

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
July 25, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Motion to approve remote participation by Commissioner ORTEGA due to illness. Commissioner McGRATH moved, second by KNUDSON. A roll call vote was taken with Commissioners McGRATH, KNUDSON and FRASIER voting yes.

Present were Commissioners KNUDSON, McGRATH, ORTEGA and President FRASIER. Commissioner DOLAN was absent with prior notice.

Staff present included Executive Director SALSKI.

Executive Director SALSKI discussed 2022 Goals and Objectives – Quarterly Review. Executive Director SALSKI provided Commissioner Ortega’s feedback about using a specific word than “not complete, when addressing objectives that were researched and not necessary to move forward.

Executive Director SALSKI discussed the Comprehensive Master Plan – 2015-2024 and reasons for completing. He stated it was important for staff and Board to be on the same page with the future direction and necessary for grants and distinguished accreditation. He suggested adding language to the motion, “contingent on final staff review.” Executive Director SALSKI complimented prior administration about the 2015-2019 Comprehensive Master Plan for having detailed information about facilities, parks and history. He said it was extremely helpful and educated him and other staff.

President FRASIER asked if there were questions on any topics listed on the agenda. Executive Director SALSKI provided an explanation about the two separate Resolutions.

President FRASIER asked Executive Director SALSKI if there were any staff reports. Golf Operations Manager BROLLEY reported June was the second-best month ever. He stated the course survived the weekend and rain as there was 3.5 inches on Friday and Saturday. Commissioner KNUDSON mentioned the course was in gorgeous shape and bunkers were good. He said the whole course looked great. Commissioner KNUDSON complimented golf staff for passing the fake id test.

Superintendent FOSTER mentioned the hot tub was completed but the plumber was not back to fill up to test. President FRASIER asked if staff was holding checks back. Superintendent FOSTER stated, “yes,” and nothing has been paid. He mentioned the ComEd LED project started at Regent Center and Steeple Chase. Commissioner KNUDSON asked about the status of broken water main. Executive Director SALSKI provided an update that the contractor and Village were providing proposals for a 2-inch line versus an 8-inch line. He stated Gewalt Hamilton had a Hydrologist review the impacts of a 2-inch line and whether a 2-inch line would provide enough pressure. Gewalt Hamilton provided reassurance it would. Commissioner McGRATH asked the location of the submerged rock on Diamond Lake. Superintendent FOSTER mentioned it was near Robert Lewandowski Park. Executive Director SALSKI explained staff has been receiving calls about Eagle Scout projects and if they receive a call, please contact Rob Foster. He provided input from Commissioner ORTEGA to find staff-intensive projects.

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Visitor: Ron Greenberg

There being no further business, Commissioner McGRATH moved to adjourn at 7:30 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.

A handwritten signature in blue ink, appearing to read "Ron Saldaña", is written over a horizontal line.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
July 25, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

Motion to approve remote participation by Commissioner ORTEGA due to illness. Commissioner McGRATH moved, second by KNUDSON.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA, FRASIER. Commissioner DOLAN was absent with prior notice.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Recreation Programs Manager KASPAR, Marketing Manager LAWRENCE, Superintendent of Park and Facility Maintenance FOSTER and Superintendent of Business Services & Technology McINERNEY.

President FRASIER requested a motion to approve the Regular, Committee and Executive Session minutes of July 11, 2022. Executive Director SALSKI requested a revision to the Executive Session minutes as President Frasier was not present and replace his name with Vice-President McGRATH when making a motion. Commissioner KNUDSON moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session Meeting from July 11, 2022 with the revision, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants 071822, 072222 and 072522 in the amount of \$507,533.61 second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for the June financial report. Commissioner KNUDSON moved to place the June Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to file the June Police Report. Commissioner McGRATH moved to place the June Police Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER stated there was no correspondence or old business.

President FRASIER requested a motion for approval of 2015-2024 Comprehensive Master Plan. Commissioner KNUDSON moved to approve the Comprehensive Master Plan, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve 2015-2024 Comprehensive Master Plan with Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 22-07-01-R Lower Electric. Commissioner KNUDSON moved to approve Resolution 22-07-01-R Lower Electric, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve Resolution 22-07-01-R Lower Electric with Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 22-07-02-R NIMEC. Commissioner McGRATH moved to approve Resolution 22-07-02-R NIMEC, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve Resolution 22-07-02-R NIMEC with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for approval of Ordinance 22-07-01-O – Declaration of Surplus Property. Commissioner KNUDSON moved to approve Ordinance 22-07-01-O – Declaration of Surplus Property, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A roll call vote was taken to approve Ordinance 22-07-01-O – Declaration of Surplus Property with Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

Executive Director SALSKI shared the Board business and letter sent to Lake County requesting ARPA funds.

President FRASIER asked Executive Director SALSKI if there were any staff reports. Executive Director SALSKI did not have any additional information beyond the report. Manager KASPAR mentioned the two fundraisers and staff involvement. He stated how Regent Center Memberships are up. Commissioner McGRATH asked where the seniors are coming or where did they live. Manager KASPAR mentioned he will break out the memberships and Executive Director will get back to the Board. He explained there were a total of 330 participants in 29 athletic programs. He presented the dance numbers and mentioned the trend was positive. Commissioner KNUDSON asked what has contributed to the dance numbers, has it grown and due to reputation. Manager KASPAR stated the teachers and more acrobatics in routines were reasons as well as more numbers in the competition team. He mentioned the 5K race surveys were positive and participants enjoyed the new location. He mentioned the enrollment for Day Camp was excellent and RecConnect was on pace with prior years. He mentioned the new seating for the Community Center. President FRASIER mentioned it was good to see the Fitness Center get higher.

Superintendent McINERNEY reported Manager Schleiden completed his first payroll successfully and very helpful to have a backup. She mentioned the Spray Park outing on August 21. She explained the PDRMA submission.

Manager Lawrence reported the brochure page reduction which was due to rising paper costs. She explained how the District adapted to include more on-line through a new software program. She mentioned more QR codes were included. She stated one benefit was participants can now change in various languages. Commissioner KNUDSON asked if District was able to track QR Codes and Manager LAWRENCE stated the District was able to track. She mentioned the District received a first-place ribbon for the float. She mentioned the Freedom Classic had a fresh look and received more clicks.

President FRASIER acknowledged the service anniversaries listed on the agenda.

President FRASIER asked if there were any visitors wishing to comment. Ron Greenberg was present. He made no comments.

There being no further business, Commissioner McGRATH moved to adjourn at 8:18 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary