

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 28, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE, Superintendent of Park and Facility Maintenance FOSTER and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI began the meeting introducing the Aquatic Facilities Hours of Operations topic and challenges with staff. Superintendent LaPORTE presented the memorandum and outlined the necessity to reduce hours and the season as the District is unable to deliver on service due to the skeleton crew and limited employment applications. He provided statistics regarding teenage labor force as well as all the current district-wide recruitment strategies such as geofencing, job fairs, referral and bonus program, building a junior lifeguard program by reducing age to 15 years old and competitive wage. He mentioned there was currently, 36 lifeguards hired and operation needs are 120. He stated Barefoot Bay and Beach needs 25 guards minimally per shift. Commissioner KNUDSON asked if members who signed up are going to be upset. Superintendent LaPORTE stated members will be upset but staff is trying to find options to build value. He provided information how seven of ten agencies will be opening Memorial Day weekend and six of ten agencies will be opening thru Labor Day. He mentioned some of the Districts within the research operate a lake instead of an Aquatic Facility. Superintendent LaPORTE suggested hours can expand only if more lifeguards are hired. Commissioner DOLAN suggested contacting the Naval Base. Commissioner ORTEGA had concerns about closing Diamond Lake and Spray Park earlier. Superintendent LaPORTE mentioned PDRMA was contacted and asked Diamond Lake can operate without lifeguards. PDRMA stated there were no facilities operating without lifeguards. Commissioner KNUDSON asked about the number lifeguards needed at Diamond Lake. Superintendent LaPORTE stated three guards are needed.

President Frasier asked staff to go through his/her reports. Manager BROLLEY stated Steeple Chase Golf Club was scheduled to open March 25 with carts being delivered on March 16. He mentioned there are supply chain issues with Titleist merchandise. Commissioner KNUDSON asked if golfers drink when using the simulators. Manager BROLLEY stated some golfers purchase alcohol. Manager BROLLEY explained Healthy Minds Healthy Bodies participants decided to book another week. Superintendent FOSTER presented hot tub repair and construction issues and finding parts. He mentioned staff is hoping to work with a potential plumber, Russo. He shared the number of trees requiring removal and cost if a contractor is

needed due to limited staff time. Commissioner McGRATH asked how does staff prioritize removal of trees. Superintendent FOSTER stated unsafe trees would be removed first. Commissioner ORTEGA asked if the rest get removed in Fall. Superintendent FOSTER stated fall was the preferred season. Superintendent LaPORTE mentioned Regent Center was slightly down in participation but bingo night was a huge success. He stated athletics had strong participation and dance had 300 participants similarly to prior COVID. Dance Competitions are beginning soon. He explained January Fitness numbers are good. Commissioner DOLAN had a question about contact tracing and if staff was aware of any instances. Superintendent McINERNEY stated majority of cases were within programs and track was not identified. Superintendent LaPORTE mentioned childcare was the area where most contact tracing occurs. Superintendent McINERNEY mentioned the audit took place last week and had different auditors than prior years. She stated the firm rotates auditors to have different perspectives. She stated there is not expected to be comments or entries. Superintendent McINERNEY explained the upcoming GASB87. She discussed the District investment procedures and evaluating next steps. She explained Human Resources and her position's role and training with collective bargaining. She mentioned the phone system was expected to be implemented by end of March.

Visitor: Ron Greenberg

There being no further business, Commissioner ORTEGA moved to adjourn at 7:25 p.m. second by Commissioner DOLAN. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
February 28, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LAPORTE, and Superintendent of Business Services & Technology McINERNEY, Superintendent of Park and Facility Maintenance FOSTER.

President FRASIER read the minutes from the prior Board Meetings needed to be approved. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session of February 28, 2022, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants 021622, 021822, 02222 and 022822 in the amount of \$287,056.50 second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA and President FRASIER, voting yes.

President FRASIER requested a motion for the financial report. Commissioner DOLAN moved to place the January Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and President FRASIER, voting yes.

President FRASIER requested a motion to file the Police report. Commissioner KNUDSON moved to place the January Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken with all voting yes.

President FRASIER requested a motion to approve the Organization Chart. Commissioner McGRATH moved to approve the Organization Chart for 2022, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, DOLAN, ORTEGA and President FRASIER, voting yes.

President FRASIER requested a motion to reject the Comprehensive Master Plan Request for Proposals. Commissioner KNUDSON moved to reject the Comprehensive Master Plan Request for Proposals, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH and President FRASIER, voting yes.

President FRASIER requested a motion to approve Resolution 22-02-01. Commissioner DOLAN moved to approve Resolution 22-02-01 – Authorizing a contract for HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and President FRASIER, voting yes.

President FRASIER requested a motion to approve the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement Request for Proposal. Commissioner McGRATH moved to approve HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement Request for Proposal with MPC, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, DOLAN, ORTEGA and President FRASIER, voting yes.

President FRASIER asked if there was any information under Board Business. None were raised.

President FRASIER acknowledged the service anniversaries listed on the agenda

Commissioner ORTEGA moved to adjourn to Executive Session at 7:56 p.m. for discussion of Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner DOLAN. A roll call vote was taken with Commissioners ORTEGA, DOLAN, KNUDSON, McGRATH and FRASIER voting yes.

Visitors: Ron Greenberg

There being no further business, Commissioner DOLAN moved to adjourn at 8:19 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary