

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
May 23, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Park and Facility Maintenance FOSTER, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI explained the process of SRACLC relocating administrative offices. After several months of exploring sites, Executive Director SALSKI stated the opportunity to work with the Village of Mundelein was the best option. The lease agreement was being finalized. Commissioner DOLAN asked questions regarding the by-laws and allowing the SRACLC Board only to approve lease agreements or other agencies joining the membership. Executive Director SALSKI stated SRACLC Attorney provided an opinion that the by-laws were clear that SRACLC Board was only governing body required to approve a lease agreement.

Executive Director SALSKI presented a request by a resident to construct a universal/inclusive playground somewhere in the District. Executive Director SALSKI recommended it was time for the District to move in a direction as it was the right thing to do. Executive Director SALSKI stated staff identified the ages of all district-wide playgrounds and Kracklauer Park playground was due to be replaced. He shared examples of playgrounds across the state. Commissioner McGRATH had questions about the surfacing and features. Commissioner DOLAN mentioned it was a good central location. Commissioners had consensus to move forward with a project.

Executive Director SALSKI presented background on the funding and initially, he believed the best approach funding project would be Diamond Lake. After understanding the timeframe and an opportunity to support a different project, such as Universal/Inclusive Playground, he recommended the funds be allocated to the Universal/Inclusive Playground. He stated Diamond Lake has a series of steps to consider before recommendations for any funding. He was concerned a project would not get completed before the deadline of 2024. Commissioners had consensus to request the funds for a Universal/Inclusive Playground at Kracklauer Park.

President FRASIER asked if there were questions on any topics listed on the agenda. Commissioner ORTEGA asked if there would be a significant disruption to golf if a Regional Event was booked. Executive Director SALSKI stated he spoke with Manager Brolley who mentioned high school teams pay for the greens fee. Manager BROLLEY mentioned the District has hosted boys Conference and/or Regional Events without disruption. President Frasier requested staff reports.

Executive Director SALSKI provided an update on Townes at Oak Creek. He mentioned the Attorney, Consultant and he were reviewing the documents and requested more documents. He shared the letter submitted to Maple Hill Developer and mentioned letters were sent to residents. He mentioned his vacation schedule and Matt LaPorte would be responsible for day-to-day operations.

Manager BROLLEY mentioned the weather has been a roller coaster ride. He stated the golf club was on pace to beat budget and beating 10-year average even with the weather conditions. He mentioned the St. Mary's golf outing went smoothly with 108 golfers. He mentioned the hitting cage was up and being used.

Superintendent Foster explained the water main break and issues with the pipe. He stated the pipe needs to get replaced which was costly. He wanted to wait to complete the parking lot until the pipe was fixed. He mentioned staff helped Girl Scouts plant 25 Buckeye Trees by Diamond Lake. He explained a lighting audit was conducted on all parks and facilities and ComEd and provider were funding replacement of fixtures to LED. He mentioned the project was projected to provide potential savings up to \$60,000. He doesn't believe it would be the full \$60,000 but any savings would be beneficial. He mentioned there was no cost to the District. Commissioner McGRATH asked whether it was too good to be true. Commissioner DOLAN mentioned the funds were derived from an accumulation of property owner's electric bills. He stated each user has an area on the bill indicating funds are allocated to this program. He stated these funds were being used to fund projects such as the one proposed. He gave an update on the Indoor Pool Whirlpool and Russo, contractor, located parts. Russo was supposed to complete the project in upcoming weeks.

Visitor: Ron Greenberg

There being no further business, Commissioner McGRATH moved to adjourn at 7:25 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
May 23, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director SALSKI, Superintendent of Recreation LaPORTE, and Superintendent of Business Services & Technology McINERNEY.

President FRASIER requested a motion to approve the minutes of May 9, 2022. Commissioner DOLAN moved to approve the minutes of the Committee Meeting, Regular Meeting, and Executive Meeting from May 9, 2022, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants 051022, 051322, 051522 and 052322 in the amount of \$373,221.03 second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion for the financial report. Commissioner McGRATH moved to place the April Financial Report on file, second by Commissioner DOLAN. President FRASIER repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion to file the Police report. Commissioner ORTEGA moved to place the April Police Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. A voice vote was taken with all voting yes.

President FRASIER stated there were letters for improvements for the correspondence. Executive Director SALSKI stated another letter was provided which seemed to be a school project.

President FRASIER stated there was no old business.

President FRASIER requested a motion for approval of Agreement between Mundelein Consolidated High School District No. 120 and Mundelein Park & Recreation District. Commissioner McGRATH moved to approve Agreement, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve Agreement with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA and FRASIER voting yes.

There were no staff reports.

President FRASIER acknowledged the service anniversaries.

President FRASIER requested to continue with staff reports. Superintendent LaPORTE provided background on staff attending community events, such as Mechanics Grove field day and 5K at Santa Maria. He shared the dance recital and special events successes. He mentioned Diamond Lake Beach Bash on June 11. He mentioned Day Camp has record numbers and full. He provided an update on Barefoot Bay that there were 140 applicants for lifeguards which was great. He stated the challenge was applicants completing paperwork and getting trained. Commissioner KNUDSON asked what town most lifeguards are coming from. Superintendent LaPORTE did state from a variety of towns including Mundelein. He explained the lazy river and slides were expected to be open for Memorial Day weekend. Superintendent LaPORTE mentioned Barefoot Bay Concession stand was planning to use a different vendor. Commissioner McGRATH asked how often the District changes food vendors. Superintendent LaPORTE mentioned the District just switched to US Foods for the first time since he has been employed. Executive Director SALSKI commented on the dance recital stating staff and dancers did a fantastic job.

Superintendent McINERNEY mentioned staff stepping up to assist with processing applicants and concessions and admissions training. She stated there was extra training for Managers. She explained HR paperwork and Human Resources Specialist Bye has been very responsive with applicants. She explained all the IT projects and training were moving forward and phone system was expected to complete by early June. She explained the District was on the second step of Cyber Security. She explained there was extensive training for Manager Scott Schleiden to be a backup or third person for payroll. She stated he learned very quickly and will be very beneficial to the agency. Commissioner ORTEGA asked about the indoor pool rescue and whether lifeguard should be recognized. Executive Director SALSKI stated he would get back to the Board.

President Frasier asked if there were any visitors wishing to comment. Visitor(s): Ron Greenberg. He stated if the District was able to find enough Lifeguards, it would demonstrate Mundelein Park & Recreation District being a leader in the industry.

President FRASIER requested a motion to move into Executive Session for Purchase or Lease of Real Estate. Commissioner DOLAN moved to go into Executive Session per Personnel 5 ILCS 120/2 (c)(5), second by Commissioner KNUDSON. A roll call vote was taken with Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

The Regular Board meeting reconvened at 7:56 p.m.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:56 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary