

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
May 9, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI introduced Jamie Wilkey with Lauterbach & Amen, LLP. He mentioned that Superintendent McINERNEY did an excellent job.

Jamie Wilkey stated the audit was a responsive, clean audit and a team effort by Mundelein Parks & Recreation District staff. She stated the District is always at the top. Jamie thanked Superintendent McINERNEY and Executive Director SALSKI for all their hard work.

Jamie mentioned that on page 7 under the Independent Review, the Mundelein Park & Recreation District achieved the highest award, which reflects last year's award. She continued that pages 9-12 under the Independent Audit Report, one goal was opinion to tell users the financial statements included are presented fairly, in all material respects, the respective financial position of the governmental activities, each major fund and aggregate remaining fund information.

She mentioned part of the testing was focused on Internal Controls which were good. She stated there were "No red flags". She continued that on page 14-22, Management Discussion, it has the Executive Summary that discusses prior years financial information.

She mentioned equity increased \$1.6 million or 3.8%. The General Fund Balance increased by \$650,000 and Recreation Fund by \$341,000.

Jamie stated pg. 25 shows a positive pension asset which is more than the funding requirements. She stated IMRF was over 100% funded. She mentioned the statistical analysis on page 89- and 10-year trends which include tax levy, economic indicators, full-time employees. She mentioned it was important for Board Members to review.

She commented on GASB 87 and will work with staff regarding leases.

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Commissioner DOLAN asked the number of district's who receive certificate of achievement. She mentioned more than half of firm's clients but not sure state-wide. She said it is not as common.

Commissioner DOLAN congratulated the staff on a nice job.

Executive Director SALSKI presented Aquatic Facilities Operation Plans. He had a variety of recommendations for Barefoot Bay. Commissioner KNUDSON asked about the use of Lazy River. Superintendent LaPORTE stated it was popular with Adults and certain age group and gets crowded. Commission DOLAN had questions about expenses and revenues. He mentioned staffing expenses should decrease. Executive Director SALSKI agreed and Superintendent LaPORTE provided details of how much expenses would decrease. Commissioner DOLAN asked if pricing would decrease. Executive Director SALSKI stated he didn't recommend to decrease pricing as there was still maintenance expenses. Commissioner DOLAN expressed concern not to reduce price and other Commissioner agreed. Executive Director SALSKI stated residents have until June 11 to decide whether to request a refund and daily resident fees remained the same as last year. Commissioner McGRATH mentioned it was a good compromise on pricing to wait until June 11. Executive Director SALSKI stated he would handle the complaints.

Commissioner moved the Committee Meeting into the Regular Board Meeting at 7:30 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Visitor: Jamie Wilkey, Ron Greenberg


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
May 9, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director SALSKI, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

President FRASIER requested a motion to approve the minutes of April 25, 2022. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting from April 25, 2022, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants 042922, 050222, 050422 and 050922 in the amount of \$377,915.52, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER stated there was no correspondence.

President FRASIER stated as President of the Mundelein Park & Recreation District Board of Park Commissioners, he declared the 2021-2022 Board was now complete.

Secretary SALSKI declared the first meeting of the 2022-2023 Business of the Board called to order. He completed a roll call and present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH, and ORTEGA.

Secretary SALSKI requested a motion for President, Vice-President and Treasurer. Commissioner DOLAN moved to nominate Commissioner FRASIER for President, Commissioner McGRATH for Vice-President and Commissioner Knudson for Treasurer, second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes. Secretary SALSKI asked for any other nominations. No motions were given. A roll call vote was taken to close the nominations with Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA voting yes. A roll call vote was taken of the votes with Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER, voting yes for the three nominations.

President FRASIER assumed the duty of first in command.

Commissioner DOLAN moved to approve the appointments as stated, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions, and none were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, KNUDSON, McGRATH and FRASIER voting yes.

Commissioner KNUDSON moved to accept the Comprehensive Annual Financial Report for the Fiscal Year Ending December 31, 2021, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions and there were none. A voice vote was taken with all voting yes.

President FRASIER requested a motion to approve the Administration Policy Manual – Section 4.33 – Donation Program – Park Amenities or Features. Commissioner McGRATH moved to approve Administration Policy Manual – Section 4.33, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and there were none. A voice vote was taken with all voting yes.

President FRASIER requested a motion to approve the Administration Policy Manual – Section 4.34 – Mundelein Parks Foundation – Membership Program. Commissioner McGRATH moved to approve Administration Policy Manual – Section 4.34, second by Commissioner DOLAN. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve the Administration Policy Manual. Commissioner ORTEGA moved to approve the Administration Policy Manual as presented by Executive Director SALSKI, second by Commissioner KNUDSON. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion to approve the Job Descriptions. Commissioner ORTEGA moved to approve the Job Descriptions, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and there were none. A voice vote was taken with all voting yes.

President FRASIER requested a motion to approve the 2023 Golf Carts, not to exceed \$190,000. Commissioner DOLAN moved to approve the 2023 Golf Carts, not to exceed \$190,000, second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve the Ordinance 22-05-01-O – Annexing Certain Territory to the Mundelein Park & Recreation District (21400, 21402, 21344 and 21326 W. IL Route 60). Commissioner McGRATH moved to approve Ordinance 22-05-01-O, second by Commissioner KNUDSON. A roll call vote was taken with Commissioners McGRATH, KNUDSON, DOLAN, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve the Ordinance 22-05-02-O – Annexing Certain Territory to the Mundelein Park & Recreation District (28.926 ac. Portion of 20200 W. Winchester Road, 30185 N. IL Route 83, and 20209 & 20139 W. Peterson Road). Commissioner DOLAN moved to approve Ordinance 22-05-02-O, second by Commissioner McGRATH. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to approve the Ordinance 22-05-03-O – Annexing Certain Territory to the Mundelein Park & Recreation District (8.73 ac. Portion of 20200 W. Winchester Road, 30185 N. IL Route 83, and 20209 & 20139 W. Peterson Road). Commissioner KNUDSON moved to approve Ordinance 22-05-03-O, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH and FRASIER voting yes.

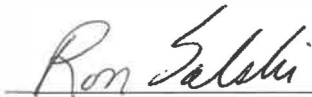
There were no staff reports.

President FRASIER requested a motion to move into Executive Session for personnel reasons. Commissioner ORTEGA moved to go into Executive Session per Personnel 5 ILCS 120/2 (c)(1), second by Commissioner KNUDSON. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH and FRASIER voting yes.

Visitors: Ron Greenberg

President FRASIER requested a motion to approve Executive Director's Compensation. Commissioner ORTEGA moved to approve the Executive Director's Compensation as discussed in Executive Session, second by President FRASIER. A roll call vote was taken with Commissioners ORTEGA, FRASIER, KNUDSON, DOLAN, McGRATH and voting yes.

There being no further business, Commissioner DOLAN moved to adjourn at 8:11 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary