



Public Hearing

Budget and Appropriation

Monday, December 13, 2021

6:45 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Budget and Appropriation Public Hearing on the 13th day of December, 2021, at 6:45 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

1. Call to Order
2. Roll Call
3. Motion to Open Budget and Appropriation Public Hearing
 - A. Comments from the Public
 - B. Comments from Board Members
4. Motion to Close Budget and Appropriation Public Hearing
5. Motion to Adjourn



December 13, 2021

6:45 p.m. – Public Hearing – Budget and Appropriation

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 13th day of December, 2021, at 7:00 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Updates

1. Review of Vision Statement, Mission Statement and Values
2. Review of Emergency Crisis Management Plan
2. Mundelein Historical Museum – Policies and Procedures
3. Regular Board Meeting Agenda Items

Action Items – Regular Board Meeting

1. Approve of Ordinance 21-12-01 – Tax Levy
2. Approve of 2022 Budget
3. Approve of Ordinance 21-12-02 – Budget & Appropriation Ordinance
4. Approve of Amending the Appropriation Ordinance for Fiscal Year 2021 - Ordinance 21-12-03
5. Approve of Museum Fund Balance - Resolution 21-12-02
6. Approve of 2022 Board Meeting Dates - Resolution 21-12-01
7. Review of Semi-Annual Executive Session

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

December 13, 2021 Committee Meeting Topics

Review of Vision Statement, Mission Statement and Values

Annually, it is important to review the District Vision, Mission and Values. Staff reviewed on November 23 and one revision was suggested for one value.

OUR VISION

To be the leader for environmental preservation, recreation activities and unique facilities for those we serve.

OUR MISSION

Mundelein Park & Recreation District is committed to connecting the community with quality recreation through diverse programs, facilities and open space.

OUR VALUES

EXCELLENCE: Offering our customers an excellent product and an excellent customer experience

FUN: The Park District atmosphere for staff and customers will be fun and enjoyable

HONESTY: Always striving to be straightforward and fair

INCLUSIVE: ~~Including all regardless~~ Welcoming to those of ability or culture ~~all abilities and cultures~~

INTEGRITY: Earning trust every day

INVESTED: Committed to improving our community

RESPECTFUL: Treating everyone we encounter with respect

RESPONSIBLE: Standing by our commitment to the community

Review of Emergency Crisis Management Plan

Attached is the District's Crisis Management Plan with a few revisions.

Mundelein Historical Museum

Mike Flynn and Executive Director Salski met and discussed the policy manual while addressing procedures. See attached revised policy and new procedures are included.

Action Items – Regular Board Meeting

1. Approve of Ordinance 21-12-01 – Tax Levy
2. Approve of 2022 Budget
3. Approve of Ordinance 21-12-02 – Budget & Appropriation Ordinance
4. Approve of Amending the Appropriation Ordinance for Fiscal Year 2021 - Ordinance 21-12-03
5. Approve of Museum Fund Balance - Resolution 21-12-01
6. Approve of 2022 Board Meeting Dates - Resolution 21-12-02
7. Review of Semi-Annual Executive Session

Emergency Crisis Management Plan

What is a Crisis?

A crisis is a situation or event that causes, or has the potential to cause, keen public or media concern. It could be, among other things, accidental drowning, allegations of abuse, a severe vehicle accident, or a criminal act that occurred on agency property. The potential crisis list is endless, and the nature and determination of a crisis will often be dictated by public awareness and/or media interest of the event. Often, the scope and impact of “other” concurrent or breaking news will impact the newsworthiness of the event.

It is critical that all staff understand their respective roles in the event of a crisis. This includes immediately reporting any potential or actual crisis situation to the Executive Director and Crisis Team Leader.

The Mundelein Park District (MPRD) has appointed the Executive Director as the Crisis Team Leader. This person, in conjunction with agency management, is responsible for activating the crisis management plan and coordinating the crisis response. If the agency Executive Director or Crisis Team Leader is not available, immediately report any known or potential crisis situations to your Department Head. Do not report potential or actual crisis situations through voicemail, email or texts, as time may be of the essence!

Chain of Responsibility

In the event that the designated Crisis Team Leader or Executive Director is absent or otherwise unavailable, the following chain of responsibility in activating and managing the crisis management plan will be followed in descending order. The first available staff position listed below will take temporary responsibility for implementing the District’s crisis management plan and notifying all crisis team members. The crisis team shall be responsible for decisions such as the scope and nature of emergency response, staff and board notification, public relations, and media response in close coordination with PDRMA and MPRD corporate counsel.

The following is a chain of responsibility order for Crisis Team Leader:

1. Ron Salski, Executive Director
2. Matt LaPorte, Superintendent of Recreation
3. Debbie McNerney, Superintendent of Business Services and Technology
4. Laura Cavazos, Risk Manager
5. Rob Foster, Superintendent of Park and Facility Maintenance
6. Bill Brolley, Golf Operations Manager

What PDRMA Can Provide

PDRMA can provide helpful direction to MPRD concerning:

1. Police communications and cooperating with the police or other agency investigation.
2. Maximizing and protecting the confidentiality of any internal investigation by coordinating the investigation with PDRMA legal counsel.
3. Responding to the victim's family, members of the public, the media, and other third parties seeking information.
4. Providing customized legal and risk management services based on the scope and nature of the incident.

Protecting the Investigation-Get Legal Counsel Involved Immediately:

It is critical that MPRD not accept or assume responsibility and/or liability for any incident *before all facts are fully known and confirmed* and *without PDRMA's guidance*. There is a delicate balance between acknowledging the seriousness of the incident, public accountability, and making unnecessary (and often, incorrect) admissions of liability and/or responsibility (known as *admissions against interest*).

In the age of instant communication and immediate media involvement, it is challenging to exercise restraint and caution. Nonetheless, while staff might find it difficult to withhold comment, PDRMA's legal counsel must be part of the investigative process, public response, and overall communication coordination of any serious incident (both internal and external) – establishing, maintaining, and protecting confidentiality and attorney-client privilege, as well as to avoid making comments and statements that may unnecessarily expose the agency to potential liability and/or unfounded public scrutiny.

"Attorney-client privilege" is a legal concept that protects certain communications between a client (i.e., a PDRMA agency/employee) and attorney and keeps those communications privileged and confidential. By assuring confidentiality, it encourages clients to make *full and frank* disclosures to their attorney, who can better provide candid advice and effective representation. However, communications that do not fall with the scope of attorney-client privilege are often subject to public disclosure via the Freedom of Information Act (FOIA), subpoena and discovery in litigation, or through third parties such as law enforcement and other official investigative agencies. Those unprotected communications sometimes contain inaccurate information, incomplete information, and/or admissions against interest that others can and will use against MPRD in a court of law and the court of public opinion.

Remember, the only statements with absolute confidentiality are between MPRD staff and PDRMA's legal counsel or our corporate counsel. This includes written statements prepared by staff witnesses and third-party accounts documented and prepared by member staff. MPRD staff should consult with PDRMA's legal counsel **before** requesting or preparing substantive written statements or incident/loss reports, or before contemplating any disciplinary action against staff. This is to be distinguished from compiling a list of witnesses and/or potential witnesses that includes personal and professional contact information.

General Action Steps to Consider When a Crisis Occurs

The following action steps should be used as a guide by the Crisis Team Leader to assist in managing a crisis.

1. Whenever a crisis occurs that involves personal injury or property damage, the first responsibility of the crisis team is to ensure that the Park District's emergency response plan is implemented, local EMS services are contacted, and any other actions are taken to minimize further loss.
2. Stay calm and in control. Notify employees that a crisis exists and that all information about the crisis needs to be immediately communicated to the crisis management team. Verbally notify the Leader of the crisis team at once and provide all known details. The Leader of the crisis team will direct actions depending on the severity of the crisis, the need for immediate information, and the time of day. If contacted, members of the crisis team must report to the administration building or other designated location.
3. PDRMA and the MPRD Corporate Counsel should be immediately contacted in all crisis or potential crisis situations. PDRMA risk management claims and legal staff are part of our crisis team.
 - a. PDRMA: 630.769.0332.
 - b. Corporate Counsel (Ancel, Glink, Bush, DiCianni & Krafthefer): 847.244.8682
4. Depending upon the nature of the crisis, verbally contact the governing Board President to make him/her aware of the situation, followed by notifying other available Board members.
5. Consult with PDRMA's legal counsel and/or corporate counsel before giving any statement, requesting a written statement, preparing a written statement, preparing any report – or forwarding substantive text messages, tweets, or emails about the incident.
6. MPRD staff should obtain legal counsel *prior to* cooperating with investigating law enforcement or other official agencies. It is crucial for MPRD staff to consult with PDRMA's legal counsel *before* providing any statement to law enforcement agencies or other official investigating agencies such as the Department of Public Health.
7. Cooperation with an official an official third-party investigation and consulting with a PDRMA attorney is not inconsistent or mutually exclusive. For example, if a law enforcement investigator asks, "Why do you need a lawyer?" you simply say: "The District wants to provide its full cooperation but also wants to protect its legal rights." Keep in mind that investigative reports and/or statements taken by investigating police or other official investigators are often subject to public disclosure under FOIA. Third parties such as the local media, personal injury attorneys, and potential claimants may also be able to obtain business text messages, tweets, blog entries, Facebook postings, and emails among staff via FOIA requests, records subpoenas, and/or written discovery requests in a subsequent lawsuit. For the same reasons you avoid creating a damaging "paper trail," you should not create an equally damaging electronic trail with texts, email messages or social media among staff. There is no such thing as a "private message" among MPRD staff.

8. Prepare a preliminary Accident/Incident Report using PDRMA's Incident/Accident Report Form **ONLY**. PDRMA's standard claims reporting forms contain specific language designed to establish and protect the confidentiality of the report through attorney-client privilege. Never release this report to any third party (including investigating police) without first consulting PDRMA's legal counsel and obtaining authorization from PDRMA. Any written account or description of the incident or supplemental written (including electronic) communication or report pertaining to the incident should have the following language at the top of the document: ***THIS DOCUMENT IS AN ATTORNEY-CLIENT PRIVILEGED COMMUNICATION PREPARED FOR AND AT THE REQUEST OF PDRMA'S LEGAL COUNSEL.*** When directed by PDRMA legal counsel or PDRMA-assigned outside legal counsel, communications (email, fax, other) should also contain the above phrase in the subject heading of the communication and should be directed to Ed Dutton, Director Legal Services & General Counsel, and /or Sara Yager, Deputy General Counsel. Please **DO NOT** send the draft documents to any other recipients (e.g., facility managers, superintendents, etc.) since that could negate the attorney-client privilege. PDRMA's fax number is 630.769.0449. Remember, any "internal report" you create which is not specifically and purposely directed to PDRMA's legal counsel or our corporate counsel may be: (a) obtained via a FOIA or other document request; and (b) very damaging in subsequent litigation.
9. **DO NOT** request or prepare any witness and/or employee statement without first consulting PDRMA's counsel. Such statements are often incomplete, inaccurate, and/or misleading. Therefore, for a non-employee witness (i.e., patron witness), simply obtain their personal contact information and a brief verbal account of the incident. At a later time, a PDRMA employee or a designated investigator from MPRD ***and on behalf of PDRMA's legal counsel***, can conduct a subsequent interview and/or request a written witness account. When staff documents a witness account at the direction of PDRMA, the following language should be inserted at the top of the summary: ***"THIS DOCUMENT IS AN ATTORNEY-CLIENT PRIVILEGED COMMUNICATION PREPARED FOR AND AT THE REQUEST OF PDRMA'S LEGAL COUNSEL."***
10. Use PDRMA's in-house counsel or a PDRMA-assigned outside counsel to conduct your own internal confidential investigation. MPRD may want to conduct its own investigation for a variety of reasons. Unfortunately when Districts do that ***on their own behalf*** and not at the request of PDRMA, the investigative findings and investigative materials may become discoverable in litigation or subject to disclosure under a FOIA request. However if PDRMA conducts the investigation on behalf of the District, all related communications are more likely to be protected by the attorney-client and/or attorney work product privileges. PDRMA legal counsel can hire investigators, employ consulting experts, and enlist a variety of research and investigative resources on the District's behalf. PDRMA can then report the results back to the District in a way that is accurate and complete, and also protects the findings and conclusions from disclosure.
11. Marketing Management staff should be assigned to monitor television and radio news reports and social media.
12. Establish a clerical team to answer phone calls and relay any pertinent information to the crisis team. The clerical team, as well as the entire crisis management team, should document all information received, who called, their title, time of call, etc. The clerical team will be led by Nerissa Brueckbauer. Team members: Sarah Bannon and April Lohr.

Members of the Crisis Team and Their Roles

Executive Director Duties (Official Spokesperson, Crisis Team Leader)

The Executive Director will act as the official Crisis Team Leader and as the spokesperson. The Director will be responsible for the overall coordination of the Park District's crisis management plan.

The Director will be the primary voice of the Park District throughout the crisis in concert with and guidance from PDRMA and corporate counsel.

Superintendent of Park and Facility Maintenance

The Superintendent of Park and Facility should ensure that the Crisis Management Team has access to necessary buildings, facilities and power sources. Depending upon the crisis, the Superintendent will coordinate efforts with the Village Public Works Department, Police Department, Utility Companies, etc.

If directed by the Crisis Team Leader, the Superintendent of Park and Facility Maintenance will establish a media center. When applicable, the media should be guided to a designated location so they can monitor the crisis and receive the most up-to-date information on the crisis situation. The Superintendent of Park and Facility Maintenance should also be responsible for obtaining any needed audio-visual equipment.

Risk Manager Duties

- Assist PDRMA with investigative efforts as requested.
- Coordinate the identification of witnesses and gather contact information.
- Take photographs and preserve evidence.
- Contact the necessary government agencies when applicable (i.e. EPA following chemical spills, IDOL following the death of an employee etc.) and as directed by PDRMA.
- Obtain, compile, or present pertinent safety documentation or practices conducted by the Park District as requested by PDRMA.
- Complete the Accident/Incident Report PDRMA Form 01 which should be faxed to PDRMA within 24 hours
- Contact EAP services or other counseling agencies as directed by the crisis team Leader.
- Review the accident circumstances and causes and decide on a course of action to eliminate, or hopefully, prevent a similar situation from occurring in the future. This information will be presented to the Park District staff after the crisis is controlled.

Clerical Staff Duties

Answer telephone inquiries associated with the emergency and screen reporters, photographers, or others who arrive unannounced at the Community Center. Do not answer any questions.

Obtain the following information and keep a log of the calls and media visitors:

- The name of the person calling or visiting
- Their title and organization
- The name of the newspaper, radio, or TV station (if applicable),
- The telephone number where the inquirer can be reached,
- Their FAX number (if applicable).

Let the caller know that they will be contacted as quickly as possible with accurate information. If a reporter, photographer, or other interested persons have arrived at the reception desk, notify the official spokesperson after obtaining the above information.

Spokesperson Duties

The role of the spokesperson is to present official, accurate information to the media on behalf of the Park District. The Park District is not obligated to share any information with the media. However, the term “no comment” can lead the media to look for unreliable sources of information. In limited circumstances, it may be prudent not to discuss the crisis with the media pending further investigation. The designated spokesperson should have in-depth knowledge of the organization, be a good public speaker, present oneself in a professional manner, and be trained as a spokesperson and have carefully coordinated with and received guidance from PDRMA and corporate counsel.

On behalf of the Park District and crisis team the spokesperson should present factual information to media at the crisis location, or at a press conference. It is best to begin any interview by reading a prepared statement to accurately present the Park District’s response to a crisis.

The spokesperson should refrain from answering any questions when verified facts are not available. In addition spokespersons **should never:**

- Release victim information until family members are notified,
- Speculate on liability, damage costs, causes, etc. (until verified),
- Fix blame on others or mislead,
- Speak off the record.

The spokesperson should admit that a crisis occurred and highlight what steps are being taken to control it. The spokesperson should:

- State the facts surrounding the crisis,
- Highlight rescue efforts,
- Highlight positive safety record,
- Use the media to tell the Park District’s story,
- Balance any false statements made by the public or others.

(An effective means of preparing for a spokesperson’s role is to conduct a simulated press conference. This role playing exercise can simulate a potential crisis response at our Park District by developing a fictional scenario and having the spokesperson answer difficult questions the media may ask pertaining to a crisis.)

When a spokesperson is confronted with a difficult question, it is best to respond by stating that (*the question*) is still under investigation and that additional information will be released when available. This will give the spokesperson and the crisis team additional time to confirm facts, gather additional facts and formulate a specific answer to the difficult question.

The spokesperson should keep Park District employees informed regarding the facts of a crisis when appropriate. Failure to inform employees can lead to the release of misinformation, speculations and false rumors.

Role of Board Members and Elected Officials

It is recommended that board members and elected officials not make any statements to the news media. It is recommended that any statements made to the news media only come through the District spokesperson.

Role of Employees in Dealing with the News Media

In a crisis situation, all information should be released from members of the crisis team through the designated spokesperson for the Park District in concert with PDRMA and corporate counsel. Employees who are knowledgeable of the event or who are witnesses to the event may be approached by reporters. Employees should direct reporters and others to the Park District spokesperson for their information.

Media Relations Plan

Through direction of the Crisis Team Leader and with assistance from the Marketing Team, the spokesperson will coordinate all interaction with the media. Direction from PDRMA and corporate counsel will be sought before any communication with the media. In general, it is beneficial to communicate with the media when accurate information is available. In some cases it may not be prudent to present detailed information on a crisis to the media. This decision should be made by the crisis team, PDRMA and legal counsel. However, in some situations failure to make an official statement to the media or release information may lead to the media seeking alternative and unreliable sources of information. The spokesperson may designate other individuals to be interviewed as appropriate, and will coordinate these interviews and be present for difficult questions. The Park District's legal counsel or PDRMA's General Counsel should also be available to assist in answering certain questions.

It is recommended that waiting media be made as comfortable as reasonably possible with electrical power, indoor waiting area, coffee, etc. when applicable.

4.37 MUNDELEIN HERITAGE MUSEUM – COLLECTION MANAGEMENT POLICY - ACQUISITION

The purpose of the Mundelein Heritage Museum is to preserve and promote our community's natural, native, and historical culture for the benefit of the public and to inspire excitement and curiosity about the past and appreciation for its relevance today.

1. *Acquisition* is the discovery, evaluation, negotiation of terms, taking custody of, title to, and acknowledging receipt of museum items for the collection.
2. *The "Original Collection"* of the Mundelein Heritage Museum consists of all the objects, photographs, and archive materials collected by the Fort Hill Historical Society and transferred to the Mundelein Park and Recreation District upon dissolution of the Historical Society. Items in the original collection are identified in the Collection Inventory by an accession number containing the designations "OC".
3. *Future Museum Items* added to the Heritage Museum collection after acceptance of the Original Collection by the MPRD will be accessioned without the OC designation.
4. *Nature of Ownership:* Materials and objects may be acquired by gift, bequest, purchase, or any other appropriate transaction by which full and absolute title is effectively transferred to the Mundelein Park District. No museum items shall be accepted which are known to have been illegally imported, stolen, or collected in a manner contrary to state or federal law. MHM subscribes to the provisions of the International Council of Museums Convention of 1970, and the Native American Graves and Property Repatriation Act. The MHM shall obtain the right, title and interest for all acquisitions, without restrictions or limiting conditions.

The MHC shall oversee the maintenance of acquisition files that shall contain any legal instruments and conveyances concerning the origin of each acquisition.

5. *Collecting Objectives for the MHM are:* 1) to display objects and photographs that depict daily life of the inhabitants of the Mundelein area throughout history; 2) preserve the natural, native, and historical culture of the Mundelein area; 3) connect the "story" of the everyday items on display to the people that owned them, the historical events that occurred in here, or to the history of the United States or the State of Illinois; 4) promote the public interest, and inspire excitement and curiosity about Mundelein's past and create an appreciation for the relevance today, 5) provide archival materials for historical, genealogical and educational research.

The focus of the collection is on the people and businesses of the Mundelein area, and events that occurred in Mundelein, the surrounding area, the State of Illinois and the nation that significantly affected the residents of Mundelein.

6. *Criteria for Acquisition:* Materials and objects must meet the following criteria to the satisfaction of the Collections Committee before being acquired.
 - a. The acquisition must conform to the HMM's collecting objectives.
 - b. A written statement of why an item should be acquired must be prepared by the Collections Committee and presented to the Historical Commission for approval before being presented to the MPRD Board.
 - c. The present owner must document clear title to the best extent possible.
 - d. Acquisitions must, in general, be free from donor-imposed restrictions.
 - e. Acquisitions shall not be encumbered by less than full literary rights, property rights, copyrights, patents or trademarks, or by physically hazardous attributes.
 - f. The MHM must be able to properly care for and house the proposed acquisition according to generally accepted professional standards.
 - g. No member of the MHC or MHM will appraise a gift on any other artifact for a member of the public.
 - h. If the acquisition is a purchase, funding, transportation, and conservation must be approved by the MPRD before the purchase occurs.
 - i. Funding for acquisitions must be allocated in the MPRD Museum Operating Budget. If funding is not allocated for acquisitions, the MPRD may consider a written request from the MHC for unbudgeted funds from the Park District Museum Fund.
 - j. Archival materials and photographs that are not accessioned may be accepted without approval of the MPRD Board.
 - k. Prior to the acquisition of property by gift, the prospective donor shall be provided a copy of the MHM ~~collections policy~~ *Deed of Gift*.
7. *Accessioning*

Items acquired for the MHM collections will be accessioned according to standardized procedures adopted by the MHC. All objects from the Original Collection, and any acquired thereafter, shall be accessioned. Archival research materials are not subject to accessioning, with the exception that books and paper materials that are historically significant to the Mundelein area shall be considered artifacts and shall be accessioned. The determination whether or not to accession a paper artifact shall be determined by the MHC. The MHC may delegate this authority to a qualified individual.

**MUNDELEIN PARK AND RECREATION DISTRICT
PROCEDURE**

4.37 Mundelein Heritage Museum – Collection Management – Acquisition

Procedure	Employee(s)/Group Responsible
1. When a material or object is presented, the Historical Commission will review and approve to acquire if necessary.	Mundelein Historical Commission
2. Historical Commission will send donor a Deed of Gift Form	Historical Commission
3. Historical Commission will review form and determine whether the material or object meets the criteria outlined in policy.	Historical Commission
4. Commission will present a recommendation with the form to Executive Director	Executive Director
5. Executive Director develops a memorandum and requests Board Approval	Executive Director

DEPARTMENT: _____

Approval Date:

Authorized Signature

EXECUTIVE DIRECTOR

Approval Date:

Authorized Signature

4.38 MUNDELEIN HERITAGE MUSEUM – COLLECTION MANAGEMENT POLICY - DEACCESSION

De-accessioning is the process of permanently removing from the Permanent Collection accessioned museum objects or materials. The de-accessioning process shall be cautious, deliberate and consistent with the MHM mission statement and collections policy.

Museum items must meet at least one of the following criteria as determined by the MHC and the MPRD Board to be considered for de-accessioning:

- a. The item is inconsistent with the mission of the MHM.
- b. The item lacks original or physical integrity.
- c. The has failed to retain its identify or authenticity, or has been lost or stolen and remains lost or stolen for longer than two years.
- d. The item is redundant or duplicates other items or material in the collection and does not have a discernible connection to a Mundelein resident, federal, state or local historic event, is not necessary for educational or research purposes, does not further the mission of the MHM.
- e. The MHM is unable to properly preserve or conserve the item or material.
- f. The item lacks provenance, is readily obtainable on the open market, has been extensively repaired or altered, or is generally a poor example of its type.
- g. The item is being returned to its rightful owner, or to whom it was being held on loan.
- h. The item is being returned to the donor or donor's heirs because it can no longer fulfill restrictions relating to the care or presentation of the item.
- i. The item presents a hazard to people or other collection items.
- j. **Infestation, extreme disintegration or extremely poor condition**

Authority for De-accessioning

The Collections Committee is responsible for application of the de-accessioning criteria. All requests for de-accessioning shall be approved by the MHC before being presented to the MPRD Board. Any museum item identified for de-accessioning shall be documented by a written statement describing the material and supported by the criteria believed to justify the de-accession. No museum item may be de-accessioned without the approval the MPRD Board.

4.39 MUNDELEIN HERITAGE MUSEUM – COLLECTION MANAGEMENT POLICY - DISPOSAL

~~The preferred method of disposal is to donate or trade the de-accessioned item(s) to another public non-profit institution in order to ensure that the items will remain in the public domain. De-accessioned objects may also be returned to the original donator, or, if they were not part of the Original Collection, they may be sold at public auction or at a public sale.~~

Items accessioned may be disposed of in the following ways with Mundelein Park & Recreation District Executive Director approval:

- a. Returned to the original donator
- b. Public auction or at a public sale.
- c. Donated or traded to another public institution
- d. Donated to a public not for profit corporation
- e. Discarded/Destroyed
- f. Return to archive

In the case of infestation, extreme disintegration or extremely poor condition, an item may be disposed of by physical destruction or disposal. ~~Once an item is accessioned, disposal or destruction in this manner must be approved by the MHC and the MPRD.~~

Items that fail to sell at public auction or sale, shall be sold ~~in~~ **may be sold at** a private sale, given away, destroyed, or disposed of.

1. *Ethics of Sale*
Museum employees, officers, trustees, volunteers, or their immediate families or representatives shall not purchase an item through public or private sale, or be given or otherwise transferred any museum item unless they were the donator of the item, or have obtained prior approval of the MHC and the MPRD Board.
2. *Proceeds*
Proceeds from the sale of de-accessioned collection items shall be deposited into the MPRD Museum Fund.
3. *Records*
A list of all materials and objects de-accession from the permanent collections shall be kept on file.

MUNDELEIN PARK AND RECREATION DISTRICT PROCEDURE

4.39 Mundelein Heritage Museum – Collection Management – Disposal

Procedure	Employee(s)/Group Responsible
1. For letter a. under disposal policy, if known family and have contact information, contact will make an attempt to contact family.	Historical Commission
2. If it is an unknown family and/or individual who is unable to be contacted for various reasons, there will be an attempt to communicate for 45 days via eblasts, facebook, etc. There will be a concerted effort to make a contact and if not in 45 days and items were deaccessioned, it will be disposed.	Executive Director
3. For letter b. under disposal policy, a public auction will act as a third-party.	Historical Commission
4. If public sale, ebay, facebook marketplace and/or dealers will be the third-party methods.	Historical Commission Executive Director
5. Any funds received, will be given to business office.	Historical Commission Executive Director
6. For letter c. under disposal policy, contact Museum.	Historical Commission
7. For letter d. under disposal policy, not-for-profit i.e. goodwill, salvation army, rescues, etc. will be the forum for disposal.	Historical Commission

DEPARTMENT: _____

Approval Date:

Authorized Signature

EXECUTIVE DIRECTOR

Approval Date:

Authorized Signature



**MUNDELEIN PARK &
RECREATION DISTRICT**

**REGULAR BOARD MEETING
December 13, 2021
7:30 p.m.**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 13th day of December, 2021 at 7:30 o'clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Tax Levy Public Hearing Meeting 11-22-21 Committee Meeting 11-22-21, Regular Meeting 11-22-21

Approval of Disbursements: Warrants: 112621, 120421, 120521, 120621, 121021 and 121321 = \$538,318.35

Correspondence: None

Old Business: None

New Business:

1. Approve of Ordinance 21-12-01 – Tax Levy
2. Approve of 2022 Budget
3. Approve of Ordinance 21-12-02 – Budget & Appropriation Ordinance
4. Approve of Amending the Appropriation Ordinance for Fiscal Year 2021 - Ordinance 21-12-03
5. Approve of Museum Fund Balance - Resolution 21-12-02
6. Approve of 2022 Board Meeting Dates - Resolution 21-12-01
7. Review of Semi-Annual Executive Sessions

Board Business:

Staff Reports:

Service Anniversaries: April Lee, 6; Kelli Schillaci, 4; Erica DeLuca, 2.

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Public Hearing
November 22, 2021

The Public Hearing meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 6:45 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER. Staff present included Executive Director Salski, Golf Operations Manager Brolley, Superintendent of Recreation Laporte, and Superintendent of Business Services & Technology McInerney, Superintendent of Park and Facility Maintenance Foster.

President FRASIER stated a motion is necessary to open the Truth in Taxation Public Hearing. Commissioner McGRATH moved to open the Truth in Taxation Public Hearing second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, KNUDSON, DOLAN and FRASIER voting yes.

President FRASIER asked if there were any comments from the public. Executive Director Salski stated that no one requested to be a part of the meeting or submitted a question.

President FRASIER asked if there were any comments for the Board Members. None.

President FRASIER stated a motion is necessary to close the Truth in Taxation Public Hearing. Commissioner McGRATH moved to close the Truth in Taxation Public Hearing second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, DOLAN, KNUDSON and FRASIER voting yes.

President FRASIER stated a motion is necessary to adjourn the Truth in Taxation Public Hearing. Commissioner ORTEGA moved to adjourn the Truth in Taxation Public Hearing second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, KNUDSON and FRASIER voting yes.

The Public Hearing adjourned at 6:58 p.m.

Secretary

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
November 22, 2021

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI provided background information on the 2022 Budget. He mentioned projections were anticipated to be higher than what was included in the budget document. He stated the District expected to be \$1.5 million compared to budget versus \$1.1 million. He suggested future opinions on financial sustainability and challenges with specific expenses increasing versus limited tax revenue. Commissioner DOLAN discussed the net, net number and certain expenses won't go away. Therefore, he suggested reviewing fee structures and alternate revenue. President FRASIER asked if there were any questions. None were raised.

Manager BROLLEY mentioned the Golf Club's last day was Sunday. He stated it was the best year ever and three months were in the top ten all-time performance. Commissioner McGRATH mentioned staff outperformed revenue even with less expenses. Executive Director SALSKI stated staff did more with less and one of the best performances he has ever seen in his career. Board Members complimented Manager BROLLEY.

Executive Director SALSKI introduced Superintendent FOSTER. Superintendent FOSTER introduced himself. Executive Director SALSKI shared his decision to make repairs to the indoor pool whirlpool and controller. Commissioner McGRATH stated it was a good decision. Superintendent FOSTER gave an update on the ice rink. Commissioner DOLAN recommended coordinating a press release with the Tree Lighting if weather aligns. Commissioner ORTEGA asked if there would be a balance with the family versus hockey schedule. Executive Director SALSKI and Superintendent LaPORTE mentioned staff was meeting and would be balanced.

Superintendent LaPORTE mentioned the approach to special events and egg hunt will be a similar approach as last year. He said theatre programs were being offered. He mentioned the sled hill communication was being prepared. He announced the basketball league has over 275 participants which was due to a more structured program and branding. He stated some leagues will compete against Grayslake. He presented that Adult Bingo had 74 people at night and younger adults participated as it was becoming popular with the age group. He said Manager Moravec calls Bingo and people enjoyed her approach. President FRASIER asked how does

staff get people participate and win money. He said there were a variety of goodies i.e. wine, food to give out. He acknowledged the dancers who received awards at Dupree Competition. He stated swim lessons were an all-time high and indoor pool received a five-star audit. He outlined the Health and Fitness Center membership drive was encouraging. He mentioned Executive Director SALSKE approved the Community Center and Health and Fitness Center being closed on Thanksgiving with a late start on Friday. President FRASIER recognized rentals were up. Commissioner McGRATH asked who rented the lights at Community Park. Superintendent LaPORTE mentioned a lacrosse group. Commissioner KNUDSON asked about Inspire Tennis. He asked what was it and was it for youth? Superintendent LaPORTE mentioned it was an independent contractor who instructs youth, recreational tennis programs indoors and outdoors. Executive Director SALSKE stated his son participated and then, the District contracts with Libertyville Racquet Club for more competitive programs.

Visitor: None

There being no further business, Commissioner KNUDSON moved to adjourn at 7:29 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
November 22, 2021

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director Salski, Golf Operations Manager Brolley, Superintendent of Recreation Laporte, and Superintendent of Business Services & Technology McInerney, Superintendent of Park and Facility Maintenance Foster.

President FRASIER requested to go back into the Committee Meeting at 7:32 p.m. for Superintendent McInerney's report. Superintendent McInerney stated the 2022 Budget has been placed at the front desk for public viewing with the Public Hearing on December 13. She mentioned computers started to come in after several months delayed. She stated there were no injuries and/or property loss. Commissioner DOLAN mentioned there was a significant improvement with the 2022 Budget document and staff did a great job.

President FRASIER requested a motion to adjourn Committee meeting and move back into the Regular Board Meeting at 7:34 p.m. Commissioner McGRATH moved to go back into the Regular Board Meeting, second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

President FRASIER read the minutes from the prior Board Meetings needed to be approved. Commissioner DOLAN moved to approve the minutes of the Committee Meeting and the Regular Meeting of November 8, 2021, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were made.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants 110721, 111221, 111421, 111721, and 112221 in the amount of \$804,224.77 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners, KNUDSON, McGRATH, DOLAN, ORTEGA and President FRASIER, voting yes.

President FRASIER requested a motion for the financial report. Commissioner DOLAN moved to place the October Financial Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll

call vote was taken with Commissioners, DOLAN, ORTEGA, KNUDSON, McGRATH, and President FRASIER, voting yes.

President FRASIER requested a motion to file the Police report. Commissioner McGRATH moved to place the Police Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, DOLAN and President FRASIER, voting yes.

President FRASIER mentioned the two articles published that were placed within Correspondence. He stated it was positive.

President FRASIER asked if there was any information under Board Business. Commissioner DOLAN mentioned the Legal Symposium will be on March 8-9.

President FRASIER mentioned there were no service anniversaries.

Visitors: None

There being no further business, Commissioner DOLAN moved to adjourn at 7:36 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 12/13/21	
Warrant Number	Amount
112621	200,232.38
120421	18,598.77
120521	5,028.00
120621	2,020.29
121021	193,331.33
121321	119,107.58
Total	538,318.35

Payroll ID: 98

Pay Period End Date: 11/20/2021 Check Post Date: 11/26/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

112621

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
11-0006	0.00	0.00	0.00	482.12	ADDL IMRF 1	998.43	20,033.41
11-0009	0.00	0.00	0.00	713.91	ADDL IMRF 2	1,105.18	23,758.57
12-0104	0.00	0.00	0.00	1,809.92	DENTAL	198.67	3,875.41
12-0105	0.00	0.00	0.00	813.39	DENTAL_ER	1,126.56	21,894.23
12-0107	0.00	0.00	0.00	6,839.68	EAP_ER	69.30	1,338.15
12-0108	0.00	0.00	0.00	172.13	FITW	10,379.22	217,336.07
20-0307	0.00	0.00	0.00	53.00	FLH	382.72	9,185.28
22-0500	0.00	0.00	0.00	1,139.80	GROUP LIFE	10.50	10.50
22-0501	0.00	0.00	0.00	182.00	MEDICAL_HMO	1,858.75	36,145.72
23-0601	0.00	0.00	0.00	220.50	MEDICAL_HMO_ER	10,533.02	204,826.06
23-0603	0.00	0.00	0.00	65.14	MEDICAL_PPO	1,851.38	36,243.47
24-0701	0.00	0.00	0.00	2,119.81	MEDICAL_PPO_ER	10,491.08	203,720.82
24-0702	0.00	0.00	0.00	906.66	MEDICARE_EE	2,142.31	44,292.13
25-0801	0.00	0.00	0.00	780.88	MEDICARE_ER	2,142.31	44,292.13
25-0802	0.00	0.00	0.00	489.27	NCPERS	32.00	656.00
25-0803	0.00	0.00	0.00	2,128.58	NWD	555.00	13,320.00
25-0804	0.00	0.00	0.00	512.07	NYL	53.34	1,280.16
25-0805	0.00	0.00	0.00	760.90	PDMRA ADDL LIFE	162.50	3,357.60
25-0806	0.00	0.00	0.00	446.16	PEN_IM2	2,747.58	54,507.08
25-0850	0.00	0.00	0.00	209.51	PEN_IM2_ER	6,954.46	137,963.91
25-0851	0.00	0.00	0.00	1,133.19	PEN_IMR	2,733.49	59,372.80
25-0853	0.00	0.00	0.00	477.64	PEN_IMR_ER	6,918.75	150,279.79
25-0855	0.00	0.00	0.00	39.00	SITW	6,617.81	135,631.68
25-0856	0.00	0.00	0.00	30.00	SOCSEC_EE	8,779.64	179,844.93
25-0858	0.00	0.00	0.00	149.73	SOCSEC_ER	8,779.64	179,844.93
25-0861	0.00	0.00	0.00	10.00	STA	450.00	9,225.00
25-0862	0.00	0.00	0.00	36.50	STA %	329.23	7,387.82
30-1102	0.00	0.00	0.00	132.50	UN	199.00	3,526.00
30-1103	0.00	0.00	0.00	346.86	VISION	26.85	530.36
30-1104	0.00	0.00	0.00	556.92	VISION_ER	152.49	2,998.61
30-1105	0.00	0.00	0.00	35.70	WI UI PRCNT GAR	42.93	913.10
30-1106	0.00	0.00	0.00	15.00			
31-1200	0.00	0.00	0.00	256.08			
31-1202	0.00	0.00	0.00	33.00			
ANNIV	0.00	0.00	0.00	1,020.00			
AQUA	0.00	0.00	0.00	298.80			
BON	0.00	0.00	0.00	500.00			
CAR	0.00	0.00	0.00	5,500.00			
CELL	0.00	0.00	620.00	6,640.00			
COMP	0.00	0.00	0.00	256.66			
CV19-1	0.00	0.00	0.00	662.88			
CV19-2	0.00	0.00	0.00	0.00			
CV19-3	0.00	0.00	0.00	0.00			
						153,054.27	
						10,921.95	
						13,873.21	
						22,382.95	
						200,232.38	

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 98

Pay Period End Date: 11/20/2021 Check Post Date: 11/26/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

CV19-4	0.00	0.00	0.00	0.00
CV19-5	0.00	0.00	0.00	0.00
CV19-6	0.00	0.00	0.00	0.00
DBL	0.00	0.00	0.00	98.86
EOY	0.00	0.00	0.00	800.00
EPTO	0.00	0.00	0.00	955.82
ESSNTLCOMP	0.00	0.00	0.00	0.00
FFCRA123	0.00	0.00	0.00	212.41
FFCRA456	0.00	0.00	0.00	131.96
FNRL	0.00	0.00	0.00	3,610.50
GOLF LSSNS	0.00	0.00	0.00	3,971.80
HOL	0.00	0.00	0.00	74,078.46
INC	0.00	0.00	0.00	0.00
INTERIM	80.00	0.00	260.80	1,434.40
JRY	0.00	0.00	0.00	0.00
LWP	0.00	0.00	0.00	0.00
NHI	0.00	0.00	1,230.80	24,308.30
OT	0.00	41.16	1,291.28	39,857.78
PATH	0.00	0.00	0.00	0.00
PATH OLD	0.00	0.00	0.00	0.00
PATH2	0.00	0.00	0.00	6,850.00
PER	56.00	0.00	1,483.70	15,656.01
REFERRAL	0.00	0.00	0.00	3,675.00
REG	4,368.29	0.00	77,215.27	1,484,535.60
SALARY	1,082.00	0.00	67,725.75	1,318,738.99
SIC	84.50	0.00	1,983.95	18,167.38
SIN	16.00	0.00	467.31	23,837.99
TFB	0.00	0.00	215.00	4,197.26
Tip	0.00	0.00	0.00	810.00
TLI	0.00	0.00	77.78	1,428.49
TVU	0.00	0.00	0.00	0.00
VAC	26.00	0.00	775.41	83,413.97
WELLNESS	0.00	0.00	0.00	4,969.38

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
153,054.27	0.00	41,646.03	111,408.24	3,149,276.70	111,164.87	47,178.11

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		152,065.02	10,458.13	141,606.89
Medicare		152,065.02	4,318.37	147,746.65
Federal		152,065.02	11,133.67	140,931.35
State	IL	150,016.50	10,905.07	139,111.43
State	WI	2,048.52	228.60	1,819.92

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 12/04/2021

120421

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
266	4IMPRINT, INC				
		HOLIDAY GIFT FOR AQUATICS SEASON PASS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,024.17
		INTERNET MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$75.00
		INTERNET MCC	RECREATION PROGRAM FUND	ADMINISTRATION	\$75.00
		INTERNET MCC	RECREATION PROGRAM FUND	ADMINISTRATION	\$106.95
		INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$108.35
		REGENT CENTER - INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$108.35
		DLB INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$148.35
		INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$131.97
		SPANISH TRANSLATION - WINTER/SPRING BROCHURE	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.00
		SNACKS FOR DUNBAR AND WASHINGTON	RECREATION PROGRAM FUND	REC CONNECTION	\$192.10
		BOO BASH - CONES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$43.99
		A/C 787191477-00001	CORPORATE FUND	PUBLIC SAFETY	\$49.47
		A/C 787191477-00001	RECREATION PROGRAM FUND	ADMINISTRATION	\$19.00
		A/C 787191477-00001	CORPORATE FUND	ADMINISTRATION	\$19.01
		A/C 787191477-00001	CORPORATE FUND	GOLF PRO SHOP	\$75.68
		A/C 787191477-00001	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$578.89
		A/C 787191477-00001	RECREATION PROGRAM FUND	ADMINISTRATION	\$82.91
		A/C 787191477-00001	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$49.47
		A/C 787191477-00001	RECREATION PROGRAM FUND	REC CONNECTION	\$148.41
		A/C 787191477-00001	CORPORATE FUND	ADMINISTRATION	\$75.35
		A/C 787191477-00001	RECREATION PROGRAM FUND	ADMINISTRATION	\$30.54
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$9.20
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$13.80
		SUGAR CLUB CAKES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$94.90
		SUGAR CLUB CAKES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$166.82
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$66.65
		PUPPY PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$55.79
		COMPUTER INK CARTRIDGE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$154.98
		FACEBOOK AD FOR YOUTH BASKETBALL LEAGUES	RECREATION PROGRAM FUND	ADMINISTRATION	\$50.00
		FACEBOOK AD FOR YOUTH BASKETBALL LEAGUES	RECREATION PROGRAM FUND	ADMINISTRATION	\$7.83
		SPANISH TRANSLATION	RECREATION PROGRAM FUND	ADMINISTRATION	\$68.00
		SAM'S CLUB RENEWAL	RECREATION PROGRAM FUND	ADMINISTRATION	\$300.00
		CERT OF GOOD STANDING PAYMENT REVERSAL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$(6.00)
		REGENT CENTER - ZOOM ACCOUNT	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		STAFF MEETING DINNER	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$81.75
		EMERGENCY BLANKETS-PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$104.16
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$19.64
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$55.56
		DAY OFF PROGRAM LUNCH	RECREATION PROGRAM FUND	REC CONNECTION	\$67.50
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$19.28
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$28.93
		DAY OFF PROGRAM FIELD TRIP	RECREATION PROGRAM FUND	REC CONNECTION	\$432.00
		KEYS - KDS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$13.00
		KEYS - KDS	CORPORATE FUND	ASSETS	\$1.04
		BUSSINESS CARDS - LEE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$23.79
		WINTER EVENTS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$292.85
		PORCH PARTY & PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$26.00
		SUGAR CLUB & PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$28.32
		SUGAR CLUB & PARTIES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$120.00
		ZOOM RECEIPT	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		DIRECT TV BILL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$256.99

Mundelein Park District Warrant Report

Date Paid 12/04/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		REGENT CENTER - BINGO AND LUNCH	RECREATION PROGRAM FUND	REGENT CENTER	\$10.00
		KDS INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$108.35
		COVID-ZOOM	CORPORATE FUND	ADMINISTRATION	\$14.99
		2022 IPRA MEMBERSHIP RENEWAL - REHOR	RECREATION PROGRAM FUND	ASSETS	\$97.00
		COVID-GROUP X	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		BUSINESS CARDS FOR NEW STAFF	CORPORATE FUND	ADMINISTRATION	\$32.49
		ROB FOSTER AND ANITA TOURNIER			
		BUSINESS CARDS FOR NEW STAFF	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.50
		ROB FOSTER AND ANITA TOURNIER			
		DIGITAL NEWSPAPER SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$15.96
		Permit 173	RECREATION PROGRAM FUND	ADMINISTRATION	\$265.00
		2022 IPRA CONFERENCE - BANNON	CORPORATE FUND	ASSETS	\$335.00
		SNACKS FOR DUNBAR AND WASHINGTON	RECREATION PROGRAM FUND	REC CONNECTION	\$172.90
		SNACKS FOR DUNBAR AND WASHINGTON	RECREATION PROGRAM FUND	REC CONNECTION	\$52.10
		AGENTS OF CHANGE-TRANSPORTATION-SALSKI	CORPORATE FUND	ADMINISTRATION	\$247.96
		2022 IPRA CONFERENCE - MCINERNEY	CORPORATE FUND	ASSETS	\$335.00
		TV SERVICE	CORPORATE FUND	GOLF PRO SHOP	\$69.99
		REC PROMO AND REC ADVISORY	RECREATION PROGRAM FUND	ADMINISTRATION	\$319.25
		THANK YOU			
		ICE RINK-GLYCOL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$850.00
		COVID-FITNESS PROGRAM & HMHB	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.98
		REGENT CENTER - SAN FILIPPO TRIP	RECREATION PROGRAM FUND	REGENT CENTER	\$170.00
		GUIDRY DRIVERS ABSTRACT	CORPORATE FUND	RISK MANAGEMENT	\$4.07
		DEPOSIT FOR FIELD TRIP ON DEC 21	RECREATION PROGRAM FUND	REC CONNECTION	\$100.00
		LUNCH FOR STAFF	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$82.44
		NEW PPE (MASKS) FOR KIDS	RECREATION PROGRAM FUND	ADMINISTRATION	\$61.16
		ELASTIC CLASPS FOR KID PPE	RECREATION PROGRAM FUND	ADMINISTRATION	\$6.99
		OFFICE SUPPLIES-BRACKETS FOR FILE CABINET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$39.99
		PURCHASE OF MY NEW MASK FOR IAPD- IPRA AGENCY SHOWCASE	CORPORATE FUND	ADMINISTRATION	\$9.64
		FACEBOOK AD FOR YOUTH BASKETBALL	RECREATION PROGRAM FUND	ADMINISTRATION	\$50.00
		COCOA CUPS FOR WINTER EVENTS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$40.99
		PUPPY PARTY & WINTER EVENT SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$120.65
		POSTCARDS-LONGMEADOW PARK	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$246.50
		CABLES AND MOUSE	CORPORATE FUND	ADMINISTRATION	\$84.97
		MEETING ABOUT PARKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$30.70
		MEETING ABOUT PARKS	CORPORATE FUND	ASSETS	\$2.46
		BOAT RANGER BOAT-ANNUAL MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$388.15
		HELP 2 REFUND	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$(30.00)
		BAREFOOT BAY SPOTIFY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$9.99
		SPANISH TRANSLATION	RECREATION PROGRAM FUND	ADMINISTRATION	\$22.60
		FILE FOLDERS	CORPORATE FUND	ADMINISTRATION	\$25.56
		FILE FOLDERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$40.85
		IP LOBBY HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$31.96
		IP LOBBY HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$30.46
		HOLIDAY DECORATIONS	RECREATION PROGRAM FUND	REC CONNECTION	\$75.97
		FACEBOOK AD TO PROMOTE WINTER SPRING REGISTRATION	RECREATION PROGRAM FUND	ADMINISTRATION	\$50.00
		KEY STAMP FOR ROB FOSTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$35.57
		CERT OF GOOD STANDING	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$6.00
		ICE RINK GLYCOL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$399.11
		FACEBOOK ADS FOR FITNESS AND YOUTH BASKETBALL	RECREATION PROGRAM FUND	ADMINISTRATION	\$78.24

Mundelein Park District Warrant Report

Date Paid 12/04/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		FACEBOOK ADS FOR FITNESS AND YOUTH BASKETBALL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$83.58
		FILE FOLDERS	CORPORATE FUND	ADMINISTRATION	\$10.66
		FILE FOLDERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$15.98
		RETURN OF FILE FOLDERS	CORPORATE FUND	ADMINISTRATION	\$(8.45)
		RETURN OF FILE FOLDERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$(12.67)
		REGENT CENTER - BINGO AND LUNCH	RECREATION PROGRAM FUND	REGENT CENTER	\$77.41
		PAPER FOR THE BUDGET BOOKS	CORPORATE FUND	ADMINISTRATION	\$42.74
		PAPER FOR THE BUDGET BOOKS	RECREATION PROGRAM FUND	ADMINISTRATION	\$64.11
		2022 IPRA CONFERENCE - MORAVEC	RECREATION PROGRAM FUND	ASSETS	\$335.00
		REGENT CENTER - FIRST RESPONDERS BREAKFAST	RECREATION PROGRAM FUND	REGENT CENTER	\$13.00
		HOLIDAY EVENTS & PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$167.87
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$208.78
		SUGAR CLUB CAKES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$180.80
		SUGAR CLUB CAKES	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$177.55
		CHRISTMAS DECOR DUNBAR	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$42.00
		SUGAR CLUB	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$89.94
		FILE FOLDERS	CORPORATE FUND	ADMINISTRATION	\$5.04
		FILE FOLDERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$7.55
		HOLIDAY SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$31.97
		HOLIDAY SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$6.11
		2022 IPRA CONFERENCE - DE LUCA	RECREATION PROGRAM FUND	ASSETS	\$335.00
		2022 IPRA CONFERENCE - FUESZ	RECREATION PROGRAM FUND	ASSETS	\$335.00
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$18.55
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$18.55
		COVID ZOOM LAPORTE	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		EYE WASH REFILLS	CORPORATE FUND	RISK MANAGEMENT	\$27.10
		SAFETY SUGGESTION BOXES	CORPORATE FUND	RISK MANAGEMENT	\$49.90
		2022 IPRA CONFERENCE - LEE	RECREATION PROGRAM FUND	ASSETS	\$640.00
		2022 IPRA CONFERENCE - LEE	RECREATION PROGRAM FUND	ASSETS	\$184.00
		FOOD FOR 1/2 DAY OF SCHOOL	RECREATION PROGRAM FUND	REC CONNECTION	\$33.24
		FOOD FOR DUNBAR 1/2 DAY OF SCHOOL	RECREATION PROGRAM FUND	REC CONNECTION	\$59.26
		NEEDLER DRIVERS ABSTRACT	CORPORATE FUND	RISK MANAGEMENT	\$13.00
		PANCAKES FOR FLANNELS & FLAPJACKS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$350.00
		CHROMEBOOKS FOR DISTRICT WIDE USE	RECREATION PROGRAM FUND	ADMINISTRATION	\$558.00
		CHROMEBOOKS FOR DISTRICT WIDE USE	CORPORATE FUND	ADMINISTRATION	\$372.00
		2022 IPRA CONFERENCE - FULLER	RECREATION PROGRAM FUND	ASSETS	\$335.00
		2022 PGA MERCHANDISE SHOW - BROLLEY/KARL	CORPORATE FUND	ASSETS	\$725.90
		APPSHEET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$10.00
		BOOK SUBSCRIPTION	RECREATION PROGRAM FUND	REC CONNECTION	\$50.72
		SPECIAL SNACK	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$50.62
		CONSTRUCTION PAPER	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$38.82
		MENORAH FOR CENTER	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$16.98
		IN CASE OF EMERGENCY BLANKETS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$(104.16)
		ART SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$11.69
		PROGRAM SUPPLIES LC & BL	RECREATION PROGRAM FUND	LEARNING CENTER	\$68.23
		PROGRAM SUPPLIES LC & BL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$8.59
		ART SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$6.39
		CUPS	RECREATION PROGRAM FUND	LEARNING CENTER	\$15.79
		BRIGHTWHEEL APP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$90.00
		XMAS GIFTS	RECREATION PROGRAM FUND	LEARNING CENTER	\$118.00
		BUSINESS SERVICES ZOOM ACCOUNT NOVEMBER 2021	CORPORATE FUND	ADMINISTRATION	\$14.99
		FLANNELS & FLAPJACKS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$52.96

Mundelein Park District Warrant Report

Date Paid 12/04/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		FLANNELS & FLAPJACKS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$23.99
		PARTIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$28.52
		WINDOW PAINT	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$14.97
		KEY BOX & DAILY BOAT LAUNCH BEACH PASS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$66.90
		KEY BOX & DAILY BOAT LAUNCH BEACH PASS	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$19.88
		DUNBAR GYMNASIUM SUPPLIES	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$62.97
		SNACKS FOR DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$11.95
		ZOOM- DANCE	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		ZOOM DANCE	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.99
		FITNESS MEMBER PROMOTIONS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$898.40
		DANCE SUPPLIES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$368.97
		EXECUTIVE DIRECTOR MEETINGS WITH ALL STAFF	CORPORATE FUND	ADMINISTRATION	\$49.96

Check Total:	\$18,598.77
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Warrant Total: \$18,598.77

Mundelein Park District Warrant Report

Date Paid 12/06/2021

120621

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133461	A T & T	INTERNET - EXTRA	RECREATION PROGRAM FUND	ADMINISTRATION	\$934.50
Check Total:					\$934.50
133462	ComEd	KRACKLAUER PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$44.92
Check Total:					\$44.92
133463	DE LAGE LANDEN	COPIER LEASE 12/15/2021-01/14/2022	CORPORATE FUND	ADMINISTRATION	\$117.41
		COPIER LEASE 12/15/2021-01/14/2022	RECREATION PROGRAM FUND	ADMINISTRATION	\$117.41
		COPIER LEASE 12/15/2021-01/14/2022	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$82.77
Check Total:					\$317.59
133464	NICOR GAS	GAS SERV A/C#	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$175.41
		GAS SERV A/C#	CORPORATE FUND	GOLF PRO SHOP	\$547.87
Check Total:					\$723.28

Warrant Total: \$2,020.29

Payroll ID: 99

Pay Period End Date: 12/04/2021 Check Post Date: 12/10/2021 Bank ID: A

121021

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** CV19-1	9.75	0.00	136.50		** PEN_IMR	90.86	
** SALARY	0.00	0.00	-2,019.23		** PEN_IMR_ER	229.99	
** VAC	12.20	0.00	183.37		ADDL IMRF 1	963.86	20,997.27
11-0006	0.00	0.00	0.00	482.12	ADDL IMRF 2	1,117.13	24,875.70
11-0009	0.00	0.00	0.00	713.91	DENTAL	204.93	4,080.34
12-0104	0.00	0.00	0.00	1,809.92	DENTAL_ER	1,161.92	23,055.85
12-0105	0.00	0.00	0.00	813.39	EAP_ER	72.60	1,409.10
12-0107	0.00	0.00	0.00	6,839.68	FITW	10,357.50	225,130.31
12-0108	0.00	0.00	0.00	172.13	FLH	382.72	9,568.00
20-0307	0.00	0.00	0.00	53.00	GROUP LIFE	262.00	2,619.20
22-0500	0.00	0.00	0.00	1,139.80	HERITAGE GREENS	321.76	321.76
22-0501	0.00	0.00	0.00	182.00	MEDICAL_HMO	1,858.75	38,004.47
23-0601	0.00	0.00	0.00	220.50	MEDICAL_HMO_ER	10,533.02	215,358.90
23-0603	0.00	0.00	0.00	65.14	MEDICAL_PPO	1,980.85	38,224.32
24-0701	0.00	0.00	0.00	2,119.81	MEDICAL_PPO_ER	11,224.76	214,945.54
24-0702	0.00	0.00	0.00	906.66	MEDICARE_EE	2,048.69	45,521.91
25-0801	0.00	0.00	0.00	780.88	MEDICARE_ER	2,048.69	45,521.91
25-0802	0.00	0.00	0.00	489.27	NCPERS	32.00	688.00
25-0803	0.00	0.00	0.00	2,128.58	NWD	555.00	13,875.00
25-0804	0.00	0.00	0.00	512.07	NYL	53.34	1,333.50
25-0805	0.00	0.00	0.00	760.90	PDMRA ADDL LIFE	189.90	3,547.50
25-0806	0.00	0.00	0.00	446.16	PEN_IM2	2,792.77	57,299.85
25-0850	0.00	0.00	0.00	209.51	PEN_IM2_ER	7,068.84	145,032.75
25-0851	0.00	0.00	0.00	1,133.19	PEN_IMR	2,752.51	62,216.17
25-0853	0.00	0.00	0.00	477.64	PEN_IMR_ER	6,966.89	157,476.67
25-0855	0.00	0.00	0.00	39.00	SITW	6,351.36	138,305.34
25-0856	0.00	0.00	0.00	30.00	SOCSEC_EE	8,348.11	184,691.49
25-0858	0.00	0.00	0.00	149.73	SOCSEC_ER	8,348.11	184,691.49
25-0861	0.00	0.00	0.00	10.00	STA	850.00	10,075.00
25-0862	0.00	0.00	0.00	36.50	STA %	329.23	7,717.05
30-1101	0.00	0.00	0.00	18.46	UN	199.00	3,725.00
30-1102	0.00	0.00	0.00	193.22	VISION	27.60	557.96
30-1103	0.00	0.00	0.00	346.86	VISION_ER	156.76	3,155.34
30-1104	0.00	0.00	0.00	705.30	WI UI PRCNT GAR	32.41	945.51
30-1105	0.00	0.00	0.00	35.70			
30-1106	0.00	0.00	0.00	15.00			
30-1107	0.00	0.00	0.00	30.00			
31-1200	0.00	0.00	0.00	256.08			
31-1202	0.00	0.00	0.00	33.00			
ANNIV	0.00	0.00	0.00	975.00			
AQUA	0.00	0.00	0.00	298.80			
BON	0.00	0.00	0.00	600.00			
CAR	0.00	0.00	500.00	6,000.00			

145,487.74

10,396.80

14,035.73

23,411.06

193,331.33

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 99

Pay Period End Date: 12/04/2021 Check Post Date: 12/10/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

CELL	0.00	0.00	0.00	6,640.00
COMP	0.00	0.00	0.00	256.66
CV19-1	0.00	0.00	0.00	799.38
CV19-2	0.00	0.00	0.00	0.00
CV19-3	0.00	0.00	0.00	0.00
CV19-4	0.00	0.00	0.00	0.00
CV19-5	0.00	0.00	0.00	0.00
CV19-6	0.00	0.00	0.00	0.00
DBL	0.00	0.00	0.00	98.86
EOY	0.00	0.00	0.00	800.00
EPTO	0.00	0.00	0.00	955.82
ESSNTLCOMP	0.00	0.00	0.00	0.00
FFCRA123	0.00	0.00	0.00	212.41
FFCRA456	0.00	0.00	0.00	131.96
FNRL	0.00	0.00	0.00	3,610.50
GOLF LSSNS	0.00	0.00	0.00	3,971.80
HOL	922.00	0.00	24,923.90	98,325.64
INC	0.00	0.00	0.00	0.00
INTERIM	80.00	0.00	260.80	1,695.20
JRY	0.00	0.00	0.00	0.00
LWP	0.00	0.00	0.00	0.00
NHI	0.00	0.00	1,384.65	25,692.95
OT	0.00	16.29	495.26	40,305.75
PATH	0.00	0.00	0.00	0.00
PATH OLD	0.00	0.00	0.00	0.00
PATH2	0.00	0.00	0.00	6,850.00
PER	37.50	0.00	1,249.94	16,905.95
REFERRAL	0.00	0.00	0.00	4,225.00
REG	3,196.32	0.00	57,822.18	1,485,762.81
SALARY	1,040.00	0.00	51,761.70	1,368,481.46
SIC	15.75	0.00	392.04	18,559.42
SIN	24.00	0.00	742.34	24,580.33
TFB	0.00	0.00	251.27	4,428.53
Tip	0.00	0.00	0.00	810.00
TLI	0.00	0.00	78.36	1,506.85
VAC	236.49	0.00	6,898.27	90,495.61
WELLNESS	24.00	0.00	756.02	5,725.40

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
145,487.74	0.00	41,749.42	103,647.46	3,238,308.02	103,353.96	47,843.59

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 99

Pay Period End Date: 12/04/2021 Check Post Date: 12/10/2021 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		145,741.71	11,094.61	134,647.10
Medicare		145,741.71	4,454.85	141,286.86
Federal		145,741.71	11,825.22	133,916.49
State	IL	143,693.19	11,596.62	132,096.57
State	WI	2,048.52	228.60	1,819.92

Mundelein Park District Warrant Report

Date Paid 12/13/2021

12/321

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
133473	A & J SEWER SERVICE, INC				
		GREASE TRAPS	CORPORATE FUND	GOLF PRO SHOP	\$485.00
				Check Total:	\$485.00
133474	A T & T				
		TELEPHONE - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$135.69
		MUSEUM-TELEPHONE	CORPORATE FUND	MUSEUM	\$134.81
				Check Total:	\$270.50
133475	ACE HARDWARE				
		HOLIDAY LIGHTS	RECREATION PROGRAM FUND	MCC FACILITY	\$4.99
		HOOKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$11.65
		LIGHT, TAPE AND CORDS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$80.74
		STAPLES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.92
		HOLIDAY DECOR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$33.30
		CLEANING MATERIALS	CORPORATE FUND	GOLF PRO SHOP	\$34.71
				Check Total:	\$187.31
133476	ACUSHNET COMPANY				
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$44.10
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$44.10
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$44.10
		STAFF SHIRTS	CORPORATE FUND	GOLF PRO SHOP	\$644.39
		WINTER HATS	CORPORATE FUND	GOLF PRO SHOP	\$44.10
				Check Total:	\$820.79
133477	ALPHA MEDIA				
		FITNESS RECRUITMENT DIGITAL AD CAMPAIGN	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,541.00
				Check Total:	\$2,541.00
133478	ANDERSON PEST SOLUTIONS				
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$92.55
		ANDERSON PEST CONTROL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$45.19
		MUSEUM-PEST CONTROL	CORPORATE FUND	MUSEUM	\$37.13
		PEST CONTROL	CORPORATE FUND	GOLF PRO SHOP	\$92.70
		PEST SOLUTIONS BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		PEST SOLUTIONS- MAUSOLEUM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$12.60
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$9.45
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$22.05
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$6.30
				Check Total:	\$460.05
133479	ANNE FAY				
		CANCEL AND REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$95.00
				Check Total:	\$95.00
133480	BATTERIES PLUS LLC				
		BATTERIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$148.90
				Check Total:	\$148.90
133481	BOSTON PLUMBING INC				
		DEPOSIT FOR CLUBHOUSE PLUMBING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,590.00

Mundelein Park District Warrant Report

Date Paid 12/13/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$2,590.00
133482	BURRIS EQUIPMENT CO				
		MCC GYM SCISSOR LIFT	RECREATION PROGRAM FUND	MCC FACILITY	\$280.00
Check Total:					\$280.00
133483	CINTAS FIRST AID & SAFETY				
		FIRST AID	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$32.54
		FIRST AID	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$70.09
		SAFETY SUPPLY RESTOCK	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$31.88
		DRC SAFETY SUPPLY RESTOCKING	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$34.55
Check Total:					\$169.06
133484	CITY ELECTRIC SUPPLY CO				
		BIG & LITTLE - LIGHTS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$407.20
		PARKS-TIMER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$96.12
Check Total:					\$503.32
133485	CLAUDIA OSTER				
		SPANISH INSTRUCTOR FEES	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$40.00
		SPANISH INSTRUCTOR	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$260.00
		SPANISH INSTRUCTOR	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$35.00
		SPANISH INSTRUCTOR	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$36.00
Check Total:					\$371.00
133486	ComEd				
		ELECTRIC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$204.60
		ELECTRIC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$153.45
		ELECTRIC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$102.30
		ELECTRIC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$102.30
		ELECTRIC	RECREATION PROGRAM FUND	REC CONNECTION	\$358.05
		ELECTRIC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$102.29
Check Total:					\$1,022.99
133487	CONSERV FS INC				
		DIESEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,103.93
		UNLEADED FUEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,625.75
Check Total:					\$2,729.68
133488	CONSTELLATION NEW ENERGY, INC				
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC FACILITY	\$588.16
		MCC ELECTRIC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$882.24
		MCC ELECTRIC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,352.64
		MCC ELECTRIC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,058.56
		KDS ELECTRIC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$134.86
		ELECTRIC	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$813.88
		ELECTRIC	CORPORATE FUND	GOLF PRO SHOP	\$438.25
		ELECTRICITY-MUSEUM	CORPORATE FUND	MUSEUM	\$66.13
		ELECTRIC-MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$46.27
		SB LIGHTS	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$104.35
		BFB BATHHOUSE ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$556.64
		DIAMOND LAKE-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.22
		ELECTRIC-DIAMOND LAKE	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$22.97
		ELECTRIC-DIAMOND LAKE BLDG	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$22.97
		DLRC ELECTRIC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$393.84
		DIAMOND LAKE SPORTS COMPLEX-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$40.52

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		HICKORY PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.03
		HANRAHAN PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.52
		MEMORIAL PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.52
		LEWANDOWSKI PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.64
		MAINTENANCE GARAGE-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$254.25
		BFB ELECTRIC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$193.49
		LONGMEADOW PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$55.64
		REGENT CENTER - ELECTRICITY	RECREATION PROGRAM FUND	REGENT CENTER	\$259.29
		PARK-ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$201.21
				Check Total:	\$9,614.09
133489	CROWN TROPHY				
		HOLE IN ONE PLATES	CORPORATE FUND	GOLF PRO SHOP	\$27.78
				Check Total:	\$27.78
133490	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 11/8	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$549.02
		QUALITY CATERING FOOD SERVICE FOR WK OF 11/15/EMERGENCY LUNCH SUPPLY	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$662.74
		QUALITY CATERING FOOD SERVICE FOR WK OF 11/22	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$326.76
				Check Total:	\$1,538.52
133491	ELENANOR WASIELEWSKI				
		UNABLE TO ATTEND	RECREATION PROGRAM FUND	ASSETS	\$18.00
				Check Total:	\$18.00
133492	EVANS AND SON BLACKTOP INC				
		SCGC MAINTENANCE PAVING FINAL PYMT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$10,447.65
				Check Total:	\$10,447.65
133493	F J KERRIGAN PLUMBING CO INC				
		WHIRLPOOL REPAIR-DEPOSIT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$6,500.00
				Check Total:	\$6,500.00
133494	FERGUSON ENTERPRISES LLC				
		LIGHTS FOR PAVING PROJECT - REIMBURSABLE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$325.00
				Check Total:	\$325.00
133495	FGM ARCHITECTS INC				
		DIAMOND LAKE RECREATION CENTER- CONCEPT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,715.50
				Check Total:	\$1,715.50
133496	FIRST COMMUNICATIONS LLC				
		NOVEMBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$26.28
		NOVEMBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$26.27
		NOVEMBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$106.06
		NOVEMBER 2021 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$22.52
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$18.77
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$18.77

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		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$22.52
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$7.51
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$7.51
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$22.52
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$7.51
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$3.75
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$3.75
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$275.00
		NOVEMBER 2021 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$275.00
				Check Total:	\$843.74
133497	FULLIFE SAFETY CENTER				
		RESPIRATOR TRAINING AND FIT TESTING	CORPORATE FUND	RISK MANAGEMENT	\$140.00
				Check Total:	\$140.00
133498	GEWALT HAMILTON ASSOCIATES INC				
		ENGINEERING-BIG & LITTLE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,554.60
				Check Total:	\$2,554.60
133499	GRACE FOX				
		REC CONNECT WITHDRAW	RECREATION PROGRAM FUND	ASSETS	\$103.00
				Check Total:	\$103.00
133500	GROOT INC				
		REFUSE-PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,120.71
		GARBAGE PICKUP	CORPORATE FUND	GOLF PRO SHOP	\$201.69
		REFUSE-DUNBAR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$132.21
				Check Total:	\$1,454.61
133501	GROWER EQUIPMENT & SUPPLY CO				
		CHAINSAW REPAIRS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$83.71
		CHAINSAW REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.30
		CHAINSAW REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.00
				Check Total:	\$147.01
133502	HEY AND ASSOCIATES INC				
		MOWING BID	CORPORATE FUND	ADMINISTRATION	\$517.50
				Check Total:	\$517.50
133503	HOME DEPOT CREDIT SERVICES				
		SILICONE FOR MAIN POOL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$9.98
		DUNBAR LIGHT FUSES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$23.00
		SPRAY PARK TABLE PROJECT	RECREATION PROGRAM FUND	SPRAY PARK	\$12.51
		DRC COURT TAPE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$33.06
		CUSTODIAN SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$79.61
		PARKING LOT LIGHTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$16.36
		LIGHTING-WILDNERNESS PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.65
		IP SMALL TOOLS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$31.16
		MUSEUM SUPPLIES	CORPORATE FUND	MUSEUM	\$3.38
		MEMORIAL POSTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.58

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		EYE WASH STATION LOCATED IN PUMP ROOM	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$31.49
		REGENT - ELECTRICAL OUTLET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.43
		HOLIDAY DECOR - REFUND	RECREATION PROGRAM FUND	MCC FACILITY	\$(116.64)
		HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC FACILITY	\$108.00
		HOLIDAY DECOR - REFUND	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$(200.52)
		HOLIDAY DECOR - REFUND	RECREATION PROGRAM FUND	MCC FACILITY	\$(33.96)
		HOLIDAY DECOR - REFUND	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$(27.64)
		HOLIDAY DECOR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$181.10
		HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC FACILITY	\$33.96
		HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$27.64
		HOLIDAY DECOR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$209.16
		HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC FACILITY	\$141.96
		HOLIDAY DECOR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$27.64
				Check Total:	\$668.91
133504	HR SOURCE				
		BENCHMARKING-CUSTODIAN	CORPORATE FUND	ADMINISTRATION	\$260.00
				Check Total:	\$260.00
133505	IMPACT NETWORKING, LLC				
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	CORPORATE FUND	ADMINISTRATION	\$377.87
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.86
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$268.74
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	LONG TERM DANCE	\$8.62
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.08
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	REGENT CENTER	\$88.54
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$52.37
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$6.56
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	BAREFOOT BAY	\$8.88
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	REC CONNECTION	\$51.47
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$58.29
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	ASSETS	\$51.47
		3RD FLOOR AND BEACH COPIES 11/28/2021 - 12/27/2021	RECREATION PROGRAM FUND	LEARNING CENTER	\$38.67
				Check Total:	\$1,118.42
133506	INSPIRE TENNIS ACADEMY LLC				
		INSPIRE TENNIS FALL I	RECREATION PROGRAM FUND	TENNIS	\$3,046.40
				Check Total:	\$3,046.40
133507	JAY-R'S STEEL & WELDING, INC				
		HITTING CAGE MATERIALS	CORPORATE FUND	GOLF PRO SHOP	\$3,550.00
				Check Total:	\$3,550.00
133508	JSD PROFESSIONAL SERVICES, INC.				
		LANDSCAPE ARCHITECHT LONGMEADOW, OAK TREE, B&L, DLB	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$10,007.22
		DIAMOND LAKE CONCEPT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,350.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$11,357.22
133509	LAUTERBACH & AMEN, LLP	ACCOUNTING ASSISTANCE	CORPORATE FUND	ADMINISTRATION	\$440.00
Check Total:					\$440.00
133510	LINCOLN AQUATICS	INDOOR POOL GRATES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$208.92
		CHEMS AND GAUGE REPLACEMENT	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$95.30
Check Total:					\$304.22
133511	LINDE GAS & EQUIPMENT, INC.	EQUIPMENT FOR CO2 TANK REPAIR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$97.27
		CHEMS FOR CO2 TANK REPAIR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,203.02
Check Total:					\$1,300.29
133512	LOUIS GLUNZ BEER, INC	BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$344.50
Check Total:					\$344.50
133513	MARCIA WADE	CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$95.00
Check Total:					\$95.00
133514	MARKET ACCESS CORPORATION	REGENT RENTAL - LIQUOR INSURANCE- JIMENEZ	RECREATION PROGRAM FUND	ASSETS	\$195.00
Check Total:					\$195.00
133515	MARTHA OLIVER	REFUND/CANCEL DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$95.00
Check Total:					\$95.00
133516	MENARDS	KRACKLAUER PARK-LIGHT POLES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$62.91
Check Total:					\$62.91
133517	MGN LOCK-KEY & SAFES, INC	KEYS FOR ROB FOSTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$132.60
		MASTER LOCKS FOR KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$152.00
		BOAT LAUNCH KEYS FOR 2022	CORPORATE FUND	ASSETS	\$1,260.03
		KEYS FOR MATT LAPORTE	RECREATION PROGRAM FUND	ADMINISTRATION	\$127.25
Check Total:					\$1,671.88
133518	MICKEY'S LINEN & TOWEL SUPPLY	KITCHEN LINENS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$67.56
Check Total:					\$67.56
133519	MIDWEST INSTITUTE PARK EXEC	MIPE LUNCHEON AND 2022 MIPE MEMBERSHIP	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$135.00
		MIPE LUNCHEON AND 2022 MIPE MEMBERSHIP	CORPORATE FUND	ASSETS	\$75.00
Check Total:					\$210.00
133520	MIDWEST ORGANICS RECYCLING				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PUMPKIN COMPOST FEE	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$75.00
				Check Total:	\$75.00
133521	MORRISON'S LAUNDRY & CLEANERS				
		SHOP RAGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$54.50
				Check Total:	\$54.50
133522	MOTION INDUSTRIES, INC				
		CHIPPER BEARING	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$271.29
				Check Total:	\$271.29
133523	MUNDELEIN ELEMENTARY				
		WASHINGTON SCHOOL FACILTY RENTAL	RECREATION PROGRAM FUND	REC CONNECTION	\$835.92
				Check Total:	\$835.92
133524	NANCY PETERSON				
		CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$95.00
				Check Total:	\$95.00
133525	NAPA AUTO PARTS				
		VEHICLES-FUEL FILTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$62.14
				Check Total:	\$62.14
133526	PADDOCK PUBLICATIONS, INC				
		CLASSIFIED AD FOR PUBLIC HEARING	CORPORATE FUND	ADMINISTRATION	\$302.45
		CLASSIFIED AD FOR B & A PUBLIC HEARING	CORPORATE FUND	ADMINISTRATION	\$44.85
				Check Total:	\$347.30
133527	PDRMA				
		LIABILITY INSURANCE NOVEMBER	CORPORATE FUND	RISK MANAGEMENT	\$12,839.20
				Check Total:	\$12,839.20
133528	PERFECT PROMOTIONS				
		SUNGLASS FOR HOLIDAY GIFT	RECREATION PROGRAM FUND	BAREFOOT BAY	\$324.18
				Check Total:	\$324.18
133529	QUADIENT LEASING USA INC				
		MAIL MACHINE LEASE 09/17/21 - 12/16/21	RECREATION PROGRAM FUND	ADMINISTRATION	\$243.00
				Check Total:	\$243.00
133530	REINDERS INC				
		EQUIPMENT MAINTENANCE-PULLEYS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$74.85
				Check Total:	\$74.85
133531	REINHART FOODSERVICE, LLC				
		AM/PM SNACKS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$814.20
		AM/PM SNACKS	RECREATION PROGRAM FUND	REC CONNECTION	\$28.98
				Check Total:	\$843.18
133532	ROBOTHINK LLC				
		ROBOTHINK INSTRUCTORS	RECREATION PROGRAM FUND	MISC. YOUTH & ADULT PRO	\$808.50
				Check Total:	\$808.50
133533	ROGAN SHOES, INC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		BOOTS ALLOWANCE - SANDRA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$76.50
				Check Total:	\$76.50
133534	RYDIN DECAL				
		BOAT LAUNCH PLACARDS-2022	CORPORATE FUND	ASSETS	\$587.77
				Check Total:	\$587.77
133535	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$76.80
				Check Total:	\$134.40
133536	SIGNS NOW MUNDELEIN				
		WATER COOLER STATEMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$66.67
		SIGNAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$39.24
		DIAMOND LAKE-SIGNAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$111.70
		SIGNS NOW- REMOVABLE CLOSURE SIGN	RECREATION PROGRAM FUND	BAREFOOT BAY	\$81.65
		SKATE PARK-SIGNAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$304.80
		PARKS TRUCK-SIGNAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$118.81
		SIGNAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$77.06
		LANE ETIQUETTE SIGN	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$51.50
		ART FESTIVAL SIGNS	RECREATION PROGRAM FUND	ASSETS	\$167.70
		JOB OPENING SIGNS TO BE PUT ABOVE SLAT BOARDS ON FITNESS FLOOR	CORPORATE FUND	ADMINISTRATION	\$61.68
		LEARNING CENTER YARD SIGNS	RECREATION PROGRAM FUND	LEARNING CENTER	\$23.85
		FITNESS BANNER	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$249.33
		SECURITY CAMERA SIGN FOR MUSEUM	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.00
		OFFICE SIGNAGE	CORPORATE FUND	ADMINISTRATION	\$25.30
		POOL SIGNS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$95.45
		POOL SIGNS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$286.37
		ICE RINK BANNERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$661.47
		BANNER FOR FOOD TENT AT HOLIDAY LIGHTING	RECREATION PROGRAM FUND	ADMINISTRATION	\$70.40
				Check Total:	\$2,517.98
133537	SOIL AND MATERIAL CONSULTANTS				
		BIG & LITTLE PAVING - SOIL TESTING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$396.00
				Check Total:	\$396.00
133538	SOS TECHNOLOGIES, AN ALLIED 100 LLC				
		AED TRAINER PADS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$36.86
		AEDS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$8,752.76
		AEDS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,358.30
		PRACTICE AED PADS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$90.68
				Check Total:	\$12,238.60
133539	SOUND OF MUSIC SYSTEMS CORP				
		FITNESS CENTER MUSIC ROYALTIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$45.00
				Check Total:	\$45.00
133540	SUBURBAN PROPANE				
		PROPANE CHEMICAL STORAGE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$568.41
				Check Total:	\$568.41
133541	THE ART ROOM				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		ART INSTRUCTOR FEES	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$750.00
			Check Total:		\$750.00
133542	TOSHIBA BUSINESS SOLUTIONS USA				
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	REC CONNECTION	\$25.32
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$181.05
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	BAREFOOT BAY	\$6.88
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	LEARNING CENTER	\$56.50
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$28.64
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$385.27
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$121.39
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	ADMINISTRATION	\$4.40
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	CORPORATE FUND	ADMINISTRATION	\$0.62
		1ST FLOOR COPIES 08/22/2021 - 11/21/2021	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$57.01
			Check Total:		\$867.08
133543	ULINE				
		DESK-ROB FOSTER	CORPORATE FUND	ADMINISTRATION	\$541.20
		VOLUNTEER VESTS AND MASKS	CORPORATE FUND	RISK MANAGEMENT	\$54.10
		VOLUNTEER VESTS AND MASKS	CORPORATE FUND	ADMINISTRATION	\$36.11
			Check Total:		\$631.41
133544	ULTIMATE DISTRIBUTING				
		STUDENT T-SHIRTS	RECREATION PROGRAM FUND	REC CONNECTION	\$770.00
			Check Total:		\$770.00
133545	UNWIRED LLC				
		MUSEUM INTERNET 10/23/2021 - 11/22/2021	CORPORATE FUND	MUSEUM	\$19.95
			Check Total:		\$19.95
133546	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$5,390.00
			Check Total:		\$5,390.00
133547	VERSION2, LLC - HOSTING				
		BACKUP AND ARCHIVING	CORPORATE FUND	ADMINISTRATION	\$647.00
			Check Total:		\$647.00
133548	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE - MUSEUM	CORPORATE FUND	MUSEUM	\$62.04
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$62.04
		WATER & SEWER SERVICE - MEMORIAL PARK PERSHING - 9.15.21 TO 11.9.21	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$62.04
			Check Total:		\$186.12
133549	WAREHOUSE DIRECT OFFICE PROD				
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$84.07
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$126.11

Mundelein Park District Warrant Report

Date Paid 12/13/2021

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		OFFICE SUPPLIES - TISSUE AND PAPER TOWELS	CORPORATE FUND	ADMINISTRATION	\$36.99
		OFFICE SUPPLIES - TISSUE AND PAPER TOWELS	RECREATION PROGRAM FUND	MCC FACILITY	\$55.49
		CUSTODIAL SUPPLIES/PPE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$219.85
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$6.29
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$9.43
		REGENT CENTER - SUPPLIES FOR DECEMBER RENTALS	RECREATION PROGRAM FUND	RENTALS	\$144.65
		REGENT CENTER - TOILET PAPER	RECREATION PROGRAM FUND	REGENT CENTER	\$65.51
Check Total:					\$748.39
133550	WILD GOOSE CHASE INC				
		GOOSE CONTROL	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$2,250.00
Check Total:					\$2,250.00
6	GEAR FOR SPORTS				
		SAMPLES FOR STAFF CLOTHING - WILL BE CREDITED BACK	CORPORATE FUND	ASSETS	\$334.94
		CREDIT FOR SAMPLES FOR STAFF CLOTHING	CORPORATE FUND	ASSETS	\$(334.94)
		SAMPLES FOR STAFF CLOTHING - WILL BE CREDITED BACK	CORPORATE FUND	ASSETS	\$81.18
		SAMPLES FOR STAFF CLOTHING - WILL BE CREDITED BACK	CORPORATE FUND	ASSETS	\$38.15
		CREIDT FOR SAMPLES FOR STAFF CLOTHING	CORPORATE FUND	ASSETS	\$(81.18)
		CREDIT FOR SAMPLES FOR STAFF CLOTHING	CORPORATE FUND	ASSETS	\$(38.15)
Check Total:					\$0.00

Warrant Total: \$119,107.58



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Superintendent
Date: December 10, 2021
Subject: Approve of 2021 Tax Levy - Ordinance 21-12-01

Background

Per Park District Code, the Park District is required to approve an Ordinance for the Tax Levy for calendar year January 1, 2022 to December 31, 2022.

Analysis/Considerations

Attached is the Ordinance. For review, the 2021 Tax Levy was discussed during a Committee meeting, Budget meeting and Public Hearing. The Park District must file the Tax Levy document no later than the last Tuesday in December.

Recommendation

Executive Director is recommending approval of the Ordinance.

Action and Motion Requested

Move to approve Ordinance 21-12-01, an Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy of the Mundelein Park & Recreation District of Lake County, Illinois in the amount of \$5,091,500, which includes the CPI of 1.4% and growth.

ORDINANCE 21-12-01

AN ORDINANCE LEVYING AND ASSESSING THE TAXES OF THE MUNDELEIN PARK & RECREATION DISTRICT FOR THE TAX LEVY YEAR 2021 AND CALENDAR YEAR 2022 (JANUARY 1, 2022 TO DECEMBER 31, 2022)

In pursuance of authority vested in them by the Park District Code, Article Five, the Commissioners of the Mundelein Park & Recreation District Board in meeting assembled, do hereby find and declare that there will be required to be raised by general taxation the amounts hereinafter set down, to be levied upon all the taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute or voted by people in accordance with law, and the amount so required are itemized and needed for uses and purposes as follows to wit:

	<u>TOTAL TAX LEVY</u>
I. TOTAL GENERAL CORPORATE FUND	\$1,970,000.00
II. TOTAL RECREATION FUND	\$1,120,000.00
III. BOND & INTEREST FUND	<u>\$530,000.00</u>
Principal, Interest & Service Charges	
TOTAL BOND & INTEREST	\$530,000.00
IV. LIABILITY INSURANCE FUND	\$240,000.00
(Including WORKMAN'S COMPENSATION, STATE UNEMPLOYMENT COMPENSATION, PROPERTY COVERAGE & RISK MANAGEMENT)	
V. AUDIT FUND	\$15,500.00
VI. MUNICIPAL RETIREMENT FUND	\$360,000.00
VII. SOCIAL SECURITY FUND	\$390,000.00
VIII. MUSEUM FUND	\$1,000.00
IX. POLICE FUND	\$80,000.00
X. SPECIAL RECREATION FUND	\$385,000.00
Recreation for the Handicapped	
TOTAL ALL FUNDS	<hr/> \$5,091,500.00

SUMMARY

General Corporate Fund	\$1,970,000.00
Recreation Program Fund	\$1,120,000.00
Bond & Interest	\$530,000.00
Liability Insurance Fund (Including Workman's Compensation, State Unemployment Compensation, Property Coverage & Risk Management)	\$240,000.00
Audit	\$15,500.00
Municipal Retirement Fund	\$360,000.00
Social Security Fund	\$390,000.00
Museum Fund	\$1,000.00
Police Fund	\$80,000.00
Special Recreation Fund	<u>\$385,000.00</u>
	\$5,091,500.00

RECAPITULATION

The following are the total taxes to be levied for:

GENERAL CORPORATE FUND	\$1,970,000.00
RECREATION PROGRAM FUND	\$1,120,000.00
BOND & INTEREST	\$530,000.00
LIABILITY INSURANCE FUND (Including WORKMAN'S COMPENSATION, STATE UNEMPLOYMENT COMPENSATION, PROPERTY COVERAGE & RISK MANAGEMENT)	\$240,000.00
AUDIT	\$15,500.00
MUNICIPAL RETIREMENT FUND	\$360,000.00
SOCIAL SECURITY FUND	\$390,000.00
MUSEUM FUND	\$1,000.00
POLICE FUND	\$80,000.00
SPECIAL RECREATION FUND	\$385,000.00
	\$5,091,500.00

Making the aggregate sum of FIVE MILLION, NINETY-ONE THOUSAND, FIVE HUNDRED DOLLARS AND NO/100 CENTS (\$5,091,500.00) to be raised by taxation and levied on all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District as required by statute or voted by the people in accordance with law.

SECTION 2: That upon the passage of this Ordinance and the filing of a certified copy thereof with the County Clerk of Lake County, Illinois, directed to execute, issue and dispose of warrants drawn against and in anticipation of the taxes herein above levied and assessed, for purpose of providing a fund to meet and defray the ordinary and necessary expenses of said District for the current fiscal year, to the extent of seventy-five percent (75%) of such taxes so levied and assessed, or so much thereof as may be necessary for the purposes aforesaid, and all such warrants shall be duly endorsed by the treasurer of said District and numbered in the numerical order of their issuance.

SECTION 3: The Secretary of the Mundelein Park and Recreation District shall file with the County Clerk of the County of Lake, State of Illinois, a certified copy of this ordinance, no later than the last Tuesday in December, 2021. Said County Clerk shall ascertain the rate per centum which, upon the total value of all property subject to taxation within a said District, at the full, fair value as the same is assessed and equalized by the Department of Revenue of the State of Illinois, will produce the net amounts within levied and ordered certified, and he shall extend the tax upon the tax books of the collector of State and county taxes within said District as provided by law.

SECTION 4: If any items or portion thereof this ordinance is for any reason held invalid such decision shall not affect the validity of the remaining portion of the ordinance.

SECTION 5: All ordinances or parts of ordinances in conflict with any section hereof are hereby modified or repealed and this ordinance shall be in full force and effect from and after its passage, signing and recording as provided by law.

PASSED, this 13th day of December, 2021.

APPROVED, this 13th day of December, 2021.

PRESIDENT

ATTEST: _____
Secretary

STATE OF ILLINOIS)
)
COUNTY OF LAKE)

I, RON SALSKE, Secretary of the Board of Park Commissioners of the Mundelein Park and Recreation District, in the County and State aforesaid, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of said Park District, and as such official, I do further certify that I have the care and custody of all official records of the Board of Park Commissioners of said Park District.

I further certify that the foregoing ORDINANCE LEVYING AND ASSESSING THE TAXES OF THE MUNDELEIN PARK AND RECREATION DISTRICT FOR THE TAX YEAR 2021, attached hereto, is a true, correct, and compared copy of the original thereof now on file in my office.

IN WITNESS WHEREOF, I hereunto affixed my hand and the Corporate Seal of the Mundelein Park and Recreation District, Lake County, Illinois, this 13th day of December, 2021.

Secretary, Board of Park Commissioners

CERTIFICATE

The undersigned, President of the Mundelein Park and Recreation District, hereby certifies that I am the presiding officer of the Mundelein Park and Recreation District, and as such presiding officer, I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of Sections 4 through 7 of the so-called “The Truth in Taxation Act.”

Date: December 13, 2021

President
Mundelein Park and Recreation District



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Superintendent
Date: December 10, 2021
Subject: Approve of 2022 Budget

Background

Annually, the Board approves the next year's budget in December. In November, the Board was provided a 2022 "Draft" Budget. Attached is 2022 Final with minor revisions below:

- ✓ Specific wording on page 4 stating roof replacements instead of room replacements.
- ✓ On page 4, "sweeper," was more defined to include, "sweeper for paths, parking lots and ice rink."
- ✓ On page 8, under Goal 2.3, "purchase ballfield and ice rink equipment," were revised to, "purchase ballfield groomer and park maintenance sweeper for paths, parking lots and ice rink."
- ✓ On page 8, under Goal 2.3, "repair facility and shelter roofs," were revised to, "replace and/or repair facility, gazebo and shelter roofs."

Analysis/Considerations

In January, staff will outline a project calendar and Executive Director Salski will approve. For the 2022 Budget, Executive Director Salski will be evaluating and balancing revenue, expenses and capital maintenance projects. If for some reason revenue is not meeting goals, capital maintenance projects will be reevaluated.

Recommendation

Executive Director recommends approval of the 2022 Budget.

Action and Motion Requested

Move to approve 2022 Budget.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community



2022 Budget Report

Administrative Offices

1401 N. Midlothian Road, Mundelein, IL 60060

847.566.0650

www.mundeleinparks.org





November 4, 2022

Board of Commissioners
Mundelein Park & Recreation District
1401 North Midlothian Road
Mundelein, Illinois 60060

SUBJECT: EXECUTIVE SUMMARY

Dear Board Members:

For 2022, the budget document is presented in a newer, concise and simplified version to communicate key goals, objectives and action plans that drive revenues and expenses that make up the budget. Specific budget documents have a similar format as the monthly financials reported at Regular Board Meetings. For consistency purposes, the Corporate Fund has restricted funds of Special Recreation, Museum, Police, Liability, Audit, Social Security and IMRF. Each of these funds is restricted to using these monies for a singular purpose.

The Annual Operating Budget of the Mundelein Park & Recreation District for fiscal year ending December 31, 2022 is presented for your review. This budget document reflects the Park & Recreation District's comprehensive financial plan to provide parks, facilities, programs and services to residents and participants during 2022. It is a working document subject to discussion and modification prior to final adoption in December, 2021.

Fiscal Year 2021 proved to be extremely challenging for the agency due to the pandemic in terms of understanding trends, staff shortages and increased usage in parks and facilities. However, staff did an outstanding job growing revenues while managing expenses. As result, current projections reflect a net surplus of over \$1,000,000 better than budget. Staff provided quality services during a pandemic while maintaining a strong and stable financial position. Due to capital maintenance projects and improvements being delayed, planning for future assets and ensuring proactive maintenance, the 2022 budget demonstrates a significant reinvestment of \$1.3 million. Capital Development has not yet been identified, as further discussion is necessary with board and staff collaboratively. Additionally, there are challenges in 2022 such as Minimum Wage, Utility Tax, Technology Licenses and more.

1401 N. Midlothian Road
Mundelein, IL 60060
847.566.0650
mundeleinparks.org

Barefoot Bay Family Aquatic Center
Big & Little Child Development Center
Diamond Lake Recreation Center
Dunbar Recreation Center
Kracklauer Dance Studio
Mundelein Community Center

Mundelein Heritage Museum
NovaCare Fitness Center
Regent Center
Spray Park
Steeple Chase Golf Club



Budget Development

This budget supports our Vision, Mission, Strategy, Goals and Objectives in order to provide diverse year-round programs, facilities, parks and services. Importantly, this budget includes funding for a Comprehensive Master Plan which is a yearlong effort to keep advancing the Mundelein Park & Recreation District. An Advancement Cycle identifies five key strategies: Internal Operations and Processes, Planning, Training, Communication, and Innovation. These may be revised after further discussion. Specific goals, objectives and action plans were developed for each of these strategies. This becomes the basis for developing the annual budget and capital maintenance. A status update with the action plans will be presented quarterly.

Staff had multiple meetings to determine operational efficiencies. Staff took into consideration past history and COVID-19 restrictions and potential impacts. The budget has been a challenge as trends are unpredictable; therefore, the 2022 Budget is conservative. There may be potential revenue growth once trends are identified. The budget is constructed by balancing internal needs, community needs, unfunded mandates and economic conditions. The continuation of sound financial and operational philosophies has guided the development of the budget.

Staff has presented a realistic 2022 Budget, funding key goals and allowing for revenue growth and addressing capital maintenance while continuing to provide quality parks, programs, facilities and services. In 2022, COVID-19 will continue to challenge the industry and agency so staff has proposed a 2022 Budget that is adaptable if participation is lower than expected.

Goals, objectives and action plans are listed on pages 7-9.

2022 Budget Summary

A one-page summary of the Corporate, Recreation, Debt Service, and Capital Funds is on page 10. The District is able to maintain a positive and healthy fund balance in both Corporate and Recreation in accordance with its Fund Balance Policy.

Budgeted revenues for the Corporate and Recreation Funds are \$10,800,336, which is a slight increase over projected revenues for 2021. This conservative approach is due to the unusually exceptional year Golf had in 2021; it is not realistic to expect the same revenue level in 2022. Real Estate taxes represent 42.7% of 2022 revenues, and fees and charges represent 48.4%. The 2022 Tax Levy includes 1.4% C.P.I. with estimated growth of .46%. The Park District will be issuing a levy with increased growth over this estimate to ensure all possible growth is captured. However, realizing the extension may not include such high levels of growth, the 2022 Budget includes only the 1.4%.

When developing the annual budget, staff analyzes an enormous amount of data to project the next fiscal year's revenues and expenditures. Staff reviews current and historical revenues and expenditures, goals, objectives, current economic conditions, legal changes, wages and additional other factors. Reoccurring expenditures or stable revenues are easier to predict and/or control. Some items can fluctuate for a variety of reasons.

The Park District's overall budgeting philosophy is to budget and project figures conservatively. The budget provides quality services while managing expenses.

The District is embarking on important planning efforts and meeting specific Distinguished Accreditation Standards. The following expenses are presented as maximum expenses; however, specific projects may be less expensive pending the scope of services and negotiations:

- Personnel Policy Manual Review - \$7,000
- ADA Transition Plan and Improvements - \$50,000
- Comprehensive Master Plan- \$100,000
- Maintenance Agreements - \$25,000
- Caboose - \$15,000

Increased expenses from prior years include:

- Minimum Wage & Adjustments due to Minimum Wage causing compression issues
- Utility Tax
- Utilities
- Contractual Mowing
- Adding Two Full-Time Staff
- Status Change for a Year-Round Part-Time Employee to Full-Time
- Adding Two Year-Round Part-Time Staff
- Technology and License Fees
- Office Space Lease
- Fuel

Staff has again budgeted for expenses that may arise from the Affordable Care Act. This potential expense is determined by the number of staff the District has who may be considered eligible per the ACA. The total calculated amount for this expense is \$66,000; however, staff does not anticipate spending these funds, and has therefore budgeted only half of this amount, or \$33,000.

The health care coverage for full-time employees includes a \$1,000 HRA. This means the health coverage has a \$1,500 deductible, but the employee is only responsible for the first \$500. The next \$1,000 is covered by the Park District. Having a higher deductible helps keep our premiums lower. The District Budget is typically based on everyone on the health plan using their entire deductible, however, historically this hasn't been the case. The total calculated amount for HRA is \$52,000, and the amount in the budget is half of that amount, or \$26,000.

The District has a variety of Special Recreation Fund projects and this balance is now projected to be \$193,157 at the end of 2022. To cover expected ADA projects, the Tax Levy will increase the levy slightly as major ADA projects are anticipated. The Museum Fund balance remains high, so the District has again kept the Tax Levy for this Fund to \$1,000 as the district slowly lowers the balance.

On page 10, projected fund balances are listed and identifies whether fund balance "meets," or "exceeds," policy. Specific funds that do not require a policy are indicated by "N/A".

Capital Maintenance

Capital Maintenance is defined as any existing asset requiring repair and/or replacement purchased or acquired with an original cost of more than \$5,000. Capital Maintenance is allocated in the Capital Fund which is funded by either developer fees, fund balance and/or transfers from Corporate and/or Recreation Funds. Key Capital Maintenance Projects are listed below:

- ✓ Ballfield Groomer
- ✓ Capital Lease payments for Golf Equipment
- ✓ Sweeper for paths, parking lots and ice rink
- ✓ Longmeadow Park Playground and accessibility
- ✓ New Playground – Leo Leathers
- ✓ Kracklauer Shelter Painting
- ✓ Spin Bikes
- ✓ Fitness and Studio Flooring
- ✓ Sand Traps
- ✓ Paths
- ✓ Server and Office Remodeling
- ✓ Roof Replacements (Parks Building and Shelters)
- ✓ MCC Air Handler
- ✓ MCC Condenser
- ✓ MCC Heater
- ✓ MCC Gym Sound Panels
- ✓ Big & Little Renovation
- ✓ Recreation Way Paving
- ✓ Phone System
- ✓ Boat Ranger Launch
- ✓ Engineering/Landscape Architect Services for Tennis Courts and Playgrounds
- ✓ Comprehensive Master Plan

Capital Development

Capital Development is defined as any “new” asset with an original cost of more than \$5,000. Staff is not recommending any Capital Development until board and staff hold a special meeting which is recommended in January. As well, capital development will be discussed as part of Comprehensive Master Planning.

Acknowledgements

We appreciate and thank all staff for meeting deadlines, understanding the future direction, current challenges and opportunities, and adapting to new approaches and philosophies. They are to be commended for their continued efforts.

On behalf of the entire management team and staff, we sincerely appreciate and acknowledge the Board's leadership. Through the Board's support, the staff is better able to grow, innovate, and create a fun culture while ensuring the community receives quality parks, facilities, programs and services. We are thankful for the Board's willingness to keep advancing the Park District.

Staff is prepared to answer any and all questions the Board may have on the 2022 Budget and any other documents within this book.

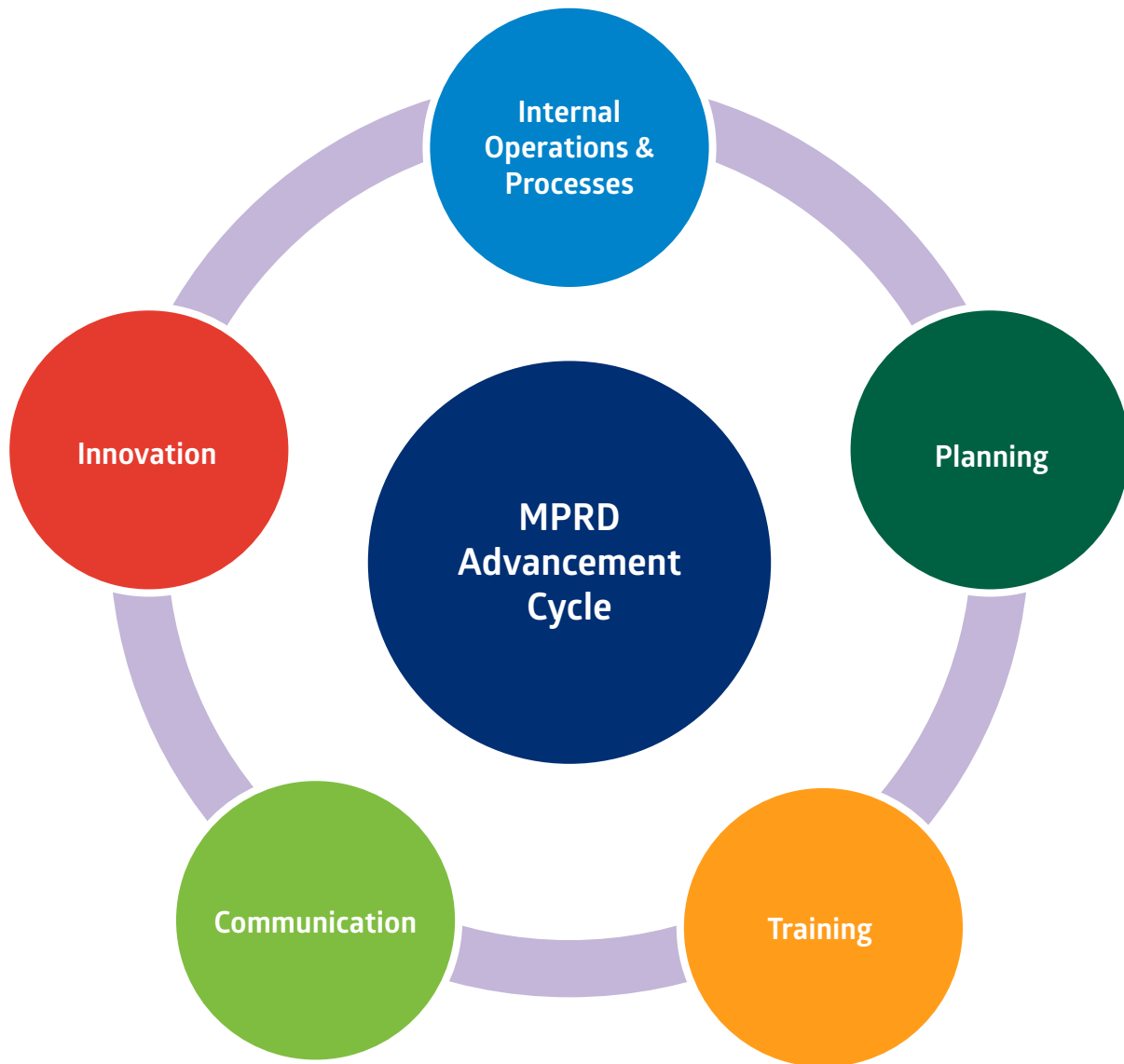
Sincerely,



Ron Salski
Executive Director



Debbie McInerney
Superintendent of Business Services & IT



OUR MISSION

Mundelein Park & Recreation District is committed to connecting the community with quality recreation through diverse programs, facilities and open space.

OUR VISION

To be the leader for environmental preservation, recreation activities and unique facilities for those we serve.

OUR VALUES

EXCELLENCE: Offering our customers an excellent product and an excellent customer experience

FUN: The Park District atmosphere for staff and customers will be fun and enjoyable

HONESTY: Always striving to be straightforward and fair

INCLUSIVE: Including all regardless of ability or culture

INTEGRITY: Earning trust every day

INVESTED: Committed to improving our community

RESPECTFUL: Treating everyone we encounter with respect

RESPONSIBLE: Standing by our commitment to the community

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: INTERNAL OPERATIONS AND PROCESSES

Goal: 1.1 Meet Fund Balance Policies

Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy

Action Plan: Present a proposed budget achieving policy

Action Plan: Develop and present a five-year financial forecast

Action Plan: Establish metrics, data and performance targets

Department

All

Business Services

All

Goal: 1.2 Develop a realistic budget with contingencies based on current conditions

Objective: Analyze historical financial data while considering stable participation and users

Action Plan: Propose golf revenues 10% higher than 2021 Budget and lower than 2021 Projections

Action Plan: Propose camp revenues 7% higher than 2021 Actuals

Action Plan: Propose health and fitness center 40% revenues higher than 2021 Projections

Action Plan: Develop a Daily Financial Report for Barefoot Bay and Diamond Lake

Department

Steeple Chase

Recreation

Recreation

Recreation

Goal: 1.3 Meet Distinguished Accreditation Standards

Objective: Review and revise, if necessary, policies, procedures and manuals

Action Plan: Establish a staff Distinguished Accreditation Committee

Action Plan: Update financial procedures and plans

Action Plan: Update District-Wide policies and procedures

Department

Administration

Business Services

Administration

Goal: 1.4 Identify and Pursue Alternative Funding

Objective: Apply for grants and develop capital development concepts

Action Plan: Apply for a Museum Grant

Action Plan: Apply for an OSLAD Grant

Action Plan: Retain Landscape Architect for Grants and future concepts

Action Plan: Increase sponsorship revenue by 30%

Action Plan: Utilize Foundation support and resources for scholarships, improvements, and more

Department

Administration

Administration

Administration

Administration

All

Goal: 1.5 Evaluate and protect existing assets

Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service

Action Plan: Obtain an expanded maintenance contract for MCC, Indoor Pool and Barefoot Bay

Action Plan: Construct secure access to server room

Action Plan: Establish standards for operations

Department

Park & Facility Maint.

Business Services

Golf, Rec. Park &

Facility Maintenance

Goal: 1.6 Provide a safe and accessible environment for patrons and staff

Objective: Evaluate current parks and facilities.

Action Plan: Install fencing at Keith Mionne Community Park

Action Plan: Retain ADA Consultant to facilitate and complete an ADA Transition Plan

Action Plan: Fund ADA replacement playgrounds, sidewalks and roads

Action Plan: Review Crisis Communication Plan and Emergency Procedures

Action Plan: Upgrade cybersecurity tools

Department

Park & Facility Maint.

All

Park & Facility Maint.

Business Services

Business Services

Goal: 1.7 Strengthen staff support, enhance services, become efficient and improve and beautify parks and facilities

Objective: Establish an organizational structure to meet internal and external standards

Action Plan: Expand contractual mowing to 90% of the park system

Action Plan: Develop automated forms and processes

Action Plan: Hire a part-time year-round Administrative Assistant

Action Plan: Hire a full-time Custodian

Department

Park & Facility Maint.

Business Services

Administration

Park & Facility Maint.

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: PLANNING

Goal: 2.1 Plan and finance projects for existing facilities, programs and services

Department

Objective: Develop five-year strategies to keep advancing the District

Action Plan: Retain a consultant to facilitate and complete a Comprehensive Master Plan

Action Plan: Complete engineer studies for paths, roads and tennis courts

Action Plan: Retain Landscape Architect to design park playground

Action Plan: Retain Landscape Architect to design and complete Leo Leathers project

Action Plan: Develop a Recreation and Facilities Plan

Administration
Park & Facility Maint.
Park & Facility Maint.
Administration
Recreation

Goal: 2.2 Seek out partnerships

Department

Objective: Find opportunities to fund capital maintenance and development projects

Action Plan: Collaborate with Historical Commission on a Museum Grant

Action Plan: Execute agreements with High School and Village

Administration
Administration

Goal: 2.3 Protect and Improve existing facilities and parks

Department

Objective: Fund capital maintenance equipment and improvements that meet criteria for "needs"

Action Plan: Install playground equipment at Longmeadow and Leo Leathers

Action Plan: Purchase ballfield groomer and park maint. sweeper for paths, parking lots and ice rink

Action Plan: Replace and/or repair facility, gazebo and shelter roofs

Action Plan: Paint Kracklauer Gazebo

Action Plan: Pave Recreation Way

Action Plan: Improve path and sand traps at Steeple Chase

Action Plan: Complete Big & Little Improvements not completed in 2021

Action Plan: Install additional rubber floor in fitness center

Action Plan: Install sound panels in MCC gymnasium

Action Plan: Install rubber flooring in MCC studio

Action Plan: Purchase spin bikes

Action Plan: Finalize a realistic five-year Capital Maintenance Improvement and Equipment Plan

Action Plan: Purchase broom/sweeper for snow removal

Action Plan: Purchase double gate for ice rink

Action Plan: Evaluate all playground, facility and baseball fencing and develop a plan

Park & Facility Maint.
Park & Facility Maint.
Park & Facility Maint.
Park & Facility Maint.
Park & Facility Maint.
Steeple Chase
Recreation
Recreation
Recreation
Recreation
All
Park & Facility Maint.
Park & Facility Maint.
Park & Facility Maint.

Goal: 2.4 Protect and manage natural areas

Department

Objective: Utilize experts to share ideas and communicate to residents

Action Plan: Retain a consultant to complete a Natural Areas Management Plan

Park & Facility Maint.

STRATEGY: TRAINING

Goal: 3.1 Encourage Board and Staff to pursue opportunities to learn industry trends

Department

Objective: Seek cutting edge continuing education and topics

Action Plan: Secure attendance at specific state and national conferences and trainings

All

Goal: 3.2 Support and provide employees a fun and learning environment

Department

Objective: Expand existing resources and offer opportunities to volunteer for planning and/or community committees

Action Plan: Hire a full-time Human Resources Specialist

Action Plan: Select variety of employees to participate in community planning sessions

Action Plan: Encourage employees to participate on various community committees/trainings

Action Plan: Establish a Comprehensive Master Plan Steering Committee

Action Plan: Support Diversity Task Force and audit existing policies and trainings

Action Plan: Hold Employee Appreciation Event

Action Plan: Offer more internal training sessions

Action Plan: Move RecConnect/Day Camp Coordinator from part-time to full-time

Business Services
All
All
Administration
All
Business Services
Business Services
Recreation

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: COMMUNICATION

Goal: 4.1 Maintain effective communication with Board and Staff

Objective: Continually discuss future opportunities and direction

Action Plan: Hold Board/Staff Retreat

Action Plan: Utilize Committee Meetings to share progress on goals, objectives and action plans

Action Plan: Hold monthly Executive Director meeting and All Agency Meetings

Department

Administration

Administration

Administration

Goal: 4.2 Encourage and promote an agency with excellent and diverse internal and external communication

Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services

Action Plan: Seek and hire a year-round part-time a Marketing Coordinator

Action Plan: Grow Facebook and Instagram followers by 10%

Action Plan: Create and implement an Intranet

Action Plan: Expand brochures, e-blasts, videos to include in Spanish

Action Plan: Research App Options

Action Plan: Hold community meeting for neighborhood receiving a new playground

Action Plan: Share district-wide plans with community

Action Plan: Upgrade to cloud-based phone system

Department

Marketing

Marketing

Business Services

Marketing

Marketing

Administration

Adm. & Marketing

Business Services

Goal: 4.3 Establish a work environment allowing for collaboration, confidentiality and training

Objective: Evaluate employee office space and secure space to enhance communication

Action Plan: Explore and execute alternative office space

Department

Administration

STRATEGY: INNOVATION

Goal: 5.1 Maintain a culture that facilitates and executes new ideas

Objective: Encourage employees to offer programs and services and beautify key entry ways

Action Plan: Analyze Recreation Trends and develop a Recreation Program Plan

Action Plan: Hold monthly meetings with all full-time and key part-time employees

Action Plan: Develop and collect participant and manager program and facility surveys

Action Plan: Collaborate with Village, School Districts, and Library

Department

Recreation

Recreation

Recreation

Administration

Goal: 5.2 Understand participants needs

Objective: Gather data and determine next steps

Action Plan: Develop and collect participant and manager program and facility surveys

Action Plan: Share data with all staff and board

Department

Recreation

Recreation

Goal: 5.3 Improve and beautify existing facilities and parks

Objective: Demonstrate aesthetically pleasing areas in sight of users

Action Plan: Enhance Kracklauer Park sign entrance

Action Plan: Seek alternative methods to remove rocks from sand traps

Action Plan: Remove dead trees

Action Plan: Utilize contractors to reduce non-invasive weeds and plants

Action Plan: Prioritize natural areas and execute Natural Areas Plan

Action Plan: Evaluate existing fencing, paint and/or develop a plan

Department

Park & Facility Maint.

Golf

Golf & Park & Facility

Park & Facility Maint.

Park & Facility Maint.

Park & Facility Maint.

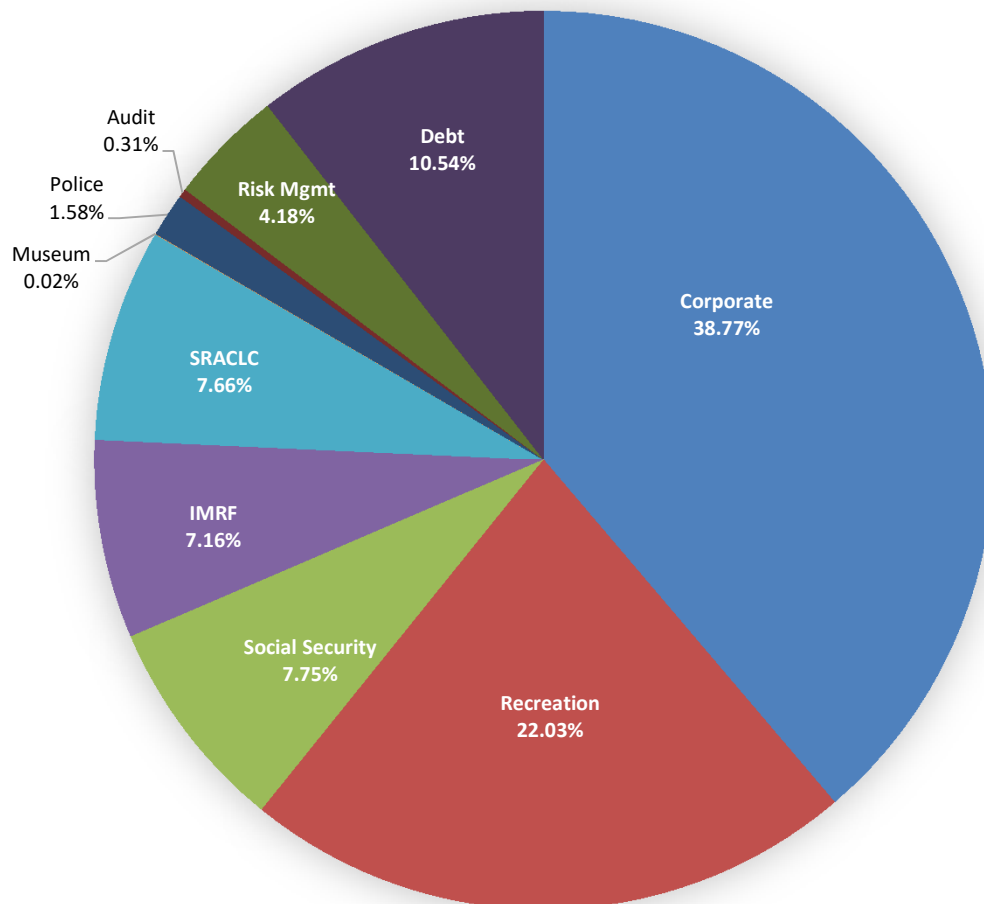
Mundelein Park and Recreation District

ALL FUNDS SUMMARY

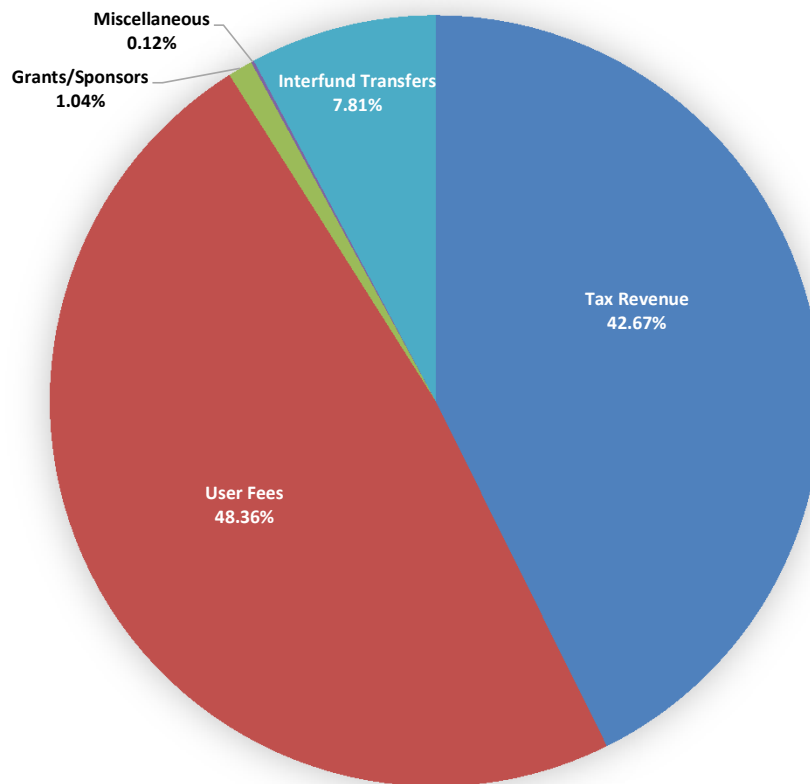
	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
General Fund					
Rev	\$4,643,584.00	\$4,759,558.00	\$5,143,390.00	\$5,595,041.00	\$5,690,450.00
Exp	\$4,857,277.00	\$5,117,009.00	\$5,500,167.00	\$5,101,220.00	\$6,382,770.00
General Fund Total	(\$213,693.00)	(\$357,451.00)	(\$356,777.00)	\$493,821.00	(\$692,320.00)
Recreation Fund					
Rev	\$4,701,046.00	\$3,413,550.00	\$4,819,982.00	\$4,741,407.00	\$5,109,886.00
Exp	\$4,633,013.00	\$3,464,649.00	\$4,928,643.00	\$4,536,252.00	\$5,642,409.00
Recreation Fund Total	\$68,033.00	(\$51,099.00)	(\$108,661.00)	\$205,155.00	(\$532,523.00)
Debt Service Fund					
Rev	\$513,116.00	\$496,546.00	\$516,430.00	\$522,736.00	\$530,100.00
Exp	\$504,775.00	\$501,775.00	\$514,700.00	\$521,560.00	\$516,800.00
Debt Service Fund Total	\$8,341.00	(\$5,229.00)	\$1,730.00	\$1,176.00	\$13,300.00
Capital Fund					
Rev	\$911,119.00	\$1,018,891.00	\$628,545.00	\$599,660.00	\$1,150,100.00
Exp	\$1,529,319.00	\$817,425.00	\$798,640.00	\$776,387.00	\$1,311,000.00
Capital Fund Total	(\$618,200.00)	\$201,466.00	(\$170,095.00)	(\$176,727.00)	(\$160,900.00)
Grand Total	(\$755,519.00)	(\$212,313.00)	(\$633,803.00)	\$523,425.00	(\$1,372,443.00)

ESTIMATED CHANGES TO FUND BALANCES			
Fund	Beg. Balance	Ending Balance	Fund Target
Corporate - General	\$2,431,762.98	\$1,784,843.98	Exceeds
Special Recreation	\$169,656.64	\$193,156.64	N/A
Museum	\$116,390.15	\$84,033.15	N/A
Police	\$8,408.55	\$16,208.55	N/A
Insurance	\$91,100.06	\$58,570.06	N/A
Audit	\$3,316.81	\$3,016.81	N/A
Social Security	\$125,438.81	\$117,752.81	N/A
IMRF	\$83,166.93	\$80,188.93	N/A
Recreation	\$1,592,808.48	\$1,059,435.48	Exceeds
Debt Service	\$154,573.51	\$167,873.51	N/A
Capital	\$494,514.03	\$333,614.03	N/A

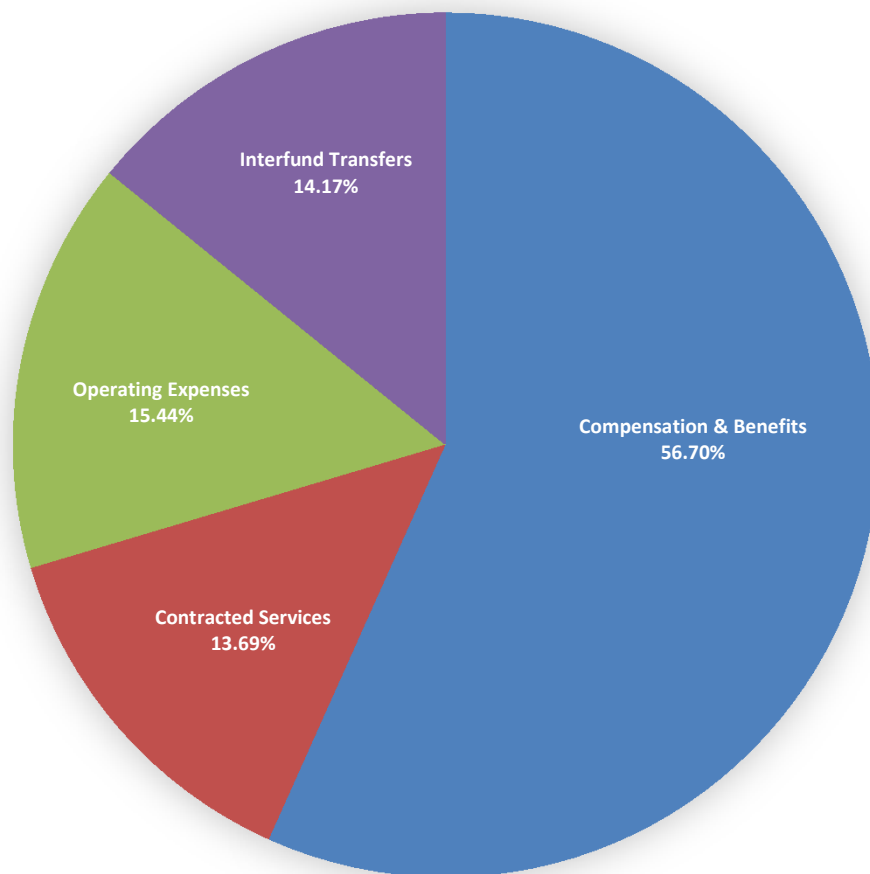
2022 MPRD Tax Levy by Purpose



2022 Proposed Revenues for Corporate and Recreation Funds by Type



2022 Proposed Expenses for Corporate and Recreation Funds by Type



CORPORATE (GENERAL) FUND

The Corporate Fund is used to account for all financial resources except those required to be accounted for in other funds.



Mundelein Park and Recreation District

CORP FUND OVERVIEW

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Administration					
Rev	\$2,531,300	\$2,603,955	\$2,798,586	\$2,828,010	\$3,033,365
Exp	\$1,534,046	\$1,861,503	\$1,675,540	\$1,597,779	\$2,264,914
Administration Total	\$997,254	\$742,452	\$1,123,046	\$1,230,231	\$768,451
Parks					
Rev	\$159,267	\$170,708	\$159,773	\$170,840	\$179,489
Exp	\$1,404,252	\$1,390,734	\$1,663,107	\$1,500,556	\$1,782,745
Parks Total	(\$1,244,985)	(\$1,220,026)	(\$1,503,334)	(\$1,329,716)	(\$1,603,256)
Golf					
Rev	\$1,403,372	\$1,425,102	\$1,618,275	\$2,024,381	\$1,780,241
Exp	\$1,384,277	\$1,305,374	\$1,485,767	\$1,418,933	\$1,603,792
Golf Total	\$19,095	\$119,728	\$132,508	\$605,448	\$176,449
Special Recreation					
Rev	\$276,533	\$294,402	\$304,917	\$311,229	\$386,075
Exp	\$252,643	\$272,960	\$334,764	\$277,452	\$362,593
Special Recreation Total	\$23,890	\$21,442	(\$29,847)	\$33,777	\$23,482
Museum					
Rev	\$998	\$15,405	\$1,000	\$1,102	\$1,000
Exp	\$17,906	\$39,024	\$18,250	\$11,830	\$33,357
Museum Totals	(\$16,908)	(\$23,619)	(\$17,250)	(\$10,728)	(\$32,357)
Police					
Rev	\$55,489	\$54,288	\$66,439	\$67,064	\$80,623
Exp	\$63,346	\$65,745	\$72,033	\$68,000	\$72,848
Police Totals	(\$7,857)	(\$11,457)	(\$5,594)	(\$936)	\$7,775
Risk Management					
Rev	\$200,685	\$180,136	\$188,400	\$186,214	\$214,157
Exp	\$185,607	\$166,169	\$234,706	\$211,170	\$246,721
Risk Mgmt. Totals	\$15,078	\$13,967	(\$46,306)	(\$24,956)	(\$32,564)
Audit					
Rev	\$15,940	\$15,562	\$6,000	\$6,201	\$15,500
Exp	\$15,200	\$15,500	\$16,000	\$15,500	\$15,800
Audit Totals	\$740	\$62	(\$10,000)	(\$9,299)	(\$300)
Corporate Fund Total	(\$213,693)	(\$357,451)	(\$356,777)	\$493,821	(\$692,320)

**Mundelein Park and Recreation District
CORP ADMIN**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 11.100 - ADMINISTRATION					
TAX REVENUE	\$2,014,641.00	\$2,046,998.00	\$2,129,086.00	\$2,166,999.00	\$2,188,165.00
CONTRIBUTIONS AND DONATIONS		\$82,881.00			
OTHER INCOME	\$54,659.00	\$12,076.00	\$24,500.00	\$16,011.00	\$1,200.00
INTERFUND TRANSFERS	\$462,000.00	\$462,000.00	\$645,000.00	\$645,000.00	\$844,000.00
REVENUE TOTAL	\$2,531,300.00	\$2,603,955.00	\$2,798,586.00	\$2,828,010.00	\$3,033,365.00
EXPENDITURES					
Dept 11.100 - ADMINISTRATION					
COMPENSATION AND BENEFITS	\$667,050.00	\$744,216.00	\$960,460.00	\$936,187.00	\$1,244,799.00
CONTRACTED SERVICES	\$174,142.00	\$148,090.00	\$226,817.00	\$161,241.00	\$278,265.00
OPERATING SUPPLIES/EXPENSES	\$92,854.00	\$69,197.00	\$88,263.00	\$100,351.00	\$191,850.00
CONTRIBUTIONS AND DONATIONS					
INTERFUND TRANSFERS (EXP)	\$600,000.00	\$900,000.00	\$400,000.00	\$400,000.00	\$550,000.00
EXPENDITURE TOTAL	\$1,534,046.00	\$1,861,503.00	\$1,675,540.00	\$1,597,779.00	\$2,264,914.00
TOTALS	\$997,254.00	\$742,452.00	\$1,123,046.00	\$1,230,231.00	\$768,451.00

Mundelein Park and Recreation District

PARKS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 12.110 - PARKS AND PLAYGROUNDS					
TAX REVENUE	\$127,970.00	\$129,409.00	\$133,828.00	\$138,608.00	\$152,089.00
CHARGES FOR GOODS/SERVICES	\$24,387.00	\$23,227.00	\$24,145.00	\$26,350.00	\$24,900.00
CONTRIBUTIONS AND DONATION	\$1,586.00	\$2,644.00	\$1,800.00	\$2,850.00	\$2,500.00
OTHER INCOME	\$5,324.00	\$15,428.00		\$3,032.00	
REVENUE TOTAL	\$159,267.00	\$170,708.00	\$159,773.00	\$170,840.00	\$179,489.00
EXPENDITURES					
Dept 12.110 - PARKS AND PLAYGROUNDS					
COMPENSATION AND BENEFITS	\$1,084,391.00	\$1,102,060.00	\$1,309,611.00	\$1,158,891.00	\$1,359,677.00
CONTRACTED SERVICES	\$74,618.00	\$87,374.00	\$89,916.00	\$92,508.00	\$157,436.00
OPERATING SUPPLIES/EXPENSES	\$245,243.00	\$201,300.00	\$263,580.00	\$249,157.00	\$265,632.00
EXPENDITURE TOTAL	\$1,404,252.00	\$1,390,734.00	\$1,663,107.00	\$1,500,556.00	\$1,782,745.00
TOTALS	(\$1,244,985.00)	(\$1,220,026.00)	(\$1,503,334.00)	(\$1,329,716.00)	(\$1,603,256.00)

Mundelein Park and Recreation District GOLF

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 13.115 - GOLF PRO SHOP					
TAX REVENUE	\$115,072.00	\$103,527.00	\$105,605.00	\$109,080.00	\$124,041.00
DAILY FEES	\$742,035.00	\$816,887.00	\$895,470.00	\$1,161,995.00	\$996,000.00
MEMBERSHIPS	\$9,875.00	\$8,825.00	\$9,000.00	\$8,937.00	\$9,000.00
CHARGES FOR GOODS/SERVICES	\$352,399.00	\$347,194.00	\$405,800.00	\$499,737.00	\$432,450.00
CHARGES FOR PROGRAMS	\$3,124.00		\$2,800.00	\$5,674.00	\$3,600.00
CONTRIBUTIONS AND DONATIONS	\$2,100.00	\$4,000.00	\$7,000.00		\$7,000.00
OTHER INCOME	\$2,037.00	\$1,137.00	\$2,200.00	\$1,801.00	\$1,850.00
Dept 13.116 - GOLF FOOD AND BEVERAGE					
CHARGES FOR GOODS/SERVICES	\$176,730.00	\$143,055.00	\$190,400.00	\$237,157.00	\$206,300.00
OTHER INCOME		\$63.00			
Dept 13.117 - GOLF COURSE MAINTAINENCE					
OTHER INCOME		\$414.00			
REVENUE TOTAL	\$1,403,372.00	\$1,425,102.00	\$1,618,275.00	\$2,024,381.00	\$1,780,241.00
EXPENDITURES					
Dept 13.115 - GOLF PRO SHOP					
COMPENSATION AND BENEFITS	\$360,992.00	\$359,922.00	\$382,934.00	\$398,990.00	\$441,591.00
CONTRACTED SERVICES	\$41,456.00	\$41,277.00	\$43,600.00	\$42,165.00	\$46,349.00
OPERATING SUPPLIES/EXPENSES	\$164,694.00	\$172,307.00	\$187,370.00	\$200,902.00	\$206,800.00
CHARGES FOR GOODS/SERVICES					
Dept 13.116 - GOLF FOOD AND BEVERAGE					
COMPENSATION AND BENEFITS	\$54,719.00	\$52,528.00	\$56,085.00	\$61,983.00	\$68,836.00
OPERATING SUPPLIES/EXPENSES	\$102,456.00	\$78,266.00	\$107,875.00	\$127,076.00	\$119,125.00
CAPITAL EXPENSES					
Dept 13.117 - GOLF COURSE MAINTAINENCE					
COMPENSATION AND BENEFITS	\$447,254.00	\$439,393.00	\$492,503.00	\$407,513.00	\$482,910.00
CONTRACTED SERVICES	\$41,630.00	\$40,910.00	\$49,000.00	\$45,570.00	\$50,055.00
OPERATING SUPPLIES/EXPENSES	\$171,076.00	\$120,771.00	\$166,400.00	\$134,734.00	\$188,126.00
EXPENDITURE TOTAL	\$1,384,277.00	\$1,305,374.00	\$1,485,767.00	\$1,418,933.00	\$1,603,792.00
TOTALS	\$19,095.00	\$119,728.00	\$132,508.00	\$605,448.00	\$176,449.00

Mundelein Park and Recreation District

SPECIAL REC

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 28.470 - SPECIAL RECREATION					
TAX REVENUE	\$275,733.00	\$294,402.00	\$304,917.00	\$311,229.00	\$386,075.00
OTHER INCOME	\$800.00				
REVENUE TOTAL	\$276,533.00	\$294,402.00	\$304,917.00	\$311,229.00	\$386,075.00
EXPENDITURES					
Dept 28.470 - SPECIAL RECREATION					
COMPENSATION AND BENEFITS	\$3,406.00	\$4,128.00	\$2,381.00	\$2,381.00	\$2,966.00
CONTRACTED SERVICES	\$210,094.00	\$225,064.00	\$240,000.00	\$228,431.00	\$285,000.00
OPERATING SUPPLIES/EXPENSES					
CAPITAL EXPENSES	\$20,133.00	\$27,481.00	\$72,000.00	\$31,746.00	\$50,800.00
INTERFUND TRANSFERS					
Dept 28.472 - HEALTHY MINDS/HEALTHY BODIES					
COMPENSATION AND BENEFITS	\$2,969.00	\$4,344.00	\$5,383.00	\$6,911.00	\$8,827.00
CONTRACTED SERVICES					
OPERATING SUPPLIES/EXPENSES	\$16,041.00	\$11,943.00	\$15,000.00	\$7,983.00	\$15,000.00
CAPITAL EXPENSES					
EXPENDITURE TOTAL	\$252,643.00	\$272,960.00	\$334,764.00	\$277,452.00	\$362,593.00
TOTALS	\$23,890.00	\$21,442.00	(\$29,847.00)	\$33,777.00	\$23,482.00

**Mundelein Park and Recreation District
MUSEUM**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 29.500 - MUSEUM					
TAX REVENUE	\$998.00	\$977.00	\$1,000.00	\$1,006.00	\$1,000.00
OTHER INCOME		\$14,428.00		\$96.00	
REVENUE TOTAL	\$998.00	\$15,405.00	\$1,000.00	\$1,102.00	\$1,000.00
EXPENDITURES					
Dept 29.500 - MUSEUM					
CONTRACTED SERVICES	\$3,707.00	\$4,085.00	\$3,450.00	\$3,858.00	\$3,732.00
OPERATING SUPPLIES/EXPENSES	\$11,299.00	\$34,939.00	\$11,300.00	\$7,972.00	\$11,125.00
CAPITAL EXPENSES	\$2,900.00		\$3,500.00		\$18,500.00
EXPENDITURE TOTAL	\$17,906.00	\$39,024.00	\$18,250.00	\$11,830.00	\$33,357.00
TOTALS	(\$16,908.00)	(\$23,619.00)	(\$17,250.00)	(\$10,728.00)	(\$32,357.00)

**Mundelein Park and Recreation District
POLICE**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 32.510 - PUBLIC SAFETY					
TAX REVENUE	\$55,489.00	\$54,288.00	\$66,439.00	\$67,064.00	\$80,623.00
OTHER INCOME					
REVENUE TOTAL	\$55,489.00	\$54,288.00	\$66,439.00	\$67,064.00	\$80,623.00
EXPENDITURES					
Dept 32.510 - PUBLIC SAFETY					
COMPENSATION AND BENEFITS	\$11,850.00	\$14,219.00	\$14,533.00	\$12,252.00	\$16,148.00
CONTRACTED SERVICES	\$51,000.00	\$51,198.00	\$53,600.00	\$53,000.00	\$53,500.00
OPERATING SUPPLIES/EXPENSES	\$496.00	\$328.00	\$3,900.00	\$2,748.00	\$3,200.00
EXPENDITURE TOTAL	\$63,346.00	\$65,745.00	\$72,033.00	\$68,000.00	\$72,848.00
TOTALS	(\$7,857.00)	(\$11,457.00)	(\$5,594.00)	(\$936.00)	\$7,775.00

Mundelein Park and Recreation District

RISK

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 34.520 - RISK MANAGEMENT					
TAX REVENUE	\$199,185.00	\$178,636.00	\$188,400.00	\$186,214.00	\$214,157.00
CONTRIBUTIONS AND DONATIONS					
OTHER INCOME	\$1,500.00	\$1,500.00			
REVENUE TOTAL	\$200,685.00	\$180,136.00	\$188,400.00	\$186,214.00	\$214,157.00
EXPENDITURES					
Dept 34.520 - RISK MANAGEMENT					
COMPENSATION AND BENEFITS			\$19,761.00	\$23,031.00	\$26,686.00
CONTRACTED SERVICES	\$177,533.00	\$162,026.00	\$192,345.00	\$180,029.00	\$198,135.00
OPERATING SUPPLIES/EXPENSES	\$8,074.00	\$4,143.00	\$22,600.00	\$8,110.00	\$21,900.00
EXPENDITURE TOTAL	\$185,607.00	\$166,169.00	\$234,706.00	\$211,170.00	\$246,721.00
TOTALS	\$15,078.00	\$13,967.00	(\$46,306.00)	(\$24,956.00)	(\$32,564.00)

Mundelein Park and Recreation District AUDIT

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 36.530 - INDEPENDENT AUDIT					
TAX REVENUE	\$15,940.00	\$15,562.00	\$6,000.00	\$6,201.00	\$15,500.00
REVENUE TOTAL	\$15,940.00	\$15,562.00	\$6,000.00	\$6,201.00	\$15,500.00
EXPENDITURES					
Dept 36.530 - INDEPENDENT AUDIT					
CONTRACTED SERVICES	\$15,200.00	\$15,500.00	\$16,000.00	\$15,500.00	\$15,800.00
EXPENDITURE TOTAL	\$15,200.00	\$15,500.00	\$16,000.00	\$15,500.00	\$15,800.00
TOTALS	\$740.00	\$62.00	(\$10,000.00)	(\$9,299.00)	(\$300.00)

RECREATION FUND

The Recreation Fund is used to account for revenues, including property taxes and charges for services, and expenditures related to the establishment and maintenance of the following activities: sports and fitness, visual and performing arts, youth and adult general interest, camps, teens, preschoolers, seniors and aquatics.



Mundelein Park and Recreation District

REC FUND OVERVIEW

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Administration					
Rev	\$1,323,697	\$1,342,797	\$1,367,875	\$1,427,456	\$1,356,567
Exp	\$1,399,110	\$1,218,413	\$1,361,026	\$1,333,465	\$1,864,009
Administration Total	(\$75,413)	\$124,384	\$6,849	\$93,991	(\$507,442)
Preschool					
Rev	\$92,106	\$63,605	\$89,650	\$92,835	\$104,112
Exp	\$65,828	\$53,642	\$68,143	\$59,218	\$85,486
Preschool Total	\$26,278	\$9,963	\$21,507	\$33,617	\$18,626
Athletics					
Rev	\$133,260	\$88,927	\$168,488	\$170,938	\$188,164
Exp	\$131,510	\$105,506	\$187,731	\$177,336	\$191,611
Athletics Total	\$1,750	(\$16,579)	(\$19,243)	(\$6,398)	(\$3,447)
Regent Center					
Rev	\$139,274	\$106,842	\$152,728	\$135,650	\$169,281
Exp	\$129,207	\$115,765	\$151,677	\$143,966	\$166,253
Regent Center Total	\$10,067	(\$8,923)	\$1,051	(\$8,316)	\$3,028
Big & Little					
Rev	\$572,321	\$519,609	\$578,200	\$830,726	\$690,945
Exp	\$552,662	\$501,779	\$563,335	\$549,575	\$669,580
Big & Little Totals	\$19,659	\$17,830	\$14,865	\$281,151	\$21,365
Fitness					
Rev	\$689,351	\$391,373	\$667,000	\$454,521	\$637,391
Exp	\$695,774	\$491,933	\$670,654	\$606,490	\$663,866
Fitness Total	(\$6,423)	(\$100,560)	(\$3,654)	(\$151,969)	(\$26,475)
Aquatics					
Rev	\$718,167	\$99,004	\$780,048	\$711,068	\$838,496
Exp	\$859,836	\$237,049	\$970,597	\$864,758	\$1,039,745
Aquatics Total	(\$141,669)	(\$138,045)	(\$190,549)	(\$153,690)	(\$201,249)
Rec Connect/Camp					
Rev	\$738,465	\$591,497	\$688,974	\$615,761	\$772,290
Exp	\$448,854	\$442,341	\$560,421	\$433,238	\$547,858
Rec Connect/Camp Total	\$289,611	\$149,156	\$128,553	\$182,523	\$224,432
Indoor Pool					
Rev	\$137,921	\$89,255	\$163,203	\$152,993	\$184,611
Exp	\$226,904	\$177,508	\$249,163	\$231,512	\$277,081
Indoor Pool Totals	(\$88,983)	(\$88,253)	(\$85,960)	(\$78,519)	(\$92,470)
Dance					
Rev	\$133,093	\$100,079	\$113,766	\$122,460	\$131,196
Exp	\$102,870	\$96,971	\$105,489	\$106,410	\$103,566
Dance Total	\$30,223	\$3,108	\$8,277	\$16,050	\$27,630
Cultural Arts					
Rev	\$23,391	\$20,562	\$50,050	\$26,999	\$36,833
Exp	\$20,458	\$23,742	\$40,407	\$30,284	\$33,354
Cultural Arts Total	\$2,933	(\$3,180)	\$9,643	(\$3,285)	\$3,479
Recreation Fund Total	\$68,033	(\$51,099)	(\$108,661)	\$205,155	(\$532,523)

**Mundelein Park and Recreation District
REC ADMIN**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 20.200 - ADMINISTRATION					
TAX REVENUE	\$1,175,745.00	\$1,186,594.00	\$1,219,375.00	\$1,272,280.00	\$1,203,767.00
CHARGES FOR GOODS/SERVICES		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
CONTRIBUTIONS AND DONATIONS	\$61,331.00	\$53,865.00	\$15,000.00	\$25,050.00	\$25,000.00
OTHER INCOME	\$32,622.00	\$13,654.00	\$19,500.00	\$15,716.00	\$800.00
Dept 20.219 - SPECIAL EVENTS					
CONTRIBUTIONS AND DONATIONS					
CHARGES FOR PROGRAMS	\$38,076.00	\$15,522.00	\$40,000.00	\$29,500.00	\$40,000.00
Dept 20.323 - TRENDING PROGRAMS					
CONTRIBUTIONS AND DONATIONS					
CHARGES FOR PROGRAMS					
Dept 20.572 - DUNBAR RECREATION CENTER					
CHARGES FOR GOODS/SERVICES	\$15,923.00	\$23,162.00	\$24,000.00	\$34,910.00	\$37,000.00
REVENUE TOTAL	\$1,323,697.00	\$1,342,797.00	\$1,367,875.00	\$1,427,456.00	\$1,356,567.00
EXPENDITURES					
Dept 20.200 - ADMINISTRATION					
COMPENSATION AND BENEFITS	\$465,248.00	\$468,331.00	\$393,938.00	\$359,331.00	\$424,879.00
CONTRACTED SERVICES	\$2,474.00	\$2,920.00	\$2,900.00	\$5,543.00	\$5,500.00
OPERATING SUPPLIES/EXPENSES	\$127,159.00	\$121,435.00	\$131,235.00	\$142,128.00	\$161,110.00
INTERFUND TRANSFERS (EXP)	\$662,000.00	\$542,000.00	\$723,425.00	\$723,425.00	\$1,144,000.00
Dept 20.201 - SOFTBALL FIELDS					
CONTRACTED SERVICES	\$2,371.00	\$1,502.00	\$2,000.00	\$1,068.00	\$1,854.00
OPERATING SUPPLIES/EXPENSES					\$525.00
CAPITAL EXPENSES					
Dept 20.202 - SANDBURG FACILITY					
CONTRACTED SERVICES	\$11,667.00	\$7,528.00	\$11,100.00	\$9,853.00	\$10,815.00
OPERATING SUPPLIES/EXPENSES					
Dept 20.204 - DIAMOND LAKE FACILITY					
CONTRACTED SERVICES	\$8,215.00	\$8,474.00	\$8,800.00	\$8,434.00	\$8,525.00
OPERATING SUPPLIES/EXPENSES					
OPERATING SUPPLIES/EXPENSES	\$6,479.00	\$7,743.00	\$8,900.00	\$5,113.00	\$11,400.00
Dept 20.205 - MCC FACILITY					
CONTRACTED SERVICES	\$24,583.00	\$20,294.00	\$16,975.00	\$15,506.00	\$30,738.00
OPERATING SUPPLIES/EXPENSES	\$9,642.00	\$5,758.00	\$10,100.00	\$10,382.00	\$11,625.00
Dept 20.219 - SPECIAL EVENTS					
COMPENSATION AND BENEFITS	\$33,880.00	\$2,634.00	\$8,612.00	\$3,768.00	\$4,334.00
CONTRACTED SERVICES	\$9,844.00	\$3,056.00	\$9,000.00	\$11,660.00	\$11,000.00
OPERATING SUPPLIES/EXPENSES	\$20,141.00	\$9,726.00	\$18,500.00	\$17,430.00	\$17,000.00
Dept 20.323 - TRENDING PROGRAMS					
COMPENSATION AND BENEFITS					
OPERATING SUPPLIES/EXPENSES	\$300.00				

**Mundelein Park and Recreation District
REC ADMIN**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
Dept 20.572 - DUNBAR RECREATION CENTER					
COMPENSATION AND BENEFITS	\$5,818.00	\$6,503.00	\$5,921.00	\$9,958.00	\$9,150.00
CONTRACTED SERVICES	\$5,141.00	\$4,964.00	\$3,820.00	\$3,713.00	\$3,904.00
OPERATING SUPPLIES/EXPENSES	\$4,148.00	\$5,545.00	\$5,800.00	\$6,153.00	\$7,650.00
EXPENDITURE TOTAL	\$1,399,110.00	\$1,218,413.00	\$1,361,026.00	\$1,333,465.00	\$1,864,009.00
TOTALS	(\$75,413.00)	\$124,384.00	\$6,849.00	\$93,991.00	(\$507,442.00)

Mundelein Park and Recreation District PRESCHOOL

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 21.206 - LEARNING CENTER					
TAX REVENUE	\$9,565.00	\$9,568.00	\$8,600.00	\$8,914.00	\$11,862.00
CHARGES FOR PROGRAMS	\$70,134.00	\$45,947.00	\$69,050.00	\$67,948.00	\$75,250.00
CONTRIBUTIONS AND DONATIONS					
OTHER INCOME					
Dept 21.209 - PRESCHOOL CAMPS					
CHARGES FOR PROGRAMS	\$12,407.00	\$8,090.00	\$12,000.00	\$15,973.00	\$17,000.00
REVENUE TOTAL	\$92,106.00	\$63,605.00	\$89,650.00	\$92,835.00	\$104,112.00
EXPENDITURES					
Dept 21.206 - LEARNING CENTER					
COMPENSATION AND BENEFITS	\$55,323.00	\$48,987.00	\$56,649.00	\$55,408.00	\$69,705.00
CONTRACTED SERVICES	\$1,415.00	\$195.00	\$500.00		\$250.00
OPERATING SUPPLIES/EXPENSES	\$2,743.00	\$1,024.00	\$3,925.00	\$2,909.00	\$4,625.00
Dept 21.209 - PRESCHOOL CAMPS					
COMPENSATION AND BENEFITS	\$6,276.00	\$3,390.00	\$6,244.00	\$837.00	\$9,731.00
OPERATING SUPPLIES/EXPENSES	\$71.00	\$46.00	\$825.00	\$64.00	\$1,175.00
EXPENDITURE TOTAL	\$65,828.00	\$53,642.00	\$68,143.00	\$59,218.00	\$85,486.00
TOTALS	\$26,278.00	\$9,963.00	\$21,507.00	\$33,617.00	\$18,626.00

Mundelein Park and Recreation District

ATHLETICS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 22.201 - SOFTBALL FIELDS					
CHARGES FOR GOODS/SERVICES	\$814.00	\$1,505.00	\$1,300.00	\$1,440.00	\$1,400.00
Dept 22.202 - SANDBURG FACILITY					
CHARGES FOR GOODS/SERVICES	\$6,705.00	\$10,607.00	\$13,000.00	\$24,435.00	\$26,500.00
Dept 22.225 - ADMINISTRATION					
TAX REVENUE	\$8,023.00	\$8,088.00	\$8,388.00	\$8,660.00	\$11,264.00
Dept 22.226 - VOLLEYBALL - ADULT					
CHARGES FOR PROGRAMS					
Dept 22.229 - VOLLEYBALL - OPEN					
CHARGES FOR PROGRAMS	\$3,151.00	\$1,351.00	\$2,500.00	\$1,950.00	
Dept 22.233 - BASKETBALL - MENS					
CHARGES FOR PROGRAMS			\$3,750.00		\$3,600.00
Dept 22.234 - BASKETBALL - YOUTH/FEEDER					
CHARGES FOR PROGRAMS	\$11,742.00	\$7,896.00	\$14,000.00	\$9,806.00	\$18,000.00
Dept 22.238 - GYMNASTICS					
CHARGES FOR PROGRAMS	\$1,919.00	\$2,276.00	\$5,100.00	\$2,022.00	\$2,400.00
Dept 22.240 - TENNIS					
CHARGES FOR PROGRAMS	\$19,994.00	\$9,716.00	\$21,000.00	\$25,104.00	\$23,500.00
Dept 22.246 - SPORTS CONTRACT PROGRAMS					
CHARGES FOR PROGRAMS	\$31,786.00	\$14,663.00	\$27,600.00	\$47,097.00	\$45,000.00
Dept 22.247 - SOFTBALL LEAGUE - ADULT					
CHARGES FOR PROGRAMS	\$14,750.00	\$12,000.00	\$26,000.00	\$15,298.00	\$15,000.00
CONTRIBUTIONS AND DONATIONS					
Dept 22.256 - KARATE					
CHARGES FOR PROGRAMS	\$34,376.00	\$16,593.00	\$32,000.00	\$22,569.00	\$24,000.00
Dept 22.259 - ATHLETIC MISC PROGRAMS					
CHARGES FOR GOODS/SERVICES		\$981.00		\$1,355.00	\$1,500.00
CHARGES FOR PROGRAMS		\$3,251.00	\$13,850.00	\$11,202.00	\$16,000.00
REVENUE TOTAL	\$133,260.00	\$88,927.00	\$168,488.00	\$170,938.00	\$188,164.00
EXPENDITURES					
Dept 22.201 - SOFTBALL FIELDS					
COMPENSATION AND BENEFITS					
OPERATING SUPPLIES/EXPENSES	\$100.00			\$150.00	\$1,000.00
Dept 22.202 - SANDBURG FACILITY					
COMPENSATION AND BENEFITS	\$2,179.00	\$4,907.00	\$3,875.00	\$7,320.00	\$7,536.00
Dept 22.225 - ADMINISTRATION					
COMPENSATION AND BENEFITS	\$28,032.00	\$44,293.00	\$67,475.00	\$68,404.00	\$71,854.00
OPERATING SUPPLIES/EXPENSES	\$1,994.00	\$2,625.00	\$3,685.00	\$1,628.00	\$4,925.00
Dept 22.226 - VOLLEYBALL - ADULT					
COMPENSATION AND BENEFITS					

Mundelein Park and Recreation District ATHLETICS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
OPERATING SUPPLIES/EXPENSES					
CONTRACTED SERVICES					
Dept 22.229 - VOLLEYBALL - OPEN					
COMPENSATION AND BENEFITS	\$1,020.00	\$284.00	\$1,130.00	\$1.00	
OPERATING SUPPLIES/EXPENSES					
Dept 22.233 - BASKETBALL - MENS					
COMPENSATION AND BENEFITS			\$1,077.00		\$1,077.00
OPERATING SUPPLIES/EXPENSES			\$190.00	\$190.00	\$200.00
CONTRACTED SERVICES			\$2,275.00		\$2,300.00
Dept 22.234 - BASKETBALL - YOUTH/FEEDER					
COMPENSATION AND BENEFITS	\$3,344.00	\$1,689.00	\$3,444.00	\$2,969.00	\$4,576.00
OPERATING SUPPLIES/EXPENSES	\$1,473.00	\$633.00	\$4,940.00	\$3,100.00	\$4,100.00
CONTRACTED SERVICES	\$5,935.00	\$1,129.00	\$3,200.00	\$2,200.00	\$4,200.00
Dept 22.238 - GYMNASTICS					
CONTRACTED SERVICES	\$1,637.00	\$1,837.00	\$3,570.00	\$1,197.00	\$1,500.00
Dept 22.240 - TENNIS					
COMPENSATION AND BENEFITS	\$1,407.00	\$828.00	\$1,184.00	\$511.00	\$1,184.00
CONTRACTED SERVICES	\$13,797.00	\$7,407.00	\$13,020.00	\$16,429.00	\$15,000.00
Dept 22.246 - SPORTS CONTRACT PROGRAMS					
COMPENSATION AND BENEFITS	\$1,428.00	\$290.00	\$1,184.00	\$520.00	\$1,184.00
CONTRACTED SERVICES	\$22,006.00	\$9,340.00	\$18,900.00	\$30,688.00	\$18,900.00
Dept 22.247 - SOFTBALL LEAGUE - ADULT					
COMPENSATION AND BENEFITS	\$1,640.00	\$1,394.00	\$3,444.00	\$1,998.00	\$3,444.00
OPERATING SUPPLIES/EXPENSES	\$3,359.00	\$2,783.00	\$4,900.00	\$1,500.00	\$4,900.00
CONTRACTED SERVICES	\$6,650.00	\$6,440.00	\$10,955.00	\$8,020.00	\$11,000.00
Dept 22.256 - KARATE					
CONTRACTED SERVICES	\$30,748.00	\$14,041.00	\$26,730.00	\$21,566.00	\$19,200.00
Dept 22.259 - ATHLETIC MISC PROGRAMS					
COMPENSATION AND BENEFITS		\$943.00	\$6,028.00	\$4,594.00	\$6,028.00
OPERATING SUPPLIES/EXPENSES		\$346.00	\$2,325.00	\$81.00	\$1,800.00
CONTRACTED SERVICES			\$750.00		\$2,200.00
Dept 22.572 - DUNBAR RECREATION CENTER					
OPERATING SUPPLIES/EXPENSES	\$348.00	\$98.00	\$800.00	\$1,536.00	\$800.00
CONTRACTED SERVICES	\$4,413.00	\$4,199.00	\$2,650.00	\$2,734.00	\$2,703.00
EXPENDITURE TOTAL	\$131,510.00	\$105,506.00	\$187,731.00	\$177,336.00	\$191,611.00
TOTALS	\$1,750.00	(\$16,579.00)	(\$19,243.00)	(\$6,398.00)	(\$3,447.00)

**Mundelein Park and Recreation District
REGENT CENTER**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 23.280 - REGENT CENTER					
TAX REVENUE	\$9,791.00	\$12,010.00	\$12,328.00	\$12,719.00	\$13,931.00
MEMBERSHIPS	\$4,959.00	\$4,778.00	\$6,100.00	\$4,408.00	\$7,750.00
CHARGES FOR GOODS/SERVICES	\$28,359.00	\$1,305.00	\$19,200.00	\$17,820.00	
CHARGES FOR PROGRAMS	\$30,964.00	\$13,319.00	\$38,000.00	\$24,603.00	\$41,100.00
CONTRIBUTIONS AND DONATIONS	\$65,000.00	\$75,025.00	\$77,100.00	\$76,100.00	\$77,500.00
OTHER INCOME	\$201.00	\$405.00			
Dept 23.281 - RENTALS					
CHARGES FOR GOODS/SERVICES					\$29,000.00
REVENUE TOTAL	\$139,274.00	\$106,842.00	\$152,728.00	\$135,650.00	\$169,281.00
EXPENDITURES					
Dept 23.280 - REGENT CENTER					
COMPENSATION AND BENEFITS	\$98,112.00	\$99,563.00	\$117,048.00	\$111,469.00	\$131,012.00
CONTRACTED SERVICES	\$7,301.00	\$5,919.00	\$7,850.00	\$6,599.00	\$7,050.00
OPERATING SUPPLIES/EXPENSES	\$23,794.00	\$9,915.00	\$20,950.00	\$21,211.00	\$22,500.00
Dept 23.281 - RENTALS					
COMPENSATION AND BENEFITS			\$4,629.00	\$4,387.00	\$5,491.00
CONTRACTED SERVICES			\$250.00		
OPERATING SUPPLIES/EXPENSES		\$368.00	\$950.00	\$300.00	\$200.00
EXPENDITURE TOTAL	\$129,207.00	\$115,765.00	\$151,677.00	\$143,966.00	\$166,253.00
TOTALS	\$10,067.00	(\$8,923.00)	\$1,051.00	(\$8,316.00)	\$3,028.00

Mundelein Park and Recreation District

BIG & LITTLE

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 24.282 - BIG & LITTLE DEVELOPMENT CNTR					
TAX REVENUE	\$65,580.00	\$59,389.00	\$58,000.00	\$60,089.00	\$35,945.00
CHARGES FOR GOODS/SERVICES	\$6,200.00	\$3,933.00	\$5,200.00	\$5,754.00	
CHARGES FOR PROGRAMS	\$500,541.00	\$308,416.00	\$515,000.00	\$584,616.00	\$655,000.00
CONTRIBUTIONS AND DONATIONS		\$147,871.00		\$180,147.00	
OTHER INCOME				\$120.00	
REVENUE TOTAL	\$572,321.00	\$519,609.00	\$578,200.00	\$830,726.00	\$690,945.00
EXPENDITURES					
Dept 24.282 - BIG & LITTLE DEVELOPMENT CNTR					
COMPENSATION AND BENEFITS	\$489,145.00	\$455,476.00	\$476,970.00	\$473,428.00	\$579,739.00
CONTRACTED SERVICES	\$46,949.00	\$34,566.00	\$46,730.00	\$39,670.00	\$41,831.00
OPERATING SUPPLIES/EXPENSES	\$16,568.00	\$11,737.00	\$39,635.00	\$36,477.00	\$48,010.00
EXPENDITURE TOTAL	\$552,662.00	\$501,779.00	\$563,335.00	\$549,575.00	\$669,580.00
TOTALS	\$19,659.00	\$17,830.00	\$14,865.00	\$281,151.00	\$21,365.00

Mundelein Park and Recreation District

FITNESS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 25.300 - HEALTH & FITNESS					
TAX REVENUE	\$48,916.00	\$54,734.00	\$50,700.00	\$52,138.00	\$47,741.00
DAILY FEES	\$37,435.00	\$13,732.00	\$25,000.00	\$28,122.00	\$32,000.00
MEMBERSHIPS	\$425,858.00	\$236,798.00	\$434,000.00	\$267,227.00	\$409,500.00
CHARGES FOR GOODS/SERVICES	\$2,009.00	\$2,102.00	\$6,250.00	\$12,356.00	\$12,800.00
CHARGES FOR PROGRAMS					
CONTRIBUTIONS AND DONATIONS					
OTHER INCOME	\$1,841.00	\$192.00		\$634.00	\$600.00
Dept 25.315 - GROUP X PROGRAMS					
DAILY FEES	\$761.00	\$196.00	\$750.00	\$3.00	\$200.00
MEMBERSHIPS	\$71,040.00	\$35,859.00	\$57,400.00	\$39,328.00	\$58,550.00
CHARGES FOR PROGRAMS					
Dept 25.317 - CHILDCARE					
CHARGES FOR PROGRAMS	\$8,462.00	\$2,412.00	\$6,000.00		\$6,000.00
Dept 25.325 - PERSONAL TRAINING					
CHARGES FOR PROGRAMS	\$62,937.00	\$25,733.00	\$55,900.00	\$34,545.00	\$40,000.00
Dept 25.326 - PROGRAMS AND CAMPS					
CHARGES FOR PROGRAMS	\$30,092.00	\$19,615.00	\$31,000.00	\$20,168.00	\$30,000.00
REVENUE TOTAL	\$689,351.00	\$391,373.00	\$667,000.00	\$454,521.00	\$637,391.00
EXPENDITURES					
Dept 25.300 - HEALTH & FITNESS					
COMPENSATION AND BENEFITS	\$310,218.00	\$279,590.00	\$348,108.00	\$356,493.00	\$362,946.00
CONTRACTED SERVICES	\$85,027.00	\$49,041.00	\$73,360.00	\$54,578.00	\$59,624.00
OPERATING SUPPLIES/EXPENSES	\$101,794.00	\$59,130.00	\$106,440.00	\$98,066.00	\$103,990.00
Dept 25.315 - GROUP X PROGRAMS					
COMPENSATION AND BENEFITS	\$94,233.00	\$63,148.00	\$79,338.00	\$55,087.00	\$68,896.00
CONTRACTED SERVICES	\$514.00	\$531.00	\$500.00	\$834.00	\$1,000.00
OPERATING SUPPLIES/EXPENSES	\$5,305.00	\$1,344.00	\$3,500.00	\$2,763.00	\$3,500.00
Dept 25.317 - CHILDCARE					
COMPENSATION AND BENEFITS	\$24,613.00	\$7,768.00	\$14,648.00	\$431.00	\$21,530.00
OPERATING SUPPLIES/EXPENSES	\$503.00	\$197.00	\$500.00		\$500.00
Dept 25.325 - PERSONAL TRAINING					
COMPENSATION AND BENEFITS	\$52,055.00	\$20,220.00	\$31,213.00	\$26,823.00	\$30,142.00
CONTRACTED SERVICES					
OPERATING SUPPLIES/EXPENSES	\$771.00		\$750.00	\$175.00	\$750.00
Dept 25.326 - PROGRAMS AND CAMPS					
COMPENSATION AND BENEFITS	\$10,181.00	\$9,261.00	\$8,997.00	\$9,711.00	\$9,688.00
CONTRACTED SERVICES	\$10,057.00	\$1,315.00	\$3,000.00	\$1,235.00	\$1,000.00
OPERATING SUPPLIES/EXPENSES	\$503.00	\$388.00	\$300.00	\$294.00	\$300.00
EXPENDITURE TOTAL	\$695,774.00	\$491,933.00	\$670,654.00	\$606,490.00	\$663,866.00
TOTALS	(\$6,423.00)	(\$100,560.00)	(\$3,654.00)	(\$151,969.00)	(\$26,475.00)

Mundelein Park and Recreation District

AQUATICS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 26.420 - BAREFOOT BAY					
DAILY FEES	\$319,729.00		\$340,000.00	\$306,447.00	\$350,000.00
MEMBERSHIPS	\$104,989.00	(\$39.00)	\$120,000.00	\$152,898.00	\$165,000.00
CHARGES FOR GOODS/SERVICES	\$74,508.00		\$76,500.00	\$46,713.00	\$76,000.00
CHARGES FOR PROGRAMS	\$5,531.00		\$8,500.00	\$7,285.00	\$7,800.00
OTHER INCOME	\$37.00			(\$172.00)	
Dept 26.421 - BAREFOOT BAY CONCESSIONS					
CHARGES FOR GOODS/SERVICES	\$127,714.00	(\$28.00)	\$135,000.00	\$120,558.00	\$135,000.00
CHARGES FOR PROGRAMS					
OTHER INCOME	\$7.00			\$23.00	
Dept 26.423 - BAREFOOT BAY GUARDS					
OTHER INCOME	\$6,772.00		\$7,500.00	\$4,230.00	\$5,000.00
Dept 26.424 - JUNIOR LIFEGUARDS					
CHARGES FOR PROGRAMS	\$1,074.00				\$1,000.00
Dept 26.430 - SPRAY PARK					
DAILY FEES	\$10,536.00	\$9,800.00	\$12,000.00	\$11,260.00	\$12,000.00
MEMBERSHIPS	\$191.00	\$23.00			
CHARGES FOR GOODS/SERVICES	\$1,796.00	\$909.00	\$3,000.00	\$1,421.00	\$1,500.00
CHARGES FOR PROGRAMS	\$875.00		\$3,000.00	\$1,182.00	\$1,000.00
OTHER INCOME	(\$17.00)	(\$23.00)		(\$19.00)	
Dept 26.440 - DIAMOND LAKE BEACH					
DAILY FEES	\$10,071.00	\$43,924.00	\$20,000.00	\$10,745.00	\$11,000.00
MEMBERSHIPS	\$1,804.00		\$2,300.00	\$3,910.00	\$3,500.00
CHARGES FOR GOODS/SERVICES	\$8,432.00	\$3,975.00	\$9,250.00	\$1,845.00	\$6,500.00
CHARGES FOR PROGRAMS			\$1,000.00		\$1,000.00
OTHER INCOME	\$15.00	(\$80.00)		\$2.00	
Dept 26.443 - DIAMOND LAKE BEACH GUARDS					
OTHER INCOME	\$1,680.00	\$2,200.00	\$2,000.00	\$2,000.00	\$2,000.00
Dept 26.454 - ADMINISTRATION					
TAX REVENUE	\$42,423.00	\$38,343.00	\$39,998.00	\$40,740.00	\$60,196.00
REVENUE TOTAL	\$718,167.00	\$99,004.00	\$780,048.00	\$711,068.00	\$838,496.00
EXPENDITURES					
Dept 26.420 - BAREFOOT BAY					
COMPENSATION AND BENEFITS	\$87,949.00	\$5,613.00	\$87,411.00	\$92,821.00	\$97,202.00
CONTRACTED SERVICES	\$132,836.00	\$15,698.00	\$136,000.00	\$166,210.00	\$149,635.00
OPERATING SUPPLIES/EXPENSES	\$132,218.00	\$47,369.00	\$119,350.00	\$136,271.00	\$131,820.00
Dept 26.421 - BAREFOOT BAY CONCESSIONS					
COMPENSATION AND BENEFITS	\$31,399.00		\$39,292.00	\$32,443.00	\$39,616.00
OPERATING SUPPLIES/EXPENSES	\$70,907.00		\$70,750.00	\$61,083.00	\$71,050.00
Dept 26.423 - BAREFOOT BAY GUARDS					
COMPENSATION AND BENEFITS	\$253,214.00	\$154.00	\$306,910.00	\$216,243.00	\$333,177.00

Mundelein Park and Recreation District AQUATICS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
CONTRACTED SERVICES	\$3,117.00	\$12,240.00	\$12,500.00	\$5,800.00	\$12,500.00
OPERATING SUPPLIES/EXPENSES	\$3,180.00				
Dept 26.424 - JUNIOR LIFEGUARDS					
COMPENSATION AND BENEFITS					
OPERATING SUPPLIES/EXPENSES					\$500.00
Dept 26.430 - SPRAY PARK					
COMPENSATION AND BENEFITS	\$12,799.00	\$8,053.00	\$10,765.00	\$5,519.00	\$12,111.00
CONTRACTED SERVICES	\$6,866.00	\$3,338.00	\$5,700.00	\$4,832.00	\$5,700.00
OPERATING SUPPLIES/EXPENSES	\$7,779.00	\$4,721.00	\$9,825.00	\$5,258.00	\$9,225.00
Dept 26.440 - DIAMOND LAKE BEACH					
CONTRACTED SERVICES	\$5,285.00	\$2,291.00	\$2,000.00		\$2,000.00
OPERATING SUPPLIES/EXPENSES	\$5,809.00	\$3,460.00	\$13,650.00	\$8,509.00	\$12,950.00
Dept 26.443 - DIAMOND LAKE BEACH GUARDS					
COMPENSATION AND BENEFITS	\$18,645.00	\$22,777.00	\$27,236.00	\$7,980.00	\$30,519.00
CONTRACTED SERVICES	\$2,116.00				
OPERATING SUPPLIES/EXPENSES	\$600.00				
Dept 26.454 - ADMINISTRATION					
COMPENSATION AND BENEFITS	\$71,907.00	\$93,634.00	\$113,363.00	\$109,155.00	\$114,621.00
OPERATING SUPPLIES/EXPENSES	\$1,065.00	\$1,000.00	\$1,850.00	\$1,642.00	\$2,950.00
EXPENDITURE TOTAL	\$859,836.00	\$237,049.00	\$970,597.00	\$864,758.00	\$1,039,745.00
TOTALS	(\$141,669.00)	(\$138,045.00)	(\$190,549.00)	(\$153,690.00)	(\$201,249.00)

**Mundelein Park and Recreation District
REC CONNECT & CAMP**

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 27.244 - TRAILS DAY CAMP					
CHARGES FOR PROGRAMS	\$270,871.00	\$99,926.00	\$240,000.00	\$287,070.00	\$307,000.00
Dept 27.270 - REC CONNECTION					
CHARGES FOR PROGRAMS	\$424,980.00	\$140,758.00	\$170,600.00	\$167,030.00	\$425,400.00
TAX REVENUE	\$42,614.00	\$41,568.00	\$43,374.00	\$44,639.00	\$39,890.00
CONTRIBUTIONS AND DONATIONS					
OTHER INCOME					
Dept 27.272 - E-LEARNING HUB					
CHARGES FOR PROGRAMS		\$149,245.00	\$235,000.00	\$117,022.00	
CONTRIBUTIONS AND DONATIONS		\$160,000.00			
OTHER INCOME					
REVENUE TOTAL	\$738,465.00	\$591,497.00	\$688,974.00	\$615,761.00	\$772,290.00
EXPENDITURES					
Dept 27.244 - TRAILS DAY CAMP					
COMPENSATION AND BENEFITS	\$123,720.00	\$98,623.00	\$137,497.00	\$122,234.00	\$139,529.00
CONTRACTED SERVICES	\$29,499.00	\$3,433.00	\$13,990.00	\$3,878.00	\$18,062.00
OPERATING SUPPLIES/EXPENSES	\$12,268.00	\$5,831.00	\$26,220.00	\$23,122.00	\$37,610.00
Dept 27.270 - REC CONNECTION					
COMPENSATION AND BENEFITS	\$222,837.00	\$130,862.00	\$157,504.00	\$147,997.00	\$278,924.00
CONTRACTED SERVICES	\$22,891.00	\$17,652.00	\$19,320.00	\$15,693.00	\$24,263.00
OPERATING SUPPLIES/EXPENSES	\$37,639.00	\$12,554.00	\$30,555.00	\$22,420.00	\$49,470.00
Dept 27.272 - E-LEARNING HUB					
COMPENSATION AND BENEFITS		\$156,293.00	\$163,020.00	\$91,376.00	
CONTRACTED SERVICES		\$4,145.00	\$3,125.00	\$23.00	
OPERATING SUPPLIES/EXPENSES		\$12,948.00	\$9,190.00	\$6,495.00	
EXPENDITURE TOTAL	\$448,854.00	\$442,341.00	\$560,421.00	\$433,238.00	\$547,858.00
TOTALS	\$289,611.00	\$149,156.00	\$128,553.00	\$182,523.00	\$224,432.00

Mundelein Park and Recreation District

INDOOR POOL

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 30.400 - MCC INDOOR POOL					
TAX REVENUE	\$10,837.00	\$12,910.00	\$13,503.00	\$13,808.00	\$16,181.00
DAILY FEES	\$1,149.00	\$672.00	\$1,200.00	\$1,221.00	\$1,380.00
MEMBERSHIPS	\$66,312.00	\$37,926.00	\$65,800.00	\$41,594.00	\$63,850.00
CHARGES FOR GOODS/SERVICES	\$850.00	\$5,863.00	\$9,000.00	\$9,131.00	\$4,000.00
CHARGES FOR PROGRAMS	\$4,381.00	\$3,157.00	\$4,500.00	\$4,866.00	\$5,000.00
CONTRIBUTIONS AND DONATIONS					
OTHER INCOME	\$2,514.00	\$2,255.00	\$2,000.00	\$1,000.00	\$2,000.00
Dept 30.402 - MCC SWIM LESSONS					
CHARGES FOR PROGRAMS	\$51,878.00	\$26,472.00	\$67,200.00	\$81,373.00	\$92,200.00
REVENUE TOTAL	\$137,921.00	\$89,255.00	\$163,203.00	\$152,993.00	\$184,611.00
EXPENDITURES					
Dept 30.400 - MCC INDOOR POOL					
COMPENSATION AND BENEFITS	\$98,886.00	\$104,829.00	\$133,473.00	\$129,386.00	\$140,188.00
CONTRACTED SERVICES	\$48,621.00	\$36,753.00	\$48,770.00	\$40,998.00	\$57,017.00
OPERATING SUPPLIES/EXPENSES	45,414.00	\$20,239.00	\$30,295.00	\$30,966.00	\$36,045.00
Dept 30.402 - MCC SWIM LESSONS					
COMPENSATION AND BENEFITS	\$33,540.00	\$14,380.00	\$34,125.00	\$28,572.00	\$39,831.00
CONTRACTED SERVICES	\$150.00	\$925.00	\$2,000.00	\$1,548.00	\$1,500.00
OPERATING SUPPLIES/EXPENSES	\$293.00	\$382.00	\$500.00	\$42.00	\$2,500.00
EXPENDITURE TOTAL	\$226,904.00	\$177,508.00	\$249,163.00	\$231,512.00	\$277,081.00
TOTALS	(\$88,983.00)	(\$88,253.00)	(\$85,960.00)	(\$78,519.00)	(\$92,470.00)

Mundelein Park and Recreation District

DANCE

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 31.207 - LONG TERM DANCE					
TAX REVENUE	\$2,503.00	\$2,941.00	\$3,966.00	\$4,042.00	\$2,971.00
CHARGES FOR GOODS/SERVICES					
CHARGES FOR PROGRAMS	\$118,130.00	\$89,249.00	\$98,300.00	\$109,435.00	\$114,025.00
OTHER INCOME					
Dept 31.208 - SHORT TERM DANCE					
CHARGES FOR PROGRAMS	\$8,580.00	\$2,171.00	\$4,500.00	\$2,115.00	\$4,500.00
Dept 31.222 - PRIVATE DANCE LESSONS					
CHARGES FOR PROGRAMS	\$3,880.00	\$5,718.00	\$7,000.00	\$6,868.00	\$9,700.00
REVENUE TOTAL	\$133,093.00	\$100,079.00	\$113,766.00	\$122,460.00	\$131,196.00
EXPENDITURES					
Dept 31.207 - LONG TERM DANCE					
COMPENSATION AND BENEFITS	\$41,325.00	\$45,658.00	\$41,122.00	\$50,224.00	\$32,834.00
CONTRACTED SERVICES	\$4,462.00	\$3,747.00	\$3,000.00	\$5,854.00	\$4,000.00
OPERATING SUPPLIES/EXPENSES	\$37,294.00	\$32,089.00	\$39,975.00	\$31,321.00	\$44,825.00
Dept 31.208 - SHORT TERM DANCE					
COMPENSATION AND BENEFITS	\$4,713.00	\$1,358.00	\$1,938.00	\$2,592.00	\$2,691.00
CONTRACTED SERVICES					
OPERATING SUPPLIES/EXPENSES			\$250.00	\$155.00	\$250.00
Dept 31.220 - KRACKLAUER DANCE STUDIO					
CONTRACTED SERVICES	\$6,619.00	\$5,800.00	\$6,500.00	\$5,084.00	\$5,135.00
OPERATING SUPPLIES/EXPENSES	\$4,281.00	\$5,366.00	\$7,110.00	\$6,606.00	\$6,645.00
Dept 31.222 - PRIVATE DANCE LESSONS					
COMPENSATION AND BENEFITS	\$4,176.00	\$2,953.00	\$5,594.00	\$4,574.00	\$7,186.00
EXPENDITURE TOTAL	\$102,870.00	\$96,971.00	\$105,489.00	\$106,410.00	\$103,566.00
TOTALS	\$30,223.00	\$3,108.00	\$8,277.00	\$16,050.00	\$27,630.00

Mundelein Park and Recreation District
CULTURAL ARTS

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 33.210 - EARLY CHILDHOOD PROGRAMS					
TAX REVENUE	\$827.00	\$3,839.00	\$2,400.00	\$2,513.00	\$2,633.00
CHARGES FOR PROGRAMS	\$2,976.00		\$7,000.00	\$1,197.00	\$4,400.00
OTHER INCOME					
Dept 33.211 - MISC. YOUTH & ADULT PROGRAMS					
CHARGES FOR PROGRAMS	\$4,521.00	\$7,371.00	\$9,000.00	\$8,640.00	\$9,000.00
Dept 33.212 - ART, THEATRE & MUSIC					
CHARGES FOR PROGRAMS	\$5,366.00	\$3,125.00	\$15,000.00	\$5,590.00	\$12,000.00
Dept 33.213 - COOKING & NUTRITION					
CHARGES FOR PROGRAMS	\$9,701.00	\$6,227.00	\$16,650.00	\$9,059.00	\$8,800.00
REVENUE TOTAL	\$23,391.00	\$20,562.00	\$50,050.00	\$26,999.00	\$36,833.00
EXPENDITURES					
Dept 33.200 - ADMINISTRATION					
COMPENSATION AND BENEFITS	\$282.00	\$14,600.00	\$17,188.00	\$17,966.00	\$19,179.00
OPERATING SUPPLIES/EXPENSES			\$650.00	\$489.00	\$250.00
Dept 33.210 - EARLY CHILDHOOD PROGRAMS					
COMPENSATION AND BENEFITS	\$2,053.00	(\$52.00)			
OPERATING SUPPLIES/EXPENSES	\$812.00	\$65.00	\$700.00		\$500.00
CONTRACTED SERVICES	\$28.00	\$412.00	\$1,680.00	\$423.00	\$1,000.00
Dept 33.211 - MISC. YOUTH & ADULT PROGRAMS					
COMPENSATION AND BENEFITS	\$1,571.00		\$242.00		\$538.00
OPERATING SUPPLIES/EXPENSES	\$91.00		\$500.00	\$993.00	\$1,000.00
CONTRACTED SERVICES	\$1,367.00	\$2,691.00	\$5,082.00	\$3,545.00	\$3,000.00
Dept 33.212 - ART, THEATRE & MUSIC					
COMPENSATION AND BENEFITS	\$3,295.00		\$1,077.00		\$387.00
OPERATING SUPPLIES/EXPENSES	\$801.00	\$361.00	\$1,000.00	\$813.00	\$1,000.00
CONTRACTED SERVICES	\$1,541.00	\$3,226.00	\$7,500.00	\$3,425.00	\$3,500.00
Dept 33.213 - COOKING & NUTRITION					
COMPENSATION AND BENEFITS	\$2,058.00		\$538.00	\$189.00	
OPERATING SUPPLIES/EXPENSES	\$658.00	\$2,103.00	\$2,500.00	\$2,441.00	\$2,500.00
CONTRACTED SERVICES	\$5,901.00	\$192.00	\$1,500.00		\$500.00
Dept 33.572 - DUNBAR RECREATION CENTER					
OPERATING SUPPLIES/EXPENSES		\$144.00			
CONTRACTED SERVICES			\$250.00		
EXPENDITURE TOTAL	\$20,458.00	\$23,742.00	\$40,407.00	\$30,284.00	\$33,354.00
TOTALS	\$2,933.00	(\$3,180.00)	\$9,643.00	(\$3,285.00)	\$3,479.00

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for the payment of general long-term debt principal, interest and related costs.



Mundelein Park and Recreation District

DEBT SERVICE

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 41.560 - DEBT SERVICE					
TAX REVENUE	\$508,314.00	\$495,713.00	\$513,930.00	\$521,232.00	\$530,000.00
OTHER INCOME	\$4,802.00	\$833.00	\$2,500.00	\$1,504.00	\$100.00
REVENUE TOTAL	\$513,116.00	\$496,546.00	\$516,430.00	\$522,736.00	\$530,100.00
EXPENDITURES					
Dept 41.560 - DEBT SERVICE					
OPERATING SUPPLIES/EXPENSES					
DEBT EXPENSE	\$504,775.00	\$501,775.00	\$514,700.00	\$521,560.00	\$516,800.00
EXPENDITURE TOTAL	\$504,775.00	\$501,775.00	\$514,700.00	\$521,560.00	\$516,800.00
TOTALS	\$8,341.00	(\$5,229.00)	\$1,730.00	\$1,176.00	\$13,300.00

CAPITAL (PROJECTS) FUND

The Capital Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities, equipment, and capital asset replacements.



Mundelein Park and Recreation District

CAPITAL

	2022 BUDGET REPORT				
	2019 Actual	2020 Actual	2021 Budget	2021 Projected	2022 Budget
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS	\$70,860.00	\$35,711.00	\$150,000.00	\$121,073.00	\$300,000.00
OTHER INCOME	\$40,259.00	\$3,180.00	\$120.00	\$162.00	\$100.00
INTERFUND TRANSFERS	\$800,000.00	\$980,000.00	\$478,425.00	\$478,425.00	\$850,000.00
REVENUE TOTAL	\$911,119.00	\$1,018,891.00	\$628,545.00	\$599,660.00	\$1,150,100.00
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES	\$18,384.00	\$33,688.00	\$18,500.00	\$35,965.00	\$105,000.00
OPERATING SUPPLIES/EXPENSES	\$642.00				
CAPITAL EXPENSES	\$1,510,293.00	\$783,737.00	\$780,140.00	\$740,422.00	\$1,206,000.00
EXPENDITURE TOTAL	\$1,529,319.00	\$817,425.00	\$798,640.00	\$776,387.00	\$1,311,000.00
TOTALS	(\$618,200.00)	\$201,466.00	(\$170,095.00)	(\$176,727.00)	(\$160,900.00)



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Superintendent
Date: December 10, 2021
Subject: Approve of 2022 Budget and Appropriation Ordinance 21-12-02

Background

By law, the Park District must submit to Lake County an Appropriation Ordinance by the end of the first quarter of the calendar year. This document discloses anticipated revenues including tax dollars and user fees as well as estimated operating and capital expenditures. It serves as a legal document holding the agency accountable to the anticipated disclosed expenditures. The auditor checks for compliance and reports any discrepancies in the annual audit.

Analysis/Considerations

The Park District is showing an appropriation total of \$16,623,575 for the calendar year 2022. This appropriation reflects a 20% increase line item by line item over the 2022 Budget. This common practice allows for any unforeseen expenses that might occur as a result of repairs, added programs, capital improvements, etc.

Attached is a summary of the Appropriation Ordinance which is an estimate of anticipated revenues and expenses. The legal notice was placed in the Daily Herald on November 12, 2021. This was also posted on the Park District website and community bulletin board.

Recommendation

Staff recommends approving Ordinance 21-12-02.

Action and Motion Requested

Move to approve Ordinance 21-12-02, an Ordinance for Budget and Appropriation Ordinance for Fiscal Year 2022 disclosing all necessary expenditures and liabilities in all of the District's funds for the calendar year beginning January 1, 2022 and ending December 31, 2022.

21-12-02

**AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION
FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK AND RECREATION DISTRICT
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022
AND ENDING DECEMBER 31, 2022**

Notice of the Budget and Appropriations Hearing was published on November 12, 2021. The draft ordinance was made available for public inspection on November 11, 2021, and the hearing was held on November 22, 2021.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE
MUNDELEIN PARK AND RECREATION DISTRICT, LAKE COUNTY, ILLINOIS**

Section 1

That the following sums of money in the total amount of SIXTEEN MILLION, SIX HUNDRED TWENTY-THREE THOUSAND, FIVE HUNDRED SEVENTY-FIVE (16,623,575) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2022 and ending December 31, 2022 and further that the following sums of money the total amount of THIRTEEN MILLION, EIGHT HUNDRED FIFTY-TWO THOUSAND, NINE HUNDRED SEVENTY-NINE (13,852,979) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park and Recreation District as hereinafter specified, for fiscal year beginning January 1, 2022 and ending December 31, 2022.

Section 2

I. GENERAL- CORPORATE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	3,770,497	3,142,081
Contracted Services	638,526	532,105
Operating Supplies and Expenses	1,165,840	971,533
Transfer to Other Funds	660,000	550,000
TOTAL GENERAL - CORPORATE FUND	6,234,863	5,195,719
II. RECREATION PROGRAM FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	3,393,994	2,828,328
Contracted Services	657,487	547,906
Operating Supplies and Expenses	988,410	823,675
Transfers to Other Funds	1,372,800	1,144,000
TOTAL RECREATION FUND	6,412,691	5,343,909
III. DEBT SERVICE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Interest	85,500	71,250
Principle	534,000	445,000
Service Charges	660	550
TOTAL DEBT SERVICE FUND	620,160	516,800

IV. CAPITAL IMPROVEMENT FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the payment of land condemned or purchases for parks or boulevards and for the improving, maintaining and protecting of the parks and boulevards and for the payment of the expenses incident thereto.		
TOTAL CAPITAL IMPROVEMENT FUND	1,573,200	1,311,000
V. LIABILITY INSURANCE & RISK MANAGEMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the purchase of insurance to protect against loss or liability, workmen's compensation and unemployment compensation and property damage.		
Salaries, Wages and Benefits	237,762	198,135
Risk Management Training & Equipment	26,994	22,495
	26,280	21,900
TOTAL LIABILITY INS & RISK MANAGEMENT	291,036	242,530
VI. AUDIT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Annual audit as required by law.		
TOTAL AUDIT	18,960	15,800
VII. MUNICIPAL RETIREMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Illinois Municipal Retirement Fund		
TOTAL MUNICIPAL RETIREMENT	435,574	362,978
VIII. SOCIAL SECURITY	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Social Security		
TOTAL SOCIAL SECURITY	477,223	397,686
IX. POLICE	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	18,000	15,000
Contracted Services	64,200	53,500
Operating Supplies and Expenses	3,840	3,200
TOTAL POLICE FUND	86,040	71,700
X. SPECIAL RECREATION	<u>APPROPRIATE</u>	<u>BUDGET</u>
Special Recreation Association of Central Lake County	342,000	285,000
Salaries, Wages and Benefits	12,840	10,700
ADA Improvements	60,960	50,800
ADA Programming	18,000	15,000
TOTAL SPECIAL RECREATION FUND	433,800	361,500
XI. MUSEUM	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contracted Services	4,478	3,732
Operating Supplies	13,350	11,125
Building Improvements	22,200	18,500
TOTAL MUSEUM FUND	40,028	33,357

	<u>SUMMARY</u>	<u>APPROPRIATE</u>	<u>BUDGET</u>
I.	General- Corporate Fund	6,234,863	5,195,719
II.	Recreation Program Fund	6,412,691	5,343,909
III.	Debt Service Fund	620,160	516,800
IV.	Capital Improvement Fund	1,573,200	1,311,000
V.	Liability Insurance & Risk Management	291,036	242,530
VI.	Audit	18,960	15,800
VII.	Municipal Retirement	435,574	362,978
VIII.	Social Security	477,223	397,686
IX.	Police	86,040	71,700
X.	Special Recreation	433,800	361,500
XI.	Museum	40,028	33,357
	TOTAL ALL FUNDS	16,623,575	13,852,979

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2022 and ending December 31, 2022 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2022 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during any fiscal year.

Any funds on hand at the end of the fiscal year that are not pledged for or allocated to a particular purpose may be transferred to a capital improvement fund and accumulated therein, provided the total amount accumulated in the fund may not exceed 1.5% of the aggregate assessed valuation of all taxable property in the park district.

Section 3:

(a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$5,130,521

(b) An estimate of cash expected to be received during the fiscal year from all sources is \$12,480,536

(c) An estimate of the expenditures expected for the fiscal year is \$13,852,979

(d) An estimate of cash expected to be on hand at the end of the fiscal year is \$3,758,078

(e) An estimate of taxes expected to be received during the fiscal year is \$5,138,031

Section 4:

The receipts and revenues of Mundelein Park and Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section 5:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: _____, 2021

APPROVED: _____, 2021

President

Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF LAKE)

I, Ron Salski, do hereby certify that I am the duly qualified and acting Secretary as such Secretary I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of the "ORDINANCE 21-12-02 BUDGET & APPROPRIATION ORDINANCE OF THE MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022," as adopted by the Board of Commissioners at its properly convened meeting held on the 13th day of December, 2021, as appears from the official records of the Mundelein Park & Recreation District in my care and custody.

Secretary

CERTIFICATE OF ESTIMATE
OF REVENUE
FISCAL YEAR January 1, 2022- December 31, 2022

I, Bob Knudson, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park and Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2022 and ending on December 31, 2022 are estimated to be as follows:

ESTIMATE OF REVENUE

<u>SOURCE</u>	<u>TOTAL</u>
Tax Revenue	5,138,031
Daily Fees	1,402,580
Memberships	717,150
Charges for Goods/Services	1,044,850
Charges for Programs	2,058,275
Contributions and Donations	412,000
Other Income	13,650
Interfund Transfers	1,694,000
TOTALS	12,480,536

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Mundelein Park and Recreation District this 13th day of December, 2021.

Treasurer

(SEAL)

CERTIFICATE

The Undersigned, Treasurer of the Mundelein Park and Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park and Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2022 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date: _____

Treasurer

MUNDELEIN PARK AND RECREATION DISTRICT



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Superintendent
Date: December 13, 2021
Subject: Approve of Amending the Appropriation Ordinance for Fiscal Year 2021 - Ordinance 21-12-03

Background

It is best practice to amend the Appropriation Ordinance at year-end in case specific accounts require amendment either because a donation/revenue offset an appropriation expense and/or a line item went above the appropriation for specific reasons.

Analysis/Considerations

Attached is the Ordinance. The Aquatics department within the Recreation Fund requires an amendment for Contracted Services. Water bills have been high due to the water leak at Barefoot Bay this year. Because the overall Recreation Fund is below the appropriation an amendment is allowed. Expenses for Aquatics wages are well under the appropriation, therefore those funds will be used to cover the overage in Contracted Services.

Recommendation

Executive Director is recommending approval of the Ordinance.

Action and Motion Requested

Move to approve Ordinance 21-12-03, an Ordinance for Amending the Appropriation Ordinance for Fiscal Year 2021.

MUNDELEIN PARK & RECREATION DISTRICT

**AN ORDINANCE AMENDING THE
APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2021 AND ENDING ON DECEMBER 31, 2021**

Ordinance 21-12-03

PASSED AND APPROVED AT A MEETING OF THE
BOARD OF PARK COMMISSIONERS, _____, 2021

ORDINANCE NO. 21-12-03
AN ORDINANCE AMENDING THE
APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2021 AND ENDING ON DECEMBER 31, 2021

WHEREAS, the Mundelein Park & Recreation District is an Illinois park district organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205/1-1, et seq. (the “Code”);

WHEREAS, the District adopted Ordinance 20-12-02 its Annual Budget and Appropriation Ordinance for the fiscal year beginning January 1, 2021 and ending on December 31, 2021, on December 28, 2020 (the “Appropriation”);

WHEREAS, Section 4-4 of the Code states that the Board of Park Commissioners may, from time to time, make transfers between the various items in any fund in such Appropriation not exceeding in the aggregate 10% of the total amount appropriated in such fund, provided that such transfer does not result in any deficit of appropriations in the fund from which the transfer was made;

WHEREAS, the Board finds that the appropriations for the “Aquatics – Outdoor, Contracted Services” line item in the Recreation Fund described in the Appropriation are insufficient for the anticipated needs for such line items for the current fiscal year;

WHEREAS, the Board finds that a transfer of the excess appropriation from the various line items in the Recreation Fund described in Exhibit A, attached hereto and incorporated by reference, shall (a) provide sufficient appropriation for the foregoing purposes for the current fiscal year, (b) not exceed 10% of the aggregate appropriation in the Recreation Fund, and (c) not result in any deficit of appropriations in any of the aforementioned line items or Fund during the current fiscal year;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois as follows:

SECTION ONE: The Board finds the foregoing recitals to be true and correct and hereby incorporate them as its legislative findings as though fully set forth herein.

SECTION TWO: The Appropriation for the Recreation Fund for the current fiscal year shall be amended in the manner described in Exhibit A, attached hereto and incorporated as though fully set forth herein.

SECTION THREE: Subject to this Ordinance being approved by a majority of the Board of Park Commissioners, the Board delegates authority to the Executive Director, Treasurer and the Park District's auditors to take all necessary and appropriate actions to implement the transfers herein described, record such changes in the Park District's books and records in the manner provided by law and ratifies all actions and expenditures heretofore taken which are consistent with the purpose of this Ordinance.

SECTION FOUR: Severability. The various provisions for this Ordinance are to be considered severable and if any part or portion of this Ordinance be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

PASSED this ____th day of _____ 2021.

APPROVED this ____th day of _____ 2021.

President
Mundelein Park & Recreation District

ATTEST:

Secretary
Mundelein Park & Recreation District

EXHIBIT A

TRANSFER OF LINE ITEM APPROPRIATIONS

Fund	Line Item	Original Appropriation	Transfer In/(Out)	Final Appropriation
Recreation	Aquatics - Outdoor, Contracted Services	\$187,440	\$100,000	\$287,440
Recreation	Aquatics - Outdoor, Salaries, Wages and Benefits	\$660,540	(\$100,000)	\$560,540



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 10, 2021
Subject: Approve of Museum Fund Balance – Resolution 21-12-02

Background

In 2020, the Board approved a Resolution specifically for the Museum Fund due to accumulated fund balance.

Analysis/Considerations

A Resolution is required to maintain documentation to protect the fund balance. The 2021 Year-End Fund Balance is estimated to be \$116,387; taxes are anticipated to be \$1,000 and the average annual expenditures are \$24,348. Projects are being planned and will be shared with the Board in 2022.

Recommendation

Executive Director is requesting approval of the Resolution.

Action and Motion Requested

Move to approve Resolution 21-12-02.

RESOLUTION 21-12-02

A RESOLUTION AUTHORIZING AN ACCUMULATION OF FUNDS THE MUNDELEIN PARK AND RECREATION DISTRICT MUSEUM FUND

WHEREAS, the Mundelein Park and Recreation District has accumulated a fund balance in the Museum Fund to make improvements to the Mundelein Heritage Museum; and

WHEREAS, the cooperation of the Mundelein Historical Commission is necessary to make such improvements; and

WHEREAS, the current Board of the Historical Commission has requested numerous physical improvements at the facility; and

WHEREAS, under Illinois law, a public body is presumed to have excessively accumulated funds if a fund balance at the beginning of a fiscal year, combined with the taxes extended for the prior year, exceeds by 2-3 times the average annual expenditures for the previous three fiscal years, unless the public body needed such excessive accumulation for a specified project or projects; and

WHEREAS, section 5-1 of the Park District Code (70 ILCS 1205/5-1) provides that commissioners may accumulate funds for the purposes of building repairs and improvements and may annually levy taxes for such purposes in excess of current requirements for its other purposes.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MUNDELEIN PARK AND RECREATION DISTRICT, Lake County, Illinois as follows:

That the Mundelein Park and Recreation District Museum Fund shall accumulate funds in excess of two times the average annual expenditures for the previous three fiscal years for the purpose of making improvements to the Mundelein Heritage Museum.

PASSED this 13th day of December, 2021.

AYES:

NAYS:

ABSENT AND/OR

NOT VOTING:

WALLY FRASIER, President

ATTEST:

RON SALSKI, Secretary



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 3, 2021
Subject: Approve of 2022 Board Meeting Dates – Resolution 21-12-01

Background

Per Park District Code, the Park District is required to approve a Resolution stating the Regular Board and Committee Meeting dates for 2022.

Analysis/Considerations

The Board Meeting dates and locations are attached for your review and approval. Due to timing of spring break, tax levy, budget, planning and holidays, staff is requesting to adjust the calendar.

Staff is requesting to cancel the first meeting in March and schedule the second meeting on the third Monday, March 21 because the second meeting in March fell on Spring Break. Also, staff is requesting to move the two November and December meetings to the first and third Monday. Since October has five Mondays, it allows November and December to be adjusted avoiding back-to-back meetings.

Once approved, staff will post on the website, buildings and submit to media.

Recommendation

Executive Director is requesting approval of the schedule.

Action and Motion Requested

Move to approve Resolution 21-12-01, 2022 Board Meeting Dates as finalized.

RESOLUTION 21-12-01
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF PARK COMMISSIONERS
SCHEDULE OF 2022 REGULAR AND COMMITTEE BOARD MEETINGS

The Committee of the Whole meetings are held prior to the Regular Meetings at 7:00 p.m. The Board of Park Commissioners Regular Board Meetings are held on the second and fourth Monday of the month as noted in the following schedule. Meetings are held at **7:30 p.m.** at the Regent Center, 1200 Regent Drive, Mundelein, Illinois. Notification of any changes will be posted at the Community Center, Regent Center, website and submitted to local media when requested.

January 10	Regular Board Meeting
January 24	Regular Board Meeting
February 14	Regular Board Meeting
February 28	Regular Board Meeting
March 14	Regular Board Meeting
April 11	Regular Board Meeting
April 25	Regular Board Meeting
May 9	Regular Board Meeting
May 23	Regular Board Meeting
June 13	Regular Board Meeting
June 27	Regular Board Meeting
July 11	Regular Board Meeting
July 25	Regular Board Meeting
August 8	Regular Board Meeting
August 22	Regular Board Meeting
September 12	Regular Board Meeting
September 26	Regular Board Meeting
October 10	Regular Board Meeting
October 24	Regular Board Meeting
November 14	Regular Board Meeting
November 28	Regular Board Meeting
December 12	Regular Board Meeting
December 19	Regular Board Meeting*

*Third Monday



BOARD MEMORANDUM

December 13, 2021 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 9, 2021
Subject: Approve of Semi-Annual Executive Session Minutes

Background

As required per Park District Code, the Board is required to review Executive Session minutes to determine whether specific minutes should be released or continued to be placed on hold.

Analysis/Considerations

Attached are a summary of the minutes to be held. At this time, staff is not proposing to release any minutes.

Recommendation

Executive Director is recommending approving the list.

Action and Motion Requested

Move to approve the attached Executive Summary minutes not to be released.

Executive Session Minutes to release:

None

Executive Session Minutes to hold:

September 11, 2006 – Personnel

November 11, 2006 – Personnel

December 5, 2006 – Personnel

December 6, 2006 – Personnel

April 28, 2008 – Pending Litigation and Employee Compensation (hold pending litigation)

June 14, 2010 – Acquisition of Real Estate

September 13, 2010 – Acquisition of Real Estate

April 25, 2011 – Employee Compensation, some items previously released

May 23, 2011 – Employee Compensation, some items previously released

February 13, 2012 – Personnel, some items previously released

March 26, 2012 – Personnel, some items previously released

June 11, 2012 – Employee Performance

June 25, 2012 – Employee Performance

September 9, 2013 – Employee Compensation

October 28, 2013 – Acquisition of Real Estate

April 14, 2014 – Acquisition of Real Estate, some items previously released

June 9, 2014 – Acquisition of Real Estate

November 24, 2014 – Employee Performance

April 13, 2015 – Employee Performance

September 28, 2015 – Acquisition of Real Estate

March 14, 2016 – Keep portion relating to Personnel, some items previously released

May 9, 2016 – Acquisition of Real Estate and Succession Planning

July 25, 2016 – Acquisition of Real Estate and Employee Compensation

August 8, 2016 – Employee Compensation

October 10, 2016 – Acquisition of Real Estate, some items previously released

October 24, 2016 – Acquisition of Real Estate

November 28, 2016 – Employee Performance

April 10, 2017 – Employee Performance

August 28, 2017 – Real Estate and Personnel (keep real estate portion)

February 12, 2018 – Personnel

March 12, 2018 – Personnel

March 26, 2018 – Real Estate, Personnel, Imminent Litigation

July 23, 2018 – Real Estate

March 25, 2019 – Real Estate

April 22, 2019 – Personnel & Real Estate (keep real estate portion)

July 8, 2019 – Real Estate

August 12, 2019 – Real Estate

October 14, 2019 – Real Estate

November 11, 2019 – Real Estate

November 25, 2019 – Real Estate

December 9, 2019 – Real Estate & Personnel (release personnel discussion)

December 23, 2020 – Real Estate & Personnel (release personnel discussion)

February 10, 2020 – Real Estate

February 24, 2020 – Real Estate & Personnel (release personnel discussion)

March 16, 2020 – Real Estate & Personnel
April 27, 2020 – Real Estate
August 10, 2020 – Real Estate
September 14, 2020 – Real Estate
October 12, 2020 –Personnel
October 26, 2020 – Personnel
November 9, 2020 - Personnel

Reviewed December 13, 2021