

Mundelein Park & Recreation District  
Committee of the Whole  
November 25, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings and Grounds SOLBERG, Superintendent of Recreation LAPORTE, Superintendent of Business Services & Technology McINERNEY, Aquatics Supervisor FUESZ, Community Center Operations Manager FULLER, and Recreation Supervisor MORAVEC.

Three new staff were hired recently in the Rec Department. Superintendent of Recreation Matt LaPorte introduced Community Center Operations Manager Kelsey Fuller, Aquatics Supervisor Gwen Fuesz and Recreation Supervisor Marissa Moravec.

An update was given on the Third Quarter Financial Report. Commissioner DOLAN asked for clarification, did Golf miss the budget by \$43,000? Golf Operation Manager Brolley responded yes in the month of October. Commissioner DOLAN would like the staff to report at the end of the 3<sup>rd</sup> quarter steps to be taken at end of year to meet targets.

The 2020 Draft Budget has been given to Board. Commission DOLAN asked if the workplan numbers were within budget. Executive Director RESNICK replies yes. President ORTEGA asked where the Shady Lane project is. Executive Director RESNICK replied that it is in Capital Fund. Executive Director RESNICK said the Board won't be asked to approve Budget until December 23 meeting.

An update was given on the Long Range IT Plan. Executive Director RESNICK said that this is a second draft and asked if Board wants to approve at the December 9<sup>th</sup> meeting. It was agreed that yes, it will be on the December 9<sup>th</sup> agenda.

There will be discussion of Real Estate Purchase or Lease in the Executive Session.

There were several property assessment appeals made with the County. They are typical appeals by larger land owners (i.e. retail areas) and are handled by the County.

We are working with First Communications for phone service. Staff introduced a 3 year contract for a new Ethernet line and a 60 day phone service trial at Steeple Chase. President ORTEGA asked if First Communication has a disaster recovery plan? Superintendent of Business Services & Technology McINERNEY replied yes. Commissioner McGRATH asked if it was similar to leasing a vehicle? Superintendent of Business Services & Technology McINERNEY responded yes.

President ORTEGA asked to continue this discussion during regular Board Meeting. The Committee meeting adjourned at 7:30.

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There being no further business, Commissioner DOLAN moved to adjourn at 8:44p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, NOVEMBER 25, 2019 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH, and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings and Grounds SOLBERG, Superintendent of Recreation LAPORTE and Superintendent of Business Services & Technology McINERNEY.

The assembled returned to the discussion on the First Communications contract. Commissioner DOLAN asked about the number of calls to the golf course this time of year. Golf Operations Manager BROLLEY said it was low but a good time to test the phone system.

Commissioner DOLAN moved to approve the minutes of Committee Meeting, Regular Meeting and Executive Session of November 11, 2019, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 111519, 111819, 112519 in the amount of \$362,173.56, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH, and ORTEGA voting yes.

Commissioner KNUDSON moved to place the October Financials on file, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to place the October Police Report on file, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions. A voice vote was taken with all voting yes.

**New Business**

Commissioner DOLAN motioned to accept staff recommendation and approve the three year 20 meg Ethernet cable service and 60 day Cloud IP PBX contract with First Communications, second by Commissioner McGRATH. President ORTEGA repeated the

motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

Commissioner KNUDSON motioned to accept staff recommendations and declare the salt spreader surplus property, seconded by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH, and ORTEGA voting yes.

### **Board Business**

Commissioner KNUDSON announced that the Conference program committee is looking for hosts and moderators.

### **Staff Reports**

#### *Golf*

Commissioner DOLAN asked if most other courses are open. Golf Operations Manager BROLLEY responded that very few are. Commissioner McGRATH asked if the geese were back. Golf Course Superintendent DORUFF said yes, he will be calling the contractor to come back out. President ORTEGA asked if the weed control through the ice is as effective as other methods. Golf Course Superintendent DORUFF replied yes, the only issue is when water is okay for irrigation. President ORTEGA asked when the trap work will be finished. Golf Course Superintendent DORUFF replied that we only have three staff now, when things dry up, they will work on them.

#### *Parks*

Commissioner McGRATH asked the number of dedication trees. Superintendent of Buildings and Grounds SOLBERG said that there are 6-10 a year. President ORTEGA asked if the asphalt projects will finish this year. Superintendent of Buildings and Grounds SOLBERG is doubtful, asphalt plants close this week.

#### *Recreation*

Commission FRASIER complimented the dance program being in the Festival of Lights Parade. Commissioner DOLAN asked if anyone saw it on TV. Superintendent of Recreation LAPORTE said he will try and get a recording. President ORTEGA asked if staff reached out to last year's basketball teams. Superintendent of Recreation LAPORTE will check with staff. Commissioner DOLAN asked about offering basketball tournaments. Superintendent of Recreation LAPORTE will look in to offering. President ORTEGA asked why there are fewer parties in 2020. Superintendent of Recreation LAPORTE responded that the time involved is difficult to manage. He wants staff to focus on more programs. Commissioner KNUDSON asked the number of postcards mailed for Open House. Superintendent of Recreation LAPORTE replied every household. Commission FRASIER complimented Tracie Ouimet.

*Business Services*

There were no questions.

Commissioner DOLAN moved to adjourn to the Executive Session for the purpose of real estate purchase or lease at 8:12 p.m. second by Commissioner McGRATH. The Secretary called the roll, Commissioners DOLAN, McGRATH, FRASIER KNUDSON, and ORTEGA voted yes.

The regular Board meeting reconvened at 8:43 pm

There being no further business, Commissioner DOLAN moved to adjourn at 8:44p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary