on the legal aspects, as well as the community expectations of video surveillance. The session stressed the importance of a having a video surveillance policy in place and the type of information that should be included in that policy.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Sarah Bannon, Human Resource Manager

Date: March 16, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

IPRA Annual Business Meeting

Time's Up – Managing a Harassment-Free Workplace

This session focused on preventing and responding to harassment claims. Importance was placed on the required Illinois annual Anti-Harassment training. It also recommended posting, either a physical or on our website, a Non-Discrimination Statement. An example was provided. Mentioned in the session was the ability to perform a Climate Check, it was suggested to use the past 12 or 6 months as a reference point.

Make It Stick!

This session focused on training and how to engage your staff and retain the material presented. The session went over different formats: In-person, online, and zoom. A big take away was the following statement: "To HEAR is to forget, To SEE is to remember, and to DO is to learn". An important point was, everyone learns different and providing different samples throughout your training is beneficial to make it appropriate for all involved.

IPRA Awards Ceremony

There were many professionals and agencies whom made significant contributions throughout the year.

Dear Millennial, Overcoming Generation Stereotypes in the Workplace

This session focused on the different kinds of generations. It highlighted a new generation that has arrived in the workplace, Generation Z and how the Millennial generation seems to be getting a bad rap. It pointed out how understanding yourself and other generations will be beneficial to overcome the struggles of labeling. It gave specific ways to create an environment that welcomes and fosters the next generation. The newest and up to date generation information was provided to help create a more collaborative workplace.

ADA Enforcement in the President Biden Administration; Implications for Parks, Recreation, and Conservation Agencies in Illinois

This session focused on the changes that could take place with the ADA under the new administration and how this could apply to park districts. It did mention that once the US deals with the coronavirus and the economy, to expect attention to pre-existing conditions and ADA enforcement. It was interesting to learn how President Biden has viewed his disabilities throughout his career. Importance was placed on ensuring Access Audits are being preformed and how to use the 8-step inclusion process.

Legal/Legislative, Part 1

This session focused on new laws and court decisions that will affect park districts in the upcoming year. Several important legal updates new to 2020 and 2021 were discussed. The updates were, having a link on our website to IMRF, Completing the annual Anti-Sexual Harassment training and providing record of training, reporting any ruling or adverse judgement by July of each year, and mandated reporter training every 3 years. A discussion about a recommendation of an employer refusal form for the vaccination and how the form could help to prove a safe workplace in a worker's compensation claim.

IAPD Awards Ceremony

There were many professionals and agencies whom made significant contributions throughout the year.

Legal/Legislative, Part II

This session focused on the latest federal and state legislation, regulations and case law affecting public employment, public finance, OMA/FOIA, civil rights, public construction, tort liability/immunity. It did have good points and recommendation to be followed. One takeaway was the information about fair workweek ordinance and how specifically each baby changing station should be available for both men and women.

Keynote General Session: Troubleshooting for the Moon

This session's speaker was Jason Benetti. He is the television voice of the Chicago White Sox and nationally recognized sportscaster. Jason shared how having cerebral palsy has affected his career and also his perception from others. He placed great importance on how judging others on their disability can not only hurt but also create frustration and anger. He told real life stories of how this has happened to him and how best to navigate this situation in the future for others. His passion for his career was very impressive and his drive seemed to be his greatest strength. He talked about mentors and coworkers who have helped to make him who he is today. He explained how important it is to never give up on your dreams and how pushing past all obstacles is a must, if you want to succeed. His speech was very inspiring and gave perspective from someone with a disability. The biggest takeaway was, at the end of each day, he very much wants to be considered a smart person and not perceived different just because of his disability but different because of his talents.

MUNDELEIN PARK & RECREATION DISTRICT

INTEROFFICE MEMORANDUM

To: Ron Salski, Executive Director

From: Christa Lawrence, Marketing Manager

Date: March 18, 2021

Subject: Continuing Education – IAPD/IPRA State Conference

How to Measure the ROI of your Marketing Strategies

This session focused on evaluating the value of online marketing campaigns. It identified what should be measured, and how to measure it. Of the four metrics to consider, for (Cost per Visitor, Web to Lead Conversion, Lead to Sales Conversion and Lifetime Value) Web to Lead Conversion Rate, percentage of all visitors became a marketing qualified lead is the area that can exponentially grow a business. One way to increase this is to have a very well designed website. Use of Google Analytics Goals can be used to discern what channels the lead is coming from and how many visits before converting. The most important touch is the first one because that is how the person discovered the business. The session focused on nurturing SEO as a way to grow business when marketing budgets are tight. MOZ.com is a resource to help with SEO.

Reflecting Your Diverse Community: Equity in Marketing

This session focused on equity and inclusion. It identified common stereotypes in society and showed how bias can be harmful to the growth of a community. The goal is that everyone should feel represented and welcome. It is important not only to reflect diversity when creating market materials, but it is reflected in the actual customer experience. Another key take-away is the importance of having a diverse staff.

App-a-licious

This session identified the pros and cons of developing a phone app as well as creating the elements of a successful App. A key take away is the importance of having a well-defined goal. An app should solve a specific problem to meet the needs of the consumer. It should deliver real value, either in utility, convenience or entertainment. To plan a strategy, one must map it out, clarify the goal and align it to the company. The session discussed the costs of having it created by an outside developer versus in-house and gave app creation tips like having a pre-launch, launch and post-launch strategy.

Creating professional and Attractive Images Using Digital Photography

This session really focused on how to use a digital camera to get better results by understanding ISO, Aperture, and shutter speed. The speaker defined these terms as well as showed examples.

One item of note is to always shoot on images in raw vs. jpeg which will allow the user to pull the most data out of an image when it is overexposed.

Mapping Your Resident Journey to Better Serve Your Community

This session explained how to better understand the resident experience by defining their interests, motivators and communication preferences. This is done by creating semi-fictional personas that represent different community members. The other tool is to create a customer journey from how they discovered a program thru registration and participation. By analyzing this data, marketing campaigns can be more segmented to the correct audience and changes can be made to enhance customer experience.

Keynote General Session: Troubleshooting for the Moon

Jason Benetti , a sportscaster for the Sox, has lived for 37 years with a case of cerebral palsy. For most of his life, he's been seen as different. He shared his story of learning how to cope with, embrace and transform difference into a career as the television voice of the Chicago White Sox and a nationally-recognized sportscaster.

MUNDELEIN PARK & RECREATION DISTRICT

STEEPLE CHASE GOLF CLUB - GOLF OPERATIONS & MAINTENANCE

To: Board of Park Commissioners

From: Bill Brolley, Golf Operations Manager

Subject: Board Report – March 2021

The golf course opened on Thursday, March 18 and will remain open throughout the golf season. The opening date was posted on the Steeple Chase website on Monday, March 15 and emails to residents were sent on the same day. Emails to our non-residents were sent out on Tuesday, March 16 announcing the opening of the golf course. Tee times are now available online. The golf course will be implementing a $5 single rider cart fee in 2021. This fee is an attempt to cut down on the number carts in each group so the course can put more groups on the course without running out of carts.

As of the date of our opening, the golf course will be operating with the same guidelines that were issued by the State of Illinois at the end of the 2020 golf season. Some of these guidelines are no rakes, no ball washers, face coverings to worn indoors and social distancing. The Illinois PGA will inform the golf course staff by email if these guidelines are changed throughout the golf season.

E-Z Go started delivering the golf carts on Monday, March 15 and got slowed down later that day due to snow. The golf course is expecting all of the cars to be delivered by Friday, March 19.

The golf course will have an extremely limited menu for the first couple weeks of operation. At the beginning, the food options will be hot dogs, brats and snacks until there is extended good weather in the forecast. Waste is eliminated by keeping the food options at a minimum.

A new alarm system is being installed for the clubhouse and carts on Tuesday, March 16. This system is replacing the original system from the opening of the clubhouse 28 years ago.

Derek Solberg introduced the golf staff to the Chris Cronkhite, new Building Maintenance Manager, on Tuesday March 16. Chris was taken on a tour of the clubhouse and the surrounding grounds to familiarize himself with Steeple Chase.

The golf course simulator will be disassembled and stored on Wednesday, March 17 to get ready for the opening of the golf course.

The majority of the pro shop merchandise has arrived in the last week and golf staff has been busy receiving, pricing and displaying items.

GOLF MAINTENANCE

With the increased amount of snowfall and extreme cold in February, the golf course has fared extremely well considering. Most of the snow melted the week of March 8 and has allowed staff to get on the golf course for the first time this season.

The golf course as a whole is relatively soft which is expected this time of year after the snow melts. Hopefully, in the coming weeks we get some dry weather to allow the golf course to dry out and firm up. Currently, there is minimal damage and debris on the course that is normally evident this time of year. Course cleanup has still been a priority as staff is preparing the golf course for the upcoming season. Along with course cleanup, staff has resumed various tree trimming/removal projects throughout the property.

Overall, turf health looks good with no signs of ice damage. All greens, tees, and fairways were treated in December with fungicides for snow mold and there is little to no activity of the disease on treated areas.

With snow melting, the frozen ponds have melted as well. The warmer weather and open water have increased the amount of goose activity over the last two weeks. Staff has been using the Agri-laser throughout the day to remove geese from the golf course until The Wild Goose Chase contract begins March 15.

The Toro capital equipment arrived March 10. Mechanic Rick Hanzel has been evaluating each new machine specifically the new greens mowers. Each mower needs to be adjusted to the proper height of cut to start the year.

Starting the week of March 22, staff will begin to charge up the irrigation system. It may seem strange to be thinking about irrigation this time of year, but the system needs to be up and running in order for the acid injection system to be turned on. It also allows staff time to assess any issues with the system that may be malfunctioning.

MUNDELEIN PARK & RECREATION DISTRICT

BUILDINGS AND GROUNDS

To: Board of Commissioners

From: Derek Solberg, Superintendent of Buildings and Grounds

Subject: Board Report – March 2021

Geovany Albavera, 2nd Shift Custodian, began on March 8. Geovany will work closely with Elizabeth Bedolla, Custodian, in an effort to increase the quality of District custodial services. Thank you to Manager Fuller and Manager Jeske for their work to evaluate the candidates.

Chris Cronkhite, Building Maintenance Manager began on March 15. Cronkhite's experience in educational, private club, hotel and other facility settings emerged as the best fit for the position. Thank you to Executive Director Salski, Superintendent LaPorte, and Manager Jeske for their assistance during the interview process.

Cold weather prompted measures to prevent frozen pipes and water damage. Faucets were left at a drip and doors left open where possible throughout facilities to allow warm air to circulate. With the somewhat abrupt end to winter weather, the Community Park ice rink closed for the season on March 3.

The annual inspection of fire extinguishers at all district sites was completed and subsequent corrections have been made. Building maintenance items that have been completed in the past month include initiating the transition from contract to in-house custodial services. Preparation for the outdoor aquatics season is in full swing.

Grounds and tree maintenance was stopped due to snow cover. There has been some progress following snow melt; although, many sites remain inaccessible due to wet ground conditions. Ground trash was removed from all park sites following snow melt and staff continue routine inspections. Manager Jeske identified a number of online training opportunities for staff. Sessions on topics including fitness/safety for maintenance staff, ladder safety, playground maintenance, small engine technology updates, proactive facility inspections, trenching and excavation safety were attended by staff. Manager Jeske also attended a prescribed fire workshop presented by the IL Fire Council and a young professional's workshop presented by the IL Landscape Contractors Association. Manager Jeske and Superintendent Solberg attended Turf Education Day presented by the IL Turf Foundation. Superintendent Solberg and Supervisor Krauleidis attended an aquatics maintenance webinar aimed at restarting facilities that have been shut down since 2019.

MUNDELEIN PARK & RECREATION DISTRICT

RECREATION

To: Board of Commissioners

From: Matt LaPorte, Superintendent of Recreation

Subject: Board Report – March 2021

In exciting news, the Mundelein Community Center will serve as a community vaccination site on March 24 from 11 a.m. to 5 p.m., and then again on April 14 for the second dose. The Community Center will be closed during the hours of the vaccination. The District appreciates Recreation Supervisor Rehor and Customer Service Supervisor Lee for organizing the event for the District. This vaccination event will target those in the community who are 65 years and older and have not yet been vaccinated. The staff is very excited to have the opportunity to serve the community in this new way.

Programs

Athletics

Athletic programs were mainly on hold through the first two months of the year. Since classes could not be held outside due to temperatures and indoor activity was not permitted, registrations were low. The main highlight has been the youth basketball program, which wrapped up on March 13 and had a total enrollment of 115 participants. Contractual programs, such as karate, gymnastics, and tennis, have had low enrollment throughout the last few months. The next session of programs begins the first week of April, and registrations are slowly recovering. Adult softball leagues are scheduled to start April 20; there are six teams currently enrolled.

E-Learning, Rec Connection & Camp

The E-Learning program has continued for the eleventh week of the second half of the school year. A total of 60 students are attending the E-Learning Hub program. Starting the week of March 15, District 75 implemented a new in-person hybrid school schedule in which students will be in school for full days on Mondays, Tuesdays, Thursdays & Fridays. Students will learn remotely on Wednesdays. Staff will offer a before and after-school program on in-person learning days and provide the E-Learning Hub program during the remote learning on Wednesdays.

Planning for the summer camp season is underway. A total of 43 children have signed up for Trails Day Camp. Last year at this time, there were 38 children enrolled. Most of the camp counselor positions have been filled by returning staff.

Preschool & Child Care
Learning Center Preschool has been back in session since early January. Two students joined the program in February, resulting in a modest revenue boost. Several summer camp options have been added to meet the demand in preschool learning and help enrolled students overcome some learning and social skill deficiencies resulting from the pandemic. The rising preschool program enrollment, along with camp interest, has preschool projecting to perform much better than budget.

At Big & Little Child Care, two new full-time and two part-time students enrolled in the last month, bringing the total enrollment to 51 children. For comparison, at this time last year, 69 children were enrolled. Changes to DCFS guidelines allow the Center to operate from 7:00 am to 5:00 pm. The new hours went into effect on March 1.

Active Adults 50+
Regent Center membership climbed to 133 members by the end of February. Participation in Center programs totaled 516 visits for the month. The Regent Center will open for in-person programs the week of April 5.

Dance
Planning is still in development for this year's dance recital, which will take place June 4-6 at the Buffalo Grove Performing Arts Theater. Staff is planning between four and seven recitals with a maximum audience of 50 people to adhere to the current guidelines.

Mundelein Dance Company students continue to work on their competition dances for a series of upcoming competitions (either in person or virtual) in March, April, and July. Recently, seven dancers attended the Dupree Dance Convention and Competition during March 5-7 in Lake Geneva, WI. One of our youngest dancers attending, six-year-old Jillian Lynch, won a dance scholarship to attend another Dupree Convention at half the cost. Sophie Volk won a Double Platinum and a Judges award for her solo performance. Lily Duran and Nayumi Nakayumi won Gold. The next competition, the Hall of Fame, will be held April 9-11 in Schaumburg.

Cultural Arts
Bunny Hop Pops "cakesickle" workshops at Dunbar Recreation Center were successful program offerings. A total of 28 participants enrolled in the program. Children followed a step-by-step process in making chocolate-covered strawberries and bunny cakesickles. Staff posted pictures of the projects on social media sites. Mixed Media Art was the only other program that ran in February with seven children enrolled.

Events & Parties
Flashlight Egg Scramble will take place on March 18 for children 8-12 years old. This event has sold out with 30 registered participants. The group will participate in a flashlight Egg Hunt at Dunbar Recreation Center. Prize baskets, pizza, cupcake decorating, and group gym games will round out the rest of the event's activities.

On March 27, the Spring Egg Walk will take place in the Barefoot Bay parking lot. The event will include a family walk around vendor booths to collect candy, eggs & prizes from Recreation

Department program tables and local businesses. Other activities include a petting zoo, chalk walk, contests, crafts, and most importantly, a picture with the Spring Bunny. This event is now a pre-registered event in order to adhere to safety guidelines, control group sizes, keep the lines short, give out better candy, and for ease of COVID-19 tracing purposes. For those who do not feel comfortable participating in large events, Supervisor Schillaci offered a new option called "Bunny Drop." Sixteen Mundelein registrants, will receive a visit from the Spring Bunny at their door dropping off a spring balloon garland, hot cocoa bomb, and candy eggs. The bunny will stick around for families to grab photos. The event sold out quickly.

Rentals

Effective April 12, the Regent Center will be available for rental to small groups under 50 people. Registration staff has received a handful of requests. Full-time staff is planning to work the initial Regent Center rentals.

The gymnasiums are being rented frequently at Carl Sandburg and Dunbar Recreation Center. During the last two months, Dunbar gymnasium was rented 86 times for 279 hours and a year-to-date revenue of $13,230.00. Carl Sandburg gymnasium was rented 67 times for 225 hours and a year-to-date revenue of $10,160.00. Additionally, the Community Center gymnasium was rented 22 times this year, with revenue of $4,015.00, which is 74% of the annual budget. Demand is high due to the closure of many school gymnasiums to rental groups. Staff expects to continue to receive high interest in renting District gymnasiums into the fall. This revenue surplus will help overcome shortages in other budget areas.

Facilities

Barefoot Bay & Diamond Lake Beach

Barefoot Bay and Diamond Lake Beach Season pass went on sale in early November. To date, 180 Barefoot Bay passes and 40 beach passes sold. Aquatic Manager De Luca continues to hold seasonal staff interviews. Approximately 80 staff out of a goal of 175 employees are hired. Staff will attend the Mundelein High School virtual job fair the last week of March. For Diamond Lake Beach, staff purchased a new water trampoline for the upcoming season. The play element makes three play structures for Diamond Lake Beach. A resident and member open house event will be held at Barefoot Bay on Friday, June 4, from 5-8 pm. Nicknamed "Splash Into Summer," the event will be used to show off the facility to residents. A DJ, contests, raffles, family games, and a "flick and float" movie will be offered. Memberships to Barefoot Bay and the beach, along with swim lesson enrollment, will be available. Due to capacity restrictions, the event will be registered and limited to 500 people.

Indoor Pool

Swim Lessons enrollment grew sharply in March. Currently, there are 100 participants enrolled in the Learn-to-Swim program. Private swim lessons also continue to perform well. When Phase 3 guidelines required the cancellation of group lessons in January, Aquatics Supervisor Gwendolyn Fuesz quickly pivoted the program to a private lesson model allowing for revenue to remain on budget. This decision, coupled with the recent rise in group lesson enrollment, has the indoor pool division positioned to finish the year better than budget.

Fitness Center
Membership remains steady with 1,273 active passes to date. Staff report growth in the short-term, month-to-month passes. Visits to the Fitness Center continue to climb each month. Open gym has exploded in popularity, with the demand beginning to cause crowd control issues. To combat the problems, staff quickly developed a gym schedule that dedicated hours for members and extended non-member periods to two hours. This schedule change created value for daily fee visitors by giving them a longer time period in which to play. On March 1, fitness floor reservations were eliminated, allowing members to come when they want and stay as long as desired. The staff has received several compliments regarding the handling of Center operations throughout the pandemic, along with relief the reservation requirement has ended.

Recreation Advisory Committee
The next Recreation Advisory Committee meeting will take place April 14.

MUNDELEIN PARK & RECREATION DISTRICT

BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners

From: Debbie McInerney, Superintendent of Business Services and Technology

Subject: Board Report - March 2021

Finance

The Mundelein Park & Recreation District has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2019 Comprehensive Annual Financial Report (CAFR). This is the highest form of recognition in governmental accounting and financial reporting.

The first draft of the 2020 Comprehensive Annual Financial Report (CAFR) has been received and work is underway on the remaining tasks needed for completion. The final draft is expected March 26 and will be presented to the Board on May 10. There were no comments noted for the 2020 audit.

The Mundelein Park & Recreation District has been randomly selected for an IRS Examination of 457(b) plans. The opening conference call was conducted on Friday, March 12. The IRS Agent was satisfied with the responses. The next set of documentation is due on April 9, 2021.

Human Resources

HR Manager, Sarah Bannon, completed the payrolls for the periods of 02/14/21 – 02/27/21 for 131 employees and 02/28/21 – 03/13/21 for 142 employees.

Recruiting is underway for a Risk Manager, Athletics, Child Development, Dance, Fitness, Customer Service, Recreation Programs Manager, and seasonal positions.

IT

IT has responded to general user tickets and has installed security patches to avoid cybersecurity attacks.

Risk Management

Nerissa, Brueckbauer, Risk Manager, has announced her retirement as of April 30, 2021. Recruitment is underway for her replacement.

March safety training included further COVID-19 information received from IDPH concerning enrollment for V-Safe.

An atmospheric monitor has been purchased for use in District confined spaces when entered. This is an essential piece of equipment that will help to ensure the safety of employees. The monitor purchased will test for all the atmospheric hazards/gases that may be encountered in the District. It will be used primarily in the vaults at Barefoot Bay, the garden plot water valve vault, and the spaces in the restroom facilities at Diamond Lake Sports Center.

All District fire extinguishers have been serviced and tagged for 2021, a Special Event Emergency Action Plan was prepared for the Spring Egg Walk on March 27, and the required Workman's Compensation Payroll Audit Report was completed as required by PDRMA.

Property Loss Report

None.

Accident/Incident Summary

Feb 21	Fitness – Gym	Boy, 15, pushed into the bleachers – bruise/scratch on left side of forehead. No first-aid.
Feb 22	Fitness – Gym	Adult male, fell on right elbow – bruise and contusion. First-aid. Ice pack and wrap.

Employee Injury/Illness

Feb 23	Fitness Center	Fitness Floor Attendant cut the edge of right thumb while changing the bag in the vacuum. Band-aid.