

Mundelein Park & Recreation District  
Committee of the Whole  
May 13, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON and ORTEGA. Staff present included Executive Director RESNICK and Superintendent of Business Services & Technology McINERNEY.

Executive Director RESNICK introduced Jamie Wiley from Lauterbach & Amen to discuss the Comprehensive Annual Financial Report (Audit) with the Board. She pointed out several highlights in the document and asked the Board if they had any questions. Commissioner KNUDSON asked if resident property values were still down. Ms. Wilkey said they have rebounded some, but not as quickly as commercial property values. President DOLAN asked about the change in long term debt. He was told the previous bond issue was paid off just after the new bond was issued. Ms. Wilkey said the poor performance of the IMRF investments also effects the District's net position because of potential liabilities. President DOLAN asked about the change in the bond rating. Ms. Wilkey said issuing additional debt may have affected the rating.

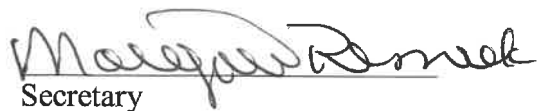
President DOLAN asked about the misfiling discovered during audit field work and the lack of mention. Ms. Wilkey said the auditors did not feel this was a pervasive issue and as the District did not exceed its legal spending limit, it did not need to be noted. President DOLAN asked about the Certificate of Excellence Award from the Government Finance Officers Association. Ms. Wilkey said it involved gathering additional information and that bond rating firms find helpful and recognizes agencies for transparency in their financial reporting.

There were no more questions and the Board thanked Ms. Wilkey for her presentation.

Executive Director RESNICK reviewed the first quarter financial report. President DOLAN said the new format was easy to read and gave the Board the information they needed.

The Board was updated on the staff succession meeting that was held. Commissioner ORTEGA suggested adding succession planning discussions to each staff member annual review.

The Committee Meeting adjourned at 7:30 p.m.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, MAY 13, 2019 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner ORTEGA moved to approve the minutes of Committee Meeting, Regular Meeting and Executive Session of April 22, 2019 as corrected, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 042219, 042419, 043019, 050319, 050419, 050719 and 051319 in the amount of \$331,933.52 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON and DOLAN voting yes.

**Correspondence**

President DOLAN said a letter was received from the Illinois Association of Park Districts thanking the Park District for participating in the Parks Day at the Capitol event. President DOLAN thanked Superintendent of Buildings & Grounds Solberg for attending the event and representing the District.

**Old Business**

During the Committee of the Whole Meeting, Jamie Wilkey from Lauterbach & Amen had presented the Comprehensive Annual Financial Report (Audit) to the Board. Commissioner FRASIER moved to approve the Comprehensive Annual Financial Report as presented, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, ORTEGA and DOLAN voting yes.

The District will be modifying the space on the first floor of the Community Center for the NovaCare Physical Therapy space. Staff solicited pricing from Brown & Root through the National Joint Purchase program. Commissioner KNUDSON moved to approve a contract with Brown & Root for the Community Center room build out in the amount of \$69,892.95, second by Commissioner ORTEGA. President DOLAN asked if

taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

President ORTEGA stated with the change in Human Resource Manager, a new FOIA Officer needed to be appointed. Commissioner DOLAN moved to appoint Executive Director Margaret Resnick and Human Resource Manager Sarah Bannon as FOIA Officers, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

#### **Board Business**

Commissioner DOLAN told the Board that he and the Executive Director had met with the two newly elected Village Trustees to share with them the Park District's philosophy. He said it went very well.


#### **Visitors**

Pat Bruno said he lived near the 6<sup>th</sup> hole at Steeple Chase golf course and there was a large willow tree on the golf course that was causing damage to his landscaping. He asked that something be done about this. Staff will look at remedies.

Commissioner KNUDSON moved to adjourn to Executive Session at 7:56 p.m. pursuant to Personnel 5 ILCS 120/2 (c)(1) and Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner FRASIER. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN and ORTEGA voting yes.

The Regular Meeting reconvened at 8:25 pm.

There being no further business, Commissioner DOLAN moved to adjourn at 8:25 p.m. second by Commissioner KNUDSON. The motion was unanimously approved.

  
Secretary