

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 22, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA.

Staff present included Executive Director SALSki, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & IT McINERNEY, Planning, Development & Adm. Manager OUMET.

Executive Director SALSki stated that the Spray Park fees are recommended as Residents: Free and Non-Residents: \$4. He mentioned staff and he drafted preliminary information about Barefoot Bay operations and requested feedback. He discussed staff's recommendation to open Barefoot Bay even with the challenges anticipating restrictions and potential revenue decline due to COVID-19. He stated other districts are going through similar discussions. He asked whether there is a threshold for the budgeted loss if revenues are anticipated to decline. Commissioner McGRATH mentioned there are many front-end expenses and different scenarios so he believed it was important to have the discussion. Commissioner DOLAN stated it would be important to look at district-wide expenses in April and May in order to make better decisions and provide a budgeted threshold. Superintendent LaPORTE discussed the reservation options and hours. Commissioner KNUDSON asked questions about the 50% restrictions. Superintendent LaPORTE stated it is 750 people. Commissioner DOLAN asked how staff anticipated managing the grass area. Superintendent LaPORTE stated staff was still working through logistics and will get back to the Board. Commissioner KNUDSON asked if 50% reduction in people equaled less 50% staffing. Superintendent LaPORTE mentioned that guards were critical at specific locations; although, Manager De LUCA was reviewing the management structure which has an opportunity for reorganization. President Ortega concluded the discussion and stated it would continue in the Regular Board meeting.

The committee meeting discussion continued in the Regular Board Meeting at 7:30 p.m.

Visitors: None


Secretary

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Regular Board Meeting
February 22, 2021
**Due to COVID-19, the meeting was held via Zoom*

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & IT McINERNEY, Planning, Development & Adm. Manager OUIMET.

The Committee Meeting discussion continued as President ORTEGA suggested a hybrid option with no restrictions for members and using a day band. Commissioner DOLAN asked about the rates and non-camps. President ORTEGA mentioned Option 1 may be a viable option. Commissioner KNUDSON asked if there were more non-resident members or daily users. Superintendent LaPORTE stated non-resident daily users make up the largest percentage. He provided feedback that Mundelein Park & Recreation District rates were lower than surrounding districts and will supply information at next meeting. Commissioner DOLAN mentioned option 4 was more advantageous especially if other aquatic facilities chose not to open. He stated minimum wage will be a significant challenge for the operations. Executive Director SALSKI mentioned there is more information to gather so staff and he will put together more data.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting from February 8, 2021, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, DOLAN, FRASIER, KNUDSON and ORTEGA voting yes.

President ORTEGA read the Warrants needed to be approved. Commissioner FRASIER moved to approve Warrants 020921, 021421, 021921 and 022221 in the amount of \$264,970.46 second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, KNUDSON, McGRATH and ORTEGA voting yes.

President Ortega requested a motion for the financial report. Commissioner DOLAN moved to place the January Financial Report on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions. Commissioner DOLAN

asked Executive Director SALSKE if the projections were correct as there was discussion about reduced revenue at Barefoot Bay and other operations. Executive Director SALSKE stated projections were not required to be updated and shouldn't have been included in packet. He will remove from packet. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.

President Ortega requested a motion to file the Police report. Commissioner KNUDSON moved to place the Police Report on file, second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

President ORTEGA introduced the approval of Resolution 21-02-01 Golf Maintenance Equipment Lease. Commissioner McGRATH moved to approve Resolution 21-02-01 authorizing the Executive Director and/or Board President to execute the equipment lease agreement with PNC Equipment Finance and any related documents necessary to the consummation of the transaction contemplated by the equipment lease agreement, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. Commissioners McGRATH, DOLAN, FRASIER, KNUDSON and ORTEGA voting yes.

President Ortega provided a reminder about the IAPD Legislative Breakfast.

Staff Reports

Golf

Golf Operations Manager BROLLEY mentioned the popularity of golf simulators. He mentioned the golf carts are arriving mid-March. He discussed the Ash Tree treatment. President ORTEGA asked if there more training is required. Commissioner DOLAN asked if a license was necessary. Golf Operations Manager BROLLEY stated a license was not necessary and staff was confident to complete.

Parks

Superintendent SOLBERG presented the report and mentioned the 2nd shift Custodian position. Commissioner McGRATH asked if it is a union position. Superintendent SOLBERG stated the position was designated as a union position. Commissioner DOLAN had questions about the Willow Trees being removed, process and installing smaller trees. Superintendent SOLBERG stated the Willow Trees last only 35 years and in particular, the trees were determined to be hazardous. Commissioner DOLAN complimented the letter to the residents.

Recreation

Superintendent LaPORTE presented his report and operations related to COVID. He mentioned the Program Brochure being finalized. He stated the basketball program was tweaked and participation was still strong.

Business Services

Superintendent McINERNEY presented her report and stated the Auditors were completed with preliminary results favorable.

Administration

Executive Director SALSKI mentioned the discussion with Tim DeBruler, developer, for specific apartment developments on Hawley and Chicago Avenue. Commissioner DOLAN had questions about other agency Ordinances and suggested staff send out a survey. He requested staff gather the impacts of Dell Webb community on our park system when staff has availability.

President ORTEGA acknowledged service anniversaries of Rick Hanzel, 14 years; Tracie Ouimet, 5 years; Sarah Bannon, 3 years.

There being no further business, Commissioner DOLAN moved to adjourn at 8:09 p.m. second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON and ORTEGA voting yes.



Secretary

