

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
October 11, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m.

President FRASIER directed the Secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER. Commissioner DOLAN was absent with prior notice.

Staff present included Executive Director SALSKI explained the Community Wide Survey results conducted by the District. Commissioner McGRATH asked a question about the total number of respondents. Executive Director SALSKI explained that it was not a valid survey as it was sent to through the District email system; therefore, multiple responses from same person may be included. Executive Director SALSKI mentioned the comments were very helpful and results will be one of many tools and information for future decision making.

Executive Director SALSKI mentioned the SRACLC Foundation Event on Saturday, October 16. He stated the proceeds were planned to purchase Hanrahan Park Outdoor Fitness Equipment.

Executive Director SALSKI discussed the Oak Meadow Property and the D.R. Horton plans to share with Village of Mundelein. He mentioned the potential park land would be designed for the larger community than just the development which changes the concepts. He stated the playground would be required to stay on the site versus in the development's courtyard due to space requirements and parking. He explained the impact fee and contribution for future capital. Commissioner ORTEGA suggested fencing in the detention basin. President FRASIER agreed as the basin may be holding water. Commissioner McGRATH recommended evaluating the creek for stormwater and erosion analysis. Board Members and Executive Director SALSKI agreed. Commissioner KNUDSON commented the District has an opportunity to bring a park located in the area for a number of residents. Commissioner McGRATH asked about the number of potential residential users. Executive Director SALSKI stated over 500 residents were estimated. Commissioner ORTEGA asked about the amount of prairie proposed. Executive Director SALSKI stated it was recommended because it was less land to maintain and impact if the creek floods. Board Members agreed to keep moving forward and are supportive of the project.

Visitor: None

There being no further business, Commissioner McGRATH moved to adjourn at 7:30 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, appearing to read "Ron Salati", written in black ink.

Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
October 11, 2021

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER. Commissioner DOLAN was absent with prior notice.

Staff present included Executive Director SALSKI.

President FRASIER requested a motion to approve the minutes of September 27, 2021. Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting from September 27, 2021, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner ORTEGA moved to approve Warrants 100121, 100421, 100521, and 101121 in the amount of \$355,303.82 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, KNUDSON and FRASIER voting yes.

President FRASIER acknowledged the letter from American Legion and IAPD Best of the Best letters.

President FRASIER requested a motion for approval of 2022 Full & Part-Time Salary Ranges. Commissioner ORTEGA moved to approve the 2022 Full & Part-Time Salary Ranges. President FRASIER repeated the motion, asked if there were any additional corrections or additions. Commissioner McGRATH asked about the process to gather data. He asked if the district looks outside the industry. Executive Director SALSKI stated the District's Compensation Consultant encourages weighting other industries and he agreed. Commissioner McGRATH mentioned it was nice to see other districts when reviewing. Executive Director SALSKI stated the IPRA Salary Survey was used as well as an aging formula. He mentioned the process becomes cumbersome and recommended to evaluate full data every two or three years as ranges don't get revised extensively. He mentioned if the mid-point/market rate was established properly that the two- or three-year window should stay intact. A roll call vote was taken with Commissioners ORTEGA, McGRATH, KNUDSON and FRASIER voting yes.

President FRASIER requested a motion to approve of Delegate(s) for IAPD Credentials Certificate. Commissioner McGRATH moved to approve Commissioner DOLAN to be listed as the first delegate, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

There was no Board Business.

Visitors: None.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:37 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary