

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
June 13, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, ORTEGA and President FRASIER. Absent with prior notice was Commissioner McGRATH.

Staff present included Superintendent of Recreation LaPORTE.

Superintendent of Recreation LaPORTE discussed Aquatic Operations. Superintendent LaPORTE reported Barefoot Bay has operated eight out of eleven possible days and staffing levels have been sufficient enough to offer all amenities at Barefoot Bay during each day of operation. Superintendent LaPORTE provided an update on lifeguard hiring, with a total of 100 lifeguards have been hired and trained to date. Superintendent LaPORTE also stated that an additional group of new staff will participate in lifeguard training the week of June 20. Superintendent LaPORTE stated the last day for pass holders to request refunds was June 11. A total of 11 households, for 31 pool passes, requested refunds.

Superintendent of Recreation LaPORTE discussed Office Space. Superintendent LaPORTE presented the District's current challenges with office space for staff. Staff has looked at a variety of options to facilitate office space for staff including renovating the third floor of the Community Center, leasing space for six to eight employees, and eliminating meeting and training space in District's facilities. Superintendent LaPORTE stated staff have also considered using existing program and lobby spaces on the first floor of the Community Center for offices. Superintendent LaPORTE stated staff is currently using a fitness studio for a temporary staff office and staff would like to reclaim the space for use with programs and meetings. Superintendent LaPORTE stated staff recommends adding three offices at Dunbar Recreation Center in the lobby area, but staff anticipates going to bid only to determine actual costs. Superintendent LaPORTE explained staff would seek board approval prior to construction. Commissioner DOLAN asked a question regarding the change in the number of staff from 2019 to present. President FRASIER asked for the total count of existing staff.

President FRASIER asked if there were questions on any topics listed on the agenda. Commissioner KNUDSON asked a question regarding the Parks Maintenance equipment listed in Declaration of Surplus Property. Commissioner KNUDSON asked if the leaf blowers, had been replaced. Superintendent LaPORTE stated he believed the equipment had been replaced.

Visitor: No visitors were present.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:15 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
June 13, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, ORTEGA and FRASIER. Absent with prior notice was Commissioner McGRATH.

Staff present included Superintendent of Recreation LaPORTE.

President FRASIER requested a motion to approve the minutes of May 23, 2022. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting from May 23, 2022, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 052722, 052822, 060422, 060522, 061022, and 061322 in the amount of \$903,741.14 second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, KNUDSON and FRASIER voting yes.

President FRASIER stated there was no correspondence or old business.

President FRASIER requested a motion for approval of Ordinance No. 22-06-01-O Declaration of Surplus Property. Commissioner KNUDSON moved to approve Agreement, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve Agreement with Commissioners KNUDSON, ORTEGA, DOLAN and FRASIER voting yes.

There were no staff reports.

President Frasier asked if there were any visitors wishing to comment. There were no visitors.

There was no Executive Session.

There being no further business, Commissioner DOLAN moved to adjourn at 7:33 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.


Secretary