



November 8, 2021

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 8th day of November, 2021, at 7:00 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Updates

1. AYSO Presentation
2. MBSA Presentation
3. 2021 Tax Levy
4. 2022 Budget
5. Regular Board Meeting Agenda Items

Action Items – Regular Board Meeting

1. Approve of Ordinance 21-11-01 – Declaration of Surplus Property

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



BOARD MEMORANDUM

November 8, 2021 Committee Meeting Topics

Mundelein Baseball Softball Association (MBSA)

Phil Guerrero, President, will present participation data, forecasts and potential project partnerships with our District.

Mundelein AYSO

Mark Will, President, will present participation data and strategy to regain more participants. Currently, Mundelein AYSO uses Diamond Lake Sports Complex and Keith Mione Community Park. The District has a long-standing partnership.

2021 Levy

Executive Director Salski will introduce the draft 2021 Tax Levy and approach for the 2022 Budget at the Committee meeting.

The CPI is 1.4% with new growth estimated at an additional .45%. Because the new growth is an estimate, the District levies higher than the estimate in order to ensure all possible growth is captured. The final extension provided in the spring of 2022 will reflect the actual growth numbers and may be less than the proposed levy. At that time, adjustments will be made to bring the levy in line with actual growth numbers.

The total proposed levy is \$5,091,500 which is an increase of \$204,963 from the 2020 extension, or 4.19%. Included in this number is an increase in the Special Recreation Fund due to special projects and the ADA Transition Plan.

The Park & Recreation District anticipates the final extension to be around 1.4%. A Truth in Taxation Hearing will be held on December 13 at 6:45 p.m. with approval of the Tax Levy Ordinance on December 13.

2022 Budget

Annually, the Board approves next year's budget in December. In November, the Board receives the budget and discussion occurs at prior meetings before the approval date. Due to the holiday schedule, staff will request approval at the December 13 Regular Board meeting.

The 2022 Budget has a newer version which includes budget/financial statements in a similar format to the monthly report, and goals, objectives and action plans instead of a Work Plan. The goals, objectives and action plans drive the 2022 Budget and day to day operations.

Staff can address any questions at the November 8 or 22 meetings. One copy is available for the public at the Front Desk to view on-site only. Once the budget is officially approved, the 2022 Budget will be placed on the website.

Action Items – Regular Board Meeting

1. Approve of Ordinance 21-11-01 – Declaration of Surplus Property



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

November 8, 2021

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 8th day of November, 2021 at 7:30 o'clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Committee Meeting 10-25-21, Regular Meeting 10-25-21

Approval of Disbursements: Warrants: 102921, 103121, 110121, 110421, and 110821 = \$642,028.07

Correspondence: None

Old Business: None

New Business: 1. Approve of Ordinance 21-11-01 – Declaration of Surplus Property

Board Business:

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment:

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 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
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- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
October 25, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI gave background on the Museum and electrical issues.

Executive Director SALSKI shared information about the upcoming community meetings. He mentioned one resident emailed and suggested poured in place surface. Commissioner DOLAN mentioned a concern about the poured in place. Executive Director SALSKI provided details about the whirlpool and anticipated expenses. He stated more research was necessary and will share staff's recommendation once finalized. Executive Director SALSKI congratulated and mentioned Superintendent LaPORTE was elected to IPRA Administration and Finance Section as Secretary. Commissioner DOLAN mentioned he was a Distinguished Accreditation reviewer for Downers Grove Park District and noticed the District used goats to eradicate buckthorn. He asked if the District had potential areas. Executive Director SALSKI mentioned there were potential areas throughout the District to use goats. He mentioned that he would contact Downers Grove.

Manager BROLLEY mentioned the Golf Club performed strong and it was the best October ever. He clarified his comments from last meeting as there were 3,000 paid rounds year to date. He stated the Golf Club was expected to hit 30,000 rounds in 2021.

Superintendent LaPORTE mentioned MBSA and AYSO will present at the next Committee Meeting. He stated the 3 vs. 3 Basketball Program was going well. He explained how the School Day Off program was better than expected. He mentioned the Active Adult participation has experienced more participation. He mentioned the Boo Bash event was successful. There were no lines and/or issues and parking turned out well. Commissioner ORTEGA asked if there were additional claims from Barefoot Bay. Executive Director SALSKI stated no claims have been submitted to him.

Superintendent McINERNEY mentioned the first draft of the budget will be presented on November 8. She explained the importance of the cyber security initiatives. She mentioned the new AEDs were received and installed. President FRASIER asked about the process for the old AEDs. Superintendent McINERNEY stated the District received rebates.

Manager LAWRENCE mentioned the brochure will be delivered soon. She shared statistics of the Art Festival. She discussed the impact on the Fitness Center campaign. Commissioner ORTEGA asked about the trend in putting the brochure in Spanish with other languages in the community. Manager LAWRENCE stated Spanish has been identified as the second most used language in the community and brochure was widely accepted by residents. She mentioned the website can be translated into other languages. Superintendent LaPORTE stated staff was completing an analysis to see if the page connects to increased registration.

Visitor: Ron Greenberg

There being no further business, Commissioner DOLAN moved to adjourn at 7:22 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
October 25, 2021

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director Salski, Golf Operations Manager Brolley, Superintendent of Recreation Laporte, and Superintendent of Business Services & Technology McInerney.

President FRASIER read the minutes needed to be approved. Commissioner KNUDSON moved to approve the minutes of the Committee Meeting, Regular Meeting of October 11, 2021, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were made. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 101521, 101821 and 102521 in the amount of \$292,846.69 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and President FRASIER, voting yes.

President FRASIER requested a motion for the financial report. Commissioner DOLAN moved to place the September Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A voice vote was taken with all voting yes.

President FRASIER requested a motion to file the Police report. Commissioner KNUDSON moved to place the Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH, and President FRASIER, voting yes.

President FRASIER requested a motion to approve 2022 Facility Fees. Commissioner ORTEGA moved to approve the 2022 Facility Fees, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. Commissioner KNUDSON asked if the golf fees were competitive. Manager Brolley stated the fees were raised for residents in 2021. A voice vote was taken with all voting yes.

Meeting Minutes
October 25, 2021
Page Two

President FRASIER acknowledged service anniversary of Janet Kalcsics - 24 years, Kim Wells - 15 years, Gwendolyn Fuesz - 2 years, Marissa Moravec - 2 years, Lorena Vazquez - 1 year, and Jennifer Echeverria Toledo - 1 year.

Visitors: Ron Greenberg mentioned the City of Chicago used goats at an airport and Hoffman Estates Park District used them at their Golf Course. Pete DeCaluwe asked about the whirlpool and mentioned how it has been important to him and other water aerobic participants. He recommended repairing or fixing it and asked when the Board will address. President FRASIER turned it over to Executive Director SALSKI who stated staff was getting closer to a recommendation. He mentioned it was a complicated issue.

There being no further business, Commissioner DOLAN moved to adjourn at 7:40 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 11/08/21	
Warrant Number	Amount
102921	186,716.68
103121	3,256.43
110121	2,570.00
110421	24,134.87
110821	425,350.09
Total	642,028.07

Payroll ID: 96

Pay Period End Date: 10/23/2021 Check Post Date: 10/29/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

102921

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** VAC	20.00	0.00	480.77		ADDL IMRF 1	1,028.77	18,069.79
11-0006	0.00	0.00	0.00	482.12	ADDL IMRF 2	1,193.20	21,548.49
11-0009	0.00	0.00	0.00	713.91	FITW	11,445.53	200,670.10
12-0104	0.00	0.00	0.00	1,809.92	FLH	382.72	8,419.84
12-0105	0.00	0.00	0.00	813.39	MEDICARE_EE	2,307.18	40,813.64
12-0107	0.00	0.00	0.00	6,839.68	MEDICARE_ER	2,307.18	40,813.64
12-0108	0.00	0.00	0.00	172.13	NWD	555.00	12,210.00
20-0304	0.00	0.00	0.00	0.00	NYL	53.34	1,173.48
20-0307	0.00	0.00	0.00	53.00	PEN_IM2	2,834.74	49,494.00
22-0500	0.00	0.00	0.00	1,139.80	PEN_IM2_ER	7,174.98	125,275.17
22-0501	0.00	0.00	0.00	182.00	PEN_IMR	2,754.71	54,008.03
23-0601	0.00	0.00	0.00	220.50	PEN_IMR_ER	6,972.55	136,701.01
23-0603	0.00	0.00	0.00	65.14	SITW	7,095.95	124,800.03
24-0701	0.00	0.00	0.00	2,119.81	SOCSEC_EE	9,865.66	174,513.94
24-0702	0.00	0.00	0.00	906.66	SOCSEC_ER	9,865.66	174,513.94
25-0801	0.00	0.00	0.00	780.88	STA	450.00	8,325.00
25-0802	0.00	0.00	0.00	489.27	STA %	329.23	6,729.36
25-0803	0.00	0.00	0.00	2,128.58	WI UI PRCNT GAR	67.98	839.52
25-0804	0.00	0.00	0.00	512.07			
25-0805	0.00	0.00	0.00	708.60			
25-0806	0.00	0.00	0.00	388.08			
25-0807	0.00	0.00	0.00	0.00			
25-0850	0.00	0.00	0.00	209.51			
25-0851	0.00	0.00	0.00	1,133.19			
25-0853	0.00	0.00	0.00	477.64			
25-0855	0.00	0.00	0.00	39.00			
25-0856	0.00	0.00	0.00	30.00			
25-0858	0.00	0.00	0.00	149.73			
25-0861	0.00	0.00	0.00	10.00			
25-0862	0.00	0.00	0.00	36.50			
30-1103	0.00	0.00	0.00	346.86			
30-1104	0.00	0.00	0.00	556.92			
30-1106	0.00	0.00	0.00	15.00			
31-1200	0.00	0.00	0.00	256.08			
31-1202	0.00	0.00	0.00	50.00			
ANNIV	0.00	0.00	0.00	1,020.00			
AQUA	0.00	0.00	0.00	163.58			
BON	0.00	0.00	0.00	200.00			
CAR	0.00	0.00	0.00	5,000.00			
CELL	0.00	0.00	0.00	6,020.00			
COMP	0.00	0.00	0.00	256.66			
CV19-1	25.77	0.00	575.70	662.88			
CV19-2	0.00	0.00	0.00	0.00			

160,396.31

12,172.84

14,147.53

0.00

186,716.68

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 96

Pay Period End Date: 10/23/2021 Check Post Date: 10/29/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

CV19-3	0.00	0.00	0.00	0.00
CV19-4	0.00	0.00	0.00	0.00
CV19-5	0.00	0.00	0.00	0.00
CV19-6	0.00	0.00	0.00	0.00
DBL	0.00	0.00	0.00	98.86
EOY	0.00	0.00	0.00	800.00
EPTO	0.00	0.00	0.00	955.82
ESSNTLCOMP	0.00	0.00	0.00	0.00
FFCRA123	0.00	0.00	0.00	212.41
FFCRA456	0.00	0.00	0.00	131.96
FNRL	8.00	0.00	277.05	3,610.50
GOLF LSSNS	0.00	0.00	0.00	3,971.80
HOL	0.00	0.00	0.00	74,270.77
INC	0.00	0.00	0.00	0.00
INTERIM	80.00	0.00	260.80	912.80
JRY	0.00	0.00	0.00	0.00
LWP	0.00	0.00	0.00	0.00
NHI	0.00	0.00	1,076.95	22,000.55
OT	0.00	75.58	2,409.08	37,998.30
PATH	0.00	0.00	0.00	0.00
PATH OLD	0.00	0.00	0.00	0.00
PATH2	0.00	0.00	0.00	6,850.00
PER	16.00	0.00	339.36	13,320.51
REFERRAL	0.00	0.00	0.00	2,825.00
REG	4,799.36	0.00	81,387.55	1,376,857.13
SALARY	1,072.00	0.00	65,171.05	1,192,846.59
SIC	93.00	0.00	2,393.18	15,359.63
SIN	72.00	0.00	2,393.52	23,216.83
TFB	0.00	0.00	0.00	3,992.26
TIP	0.00	0.00	0.00	810.00
TLI	0.00	0.00	0.00	1,279.26
TVU	0.00	0.00	0.00	0.00
VAC	134.25	0.00	3,325.53	80,120.07
WELLNESS	8.00	0.00	305.77	4,969.38

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
160,396.31	0.00	40,364.01	120,032.30	2,899,416.00	119,497.12	26,320.37

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		159,504.15	382.72	159,121.43
Medicare		159,504.15	382.72	159,121.43
Federal		159,504.15	7,306.40	152,197.75
State	IL	157,456.95	7,214.28	150,242.67
State	WI	2,047.20	92.12	1,955.08

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 11/01/2021

110121

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133267	USPS - POSTMASTER MUNDELEIN	2021-2022 WINTER-SPRING BROCHURE POSTAGE, PERMIT #173	RECREATION PROGRAM FUND	ADMINISTRATION	\$2,570.00

Check Total:	\$2,570.00
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Warrant Total: \$2,570.00

Mundelein Park District Warrant Report

Date Paid 11/04/2021

110421

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
261	COMCAST				
		INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$108.35
		INTERNET MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$75.00
		INTERNET MCC	RECREATION PROGRAM FUND	ADMINISTRATION	\$75.00
		INTERNET MCC	RECREATION PROGRAM FUND	E-LEARNING HUB	\$143.40
		INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$128.40
		DLRC INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$148.35
		REGENT CENTER - INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$108.35
		SPANISH TRANSLATION	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.00
		A/C 787191477-00001	CORPORATE FUND	PUBLIC SAFETY	\$49.53
		A/C 787191477-00001	RECREATION PROGRAM FUND	ADMINISTRATION	\$19.00
		A/C 787191477-00001	CORPORATE FUND	ADMINISTRATION	\$19.01
		A/C 787191477-00001	CORPORATE FUND	GOLF PRO SHOP	\$75.68
		A/C 787191477-00001	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$549.66
		A/C 787191477-00001	RECREATION PROGRAM FUND	ADMINISTRATION	\$(18.51)
		A/C 787191477-00001	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$49.53
		A/C 787191477-00001	RECREATION PROGRAM FUND	REC CONNECTION	\$148.59
		A/C 787191477-00001	CORPORATE FUND	ADMINISTRATION	\$70.34
		DIRECT TV BILL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$256.99
		COVIDZOOM DANCE #2	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		COVIDZOOM BURNES	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		NPRA HOTEL MCINERNEY	CORPORATE FUND	ADMINISTRATION	\$805.24
		SUPPLIES FOR DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$6.89
		WASHINGTON SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$36.99
		WASHINGTON SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$11.08
		REC CONNECTION WASHINGTON TOYS	RECREATION PROGRAM FUND	REC CONNECTION	\$34.94
		WASHINGTON CRAFT SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$26.81
		WASHINGTON SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$295.76
		AQUA PURSUIT PROGRAM EQUIPMENT	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$119.90
		FACEBOOK AD PROMOTING LONG TERM DANCE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$35.99
		AD PROMOTING BIG & LITTLE JOB	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$2.68
		FACEBOOK AD PROMOTING THE PAY THE DAY FITNESS DEAL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$134.08
		REGENT CENTER - ZOOM PROGRAMS	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		AD TO ADVERTISE MUNDELEIN ARTS FESTIVAL	RECREATION PROGRAM FUND	ASSETS	\$213.15
		PROGRAM SUPPLIES-HALLOWEEN LESSON	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$49.06
		SNACKS FOR REC CONNECTION	RECREATION PROGRAM FUND	REC CONNECTION	\$235.50
		ZOOM RECEIPT	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$4.18
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$6.26
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$6.46
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$9.68
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$1.87
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$2.81
		OPERATING EXPENSES-BRIGHTWHEEL APP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$90.00
		IPRA MEMBERSHIP 2022 - BANNON	CORPORATE FUND	ASSETS	\$264.00
		JOB POSTING ACCTG SPECIALIST	CORPORATE FUND	ADMINISTRATION	\$165.00
		MILK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$12.00
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$53.72
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$80.59
		ADOBE SUBSCRIPTION-OUMET	CORPORATE FUND	ADMINISTRATION	\$179.88
		PUMPKINS FOR CLASSROOMS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$19.96
		VINSON NEEDLER BUSINESS CARD	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$28.00
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$12.00

Mundelein Park District Warrant Report

Date Paid 11/04/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.99
		KDS - INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$108.35
		VEHICLE MAINTENANCE-IGNITION	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3,471.12
		REGENT CENTER - ADULT BINGO SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$33.90
		2022 EXPENSE IPRA MEMBERSHIP RENEWAL-FUESZ	RECREATION PROGRAM FUND	ASSETS	\$264.00
		2022 EXPENSE IPRA MEMBERSHIP RENEWAL-DE LUCA	RECREATION PROGRAM FUND	ASSETS	\$264.00
		SPANISH TRANSLATE BROCHURE	RECREATION PROGRAM FUND	ADMINISTRATION	\$129.00
		HELP 2 TRAINING PDRMA	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$30.00
		ROPE FOR FITNESS CENTER	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$62.99
		SUPPLIES FOR CHILDCARE & GROUP X LAPTOP STAND	RECREATION PROGRAM FUND	CHILDCARE	\$39.99
		SUPPLIES FOR CHILDCARE & GROUP X LAPTOP STAND	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$40.51
		ID SUPPLIES AND TOOLS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$28.99
		ID SUPPLIES AND TOOLS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$50.79
		2022 IPRA MEMBERSHIP LAPORTE	RECREATION PROGRAM FUND	ASSETS	\$264.00
		*****2022 IPRA MEMBERSHIP - MORAVEC	RECREATION PROGRAM FUND	ASSETS	\$264.00
		***COVID-GROUP X ZOOM	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		***COVID-PROGRAM & HMHB -ZOOM	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.98
		REGENT CENTER - WALK AND GRILL	RECREATION PROGRAM FUND	REGENT CENTER	\$16.40
		REGENT CENTER - WALK AND GRILL	RECREATION PROGRAM FUND	REGENT CENTER	\$54.62
		REGENT CENTER - COFFEE SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$154.79
		IAPD LEGAL SYMPOSIUM MCINERNEY	CORPORATE FUND	ADMINISTRATION	\$205.00
		PUMPKINS FOR CLASSROOMS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$14.97
		AED TRAINERS	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$238.00
		AED TRAINERS	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$426.20
		IAPD LEGAL SYMPOSIUM-SALSKI, FRASIER AND ORTEGA	CORPORATE FUND	ADMINISTRATION	\$207.00
		IAPD LEGAL SYMPOSIUM-SALSKI, FRASIER AND ORTEGA	CORPORATE FUND	ADMINISTRATION	\$289.80
		IAPD LEGAL SYMPOSIUM-SALSKI, FRASIER AND ORTEGA	RECREATION PROGRAM FUND	ADMINISTRATION	\$124.20
		MEDIA ON-LINE SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$15.96
		TV SERVICE	CORPORATE FUND	GOLF PRO SHOP	\$69.99
		PRACTICE CPR EQUIPMENT	RECREATION PROGRAM FUND	BAREFOOT BAY	\$369.00
		EMPLOYMENT LAW CONFERENCE 2021 -BANNON	CORPORATE FUND	ADMINISTRATION	\$199.00
		ACCOUNTING SEMINAR MCINERNEY, SCHLEIDEN	CORPORATE FUND	ADMINISTRATION	\$250.00
		CART WINDSHEILD	CORPORATE FUND	GOLF PRO SHOP	\$105.00
		ICE MACHINE WATER FILTER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$91.15
		SWIM LESSONS SWAG	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$500.00
		SWIM LESSONS SWAG	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$99.85
		STAFF PUMPKIN PAINT	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$19.92
		STAFF PUMPKIN PAINT	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$29.88
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$37.00
		GROUP EXERCISE DUMBBELLS	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$886.72
		FALL EVENTS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$159.22
		HOCUS POCUS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$33.20
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$25.45
		BOO & HOCUS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$80.00
		SUGAR CLUB, SPECIAL EVENTS & PARTIES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$159.33
		SUGAR CLUB, SPECIAL EVENTS & PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$50.00
		ONLINE COURSE FOR GUIDRY	CORPORATE FUND	ADMINISTRATION	\$20.99
		SKYTRAK	CORPORATE FUND	GOLF PRO SHOP	\$1,731.00

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		CLASSROOM STORAGE CONTAINERS FOR WASHINGTON	RECREATION PROGRAM FUND	REC CONNECTION	\$69.58
		BOAT RANGERS - BOAT CANVASS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$55.00
		SUPPLIES FOR DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$118.36
		TAPE FOR DUNBAR AND WASHINGTON	RECREATION PROGRAM FUND	REC CONNECTION	\$9.98
		AM/PM SNACKS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$498.17
		FITNESS EQUIPMENT REPAIRS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$760.00
		POSTCARDS FOR PARK MEETINGS AT LEO LEATHERS AND LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$362.33
		REGENT CENTER - FURNACE FILTERS	RECREATION PROGRAM FUND	REGENT CENTER	\$136.46
		FILTERS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$209.72
		REGENT CENTER - BINGO PRIZES	RECREATION PROGRAM FUND	REGENT CENTER	\$25.00
		REGENT CENTER - BINGO PRIZE	RECREATION PROGRAM FUND	REGENT CENTER	\$15.00
		REGENT CENTER - BINGO PRIZES	RECREATION PROGRAM FUND	REGENT CENTER	\$45.00
		REGENT CENTER - BINGO DECORATIONS	RECREATION PROGRAM FUND	REGENT CENTER	\$6.48
		REGENT CENTER - BINGO SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$148.51
		REGENT CENTER - BINGO SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$46.48
		REGENT CENTER - BINGO SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$14.00
		REGENT CENTER - POLICE BREAKFAST EVENT	RECREATION PROGRAM FUND	REGENT CENTER	\$23.78
		REC CONNECTION TAPE	RECREATION PROGRAM FUND	REC CONNECTION	\$34.29
		SPOTIFY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$9.99
		TABLE CLOTH FOR BOO BASH TRUNK	RECREATION PROGRAM FUND	REC CONNECTION	\$11.27
		SUPPLIES FOR BOO BASH TRUNK	RECREATION PROGRAM FUND	REC CONNECTION	\$13.45
		CLASSROOM SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$66.15
		CLASSROOM SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$11.98
		OFFICE SUPPLIES/PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$27.98
		OFFICE SUPPLIES/PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$80.12
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$13.71
		OFFICE SUPPLIES/PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$65.46
		OFFICE SUPPLIES/PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$139.37
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$24.99
		CLASSROOM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$141.02
		2022 IPRA MEMBERSHIP FOR DEB ENDAHL	CORPORATE FUND	ASSETS	\$97.00
		2022 IPRA MEMBERSHIP FOR CHRISTA LAWRENCE	CORPORATE FUND	ASSETS	\$264.00
		DAILY HERALD-WEB VERSION	CORPORATE FUND	ADMINISTRATION	\$99.00
		SCARECROW STANDS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$19.15
		HALLOWEEN PARTY	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$19.97
		SCARECROW CONTEST & HOCUS POCUS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$100.93
		PJ MASKS & HALLOWEEN PARTY	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$58.99
		2022 IPRA MEMBERSHIP MCINERNEY	CORPORATE FUND	ASSETS	\$264.00
		COVID ZOOM LAPORTE	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		PUMPKINS FOR BOO BASH	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$675.00
		SHIPPING FOR EXCHANGED AED'S	CORPORATE FUND	RISK MANAGEMENT	\$33.90
		2022 IPRA MEMBERSHIP SCHLEIDEN	CORPORATE FUND	ASSETS	\$264.00
		AM/PM SNACK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$3.49
		MILK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$12.00
		HMHB NETWORKING EVENT	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$70.00
		GFOA MEMBERSHIP	CORPORATE FUND	ADMINISTRATION	\$160.00
		BOO BASH DECORATIONS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$15.96
		IN HOUSE FIELD TRIP SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$154.93
		ZOOM ACCOUNT BUSINESS SERVICES OCT 2021	CORPORATE FUND	ADMINISTRATION	\$14.99
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$14.70
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$22.06

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		GOOGLE ADS FOR FITNESS CAMPAIGN	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$486.00
		FALL EVENTS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$153.08
		FALL EVENTS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$12.89
		BOO BASH BOUNCE HOUSE	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$350.00
		HALLOWEEN CANDY-INDOOR TRICK OR TREATING	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$65.97
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$52.38
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$78.56
		CHEM TESTER	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$26.01
		DANCE FLOOR TAPE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$56.63
		APP SHEETS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$10.00
		CANDY FOR BOO BASH	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$122.38
		WATER & CANDY FOR BOO BASH	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$41.96
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$37.54
		DAY OFF PROGRAM SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$35.89
		UNIFORMS	CORPORATE FUND	ADMINISTRATION	\$251.10
		UNIFORMS	RECREATION PROGRAM FUND	ADMINISTRATION	\$107.62
		REC ADVISORY MEETING SNACKS	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.47
		3 PUPPY PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$39.70
		3 PUPPY PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$24.68
		CPR SAVERS & FIRST AID REFUND	RECREATION PROGRAM FUND	BAREFOOT BAY	\$(369.00)
		AED TRAINER REFUND	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$(238.00)
		AED TRAINER REFUND	RECREATION PROGRAM FUND	MCC SWIM LESSONS	\$(426.20)
		PRESCHOOL DECORATIONS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$27.95
		CERT OF GOOD STANDING	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$6.00
		ADOBE - PDF SOFTWARE SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$179.88
		2022 EXPENSE DANCE COSTUMES	RECREATION PROGRAM FUND	ASSETS	\$177.97
		COSTUMES FOR COMPETITION	RECREATION PROGRAM FUND	LONG TERM DANCE	\$134.00
		ZOOM MONTHLY SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$14.99
		EXECUTIVE DIRECTOR MEETING- OCTOBER	CORPORATE FUND	ADMINISTRATION	\$145.20
		DRY ERASE MARKERS FITNESS FLOOR & FRONT DESK	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$18.57
		CARD PRINTER RIBBON	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$103.00
		MAGNETS AND MARKERS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$24.61

Check Total:	\$24,134.87
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Warrant Total: \$24,134.87

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110821

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133268	A T & T				
		TELEPHONE - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$115.98
		TELEPHONE	CORPORATE FUND	MUSEUM	\$115.98
Check Total:					\$231.96
133269	ACE HARDWARE				
		EQUIPMENT CLEANING SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$28.75
		SOCKETS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$115.15
		CABLE TIE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$13.98
		FUSE REPLACEMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.13
		TEFLON TAPE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$16.15
		PAINT SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.04
		KITCHEN SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.98
		RETURN KITCHEN SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(8.98)
		SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$17.08
Check Total:					\$198.28
133270	ACUSHNET COMPANY				
		CLUB	CORPORATE FUND	GOLF PRO SHOP	\$124.93
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$108.78
Check Total:					\$233.71
133271	AMANDA AMBROSE				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$34.80
Check Total:					\$34.80
133272	ANDERSON PEST SOLUTIONS				
		ANDERSON PEST	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$45.19
		PEST CONTROL	CORPORATE FUND	MUSEUM	\$37.13
		PEST CONTROL	CORPORATE FUND	GOLF PRO SHOP	\$92.70
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$92.55
		ANDERSON PEST SOLUTIONS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		PEST CONTROL BAY MAUSOLEUM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$12.60
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$9.45
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$22.05
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$6.30
Check Total:					\$460.05
133273	APEX LANDSCAPING INC				
		LANDSCAPE CONTRACT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,259.37
Check Total:					\$1,259.37
133274	BRIAN WISMER ENTERTAINMENT INC				
		IN-HOUSE FIELD TRIP FOR REC CONNECTION	RECREATION PROGRAM FUND	REC CONNECTION	\$395.00
Check Total:					\$395.00
133275	BRIDGET BANTNER				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$56.00
Check Total:					\$56.00
133276	BRONZE MEMORIAL CO				
		MEMORIAL PLAQUE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$473.28
		MEMORIAL PLAQUE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$159.50

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$632.78
133277	BUHRMAN DESIGN GROUP INC				
		INSTALLMENT FOR OCTOBER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5,016.13
		INSTALLMENT CONTRACT-NOVEMBER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5,016.13
Check Total:					\$10,032.26
133278	BURRIS EQUIPMENT CO				
		CASE TR270B TRACK LOADER	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$46,301.00
Check Total:					\$46,301.00
133279	CAROL KRINSKI				
		CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$79.00
		CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$79.00
Check Total:					\$158.00
133280	CDW GOVERNMENT, INC				
		PRINTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$960.28
		STAFF LAPTOPS	CORPORATE FUND	ADMINISTRATION	\$1,295.00
		STAFF LAPTOPS	RECREATION PROGRAM FUND	REC CONNECTION	\$1,295.00
		STAFF LAPTOPS	CORPORATE FUND	ADMINISTRATION	\$1,295.00
		STAFF LAPTOPS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,295.00
		STAFF LAPTOPS	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,295.00
		STAFF LAPTOPS	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,295.00
		STAFF LAPTOPS AND MONITOR	CORPORATE FUND	ADMINISTRATION	\$278.18
		STAFF LAPTOPS AND MONITOR	CORPORATE FUND	GOLF PRO SHOP	\$1,343.73
		STAFF LAPTOPS AND MONITOR	CORPORATE FUND	ADMINISTRATION	\$1,343.73
		STAFF LAPTOPS AND MONITOR	RECREATION PROGRAM FUND	REC CONNECTION	\$1,343.73
		STAFF LAPTOPS AND MONITOR	RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,343.73
Check Total:					\$14,383.38
133281	CHRISTINE WALD				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$27.00
Check Total:					\$27.00
133282	CINTAS FIRST AID & SAFETY				
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$34.10
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$8.81
Check Total:					\$42.91
133283	CLAUDIA OSTER				
		ZUMBINI INSTRUCTOR	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$168.00
Check Total:					\$168.00
133284	CLAUDIA SMITH				
		REFUND CREDIT ON ACCOUNT	RECREATION PROGRAM FUND	ASSETS	\$10.40
Check Total:					\$10.40
133285	CODY/BRAUN & ASSOCIATES LLC				
		OFFICE SPACE CONCEPT AND ESTIMATING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$7,187.50
Check Total:					\$7,187.50
133286	ComEd				
		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$176.46

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		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$132.34
		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$88.23
		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$88.23
		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	REC CONNECTION	\$308.80
		DRC ELECTRIC 09/27/2021 - 10/26/2021	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$88.23
				Check Total:	\$882.29
133287	CONNIE BARHORST				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$48.00
				Check Total:	\$48.00
133288	CONSERV FS INC				
		SAND BAGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$85.00
		GAS FOR CARTS	CORPORATE FUND	GOLF PRO SHOP	\$870.97
				Check Total:	\$955.97
133289	CONSTELLATION NEW ENERGY, INC				
		BAY ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$432.59
		BAY ELECTRIC - BATH HOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$529.90
		ELECTRIC-LONGMEADOW PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$44.87
		TRC ELECTRIC	RECREATION PROGRAM FUND	REGENT CENTER	\$332.03
		ELECTRIC-HANRAHAN PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.52
		ELECTRIC-MEMORIAL PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$30.51
		ELECTRIC-LEWANDOWSKI PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$29.80
		ELECTRIC-MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$44.71
		ELECTRIC-MAINT. GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$212.86
		ELECTRIC	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,110.32
		ELECTRIC	CORPORATE FUND	GOLF PRO SHOP	\$597.86
		ELECTRIC-MUSEUM	CORPORATE FUND	MUSEUM	\$45.24
		SOFTBALL LIGHTS	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$368.89
		ELECTRIC-DIAMOND LAKE SPORTS COMPLEX	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.40
		ELECTRIC-DIAMOND LAKE ROAD	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.22
		ELECTRIC-DIAMOND LAKE ROAD LIGHTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.97
		DIAMOND LAKE BOATHOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.67
		DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$290.72
		ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$122.01
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC FACILITY	\$647.13
		MCC ELECTRIC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$970.69
		MCC ELECTRIC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,588.51
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,264.95
		KDS ELECTRIC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$135.21
		ELECTRIC-HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.52
				Check Total:	\$10,947.10
133290	COURTNEY SCHENCK				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$116.00
				Check Total:	\$116.00
133291	DAVID ROWELL				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$21.00
				Check Total:	\$21.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133292	DEANNA SIMMONS				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$28.00
				Check Total:	\$28.00
133293	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 10/11	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$543.20
		QUALITY CATERING FOOD SERVICE FOR WK OF 10/18	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$538.42
				Check Total:	\$1,081.62
133294	EILEEN NIEDBALEC				
		EVENT REFUNDED DUE TO WEATHER/MOVED INDOORS	RECREATION PROGRAM FUND	ASSETS	\$15.00
				Check Total:	\$15.00
133295	FERGUSON ENTERPRISES LLC				
		TOILET REPAIR ON THIRD FLOOR	RECREATION PROGRAM FUND	MCC FACILITY	\$439.40
				Check Total:	\$439.40
133296	FGM ARCHITECTS INC				
		DIAMOND LAKE CONCEPT DESIGN	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$4,222.00
				Check Total:	\$4,222.00
133297	FIRST COMMUNICATIONS LLC				
		OCTOBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$26.27
		OCTOBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$26.28
		OCTOBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$106.06
		OCTOBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$22.52
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$18.77
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$18.77
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$22.52
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$7.51
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$7.51
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$22.52
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$7.51
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$3.75
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$3.75
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$275.00
		OCTOBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$275.00
				Check Total:	\$843.74
133298	FLUORECYCLE INC				
		LIGHT BULBS	RECREATION PROGRAM FUND	MCC FACILITY	\$283.78
				Check Total:	\$283.78
133299	FSS TECHNOLOGIES LLC				

Mundelein Park District

Warrant Report

Date Paid 11/08/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		MUSEUM CAMERAS	CORPORATE FUND	MUSEUM	\$5,000.00
				Check Total:	\$5,000.00
133300	GLMV CHAMBER OF COMMERCE				
		CHAMBER OF COMMERCE	CORPORATE FUND	ADMINISTRATION	\$350.00
				Check Total:	\$350.00
133301	GROOT INC				
		PARKS BUILDING-REFUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,120.71
		GARBAGE PICKUP	CORPORATE FUND	GOLF PRO SHOP	\$487.92
		DUNBAR-REFUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$132.15
				Check Total:	\$1,740.78
133302	HEY AND ASSOCIATES INC				
		NATURAL AREAS MANAGEMENT PLAN	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,365.00
		MOWING BID MAPS	CORPORATE FUND	ADMINISTRATION	\$1,350.00
				Check Total:	\$2,715.00
133303	HOME DEPOT CREDIT SERVICES				
		DLSC-HORSESHOE PITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$198.76
		CUSTODIAN HOLDER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.74
		MAINTENANCE LOT-CATCH BASIN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.00
		MAINTENANCE LOT-CATCH BASIN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$7.50
		KEITH MIONE SIGN REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.00
		FLOOR WAX	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$49.96
		REPAIRS	CORPORATE FUND	GOLF PRO SHOP	\$13.98
		EQUIPMENT MAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.97
		REGENT CENTER DECK REPAIRS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.64
		REGENT CENTER-DECK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$84.93
		REGENT CENTER-DECK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$69.97
		ELECTRICAL TAPE/ PLIERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$91.28
		CLUBHOUSE MATERIALS	CORPORATE FUND	GOLF PRO SHOP	\$123.17
		LIGHTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$153.30
		LIGHTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$662.41
		TOLIET REPAIR	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$16.69
		CUSTODIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$29.91
		REGENT CENTER-DECK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$76.89
		VEHICLE ANTIFREEZE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$77.82
		CUSTODIAL SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.91
		F-150 VEHICLE-PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$38.33
		CREDIT-VEHICLE ANTIFREEZE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(77.82)
		BUILDING REPAIR PARTS	CORPORATE FUND	GOLF PRO SHOP	\$9.21
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$47.70
		CUSTODIAL SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$49.85
		REGENT CENTER DECK-PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$23.92
		ROLLERS			
		DOOR STOP	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$6.44
		TOOL BOX	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,298.00
				Check Total:	\$3,218.46
133304	HUCKSTER INC				
		SNACKS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$150.40
				Check Total:	\$150.40
133305	ILL OFFICE OF ST FIRE MARSHALL				
		FIRE MARSHALL BOILER INSPECTION	RECREATION PROGRAM FUND	MCC FACILITY	\$70.00
				Check Total:	\$70.00

Mundelein Park District

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133306	IMPACT NETWORKING, LLC				
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	CORPORATE FUND	ADMINISTRATION	\$68.15
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$0.09
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$120.15
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$33.89
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	REGENT CENTER	\$9.77
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$6.63
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$19.03
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	REC CONNECTION	\$14.97
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$33.73
		3RD FLOOR COPIES 10/28/2021 - 11/27/2021	RECREATION PROGRAM FUND	ASSETS	\$20.59
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$24.80
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$37.20
Check Total:					\$389.00
133307	INDECOR, INC				
		BIG & LITTLE SHADES	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$8,550.00
Check Total:					\$8,550.00
133308	JASON NOVAK				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$116.00
Check Total:					\$116.00
133309	JC LICHT LLC				
		REGENT CENTER - DECK PAINT	RECREATION PROGRAM FUND	REGENT CENTER	\$539.43
		REGENT CENTER - PAINT FOR DECK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$364.64
		PAINT - REGENT CENTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.14
Check Total:					\$955.21
133310	JITENDRA JANI				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$41.60
Check Total:					\$41.60
133311	KAREN COOPER				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$31.50
Check Total:					\$31.50
133312	KLOSS DISTRIBUTING CO INC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$710.25
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$298.85
Check Total:					\$1,009.10
133313	LAKE COUNTY				
		WATER SERVICE STEEPLE CHASE	CORPORATE FUND	GOLF PRO SHOP	\$297.58
Check Total:					\$297.58
133314	LAKE STREET RENTAL				
		FLOOR POLISHER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$84.50
Check Total:					\$84.50

Mundelein Park District Warrant Report

Date Paid 11/08/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133315	LAKESHORE BEVERAGE CO				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$151.70
				Check Total:	\$151.70
133316	LAKESIDE TRANSPORTATION				
		BUS FOR FIELD TRIP TO DIAMOND LAKE BEACH FOR EXPLORERS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$725.67
		BUS FOR DISCOVERY TO DIAMOND LAKE BEACH	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$473.70
				Check Total:	\$1,199.37
133317	LAWSON PRODUCTS				
		EYE WASH	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$5.12
		EYEWASH	CORPORATE FUND	GOLF PRO SHOP	\$5.12
				Check Total:	\$10.24
133318	LORYN TODD				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$40.00
				Check Total:	\$40.00
133319	MARK STEWART				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$17.40
				Check Total:	\$17.40
133320	MICKEY'S LINEN & TOWEL SUPPY				
		KITCHEN RENTAL TOWELS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$109.38
		KITCHEN LINEN RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$104.43
				Check Total:	\$213.81
133321	MORRISON'S LAUNDRY & CLEANERS				
		SHOP RAGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$101.50
		SHOP RAGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.00
				Check Total:	\$116.50
133322	MUNDELEIN ELEMENTARY				
		CSMS GYM UTILITIES JULY & AUG	RECREATION PROGRAM FUND	SANDBURG FACILITY	\$360.29
		CSMS GYM UTILITIES JULY & AUG	RECREATION PROGRAM FUND	SANDBURG FACILITY	\$400.94
		WASHINGTON SCHOOL RENTAL	RECREATION PROGRAM FUND	REC CONNECTION	\$789.48
				Check Total:	\$1,550.71
133323	NAPA AUTO PARTS				
		EQUIPMENT LIGHT REPLACEMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$48.84
		TRUCK LIGHT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.73
				Check Total:	\$53.57
133324	NICOR GAS				
		GAS SERV A/C#	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$68.90
		GAS SERV A/C#	CORPORATE FUND	GOLF PRO SHOP	\$384.36
				Check Total:	\$453.26
133325	NORMA SCHULTZ				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$14.00
				Check Total:	\$14.00
133326	NORTH SHORE GAS				
		NATURAL GAS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$55.93
		NICOR GAS CONCESSION STAND AREA	RECREATION PROGRAM FUND	BAREFOOT BAY	\$123.54

Mundelein Park District Warrant Report

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		NICOR GAS BAREFOOT BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$675.92
		DLRC GAS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$124.69
		MUSEUM-NATURAL GAS	CORPORATE FUND	MUSEUM	\$47.89
		REGENT CENTER - NATURAL GAS	RECREATION PROGRAM FUND	REGENT CENTER	\$60.38
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$23.87
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$17.91
		DRC NATURAL GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$11.94
		DRC NATURAL GAS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$11.94
		DRC NATURAL GAS	RECREATION PROGRAM FUND	REC CONNECTION	\$41.78
		DRC NATURAL GAS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$11.94
		MCC GAS	RECREATION PROGRAM FUND	MCC FACILITY	\$77.50
		MCC GAS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$116.25
		MCC GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$310.01
		MCC GAS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$271.26
		KDS GAS BILL	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$45.20
				Check Total:	\$2,027.95
133327	NRPA				
		NRPA MEMBERSHIP	CORPORATE FUND	ADMINISTRATION	\$1,150.00
		NRPA RENEWAL - LAPORTE	RECREATION PROGRAM FUND	ADMINISTRATION	\$65.00
				Check Total:	\$1,215.00
133328	PAULA ASHER				
		REFUND CREDIT ON ACCOUNT	RECREATION PROGRAM FUND	ASSETS	\$19.20
				Check Total:	\$19.20
133329	PDRMA				
		LIABILITY INSURANCE OCTOBER	CORPORATE FUND	RISK MANAGEMENT	\$12,839.20
				Check Total:	\$12,839.20
133330	PEPSI-COLA				
		PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$204.33
				Check Total:	\$204.33
133331	R A ADAMS ENTERPRISES, INC				
		HEADLIGHT KIT FOR EQUIPMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$225.35
				Check Total:	\$225.35
133332	REINDERS INC				
		GATE VALVE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$212.00
				Check Total:	\$212.00
133333	ROBERTO OCHOA				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$55.33
				Check Total:	\$55.33
133334	ROBOTHINK LLC				
		ROBO INSTRUCTOR	RECREATION PROGRAM FUND	MISC. YOUTH & ADULT PRO	\$808.50
				Check Total:	\$808.50
133335	ROSINA BECTON				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$12.88
				Check Total:	\$12.88
133336	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20

Mundelein Park District

Warrant Report

Date Paid 11/08/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$124.80
133337	SEDOL FOUNDATION				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$94.00
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$60.00
Check Total:					\$154.00
133338	SERVICE SANITATION, INC				
		BOO BASH PORTA POTTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$260.00
Check Total:					\$260.00
133339	SHERWIN WILLIAMS				
		DRC PAINTING	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$76.00
Check Total:					\$76.00
133340	SIGNS NOW MUNDELEIN				
		BANNERS - KDS PARKING POLES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$2,195.33
Check Total:					\$2,195.33
133341	SITEONE LANDSCAPE SUPPLY LLC				
		IRRIGATION PARTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$113.55
		IRRIGATION PARTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$48.18
Check Total:					\$161.73
133342	SPECIAL RECREATION ASSOC				
		SRACLC-MEMBERSHIP CONTRIBUTION	CORPORATE FUND	SPECIAL RECREATION	\$72,434.00
		REIMBURSEMENT FOR ADA PROJECTS	CORPORATE FUND	ASSETS	\$169,764.00
		SRACLC-INCLUSION SERVICES	CORPORATE FUND	SPECIAL RECREATION	\$12,000.00
Check Total:					\$254,198.00
133343	SUHA DIMON				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$174.00
Check Total:					\$174.00
133344	SYSCO FOOD SRVCS-CHICAGO INC				
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$137.70
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$695.29
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$162.95
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$158.45
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$910.93
Check Total:					\$2,065.32
133345	THE ART ROOM				
		MIXED MEDIA INSTRUCTOR	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$750.00
Check Total:					\$750.00
133346	THE W-T GROUP LLC				
		LONGMEADOW BOUNDARY MAP	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,950.00
Check Total:					\$2,950.00
133347	TURANO BAKING COMPANY				
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$52.63
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$59.70
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$77.39
Check Total:					\$189.72
133348	ULINE				

Mundelein Park District

Warrant Report

Date Paid 11/08/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		CABLE TIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$240.03
				Check Total:	\$240.03
133349	UMBDENSTOCK ELECTRIC, INC				
		MUSEUM CLAIM-ELECTRICAL WORK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$465.00
				Check Total:	\$465.00
133350	UNWIRED LLC				
		MUSEUM INTERNET 9/23/2021 - 10/22/2021	CORPORATE FUND	MUSEUM	\$19.95
				Check Total:	\$19.95
133351	VERONICA ANDRUSZKO				
		REFUND ACCOUNT BALANCE	RECREATION PROGRAM FUND	ASSETS	\$5.80
				Check Total:	\$5.80
133352	VERSION2 CONSULTING, LLC				
		NEW SERVER AND IT SERVICE HOURS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,890.00
		NEW SERVER AND IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$6,265.00
		QUARTERLY IT SERVICE - MONITORING AND MAINTENANCE	CORPORATE FUND	ADMINISTRATION	\$3,684.00
				Check Total:	\$11,839.00
133353	VERSION2, LLC - HOSTING				
		BACKUP AND ARCHIVING	CORPORATE FUND	ADMINISTRATION	\$647.00
				Check Total:	\$647.00
133354	WAREHOUSE DIRECT OFFICE PROD				
		REGENT CENTER - PRINTER INK	RECREATION PROGRAM FUND	REGENT CENTER	\$86.58
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$2.18
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$3.26
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$376.53
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$16.94
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$16.94
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$16.94
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$39.52
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$22.57
		DLB CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$131.32
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$7.56
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$11.34
				Check Total:	\$731.68
133355	WILSON NURSERIES, INC				
		MEMORIAL TREE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$247.80
				Check Total:	\$247.80

Warrant Total: \$425,350.89



BOARD MEMORANDUM

November 8, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: November 4, 2021
Subject: Approve of Ordinance 21-11-01 – Declaration of Surplus Property

Background

Pursuant to 70 ILCS 1205/8-22, the Mundelein Park & Recreation District disposes of property it deems to be of no use to the Agency. Whenever a park district owns any personal property that in the opinion of three-fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale.

In particular, the Board created a deaccessioning policy for the Mundelein Heritage Museum. See attached policy.

Analysis/Considerations

On October 6, 2021, the Mundelein Historical Commission deemed that it is in its best interest to de-access the property named on the attached Items Selected for De-Accessioning. If the property cannot be auctioned and/or sold, the District will dispose of it in the most economical method possible. Items that fail to sell at public auction or sale, shall be sold in a private sale, given away, destroyed, or disposed of. Attached is the Ordinance with the specific list included in the Ordinance.

Recommendation

Staff recommends approving Ordinance 21-11-01 – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

Action and Motion Requested

Move to approve Ordinance 21-11-01 – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

ORDINANCE NO. 21-11-01
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

**RE: DECLARATION OF SURPLUS PERSONAL PROPERTY AND
AUTHORIZATION FOR SALE, TRADE-IN OR DISPOSAL**

WHEREAS, in the opinion of the Board of Commissioners of the Mundelein Park & Recreation District it is no longer necessary or useful to, or in the best interest of, the Park & Recreation District, to retain ownership of the personal property hereinafter described; and

WHEREAS, it is determined by the Board of Commissioners that such personal property is declared surplus, and shall be disposed of in the manner stipulated below; and

WHEREAS, at least three-fifths (3/5) of the Board of Commissioners of the Mundelein Park & Recreation District finds that the said property is no longer necessary or useful to the Park & Recreation District's current needs or operations and is thereby considered as surplus property, but that revenue acquired from its sale and/or trade-in can be applied to the purchase of similar equipment or other materials needed by the Park & Recreation District.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF
COMMISSIONERS OF MUNDELEIN PARK & RECREATION DISTRICT,
LAKE COUNTY, ILLINOIS:**

Section 1: That pursuant to authority granted to the Park District under 70 ILCS 1205/8-22, the following described personal property now owned by the Mundelein Park & Recreation District is no longer necessary and useful to the Park & Recreation District and, in the best interest of the Park & Recreation District, will be offered for sale by auction to be awarded to the highest bidder and/or trade-in.

See attached listing.

Section 2: The Mundelein Park & Recreation District shall offer at auction and/or trade-in all of the surplus personal property listed on the attached, at a time, place and manner beneficial to the Park & Recreation District.

Section 3: Should any of the items listed above not be disposed of through auction, the Park District's Executive Director, or the Executive Director's designee, shall be authorized to dispose and/or trade-in such personal property in the manner deemed most economical and appropriate.

Section 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 21-11-01 be adopted. Roll call being called, the following Commissioners voted:

Commissioner Dolan	_____
Commissioner Knudson	_____
Commissioner McGrath	_____
Commissioner Ortega	_____
President Frasier	_____












PASSED this 8th day of November, 2021.

By: _____
Wally Frasier, Board President

ATTEST:

Ron Salski, Secretary

ITEMS SELECTED FOR DE-ACCESSIONING

Item Picture				Description		Donated by
		2019	692	Stephen Foster Plate	Was no 1	SCHMITT
		2019	693	Mackinac Island	Was no 2	SCHMITT
		2019	695	Iowa Plate	Was no 4	SCHMITT
		2019	698	Alaska Plate	Was no 7	SCHMITT
		2019	700	Michigan Plate	Was no 9	SCHMITT
		2019	701	Mackinac Island Commemorative Serving Tray depicting scenes from the Island	Was no 10	SCHMITT
		2019	702	South Dakota Plate	Was no 11	SCHMITT
		2019	703	Washington DC Plate	Was no 12	SCHMITT
		2019	705	Iowa Plate	Was no 14	SCHMITT
		2019	706	Oregon small plate	Was no 15	SCHMITT
		2019	707	Arizona Plate	Was no 16	SCHMITT







		2019	708	Indiana Plate	Was no 17	SCHMITT
		2019	709	Nashville small Plate	Was no 18	SCHMITT
		2019	710	New Hampshire Plate	Was no 19	SCHMITT
		2019	712	Vermont Plate	Was no 21	SCHMITT
		2019	714	Arkansas Plate	Was no 23	SCHMITT
		2019	715	McHenry County BiCentennial Plate	Was no 24	SCHMITT
		2019	720	Whidbey Island Plate	Was no 29	Schmitt
		2019	721	Bicentennial Plate Calendar	Was no 30	Schmitt
		2019	723	Wyoming Plate	Was no 32	SCHMITT
		2019	724	1776 - 1976 Bicentennial Plate Blue and White with raised figures	Was no 33	SCHMITT
		2019	583	Commemorative State Plate "Minnesota"	Was no 25-39	SCHMITT




		2019	584	New York City of Wonders Commemorative State Plate "New York"	Was 35-40	SCHMITT
		2019	732	Pennsylvania Plate	Was 41	SCHMITT
		2019	586	Hawaii Plate	Was 25-42	SCHMITT
		2019	590	Commemorative Plate Washington, D.C., "The National Gallery" Or TRAY Cape Cod	Was 25- 46 (see note)	SCHMITT
		2019	591	Commemorative tray U.S. Bicentennial 1776 - 1976	Was 25- 47	SCHMITT
		2019	740	Missouri Commemorative Plate shaped like a leaf - for hanging – Broken was trashed	Was 49	SCHMITT
		2019	593	Commemorative State Plate "Mississippi"	Was 25-49	SCHMITT
		2019	595	Commemorative State Plate "North Dakota"	Was 51	SCHMITT
		2019	596	Commemorative State Plate "Tennessee"	Was 25- 52	SCHMITT
		2019	597	Commemorative State Plate "Kansas"	Was 25- 53	SCHMITT
		2019	602	Commemorative tray California	Was 25-58	SCHMITT



		2019	755	"Cookies for Santa" Plate	Was 64	
		2019	765	Calendar Plate 1974	Was 74	
		2019	766	1977 plate Calendar Plate 1977	Was 75	
		2019	767	Calendar Plate 1970	Was 76	
		2019	768	Calendar Plate 1975	Was 77	
		2019	699	Delaware Commemorative Plate (Tag says either 68 or 89 paper work has no 8)	Was 8	SCHMITT
		2019	1320	Paw come get ½ cup	Was 135-2237	
		2019	1324	Abbot mug. "Quality Healthcare Worldwide 1888-1988"	Was 135-2241	
		2019	1325	Dovete Car Picture on 5 inch high ceramic lighter	Was 135-2242	
		2019	1328	Mug w/My Job Poem. Clear w/part red w/poem in black. 5.5 inches tall	Was 135-2245	

		2019	1329	Stem Engine pictured on white mug. 3.5 inches tall	Was 135-2246	
		2019	1335	NOLA brown/beige m	Was 135-2253	
		2019	1337	Mug with Jean Lafitte's Old Absinthe House. Since 1807. New Orleans LA.	Was 135-2255	
		2019	1339	Mug -Christopher Columbus 500 year Anniversary. 1492-1992	Was 135-2257	
		2019	1340	Aunt Jennie's cocoa m	Was 135-2258	
		2019	1342	Gold Niagara Falls Mu Niagara Falls Canada. Brown glass with metal bands and wood handle	Was 135-2260	
		2019	1345	Mug New Orleans	Was 135-2263	
		2019	1346	Glass Studebaker 190	Was 135-2264	
		2019	1347	Mug B Clinton Arkansas Arkansas Home of William J Clinton	Was 135-2265	
		2019	1348	Very tiny bottle	Was 135-2266	SCHMITT

	2019	2018	Green Salt&Pepper sha		
	2019	0123	Broken small chimne	Broken Trashed	
	2019	972	Pictures of rural mailmen short newspaper article	Archive	
	2019	647	Hergel Tavern 2 Photos in one frame	Archive	
	2019	1391	Photos (10) of panaramic view of homes on Rte 176 Ivanhoe-2/7/89 Robert O Dunn	Archive	
	2020	223	Native American Prin	Archive	
	2019	162	Ladies Black Bodice	Discard	
	2019	167	Short Black Ladies Cape, Fur	Discard	
	2019	224	Fur Stole with Butterfly/Flower Lining	Discard	

	2019	221	Long Skirt, Burgundy	Discard	
	2019	239	Wedding Dress Satin with Floral Decorations, Small V Neck	Discard	
	2019	108	Ladies Bolero Type Bodice or Jacket	Discard	
	2019	110	2 piece; Silk skirt and top	Discard	
	2019	893	White Petticoat w/lace Trim	Discard	
	2019	113	Child's Dress or Christening Gown	Discard	
	2019	128	Ladies Pink Short Jacket/Top	Discard	
	2019	159	Black Short Dress with Flared Skirt, 3/4 Length Skirt	Discard	

	2019	116	Child's/Baby's Dress, Short, Off White	Discard	
	2019	121	Ladies Long Black Dress with Feathers	Discard	
	2019	226	Ladies Black Coat with Green Ribbon	Discard	
	2019	125	Ladies Brown Riding Skirt (split)	Discard	
	2019	149	White Petticoat with Lace Trim on Bottom	Discard	
	2019	240	Wedding Dress Lace Collar	Discard	
	2019	241	Short Black Ladies Cape, with Fringe and Brown Lining	Discard	
	2019	782	Chicago Tribune article "Vibrant and Affordable"	Discard	

	2019	1354	Framed pictorial history of Pearl Harbor and USS Arizona Memorial	Discard	
	2019	64	Collage of pictures of a church, inside and outside (German)	Discard	

2019-590 - Listed on my sheet from our de-accessioning meeting Sept 16 as 46 Tray Cape Cod. However, the hand written description from Oct 2019 has Tray Cape Cod exed out and written in is "D.C. Plate"

Mundelein Heritage Museum

Collection Management Policy

I. INTRODUCTION

A. Mission Statement

The purpose of the Mundelein Heritage Museum is to preserve and promote our community's natural, native, and historical culture for the benefit of the public and to inspire excitement and curiosity about the past and appreciation for its relevance today.

B. Role of the Mundelein Heritage Museum within the Community

The Mundelein Heritage Museum (the Museum) is a cultural, educational institution operated by the Mundelein Park and Recreation District (the MPRD) a governmental corporation established by the State of Illinois. The Museum is managed by the Mundelein Historical Commission (MHC), a Village Commission appointed by the Mundelein Mayor and Board of Trustees. The Commission maintains a roster of community volunteers to carry out the tasks related to museum management and operations. The objects in the museum collection (the Collection) are displayed for public enjoyment and education. Archival materials are available for research purposes upon appointment, but the Museum is not primarily a research institution.

C. Description of the Permanent Collection

The Museum's permanent collection focuses primarily on the human history of the Mundelein area from settlement to the modern era with the heaviest concentration of materials ranging from 1890 to 1960. The collection consists of the following: 1) Objects that depict the daily life of Mundelein area residents, significant historical events, businesses, individuals, structures, etc. associated with Mundelein; 2) Photographs, both original and copies, documenting daily life, individuals, businesses, and historical events; and 3) Archival materials including newspapers, magazines, books, maps and other paper records recording events relevant to the life and history of Mundelein and its residents. The collection includes, but is not limited to, historic structures, furniture, textiles, clothing, ceramics, glass, metal, horse-drawn vehicles, tools and equipment, fine and folk art, books and archival materials. Hereafter, objects, photographs and archival materials shall be referred to as "museum items".

II. GOVERNANCE

A. Role of the Mundelein Park and Recreation District Board

The MPRD Board of Trustees (the MPRD Board) shall perform the following role regarding oversight of the Museum Collection: 1) Establish and administer an annual budget for the management and maintenance of the Mundelein Heritage Museum, and the Collection; 2) Maintain the Museum Facility interior, exterior, equipment and grounds; 3) Allocate and administer an annual budget for the maintenance and care of the Collection, the facility, and the grounds; 4) Review, and accept or reject the recommendations of the Historical Commission regarding acquisition, accessioning and de-accessioning of artifacts and items. No items shall be added to or removed from the museum collection without the approval of the MPRD.

B. Role of the Mundelein Historical Commission

The Historical Commission shall review the recommendations of its Collection Committee regarding acquisition, accessioning, and de-accessioning, and approve or disapprove the recommendations. No items shall be brought to the MPRD for action without the approval of the Historical Commission. The Commission has the responsibility for the protection of the Museum Collection, and the duty to ensure that the collection is carefully preserved, and properly presented for public display in accordance with its Mission Statement. The Commission shall make recommendations to the MPRD regarding the acquisition, display, storage, and care of the Collection in accordance with this policy.

C. Role of the MHC Collection Committee

The Collection Committee is a sub-committee of the Mundelein Historical Commission. It shall be comprised of two members of the Commission and one community volunteer appointed by the Chairman of the Commission and approved by a majority of Commission Members. Meetings of the committee shall be held in compliance with the Illinois Open Meetings Act.

The committee shall act in a supervisory role for the acquisition, accession, de-accession, care, and conservation of the objects, photographs, and archival materials in the museum collection. The sub-committee shall: 1) review and recommend the acquisition of objects, photographs, and archival materials for the museum collection; 2) Oversee the accessioning process for all items approved for acquisition; 3) Recommend and administer the de-accessioning of items from the museum collection, and 5) Present, as needed, recommendations for the accessioning and de-accessioning of items to the museum collection before the MPRD.

D. Role of the Facility Maintenance Committee

The Facility Maintenance Committee is a sub-committee of the Mundelein Historical Commission. It shall be comprised of two members of the Commission and appointed by the Chairman of the Commission and approved by a majority of the Commission Members. Meetings of the committee shall be held in compliance with the Illinois Open Meetings Act. The committee shall act in a consulting role for the maintenance of the museum collection, buildings and grounds with the Mundelein Park District. The sub-committee shall: 1) consult with the Park District to insure that the following activities are performed by the Park District: vacuuming, mopping, clearing cob webs inside and out, dusting of window sills, cleaning washrooms; 2) Insure that the Park District is notified when the following operations are required: shampooing of carpets, waxing of floors; 3) Notify the Park District if any of these routine maintenance activities need attention: rodent and insect control, heating and air conditioning maintenance, maintenance of outside grounds, maintenance of telephone, computer equipment, garbage collection, inside humidity control.

III. PERMANENT COLLECTION

A. Acquisition

1. *Acquisition* is the discovery, evaluation, negotiation of terms, taking custody of, title to, and acknowledging receipt of museum items for the collection.
2. *The "Original Collection"* of the Mundelein Heritage Museum consists of all the objects, photographs, and archive materials collected by the Fort Hill Historical Society and transferred to the Mundelein Park and Recreation District upon dissolution of the Historical Society. Items in the original collection are identified in the Collection Inventory by an accession number containing the designations "OC".
3. *Future Museum Items* added to the Heritage Museum collection after acceptance of the Original Collection by the MPRD will be accessioned without the OC designation.
4. *Nature of Ownership*: Materials and objects may be acquired by gift, bequest, purchase, or any other appropriate transaction by which full and absolute title is effectively transferred to the Mundelein Park District. No museum items shall be accepted which are known to have been illegally imported, stolen, or collected in a manner contrary to state or federal law. MHM subscribes to the provisions of the International Council of Museums Convention of 1970, and the Native American Graves and Property Repatriation Act. The MHM shall obtain the right, title and interest for all acquisitions, without restrictions or limiting conditions.

The MHC shall oversee the maintenance of acquisition files that shall contain any legal instruments and conveyances concerning the origin of each acquisition.

5. *Collecting Objectives for the MHM are:* 1) to display objects and photographs that depict daily life of the inhabitants of the Mundelein area throughout history; 2) preserve the natural, native, and historical culture of the Mundelein area; 3) connect the “story” of the everyday items on display to the people that owned them, the historical events that occurred in here, or to the history of the United States or the State of Illinois; 4) promote the public interest, and inspire excitement and curiosity about Mundelein’s past and create an appreciation for the relevance today, 5) provide archival materials for historical, genealogical and educational research.

The focus of the collection is on the people and businesses of the Mundelein area, and events that occurred in Mundelein, the surrounding area, the State of Illinois and the nation that significantly affected the residents of Mundelein.

6. *Criteria for Acquisition:* Materials and objects must meet the following criteria to the satisfaction of the Collections Committee before being acquired.
 - a. The acquisition must conform to the HMH’s collecting objectives.
 - b. A written statement of why an item should be acquired must be prepared by the Collections Committee and presented to the Historical Commission for approval before being presented to the MPRD Board.
 - c. The present owner must document clear title to the best extent possible.
 - d. Acquisitions must, in general, be free from donor-imposed restrictions.
 - e. Acquisitions shall not be encumbered by less than full literary rights, property rights, copyrights, patents or trademarks, or by physically hazardous attributes.
 - f. The MHM must be able to properly care for and house the proposed acquisition according to generally accepted professional standards.
 - g. No member of the MHC or MHM will appraise a gift on any other artifact for a member of the public.
 - h. If the acquisition is a purchase, funding, transportation, and conservation must be approved by the MPRD before the purchase occurs.
 - i. Funding for acquisitions must be allocated in the MPRD Museum Operating Budget. If funding is not allocated for acquisitions, the MPRD may consider a written request from the MHC for unbudgeted funds from the Park District Museum Fund.
 - j. Archival materials and photographs that are not accessioned may be accepted without approval of the MPRD Board.
 - k. Prior to the acquisition of property by gift, the prospective donor shall be provided a copy of the MHM collections policy.

7. *Accessioning*

Items acquired for the MHM collections will be accessioned according to standardized procedures adopted by the MHC. All objects from the Original Collection, and any acquired thereafter, shall be accessioned. Archival research materials are not subject to accessioning, with the exception that books and paper materials that are historically significant to the Mundelein area shall be considered artifacts and shall be accessioned. The determination whether or not to accession a paper artifact shall be determined by the MHC. The MHC may delegate this authority to a qualified individual.

8. *Care and Preservation*

The MHM realizes its obligation to protect the collection, which is being held in the public trust, in accordance with the following guidelines:

- a. A stable environment for items in the collection whether in storage or on display shall be maintained as best as possible by providing protection from excessive light, heat, humidity, dust and pests.
- b. All material shall be protected against theft, fire and other dangers in accordance with the MPRD management and disaster policies.
- c. When necessary the care and conservation of the collection, the Collections Committee shall seek advice from the Dunn County Museum staff.
- d. Records on all new objects and materials added to the collection shall have appropriate documentation: deed of gift, title, relevant correspondence, accession form, etc.
- e. Objects and materials de-accessioned from the collection shall have appropriate documentation: de-accessioning forms, authorization approvals from the HC and MPRD Board, transfer letters, acceptance letters, etc.
- f. Inventories and location records shall be kept up to date to prevent loss and to facilitate public access to the collection.
- g. The MHM shall make its mission statement and collections policy available online.

B. De-accessioning

1. *De-accessioning* is the process of permanently removing from the Permanent Collection accessioned museum objects or materials. The de-accessioning process shall be cautious, deliberate and consistent with the MHM mission statement and collections policy.

2. *De-accessioning Criteria*

Museum items must meet at least one of the following criteria as determined by the MHC and the MPRD Board to be considered for de-accessioning:

- a. The item is inconsistent with the mission of the MHM.
- b. The item lacks original or physical integrity.
- c. The item has failed to retain its identity or authenticity, or has been lost or stolen and remains lost or stolen for longer than two years.
- d. The item is redundant or duplicates other items or material in the collection and does not have a discernible connection to a Mundelein resident, federal, state or local historic event, is not necessary for educational or research purposes, does not further the mission of the MHM.
- e. The MHM is unable to properly preserve or conserve the item or material.
- f. The item lacks provenance, is readily obtainable on the open market, has been extensively repaired or altered, or is generally a poor example of its type.
- g. The item is being returned to its rightful owner, or to whom it was being held on loan.
- h. The item is being returned to the donor or donor's heirs because it can no longer fulfill restrictions relating to the care or presentation of the item.
- i. The item presents a hazard to people or other collection items.

3. *Authority for De-accessioning*

The Collections Committee is responsible for application of the de-accessioning criteria. Any museum item identified for de-accessioning shall be documented by a written statement describing the material and supported by the criteria believed to justify the de-accession. The statement shall include the estimated market value, if available, and the recommended means of disposal. All accessioning documentation shall be included. All requests for de-accessioning shall be approved by the MHC before being presented to the MPRD Board. No museum item may be de-accessioned without the approval of the MPRD Board.

C. Disposal

1. *Method of Disposal*

The preferred method of disposal is to donate or trade the de-accessioned item(s) to another public non-profit institution in order to ensure that the items will remain in the public domain. De-accessioned objects that were may also be returned to the original donator, or, if they were not part of the Original Collection, they may be sold at public auction or at a public sale.

Items in the Original Collection, accessioned with the OC code, shall not be sold at public auction or at a public sale. Only items added to the collection and accessioned without an OC code are subject to sale. Items in the original collection may be donated, traded, disposed of, of returned to the original donator.

In the case of infestation, extreme disintegration or extremely poor condition, an item may be disposed of by physical destruction or disposal. Once an item is accessioned, disposal or destruction in this manner must be approved by the MHC and the MPRD.

Items that fail to sell at public auction or sale, shall be sold in a private sale, given away, destroyed, or disposed of.

2. *Ethics of Sale*

Museum employees, officers, trustees, volunteers, or their immediate families or representatives shall not purchase an item through public or private sale, or be given or otherwise transferred any museum item unless they were the donator of the item, or have obtained prior approval of the MHC and the MPRD Board.

3. *Proceeds*

Disposal of museum items through any means is solely for the advancement of the MHM mission. Proceeds from the sale of de-accessioned collection items shall be deposited into the MPRD Museum Fund.

4. *Records*

A list of all materials and objects de-accession from the permanent collections shall be kept on file.

IV. LOANS AND TEMPORARY CUSTODY OF PERMANENT COLLECTON

A. Terms and Conditions for Outgoing Loans

Until the original permanent collection of the MHM has been fully inventoried, accessioned, and ownership transferred to, and accepted by, the MPRD Board, there shall be no outgoing loans of materials or objects from the collection to any other institution or organization.

B. Items on Loan to the Mundelein Historical Museum

Until the original permanent collection of the MHM has been fully inventoried, accessioned, and ownership transferred to, and accepted by, the MPRD Board, the MHM shall not accept items on loan from another institution, organization or individual.

C. Development of Provisions for Outgoing and Incoming Loans.

Following the acceptance of the original collection by the MPRD Board the MHC may develop Terms and Conditions for Outgoing Loans of materials or objects from the collection; and Terms and conditions for Incoming Loans. The provisions for outgoing and incoming loans shall provide for *Documentation, Protection of Loaned Items, Liability, Indemnification, Transport*, and any other provisions deemed necessary to protect the loaned item that may be deemed appropriate.

D. Temporary Custody

1. *Considering Objects or Materials for Acquisition:* If the MHM is presented with an option to acquire an item, it may do so under the following conditions:
 - a. Items shall not be held in Temporary Custody at the MHM.
 - b. Owners of objects or materials presented for acquisition shall sign a “letter of offering” that includes:
 - i. Identification of the item(s) being offered
 - ii. A photograph of the item.
 - iii. Information regarding the items conformance with the MHM collection policy
 - iv. A statement of ownership
2. Any item acquired after the adoption of this policy shall not be considered part of the original collection and shall be accessioned accordingly.

V. ACCESS TO THE PERMANENT COLLECTION

A. Public Access

Providing public access to the MHM collection is an important part of the mission of the MHM.

1. The MHC shall establish regular museum hours for access by the general public, and shall make volunteer docents available for scheduled visits to the Museum.
2. Visitors to the museum shall be guided through the collection by a volunteer docent. All docents shall be provided a copy of the Collection Management Policy and be provided training about the collection.

B. Access to School Groups

Providing access to school groups to the MHM collection is also an important part of the mission of the MHM.

1. Access to the MHM by Mundelein school classes should be by appointment, scheduled in advance by contacting the MHC, or Mundelein Park District. The interests and purpose of the tour should be determined in advance by working with the classroom teacher.
2. The MHC reserves the discretion to limit the number of group visitors to the Museum to a number it deems to be manageable and appropriate.

C. Access for Research

Access to archival items for research purposes is available by appointment by contacting the MHC or Mundelein Park District. Time granted for researchers may be limited based on the availability of docents.

1. A registration form listing rules for usage shall be signed by all researchers. Researchers must demonstrate a legitimate need for access to the MHM archival materials.
2. A trained docent must be present while the researcher is on site, and must obtain all requested research materials for the researcher.
3. Materials may not be taken off-site. Reproduction of materials is not available without prior arrangement with the MHC.

D. Program Development

The MHC is interested in developing programs and displays using information culled from the collection, including photographs, books, archival materials, artifacts, oral histories, etc. in order to promote Mundelein history and expand outreach to the collection.

Approved by the Mundelein Historical Commission (MHC)
Approved by the MPRD Board of Commissioners
Approved by the Mundelein Village Board
Amendment to Section II C Approved by MHC
Amendment to Section II C Approved by MPRD

July 2, 2019
July 9, 2019
August 26, 2020
October 7, 2020
October 26, 2020