

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
June 27, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, McGRATH, ORTEGA and President FRASIER.

Commissioner KNUDSON was absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE, Superintendent of Park and Facility Maintenance FOSTER and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI discussed the Stewardship Plan of Naturalized Open Space Area and reasons for developing the plan. He outlined the number of parks with naturalized vegetation, rain gardens, ponds, woodland community areas, wetland/marsh areas and creeks/streams. Superintendent Foster described the various management methods. He presented the staffing involved from 2018-current. He stated a \$46,000 annual expense would provide the minimal standard for upkeep. Commissioner McGRATH asked what is involved with the \$46,000. Superintendent FOSTER mentioned contractual costs associated with spraying invasive species, purchase of material and some staffing. Commissioner McGRATH asked if staff could manage instead of contractual. Superintendent FOSTER stated it takes two or three park maintenance staff over several days which placed a burden on operations due to limited staff. Commissioner DOLAN explained the importance of maintenance and was concerned about having one off projects/services due to budget concerns. Board Members agreed. Executive Director SALSKI mentioned he would eventually ask the Board to accept the Plan versus approve in case dollars are unable to be committed.

Executive Director SALSKI mentioned the on-going discussions with K. Hovnanian and Association. He also mentioned that IAPD announced OSLAD was anticipated to be funded.

Manager BROLLEY stated Steeple Chase Golf Club raised \$750 for Patriot Day and was a leader in fundraising out of 19 clubs in the state. He mentioned May was the best May ever and June will probably beat last year's June. He explained May was the best May for Pro Shop sales and all merchandise has not been delivered. Commissioner DOLAN had questions about dollar per round.

There being no further business, Commissioner DOLAN moved to adjourn at 7:30 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Visitor: None.


Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
June 27, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, McGRATH, ORTEGA and President FRASIER. Commissioner KNUDSON was absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LAPORTE, and Superintendent of Business Services & Technology McINERNEY, Superintendent of Park and Facility Maintenance FOSTER.

President FRASIER read the minutes from the prior Board Meetings needed to be approved. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting of June 13, 2022, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 062022, 062422 and 062722 in the amount of \$512,738.95 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, ORTEGA and President FRASIER, voting yes.

President FRASIER requested a motion for the May financial report. Commissioner McGRATH moved to place the May Financial Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, DOLAN and President FRASIER, voting yes.

President FRASIER requested a motion to file the May Police Report. Commissioner DOLAN moved to place the May Policy Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, ORTEGA and President FRASIER, voting yes.

President FRASIER stated there was no correspondence or old business.

President FRASIER requested a motion for approval of Semi-Annual Executive Sessions. Commissioner DOLAN moved to approve keeping the minutes on file as stated in the memorandum, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken to approve maintaining executive session minutes with Commissioners DOLAN, ORTEGA, McGRATH and FRASIER voting yes.

President FRASIER asked if there was any information under Board Business. None were raised.

President FRASIER asked Executive Director SALSKI if there were any staff reports. Superintendent FOSTER reported the contractor received all the parts but has not finished the project. He mentioned staff has been receiving estimates to fix some of the practice baseball fields and Community Park softball fields. He mentioned fields are puddling and/or lips holding water.


Superintendent LAPORTE reported MBSA statistics. He stated Freedom Classic had 300 runners/walkers signed up which was an increase. He notified neighbors. He mentioned camp numbers are significantly higher than prior years but manageable. He stated the Indoor Pool will be closed for annual maintenance. He explained the Recreation Advisor Committee met at Robert Lewandowski Park to give them an opportunity to see other parks.

Superintendent McINERNEY explained the Five-Year Forecast was two or three months away for a presentation. She mentioned the New Hire Seasonal Orientation was a success and summer barbecue was being held in the upcoming week. She stated the phone system and VPN were completed. She mentioned employees were very pleased with the VPN. She explained there are incidents which typically occurred in the summer months.

President FRASIER acknowledged the service anniversary listed on the agenda.

Visitors: None.

There being no further business, Commissioner DOLAN moved to adjourn at 7:45 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary