

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
January 10, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m.

President FRASIER directed the Secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH and FRASIER. Commissioner ORTEGA was absent with prior notice.

Staff present included Executive Director SALSKI.

Executive Director SALSKI presented various CDC guidelines and the District's guidelines with employees and participants. He stated the guidelines kept changing which was extremely frustrating and time consuming; therefore, communication was a challenge. He mentioned Managers and his work days were being spent on COVID related issues, guidelines and discussions. He explained staff was managing operations very well under difficult circumstances especially with a shortage of staff.

Executive Director SALSKI provided background on the concept. He stated the project was moving quickly which required the services of JSD Architects. D.R. Horton agreed to reimburse the District for Architect and Engineering fees. Commissioner DOLAN mentioned the Board hasn't had the opportunity to discuss as a full board due to the meeting scheduled. He addressed his concerns and asked whether the District should move forward with the project due to flooding and other reasons. Commissioner McGRATH asked if the District planned to charge for the Dog Park. Executive Director SALSKI stated staff would eventually research all options so it can be executed if best option. He explained the first step would be agreeing to the concept and approving an agreement with D.R. Horton. Commissioner McGRATH addressed concerns with charging for the Dog Park. Commissioners agreed with having a dog park. Commissioner McGRATH had concerns with taking on another park and future operating expenses. Executive Director SALSKI explained an employee will need to visit the park every other day minimally for trash and inspections. President FRASIER asked if there will be two playgrounds for the development. Executive Director SALSKI stated the townhome area was not expected to have a playground as there was not enough land. Commissioner DOLAN had questions about the detention basin and remembered discussions about a fence around it. Executive Director SALSKI stated the detention basin would be the responsibility of the homeowner's association which was consistent with other agreements. As well, he stated the agreement would include language about the fence.

Visitor: None

Commissioner McGRATH moved to continue the discussion in the Regular Meeting at 7:30 p.m. second by Commissioner DOLAN. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
January 10, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, and FRASIER. Commissioner ORTEGA was absent with prior notice.

Staff present included Executive Director SALSKI.

President FRASIER requested a motion to move back into the Committee Meeting. Commissioner McGRATH moved to go back into the Committee, second by Commissioner KNUDSON. A voice vote was taken with all voting yes.

Commissioners continued discussing the Townes of Oak Creek concepts. Commissioner DOLAN had concerns about the potential for big dogs crossing the playground before accessing the dog park. Executive Director SALSKI mentioned he asked the Architect to fine tune the concept to include a dog park last minute before the submittal deadline. He agreed it was a concern and would go back to the Architect for options. Then, he would present the options at next meeting. Board Members agreed.

President FRASIER requested a motion to adjourn Committee meeting and move back into the Regular Board Meeting at 7:40 p.m. Commissioner McGRATH moved to adjourn and go back into the Regular Meeting, second by Commissioner DOLAN. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON and FRASIER voting yes.

President FRASIER requested a motion to approve the minutes of December 13, 2021. Commissioner DOLAN moved to approve the minutes of the Public Hearing, Committee Meeting, Regular Meeting from December 13, 2021, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON and FRASIER voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants 122021, 122321, 122421, 010322, 010422, 010722 and 011022 in the amount of \$640,644.74, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON and FRASIER voting yes.

President FRASIER acknowledged the IAPD letter for Executive Director SALSKI to remain as Co-Chair for Research Council. Board Members congratulated Executive Director SALSKI. Commissioner DOLAN asked if an IPRA letter was sent for Executive Director being on Distinguished Accreditation Committee. Executive Director SALSKI stated a letter was not received.

President FRASIER requested a motion to table the purchase of Longmeadow Playground Equipment as Executive Director SALSKI would explain reasons. Commissioner DOLAN moved to table the purchase of Longmeadow Playground Equipment, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. Executive Director SALSKI explained that he believed the District had an opportunity to apply for an OSLAD Grant for Longmeadow Park which would include the playground. He believed there was a high probability of the project qualifying for an OSLAD Grant by adding five elements such as, basketball courts, path repair, nature paths and gage pit. He stated residents have been asking him about basketball courts and nature paths. The asphalt path was identified requiring replacement in 1-2 years. He explained the playground cost was \$350,000 which was already close to the matching funding of \$400,000. Commissioner DOLAN recommended the District find opportunities to apply for grants annually. He mentioned a timeline of grant opportunities was being finalized. Commissioner KNUDSON had questions whether adding more amenities may cost the District more money. Executive Director SALSKI explained the memorandum did not include the full cost of the playground. He mentioned the installation bid was anticipated to be the difference which would almost reach the \$400,000 matching portion. A roll call vote was taken to table the approval with Commissioners DOLAN, McGRATH, KNUDSON and FRASIER voting yes.

Executive Director SALSKI stated Commissioner ORTEGA wanted to remind other Commissioners about filling out the COVID forms for the State Conference.

Visitors: None

There being no further business, Commissioner DOLAN moved to adjourn at 8:00 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary