

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
March 22, 2021

**Due to COVID-19 and Governor's Emergency Declaration, the meeting was held via Zoom.*

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. Due to COVID-19, the meeting was held via Zoom and if anyone was interested in receiving the audio, he/she can contact Ron Salski, Executive Director at 847-388-5460.

Present were Commissioners DOLAN, FRASIER, McGRATH and ORTEGA. Commissioner KNUDSON was absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & IT McINERNEY, Planning, Development & Adm. Manager OUMET.

Executive Director SALSKI referred to Governor Pritzker's Restore Illinois Phase 4 and Bridge to Phase 5 Plan and he outlined several guidelines. Superintendent LaPORTE mentioned the biggest challenge has been explaining open gym teen users to cover full nose and mouth with face coverings. Executive Director SALSKI stated that he was checking if face coverings for vaccinated employees and board members are necessary during meetings. Manager BROLLEY stated rakes and ball washers were not allowed on the course but single rider carts are not mandatory. Superintendent LaPORTE mentioned that he was waiting for IDPH regarding Barefoot Bay guidelines and usually has a two-week delay from the Governor's decision. Executive Director SALSKI mentioned Big and Little Child Development Center may have an opportunity to obtain a grant. Superintendent LaPORTE stated if approved, the grant would be estimated at \$100,000 or more.

Executive Director Salski initiated the discussion that the Mundelein Community Center will serve as a community vaccination site on March 24 from 11 a.m. to 5 p.m., and then again on April 14 for the second dose. President ORTEGA commended Recreation Supervisor Cheri Rehor and Customer Service Supervisor April Lee for organizing the event as well as staff assisting with the entire process and day. Commissioner McGRATH asked how many volunteers will be involved. Superintendent LaPORTE stated 25-30 volunteers signed up.

Staff Reports

Golf

Golf Operations Manager BROLLEY mentioned tee time intervals were spread 10 minutes compared to 12-15 minutes in 2020. Manager BROLLEY added that the 10 minutes allows for carts to come back into the rotation. He mentioned the course was open on Saturday and Monday and full. He mentioned that there were positive comments about the greens. Commissioner DOLAN asked about the \$5 rider fee and staff opinions when publicity was positive in 2020. Manager BROLLEY mentioned staff was very comfortable with the decision as the course was the lowest in the area and necessary for cart rotation. He mentioned that he worked with Dell Webb on any concerns. Commissioner FRASIER asked if the tee time intervals were the same as last year. Manager BROLLEY stated the intervals were not the same. Commissioner McGRATH asked what were the tee time intervals in 2019. Manager Brolley mentioned eight to nine minutes.

Buildings and Grounds

Superintendent SOLBERG mentioned all staff will be involved with the vaccination process. He stated the ice rink tear down started. Commissioner McGRATH asked about the electric and whether staff was surprised. Superintendent SOLBERG stated that staff was definitely surprised by the invoices but worth the expense with the number of users.

Recreation

Superintendent LaPORTE mentioned programs and operations started to pick up in February. He stated it was good to see positive cultural arts program participation. He mentioned the hybrid group exercise classes were doing well and excited the dance recital increased from 50 to 90 people due to the guidelines. He mentioned Regent Center will open soon, a flashlight egg hunt had 30 participants, egg walk on Saturday, gym rentals have exploded and generating significant revenue, and swim lessons are full. He stated staff developed a resident only Barefoot Bay resident only day in May.

Business Services & Technology

Superintendent McINERNEY presented her report and stated a security patch related to Microsoft Exchange Server was installed. Staff and vendor took immediate action on this which prevented a known attack. Several organizations who waited a day or two longer to install the patch were hit with the attack. She mentioned the Audit was expected to have no comments and presented May 10. She mentioned Nerissa Brueckbauer, Risk Manager, was retiring and done a great job throughout the years as well as grateful for delaying retirement during the pandemic.

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Administration

Executive Director SALSKI mentioned staff will share Marketing Plans about the New Phases and Barefoot Bay at the second April meeting. He was reviewing the capital projects and work plans and anticipated to outline a plan. He will ask to be included on a Fieldhouse Committee if the Mundelein High School decided to evaluate indoor athletic space.

There being no further business, Commissioner DOLAN moved to adjourn at 7:30 p.m. second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER and ORTEGA voting yes.

Visitors: None



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
March 22, 2021

**Due to COVID-19 and Governor's Emergency Declaration, the meeting was held via Zoom*

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, FRASIER, McGRATH and ORTEGA. Commissioner KNUDSON was absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & IT McINERNEY, Planning, Development & Adm. Manager OUIMET.

Commissioner FRASIER moved to approve the minutes of the Committee Meeting and Regular Meeting from February 22, 2021, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any additional corrections or additions and none were made. A roll call vote was taken with Commissioners FRASIER, McGRATH, DOLAN and ORTEGA voting yes.

President ORTEGA read the Warrants needed to be approved. Commissioner FRASIER moved to approve Warrants 030921, 031421, 031921 and 032221 in the amount of \$291,800.25 second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

President Ortega requested a motion for the financial report. Commissioner DOLAN moved to place the February Financial Report on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER and ORTEGA voting yes.

President Ortega requested a motion to file the Police report. Commissioner FRASIER moved to place the Police Report on file, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH and ORTEGA voting yes.

President ORTEGA introduced the Mundelein Baseball & Softball Association (MBSA) Affiliate Agreement. Commissioner McGRATH moved to approve the affiliate agreement with Mundelein Baseball & Softball Association (MBSA) for a three-year period, second by Commissioner DOLAN. President ORTEGA repeated the motion and asked if there were any questions. Commissioner DOLAN asked if this agreement was what the district wanted to do if other programs exist in this area. Executive Director SALSKI stated that he was extremely confident with this approach and partnering with MBSA and there was limited competition. Commissioner McGRATH asked if the land was deeded to MBSA. Commissioner FRASIER stated it was a lease so the land remains with Park & Recreation District. Executive Director SALSKI stated that he would recheck. Commissioners McGRATH, DOLAN, FRASIER and ORTEGA voting yes.

President ORTEGA introduced the Park Donation Agreement for Mundelein Senior Apartments – DeBruler Investments, LLC. Executive Director SALSKI provided background on the reduction in density due to the senior housing and comparing to other apartment complexes. He stated the developer accepted the terms. Commissioner McGRATH moved to delegate authority to the Executive Director to approve as to the terms as presented, and the Park District Attorney to approve as to the form, the Park Donation Agreements with DeBruler for the new apartment development within the Village of Mundelein, second by Commissioner FRASIER. President ORTEGA repeated the motion and asked if there were any questions. Commissioner DOLAN addressed his concerns. Commissioner FRASIER mentioned the agreement was renegotiated for the better anticipating the Village will reduce significantly to match their agreement. As well, staff negotiated \$5,000 more than the initial term. Commissioner McGRATH stated it was a no-win situation and had to draw the line with density. Commissioner DOLAN expressed concerns about future agreements. President ORTEGA asked if there were other alternatives. He mentioned the win is \$90,000 more than anticipated. Commissioners McGRATH, DOLAN, FRASIER and ORTEGA voting yes.

President ORTEGA introduced the Park Donation Agreement for Chicago Ave. Apartments – DeBruler Investments, LLC. Commissioner FRASIER moved to delegate authority to the Executive Director to approve as to the terms as presented, and the Park District Attorney to approve as to the form, the Park Donation Agreements with DeBruler for the new apartment development within the Village of Mundelein., second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions. None were raised. Commissioners McGRATH, DOLAN, FRASIER and ORTEGA voting yes.

Commissioner DOLAN asked President ORTEGA if he heard about the status of the Legislative Conference. President ORTEGA mentioned that he did not hear whether it will be held. Executive Director Salski mentioned that he will contact IAPD next week.

President ORTEGA acknowledged service anniversaries of Debbie Chin, 5 years; Debbie McInerney, 5 years; Matt Wells, 11 years; Ted Costa, 23 years; Brad Vlcek, 4 years; Christa Lawrence, 6 years; Derek Solberg 12 years

There being no further business, Commissioner DOLAN moved to adjourn at 7:55 p.m. second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER and ORTEGA voting yes.


Secretary

