

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
August 22, 2022

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners KNUDSON, McGRATH, ORTEGA and President FRASIER.

Commissioner DOLAN was present at 7:01 p.m.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE, Superintendent of Park and Facility Maintenance FOSTER and Superintendent of Business Services & Technology McINERNEY.

Executive Director SALSKI discussed Upcoming Meeting Topics.

Executive Director SALSKI discussed Naming Rights and stated a policy was approved. He recommended pursuing Naming Rights for revenue opportunities. Commissioner DOLAN stated generating revenue shouldn't be end of goal. He was concerned about prior agreements related to this particular topic. He said it should not be a goal to take less. Commissioner FRASIER stated there should be a minimum. Board Members agreed. Executive Director SALSKI stated staff would draft some guidelines, but each asset may need a different minimum. He mentioned staff would present guidelines before any discussions with potential families, businesses, etc.

President FRASIER asked if there were questions on any topics listed on the agenda.

Executive Director SALSKI introduced Chris Funkhouser, D.R. Horton. Executive Director SALSKI mentioned D.R. Horton did not sign the original version due to the Environmental Assessment. Once it was completed, there were other revisions related to stormwater and due dates. He mentioned the revisions did not impact the overall agreement significantly. Mr. Funkhouser discussed the effective date language required revisions due because the 120 days expired from the original approval date. Commissioner KNUDSON asked about the prior date. Mr. Funkhouser mentioned the date already passed so the new date reflects new approvals.

President FRASIER asked Executive Director SALSKI if there were any staff reports. Executive Director SALSKI mentioned NRPA details were being finalized. He commented on an initial meeting with Distinguished Accreditation Mentor Jason Herbster. He reported information about the Lennar Developer requesting to transfer the land. Executive Director SALSKI mentioned there would be an extensive process on transferring title which was discussed with Attorney Adam Simon. Commissioner KNUDSON asked how would the Board be reassured it was completed properly. Executive Director SALSKI stated a final approval would be necessary by the Board which would include all the details.

Manager BROLLEY reported July was the best month. He stated July beat other months by \$8,000. He mentioned the irrigation has a leak near the gold tees on the first hole. He stated irrigation line was concreted in and staff started obtaining quotes from contractors. He commented there was an irrigation leak on 8th tee.

Superintendent FOSTER reported the hot tub has been filled. Staff planned to run it for a week to make sure there were no problems. He mentioned there was a small leak, but water levels remain good. Commissioner ORTEGA asked how confident staff was to operate without the leak getting bigger. Superintendent FOSTER commented there would be typical leaks with pools, hot tubs, etc. Superintendent FOSTER mentioned it was small enough to operate. He mentioned staff needs to backfill, pour concrete, install tile, and clean up the area. He stated it would be end of October. He reported the air conditioning system went out in Big & Little. The repair was \$8,000. He stated there were three more units that eventually will require replacement. He indicated the repair and process to recirculate allows contractor to be more efficient. Commissioner McGRATH asked if there were any advantages with new systems. Superintendent FOSTER stated it would be advantageous if contractor was unable to recirculate.

Superintendent LaPORTE reported the programs are doing well. He mentioned there will be a break before Fall I. He provided statistics for Active Adults: Dell Webb. He indicated Summer Softball has less teams in fall (men's league only) which required more analysis and/or opportunities to rent out. He mentioned various events such as Car Wash at Kracklauer and Bingo at Dunbar. He reported summer camps ended on August 12. He mentioned the school schedule was different, so RecConnect morning was lighter for participation. He stated Learning Center Preschool Open House was scheduled and swim lessons were pushed back a week. He provided information about the Barefoot Bay Final Splash and Fitness is doing well. He gave background information of the Recreation Advisory Committee's last meeting.

Commissioner DOLAN asked if the Park District receives a cut for the Regent Center. Superintendent LaPORTE responded that the District receives a percentage from Premier Travel at an estimated 10-20%. Commissioner DOLAN asked if insurance was taken care of. Commissioner KNUDSON asked the age of the trips. Superintendent LaPORTE said he will check the ages and Premier Travel handles the insurance. Superintendent LaPORTE mentioned staff costs are covered within the trip fees. Commissioner KNUDSON asked about Barefoot Bay numbers and Superintendent LaPORTE indicated he was hoping to have it next week. Commissioner McGRATH asked if the Doggy Dip would be declared safe by the Health Department. Superintendent LaPORTE said the Health Department gave their okay. Commissioner DOLAN said the Health Department may be more receptive at the end of year after operations closed for the season.

Visitors: Ron Greenberg, Chris Funkhouser.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner DOLAN. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
August 22, 2022

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE, Superintendent of Park and Facility Maintenance FOSTER, and Superintendent of Business Services & Technology McINERNEY.

President FRASIER read the minutes from the prior Board Meetings needed to be approved. Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of August 8, 2022, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants 081422, 081922 and 082222 in the amount of \$495,512.97 second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH and President FRASIER voting yes.

President FRASIER requested a motion for the July financial report. Commissioner DOLAN moved to place the July Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion to file the July Police Report. Executive Director SALSKI provided a revised copy of the Police Report as the board packet included the June report. Commissioner ORTEGA moved to place the July Policy Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, KNUDSON and President FRASIER voting yes.

President FRASIER stated there was no correspondence or old business.

President FRASIER requested a motion for approval of Mundelein Park & Recreation District Community Center Paving Improvements. Commissioner DOLAN moved to approve the Community Center Paving Improvements, Base Bid and Alternate 1, and reject Alternate 2 for an amount not to exceed \$84,364.94, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken to approve Community Center Paving Improvements for Base Bid and Alternate 1 with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 22-08-01-R – OSLAD Grant – Longmeadow Park Improvements. Commissioner DOLAN moved to approve Resolution 22-08-01-R, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken to approve Resolution 22-08-01-R with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER requested a motion for approval of the Agreement with D.R. Horton for the Townes of Oak Creek. Commissioner KNUDSON moved to approve the Agreement, second by Commissioner ORTEGA. Executive Director SALSKE explained the changes President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken to approve the Agreement with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion for approval of Ordinance 22-08-02-O – Declaration of Surplus Property. Commissioner McGRATH moved to approve Ordinance 22-08-02-O, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken to approve Ordinance 22-08-02-O with Commissioners McGRATH, KNUDSON, DOLAN, ORTEGA, and FRASIER voting yes.

President FRASIER asked if there was any information under Board Business. None were raised.

Superintendent McINERNEY reported staff opened the 2023 Budget process and staff received timeline. She mentioned the board will receive 2023 Budget in November. She reported Human Resources sent out the Sexual Harassment Training and training completion was due soon. It was computer based. She mentioned Policy Manuals will be covered at the All Staff Meeting at the end of September. She shared an IT Cyber Security Disaster Recovery Plan has been finalized which pertain to Crime, Fire and/or Flood. She indicated Risk Management had smaller incidents after summer activities.

Commissioner DOLAN asked if the District did things proactively to safeguard Technology and IT. Superintendent McINERNEY said the District tested systems and employees quarterly. She mentioned the number one issue would be human error such as clicking on specific sites and/or emails.

President FRASIER acknowledged the service anniversaries listed on the agenda.

Visitors: Ron Greenberg, Chris Funkhouser.

President FRASIER requested a motion to move into Executive Session for purchase or Lease of Real Estate. Commissioner DOLAN moved to go into Executive Session per Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner KNUDSON. A roll call vote was taken with Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

There being no further business, Commissioner DOLAN moved to adjourn at 7:51 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, appearing to read "Ron Salatin", is written over a horizontal line.

Secretary