



April 25, 2022

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 25th day of April, 2022, at 7:00 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Updates

1. The Townes at Oak Creek
2. 2022 Goals and Objectives – Quarterly Review
3. Annexations
4. Regular Board Meeting Agenda Items

Action Items – Regular Board Meeting

1. Approve of Park Donation Agreement with D.R. Horton for The Townes at Oak Creek
2. Approve of Professional Consulting Services with JSD Architects for The Townes at Oak Creek with reimbursement by D.R. Horton, Inc.
3. Approve of Ordinance 22-04-01-O – Rejecting Property in the Maple Hill First Resubdivision
4. Approve of Health & Fitness Cycle Bikes

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



BOARD MEMORANDUM

April 25, 2022 Committee Meeting Topics

The Townes at Oak Creek

Since 2021, Executive Director Salski has presented various concepts regarding a Developer Agreement with D.R. Horton, Inc. The final site plan included a dog park, fencing, playground, paths, bridge and parking at an estimated 10+ acres. The Developer Agreement is included in the packet under Regular Board Meeting.

Executive Director Salski is recommending approval of the Developer Agreement with D.R. Horton, Inc. for The Townes at Oak Creek. Chris Funkhouser, Land Acquisition Project Manager, requested to be present to answer any questions. As stated previously, D.R. Horton, Inc. kept intact all the original requests, such as \$850,000 of improvements, \$400,000 cash payment, and reimbursement of initial Architect and Engineering fees. D.R. Horton, Inc. will be reimbursing the Mundelein Park & Recreation District for JSD Architects services specifically with design refinement, construction documents, technical specifications, stormwater management plan and construction observation. JSD Architects has done an excellent job representing the District with the concept and site plans. D.R. Horton, Inc. has been very accommodating and responsive. If the Board approves an agreement, D.R. Horton, Inc. anticipates park construction and acquisition in 2024.

2022 Goals and Objectives – Quarterly Review

Quarterly, staff presents a status report on the district and department goals and objectives approved as part of the budget process. Staff will provide comments at the end of second, third and fourth quarters.

Upcoming Meetings

Executive Director Salski will present Annexation Ordinances, Job Descriptions, Administration Policy Manual and Donation Program for approval at the May 9 Regular Board Meeting. As well, officer elections and appointments are approved annually at this meeting. Executive Director Salski will present a Donation Program with recommendations that align with the Mundelein Parks Foundation.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Park Donation Agreement with D.R. Horton for The Townes at Oak Creek
2. Approve of Professional Consulting Services with JSD Architects for The Townes at Oak Creek with reimbursement by D.R. Horton, Inc.
3. Approve of Ordinance 22-04-01-O – Rejecting Property in the Maple Hill First Resubdivision

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: INTERNAL OPERATIONS AND PROCESSES

Goal: 1.1 Meet Fund Balance Policies

Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy

Action Plan: Present a proposed budget achieving policy

Action Plan: Develop and present a five-year financial forecast

Action Plan: Establish metrics, data and performance targets

Department

Status

All

Completed

Business Services

In Progress

All

Not Complete

Goal: 1.2 Develop a realistic budget with contingencies based on current conditions

Objective: Analyze historical financial data while considering stable participation and users

Action Plan: Propose golf revenues 10% higher than 2021 Budget and lower than 2021 Projections

Action Plan: Propose camp revenues 7% higher than 2021 Actuals

Action Plan: Propose health and fitness center 40% revenues higher than 2021 Projections

Action Plan: Develop a Daily Financial Report for Barefoot Bay and Diamond Lake

Department

Status

Steeple Chase

Completed

Recreation

Completed

Recreation

Completed

Recreation

Not Complete

Goal: 1.3 Meet Distinguished Accreditation Standards

Objective: Review and revise, if necessary, policies, procedures and manuals

Action Plan: Establish a staff Distinguished Accreditation Committee

Action Plan: Update financial procedures and plans

Action Plan: Update District-Wide policies and procedures

Department

Status

Administration

Not Complete

Business Services

In Progress

Administration

In Progress

Goal: 1.4 Identify and Pursue Alternative Funding

Objective: Apply for grants and develop capital development concepts

Action Plan: Apply for a Museum Grant

Action Plan: Apply for an OSLAD Grant

Action Plan: Retain Landscape Architect for Grants and future concepts

Action Plan: Increase sponsorship revenue by 30%

Action Plan: Utilize Foundation support and resources for scholarships, improvements, and more

Department

Status

Administration

In Progress

Administration

In Progress

Administration

In Progress

Administration

In Progress

All

In Progress

Goal: 1.5 Evaluate and protect existing assets

Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service

Action Plan: Obtain an expanded maintenance contract for MCC, Indoor Pool and Barefoot Bay

Action Plan: Construct secure access to server room

Action Plan: Establish standards for operations

Department

Status

Park & Facility Maint.

Completed

Business Services

Completed

Golf, Rec. Park &

Not Complete

Facility Maintenance

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

Goal: 1.6 Provide a safe and accessible environment for patrons and staff

Objective: Evaluate current parks and facilities.

Action Plan: Install fencing at Keith Mionne Community Park

Action Plan: Retain ADA Consultant to facilitate and complete an ADA Transition Plan

Action Plan: Fund ADA replacement playgrounds, sidewalks and roads

Action Plan: Review Crisis Communication Plan and Emergency Procedures

Action Plan: Upgrade cybersecurity tools

Department

Status

Park & Facility Maint.

Not Complete

All

Not Complete

Park & Facility Maint.

In Progress

Business Services

Not Complete

Business Services

In Progress

Goal: 1.7 Strengthen staff support, enhance services, become efficient and improve and beautify parks and facilities

Objective: Establish an organizational structure to meet internal and external standards

Action Plan: Expand contractual mowing to 90% of the park system

Action Plan: Develop automated forms and processes

Action Plan: Hire a part-time year-round Administrative Assistant

Action Plan: Hire a full-time Custodian

Department

Status

Park & Facility Maint.

Complete

Business Services

In Progress

Administration

Complete

Park & Facility Maint.

In Progress

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: PLANNING

Goal: 2.1 Plan and finance projects for existing facilities, programs and services

Objective: Develop five-year strategies to keep advancing the District

- Action Plan: Retain a consultant to facilitate and complete a Comprehensive Master Plan
- Action Plan: Complete engineer studies for paths, roads and tennis courts
- Action Plan: Retain Landscape Architect to design park playground
- Action Plan: Retain Landscape Architect to design and complete Leo Leathers project
- Action Plan: Develop a Recreation and Facilities Plan

Department

Status

- Administration Not Complete
- Park & Facility Maint. In Progress
- Park & Facility Maint. In Progress
- Administration In Progress
- Recreation Not Complete

Goal: 2.2 Seek out partnerships

Objective: Find opportunities to fund capital maintenance and development projects

- Action Plan: Collaborate with Historical Commission on a Museum Grant
- Action Plan: Execute agreements with High School and Village

Department

Status

- Administration In Progress
- Administration In Progress

Goal: 2.3 Protect and Improve existing facilities and parks

Objective: Fund capital maintenance equipment and improvements that meet criteria for "needs"

- Action Plan: Install playground equipment at Longmeadow and Leo Leathers
- Action Plan: Purchase ballfield groomer and park maint. sweeper for paths, parking lots and ice rink
- Action Plan: Replace and/or repair facility, gazebo and shelter roofs
- Action Plan: Paint Kracklauer Gazebo
- Action Plan: Pave Recreation Way
- Action Plan: Improve path and sand traps at Steeple Chase
- Action Plan: Complete Big & Little Improvements not completed in 2021
- Action Plan: Install additional rubber floor in fitness center
- Action Plan: Install sound panels in MCC gymnasium
- Action Plan: Install rubber flooring in MCC studio
- Action Plan: Purchase spin bikes
- Action Plan: Finalize a realistic five-year Capital Maintenance Improvement and Equipment Plan
- Action Plan: Purchase broom/sweeper for snow removal
- Action Plan: Purchase double gate for ice rink
- Action Plan: Evaluate all playground, facility and baseball fencing and develop a plan

Department

Status

- Park & Facility Maint. In Progress
- Park & Facility Maint. Complete
- Park & Facility Maint. Not Complete
- Park & Facility Maint. Not Complete
- Park & Facility Maint. In Progress
- Steeple Chase In Progress
- Recreation Complete
- Recreation In Progress
- Recreation In Progress
- Recreation In Progress
- Recreation In Progress
- All In Progress
- Park & Facility Maint. Complete
- Park & Facility Maint. Not Complete
- Park & Facility Maint. In Progress

Goal: 2.4 Protect and manage natural areas

Objective: Utilize experts to share ideas and communicate to residents

- Action Plan: Retain a consultant to complete a Natural Areas Management Plan

Department

Status

- Park & Facility Maint. In Progress

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: TRAINING

Goal: 3.1 Encourage Board and Staff to pursue opportunities to learn industry trends

Objective: Seek cutting edge continuing education and topics

Action Plan: Secure attendance at specific state and national conferences and trainings

Department

Status

All

Complete

Goal: 3.2 Support and provide employees a fun and learning environment

Objective: Expand existing resources and offer opportunities to volunteer for planning and/or community committees

Action Plan: Hire a full-time Human Resources Specialist

Action Plan: Select variety of employees to participate in community planning sessions

Action Plan: Encourage employees to participate on various community committees/trainings

Action Plan: Establish a Comprehensive Master Plan Steering Committee

Action Plan: Support Diversity Task Force and audit existing policies and trainings

Action Plan: Hold Employee Appreciation Event

Action Plan: Offer more internal training sessions

Action Plan: Move RecConnect/Day Camp Coordinator from part-time to full-time

Department

Status

Business Services

Complete

All

Not Complete

All

In Progress

Administration

Complete

All

In Progress

Business Services

Complete

Business Services

In Progress

Recreation

Complete

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

STRATEGY: COMMUNICATION

Goal: 4.1 Maintain effective communication with Board and Staff

Objective: Continually discuss future opportunities and direction

Action Plan: Hold Board/Staff Retreat

Action Plan: Utilize Committee Meetings to share progress on goals, objectives and action plans

Action Plan: Hold monthly Executive Director meeting and All Agency Meetings

Department

Status

Administration

Complete

Administration

Not Complete

Administration

In Progress

Goal: 4.2 Encourage and promote an agency with excellent and diverse internal and external communication

Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services

Action Plan: Seek and hire a year-round part-time a Marketing Coordinator

Action Plan: Grow Facebook and Instagram followers by 10%

Action Plan: Create and implement an Intranet

Action Plan: Expand brochures, e-blasts, videos to include in Spanish

Action Plan: Research App Options

Action Plan: Hold community meeting for neighborhood receiving a new playground

Action Plan: Share district-wide plans with community

Action Plan: Upgrade to cloud-based phone system

Department

Status

Marketing

Not Complete

Marketing

In Progress

Business Services

In Progress

Marketing

In Progress

Marketing

Not Complete

Administration

Complete

Adm. & Marketing

Not Complete

Business Services

In Progress

Goal: 4.3 Establish a work environment allowing for collaboration, confidentiality and training

Objective: Evaluate employee office space and secure space to enhance communication

Action Plan: Explore and execute alternative office space

Department

Status

Administration

In Progress

STRATEGY: INNOVATION

Goal: 5.1 Maintain a culture that facilitates and executes new ideas

Objective: Encourage employees to offer programs and services and beautify key entry ways

Action Plan: Analyze Recreation Trends and develop a Recreation Program Plan

Action Plan: Hold monthly meetings with all full-time and key part-time employees

Action Plan: Develop and collect participant and manager program and facility surveys

Action Plan: Collaborate with Village, School Districts, and Library

Department

Status

Recreation

Not complete

Recreation

In Progress

Recreation

In Progress

Administration

In Progress

Goal: 5.2 Understand participants needs

Objective: Gather data and determine next steps

Action Plan: Develop and collect participant and manager program and facility surveys

Action Plan: Share data with all staff and board

Department

Status

Recreation

In Progress

Recreation

Not Complete

2022 STRATEGIES, GOALS, OBJECTIVES & ACTION PLANS

Goal: 5.3 Improve and beautify existing facilities and parks

Objective: Demonstrate aesthetically pleasing areas in sight of users

- Action Plan: Enhance Kracklauer Park sign entrance
Action Plan: Seek alternative methods to remove rocks from sand traps
Action Plan: Remove dead trees
Action Plan: Utilize contractors to reduce non-invasive weeds and plants
Action Plan: Prioritize natural areas and execute Natural Areas Plan
Action Plan: Evaluate existing fencing, paint and/or develop a plan

Department

Status

Park & Facility Maint. Not Complete
Golf Not Complete
Golf & Park & Facility Complete
Park & Facility Maint. Not Complete
Park & Facility Maint. In Progress
Park & Facility Maint. In Progress



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

April 25, 2022

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 25th day of April, 2022 at 7:30 o'clock p.m., at the Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Dolan, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Committee Meeting 04-11-22, Regular Meeting 04-11-22 and Executive Session 04-11-22

Approval of Disbursements: Warrants: 041322, 041522, 041822 and 042522 = \$275,722.75

Financials: March

Police Report: March

Correspondence: Thank you note from Purple Plunge
IAPD Brochure

Old Business: None

New Business:

1. Approve of Park Donation Agreement with D.R. Horton for The Townes at Oak Creek
2. Approve of Professional Consulting Services with JSD Architects for The Townes at Oak Creek with reimbursement by D.R. Horton, Inc.
3. Approve of Ordinance 22-04-01-O – Rejecting Property in the Maple Hill First Resubdivision
4. Approve of Health & Fitness Cycle Bikes

Board Business

Staff Reports

Service Anniversaries: Steve Yeazell 23 years, William Brolley 22 years, Kyunga Woo 18 years, Joseph Schaul 5 years, Nicole Schaller 4 years, Laura Cavazos 1 year, and Brian Kaspar 1 year.

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
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- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
April 11, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director Salski.

Executive Director Salski presented the Administration Policy Manual and thanked Commissioner Ortega for his assistance with an important policy manual. He directed Board Members to Section 7.0 and began discussing the definitions of patrons. Commissioner McGrath asked why businesses and/or owners were not listed. Executive Director Salski stated it was an oversight. Commissioner Dolan had concerns about verifying resident status for a business owner and making it cumbersome for staff and/or resident. Commissioner Ortega asked how it can be verified on-line. Executive Director Salski stated a first-time on-line user would need to register in person. Commissioner Dolan asked about the risk of not taking a registration. Commissioner McGrath asked how staff would determine rental properties. Commissioner Frasier mentioned once he/she showed up that the system automatically maintains his/her address. Commissioner McGrath had questions about discounts for the government agencies listed in the policy manual and asked why those agencies receive discounts and not business owners. Commissioner Dolan asked why should a business owner receive a discount as services are traded within the agencies. Executive Director Salski clarified the policy pertains only to facility and park rentals and not memberships. Commissioner Frasier asked whether the government agencies are listed and if employees receive a discount. Executive Director Salski stated he was not aware of any agency receiving a discount for memberships. Commissioner Frasier requested staff to verify. Executive Director Salski presented the senior rates and disparity with all operations. Commissioner Knudson asked about the Steeple Chase Senior rate. He mentioned Manager Brolley mentioned there was an agreement with Del Webb. Commissioner Dolan requested to review the agreement. Executive Director Salski stated he hasn't seen the document but will research. Commissioners didn't recall an actual agreement.

Executive Director Salski presented a recommendation for a park sign in the Crossings of Mundelein subdivision. Commissioner Dolan suggested if consideration should be given to individuals who made an impact in Mundelein versus naming the park after subdivisions. Commissioners discussed and consensus was to keep reviewing the policy. Executive Director Salski stated he will continue to review and provide options.

Visitor: Ron Greenberg, Donna Kenik

Committee Meeting Minutes

April 11, 2022

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There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
April 11, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director SALSKI.

President FRASIER requested a motion to approve the minutes of March 14, 2022. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular and Executive Session Meetings from March 14, 2022, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 031022, 031822, 032822, 032922, 033022, 040122, 040322, 040422, 040522 and 041122 in the amount of \$698,552.01, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, ORTEGA, KNUDSON and FRASIER voting yes.

President FRASIER stated there was no correspondence or old business.

President FRASIER requested a motion for approval of Board Policy Manual. Commissioner ORTEGA moved to approve the Board Policy Manual with revisions, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken with all voting yes.

President FRASIER requested a motion for approval of MCC Copier Lease. Commissioner ORTEGA moved to approve the MCC Copier Lease not to exceed the amount presented, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken to table the approval and discussion with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH, and FRASIER voting yes.

There was no Board Business. Commissioner DOLAN recognized Ron Lehman for 50 years of Service as a Board of Commissioner for Channahon Park District.

President FRASIER asked Executive Director SALSKI if there were any staff reports. Executive Director SALSKI presented the concept for Leo Leathers Park and mentioned a Ninja Course was the most requested with Pickleball being second. He stated more analysis must be completed before funds are recommended to be allocated. Commissioner DOLAN asked about prior amenities such as tennis courts. He mentioned that soil testing was recommended due to consistent cracking of the prior tennis courts. Executive Director SALSKI shared challenges with Maple Hill Developer, responsibilities of District and requests by residents. Executive Director SALSKI shared a few examples of the Foundation's discussions. He mentioned the ADA request for a Universally Accessible Playground. Executive Director SALSKI mentioned a future location could be Diamond Lake and involve multiple partners, such as Foundation, Legislators, etc. He acknowledged the District will be going through Distinguished Reaccreditation and Margaret Resnick did an excellent job with documentation from prior accreditation evaluations. He mentioned The Townes at Oak Creek agreement will be upcoming for Board Members to approve.

Visitors: Ron Greenberg, Donna Kenik

Mr. Greenberg mentioned to let him know if the District needs assistance with policies.

Ms. Kenik asked if the Barefoot Bay was reducing hours and when will the District communicate. Executive Director SALSKI mentioned decisions have not been made but anticipates communication occurring May 9. He stated there was a challenge getting lifeguards similar to most communities. She asked if the District will open the Lazy River at specific times. Executive Director SALSKI stated staff has been discussing daily and he would contact her with a final decision.

Commissioner ORTEGA moved to adjourn to Executive Session at 8:05 p.m. for discussion of Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner KNUDSON. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH and FRASIER voting yes.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:25 p.m. seconded by Commissioner DOLAN. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 4/25/22			
Warrant Number		Amount	
041322		254.00	
041522		208,110.08	
041822		2,568.10	
042522		64,790.57	
Total		275,722.75	

Mundelein Park District Warrant Report

Date Paid 04/13/2022

041322

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
134195	DEBBIE MCINERNEY	PER DIEM FOR KB4--CON	CORPORATE FUND	ADMINISTRATION	\$127.00
Check Total:					\$127.00
134196	NADIA GUIDRY	PER DIEM FOR KB4-CON	CORPORATE FUND	ADMINISTRATION	\$127.00
Check Total:					\$127.00

Warrant Total: \$254.00

Payroll ID: 109

Pay Period End Date: 04/09/2022 Check Post Date: 04/15/2022 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

041522

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** VAC	8.00	0.00	134.64		** PDMRA ADDL LIFE	1.20	
ANNIV	0.00	0.00	0.00	1,060.00	ADDL IMRF 1	1,156.92	9,384.22
AQUA	0.00	0.00	0.00	0.00	ADDL IMRF 2	1,105.18	8,973.67
BACK PAY	0.00	0.00	0.00	3,364.95	DENTAL	192.33	1,538.64
BON	0.00	0.00	0.00	14,025.02	DENTAL_ER	1,089.40	8,714.81
CAR	0.00	0.00	0.00	2,000.00	EAP_ER	72.68	540.68
CELL	0.00	0.00	590.00	2,360.00	FCC	65.55	524.40
CV19	0.00	0.00	0.00	4,411.12	FITW	11,524.51	88,945.71
CV19-1	0.00	0.00	0.00	0.00	FLH	434.80	3,478.40
CV19-2	0.00	0.00	0.00	0.00	GROUP LIFE	5.80	5.80
CV19-3	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,800.84	14,406.72
CV19-4	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	10,204.84	81,638.60
CV19-5	0.00	0.00	0.00	0.00	MEDICAL_PPO	1,912.02	15,296.16
CV19-6	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	10,834.37	86,674.75
DBL	0.00	0.00	0.00	0.00	MEDICARE_EE	2,254.07	17,026.97
EOY	0.00	0.00	0.00	1,000.00	MEDICARE_ER	2,254.07	17,026.97
EPTO	0.00	0.00	0.00	0.00	NCPERS	32.00	256.00
ESSNTLCOMP	0.00	0.00	0.00	0.00	NWD	350.00	2,800.00
FFCRA123	0.00	0.00	0.00	0.00	NYL	53.34	426.72
FFCRA456	0.00	0.00	0.00	0.00	PDMRA ADDL LIFE	218.35	1,743.80
FNRL	0.00	0.00	0.00	923.50	PEN_IM2	2,893.12	21,572.11
GOLF LSSNS	0.00	0.00	0.00	0.00	PEN_IM2_ER	7,059.23	52,635.91
HOL	0.00	0.00	0.00	45,570.44	PEN_IMR	2,822.89	22,440.80
INC	0.00	0.00	0.00	0.00	PEN_IMR_ER	6,887.87	54,755.52
INTERIM	0.00	0.00	0.00	260.80	SITW	7,048.03	53,131.83
JRY	0.00	0.00	0.00	0.00	SOCSEC_EE	9,638.27	72,805.16
LWP	0.00	0.00	0.00	0.00	SOCSEC_ER	9,638.27	72,805.16
NHI	0.00	0.00	2,000.05	12,923.40	STA	850.00	6,800.00
OT	0.00	34.51	1,345.05	8,776.23	STA %	329.23	2,706.76
PATH2	0.00	0.00	0.00	6,050.00	UN	153.00	1,152.00
PER	37.00	0.00	1,248.37	10,325.46	VISION	27.20	217.60
REFERRAL	0.00	0.00	0.00	500.00	VISION_ER	154.07	1,232.38
REG	4,194.99	0.00	80,024.28	529,456.59			
SALARY	1,040.00	0.00	68,183.28	494,588.34			
SIC	45.30	0.00	1,037.04	9,637.86			
SIN	0.00	0.00	0.00	8,026.70			
TFB	0.00	0.00	489.36	1,054.17			
TIP	0.00	0.00	0.00	0.00			
TLI	0.00	0.00	79.37	634.79			
VAC	143.00	0.00	5,346.77	52,857.59			
WELLNESS	0.00	0.00	0.00	2,291.85			

159,909.48

11,892.34

13,947.10

22,361.16

208,110.08

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 109

Pay Period End Date: 04/09/2022 Check Post Date: 04/15/2022 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
159,909.48	0.00	44,861.65	115,046.63	1,210,509.73	114,758.87	48,200.60

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		159,888.21	4,432.74	155,455.47
Medicare		159,888.21	4,432.74	155,455.47
Federal		159,888.21	11,677.98	148,210.23
State	IL	157,839.69	11,450.26	146,389.43
State	WI	2,048.52	227.72	1,820.80

Mundelein Park District Warrant Report

Date Paid 04/25/2022

042522

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
134197	A BARR SALES, INC				
		RENTAL CO2	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$288.00
		CO2 CREDIT	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$(96.00)
Check Total:					\$192.00
134198	ACE HARDWARE				
		IRRIGATION SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$28.41
		WASHER FLUID	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$16.52
Check Total:					\$44.93
134199	ACUSHNET COMPANY				
		SHIRTS	CORPORATE FUND	GOLF PRO SHOP	\$518.09
		BALLS	CORPORATE FUND	GOLF PRO SHOP	\$323.09
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$51.45
Check Total:					\$892.63
134200	AIRGAS USA, LLC				
		PROPANE RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$114.85
Check Total:					\$114.85
134201	ALL STAR PRO GOLF				
		TEES	CORPORATE FUND	GOLF PRO SHOP	\$489.96
Check Total:					\$489.96
134202	ALLIED CENTRAL SECURITY &				
		BAY ALARM SYSTEM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$240.00
		DLRC FIRE INSPECT - ALARM SERVICE	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$240.00
		DRC ALARM INSPECTION	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$240.00
		FIRE ALARM SYSTEM INSPECTION	CORPORATE FUND	GOLF PRO SHOP	\$240.00
		REGENT CENTER - ALARM SYSTEM	RECREATION PROGRAM FUND	REGENT CENTER	\$240.00
		FIRE ALARM ANNUAL TEST - MUSEUM	CORPORATE FUND	MUSEUM	\$240.00
		MCC - ALARM INSPECTION	RECREATION PROGRAM FUND	MCC FACILITY	\$480.00
Check Total:					\$1,920.00
134203	ANCEL GLINK, P.C.				
		LEGAL SERVICES-AGREEMENTS AND ANNEXATION	CORPORATE FUND	ADMINISTRATION	\$1,800.00
Check Total:					\$1,800.00
134204	ARCHITECTURAL CONSULTING GROUP LTD				
		MAINTENANCE BUILDING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,150.00
Check Total:					\$2,150.00
134205	AUTO-WARES GROUP				
		OIL FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$35.60
Check Total:					\$35.60
134206	BASELINE YOUTH SPORTS, INC				
		YOUTH BASKETBALL MARCH REFEREES	RECREATION PROGRAM FUND	BASKETBALL - YOUTH/FEED	\$420.00
Check Total:					\$420.00
134207	BMI				
		MUSIC SERVICE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$175.95
		MUSIC SERVICE	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$39.10
		MUSIC SERVICE	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$175.95

Mundelein Park District

Warrant Report

Date Paid 04/25/2022

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$391.00
134208	BREAKTHRU BEVERAGE IL, LLC	LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$564.10
Check Total:					\$564.10
134209	BRONZE MEMORIAL CO	TREE PLAQUE FOR JOE ALBERT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$182.16
Check Total:					\$182.16
134210	CINTAS FIRST AID & SAFETY	FIRST AID	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$66.86
		FIRST AID	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$31.46
Check Total:					\$98.32
134211	CITY ELECTRIC SUPPLY CO	BUILDING ELECTRIC SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$11.49
		FITNESS CENTER ELECTRICAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$124.52
		EMERGENCY LIGHT REPLACEMENT	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$646.59
Check Total:					\$782.60
134212	CLAUDIA OSTER	SPANISH INSTRUCTOR	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$720.00
Check Total:					\$720.00
134213	CONSTELLATION NEW ENERGY, INC	HICKORY - ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.45
Check Total:					\$20.45
134214	CUTLER WORKWEAR	STAFF UNIFORMS - VLCEK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$125.95
		STAFF UNIFORMS - ELSASSER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$338.94
		STAFF UNIFORMS - NEUWIRTH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$299.29
		STAFF UNIFORMS - BEDOLLA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$159.27
Check Total:					\$923.45
134215	DE LAGE LANDEN	COPIER LEASE 05/15/2022-06/14/2022	CORPORATE FUND	ADMINISTRATION	\$117.41
		COPIER LEASE 05/15/2022-06/14/2022	RECREATION PROGRAM FUND	ADMINISTRATION	\$117.41
		COPIER LEASE 05/15/2022-06/14/2022	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$82.77
Check Total:					\$317.59
134216	DELICIOUS UNLIMITED	QUALITY CATERING FOOD SERVICE FOR WK OF 3/28	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$599.46
		QUALITY CATERING FOOD SERVICE FOR WK OF 4/4	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$586.45
Check Total:					\$1,185.91
134217	DEREK GALVICIUS	COTTONTAIL DJ OVERTIME	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$75.00
		COTTONTAIL DJ	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$300.00
Check Total:					\$375.00
134218	EFAX CORPORATE	APRIL FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$15.66

Mundelein Park District

Warrant Report

Date Paid 04/25/2022

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		APRIL FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$15.66
		APRIL FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$15.65
		APRIL FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$15.66
		APRIL FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$15.66
		APRIL FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$15.66
				Check Total:	\$93.95
134219	EMPLOYEE BENEFITS CORPORATION				
		APRIL FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$54.00
				Check Total:	\$54.00
134220	GARY SHELLENBERGER				
		MUSEUM SUPPLIES	CORPORATE FUND	MUSEUM	\$41.97
				Check Total:	\$41.97
134221	GEAR FOR SPORTS				
		SHIRTS	CORPORATE FUND	GOLF PRO SHOP	\$1,899.52
				Check Total:	\$1,899.52
134222	HAWKINS, INC				
		INDOOR POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$3,237.53
				Check Total:	\$3,237.53
134223	ILL DEPT OF AGRICULTURE				
		MARCUS KIVISTO PESTICIDE LICENSE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$60.00
				Check Total:	\$60.00
134224	INSPIRE TENNIS ACADEMY LLC				
		INSPIRE TENNIS WINTER II	RECREATION PROGRAM FUND	TENNIS	\$3,520.00
				Check Total:	\$3,520.00
134225	JAY-R'S STEEL & WELDING, INC				
		BUILDING REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$430.00
				Check Total:	\$430.00
134226	JC LICHT LLC				
		PAINT	CORPORATE FUND	GOLF PRO SHOP	\$63.64
		PAINTING PROJECTS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$112.72
				Check Total:	\$176.36
134227	KLOSS DISTRIBUTING CO INC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$672.55
				Check Total:	\$672.55
134228	LAKESHORE BEVERAGE CO				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$241.95
				Check Total:	\$241.95
134229	LAKESIDE TRANSPORTATION				
		BUS FOR BELLA BOUNCIES	RECREATION PROGRAM FUND	REC CONNECTION	\$224.00
		BUS TO LAKESIDE LANES	RECREATION PROGRAM FUND	REC CONNECTION	\$135.52
		BUS TO NICKEL CITY	RECREATION PROGRAM FUND	REC CONNECTION	\$264.48
				Check Total:	\$624.00
134230	LANER MUCHIN LTD				
		COLLECTIVE BARGAINING CONTRACT	CORPORATE FUND	ADMINISTRATION	\$285.00

Mundelein Park District

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$285.00
134231	LECHNER AND SONS				
		RENTAL TOWELS	CORPORATE FUND	GOLF PRO SHOP	\$87.50
				Check Total:	\$87.50
134232	MAGIC OF GARY KANTOR				
		MAGIC INSTRUCTOR	RECREATION PROGRAM FUND	MISC. YOUTH & ADULT PRO	\$120.00
				Check Total:	\$120.00
134233	McMASTER-CARR SUPPLY CO				
		WYE STRAINER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$224.21
				Check Total:	\$224.21
134234	MGN LOCK-KEY & SAFES, INC				
		MCC KEYS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$60.75
		KEYS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$30.00
				Check Total:	\$90.75
134235	MICKEY'S LINEN & TOWEL SUPPLY				
		KITCHEN RENTALS TOWELS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$73.08
				Check Total:	\$73.08
134236	MIDWAY BUILDING SERVICES LTD.				
		WEEKEND CUSTODIAL SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,416.16
				Check Total:	\$1,416.16
134237	MIDWEST HOSE AND FITTINGS, INC				
		HYDRAULIC HOSE SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$13.90
				Check Total:	\$13.90
134238	MORRISON'S LAUNDRY & CLEANERS				
		LAUNDER CLEANING TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.00
		CLEANING KITCHEN MATS	CORPORATE FUND	GOLF PRO SHOP	\$60.00
				Check Total:	\$105.00
134239	NAPA AUTO PARTS				
		GENERATOR SPARK PLUGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$11.29
		TRAILER PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.68
		TRAILER PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$75.23
		TRAILER PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$94.26
				Check Total:	\$202.46
134240	NCSI, LLC				
		PRE-EMPLOYMENT BACKGROUND SCREEN - WYLIE, DRECOLL	CORPORATE FUND	PUBLIC SAFETY	\$37.00
				Check Total:	\$37.00
134241	NIKOLETTA FRANGOS				
		REFUND CREDIT ON ACCOUNT	RECREATION PROGRAM FUND	ASSETS	\$11.87
				Check Total:	\$11.87
134242	NORTH SHORE GAS				
		NATURAL GAS - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$207.86
		PARK MAINT BUILDING - NATURAL GAS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$395.41
		BAY NATURAL GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$871.29

Mundelein Park District Warrant Report

Date Paid 04/25/2022

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		BAY NATURAL GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$424.75
		NATURAL GAS - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$567.43
		MUSEUM - NATURAL GAS	CORPORATE FUND	MUSEUM	\$317.87
		REGENT CENTER - NATURAL GAS	RECREATION PROGRAM FUND	REGENT CENTER	\$407.85
		MCC GAS	RECREATION PROGRAM FUND	MCC FACILITY	\$556.20
		MCC GAS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$834.31
		MCC GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,224.82
		MCC GAS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,946.72
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$157.89
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$118.42
		DRC NATURAL GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$78.95
		DRC NATURAL GAS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$78.95
		DRC NATURAL GAS	RECREATION PROGRAM FUND	REC CONNECTION	\$276.32
		DRC NATURAL GAS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$78.95
				Check Total:	\$9,543.99
134243	PAULSON PRESS, INC.				
		SUMMER BROCHURE PRINTING	RECREATION PROGRAM FUND	ADMINISTRATION	\$11,575.00
				Check Total:	\$11,575.00
134244	PEPSI-COLA				
		PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$414.40
				Check Total:	\$414.40
134245	PERFORMANCE FOODSERVICE				
		AM/PM SNACKS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$924.62
		AM/PM SNACKS	RECREATION PROGRAM FUND	REC CONNECTION	\$33.57
				Check Total:	\$958.19
134246	RACHEL ZENNER				
		DRIVERS ABSTRACT REIMBURSEMENT - ZENNER	CORPORATE FUND	RISK MANAGEMENT	\$13.00
				Check Total:	\$13.00
134247	REINDERS INC				
		CREDIT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(117.72)
		FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$106.03
		FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$25.76
				Check Total:	\$14.07
134248	ROB FOSTER				
		TRAINING - PARK & FACILITY MAINT. STAFF	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$307.11
				Check Total:	\$307.11
134249	SAWVELL INC				
		SOD	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$300.00
				Check Total:	\$300.00
134250	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
				Check Total:	\$124.80
134251	SERVICE SANITATION, INC				
		LONGMEADOW PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		LONGMEADOW PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		HICKORY PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		HICKORY PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58
		GORDON RAY PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		GORDON RAY PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58
		HANRAHAN PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		HANRAHAN PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58
		MEMORIAL PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		MEMORIAL PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58
		COMMUNITY PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$46.19
		COMMUNITY PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$30.79
		COMMUNITY PORT.A.JOHN	CORPORATE FUND	ASSETS	\$230.92
		DUNBAR PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$92.36
		DUNBAR PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$61.58
		RENTAL UNITS	CORPORATE FUND	GOLF PRO SHOP	\$201.88
		LEWANDOWSKI - PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$85.52
		LEWANDOWSKI - PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$57.02
		BOAT LAUNCH - PORT.A.JOHN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$85.52
		BOAT LAUNCH - PORT.A.JOHN	CORPORATE FUND	HEALTHY MINDS/HEALTHY	\$57.02
Check Total:					\$1,718.50
134252	SHERWIN WILLIAMS				
		PARK AMENITIES PAINT SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.57
		PARK AMENITIES PAINT SUPPLIES - RETURNED	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(2.33)
Check Total:					\$22.24
134253	SPEAR CORPORATION				
		SPEAR BAY FULL AUDIT	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,250.00
Check Total:					\$1,250.00
134254	SPIIO, INC,				
		SPIIO SENSORS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$556.00
Check Total:					\$556.00
134255	SPORTSMITH				
		CYCLE BIKE REPAIRS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$186.01
Check Total:					\$186.01
134256	SUBURBAN PROPANE				
		PROPANE CHEMICAL BUILDING	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$681.69
Check Total:					\$681.69
134257	SUN MOUNTAIN SPORTS INC				
		BAG	CORPORATE FUND	GOLF PRO SHOP	\$174.00
Check Total:					\$174.00
134258	SUPERIOR REFRIGERATION				
		FREEZER REPAIR	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$237.00
Check Total:					\$237.00
134259	SYSCO FOOD SRVCS-CHICAGO INC				
		FOOD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$86.99
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$238.30
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$24.89
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$609.76
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$187.89
		FOOD AND SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$524.54

Mundelein Park District Warrant Report

Date Paid 04/25/2022

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$1,672.37
134260	THE ART ROOM	ART INSTRUCTOR	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$1,750.00
Check Total:					\$1,750.00
134261	THE FLOLO CORPORATION	BFB REPAIRS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$843.62
Check Total:					\$843.62
134262	THE W-T GROUP LLC	AQUATIC ENGINEERING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,246.72
Check Total:					\$1,246.72
134263	TOSHIBA FINANCIAL SERVICES	1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$212.81
Check Total:					\$212.81
134264	TRITZ BEVERAGE SYSTEMS, INC	BEER LINE REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$79.50
Check Total:					\$79.50
134265	TURANO BAKING COMPANY	A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$75.02
		A/C#7018251, BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$29.49
Check Total:					\$104.51
134266	UNWIRED LLC	MUSEUM INTERNET 02/23/2022 - 03/22/2022	CORPORATE FUND	MUSEUM	\$19.95
Check Total:					\$19.95
134267	VERSION2 CONSULTING, LLC	MONITORS FOR STAFF	CORPORATE FUND	ADMINISTRATION	\$900.00
		MONITORS FOR STAFF	CORPORATE FUND	ADMINISTRATION	\$450.00
Check Total:					\$1,350.00
134268	VICTORIA NAZAROVA	CANCEL/REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$49.00
Check Total:					\$49.00
134269	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE 01/05/2022 - 03/02/2022 - MUSEUM	CORPORATE FUND	MUSEUM	\$62.04
		WATER & SEWER SERVICE 01/05/2022 - 03/02/2022	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$62.04
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$3.33
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$3.32
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$4.99
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	REC CONNECTION	\$11.63
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3.32
		WATER & SEWER SERVICE - DRC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$6.65
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$39.82
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$39.83
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$59.74
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REC CONNECTION	\$139.40
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$39.83

Mundelein Park District Warrant Report

Date Paid 04/25/2022

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$79.66
			Check Total:		\$555.60
134270	WAREHOUSE DIRECT OFFICE PROD				
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$198.02
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$109.83
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$164.75
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$7.43
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$11.15
			Check Total:		\$491.18
134271	WILD GOOSE CHASE INC				
		GOOSE SERVICE DLRC	RECREATION PROGRAM FUND	MCC FACILITY	\$1,000.00
			Check Total:		\$1,000.00

Warrant Total: \$64,790.57



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

April 25, 2022 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Superintendent of Business Services and Technology
Date: April 25, 2022
Subject: March Financial Report

Analysis/Considerations

Attached is the March financial report. Forecasted numbers are not included because it is so early in the year. Staff expects to start providing forecasted numbers at the end of the 2nd Quarter.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below:

Year to Date

Year to date, the District is favorable in the amount of \$550,390. Staff still believes this is primarily due to timing of expenses.

Action and Motion Requested

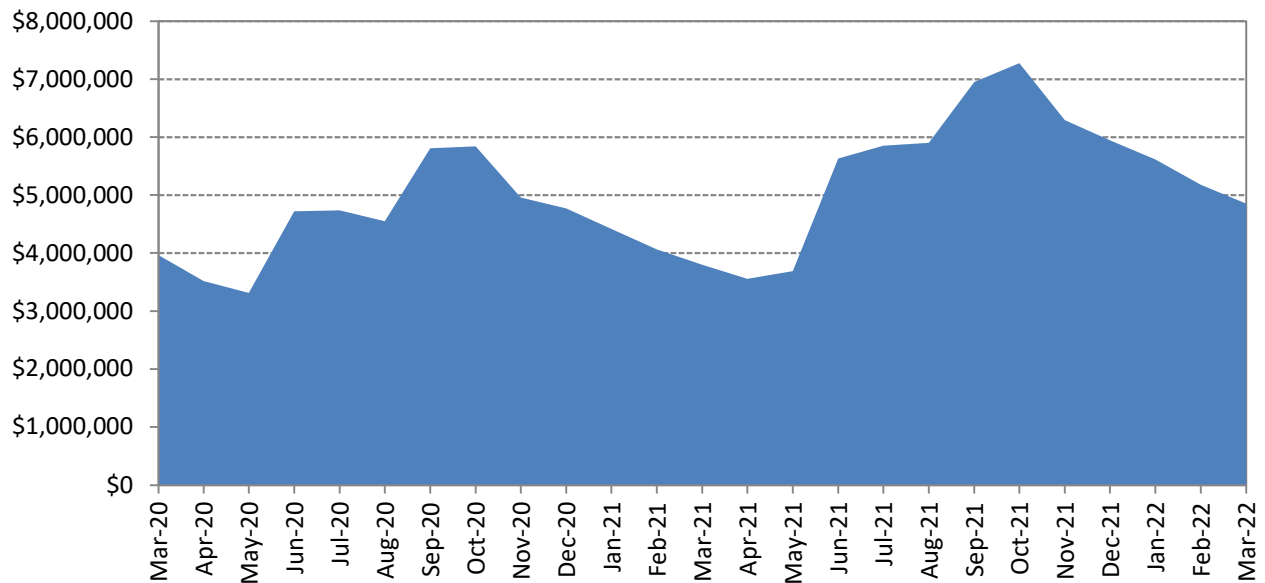
Move to place the March Financials on file.

Mundelein Park District Cash Flows

3/31/2022

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
3/31/2020	795.00	14,992.95	546,489.50	3,404,011.09	3,966,288.54
4/30/2020	795.00	14,887.41	546,689.72	2,954,893.20	3,517,265.33
5/31/2020	795.00	14,592.33	549,123.57	2,748,591.78	3,313,102.68
6/30/2020	1,195.00	14,064.41	549,213.53	4,157,236.35	4,721,709.29
7/31/2020	1,195.00	13,964.91	549,240.49	4,170,653.31	4,735,053.71
8/31/2020	1,195.00	15,339.89	549,250.62	3,984,656.92	4,550,442.43
9/30/2020	695.00	15,068.03	549,259.84	5,243,542.58	5,808,565.45
10/31/2020	695.00	14,371.05	549,269.34	5,277,854.05	5,842,189.44
11/30/2020	695.00	13,804.83	549,278.88	4,395,686.45	4,959,465.16
12/31/2020	695.00	15,079.04	549,290.13	4,205,880.25	4,770,944.42
1/31/2021	695.00	14,629.20	549,300.72	3,851,721.82	4,416,346.74
2/28/2021	695.00	14,024.18	549,311.57	3,496,383.07	4,060,413.82
3/31/2021	695.00	13,789.31	549,320.92	3,232,585.78	3,796,391.01
4/30/2021	695.00	14,630.78	549,330.06	2,988,782.91	3,553,438.75
5/31/2021	2,895.00	15,491.49	549,339.42	3,121,210.18	3,688,936.09
6/30/2021	2,895.00	15,274.32	549,348.73	5,061,174.16	5,628,692.21
7/31/2021	2,895.00	14,517.43	549,358.48	5,286,421.83	5,853,192.74
8/31/2021	2,495.00	14,398.77	549,368.24	5,337,272.29	5,903,534.30
9/30/2021	695.00	13,756.44	549,376.59	6,388,816.39	6,952,644.42
10/31/2021	695.00	14,646.39	549,384.12	6,714,127.22	7,278,852.73
11/30/2021	695.00	14,646.57	549,393.71	5,730,879.42	6,295,614.70
12/31/2021	695.00	15,584.91	549,406.69	5,378,710.50	5,944,397.10
1/31/2022	695.00	15,433.15	549,419.50	5,049,686.28	5,615,233.93
2/28/2022	695.00	15,328.81	549,431.48	4,614,728.78	5,180,184.07
3/31/2022	695.00	14,786.49	549,433.39	4,285,995.25	4,850,910.13

Mundelein Park District Cash Flows - 2 Years (25 months)



MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of March 31, 2022

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,572,630.03						2,572,630.03
	10-00.000-1002		2,998.98					2,998.98
	10-00.000-1004							-
	10-00.000-1007							-
	10-00.000-1009					10,262.51		10,262.51
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,662,968.23						1,662,968.23
	20-00.000-1108	30,532.11						30,532.11
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024						-	-
	20-00.000-1025							-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028						50.00	50.00
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	153,921.46						153,921.46
Capital Improv Fund	40-00.000-1001	(134,056.58)						(134,056.58)
	40-00.000-1007				500,000.00			500,000.00
	40-00.000-1009				-	49,433.39		49,433.39
TOTAL:		4,285,995.25	2,998.98	-	500,000.00	59,695.90	2,220.00	4,850,910.13

Bank and Investment Accounts

WCB - Checking		4,285,995.25	2,998.98					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					500,000.00	49,433.39		
IPDLAF-Operating Fund						10,262.51		
Cash On Hand							2,220.00	
TOTAL:		4,285,995.25	2,998.98	-	500,000.00	59,695.90	2,220.00	4,850,910.13

Difference:

Changes in Fund Balance through March 31, 2022

	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,624,792.59	(84,643.05)	(3,073,935.85)	(2,540,149.54)	(297,638.75)	831,425.06	533,786.31
Recreation Fund - 20	2,598,855.02	(1,158,306.42)	(1,687,730.45)	(1,440,548.60)	(717,177.72)	964,359.57	247,181.85
Debt Service Fund - 30	153,921.46	-	(150,605.13)	(153,921.46)	(3,316.33)	-	(3,316.33)
Capital Improv Fund - 40	427,418.69	(6,696.31)	(424,992.18)	(420,722.38)	(21,533.08)	25,802.88	4,269.80
TOTAL:	5,804,987.76	(1,249,645.78)	(5,337,263.61)	(4,555,341.98)	(1,039,665.88)	1,821,587.51	781,921.63

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2022	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2022
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	3,198,335.74	331,623.42	957,329.13	2,572,630.03
10-00.000-1002	CHECKING ACCOUNT - FLEX	3,798.14	0.00	799.16	2,998.98
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
	Total Cash:	3,203,658.88	331,623.42	958,128.29	2,577,154.01
Account Type: Investments					
10-00.000-1009	IPDLAF INVESTMENT	10,261.77	0.74	0.00	10,262.51
	Total Investments:	10,261.77	0.74	0.00	10,262.51
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,457,527.39	0.00	3,457,527.39	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	1,219.55	197.64	1,292.19	125.00
	Total Accounts Receivable:	3,458,746.94	197.64	3,458,819.58	125.00
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	27,496.79	0.00	0.00	27,496.79
	Total Fixed Assets:	27,496.79	0.00	0.00	27,496.79
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	34,282.61	344.98	25,373.31	9,254.28
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	34,782.61	344.98	25,373.31	9,754.28
TOTAL ASSETS		6,734,946.99	332,166.78	4,442,321.18	2,624,792.59
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	78,570.71	300,759.08	248,291.75	26,103.38
10-00.000-2005	SALES TAX PAYABLE	116.00	397.51	567.21	285.70
	Total Accounts Payable:	78,686.71	301,156.59	248,858.96	26,389.08
Account Type: Liabilities-ST					
10-00.000-2019	WAGE GARNISHMENTS	0.00	2,222.77	2,222.77	0.00
10-00.000-2020	ACCRUED WAGES PAYABLE	100,634.66	100,634.66	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	68,586.08	68,586.08	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	933.88	113,863.90	112,930.02	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	218.40	26,629.52	26,411.12	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	41,142.12	41,142.12	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	116,750.89	116,750.77	(0.12)
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	159,226.99	159,226.99	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	2,310.00	2,310.00	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	7,107.38	7,107.38	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	894.00	894.00	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	192.00	192.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	2,089.70	2,078.50	(11.20)
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	13,848.21	13,848.21	0.00
10-00.000-2038	MISC WAGE GARNISHMENT	0.00	44.93	44.93	0.00
10-00.000-2040	FLEX HEALTH	(1,126.50)	799.16	2,608.80	683.14
10-00.000-2041	FLEX CHILD CARE	0.00	0.00	393.30	393.30
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	320.04	320.04	0.00
	Total Liabilities-ST:	100,660.44	656,662.35	557,067.03	1,065.12
Account Type: Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	45.46	0.00	0.00	45.46
	Total Other Liabilities:	45.46	0.00	0.00	45.46
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,441,500.00	3,441,500.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	40,118.53	1,456.14	18,481.00	57,143.39
	Total Deferred Inflows:	3,481,618.53	3,442,956.14	18,481.00	57,143.39
TOTAL LIABILITIES		3,661,011.14	4,400,775.08	824,406.99	84,643.05
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	1,799,775.68	0.00	0.00	1,799,775.68
	Total Unassigned:	1,799,775.68	0.00	0.00	1,799,775.68
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,885.29	0.00	0.00	54,885.29
	Total Assigned:	54,885.29	0.00	0.00	54,885.29
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2022	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2022
Fund 10 - CORPORATE FUND					
Fund Equity					
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY		2,420,317.39	0.00	0.00	2,420,317.39
Account Type: Revenue					
	Total Revenue:		158.04	297,796.79	297,638.75
TOTAL REVENUES			158.04	297,796.79	297,638.75
Account Type: Expenditure					
	Total Expenditure:		936,477.75	105,052.69	831,425.06
TOTAL EXPENDITURES			936,477.75	105,052.69	831,425.06
Total Fund 10 - CORPORATE FUND		6,734,946.99	332,166.78	4,442,321.18	2,624,792.59
TOTAL ASSETS		2,420,317.39			2,420,317.39
BEG. FUND BALANCE - 2021					653,618.46
+ NET OF REVENUES/EXPENDITURES - 2021					(533,786.31)
+ NET OF REVENUES & EXPENDITURES			(936,635.79)	(402,849.48)	
= ENDING FUND BALANCE		4,651,716.59	(283,017.33)	250,768.98	2,540,149.54
+ LIABILITIES		3,661,011.14	(4,400,775.08)	(824,406.99)	84,643.05
= TOTAL LIABILITIES AND FUND BALANCE		8,312,727.73	(4,683,792.41)	(573,638.01)	2,624,792.59

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2022	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2022
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	2,009,469.90	727,679.41	1,074,181.08	1,662,968.23
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1028	CASH DRAWER - MCC INDOOR POOL	50.00	0.00	0.00	50.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	23,162.25	625,329.83	617,959.97	30,532.11
	Total Cash:	2,033,327.15	1,353,009.24	1,692,141.05	1,694,195.34
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,128,136.97	0.00	1,128,136.97	0.00
20-00.000-1110	ACCOUNTS RECEIVABLE	411.52	1,207.34	1,205.29	413.57
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	998,842.50	545,608.95	640,205.34	904,246.11
	Total Accounts Receivable:	2,127,390.99	546,816.29	1,769,547.60	904,659.68
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	15,115.20	0.00	15,115.20	0.00
	Total Other Assets:	15,115.20	0.00	15,115.20	0.00
TOTAL ASSETS		4,175,833.34	1,899,825.53	3,476,803.85	2,598,855.02
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	78,570.47	310,782.23	263,268.72	31,056.96
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	2,036.40	2,594.13	557.73
20-00.000-2004	EVENT LIABILITY INS PAYABLE	780.00	1,755.00	1,170.00	195.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Total Accounts Payable:	79,845.23	314,573.63	267,032.85	32,304.45
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	74,510.81	74,510.81	0.00	0.00
	Total Liabilities-ST:	74,510.81	74,510.81	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	702.87	0.00	0.00	702.87
20-00.000-2053	ACTIVE DEPOSITS	6,450.00	5,650.00	10,900.00	11,700.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	0.00	828.00	828.00
	Total Other Liabilities:	7,152.87	5,650.00	11,728.00	13,230.87
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,120,000.00	1,120,000.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,197,108.05	755,763.25	662,667.87	1,104,012.67
20-00.000-2208	ACTIVE GIFT CARDS	9,485.93	807.50	80.00	8,758.43
	Total Deferred Inflows:	2,326,593.98	1,876,570.75	662,747.87	1,112,771.10
TOTAL LIABILITIES		2,488,102.89	2,271,305.19	941,508.72	1,158,306.42
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,346,908.52	0.00	0.00	1,346,908.52
	Total Committed:	1,346,908.52	0.00	0.00	1,346,908.52
TOTAL FUND EQUITY		1,346,908.52	0.00	0.00	1,346,908.52
Account Type: Revenue					
	Total Revenue:		260,414.22	977,591.94	717,177.72
TOTAL REVENUES			260,414.22	977,591.94	717,177.72
Account Type: Expenditure					
	Total Expenditure:		1,054,249.74	89,890.17	964,359.57
TOTAL EXPENDITURES			1,054,249.74	89,890.17	964,359.57
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,175,833.34	1,899,825.53	3,476,803.85	2,598,855.02
BEG. FUND BALANCE - 2021		1,346,908.52			1,346,908.52
+ NET OF REVENUES/EXPENDITURES - 2021					340,821.93
+ NET OF REVENUES & EXPENDITURES			(1,314,663.96)	(1,067,482.11)	(247,181.85)
= ENDING FUND BALANCE		2,086,481.11	(973,842.03)	(726,660.18)	1,440,548.60
+ LIABILITIES		2,488,102.89	(2,271,305.19)	(941,508.72)	1,158,306.42
= TOTAL LIABILITIES AND FUND BALANCE		4,574,584.00	(3,245,147.22)	(1,668,168.90)	2,598,855.02

GL NUMBER	DESCRIPTION	BEG. BALANCE	YTD		YTD	END BALANCE
		01/01/2022	ACTIVITY DR	ACTIVITY CR		03/31/2022

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2022	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2022
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	147,731.81	6,189.65	0.00	153,921.46
	Total Cash:	147,731.81	6,189.65	0.00	153,921.46
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	532,873.32	0.00	532,873.32	0.00
	Total Accounts Receivable:	532,873.32	0.00	532,873.32	0.00
TOTAL ASSETS		680,605.13	6,189.65	532,873.32	153,921.46
Liabilities					
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	530,000.00	530,000.00	0.00	0.00
	Total Deferred Inflows:	530,000.00	530,000.00	0.00	0.00
TOTAL LIABILITIES		530,000.00	530,000.00	0.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	141,730.48	0.00	0.00	141,730.48
	Total Restricted:	141,730.48	0.00	0.00	141,730.48
TOTAL FUND EQUITY		141,730.48	0.00	0.00	141,730.48
Account Type: Revenue					
	Total Revenue:		0.00	3,316.33	3,316.33
TOTAL REVENUES			0.00	3,316.33	3,316.33
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		680,605.13	6,189.65	532,873.32	153,921.46
BEG. FUND BALANCE - 2021		141,730.48			141,730.48
+ NET OF REVENUES/EXPENDITURES - 2021					8,874.65
+ NET OF REVENUES & EXPENDITURES				(3,316.33)	3,316.33
= ENDING FUND BALANCE		674,104.78	8,874.65	5,558.32	153,921.46
+ LIABILITIES		530,000.00	(530,000.00)	0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		1,204,104.78	(521,125.35)	5,558.32	153,921.46

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2022	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2022
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	10.80	32,232.06	166,299.44	(134,056.58)
	Total Cash:	10.80	32,232.06	166,299.44	(134,056.58)
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	0.00	500,000.00	0.00	500,000.00
40-00.000-1009	IPDLAF INVESTMENT	549,406.69	26.70	500,000.00	49,433.39
	Total Investments:	549,406.69	500,026.70	500,000.00	549,433.39
Account Type: Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	20,759.72	975.00	10,007.22	11,727.50
40-00.000-1112	ACCRUED INTEREST	0.00	314.38	0.00	314.38
	Total Accounts Receivable:	20,759.72	1,289.38	10,007.22	12,041.88
TOTAL ASSETS		570,177.21	533,548.14	676,306.66	427,418.69
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	138,721.39	166,568.28	28,079.56	232.67
40-00.000-2011	RETAINAGE PAYABLE	6,463.64	0.00	0.00	6,463.64
	Total Accounts Payable:	145,185.03	166,568.28	28,079.56	6,696.31
TOTAL LIABILITIES		145,185.03	166,568.28	28,079.56	6,696.31
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	452,731.64	0.00	0.00	452,731.64
	Total Assigned:	452,731.64	0.00	0.00	452,731.64
TOTAL FUND EQUITY		452,731.64	0.00	0.00	452,731.64
Account Type: Revenue					
	Total Revenue:		0.00	21,533.08	21,533.08
TOTAL REVENUES			0.00	21,533.08	21,533.08
Account Type: Expenditure					
	Total Expenditure:		26,835.72	1,032.84	25,802.88
TOTAL EXPENDITURES			26,835.72	1,032.84	25,802.88
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		570,177.21	533,548.14	676,306.66	427,418.69
BEG. FUND BALANCE - 2021		452,731.64			452,731.64
+ NET OF REVENUES/EXPENDITURES - 2021					(27,739.46)
+ NET OF REVENUES & EXPENDITURES			(26,835.72)	(22,565.92)	(4,269.80)
= ENDING FUND BALANCE		(185,586.49)	(54,575.18)	(50,305.38)	420,722.38
+ LIABILITIES		145,185.03	(166,568.28)	(28,079.56)	6,696.31
= TOTAL LIABILITIES AND FUND BALANCE		(40,401.46)	(221,143.46)	(78,384.94)	427,418.69

Mundelein Park and Recreation District
ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
General Fund					
Rev	\$119,517.80	\$130,798.96	\$11,281.16	\$125,783.50	\$5,015.46
Exp	\$391,129.36	\$326,410.33	\$64,719.03	\$271,323.88	(\$55,086.45)
General Fund Total	(\$271,611.56)	(\$195,611.37)	\$76,000.19	(\$145,540.38)	(\$50,070.99)
Recreation Fund					
Rev	\$215,053.45	\$257,810.93	\$42,757.48	\$171,118.26	\$86,692.67
Exp	\$363,958.85	\$404,112.82	(\$40,153.97)	\$295,263.55	(\$108,849.27)
Recreation Fund Total	(\$148,905.40)	(\$146,301.89)	\$2,603.51	(\$124,145.29)	(\$22,156.60)
Debt Service Fund					
Rev	\$2.91	\$3,290.53	\$3,287.62	\$4.57	\$3,285.96
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$2.91	\$3,290.53	\$3,287.62	\$4.57	\$3,285.96
Capital Fund					
Rev	\$7.92	\$10,912.29	\$10,904.37	\$9.35	\$10,902.94
Exp	\$106,000.00	\$10,390.22	\$95,609.78	\$11,921.00	\$1,530.78
Capital Fund Total	(\$105,992.08)	\$522.07	\$106,514.15	(\$11,911.65)	\$12,433.72
Grand Total	(\$526,506.13)	(\$338,100.66)	\$188,405.47	(\$281,592.75)	(\$56,507.91)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
Administration					
Rev	\$74,574.02	\$109,002.49	\$34,428.47	\$70,956.14	\$38,046.35
Exp	\$144,962.44	\$102,457.02	\$42,505.42	\$81,660.02	(\$20,797.00)
Administration Total	(\$70,388.42)	\$6,545.47	\$76,933.89	(\$10,703.88)	\$17,249.35
Parks					
Rev	\$53.77	\$1,042.14	\$988.37	\$2,379.95	(\$1,337.81)
Exp	\$124,600.21	\$109,144.29	\$15,455.92	\$95,953.01	(\$13,191.28)
Parks Total	(\$124,546.44)	(\$108,102.15)	\$16,444.29	(\$93,573.06)	(\$14,529.09)
Golf					
Rev	\$44,890.01	\$17,205.38	(\$27,684.63)	\$52,447.41	(\$35,242.03)
Exp	\$76,510.13	\$75,843.53	\$666.60	\$56,242.75	(\$19,600.78)
Golf Total	(\$31,620.12)	(\$58,638.15)	(\$27,018.03)	(\$3,795.34)	(\$54,842.81)
Special Recreation					
Rev	\$0.00	\$1,949.62	\$1,949.62	\$0.00	\$1,949.62
Exp	\$2,678.36	\$1,817.13	\$861.23	\$6,261.15	\$4,444.02
Special Recreation Total	(\$2,678.36)	\$132.49	\$2,810.85	(\$6,261.15)	\$6,393.64
Museum					
Rev	\$0.00	\$6.28	\$6.28	\$0.00	\$6.28
Exp	\$1,487.63	\$669.32	\$818.31	\$552.40	(\$116.92)
Museum Totals	(\$1,487.63)	(\$663.04)	\$824.59	(\$552.40)	(\$110.64)
Police					
Rev	\$0.00	\$420.51	\$420.51	\$0.00	\$420.51
Exp	\$7,079.81	\$49.43	\$7,030.38	\$2,912.00	\$2,862.57
Police Totals	(\$7,079.81)	\$371.08	\$7,450.89	(\$2,912.00)	\$3,283.08
Risk Management					
Rev	\$0.00	\$1,134.85	\$1,134.85	\$0.00	\$1,134.85
Exp	\$20,049.49	\$22,629.61	(\$2,580.12)	\$14,242.55	(\$8,387.06)
Risk Mgmt. Totals	(\$20,049.49)	(\$21,494.76)	(\$1,445.27)	(\$14,242.55)	(\$7,252.21)
Audit					
Rev	\$0.00	\$37.69	\$37.69	\$0.00	\$37.69
Exp	\$13,761.29	\$13,800.00	(\$38.71)	\$13,500.00	(\$300.00)
Audit Totals	(\$13,761.29)	(\$13,762.31)	(\$1.02)	(\$13,500.00)	(\$262.31)
Corporate Fund Total	(\$271,611.56)	(\$195,611.37)	\$76,000.19	(\$145,540.38)	(\$50,070.99)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
Administration					
Rev	\$11,718.30	\$32,068.84	\$20,350.54	\$33,275.44	(\$1,206.60)
Exp	\$122,521.99	\$123,690.40	(\$1,168.41)	\$87,461.17	(\$36,229.23)
Administration Total	(\$110,803.69)	(\$91,621.56)	\$19,182.13	(\$54,185.73)	(\$37,435.83)
Preschool					
Rev	\$7,642.05	\$11,489.81	\$3,847.76	\$7,595.38	\$3,894.43
Exp	\$6,420.30	\$7,930.64	(\$1,510.34)	\$4,977.92	(\$2,952.72)
Preschool Total	\$1,221.75	\$3,559.17	\$2,337.42	\$2,617.46	\$941.71
Athletics					
Rev	\$12,050.52	\$19,284.84	(\$13,340.45)	(\$1,289.93)	\$20,574.77
Exp	\$13,145.66	\$22,981.56	(\$9,835.90)	\$8,331.83	(\$14,649.73)
Athletics Total	(\$1,095.14)	(\$3,696.72)	(\$2,601.58)	(\$9,621.76)	\$5,925.04
Regent Center					
Rev	\$5,397.57	\$6,893.70	\$1,496.13	\$1,189.56	\$5,704.14
Exp	\$12,634.12	\$14,490.31	(\$1,856.19)	\$9,332.07	(\$5,158.24)
Regent Center Total	(\$7,236.55)	(\$7,596.61)	(\$360.06)	(\$8,142.51)	\$545.90
Big & Little					
Rev	\$55,677.20	\$65,707.99	\$10,030.79	\$44,385.46	\$21,322.53
Exp	\$52,329.61	\$62,428.24	(\$10,098.63)	\$37,919.04	(\$24,509.20)
Big & Little Totals	\$3,347.59	\$3,279.75	(\$67.84)	\$6,466.42	(\$3,186.67)
Fitness					
Rev	\$46,850.56	\$41,660.34	(\$5,190.22)	\$36,976.37	\$4,683.97
Exp	\$55,619.23	\$47,638.89	\$7,980.34	\$45,631.87	(\$2,007.02)
Fitness Total	(\$8,768.67)	(\$5,978.55)	\$2,790.12	(\$8,655.50)	\$2,676.95
Aquatics					
Rev	\$337.26	\$327.59	(\$9.67)	\$0.00	\$327.59
Exp	\$28,183.78	\$55,766.55	(\$27,582.77)	\$40,494.89	(\$15,271.66)
Aquatics Total	(\$27,846.52)	(\$55,438.96)	(\$27,592.44)	(\$40,494.89)	(\$14,944.07)
Rec Connect/Camp					
Rev	\$48,510.84	\$45,208.29	(\$3,302.55)	\$23,380.64	\$21,827.65
Exp	\$36,324.89	\$32,744.44	\$3,580.45	\$32,551.69	(\$192.75)
Rec Connect/Camp Total	\$12,185.95	\$12,463.85	\$277.90	(\$9,171.05)	\$21,634.90

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
Indoor Pool					
Rev	\$13,840.64	\$17,877.87	\$4,037.23	\$13,130.89	\$4,746.98
Exp	\$28,129.37	\$24,805.97	\$3,323.40	\$17,969.61	(\$6,836.36)
Indoor Pool Totals	(\$14,288.73)	(\$6,928.10)	\$7,360.63	(\$4,838.72)	(\$2,089.38)
Dance					
Rev	\$11,279.38	\$11,740.08	\$460.70	\$11,447.45	\$292.63
Exp	\$7,046.21	\$8,682.72	(\$1,636.51)	\$9,160.51	\$477.79
Dance Total	\$4,233.17	\$3,057.36	(\$1,175.81)	\$2,286.94	\$770.42
Cultural Arts					
Rev	\$1,749.13	\$5,551.58	\$3,802.45	\$1,027.00	\$4,524.58
Exp	\$1,603.69	\$2,953.10	(\$1,349.41)	\$1,432.95	(\$1,520.15)
Cultural Arts Total	\$145.44	\$2,598.48	\$2,453.04	(\$405.95)	\$3,004.43
Recreation Fund Total	(\$148,905.40)	(\$146,301.89)	\$2,603.51	(\$124,145.29)	(\$22,156.60)

Mundelein Park and Recreation District

CAPITAL

	Monthly Actual-to-Budget Comparison				
	2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$10,596.00	\$10,596.00	\$0.00	\$10,596.00
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$10,596.00	\$10,596.00	\$0.00	\$10,596.00
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$7.92	\$316.29	\$308.37	\$9.35	\$306.94
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$7.92	\$316.29	\$308.37	\$9.35	\$306.94
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$7.92	\$10,912.29	\$10,904.37	\$9.35	\$10,902.94
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONA	\$40,000.00	\$0.00	\$40,000.00	\$7,595.00	\$7,595.00
CONTRACTED SERVICES	\$40,000.00	\$0.00	\$40,000.00	\$7,595.00	\$7,595.00
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Mundelein Park and Recreation District

CAPITAL

		Monthly Actual-to-Budget Comparison				
		2022 MAR Budget	2022 MAR Actual	Actual to Budget	2021 MAR Actual	Change in Actual 2021 to 2022
DEBT EXPENSE						
40-51.570-5612	PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES						
40-51.570-5810	CAPITAL EQU	\$0.00	\$7,400.00	-\$7,400.00	\$0.00	-\$7,400.00
40-51.570-5812	CAPITAL FUR	\$5,000.00	\$2,283.12	\$2,716.88	\$0.00	-\$2,283.12
40-51.570-5815	CAPITAL ATH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5820	CAPITAL VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830	CAP IMPRVM	\$55,500.00	\$557.10	\$54,942.90	\$260.00	-\$297.10
40-51.570-5835	CAP IMPRVM	\$5,500.00	\$150.00	\$5,350.00	\$0.00	-\$150.00
40-51.570-5840	CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841	CAPITAL IMPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850	CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$4,066.00	\$4,066.00
CAPITAL EXPENSES		\$66,000.00	\$10,390.22	\$55,609.78	\$4,326.00	-\$6,064.22
EXPENDITURE TOTAL		\$106,000.00	\$10,390.22	\$95,609.78	\$11,921.00	\$1,530.78
CAPITAL TOTALS		(\$105,992.08)	\$522.07	\$106,514.15	(\$11,911.65)	\$9,372.16

Mundelein Park and Recreation District
ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through March				
	2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
General Fund					
Rev	\$274,402.89	\$297,638.75	\$23,235.86	\$249,935.17	\$47,703.58
Exp	\$1,038,999.10	\$831,425.06	\$207,574.04	\$745,977.84	(\$85,447.22)
General Fund Total	(\$764,596.21)	(\$533,786.31)	\$230,809.90	(\$496,042.67)	(\$37,743.64)
Recreation Fund					
Rev	\$686,737.73	\$717,177.72	\$30,439.99	\$479,799.46	\$237,378.26
Exp	\$990,742.46	\$964,359.57	\$26,382.89	\$726,929.22	(\$237,430.35)
Recreation Fund Total	(\$304,004.73)	(\$247,181.85)	\$56,822.88	(\$247,129.76)	(\$52.09)
Debt Service Fund					
Rev	\$15.19	\$3,316.33	\$3,301.14	\$23.84	\$3,292.49
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$15.19	\$3,316.33	\$3,301.14	\$23.84	\$3,292.49
Capital Fund					
Rev	\$23.40	\$21,533.08	\$21,509.68	\$38,533.97	(\$17,000.89)
Exp	\$263,750.00	\$25,802.88	\$237,947.12	\$11,921.00	(\$13,881.88)
Capital Fund Total	(\$263,726.60)	(\$4,269.80)	\$259,456.80	\$26,612.97	(\$30,882.77)
Grand Total	(\$1,332,312.35)	(\$781,921.63)	\$550,390.72	(\$716,535.62)	(\$65,386.01)

Mundelein Park and Recreation District
CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through March				
	2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
Administration					
Rev	\$224,073.06	\$269,382.73	\$45,309.67	\$187,896.40	\$81,486.33
Exp	\$384,924.06	\$298,441.69	\$86,482.37	\$252,215.17	(\$46,226.52)
Administration Total	(\$160,851.00)	(\$29,058.96)	\$131,792.04	(\$64,318.77)	\$35,259.81
Parks					
Rev	\$104.72	\$2,118.06	\$2,013.34	\$2,879.94	(\$761.88)
Exp	\$333,424.75	\$278,672.00	\$54,752.75	\$262,482.55	(\$16,189.45)
Parks Total	(\$333,320.03)	(\$276,553.94)	\$56,766.09	(\$259,602.61)	(\$16,951.33)
Golf					
Rev	\$50,225.11	\$22,589.01	(\$27,636.10)	\$59,158.83	(\$36,569.82)
Exp	\$183,010.45	\$180,852.86	\$2,157.59	\$135,920.27	(\$44,932.59)
Golf Total	(\$132,785.34)	(\$158,263.85)	(\$25,478.51)	(\$76,761.44)	(\$81,502.41)
Special Recreation					
Rev	\$0.00	\$1,949.62	\$1,949.62	\$0.00	\$1,949.62
Exp	\$26,014.71	\$2,791.65	\$23,223.06	\$7,513.23	\$4,721.58
Special Recreation Total	(\$26,014.71)	(\$842.03)	\$25,172.68	(\$7,513.23)	\$6,671.20
Museum					
Rev	\$0.00	\$6.28	\$6.28	\$0.00	\$6.28
Exp	\$3,742.45	\$1,724.41	\$2,018.04	\$1,722.57	(\$1.84)
Museum Totals	(\$3,742.45)	(\$1,718.13)	\$2,024.32	(\$1,722.57)	\$4.44
Police					
Rev	\$0.00	\$420.51	\$420.51	\$0.00	\$420.51
Exp	\$32,684.94	\$98.86	\$32,586.08	\$27,985.21	\$27,886.35
Police Totals	(\$32,684.94)	\$321.65	\$33,006.59	(\$27,985.21)	\$28,306.86
Risk Management					
Rev	\$0.00	\$1,134.85	\$1,134.85	\$0.00	\$1,134.85
Exp	\$61,436.45	\$55,043.59	\$6,392.86	\$44,638.84	(\$10,404.75)
Risk Mgmt. Totals	(\$61,436.45)	(\$53,908.74)	\$7,527.71	(\$44,638.84)	(\$9,269.90)
Audit					
Rev	\$0.00	\$37.69	\$37.69	\$0.00	\$37.69
Exp	\$13,761.29	\$13,800.00	(\$38.71)	\$13,500.00	(\$300.00)
Audit Totals	(\$13,761.29)	(\$13,762.31)	(\$1.02)	(\$13,500.00)	(\$262.31)
Corporate Fund Total	(\$764,596.21)	(\$533,786.31)	\$230,809.90	(\$496,042.67)	(\$37,743.64)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through March				
	2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
Administration					
Rev	\$64,737.00	\$75,691.01	\$10,954.01	\$79,226.80	(\$3,535.79)
Exp	\$349,997.05	\$344,009.02	\$5,988.03	\$247,693.37	(\$96,315.65)
Administration Total	(\$285,260.05)	(\$268,318.01)	\$16,942.04	(\$168,466.57)	(\$99,851.44)
Preschool					
Rev	\$20,602.66	\$35,800.87	\$15,198.21	\$20,639.21	\$15,161.66
Exp	\$16,867.80	\$19,208.68	(\$2,340.88)	\$12,807.79	(\$6,400.89)
Preschool Total	\$3,734.86	\$16,592.19	\$12,857.33	\$7,831.42	\$8,760.77
Athletics					
Rev	\$44,805.67	\$69,072.36	\$24,266.69	\$24,347.69	\$44,724.67
Exp	\$37,030.67	\$52,703.35	(\$15,672.68)	\$20,723.93	(\$31,979.42)
Athletics Total	\$7,775.00	\$16,369.01	\$8,594.01	\$3,623.76	\$12,745.25
Regent Center					
Rev	\$16,214.78	\$15,985.80	(\$228.98)	\$3,514.73	\$12,471.07
Exp	\$36,072.45	\$34,534.24	\$1,538.21	\$23,370.35	(\$11,163.89)
Regent Center Total	(\$19,857.67)	(\$18,548.44)	\$1,309.23	(\$19,855.62)	\$1,307.18
Big & Little					
Rev	\$180,798.63	\$181,518.89	\$720.26	\$117,108.35	\$64,410.54
Exp	\$137,849.29	\$132,356.12	\$5,493.17	\$89,987.29	(\$42,368.83)
Big & Little Totals	\$42,949.34	\$49,162.77	\$6,213.43	\$27,121.06	\$22,041.71
Fitness					
Rev	\$144,082.43	\$120,758.74	(\$23,323.69)	\$98,946.02	\$21,812.72
Exp	\$135,675.63	\$124,993.30	\$10,682.33	\$109,295.36	(\$15,697.94)
Fitness Total	\$8,406.80	(\$4,234.56)	(\$12,641.36)	(\$10,349.34)	\$6,114.78
Aquatics					
Rev	\$1,124.15	\$327.59	(\$796.56)	\$45.69	\$281.90
Exp	\$77,646.41	\$79,496.86	(\$1,850.45)	\$61,020.42	(\$18,476.44)
Aquatics Total	(\$76,522.26)	(\$79,169.27)	(\$2,647.01)	(\$60,974.73)	(\$18,194.54)
Rec Connect/Camp					
Rev	\$136,852.51	\$123,269.14	(\$13,583.37)	\$78,085.33	\$45,183.81
Exp	\$88,059.37	\$71,956.56	\$16,102.81	\$83,693.31	\$11,736.75
Rec Connect/Camp Total	\$48,793.14	\$51,312.58	\$2,519.44	(\$5,607.98)	\$56,920.56

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through March				
	2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
Indoor Pool					
Rev	\$39,892.70	\$45,926.05	\$6,033.35	\$27,812.49	\$18,113.56
Exp	\$71,343.74	\$60,758.40	\$10,585.34	\$42,037.73	(\$18,720.67)
Indoor Pool Totals	(\$31,451.04)	(\$14,832.35)	\$16,618.69	(\$14,225.24)	(\$607.11)
Dance					
Rev	\$30,078.00	\$34,751.58	\$4,673.58	\$27,480.91	\$7,270.67
Exp	\$34,674.20	\$37,684.78	(\$3,010.58)	\$31,469.99	(\$6,214.79)
Dance Total	(\$4,596.20)	(\$2,933.20)	\$1,663.00	(\$3,989.08)	\$1,055.88
Cultural Arts					
Rev	\$7,549.20	\$14,075.69	\$6,526.49	\$2,592.24	\$11,483.45
Exp	\$5,525.85	\$6,658.26	(\$1,132.41)	\$4,829.68	(\$1,828.58)
Cultural Arts Total	\$2,023.35	\$7,417.43	\$5,394.08	(\$2,237.44)	\$9,654.87
Recreation Fund Total	(\$304,004.73)	(\$247,181.85)	\$56,822.88	(\$247,129.76)	(\$52.09)

Mundelein Park and Recreation District

CAPITAL

	Year-to-Date Actual-to-Budget Comparison Through March				
	2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$21,192.00	\$21,192.00	\$38,497.00	(\$17,305.00)
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$21,192.00	\$21,192.00	\$38,497.00	(\$17,305.00)
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$23.40	\$341.08	\$317.68	\$36.97	\$304.11
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$23.40	\$341.08	\$317.68	\$36.97	\$304.11
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$23.40	\$21,533.08	\$21,509.68	\$38,533.97	(\$17,000.89)
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONA	\$40,000.00	\$2,563.00	\$37,437.00	\$7,595.00	\$5,032.00
CONTRACTED SERVICES	\$40,000.00	\$2,563.00	\$37,437.00	\$7,595.00	\$5,032.00
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Mundelein Park and Recreation District

CAPITAL

		Year-to-Date Actual-to-Budget Comparison Through March				
		2022 Budget YTD	2022 Actual YTD	Actual to Budget YTD	2021 Actual YTD	Change in Actual 2021 to 2022
DEBT EXPENSE						
40-51.570-5612	PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES						
40-51.570-5810	CAPITAL EQU	\$18,500.00	\$7,400.00	\$11,100.00	\$0.00	-\$7,400.00
40-51.570-5812	CAPITAL FUR	\$5,000.00	\$5,123.12	-\$123.12	\$0.00	-\$5,123.12
40-51.570-5815	CAPITAL ATH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5820	CAPITAL VEH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830	CAP IMPRVM	\$65,250.00	\$9,948.26	\$55,301.74	\$260.00	-\$9,688.26
40-51.570-5835	CAP IMPRVM	\$135,000.00	\$1,532.50	\$133,467.50	\$0.00	-\$1,532.50
40-51.570-5840	CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841	CAPITAL IMPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850	CAP IMPRVM	\$0.00	-\$764.00	\$764.00	\$4,066.00	\$4,830.00
CAPITAL EXPENSES		\$223,750.00	\$23,239.88	\$200,510.12	\$4,326.00	-\$18,913.88
EXPENDITURE TOTAL		\$263,750.00	\$25,802.88	\$237,947.12	\$11,921.00	-\$13,881.88
CAPITAL TOTALS		(\$263,726.60)	(\$4,269.80)	\$259,456.80	\$26,612.97	(\$3,119.01)

MEMORANDUM

To: Deputy Chief Seeley *60-7188*
From: Sergeant Brigano #254 *COB #254*
Date: Monday, April 04, 2022
Re: Park District Report – March 2022

There were six (6) calls for service in the area parks during the reporting period.

There was a total of 85 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month.

The following gives more detail about the calls during the reporting period:

- On 03/01/2022, a Community Service Officer responded to the Maurice Noll Park for a found bicycle. No owner could be located and the bicycle was transported to the police department and entered into evidence.
- On 03/05/2022, an Officer responded to Lewandowski Park for a stray dog report. A dog was located and transported to Lake County Animal Control due to being unable to locate the owner.
- On 03/07/2022, Officers received a delayed call of a fight that took place at Community Park during a pick-up basketball game. Two juveniles were arrested for Disorderly Conduct/Fighting.
- On 03/10/2022, an Officer located a vehicle parked in Hickory Park after park hours. The occupants were cited for possession of cannabis.
- On 03/20/2022, an Officer located graffiti on the sidewalk of Maurice Noll Park during a park check.
- On 03/29/2022, an Officer located graffiti on the back of the entrance sign to Scott Brown Park during a park check.

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the March 2022 Park District report for your review.

Please contact me if you have any questions.

Dear Ron,

Thank you and the Mundelein Park and Recreation District for the generous donation of golf at Steeple Chase. With your support the Purple Plunge event raised almost \$170,000! This money will provide financial assistance to at least 80 local families affected by cancer.

Thank you again for the donation.

Libby

PARKS

Benchmark for Success

Research results offer valuable information to park districts, forest preserves, conservation, and recreation agencies that can be used to draw benchmark comparisons statewide, as well as with selected agencies of similar size, location, and offerings.

IAPD

Illinois Association of Park Districts

RESEARCH METHODOLOGY

In 2020, the Illinois Association of Park Districts engaged aQity Research & Insights, Inc. to collect key metrics from park districts, forest preserves, conservation districts, and municipal park and recreation agencies to identify the scope of their services, programs, facilities, open space, investment/spending and other financial information. The study builds upon previous IAPD research which measured program and facility usage that quantified the excellent value that these local agencies provide to their communities.

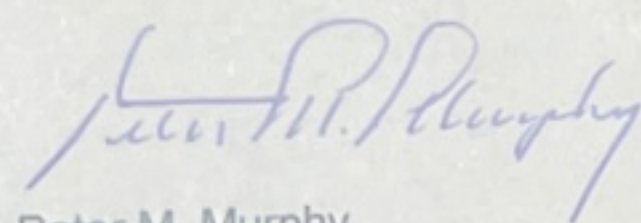
A total of 146 agencies from throughout Illinois participated in the research, representing a very strong 47% response rate. Data collection ran from mid-April through December 2020 and is based upon the financial, facility, and program information from fiscal year 2019 (pre-pandemic).

The primary goal of this research is to provide agencies with sufficient data from other agencies to draw benchmark comparisons both statewide and with selected agencies of similar size, location, and offerings. Additionally, numerous statewide findings also provide valuable information about these local agencies, collectively.

For example:

- 1,480 residents are served per park (median)
- 15 programs offered per 1,000 residents (median)
- Less than 5% of property taxes go to park districts
- Earned revenue covers over one-third of operating costs.

This research demonstrates that local park districts, forest preserves, conservation districts and municipal park and recreation agencies continue to offer convenient and affordable access to a wide range of programs, facilities, and services to their entire communities.

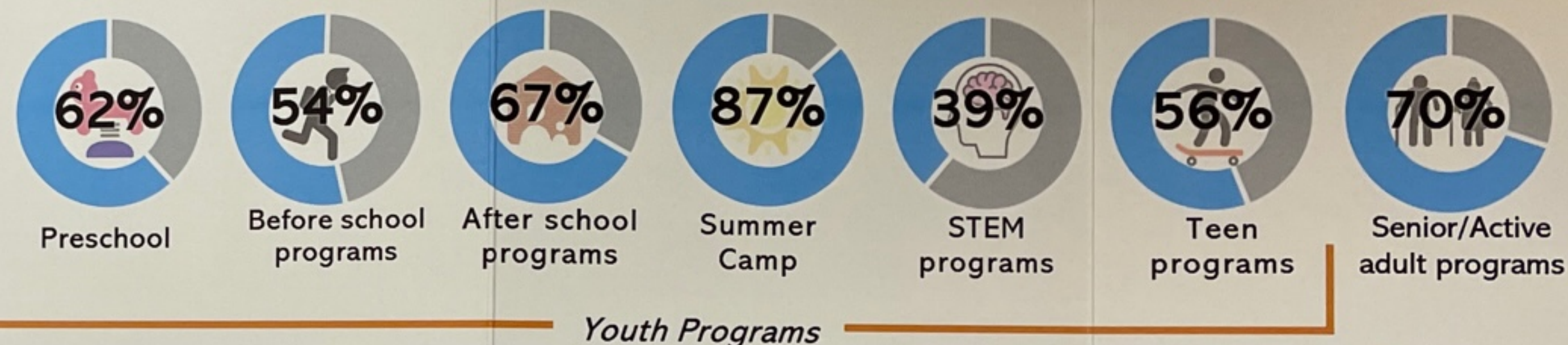


Peter M. Murphy
IAPD President / CEO

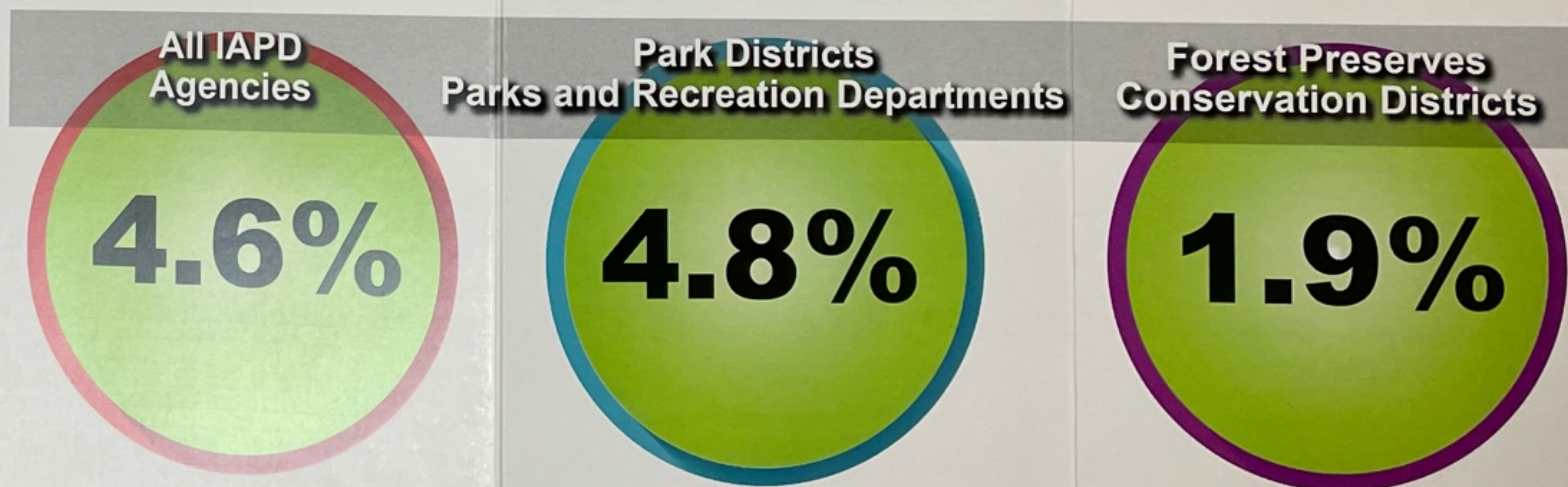
Park Districts and Forest Preserves Serve the Entire Community By Programming to Young and Old Alike

On average, IAPD member agencies offer approximately 300 different programs to their residents each year, serving nearly 14,000 program participants per agency.[†]

Percentage of Agencies Offering Age-Base Programming



Mean Average % of Resident Property Taxes Going to Local Agencies*



* Total is comprised of 135 responding agencies (125 park districts and parks and recreation departments, and 10 forest preserves and conservation districts).



PARKS

IAPD Key Metric Agency Data Results

The Illinois Association of Park Districts is dedicated to helping our members thrive through education, research and advocacy.

The information in this brochure is based on 2021 statewide research of IAPD agencies conducted by aQity Research & Insights, Inc.

Visit ILparks.org for more information on IAPD's research initiatives.

IAPD

Illinois Association of Park Districts

Convenient Access to Parks and Open Space

On average, local park districts and other conservation and recreation agencies report over 1,400 residents served per park within their jurisdictions.

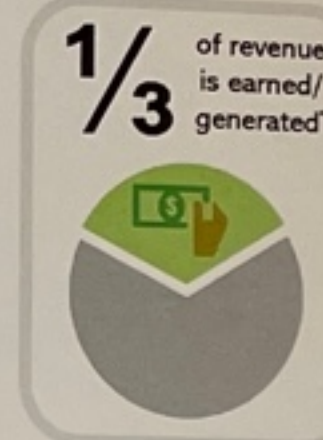
1,480 residents served per park[†]

In terms of acreage per capita, park districts and other conservation and recreation agencies report 12 improved acres per 1,000 residents. Forest preserves and conservation districts report 86% of their acreage remains in a natural state.



Benefits Delivered to Communities Are Affordable

On average, more than one-third of park district revenue for operating cost is self-generated from user fees, memberships and other non-tax



4.6¢

of each tax dollar* goes to IAPD agencies

On average, less than 5% of an Illinois resident's property tax goes to their local park agency and less than 2% goes to forest preserves and conservation districts.

Capital expenditures, spent primarily on renovations, are only \$28 per resident.



\$28

Capital expenditures per resident[†]

On average,[†] local park agencies report nearly 70 volunteers who assist through the year. The largest park districts, as well as forest preserves and conservation districts, average more than 400 volunteers.

All IAPD Agencies

74

Park Districts Parks and Recreation Departments

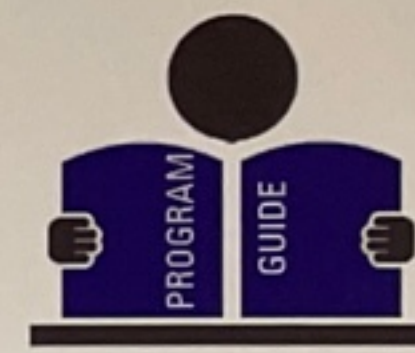
68

Forest Preserves Conservation Districts

461

A Wide Array of Programs and Facilities Are Offered

On average, park districts offer about 15 different programs for every 1,000 residents in their jurisdiction.



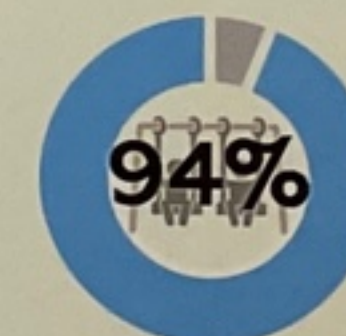
15

Programs offered[†]

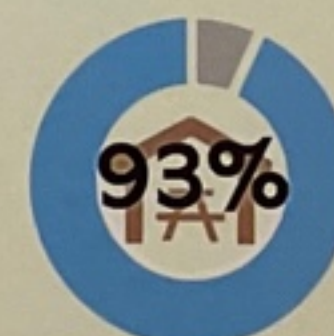
per 1,000 residents

Outdoor opportunities essential during the pandemic are prevalent.

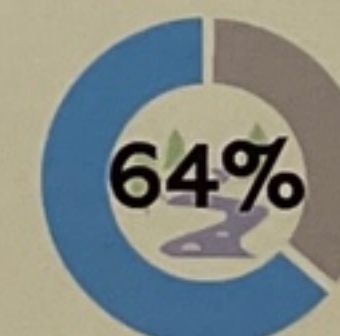
PERCENTAGE OF AGENCIES OFFERING:



Playgrounds



Picnic areas/shelters



Conservation areas

* Average
† Median



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

April 25, 2022 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: April 21, 2022
Subject: Approve of Park Donation Agreement with D.R. Horton for The Townes at Oak Creek

Background

Executive Director Salski has worked on this project since September, 2021 as it has been an important project for the Village of Mundelein and meeting identified needs with District residents. There were several concepts presented to the Board with a final consensus in January, 2022. Throughout the process, the details were being finalized but shared initially with the Board, such as cost of construction, cash payment and easement rights for park maintenance.

Analysis/Considerations

The attached agreement provides all the specifics and legal specifics to execute the acquisition and construction of a park project. Some key details include \$850,000 in park construction, \$400,000 in cash and reimbursement of Architect and Engineer Professional Services. If approved, D.R. Horton, Inc. is anticipated to complete park construction in 2024.

Recommendation

Executive Director Salski recommends approving the park donation agreement with D.R. Horton, Inc. for The Townes at Oak Creek.

Action and Motion Requested

Move to approve the park donation agreement with D.R. Horton, Inc. for The Townes at Oak Creek.



BOARD MEMORANDUM

April 25, 2022 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: April 25, 2022
Subject: Approve of Professional Consulting Services with JSD Architects for The Townes at Oak Creek with Reimbursement by D.R. Horton, Inc.

Background

The District has been utilizing JSD Architects for other Park District projects, such as Longmeadow Park, Leo Leathers and Diamond Lake. Executive Director Salski has been extremely pleased with JSD Architects' high quality for a great value.

Analysis/Considerations

Since 2021, JSD Architects has been developing concepts for the potential park at The Townes at Oak Creek. Executive Director Salski has been sharing those concepts with the Board. Pending approval of the Developer Agreement, D.R. Horton, Inc. is willing to reimburse the District for the attached professional services. Executive Director Salski negotiated with D.R. Horton, Inc. the importance of using District approved professionals to complete this important project. D.R. Horton, Inc. and JSD Architects held a meeting to review the scope of services and agreed to the attached proposal.

Recommendation

Staff recommends approving the professional consulting services proposal with JSD Architects for The Townes at Oak Creek with reimbursement by D.R. Horton, Inc.

Action and Motion Requested

Move to approve the professional consulting services proposal with JSD Architects for The Townes at Oak Creek with reimbursement by D.R. Horton, Inc.



March 4, 2022 **REVISED April 19, 2022**

Mr. Ron Salski, Executive Director
Mundelein Park & Recreation District
1401 North Midlothian Road
Mundelein, IL 60060

Subject: ***Professional Consulting Services
The Townes of Oak Creek Park
Mundelein, Illinois
JSD Project No. 21-11157***

Dear Ron:

JSD Professional Services, Inc. (JSD) is very pleased to have the opportunity to present this revised proposal to provide landscape architecture and civil engineering services for The Townes of Oak Creek Park located at Lake Street and Townline Road in Mundelein, Illinois. We look forward to working closely with the Mundelein Park & Recreation District on this exciting project.

SCOPE OF BASIC SERVICES

Note that these fees are based on a construction budget of \$650,000.00 and scope per the Concept Plan dated January 31, 2022. Fees will be revisited if the scope changes and/or the budget increases.

Task 1.0: Design Refinement

Meeting #1: Attend a kick-off meeting with the Client and Design Team. At this meeting, we will discuss the project schedule, programming, and deliverables required. At the conclusion of this meeting, JSD will visit the site to review the existing conditions.

JSD will refine the Final Master Plan per final direction from the Client and obtain authorization to proceed with construction documents.

Task 2.0: Construction Documents

JSD will develop Construction Drawings and Technical Specifications for the park site development, including dog park, walking paths, play area, site furnishings, maintenance access, and landscape plantings. The Construction Documents will then be issued to the Client for final bidding and construction.

Construction Drawings

- | | |
|------------------------------|---------------------------|
| • General Notes | • Dimension Plan |
| • Existing Conditions Plan | • Grading & Drainage Plan |
| • Construction Plan | • Construction Details |
| • Play Area Enlargement Plan | • Landscape Plan |

Technical Specifications

JSD will provide specifications for the scope of work outlined within this proposal. This proposal includes technical specifications for plan drawings and does not include coordination of any front end or project manual documents.

Deliverables

Progress Construction Drawings and Technical Specifications will be submitted to the Client for review at the following levels:

- 50% Document Review
- 75% Document Review
- 100% Construction Documents

Meeting #2: We will review the 75% documents with the Client and Design Team, and discuss any suggested revisions or additions.

Task 3.0 Permitting

The following permit applications will be prepared and submitted on your behalf as part of this task:

- Illinois Department of Transportation Access Permit (Route 45)
- Village Watershed Development Permit
- Illinois Department of Natural Resources Floodway Permit, if required

Task 4.0: Stormwater Management Plan

JSD will provide a Stormwater Management Plan (SWMP) in accordance with municipal and state requirements.

Stormwater management facilities may include, but are not limited to, inlets, inlet filters, conveyance systems, ponds, bioretention basins, rain gardens, and underground storage systems. The SWMP will include the Grading and Erosion Control Plan, Utility Plan, Details, supporting calculations, figures and exhibits, and soils information to demonstrate the design meets applicable stormwater requirements.

Task 5.0: Construction Observation

Site visits included during Construction Observation will be conducted to evaluate the construction of site-related punch list items. Each site visit will include a field review and preparation of a Site Observation Report with associated photographs. Landscape Architecture (five (5) site visits):

- (3) Progress
- (1) Substantial Punchlist
- (1) Final Punchlist

Additional site visits requested by the Client will be billed at a cost of: **Five hundred & 00/100 dollars (\$500.00) per site visit.**

GENERAL PROJECT UNDERSTANDING

1. Construction observation is not intended to be an exhaustive check or detailed inspection of the Contractor's work but rather to allow JSD, as experienced professionals, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract/Construction Documents. Based on this general observation, JSD will inform the Client/Owner about the progress of the work.
2. JSD will not supervise, direct, or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences, or procedures selected by the Contractor or for the Contractor's safety procedures or programs in connection with the work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.
3. JSD shall not be responsible for any acts of omissions of the Contractor, Subcontractor, any entity performing any portions of the work, or any Agents or Employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its work in accordance with the Contract Documents or any applicable laws, codes, rules, or regulations.

CLIENT RESPONSIBILITIES

- The Client shall provide all site and base map information to the Landscape Architect required for the timely preparation of the plan in AutoCAD 2018 format.
- JSD will use the Existing Conditions Survey provided by Manhard Consulting as the basis for the "existing conditions" base file for preparing the construction plans.
- Client/Contractor will be responsible for obtaining all necessary permits for site work and utility connections other than those listed in the scope of work.

EXCLUDED SERVICES

The following services are excluded from this proposal:

- Geotechnical Engineering
- MEP Engineering
- Structural Engineering
- Creek Restoration Services
- Design services within the right of way
- Topographic Survey
- Wetland Specialist Services
- Bidding and Negotiating
- Contract Administration



COST

Fees for professional services to produce the contract documents described above will be billed on a time and materials, not to exceed, basis.

Task 1.0: Design Refinement	\$ 5,000.00
Task 2.0: Construction Documents	\$40,000.00
Task 3.0: Permitting	\$ 9,500.00
Task 4.0: Stormwater Management Plan	\$ 6,500.00
Task 5.0: Construction Observation	\$ 2,500.00

ADDITIONAL SERVICES

Services requested by the Client falling outside the Scope of Basic Services described above shall be considered Additional Services. Additional Service requests will be completed at our standard hourly rates effective at the time of contract execution plus reimbursable expenses or on a fixed fee basis where a substantial scope of work can be clearly defined in advance. Additional Service requests will be submitted and confirmed in the written form of a Contract Amendment and will not be effective without the approval of both Client and JSD.

REIMBURSABLE EXPENSES

Project related expenses incurred by JSD during the execution of services rendered within the scope of work contracted, printing and copying expenses, express deliveries, courier services, and travel expenses, will be billed at our cost plus 10%.

AUTHORIZATION

Our services will be performed in accordance with the enclosed JSD Agreement for Professional Services upon acceptance of this proposal. Please indicate your acceptance of this proposal by signing and returning a copy of this Agreement to confirm our understanding of your needs.

We look forward to working closely with the Mundelein Park & Recreation District on this important project. We appreciate this opportunity to be a part of your team. If you have any questions regarding this proposal or additional scope of services, please feel free to contact me at (630) 362-6681.

Sincerely,

JSD Professional Services, Inc.

A handwritten signature in blue ink, reading 'Lori Vierow'.

Lori Vierow, PLA, ASLA, LEED AP, BD+C
Senior Landscape Architect

Enclosures

cc: Dave Behrens, JSD
Dave Jenkins, JSD
Hans Justeson, JSD



Agreement for Professional Services
The Townes of Oak Creek, Mundelein, Illinois / JSD Project #21-11157

JSD Professional Services, Inc. (Consultant) will perform professional services for Mundelein Park & Recreation District (Client), according to the terms and conditions of this Agreement. The Consultant shall perform the services outlined in the attached Proposal dated (revised) April 19, 2022, in consideration of the stated fee and payment terms. For additional services not included above, the Consultant shall be compensated according to hourly rates agreed to between Consultant and Client, or as specified in the Proposal referenced above.

Terms and Conditions

~~4) **Access to Site:** Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.~~

2) **Retainer, Billing, and Payment:** The Client agrees to pay the Consultant for all services performed and all costs incurred, as described in the Proposal attached to this Agreement. Prior to providing services, the Client shall deposit a retainer of \$ 0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. For any invoice not paid within 60 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of the account remains unpaid 90 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. All invoice inquiries must be made within 30 days of invoice date.

~~3) **Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement.~~

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (client) against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultants negligent performance and that of its subconsultants or anyone for whom the Consultant is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any way whatsoever for the other party's own negligence.

~~4) **Information for the Sole Use and Benefit of the Client:** All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a~~

~~contractual relationship with or a cause of action in favor of a third party against either the Consultant or the Client.~~

5) **Certifications, Guarantees and Warranties:** The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions. The Consultant will render services and opinions according to the standards of practice of the applicable consulting professional engineering and surveying.

~~6) **Risk Allocation:** In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes, shall not exceed \$100,000.00, or the Consultant's total fee for services rendered for this project, whichever is greater. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.~~

~~7) **Ownership of Documents:** All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service for use in the project for which the Consultant was retained. These documents may not be used by the Client for any other purpose without the prior written consent of the Consultant. Any electronic files transferred by the Consultant are provided solely for the convenience of the Client and are transmitted in trust for the sole use of the Client and its acceptance constitutes assumption of responsibility for its use and safekeeping. Any use by third parties shall be at the sole risk of the Client. Any alterations, tampering with files or deviation in any respect from the original content shall render the entire contents void and shall constitute the agreement of the Client to release, defend and hold harmless the Consultant, from all claims and causes of action by Client and third parties.~~

8) **Dispute Resolution:** Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement shall be submitted to non-binding mediation.

9) **Termination of Services:** This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder more than thirty (30) days after receiving notice of such non-performance from the terminating party. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

The above Agreement, Terms and Conditions and referenced Proposal Scope of Services and fees are agreed upon in conjunction with the Independent Contractor Agreement (attached):

Consultant Authorization:

JSD Professional Services, Inc.
 161 Horizon Drive, Suite 101
 Verona, WI 53593

Signature

04/19/2022

Date

David M. Jenkins, P.L.S. – Owner/President

Client Authorization:

Mundelein Park & Recreation District
 1401 N. Midlothian Road
 Mundelein, IL 60060

Signature

Date

Printed Name

Title

INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL AND OTHER SERVICES

THIS AGREEMENT entered into by and between JSD Professional Services, Inc., a Wisconsin corporation (hereafter “FIRM”) and the MUNDELEIN PARK & RECREATION DISTRICT (hereafter “AGENCY”).

WHEREAS, FIRM will be performing services and work for AGENCY in accordance with the following: AGENCY’s request for proposal for The Townes of Oak Creek (the “RFP”) and FIRM’s Proposal, dated (revised) April 19, 2022 (hereafter “Proposal”). This Agreement is comprised of the following terms and conditions, the RFP and the Proposal. The RFP and Proposal are attached hereto and incorporated herein as **Exhibit A**;

WHEREAS, in the event of a conflict between terms of the several contract documents such conflicts shall be resolved in the following order of precedence: (1) this Independent Contractor Agreement for Professional and Other Services; (2) the Proposal; and (3) the RFP; and **JSD’s Agreement for Professional Services**.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, FIRM hereby agrees:

1. To comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way to operate as a limitation on the laws, regulations and rules with which FIRM must comply, are all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.
2. **In the event there is a 3rd party claim* against the AGENCY or liability to a 3rd party**, to the fullest extent permitted by law, to waive any and all rights of contribution against AGENCY and to indemnify and hold harmless AGENCY and its officers, officials, employees, and ~~volunteers~~ from and against 3rd party claims, damages, losses and expenses, including legal fees (reasonable attorneys and paralegals fees, expert fees and court costs) to the extent caused by the negligent performance of FIRM’s work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of FIRM, any Subcontractor, anyone directly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which AGENCY would otherwise have. FIRM shall similarly, indemnify and hold harmless, AGENCY, its officers, officials, employee, ~~and volunteers~~ against and from 3rd party

claims, costs, causes, actions and expenses, including reasonable legal fees, incurred by reason of FIRM's breach of any of its obligations under, or FIRM's default of any provisions of the Contract, **if it is determined that FIRM is legally liable due to its negligence.** The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for FIRM or any Subcontractor under Workers Compensation or Disability Benefit Acts or Employee Benefit Acts.

***NOTE: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision**

3. To keep in force, to the satisfaction of AGENCY, at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, Automobile Insurance, and Professional Liability Insurance in at least the type and amounts as follows:
 - a. Workers' Compensation:
 - i. State: Statutory
 - ii. Applicable Federal (e.g., Longshoremen's): Statutory
 - iii. Employer's Liability
 - \$1,000,000.00 Per Accident
 - \$1,000,000.00 Disease, Policy Limit
 - \$1,000,000.00 Disease, Each Employee
 - b. Commercial General Liability:
 - \$2,000,000.00 General Aggregate
 - \$1,000,000.00 Products Completed Operations Aggregate
 - \$1,000,000.00 Personal and Advertising Injury
 - \$1,000,000.00 Each Occurrence
 - \$ 50,000.00 Fire Damage (any one fire)
 - \$ 5,000.00 Medical Expense (any one person)
 - c. Business Automobile Liability (including owned, non-owned and hired vehicles):
 - i. Bodily Injury:
 - \$1,000,000.00 Per Person
 - \$1,000,000.00 Per Accident
 - ii. Property Damage
 - \$1,000,000.00 Per Occurrence
 - iii. Umbrella Excess Liability:
 - \$2,000,000.00 over Primary Insurance
 - d. Professional Liability (Errors and Omissions) Insurance appropriate to the FIRM's profession
 - i. \$1,000,000 Per Claim
 - ii. \$2,000,000 Aggregate

4. To have all policies of insurance purchased or maintained in fulfillment hereof name the AGENCY as an additional insured thereunder except the professional liability and workers compensation and the FIRM shall provide AGENCY with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. No such policy of insurance shall have a deductible or self-insurance retention amount in excess of \$25,000.00 per occurrence. Failure of AGENCY to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of AGENCY to identify a deficiency from evidence that is provided shall not be construed as a waiver of FIRM's obligation to maintain such insurance. The FIRM agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the AGENCY. Upon request, the FIRM will provide copies of any or all policies of insurance maintained in fulfillment hereof.

AGENCY shall have the right, but not the obligation, of prohibiting FIRM or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by AGENCY.

Failure to maintain the required insurance may result in termination of this Contract at AGENCY's option.

5. FIRM shall cause each consultant employed by FIRM to purchase and maintain insurance of the type specified above. When requested by the AGENCY, FIRM shall furnish copies of certificates of insurance evidencing coverage for each consultant.
6. For any claims related to this contract, FIRM insurance coverage shall be primary insurance except the professional liability and workers compensation as respects the AGENCY, its officers, officials, employees, ~~and volunteers~~. Any insurance or self-insurance maintained by the AGENCY, its officers, officials, employees, or volunteers shall be excess of the FIRM insurance and shall not contribute with it.
7. The obligations of FIRM to purchase insurance shall not, in any way, limit its obligations to AGENCY in the event that AGENCY should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of a loss which is not covered by FIRM's insurance.
8. In the event FIRM fails to furnish and maintain the insurance required by this Contract, the AGENCY, upon 7 days written notice, may purchase such insurance on behalf of FIRM, and FIRM shall pay the cost thereof to the AGENCY upon demand or shall have such cost deducted from any payments due FIRM. FIRM agrees to furnish to the AGENCY the information needed to obtain such insurance.
9. All insurance provided by FIRM shall provide that the insurance shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of the insurer's liability.

10. All insurance provided by FIRM shall be placed with insurers with a current A.M. Best's rating of no less than A: VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, AGENCY has the right to reject insurance written by an insurer it deems unacceptable.
11. ~~All certificates~~ **Policies shall be endorsed to** provide for 30-days written notice to Agency prior to the cancelation or material change of any insurance referred to therein.
12. AGENCY reserves the right to modify these requirements herein, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstance.
13. FIRM agrees to furnish any affidavit or Certificate in connection with the work covered by this agreement as required by law.
14. FIRM grants to AGENCY, in perpetuity, a license to use the drawings, specifications and other work products of FIRM and its consultants for its own purposes only after full and final payment is received. Reuse of any of the drawings, specifications or other work products of FIRM and its consultants without the written consent of FIRM, and/or the consultant, as the case may be, shall be at the risk of the AGENCY and AGENCY agrees to indemnify, defend and hold harmless FIRM, and/or its consultant, as the case may be, from all claims, damages, and expenses, including attorneys' fees, arising out of such unauthorized reuse. AGENCY shall endeavor to give FIRM prior written notice of AGENCY's intent to reuse any work products.
15. AGENCY may terminate this Agreement for cause upon 24 hours written notice of breach to FIRM and for convenience and without cause upon not less than seven days' written notice to FIRM. In the event of termination for other than cause, FIRM shall be compensated for services performed prior to termination (applying a pro-rata apportionment to the anticipated schedule of services) together with Reimbursable Expenses then due. FIRM may terminate this Agreement for cause upon 24 hours written notice of breach to AGENCY .
16. For labor and materials provided to public works projects as defined by the Prevailing Wage Act (and it does not apply to professional services), FIRM agrees to pay and require every Subcontractor to pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. The Illinois Department of Labor publishes the prevailing wage rates on its website at: <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx> FIRM is advised that the Department revises the prevailing wage rates and the FIRM has an obligation to check the Department's web site for revisions. FIRM shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to FIRM due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of FIRM and not at the expense of the AGENCY. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. FIRM shall be solely responsible to maintain accurate records as required by the prevailing wage statute and to obtain and submit all such certified records to the

Illinois Department of Labor Certified Transcript of Payroll Portal at <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/CertifiedTranscriptOfPayroll.aspx> as required by Statute. FIRM shall furnish AGENCY confirmation that certified payroll was submitted. FIRM shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify AGENCY against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act.

17. FIRM agrees to maintain, without charge to the AGENCY, all records and documents for projects of the AGENCY in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, FIRM shall produce records which are responsive to a request received by the AGENCY under the Freedom of Information Act so that the AGENCY may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then FIRM shall so notify the AGENCY and if possible, the AGENCY shall request an extension so as to comply with the Act. In the event that the AGENCY is found to have not complied with the Freedom of Information Act due to FIRM's failure to produce documents or otherwise appropriately respond to a request under the Act, then FIRM shall indemnify and hold the AGENCY harmless, including costs, penalties and reasonable attorneys' fees.

IT IS MUTUALLY UNDERSTOOD AND AGREED that FIRM shall have the full control of the ways and means of performing the work referred to above and that FIRM or its employees, representatives or Subcontractors are in no sense employees of AGENCY, it being specifically agreed that FIRM bears the relationship of an independent FIRM to AGENCY.

This agreement shall be in full force and effect from 19th day of April, 2022 until such time as it is terminated by AGENCY.

MUNDELEIN PARK & RECREATION
DISTRICT

JSD Professional Services, Inc.

Signature



Signature

Printed Name

David M. Jenkins, P.L.S.

Printed Name

Title

Date

Owner / President

Title

04/19/2022

Date



BOARD MEMORANDUM

April 25, 2022 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: April 21, 2022
Subject: Approve of Ordinance 22-04-01-O– Rejecting Property in the Maple Hill First Resubdivision

Background

As mentioned in the April 11 Committee Meeting, there was a Developer Agreement signed on April 17, 2017 with K. Hovnanian at Maple Hill, LLC regarding a dedication of a bike path and other land. The pond was not dedicated.

In September, 2021, the transfer of ownership occurred unbeknownst to Executive Director Salski. There was no consent or sign off. Staff addressed a variety of issues in late 2021 such as bike path cracking and trees planted that died. The developer fixed the issues. Recently, staff has identified existing dead trees along the creek and one within the easement indicating where the District would eventually need to maintain. One challenge will be mowing the grass along the path as it is a steep slope. If the deed transfer is legal, the District needs to file a tax exemption form which will be submitted as soon as possible.

Additionally, a homeowner contacted staff asking to plant trees on District property. He is willing to pay for the cost. The Attorney is not in favor of starting a precedent of granting encroachments to neighboring owners or giving them the right to maintain landscaping on our property.

Analysis/Considerations

After further review, it is not in the best interests of the Park District to retain ownership of specific aspects of the property because it is not well adapted to park and recreational uses. As well, the cost to maintain the property outweighs its utility for park and recreational uses. Executive Director Salski believes the bike path adds value to the overall park system. Attorney Adam Simon recommends approving an Ordinance and asking the Developer to transfer ownership to the individual homeowners.

If the agreement stays intact, the District can choose to accept a resident landscaping donation, but the burden will be on the District to maintain the landscaping long-term. Executive Director Salski is attempting to meet with the residents; however, he recommends not authorizing agreeing to landscape the area. The resident may be approaching the Board.

Recommendation

Executive Director Salski recommends approving Ordinance 22-04-01-O.

Action and Motion Requested

Move to approve Ordinance 22-04-01-O.

Ordinance No. 22-04-01-O

**AN ORDINANCE REJECTING PROPERTY
IN THE MAPLE HILL FIRST RESUBDIVISION**

WHEREAS, the Mundelein Park & Recreation District is a unit of local government under the laws of the State of Illinois;

WHEREAS, the Park District recently determined that the original developer of the Maple Hill First Resubdivision, K. Hovnanian at Maple Hill, LLC, recorded a deed on September 9, 2021 as Document No. 7824278 for a property which is commonly known as 1899 Savannah Circle, Mundelein, Illinois and legally described on Exhibit A which is attached hereto (“Subject Property”);

WHEREAS, it is not in the best interests of the Park District to acquire the Subject Property as (1) the property is not well-adapted to park and recreational uses; (2) the cost to maintain the Subject Property outweighs its utility for park and recreational uses; (3) the putative “Builders Impact Fee Agreement” dated April 19, 2017 was never formally approved by the Board of Park Commissioners of the Park District; and (4) the Board of Park Commissioners has taken no action to accept the Subject Property;

WHEREAS, the Board of Park Commissioners of the Park District do not desire to acquire the Subject Property and find that the Subject Property is not necessary and convenient for the Park District’s use and occupancy for park district purposes;

WHEREAS, the developer has recorded a deed to the Subject Property in order to transfer title thereof to the Park District and the Park District desires to convey the Subject

Property back to the developer.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Mundelein Park and Recreation District, Lake County, Illinois, as follows:

Section 1. The above state recitals are incorporated herein by this reference.

Section 2. The President and Secretary of the Board of Park Commissioners are authorized to execute any and all documents necessary to convey the Subject Property back to the developer, including but not limited to the quit claim deed attached hereto as Exhibit B.

Section 3. This Ordinance shall be effective from and after it is passage and approval and shall remain in effect until it is specifically repealed by a subsequent Resolution or Ordinance.

Section 4. All Resolutions or Ordinances in conflict with the terms of this Ordinance are hereby repealed to the extent of such conflict.

PASSED AND APPROVED THIS _____ DAY OF _____, 2022.

AYE:

NAY:

ABSENT:

ABSTAIN:

Mundelein Park & Recreation District

Wallace Frasier, President

ATTEST:

Ron Salski, Secretary

Exhibit A

Lot 66 in Maple Hill First Resubdivision being a resubdivision of that part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 23, Township 44 North, Range 10, East of the Third Principal Meridian, according to the Plat thereof recorded December 28, 2017 as Document Number 7454031, in Lake County, Illinois.

P.I.N. 10-23-301-052

Exhibit B
Quit Claim Deed

[See attached]

QUIT CLAIM DEED

MAIL TO:

Rebecca J. Gardner
K. Hovnanian
1804 N. Naper Blvd., Suite 200
Naperville, Illinois 60563

TAXPAYER and GRANTEE:

K. Hovnanian at Maple Hill, LLC
1804 N. Naper Blvd., Suite 200
Naperville, Illinois 60563

THE GRANTOR: Mundelein Park and Recreation District, a body politic and corporate, of the Village of Mundelein, County of Lake, State of Illinois, in exercise of the authority granted by Park District Ordinance No. _____, for and in consideration of TEN and NO/100 dollars (\$10.00), in hand paid, CONVEYS and QUIT-CLAIMS to GRANTEE: K. Hovnanian at Maple Hill, LLC, an Illinois limited liability company, all interest in the following described Real Estate situated in the County of Lake, in the State of Illinois, to wit:

LOT 66 IN MAPLE HILL FIRST RESUBDIVISION BEING A RESUBDIVISION OF THAT PART OF THE NORTHWEST ¼ OF TH4E SOUTHWEST ¼ OF SECTION 23, TOWNSHIP 44 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 28, 2017 AS DOCUMENT NUMBER 7454031, IN LAKE COUNTY, ILLINOIS.

P.I.N. 10-23-301-052

DATED this ____ day of _____, 2022.

MUNDELEIN PARK AND RECREATION DISTRICT

Wallace Frasier, Board President

Attest:

Ron Salski, Board Secretary

STATE OF ILLINOIS

) SS.

COUNTY OF LAKE

)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY, that Wallace Frasier and Ron Salski, Board President and Board Secretary of the Mundelein Park and Recreation District, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as Board President and Board Secretary of the Mundelein Park and Recreation District and as their and the Park District's free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this ____ day of _____, 2022.

Commission expires _____, 20____

NOTARY PUBLIC

IMPRESS SEAL HERE

NAME and ADDRESS OF PREPARER:

Adam B. Simon, Esq.

Ancel Glink, P.C.

175 E. Hawthorn Parkway, Suite 145
Vernon Hills, Illinois 60061

EXEMPT UNDER PROVISIONS
OF

35 ILCS
200/31-45, PARAGRAPH
(b), REAL
ESTATE TRANSFER

ACT

Signature of Buyer, Seller or Representative



**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – April 2022

Comprehensive Master Plan

Executive Director Salski has scheduled a kick-off meeting the week of April 29. Greg Petry will assist with the process to keep the District moving forward.

TIF Meeting

Executive Director Salski attended the annual meeting. TIF 2 ends in six years with an expected growth increase of \$1 million.

Administrative Assistant

Dawn Dahl was hired as the part-time Administrative Assistant and reports to Executive Director Salski. Her schedule will be Monday, Wednesday and Thursday. She has extensive experience with the park district industry and looks forward to working with the Board and staff.

2022 Community and Industry Involvement

Executive Director Salski has been active in the following associations and excited to assist the industry:

- Mentor for IPRA Pro Connect
- Committee Member of IAPD/IPRA Distinguished Accreditation
- Chair of IAPD Research Council
- Member of the Mundelein Days Commission
- Member of Mundelein United

2022 NRPA Annual Conference

NRPA will be holding its Annual Conference from September 20-22 in Phoenix. Conference Registration opens on Monday, May 9. In order to book the reasonable and accessible accommodations, staff and/or board members will need to be registered for the conference. Dawn Dahl will send out an email so please check your schedule as it will be important to book on May 9.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB - GOLF OPERATIONS & MAINTENANCE

To: Board of Park Commissioners

From: Bill Brolley, Golf Operations Manager

Subject: Board Report – April 2022

	<u>2022</u>	<u>Budget</u>	<u>2021</u>
Golf Revenue (March Totals)	\$ 10,386	\$32,040	\$ 36,789
Merchandise (March Totals)	\$ 2,500	\$ 7,702	\$ 8,991
Food & Bev. (March Totals)	\$ 1,070	\$ 2,715	\$ 3,818
Miscellaneous (March Totals)	\$ 450		\$ 2,039
Gift Card (March Totals)	<u>\$ 13,803</u>		<u>\$ 6,457</u>
Total Rev. for the Month of March	\$ 28,209	\$42,457	\$ 58,094

Golf Revenue (4/1- 4/17)	\$ 37,342	\$ 84,045
Merchandise (4/1- 4/17)	\$ 6,016	\$ 7,703
Food & Bev. (4/1- 4/17)	\$ 4,226	\$ 11,402
Miscellaneous (4/1- 4/17)	\$ 771	\$ 1,491
Gift Card (4/1-4/17)	<u>\$ 1,375</u>	<u>\$ 1,916</u>
Total Rev. (4/1-4/17)	\$ 49,730	\$106,557

Golf Revenue (YTD)	\$ 48,348	\$121,937
Merchandise (YTD)	\$ 11,853	\$ 20,964
Food & Bev. (YTD)	\$ 5,457	\$ 15,355
Miscellaneous (YTD)	\$ 1,893	\$ 4,345
Gift Card (YTD)	<u>\$ 19,781</u>	<u>\$ 14,633</u>
Total Rev. (YTD 4/17)	\$ 87,332	\$177,234

	<u>2022</u>	<u>2021</u>
Paid Rounds March	244	818
Paid Rounds 4/1-4/17	785	1817
Total Paid Rounds YTD 4/17	1029	2635

March Comparison for the Past 5 Years

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Total Rev.	23,743	22,382	14,658	58,094	28,209
Rounds	383	204	176	818	244

The club experienced the third-best March total in revenue since 2012 only behind 2012 and 2021. The average rounds in March over the past 10 years is 276 rounds with average revenue of \$19,262. The club was just behind the rounds average by 32 and above the average revenue totals by about \$9,000. Golf Operations bottom line for March was \$27,000 lower than budgeted expectations. The club is down about 35 rounds and about right at average revenue compared to the last ten-year average (excluding 2020) through the first 17 days of April. The weather has been a major factor why the club is behind budgeted expectations up to this point in the year. There was complete snow coverage on Sunday April 3 until 11:00 a.m. then the course was completely booked until 3:30. Temperatures have been in the 30's and 40's for the majority of the days since the course opened with an occasional nice day sprinkled in. It has been cart path only for all but six days since the club has been open for play.

The club hosted the annual Spring Scramble on Saturday March 16. There were 14 teams that participated in two separate flights. The winning score was 60 in each flight. The high temperature for the day was 45, yet the course still had 138 golfers that day.

Golf Operations Manager, Brolley has had meetings with EZ-Go and Yamaha salespeople to get preliminary pricing for next year's new fleet. Club Car will be emailing a proposal within the next week.

There were a couple questions from the Board relating to the annual data report, the senior age and days in effect for senior rates. The question arose why the average green rate was higher in the years from 2002-2006 than it is in recent years. There are several reasons for that including senior age went from 62 to 55 and days for senior rates went from Monday and Tuesday to Monday through Thursday. Another reason is we now have three 9-hole leagues during twilight times where in 2002 we had one league. As far as the origin of the change of the senior age and days in effect, it originated from a meeting with former Executive Director, Alex Marx, Golf Operations Manager, Bill Brolley and the CEO from Plute. During that meeting there was verbal agreement to change the age to 55 years old to match the minimum age at Grand Dominion and to extend the days to Monday through Thursday.

GOLF MAINTENANCE

Golf Maintenance has had to adapt to the very different start to the year than was experienced in 2021. The month began with snow on the ground and snow in the forecast for four separate days in the beginning of April. The golf course has already received more precipitation in March and April than it had in all of 2021 by mid-June. In March, April, and May of 2021 there was 2.86 inches of total precipitation. So far in 2022, there has been 5.32 inches in March and halfway through April.

Precipitation Comparison

	March	April	May	Total
2021	.75	.78	1.33	2.86
2022	2.74	2.58	-	5.32

Along with increased rainfall, the high damaging winds the week of April 11 has increased the workload for current staff. Course cleanup has become the major priority with broken limbs and debris throughout the property. Unfortunately, the course also lost two trees during the storms which staff focused on in addition to the bigger broken limbs and debris cleanup.

Due to the weather, staff has only been able to mow fairways, tees, and approaches once this month. Greens have been mowed more frequently through mid-month with cups being changed regularly on days where play has increased. Greens have received their first chemical application to control the annual bluegrass seedheads with growth regulator and will get a second application in the next week or so.

Staff has had to spend extra time pushing sand in bunkers to fill areas that were washed out due to overwinter precipitation as well as the heavy precipitation experienced in March/April. Staff has also begun flushing drainage systems in the bunkers in order to ensure traps are playable even after rain.

Highly playable areas that were damaged last year by excessive amounts of traffic were located and identified by Assistant Superintendent, Bill Dabrowski. Staff started the labor-intensive process of sodding these damaged areas. Bill Sizemore has been leading this project with some of our more seasoned staff as they have already laid three pallets of sod in the last week and have fixed a majority of the damaged areas. With the wet weather, staff has not had to spend as much time hand-watering to keep the freshly laid sod alive.

April 24th all the greens will be deep tine aerified. Joe Marley Inc. will complete the greens aerification process. Staff will be top-dressing greens on Monday April 25th.



PARK AND FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Superintendent of Park and Facility Maintenance
Subject: Board Report – April 2022

Facility Maintenance

- A Barefoot Bay pool audit was conducted in April. Multiple issues were identified as needing repair this year and over the next two to five years.
- Staff has been working hard cleaning and preparing Barefoot Bay for opening day.
- Last year a refrigerant compressor failed on the Poolpak. The Poolpak is the indoor pool dehumidification system. This compressor is scheduled to be replaced in mid-May.
- The hot tub project is on hold. At this time, we have not been able to source the parts needed to make the repairs.
- ComEd has grant money available to change out high energy use bulbs for LED bulbs. A contractor will be doing an initial bulb inventory. This inventory will lead to an energy savings report that will estimate the savings to the District.
- A roof leak at Diamond Lake Recreation Center has been discovered. Staff is working on getting quotes for the repair.
- Staff is currently conducting interviews for the Custodial Forman position.

Park Maintenance

- The Ice Rink was open for 66 days this winter. It opened on December 29, 2021 and closed on March 4, 2022.
- The Ice Rink deconstruction is underway. The recent wet weather has slowed this process down considerably. Staff needs to use heavy equipment to move the glycol containers and other heavy parts to the storage area. Staff is unable to use the heavy equipment if the ground is too soft to drive on without causing damage.
- Staff has been preparing for the summer boating season. The ranger boat is undergoing a tune-up. The boat tram has been installed and is operational.
- Employee evaluations were conducted in April. The process went smoothly.
- The mowing and landscaping contractors have started their work in the parks.



RECREATION

To: Board of Commissioners
From: Matt LaPorte, Superintendent of Recreation
Subject: Board Report – April 2022

Miscellaneous

- The summer program brochure was released and registration began April 13.
- Recreation Department staff focused on conducting numerous full and part-time performance appraisals this month.
- Customer service staff are working through resolving existing credits on household accounts. Staff report a total of 50 households and 15 organizations have remaining credits, totaling \$2,415.84. This money is returned to customers via check or donated at their request to the Mundelein Parks Foundation.
- Shelter and park permits are now available for registration for the season.

Programs

Active Adults 50+

- Enrollment at the Regent Center is up to 239 members. This is an increase of 67 members from the February report, but short the goal of 400 members for the year.
- To promote the Center, the Marketing Department will send out 1,500 post-cards to area seniors in March.
- Participation numbers at the Regent Center in March grew significantly and have begun to approach the levels seen in 2019. By comparison, there were 1,192 visits to the Center last month and 1,302 visits in March of 2019.
- Popular classes are ACES, Zumba Gold, Bingo and Line Dance.
- The February 26 Bingo event was a big success. The event had 92 participants. The Senior Citizen's Police Academy program did not run due to low enrollment and will be offered again in the fall. The Girl Scout Movement presentation by Betsey Means, was a moderate success and attracted 25 participants.
- On April 29, a trip to Four Winds Casino will be held. The trip is full with 46 participants registered.

Athletics

- The MBSA baseball/softball season has begun. Like most spring sports, their field usage has been delayed by weather. Teams have booked 12 of the district's fields for practice.
- AYSO soccer season has also started. AYSO will be using Community Park on Saturdays and Diamond Lake Sports Complex throughout the week for games and practices. Participation seems to be up for AYSO. A complete report of participation will be included in May's report.
- Adult Softball will run with just two leagues this spring. Tuesday night men's league will feature 11 teams and the Friday night co-rec leagues will have four teams. Games begin April 27, weather permitting.
- Enrollment for specialty programs such as tennis and karate have remained strong from the winter into the spring session. There are 26 participants in tennis and 58 in karate.
- The Youth Basketball Fundamentals program started April 7. There are three staff leading the program with help from All-In Athletics coaches. In total, there are 52 participants enrolled.
- Spring contractual sports enrollment is doing very well. There are 256 participants enrolled across 20 programs. Only 2 of 22 programs were cancelled this session. This is an increase from 107 participants in 11 programs from the Winter II session.

Cultural Arts

- Cultural arts programs have continued to perform well this year. Successful programs include the Sugar Club baking program and the new youth theater program, which attracted 17 participants. Additionally, Mixed Media Art classes, robotics and magic have been running with steady enrollments. Last, the adult crochet class sold out with ten participants.

Dance

- The dance program is entering the final weeks of preparation before the spring dance recital. The annual Dance Recital will be held May 21-22 at Mundelein High School. The theme is "Musicals: Songs from Stage and Screen". The annual picture day will take place on May 7 at the Community Center.
- Competition season started well for the Mundelein Dance Company. Forty-five dancers competed in the Hall of Fame Competition on April 2-3. The company received numerous awards including six of the top eight awards in the senior solo category. Dancers Sophie Volk, Shannon Ouimet, Tori Collins, Sarah Page, Sarah Georgescu and Kayla Baltazar were top award winners. Dance Coordinator, Heather Burnes, and Dance Lead, Stephanie Nece, received awards for choreography.
- The next competition, the Power of Dance competition, will be held April 22-24. The Power of Dance committee donates to charities of the dancer's choice for winning performances. This year, the Mundelein Dance Company will be dancing to support Big Dreams for Little Hearts, a charity that provides AEDs for children with heart conditions.

Events & Parties

- The April 9 Cottontail Trail event sold out with 500 participants. Parents and additional family in attendance resulted in approximately 1,500 people in attendance. Guests walked amongst 24 vendors spread throughout the Barefoot Bay parking lot. Several carnival games, photos with the bunny, a petting zoo, face painting, and a food truck were also offered.
- The next event is the Mother's Day Picnic & Paint, which will take place on May 7. This event will take place at Dunbar Recreation Center and has 30 registrations. Participants will make DIY wood signs and charcuterie boards.

Mundelein Trails Day Camp & RecConnection

- There are 137 children registered for RecConnection. This is an increase of four children since last report. There are 47 students at the Dunbar Recreation Center site and 90 students at the Washington School site.
- The Day Off School Program was offered during Spring Break. There was an average of 40 students per day. This enrollment is comparable to pre-pandemic levels. The students went on three field trips during the week and enjoyed art and craft activities and food contests throughout the rest of the week.
- Trails Day Camp has 160 children registered to date. Last year at this time there were 88 children enrolled. The teen camp, Odyssey has 17 campers enrolled, versus seven last year. Camp field trips will include both in-house entertainment and external destinations. The campers will visit Barefoot Bay. Swim lessons will also be available to campers again this year. A total of 19 of 26 counselor positions have been filled. Staff anticipate filling all the positions in the coming weeks, but report the applications are much less than previous years.

Preschool & Child Care

- Currently, there are 75 children enrolled in Big & Little Child Care, an increase of two children from last report. By comparison in April 2021 there were 56 children enrolled. The largest number of children are enrolled in the 2–3-year-old classroom.
- Two new part-time teachers, Heather Hasler and Jennifer Paloma, were recently hired at Big & Little. There has been an influx of applicants recently, easing previously held staffing concerns, and reducing the workload strain on current staff.
- Parents have been allowed to enter the center for the first time since March 2020.
- A few improvements have been implemented. An external sign for the Center has been ordered and should be installed next month. LED lighting has been installed in three of six classrooms.
- Learning Center will hold graduation on May 12 at Diamond Lake Recreation Center. Big & Little graduation will be held on June 3 at the Regent Center.
- Enrollment for preschool summer camp is off to a strong start. All three of the morning sessions filled within the first day, and the three afternoon classes are also expected to sell out soon.

Swim Lessons

- Swim lessons are offered either as a four-week Tuesday/Thursday option or an eight-week Saturday session. The Tuesday/Thursday option has 115 participants registered out of a possible 124 spaces. The Saturday lessons are doing equally well with 70 participants out of a possible 84 spaces. Lesson enrollment has steadily climbed as the year has been going on.
- Private lessons have also been in high demand and are performing much better than budget.

Rentals

- Rentals have begun to recover at the Regent Center. The staff hosted six rentals in March and five in February. To date, seven rentals have been held, totaling \$5,995.
- CSMS gymnasium rentals have picked up as the recent wet weather has prevented teams from practicing outdoors. Dunbar gymnasium continues to be used regularly by All-In Athletics, Wolverinas, Badgers, GLASA and several volleyball groups.

Facilities

Barefoot Bay, Spray Park & Diamond Lake Beach

- Season passes went on sale November 8, 2021. A total of 632 Barefoot Bay passes and 59 All Access passes (includes beach and spray park) have been sold, for a total of \$47,803. After a strong start, pass sales have slowed and membership sales are below last year's total for this time of year. Membership revenue is projected to be around \$155,000.
- To date all eleven Barefoot Bay manager positions have been filled, 14 of 15 cashiers and 9 out of 15 concessions staff have been hired. Filling these positions have been relatively easy. The struggle to hire lifeguards continues. Only 56 out of 125 lifeguards have been filled. This leaves staff with less than one month to hire enough lifeguards for the season. Weekly training and certification blocks for lifeguards begins the week of May 9, and will continue until the facility opens over Memorial Day weekend.

Fitness Center

- There are currently 1,672 fitness members. Fitness Membership in January was 1,539 and 1,611 in February. There has been steady growth since the removal of the mask mandate, giving hope for recovery of the fitness industry as the pandemic wanes. Staff process an average of five new memberships a day.
- Visits to the Center totaled 9,465 visits in March. The total visits for January were 8,428 visits and February were 8,414.
- Group exercise participation also has increased steadily each month. The total for the month was 1,466 visits. 252 participants still attend class online, this number has dropped significantly since January.
- Membership rate increases will take place on June 15. A letter went out to current members during the week of April 18 alerting them to the new membership rates.



BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners
From: Debbie McInerney, Superintendent of Business Services and Technology
Subject: Board Report – April 2022

Finance

The Mundelein Park & Recreation District has received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2020 Annual Comprehensive Financial Report. This is the highest form of recognition in governmental accounting and financial reporting. This is the 10th consecutive year the District has received this award.

The final draft of the audit has been completed. There will be a Management Letter strictly to discuss the new GASB 87 requirements regarding accounting for leases. There are no other comments. The 2021 Annual Comprehensive Financial Report will be presented to the Board on May 9, 2022.

Two new staff members have been hired in Business Services: Emily Cattell is the new Accounts Payable Specialist and Rachel Zenner is the new Accounting Specialist. Business Services is happy to be fully staffed before the busy summer season.

Human Resources

HR Manager, Sarah Bannon, completed the payrolls for the periods of 02/13/2022 – 02/26/2022 for 147 employees, 02/27/2022 – 03/12/2022 for 145 employees, 03/13/2022 – 03/26/2022 for 152 employees, and 03/27/2022 – 04/09/2022 for 152 employees.

HR Manager Bannon and Superintendent McInerney provided training to Supervisors of Union employees on the new contract and how to administer the new wage scale.

Staff is currently administering annual performance evaluations. All evaluations should be administered by the date of this meeting. Merit increases are effective May 1, 2022.

In addition to seasonal recruitment, the District has open positions for Athletic Program Supervisors, various Attendants, Early Childhood Teachers, Rec Connection Leaders, a Custodian Foreman, and both Fitness and Dance Instructors.

IT

IT has rolled out the “emails for all staff” project. All year-round staff now have an MPRD email address which will result in better District-wide communication, better administration of online training, and allow electronic signoffs for new policies.

In the next few weeks, IT will be preparing the computers for operations at Barefoot Bay, Spray Park, and Diamond Lake Beach.

Risk Management

March Safety training focused on incident/accident reporting and statement of admissions. April’s topic will be Core 6 and PPE.

Ladder training was conducted for the Parks and Facilities, and safety-related ladder accessories have been purchased and updated.

The Spill Prevention Control and Countermeasure (SPCC) plan is being updated. It was last updated in 2017. Per EPA regulations, the SPCC plan must be updated every five years.

PDRMA’s third party services was used for an assessment of the ice rink chillers. Recommendations were provided for better preventative maintenance measures.

Property Loss Report Summary

Date	Location	Property & Description of Damage	Cost	EMS	PDRMA
March 29	Parks Garage	Staff member was driving backhoe and bucket hit parks building above the garage door	TBD	No	Yes

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
March 2	MCC Gym	Male, 73, skinned knee while playing pickle ball. Provided gauze and band aid	No	No
March 7	MCC Gym	Male, 19, was punched in mouth and head. Lost front tooth. Provided gauze, and alcohol wipes	No	No
March 18	Washington School	Child, 7, tripped over other child in lunchroom possible sprained ankle. Provided ice pack	No	No
March 17	Washington School	Child, 7, fell off monkey bars and bumped shoulder. Provided ice pack	No	No
March 21	Field Trip	Child, 10, bumped her head on side of tunnel at Jump Center. Ice pack provided	No	No

Employee Injury Report Summary

None.



MARKETING

To: Board of Commissioners
From: Christa Lawrence, Marketing Manager
Subject: Board Report - Quarter 1, 2022

Brochure

The summer brochure was delivered to homes the week of April 11. Marketing added more QR codes in the brochure to track if people are using them and which ones are most used.

Employment Campaign

In order to attract more people to the website's employment page, Marketing created six video testimonials from staff in various areas at the District. These videos are being released individually but will eventually be edited into one employment video. These videos can be seen on social media (Facebook, Instagram, You Tube, LinkedIn and Twitter), and on the employment page on the website.

Lifeguard Recruitment Campaign

Marketing and Recreation Department have worked hard on lifeguard recruitment strategies. Marketing ran two digital recruitment campaigns using Alpha Media, three sets of Snapchat ads, three sets of Facebook/Instagram ads, flyers, posters, outdoor signage including two large banners and 40 lawn signs placed at parks. Marketing assisted Aquatics Manager, Erica De Luca with the Virtual Job Fair and ran organic posts on all social media platforms including LinkedIn. The results of these efforts have been a large increase to the Barefoot Bay Employment page which has received over 5,000 views in 2022. This makes it the 6th most visited page on the website. Of these 5,000 views, approximately 200 clicked to apply. However, these actions have not translated into the number of lifeguard applicants we had hoped for.

Postcard to Grand Dominion and Saddlebrook Farms

In March, Marketing created a postcard campaign that targeted two senior living communities, Dell Webb Grand Dominion and Saddlebrook Farms. The postcard advertised the Health & Fitness Center and the Regent Center. The cost for each department was \$765 for printing and postage. As a direct result of this mailing, three people signed up for a fitness membership and ten joined the Regent Center. In addition, Marissa Moravec reported that the Regent Center had people sign up for classes, events, and trips because of the mailer. This included two registrations for Beginning Mah Jongg, nearly 20 for the Four Winds Casino trip, five for the Richardson Tulip Festival trip, and several now drop-ins for Line Dance.

Rental Forms Translated into Spanish

The following forms have been translated into Spanish: Dunbar Recreation Center Rental Application, Regent Center Rental Application, Regent Center Rental FAQ, Shelter Rental Application, Parties, and Shelter Descriptions. These were the forms that staff identified as most needing to be translated.



**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

2022 Marketing Analytics Report Quarter 1

SOCIAL MEDIA: FACEBOOK

Facebook: 2021/2022 Comparison

Month	2022 Likes	2021 Likes	2022 Follows	2021 Follows
January	5,590	5,129	5,777	5,251
February	5,603	5,142	5,789	5,547
March	5,631	5,196	5,822	5,693

January Summary:

Total Engagement: 42,188

The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)

Total Reach: 282,762

The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)

Total Impressions: 1,514,912

The number of times any content from the MPRD Page or about the MPRD Page entered a person's screen. This includes posts, stories, ads, as well other content or information on your Page. (Total Count)

February Summary:

Total Engagement: 41,680

The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)

Total Reach: 286,564

The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)

Total Impressions: 1,678,496

The number of times any content from the MPRD Page or about the MPRD Page entered a person's screen. This includes posts, stories, ads, as well other content or information on your Page. (Total Count)

March Summary:

(lifeguard ad contributed to uptick in numbers)

Total Engagement: 73,227

The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)

Total Reach: 675,230

The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)

Total Impressions: 2,783,812

The number of times any content from the MPRD Page or about the MPRD Page entered a person's screen. This includes posts, stories, ads, as well other content or information on your Page. (Total Count)

SOCIAL MEDIA: FACEBOOK TOP POST

January Top Post:



Boost post

Winter cold got you thinking of warmer days? Save on summer fun now with Early...

January 2, 2022 at 10:39 AM

ID: 10159562314814931

Interactions

8 reactions

2 comments

0 shares

Performance

Reach ⓘ

Total

1,830

Worst

Best

This post reached more people than **100%** of your 50 most recent Facebook posts and stories.

Reach

1,830

Reactions, comments and shares ⓘ

Total

10

Worst

Best

This post received more reactions, comments and shares than **43%** of your 50 most recent Facebook posts and stories.

Reactions

8

Comments

2

Shares

0

Results ⓘ

Total

93

Worst

Best

This post received more link clicks than **88%** of your 50 most recent Facebook posts and stories.

Link clicks

93

SOCIAL MEDIA: FACEBOOK TOP POST

February Top Post:



Boost post

We're hiring! Part-time Accounts Payable Specialist. Qualifications High School D...

February 7, 2022 at 11:54 AM

ID: 10159625781319931

Interactions

👍 11 reactions

💬 2 comments

➦ 5 shares

Performance

Reach ⓘ

Total
2,246 Worst | Best

This post reached more people than **100%** of your 50 most recent Facebook posts and stories.

Reach 2,246

Reactions, comments and shares ⓘ

Total
18 Worst | Best

This post received more reactions, comments and shares than **74%** of your 50 most recent Facebook posts and stories.

Reactions	11
Comments	2
Shares	5

Results ⓘ

Total
107 Worst | Best

This post received more link clicks than **96%** of your 50 most recent Facebook posts and stories.

Link clicks 107

SOCIAL MEDIA: FACEBOOK TOP POST

March Top Post:



Boost post

We're hiring a Boat Patrol Ranger. Position is Seasonal, Part-Time. Starting salary...

March 2, 2022 at 11:13 AM

ID: 10159665608414931

Interactions

👍 12 reactions

💬 3 comments

➦ 4 shares

Performance

Reach ⓘ

Total

2,507

Worst  Best

This post reached more people than **97%** of your 50 most recent Facebook posts and stories.

Reach 2,507

Reactions, comments and shares ⓘ

Total

19

Worst  Best

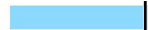
This post received more reactions, comments and shares than **70%** of your 50 most recent Facebook posts and stories.

Reactions	12
Comments	3
Shares	4

Results ⓘ

Total

107

Worst  Best

This post received more link clicks than **89%** of your 50 most recent Facebook posts and stories.

Link clicks 107

SOCIAL MEDIA: INSTAGRAM

Instagram: 2021/2022 Comparison

Month	2022 Follows	2021 Follows
January	2,089	1,795
February	2,087	1,815
March	2,101	1,836

January Summary

Content: 23 posts, 33 stories

Instagram Accounts Reached: 1,262

Content Interactions (likes, comments, shares): 277

January Top Post:



Boost post

It's not too early to plan for your summer job. Apply now for a position at Barefoot ...

January 10, 2022 at 2:09 PM

ID: 17885102489595635

Interactions

30 likes

1 comment

Performance

Reach ⓘ

Total

544

Worst

Best

This post reached more people than **100%** of your 50 most recent Instagram posts and stories.

Reach

544

Likes, comments and shares ⓘ

Total

49

Worst

Best

This post received more likes, comments and shares than **100%** of your 50 most recent Instagram posts and stories.

Likes

30

Comments

1

Shares

18

Results

Total

--

Link clicks

--

SOCIAL MEDIA: INSTAGRAM

February Summary

Content: 26 posts, 8 stories

Instagram Accounts Reached: 1,312

Content Interactions (likes, comments, shares): 241

February Top Post:



Boost post

SKATE DATE ❤️ 📅 Thank you to everyone who joined us for Ice Skating, Donut De...
February 11, 2022 at 6:19 PM

ID: 18284174203057805

Interactions

👍 32 likes

💬 0 comments

Performance

Reach ⓘ

Total

507

Worst  Best

This post reached more people than **100%** of your 50 most recent Instagram posts and stories.

Reach

507

Likes, comments and shares ⓘ

Total

33

Worst  Best

This post received more likes, comments and shares than **100%** of your 50 most recent Instagram posts and stories.

Likes
Comments
Shares

32
0
1

Results

Total

--

Link clicks

--

SOCIAL MEDIA: INSTAGRAM TOP POST

March Summary

Content: 21 posts, 16 stories

Instagram Accounts Reached: 1,333

Content Interactions (likes, comments, shares): 612 (*paid lifeguard ad contributed to total*)

March Top Post:



Boost post

Fun at PARTY PLAYDATES! 🌈

March 18, 2022 at 1:14 PM

ID: 17956254898654718

Interactions

14 likes

0 comments

Performance

Reach ⓘ

Total

419

Worst  Best

This post reached more people than **93%** of your 50 most recent Instagram posts and stories.

Reach

419

Likes, comments and shares ⓘ

Total

15

Worst  Best

This post received more likes, comments and shares than **72%** of your 50 most recent Instagram posts and stories.

Likes
Comments
Shares

14
0
1

Results

Total

--

Link clicks

--

SOCIAL MEDIA: TWITTER

Summary:	January	February	March
Number of Tweets	9	21	11
Impressions	1,141	2,321	1,350
Profile visits	192	365	414
Mentions	3	10	5
Net Follower Increase	4	2	4

2021/2022 comparison		
Month	2022 Followers	2021 Followers
January	949	901
February	951	906
March	955	908

January Top Tweet:

Impressions: 113
 Media views: 0
 Total engagements: 1
 Likes: 1

Detail expands: 0
 Retweet: 0
 Media engagements : 0
 Link clicks: 0

March Top Tweet:

Impressions: 125
 Total engagements: 12
 Likes: 1

Detail expands: 5
 Retweet: 0
 Media engagements: 3
 Link clicks: 2

TWEET HIGHLIGHTS

Top Tweet earned 112 impressions

Mundelein Park District's Executive Director, Ron Salski, gives a January update. Topics include COVID communications, ice rink and sled hill information, our Skate Date Valentine event, open positions at the district and more. youtu.be/1QYcVks-bWA
pic.twitter.com/NHUuXUyktC



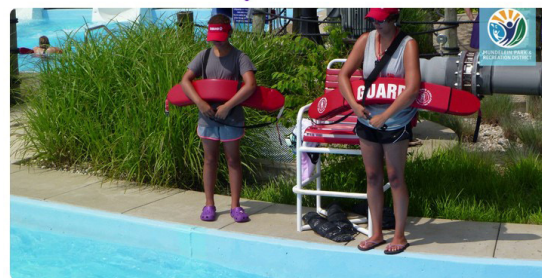
♥ 1

[View Tweet activity](#)

[View all Tweet activity](#)

Top Tweet earned 124 impressions

New! Junior Lifeguard Seasonal positions. Must be at 15 yrs of age, past experience swimming is preferred. StarGuard Elite Lifeguard certification and CPR, First Aid and AED certification will be provided. Pay: \$12/hr. Learn more and apply at bit.ly/3MmXe4o pic.twitter.com/3HBgbCofBn



♥ 1

[View Tweet activity](#)

[View all Tweet activity](#)

February Top Tweet:

Impressions: 162
 Total engagements: 1
 Likes: 0

Retweet: 0

Mundelein Parks @mundeleinparks

Open - Ice Rink. Ice Rink is OPEN for use today.

<http://rl5.us/aaw230x>

WEBSITE: GOOGLE ANALYTICS

Observations from statistics: The uptick in mobile use indicates that the more user-friendly mobile interface has increased the number of page views compared to number of users. This signifies that users are visiting more pages while they are on the website.

Website	January 2022	January 2021 (old website)
Number of Sessions	11.3K	9.9K
Number of Users	6.6K	6.1K
Page Views	50,416	22.4K
Most Visited Page	Home	Home
2nd Most Visited Page	Ice Rink/Sled Hill	Fitness
3rd Most Visited Page	Indoor pool schedule	Ice Rink
Mobile/Desktop/Tablet	M: 65% D: 33% T: 2 %	M: 57% D: 40% T: 2 %

Website	February 2022	February 2021 (old website)
Number of Sessions	12.4K	8.2K
Number of Users	7.6K	5.1K
Page Views	54.4K	18.8K
Most Visited Page	Home	Home
2nd Most Visited Page	Fitness	Fitness
3rd Most Visited Page	Barefoot Bay Employment	Barefoot Bay Employment
Mobile/Desktop/Tablet	M: 62% D: 36% T: 2%	M: 53% D: 45% T: 2%

Website	March 2022	March 2021 (old website)
Number of Sessions	14.3K	8.2K
Number of Users	9K	11.5K
Page Views	63.7K	27.1K
Most Visited Page	Home	Home
2nd Most Visited Page	Barefoot Bay Employment	Barefoot Bay
3rd Most Visited Page	Indoor Pool Schedule	Fitness
Mobile/Desktop/Tablet	M: 64% D: 34% T: 2%	M: 57% D: 41% T: 2%

E-NEWS: CONSTANT CONTACT

Constant Contact:

Constant Contact e-newsletters	
2022 1st Quarter	
Total Subscribers	12,721
Subscribes (organic)	147
Unsubscribes	88

Constant Contact				
Month	Sends	Number of opens and open rate %		Industry Standard Comparison Amount above or below industry average Industry standards for Government entities: Average open: 25%
January	5,091	2,673	61%	36% over average
February	22,084	11,279	52%	27% over average
March	9,540	5,028	56%	31% over average

ONLINE BROCHURE



Online Brochure:

Month	2022 Views	2021 Views	2022 Subscribers	2021 Subscribers
Winter/Spring	4304	5,397	1380	1,254

In October 2021, Apple IOS implemented privacy features making it harder to accurately read analytics. Since that time, the Marketing Department has seen a drop in views despite the uptick in subscriptions. One possible explanation is that more phones might be set to a privacy setting when using a web browser.