

Mundelein Park & Recreation District  
Committee of the Whole  
October 14, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA.

Present were Commissioners DOLAN, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK. Commissioner FRASIER was absent.

An update was given on the Steeple Chase Driving Range. Frank Parisi from Williams Architects was in attendance. He said he spoke with the low bidder, and it appears that the reason the bids were so high was due to site development and material costs.

Commission DOLAN suggested talking to the low bid on a similar job that was awarded the same day. Mr. Parisi will do this.

President ORTEGA asked if we could provide information to the bidder that showed the wetland was not a cost hindrance.

Mr. Parisi shared drawings with the Board that reflected a one story structure. He suggested the roof could be bid as an alternate. He said he would seek pricing from a contractor to set the budget. Commissioner McGRATH asked if this wasn't usually a common practice.

President ORTEGA asked if the structure could be moved out of the wetland. Mr. Parisi said that it could not. Commissioner DOLAN asked if Bill Brolley felt one level was worth it. Executive Director RESNICK responded that they had discussed it and he did not feel it was worth the investment.

The Committee meeting adjourned at 7:30 pm.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, OCTOBER 14, 2019 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, KNUDSON, McGRATH, and ORTEGA were present. Staff present included Executive Director RESNICK. Commissioner FRASIER was absent.

President ORTEGA returned to the Steeple Chase Driving Range discussion. Commissioner DOLAN commented that if the staff isn't supportive of a one tier structure, it may be a waste of the architects time to re-do the drawings. The Board agreed to move forward with the new drawings and a cost estimate.

Commissioner McGRATH moved to approve the minutes of Committee Meeting and Regular Meeting of September 23, 2019, second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner KNUDSON moved to approve Warrants 092419, 100319, 100419, 100719, 100819, 101419 in the amount of \$406,786.59 second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, DOLAN and ORTEGA voting yes.

Commissioner KNUDSON moved to place the August Financials on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

**Correspondence**

IAPD letters recognizing Mundelein Park and Recreation District on Best of the Best Award

Congratulatory letter from Illinois State Senator Terry Link on the Best of the Best Award

**Old Business**

Commissioner DOLAN asked about the ice rink project. He asked have we considered a concrete slab with the coils inside? Executive Director RESNICK responded yes, it was considered, but it was a financial decision not to take that route.

**New Business**

Commissioner McGRATH moved to accept staff recommendation and purchase the Self-Propelled Haulotte Aerial Lift Purchase from the Village of Lakemoor in the amount of \$60,900, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, and ORTEGA voting yes.

Commissioner KNUDSON moved to accept staff recommendation and approve the Updated Sick Day Policy language, second by DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner DOLAN moved to accept the staff recommendation and approve IAPD Annual Meeting Credentials with Commissioner FRASIER as delegate, second by KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

**Board Business**

Staff Recruitment Discussion: With unemployment at a record low, recruiting staff has been difficult. Staff has discussed incentives to help with the process. For year round part time staff, we would like to offer a \$100 incentive to any staff member that refers someone who is hired and works for at least three months. For summer staff, we would like to offer an incentive of \$50 to any staff member that refers someone who is hired and works for at least 60 days. Staff recommends offering an employee recruitment incentive of \$100 for year round hires and \$50 for summer hires. Commissioner DOLAN replied that it was a great idea. The Board is supportive of this initiative.

Marketing Discussion: After review of the 3<sup>rd</sup> quarter marketing report Commissioner DOLAN would like to see the measurable goals, such as number of impressions, included in future reports.

Commissioner KNUDSON moved to adjourn to the Executive Session for the purpose of real estate purchase or lease at 7:52 p.m. second by Commissioner McGRATH. The Secretary called the roll, Commissioners DOLAN, KNUDSON, McGRATH, and ORTEGA voted..

The regular Board meeting reconvened at 8:25 pm.

There being no further business, Commissioner KNUDSON moved to adjourn at 8:26 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary