

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
November 23, 2020

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & IT McINERNEY.

President ORTEGA asked Executive Director SALSKI to provide an update on the COVID-19 Guidelines/Restrictions. Executive Director SALSKI walked through the timeline and communication channels. Superintendent LaPORTE provided a summary of each program and facility and implications with being in Tier 3. President ORTEGA asked questions about attendance/capacity at the Fitness Center.

President ORTEGA suggested Executive Director address the 2020 Tax Levy topic. Executive Director Salski introduced the draft 2020 Tax Levy and approach for the 2021 Budget at the November 9 Committee meeting. He stated the extension and growth were estimates and with further review, the anticipated growth is \$2.4 million not \$4 million. He mentioned the final extension will be 2.3% C.P.I. increase with slightly higher than \$2.4 million in growth. He recommended the 2020 Tax Extension as \$4,894,129.13.

He stated it will be an estimated \$130,877.70 increase from prior year's extension, 2.748% increase. The 2.748% increase accounts for as much growth as possible. Although, the Park & Recreation District anticipates the final extension around 2.5%. Finally, he stated the Truth in Taxation Hearing will be held on December 14 at 6:45 p.m. with approval of the Tax Levy Ordinance on December 14.

President ORTEGA asked Executive Director SALSKI to provide some insights on the 2021 Budget. He outlined a few revisions on the Work Plan. Commissioner DOLAN requested staff meet with him to go through a few questions. Executive Director SALSKI stated he will send some days and times.

President ORTEGA mentioned that Executive Director SALSKI and he met with Village about TIF IV. Executive Director SALSKI reviewed the four areas of interest. Commissioner DOLAN had questions about prior TIF projects and impacts on Park & Recreation District. He asked about the Park & Recreation District getting assurances that no residentials would be placed on the other sites. President ORTEGA had a question about page 11 and enhancing the Village tax base. Commissioner FRASIER mentioned the challenges of the current site and finding opportunities to attract new businesses. Commissioner McGRATH asked if the Park &

Recreation District had a color copy of the other TIF areas. Executive Director SALSKI stated that he would get a copy and send immediately. Board Members agreed to wait until the final paperwork and designs before final discussion.

The Committee Meeting adjourned at 7:30 p.m.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
November 23, 2020
Due to COVID-19, the meeting was held via Zoom

The regularly scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & IT McINERNEY.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting from November 9, 2020, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

President ORTEGA read the Warrants needed to be approved. Commissioner FRASIER moved to approve Warrants 111120, 111320, 111520 and 112320 in the amount of \$753,825.42 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH and ORTEGA voting yes.

Commissioner DOLAN moved to place the October Financial Report on file, second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

Commissioner FRASIER moved to place the Police Report on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, DOLAN, KNUDSON and ORTEGA voting yes.

President DOLAN complimented the golf staff on the email feedback provided. Board Members agreed.

President ORTEGA introduced Approve of Deed of Gift – Mundelein Heritage Museum agenda item. Commissioner McGRATH moved to approve the Deed of Gift, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, FRASIER, KNUDSON and ORTEGA voting yes.

President ORTEGA introduced Approval of Delegate(s) and Alternate(s) for IAPD Credentials Certificate agenda item. Commissioner DOLAN moved to approve the Credentials Certificate with the delegates and alternates stated in the memorandum. A second by Commissioner McGRATH, followed by President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

Staff Reports

Golf

Golf Operations Manager BROLLEY mentioned it was a historical October and November was becoming the best month ever. Commissioner KNUDSON asked when the golf course is closing. Manager BROLLEY mentioned the course was planned to close on Sunday after Thanksgiving. Commissioner DOLAN asked if the course would open in December if weather was good. Manager BROLLEY mentioned the course would open if 50 degrees or more. President ORTEGA asked if the golf carts can come back earlier in the spring if COVID guidelines continue. Manager BROLLEY mentioned the carts can come back earlier than usual if necessary.

Parks

Superintendent SOLBERG discussed the ice rink. Commissioner DOLAN asked questions about why the sand was removed from the Spray Park. Superintendent SOLBERG asked if Superintendent LaPORTE can provide the explanation. Superintendent LaPORTE mentioned there were concerns with sand getting into the mechanical system and it is an opportunity to add more group events. Commissioner DOLAN stated that he didn't recall staff sharing concerns in prior years. Board Members agreed. President ORTEGA mentioned his grandchildren enjoyed the sand. Commissioner DOLAN asked Executive Director Salski if there were prior experiences where it is justified. Executive Director Salski stated that he had experiences but will reevaluate the situation and report back to the Board.

Recreation

Superintendent LaPORTE discussed the decision to move all E-learning to Dunbar. He mentioned Big & Little had registered a few more children. He mentioned the new logo. President ORTEGA asked Executive Director SALSKI if Big & Little planned to be renamed as it was mentioned at prior meetings about changing the name. Executive Director SALSKI stated he felt good about the name and new logo. He stated the words, "Child Development Center," was more defined in its location and residents can sign up for Preschool at Diamond Lake only. Preschool School is included for Big & Little participants only.

Commissioner McGRATH asked if NovaCare Rehabilitation was expected to follow the same guidelines as Park and Recreation District. Executive Director SALSKI mentioned current rentals are all required and assumed NovaCare Rehabilitation was following guidelines. Executive Director was unsure of how the guidelines were communicated, but promised to follow up. He stated that he will double check but NovaCare Rehabilitation should be following even if it was a lease.

Business Services

Superintendent McINERNEY discussed the grants and 2021 Budget.

Executive Director SALSKI commended the staff over the past six months. He stated the Department Heads and staff have been challenged by the pandemic and transition of a new Executive Director. They have been helpful and supportive of the District 100%. They are a hard working and intelligent group that he looks forward to collaborating in the next journey.

President ORTEGA acknowledged there were no service anniversaries.

Visitors: None

There being no further business, Commissioner DOLAN moved to adjourn at 7:59 p.m. second by Commissioner McGRATH. The motion was unanimously approved.



Secretary

