

MUNDELEIN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING
Monday, September 26, 2016
7:30 p.m.

AGENDA

Call To Order:

Pledge of Allegiance:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Approval of Minutes: Committee Meeting September 12, 2016
Regular Meeting September 12, 2016

Approval of Disbursements: Warrants 091516, 092116,
092316, 092616 = \$ 359,605.69

Financials: August

Correspondence:

Old Business:

New Business:

Board Business:

Staff Reports:

Service Anniversaries: Elizabeth Bedolla 2015 (1); Dawn Fedrigon 2012 (4);
Laurie Gembara 1985 (31); Tim Graves 1991 (25);
Natalie Hetzel-Barlow 2008 (8); Candice Levine 1997 (19);
Lori Ludwick 1995 (21); Kathy Staufienbiel 1996 (20)

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)

Visitors:

Adjournment:

Mundelein Park & Recreation District
Committee of the Whole
September 12, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK said a Resolution would be presented to the Historical Society during the Regular Board meeting.

Last year the District purchased an aquatic weed cutter for \$750. It was used earlier this year and found not to be adequate. Staff is recommending it be declared surplus property and sold. Commissioner DOLAN asked why it wasn't adequate. Executive Director RESNICK said there is no collection mechanism and cut weeds float throughout the lake causing problems. Commissioner FRASIER asked about using it on the smaller lakes at the golf course. Executive Director RESNICK said launching it would be an issue.

The Board was informed of a new lease for a copier at Park View Health and Fitness. Board approval was necessary because it is over one year in length.

Executive Director updated the Board on staff's research into employee health insurance options. If the District decides to stay with PDRMA, it requires a three year commitment and the Board will need to approve the contract at the September 26 meeting.

Options for lowering the scope of the Chalet project were discussed to bring the budget down. Commissioner DOLAN asked if materials or services could be donated. Commissioner FRASIER suggested seeking out a contractor who needed to dispose of fill since there was so much needed. Commissioner ORTEGA asked how changing the exterior material may change long term maintenance. Commissioner DOLAN suggested naming rights.

The Board discussed the proposed Travel Reimbursement Policy. Much of the changes will simply mean additional administrative work. The District already estimates expenses in the budget and the Board already approves expenses by voice vote via the warrants. The Ordinance and Policy drafted by the District's attorney will be revised and presented to the Board for approval at the October 10, 2016 meeting.

The District will close on the bonds September 13, 2016. Excess funds will be invested per the District's investment policy until needed for the Chalet project.

There were six representatives present from the Historical Society of the Fort Hill Country to discuss operation of the Fort Hill Museum. They were Dottie Watson, Jeanne Steffens, John McGuire, Elaine Geffert, Mary Carter and Don Carter. Executive Director RESNICK said the District has concerns about Mrs. Watson being alone in the building on Saturdays.

She said the District would like to hire someone to be there with whomever is volunteering. This way if someone is ill or has an emergency, the Park District employee could still open the building so the public will not be turned away.

Mrs. Watson said the Historical Society did not want any outsiders involved. She said they have been staffing the museum for 29 years and have not missed many days. She said she is more worried about the animals in the park and the people playing Pokemon Go around the building. If anything, she would want a police officer stationed at the museum.

The Committee meeting adjourned at 7:40 p.m.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, SEPTEMBER 12, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:40 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from August 22, 2016, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 082616, 082916, 090116, 090616, 090916 and 091216 in the amount of \$585,546.47, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN, McGRATH and KNUDSON voting yes.

Commissioner FRASIER moved to approve Resolution 16-09-01 recognizing the Historical Society of the Fort Hill Country for 60 years of service to the area, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll voice vote was taken with all voting yes.

Commissioner DOLAN moved to declare the Aquatic Weed Cutter as surplus property available for sale, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

Commissioner DOLAN moved to approve a 39 month lease with Toshiba Business Solutions for the lease of an E-Studio 4505 copier, pending attorney approval, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, FRASIER, McGRATH and KNUDSON voting yes.

Under Board Business, Commissioner FRASIER asked if there was anything the District could do to ensure the museum is open as advertised if any of the volunteers don't show. Commissioner DOLAN suggested monitoring the hours and if there is a pattern of not being open, then address the issue.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:57 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

MEETING REMINDER
MONDAY, SEPTEMBER 26, 2016

7:00 pm Committee Meeting
7:30 pm Regular Board Meeting

Action Items

Old Business

New Business

Updates

1. Kirk of the Lakes Church/Mundelein L.U.N.C.H. program donation
2. Health Insurance
3. Police Report

Updates

The district has been approached by Kirk of the Lakes Church and the Mundelein L.U.N.C.H. program and asked to consider a shelter at Gordon Ray Park. We had originally discussed Hickory Park with them. Superintendent of Buildings and Grounds Derek Solberg spoke with a woman who represents both organizations. They feel Gordon Ray is a better site due to location and functionality. Quotes for shelter construction were discussed to be sure the money that is earmarked as a donation for the project will be in line with pricing.

Last meeting's minutes indicated that the board would need to approve the new 3 year contract with PDRMA for health insurance. We have not received the contract as of this writing.

The August Police report is enclosed.

MEMORANDUM

To: Chief Eric Guenther

Cc: Deputy Chief Monahan
Deputy Chief Hansen

From: Sergeant Brian Kisselburg

Date: Sunday, September 11, 2016

Re: Park District Report – August 2016

There were twenty-three (23) calls for service in the area parks during the reporting period, which is consistent with park district activity during this time of year. The majority of the calls were minor in nature and included suspicious persons/circumstances/vehicles, citizen assists, burglary alarms, assists to rescue and juvenile complaints.

There were a total of 179 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month. The numbers of calls and checks were consistent with the nicer weather and the increase in use of the parks.

The following gives more detail about several of the calls during the reporting period:

- On 08/02/16, officers were dispatched to Barefoot Bay for a report of a subject walking through the parking lot who appeared disoriented. Officers made contact with the subject who did not appear disoriented and advised he was just talking on his cell phone. The park district employee who called in the subject just wanted him checked on.
- On 08/04/16, officers were dispatched to Parkview Fitness in an attempt to locate a missing adult from Round Lake Park. It was reported that the missing subject was taking a fitness class there. Officers made contact with an employee who advised that the missing subject left with another subject and should be home soon. Officers verified the missing adult made it home without any incidents.
- On 08/12/16, while Officer Anderson was checking Hickory Park he observed a subject standing in the middle of the park, while it was closed (after sunset), in the rain. Officer Anderson observed the subject running around the park for no apparent reason. Officer Anderson made contact with the subject who was not making sense and appeared to be hallucinating. The subject appeared to be intoxicated and under the influence of narcotics. Rescue was contacted and he was transported to Condell for a possible overdose.
- On 08/18/16 a resident requested extra patrol at Lion Field/Skate Park for a report that the juveniles who use the park always appear to be under the influence of drugs and alcohol.
- On 08/24/16, CSO Hurley was dispatched to Noel Park for two stray dogs. Upon his arrival he located a male subject who was holding the dogs until he arrived. CSO Hurley was able to locate the owner of the

Courage. Pride. Commitment.

dogs and the dogs were released to their custody. No citation was issued as the dogs escaped from a nearby fenced yard.

- Several of the suspicious people, vehicles, and circumstances were results of people playing Pokemon Go.

Officers will continue to perform walk-throughs at Park View to deter unwanted subjects from attending, especially during open gym hours. In addition, they will continue to perform park checks at the various parks due to the increase in park use.

I have attached a copy of the August 2016, Park District reports for your review.

Please contact me if you have any questions.

To: Board of Park Commissioners

From: Bill Brolley, Golf Operations Manager

Subject: Steeple Chase Operations – September 2016

	2015	Budget	2016
Golf Revenue (Aug. Totals)	\$206,364	\$206,939	\$174,933
Merchandise (Aug. Totals)	\$ 12,598	11,790	\$ 10,944
Food & Bev. (Aug. Totals)	\$ 33,154	35,040	\$ 27,406
Miscellaneous (Aug. Totals)	\$ <534>		\$ <538>
Gift Cards (Aug. Totals)	\$ 4,650		\$ 2,606
Total Rev. for the month of August	\$256,232	\$253,769	\$215,351
Golf Revenue (9/1- 9/18)	\$ 102,885		\$106,670
Merchandise (9/1- 9/18)	\$ 7,679		\$ 6,400
Food & Bev. (9/1- 9/18)	\$ 20,058		\$ 18,565
Miscellaneous (9/1- 9/18)	\$ 318		\$ <1238>
Gift Cards (9/1-9/18)	\$ 1,393		\$ 4,552
Total Rev. Sept. 1-18	\$ 132,333		\$134,949
Golf Revenue (y.t.d.)	\$ 950,666		\$ 912,413
Merchandise (y.t.d.)	\$ 63,941		\$ 71,054
Food & Bev. (y.t.d.)	\$ 151,393		\$ 147,830
Miscellaneous (y.t.d.)	\$ 12,317		\$ 17,856
Gift Cards (y.t.d.)	\$ 18,225		\$ 23,874
Total Rev. (Y.T.D. 9/18)	\$1,196,542		\$1,173,027
Paid rounds (Aug)	4256		3728
Paid rounds (9/1-9/18)	2032		2157
Paid rounds year to date (9/18)	19,753		19,377

Well after having the best July in the last 8 years, we had the worst August in the last 10 years. A combination of factors, first we had two less weekend days in August of 2016 than we did in August of 2015. Second, we had very hot weather the first half of August and rainy weather the second half of the month. We were down 528 rounds this August compared to August of 2015, and about \$40,000 in revenue. So far in September we are a little up in both rounds and revenue compared to 2015. For the year we are down about 350 rounds and about \$23,000 in revenue. August definitely hurt us as we were up in revenue for the year going into August and now down. Hopefully we can make this up in October and November.

We held the Friends of Steeple Chase outing on 9/17 we had 23 groups participate this year compared to 16 last year and 11 groups the year before. We had a great day for the event and just one group shy of filling the event. We teed groups off the first and tenth tees from 8:00-9:38, every silent auction item was sold and we had lunch for everyone afterwards. It was definitely one of the best friends outings we have held and everyone enjoyed themselves. We held the Mundelein High School Invitational tournament after the Friends Outing starting at 1:00 p.m. There were 12 schools in the tournament (72 players) and Mundelein ended up tying for first place with New Trier High School.

We had the greens aerated Sunday the 18th. We were closed on Monday the 19st for maintenance to the greens. With good weather we are expecting the holes to fill in very quickly. We have told everyone that called in to make tee times Tuesday-Friday that we aerated the greens so there would be no surprises, so far through two days we haven't heard any complaints.

August Comparison for the past 5 years

	2012	2013	2014	2015	2016
Total Revenue	\$258,048	\$254,797	\$252,153	256,232	215,351
Round	4327	4313	4151	4256	3728

MEMO TO: Board of Park Commissioners

FROM: Ron Doruff, Golf Course Superintendent

SUBJECT: Golf Course Grounds Report – September, 2016

We have had a beautiful stretch of weather perfect for getting some aerification completed. We still have a little to complete but should be finished for the year by the time of this meeting. We have been picking away at tees, approaches, and fairways with aerifying greens on September 18 at night and finishing the cleanup and top dressing on Monday, September 19. With the warm weather and a little bit of intermittent rain, the holes should close up faster than normal.

It's that time of the year when we start to lose crew members. For the regular seasonal employees, their last day will be October 2nd followed by four senior workers who will be leaving on October 14. This will leave us with a crew of eight to complete the season. We will try to keep the course in playable condition even with the leaves falling and the grass still growing. When the college students were leaving they said they enjoyed working on the golf course and showed an interest in returning next season.

When it seems like play is starting to slow down, we will continue to work on the sand trap renovation project. We will be working on the traps on holes #18 and #9. We will begin with #18 and see what can be completed. This project consists of removing the old sand, checking the drains and repairing them if necessary, and replacing the sand with new sand. The sand to be used is the same variety that was used in the previous sand trap renovations that were previously completed.

It's almost time to start to think about blowing out the irrigation system. This will be done around November 1. The irrigation system has been better than normal with multiple leaks cropping up in September. We have had to repair seven small leaks.

With the aerification completed, it's time to start grinding stumps and sod areas that need to be repaired. This is a project that we complete every year at this time - just prior to turning off the irrigation system.

Fall is the usual time for the geese population to increase on the golf course. They have not disappointed. The geese control contractor has been contacted and the dogs are taking care of the situation.

To: Board of Commissioners

From: Derek Solberg, Superintendent of Buildings and Grounds

Re: Parks Department Report – September 2016

John Rogers started with the District as Fleet Mechanic on August 22nd. In his first month he has done a good job of getting started. He is working on getting caught up on fleet maintenance while completing needed repairs as well.

An Expression Swing has been installed at Kracklauer Park. This swing allows an adult and a child to swing together facing each other. The response from the public has been positive. A mother and child used it immediately after installation and liked it very much. A Facebook post from the District reached 18,000 people in less than 24 hours, had 364 likes, 106 shares and 28 comments which were all positive. The District plans to add more of these next year as well.

At Memorial Park the athletic court work continues. The fence posts have been set. The next steps are the fencing itself, the athletic court surface and the installation of the basketball hoops. All of this work will be completed as soon as possible.

Ambria Dr. gazebo and the Hanrahan North observation deck have been sanded and stained. Staff have also been working at Bull Creek in Community Park to clear unwanted brush and small trees for the upcoming shoreline stabilization work.

Parks staff assisted in preparing Diamond Lake Recreation Center for the school year. New tables were assembled and delivered. The grounds were touched up and temporary fencing was installed around the patio and playground. Staff also were active at Kracklauer Park in the week leading up to the Arts Festival to prepare for that event.

Grounds work has continued with weekly mowing and other tasks. Ten parks received herbicide applications to aid with weed control. Infield mix was delivered and spread at Asbury and Longmeadow Parks. Athletic fields at Diamond Lake Sports Complex and Community Park have been aerified and overseeded. As time allows District landscaping is addressed and includes shrub trimming, weeding, pruning and any other items that need to be addressed.

The Parks Department supervisory staff completed a Fall Hazzard Assessment for the Department. The assessment identifies risks related to work that staff perform at levels above four feet off the ground. The District's truck fleet has completed the bi-annual safety inspection conducted by a state certified facility.

The 2017 Operations and Capital budgets are taking shape. Work continues on obtaining pricing and that information is added to the version that will be submitted to the Executive Director.

The Toro 5910 wide area mower was received and has been put into service. Staff have been trained on the operation of the machine by a vendor representative and by instructional DVD.

To: Park District Board of Commissioners
From: Rita D. Kipp, Superintendent of Recreation
Re: September Board Report 2016

PROGRAMS

Learning Center's current enrollment is 48 compared to 32 last year. We had 23 families enroll in one month right at the end of the summer. The parent orientation meeting was well attended on Sept 7. Dance enrollment is down from 185 to 168 students this year. We are still anticipating some late registration.

LEAGUES

Fall softball season has begun. Ten teams are participating, one team less than last year. Season should be completed by mid-October depending on weather. Men's basketball league registration has begun.

SPECIAL EVENTS

Plans are underway for the Boo Bash and the "Terror at the Bay".

The Arts Festival was held on September 10 & 11th. Christa did a great job organizing it.

The One World Festival was held on September 17th. Weather was good and attendance seemed to be up from last year.

FACILITIES

Big and Little's enrollment figures are attached. Still down a few participants from last year but we have a few tours scheduled in the next week. Laurie has worked with Christa to discuss a marketing strategy for the day care program. Rec Connection numbers are also attached and are ahead of last years. Staff is holding off on taking anymore at the Washington school site due to size restraints and staff ratios.

Regent numbers are attached. New programs offered this fall include; trips through Mayflower tours to Florida and Washington DC in February and April, Cheese Making, a seminar on Essential Oils and Soul Collage.

Park View has had a busy couple of months with the new software implementation and the changing of the memberships. Group exercise has several new classes offered this fall with 2 new Yoga classes, a Walk and Balance program and a Power Lunch and Step Up program. We are still trying to get some consistent usage of our Kids Center. Morning usage has been hit or miss. In October we will begin offering evening hours on Mondays and Wednesdays. Hopefully once the community realizes we have the service back it will start getting some use.

Park View has hired 5 people in the last two weeks. A new indoor pool manager, three desk attendants, three lifeguards, and four swim instructors have been hired. Our swim lesson coordinator left for school and staff is working on replacing her.

The aquatic season has come to a safe and positive end. Numbers are attached and detailed attendance numbers will be available next month. We had our best year in the last five with daily pass revenue at Barefoot Bay. Beach and Spray Park daily fees were down. The beach is down primarily due to the \$2 decrease and the Spray Park appears to be due to a lower number of non-residents attending this year. Barefoot Bay concessions also experienced its best year ever in sales. While we did hire a few more staff this year we still ended up having to close the lazy river on September 3rd & 5th of our last weekend due to a low number of lifeguards. Next year staff will be looking into an incentive program to encourage staff to work until the end of the summer.

TRAINING AND EDUCATION

Training on “when to call 911” and Head and Spinal Injuries was conducted by Mike Gerton. This training was very timely based on the fact that we had one of our older members fall backwards off the stairs a couple of weeks ago and there was potential for very serious injury. Our staff did a good job but the training was a nice refresher for everyone.

AFFILIATE ORGANIZATIONS

Fall baseball should come to an end on October 2nd. MBSA will be hosting a softball tournament on October 1st & 2nd. They will be using our adult softball fields as additional fields.

AYSO soccer should come to an end the last weekend of October. They have been renting out the softball lights every Monday and Wednesday night from sunset – 9 pm for practices. The adult soccer group has been renting the lights on Friday nights. This will continue until October 21st and then they will move indoors to Sandburg for a 10 week league starting in January.

Lake County Stallions Fall “Flag” Football should end on October 22nd, tackle football on November 20th (pending advancement in playoffs) and cheerleading will end on December 4th. Registration for Lacrosse will begin on November 1.

RECREATION ADVISORY COMMITTEE

Nothing to report. I have not scheduled a meeting due to time constraints caused by two full time recreation supervisors out on FMLA back to back in the last 4 weeks.

MISCELLANEOUS

THE REGENT CENTER MEMBERSHIPS
DATE: SEPTEMBER 2016

	Total	Resident	Non-Res		New	Del Webb	Boomer
2015	441	295	146		91	76	150
2016	402	266	136		61	63	132
	-8.75%						

Big & Little Enrollment

	<u>Total</u>	<u>Full Time</u>	<u>Full Days</u>	<u>½ Days</u>
September 2016	60	27	18	15
September 2015	66	22	26	18

Just a reminder: Full time is defined as 5 full days per week.

Full days refers to 2-4 full days per week.

½ days refers to 2-5 preschool mornings (8:30 – 12:30)

Rec Connection Enrollment

	<u>Total</u>	<u>MCC</u>	<u>Washington</u>
September 2016	166	69	97
September 2015	165	75	90

2016 Daily Sales

	2012	2013	2014	2015	2016
Barefoot Bay Daily	\$ 274,241.30	\$ 217,137.25	\$ 252,305.53	\$ 254,520.00	\$ 285,352.00
Beach Daily	\$ 16,591.00	\$ 15,004.51	\$ 11,400.69	\$ 12,661.93	\$ 11,511.00
Spray Park Daily		\$ 15,244.35	\$ 13,943.96	\$ 16,892.05	\$ 14,294.18
BB Concessions	\$ 110,802.75	\$ 88,937.25	\$ 110,921.00	\$ 120,509.25	\$ 137,024.00

2016 Pass Revenue

Barefoot Bay Season Pass Revenue

	Res	Non-Res	Total
2016	\$ 68,481.00	\$ 26,653.50	\$ 95,134.50
2015	\$ 67,795.00	\$ 21,420.50	\$ 89,215.50
2014	\$ 81,015.00	\$ 40,815.00	\$ 121,830.00
2013	\$ 93,974.75	\$ 54,685.00	\$ 148,659.75
2012	\$ 95,323.00	\$ 65,373.65	\$ 160,696.65

Combo Season Pass Revenue

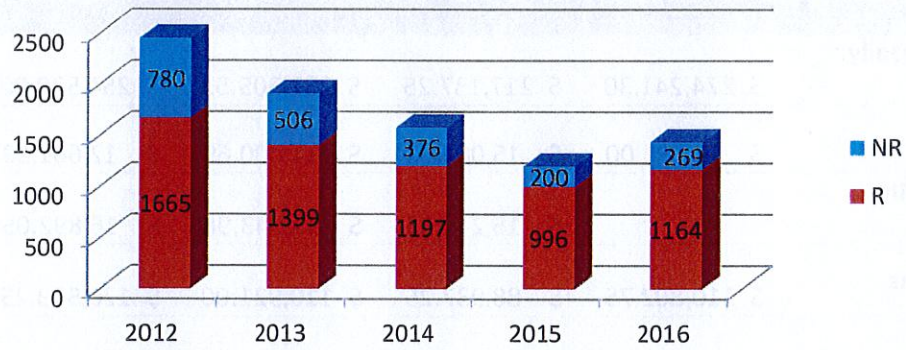
	Res	Non-Res	Total
2016	\$ 7,485.00	\$ 535.00	\$ 8,020.00
2015	\$ 7,525.00	\$ 500.00	\$ 8,025.00
2014	\$ 12,330.00	\$ 1,470.00	\$ 13,800.00
2013	\$ 16,970.00	\$ 3,615.00	\$ 20,585.00
2012	\$ 34,942.40	\$ 7,560.75	\$ 42,503.15

Beach Season Pass Revenue

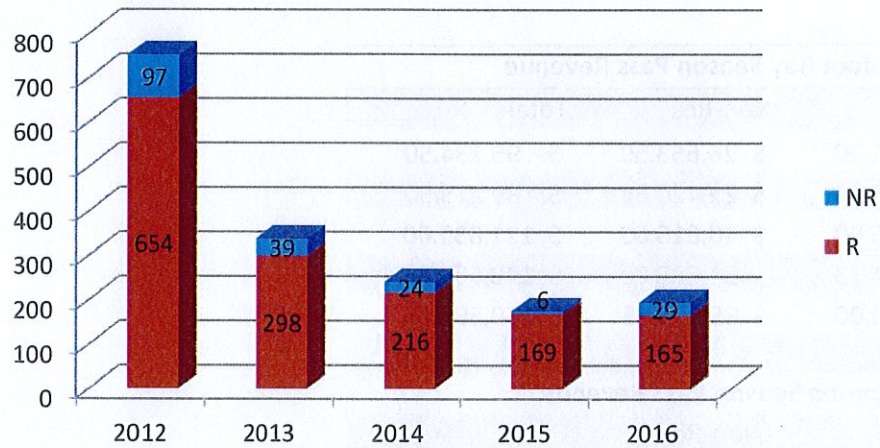
	Res	Non-Res	Total
2016	\$ 1,400.00	\$ 334.00	\$ 1,734.00
2015	\$ 1,635.00	\$ 905.00	\$ 2,540.00
2014	\$ 2,581.00	\$ 2,025.00	\$ 4,606.00
2013	\$ 4,605.00	\$ 2,740.00	\$ 7,345.00
2012	\$ 5,500.45	\$ 2,982.90	\$ 8,483.35

2016 Passes Sold

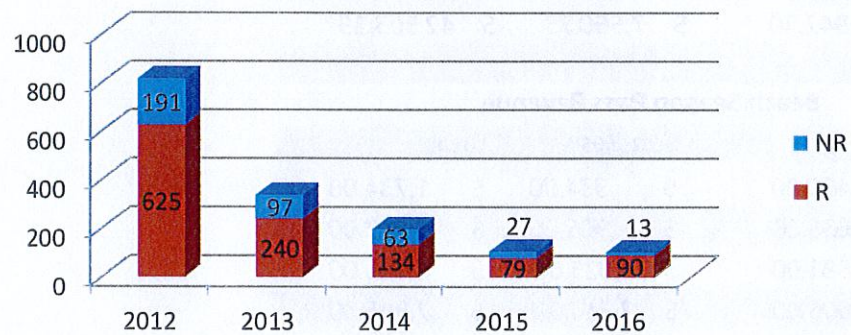
Barefoot Bay Season Passes



Combo Season Passes



Beach Season Passes



The membership data below is reflective of memberships January 1st, thru September 13th.

Membership totals as of 8-1-16

Premium Memberships	
Annual	41
Monthly	164
Ultimate	381
Annual Each Add'l	108
Monthly Each Add'l	41
Annual Group Ex add on	29
Monthly Group Ex add on	20
Annual Indoor pool add on	25
Monthly Indoor pool add on	56
Total	865

Group Exercise Unlimited	
Group Exercise Annual	17
Group Exercise Monthly	56
Total	73

Indoor Pool Membership	
Annual	109
Monthly	37
Annual Each Add'l	19
Monthly Each Add'l	7
Total	172

Mundelein Parks & Recreation District

Memorandum

To: Board of Commissioners

From: Linda Miller, Superintendent of Business Services and Technology

RE: September Monthly Report

DATE: September 19, 2016

Finance

The closing for the bond issuance took place on 9/13/16, and everything went as planned resulting in \$4,230,000 for upcoming capital projects. The preparation of the 2017 budget is in process, and the first draft of the budget will be presented to the Board at the November 14th board meeting.

Human Resources

Anthony Nitti completed the payrolls for the periods of 08/07/16 - 08/20/16 for 332 employees and 08/21/16- 09/03/16 for 243 employees. Tony has been busy recruiting several staff members for the Front Desk for Park View, and for various Indoor Pool positions. He has also been working with the Mundelein High School's National Honor Society to promote volunteer opportunities and seasonal positions for 2017. He coordinated our September Wellness event which was a Picnic in the Park along with geocaching.

IT

We are still waiting on a date for the final connection to the internet dedicated carrier line. We are also working on installing a camera in the Kidz Centre to allow parents to view their children in the playroom on their smartphones while exercising in the Fitness areas.

Risk Management

Accident/Incident Summary

Boy, 4	Park View – walking in the gym and hit in the face with a basketball	15 August 2016	First-Aid
Boy, 4	B&L – pushed by another child on slide platform, bruise/red mark to left cheek and above left eye	17 August 2016	First-Aid
Boy, 3	B&L – ran under the tunnel/slide and bumped upper left forehead	17 August 2016	First-aid
Boy, 5	RecC – slipped on steps at Eagle Park and hit head (before RecC began, was with mother)	22 August 2016	Child refused ice pack and first-aid, and mother did not want to force him
Boy, 4	B&L – fell on cement at Spray Park, bloody nose	23 August 2016	First-Aid
Girl, 5	RecC – fell on purple climbing apparatus and hit front of neck – red/bruised	23 August 2016	First-Aid

Adult Male	Fell over the railing from the fitness floor to the enclosed stairway	29 August 2016	EMS called and transported
Boy, 6	RecC - Fell off of climbing wall, hit head	1 Sep 2016	First-aid
Girl, 5	RecC – accidentally hit in face under right eye with a tennis ball	14 Sep 2016	First-aid
Boy, 6	RecC – another child in RecC bit the boy on the lower left arm, did not break the skin; both sets of parents informed	14 Sep 2016	First-aid

Employee Injury/Illness Report

No employee injury or illness to report.

Property Loss

No property losses to report.

Monthly Summary

The next Safety Committee meeting is scheduled for September 28th. Two safety concerns were resolved this month. A new reel has been installed for the indoor pool for safe storage of the hose when not being used. Also, the configuration of the Cycle Room was discussed with the Mundelein Fire Department. They assured us the room is adequate in the case of an emergency as one exit is sufficient for 19 bikes (the maximum would be 50 bikes) and the 36 inch aisle space would accommodate a gurney if necessary. In addition, the Aquatics Maintenance Supervisor, Mike Krauleidis, conducted tours of Barefoot Bay for the Mundelein Fire Department so they will be familiar with our facility in the event of an emergency. They were very impressed with the measures taken to ensure the safety of our patrons and to cross-educate the people that will work with us in the event of any kind of disaster.