

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
September 27, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON and McGRATH. Commissioners ORTEGA and FRASIER were absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI shared information about the potential for Oak Meadow Development and opportunity to capture park land. He shared draft concept designs. Commissioner DOLAN suggested placing the playground more centrally located instead of walking across water. Board Members agreed. Vice-President McGRATH suggested using JSD's expertise and ask for best location of playground. Executive Director SALSKI agreed.

Executive Director SALSKI shared information about the potential for purchasing a caboose. He discussed the process. Commissioner DOLAN had questions about grants and in particular, Museum Grant. Executive Director SALSKI stated IDNR has not responded to Mike Flynn and he whether a caboose would qualify. He encouraged staff and village to find alternatives before purchasing. Executive Director SALSKI stated he would continue seeking funding.

Superintendent McINERNEY presented the financials and projections. Commissioner DOLAN had questions about future monthly projections.

Visitor: None

There being no further business, Commissioner DOLAN moved to adjourn at 7:29 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
September 27, 2021

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President McGRATH and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, and Vice-President McGRATH. Commissioners ORTEGA and FRASIER were absent with prior notice.

Staff present included Executive Director Salski, Golf Operations Manager Brolley, Superintendent of Recreation Laporte, and Superintendent of Business Services & Technology McInerney.

Vice-President McGRATH read the minutes needed to be approved. Commissioner KNUDSON moved to approve the minutes of the Committee Meeting, Regular Meeting of September 13, 2021, second by Commissioner DOLAN. Vice-President McGRATH repeated the motion, asked if there were any additional corrections or additions. None were made. A voice vote was taken with all voting yes.

Vice-President McGRATH read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 091721, 091921, 092021 and 092721 in the amount of \$379,736 second by Commissioner KNUDSON. Vice-President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, KNUDSON and McGRATH, voting yes.

Vice-President McGRATH requested a motion for the financial report. Commissioner DOLAN moved to place the August Financial Report on file, second by Commissioner KNUDSON. Vice-President McGRATH repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, KNUDSON, and McGRATH voting yes.

Vice-President McGRATH requested a motion to file the Police report. Commissioner KNUDSON moved to place the Police Report on file, second by Commissioner DOLAN. Vice-President McGRATH repeated the motion, asked if there were any questions.

Vice-President McGRATH requested a motion to approve Big & Little Parking and Recreation Way Improvements. Commissioner DOLAN moved to approve the Base Bid with Chicagoland Paving Contractors, Inc. and authorize Executive Director, on behalf of the Park District, to enter into an agreement for an amount, \$119,752.70, with 10% contingency not to exceed \$11,975.27, totaling \$131,727.97 and reject Alternates 1, 2 and 3, second by Commissioner KNUDSON. Vice-President McGRATH repeated the motion and asked if there were any questions. Executive Director SALSKE reported back that the other projects approved by board did not require contingencies. A roll call vote was taken with Commissioners DOLAN, KNUDSON and McGRATH voting yes.

Manager BROLLEY mentioned the golf club beat all revenue since 2013. He stated that there are 27,000 paid rounds. He mentioned aeration finished. Commissioner DOLAN asked about the number of free rounds. Manager Brolley discussed those rounds are mostly from loyalty members, Golf Now and/or select few for staff. Vice-President McGRATH stated the free rounds were the advertising budget.

Executive Director SALSKE presented the report. Commissioner DOLAN asked if the district typically outsources prescribed burning. Executive Director SALSKE mentioned it was being considered only as current staff doesn't have the credentials.

Superintendent LaPORTE mentioned the staff shortage, areas of growth with athletics, addition of Big & Little staff and Daddy Daughter Dance. Vice-President McGRATH mentioned that he heard great feedback about the dance. Superintendent LaPORTE mentioned swim lessons are full for the first time. He stated there was a brand change focused on quality which was a credit to Manager DeLUCA and Supervisor FUEZ. He stated the Adult Swim Class was an innovative idea. Vice-President McGRATH asked how the ActiveNet customers are derived. Superintendent LaPORTE stated it was information in the system. Commissioner DOLAN asked the reasons for losing dance class staff. Superintendent LaPORTE mentioned a key person accepted a full-time position. Vice-President McGRATH asked about the 75% of passes sold. Superintendent LaPORTE clarified that the fitness center was at 65% of capacity from where the District used to be. Vice-President McGRATH asked if the District should offer something to current members. Superintendent LaPORTE mentioned the new marketing focus was on culture and retention.

Superintendent McINERNEY presented her reported and stated 2022 Budget was being worked on.

Vice-President McGRATH acknowledged service anniversary of Kathy Staufenbiel-25 years, Debra Engdahl-20 years, Heather Burnes-15 years, Elizabeth Bedolla-6 years, Matthew LaPorte-4 years, Kelsey Fuller-2 years, Melinda Agosto-1 year, Omar Vazquez-1 year.

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Visitors: None

There being no further business, Commissioner DOLAN moved to adjourn at 7:50 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary