

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
May 24, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY, Planning, Development & Adm. Manager OUMET, Manager CAVAZOS, Manager CRONKHITE, Assistant Superintendent DABROWSKI and Manager KASPAR.

Manager CAVAZOS, Manager CRONKHITE, Assistant Superintendent DABROWSKI and Manager KASPAR provided background about his/her experience.

Commissioner DOLAN had questions about the approach for the Face Covering Guidelines related to vaccinated users of the facilities and whether Executive Director SALSKI was concerned with users addressing concerns. Executive Director SALSKI stated that the district will be posting signage and using the honor system to move the district forward. Executive Director SALSKI reviewed all guidelines and discussed with the appropriate agencies. He stated that he was confident the district could manage concerns. Commissioner DOLAN asked questions about Barefoot Bay. Superintendent LaPORTE discussed the concessions, sanitizing tubes and chairs set up. Commissioner DOLAN asked if the chairs will be in pods and checked. Superintendent LaPORTE stated staff will try to monitor. Superintendent LaPORTE mentioned the social distance approach, reaching capacity and encouraging people to download the app. Commissioner McGRATH asked if there were concerns with transmission and water. Superintendent LaPORTE stated IDPH has confirmed chlorine deters transmission. Commissioner ORTEGA asked if there will be signage directing people. Superintendent LaPORTE stated signage will be placed directing where to line up as well as face coverings.

President FRASIER requested staff begin presenting his/her reports. Executive Director SALSKI mentioned the continuous focus on partnerships and meeting with various athletic groups to determine whether strategic alignment exists. Executive Director SALSKI stated that one candidate was very interested in joining the Foundation. He stated that she was planning to reach out to one person to fill the other position. He mentioned the Annexed Property discussed at the prior meeting was approved by the Board in 2019. Executive Director SALSKI mentioned the Diamond Lake invasive treatment on May 24. Commissioner McGRATH asked if the fishermen had questions about the treatment. Executive Director SALSKI mentioned he received several phone calls in 2020 but he did not receive any phone calls in 2021.

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Manager BROLLEY stated golf was doing very well and had the best May ever. He mentioned the rakes were placed in the sand traps and ball washers were installed. Commissioner DOLAN asked about the Food & Beverage and Pro Shop operations. Manager BROLLEY stated the Pro Shop was up financially and golfers are eating inside and outside. Manager BROLLEY mentioned younger golfers are playing on the weekends. Commissioner McGRATH asked whether in year's past if there was analysis that showed a decrease in golfers and play. Manager BROLLEY stated play has not decreased in June, July, and August at Steeple Chase but decreased earlier in the season due to weather. Commissioner KNUDSON asked if Countryside's opening caused a decline in rounds. Manager BROLLEY stated that there was not an impact.

Visitor: Ron Greenberg

There being no further business, Commissioner DOLAN moved to adjourn at 7:28 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
May 24, 2021

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY, and Planning, Development & Adm. Manager OUIMET.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session from May 10, 2021, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions and none were made.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 051421, 051621 and 052421 in the amount of \$406,490.87 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for the financial report. Commissioner KNUDSON moved to place the April Financial Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. Commissioner DOLAN mentioned that he will connect with Executive Director SALSKI after the meeting regarding projections. A roll call vote was taken with Commissioners KNUDSON, ORTEGA DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion to file the Police report. Commissioner DOLAN moved to place the Police Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

President FRASIER requested a motion to approve the 2020 Treasurer's Report. Commissioner DOLAN moved to approve the 2020 Treasurer's Report, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve the Ordinance 21-05-01 – Declaration of Surplus Property. Commissioner DOLAN moved to approve the 21-05-01 – Declaration of Surplus Property, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve Administration Policy – Section 6.27 – Video Surveillance. Commissioner ORTEGA moved to approve Administration Policy – Section 6.27 – Video Surveillance, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Commissioner McGRATH asked if the Museum needs a camera. Executive Director SALSKE stated that the district budgeted and there was vandalism. He mentioned the number of cameras will be evaluated. A voice vote was taken with all voting yes.

Superintendent SOLBERG mentioned more users have been in the parks especially as more facilities have opened up. He stated staff anticipates more issues. He discussed the challenges of getting seasonal applicants and usually, the department would have three in place. Commissioner McGRATH asked if there was a minimum age qualification. Superintendent SOLBERG mentioned 18 years of age or just graduated from high school as there are different machinery necessary to drive vehicles to water new trees. Commissioner DOLAN asked about using sub-contractors. Superintendent SOLBERG explained Executive Director SALSKE and he discussed. He mentioned the shared services and mechanic position. Superintendent SOLBERG outlined striping and crack filing certain lots. Commissioner ORTEGA asked about the Backflow Valve Test Results. Superintendent SOLBERG stated all passed except two: Community Center and Spray Park. Commissioner ORTEGA asked whether the Park Maintenance Roof was expected to be painted. Superintendent SOLBERG mentioned it would be bid in 2021 with completion in 2022. Commissioner KNUDSON asked if it was an expensive process. Superintendent SOLBERG mentioned it was estimated at \$26,000. Commissioner KNUDSON asked what it would cost to replace.

Superintendent LaPORTE mentioned details of the Diversity and Equity Task Force and IPRA topic, "Safe-Zone Conversation." Commissioner ORTEGA mentioned the task force and topic were interesting. Superintendent LaPORTE mentioned the task force was finalizing goals and had good conversation. He explained enrollment was up in most program areas but fitness center was the main concern. He explained summer months were lower revenue months in prior years. He mentioned that he was hoping revenue would increase in summer due to high school and

college students. He mentioned the fitness center group exercise classes were transitioning into new schedules. He discussed e-learning was wrapping up and fall classes were getting full. Commissioner ORTEGA asked if schools were planning to open up in Fall. Superintendent LaPORTE mentioned the schools are expected to be back with less morning times and afternoon extended. He mentioned summer camps were full. He stated the backup date for the Splash into Summer was same day as Dance Recital so staff will be working various shifts. He mentioned the Beach Bash day and time. He mentioned Big & Little Graduation and the \$65,000 grant received. Commissioner KNUDSON asked where did the grant come from. Superintendent McINERNEY mentioned it was the same grant from 2020.

Superintendent McINERNEY mentioned her department staff was getting ready for Barefoot Bay. Her staff was holding trainings and reviewing procedures. Commissioner McGRATH asked if more grants were expected. Superintendent McINERNEY stated that American Rescue Grant was coming soon but unsure whether park district would receive a share.

President FRASIER acknowledged service anniversaries of Ron Salski, 1 year; Brian Jeske, 7 years; Scott Ragland, 8 years; Nathan Neuwirth, 12 years; Mike Kraueleidis, 13 years; Michaelene Amedio, 15 years; Jon Karl, 21 years.

Visitor Ron Greenberg

There being no further business, Commissioner DOLAN moved to adjourn at 7:55 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary

