



**MUNDELEIN PARK & RECREATION DISTRICT**

1401 North Midlothian Road, Mundelein, IL 60060  
P: 847.566.0650 F. 847.566.8557

OFFICE USE ONLY
Date/Time Received: _____
Staff Initials: _____
Permit Number: _____
Binder Number: _____
Routed To: _____
_____

# Mundelein Community Center Indoor Pool Rental Application

All Rental Applications must be submitted at least 14 days prior to requested date. All applicants must read and sign Rental Agreement attached to Rental Application. **ALL FEES AND DEPOSITS MUST BE PAID IN FULL AT TIME OF APPLICATION.**

Today's Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Organization: \_\_\_\_\_  
*(Person responsible) (Date of Birth) (\*Must provide a certificate of liability insurance.)*

Is the organization within the Mundelein Park District boundaries? Yes No

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Day(s) and Date(s) requested: \_\_\_\_\_ Hours\*: \_\_\_\_\_ to \_\_\_\_\_  
*\*Total hours must include set-up and clean-up time.*

Type of Event \_\_\_\_\_ Number of Guests \_\_\_\_\_  
*(Maximum Capacity of 50)*

Will there be an admittance fee to this event? Yes No

### Available Hours:

*(November 1 – the day before Memorial Day)*

Friday: 6:00 pm – 7:30 pm  
Saturday & Sunday: 3:00 – 4:30 pm

### Available Summer Hours:

*(Memorial Day – October 31)*

Saturday & Sunday: 2:30 pm – 4 pm

*Alcohol and smoking are prohibited inside the Mundelein Community Center. Mundelein Park District prohibits the use and consumption of alcohol in the Mundelein Community Center and Park Grounds.*

### Rental Fees:

**Resident Fee :** \$175.00 per rental \$ \_\_\_\_\_

**-or-**

**Non Resident Fee:** \$225.00 per rental \$ \_\_\_\_\_

**Security Deposit \$ 100.00**

**Total Due Today \$ \_\_\_\_\_**

**\*Organization provided a certificate of liability insurance.**

Yes No

I confirm that I have read, understand & signed the Rental Agreement, that the above information has been completed honestly and accurately, and further understand if any information is found not to be true, the rental event will be canceled by the Park District and my security deposit will be forfeited.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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AUTHORIZATION	Approved    Denied    By Director: _____ Date: _____ Instructions: _____ _____ _____
PAYMENT	Deposit Amt: \$ _____ Date: _____ Cash: _____ Check#: _____ By: _____ Rental Amt: \$ _____ Credit Card: <input type="radio"/> Visa <input type="radio"/> MC <input type="radio"/> Disc <input type="radio"/> Amex Last 4# _____ CVV _____ Auth # _____
STAFF REPORT	Time of Arrival: _____ Time of Departure: _____ Condition of Facility After Event: _____ _____ List Any Damages or Problems: _____ _____ Signature of Employee: _____ Date: _____
DIRECTOR'S REVIEW	Amount of Deposit to be Refunded: _____ Director: _____ Date: _____ Comments: _____ _____ _____
REF PROCESS	Date Requested: _____ Requested by: _____ Amount: _____ Date Processed: _____ Processed by: _____ Date Mailed: _____ By: _____

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**The Mundelein Community Center Indoor Pool is located at 1401 N Midlothian Road, Mundelein.** Our facility is a smoke-free, alcohol-prohibited environment.

## Indoor Pool Rental Agreement TERMS AND CONDITIONS

*All applicants must read, sign and return this form with their completed Rental Application at least 14 days prior to requested date.*

### Terms and Conditions: The parties agree as follows:

1. The \$100 security and full rental payment is due at the time of the Rental Application.
2. Renter shall have the use of the facility for the date(s) and time(s) stated herein, and subject to the facility rental fee as provided herein.
3. Renter shall fully comply with all Mundelein Park & Recreation District rules, regulations, and ordinances in connection with the use of the facility.
4. Renter shall fully comply with the attached Pool Rules & Regulations.
5. The Mundelein Park & Recreation District reserves the right to amend the rental rules, as needed, to serve the best interests of the Park District.
6. Proof of Mundelein Park District residency must be presented at the time of submitting rental application for resident rates.
7. The Renter must be present during the rental. Proof of Identification is required.
8. Renter is solely responsible for the actions of any member of Renter's group and shall provide adequate adult supervision (age 16 or older) of Renter's group at all times.
9. Renter shall minimally provide one adult supervisor for every ten children ages six and older (1:10 ratio) and one adult supervisor for every five children under the age of six (1:5 ratio).
10. The Mundelein Park & Recreation District shall provide lifeguard staff during Renter's use of the facility. Renter fully understands and agrees that lifeguards are not responsible for supervising Renter's group. Lifeguards are responsible for enforcing rules and regulations and responding to emergencies.
11. Renter is solely responsible for the safety and security of any property brought to the facility. The Mundelein Park & Recreation District is not responsible for lost, stolen or damaged personal items.
12. Renter shall ensure that there is at least one adult supervisor fluent in English and on site at all times during Renter's use of the facility.
13. The Mundelein Park & Recreation District retains the right to conduct an audit of the group's numbers during the Renter's use of the facility. If there are more participants in the group than has been contracted, the group contact on site must sign off on a record sheet describing the discrepancy. The Renter shall be responsible for all additional charges and fees associated with the discrepancy and shall be billed for the additional amount.
14. The Mundelein Park & Recreation District retains the right to cancel this agreement at any time and for any reason, including, but not limited to inclement weather, misconduct of the Renter (or any member of Renter's group) or for misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the Renter has breached any of its obligations under this Agreement.
15. Renter agrees to protect, indemnify, save, defend, and hold harmless the Mundelein Park & Recreation District, including its officers, officials, employees, agents and volunteers (collectively "Park District") from and against any and all liabilities, obligations, claims, damages, causes of action, costs and expenses, (including reasonable attorney fees) which the Park District may become obligated by reason of any accident or injury (including death by drowning) arising indirectly or directly in connection with or under this use agreement, whether such loss, damage, injury or liability is contributed to by the negligence of the Mundelein Park & Recreation District or by the premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever.
16. Renter shall maintain general liability insurance for bodily injury, personal injury and property damage during the term of this agreement, specifically including contractual liability coverage. The insurance shall name the Mundelein Park & Recreation District as additional insured and shall contain no special limitation on the scope of protection afforded the Mundelein Park & Recreation District. The insurance shall have limits of not less than \$1,000,000 per occurrence for injury or death. Renter's insurance shall be primary insurance as respects the Mundelein Park & Recreation District. Any insurance or self-insurance maintained by the Mundelein Park & Recreation District shall be in excess of Renter's insurance and shall not contribute with it. Renter's insurer shall agree to waive all rights of subrogation against the Mundelein Park & Recreation District.
17. Renter shall provide a certificate of insurance verifying compliance with the above insurance requirements and naming the Mundelein Park & Recreation District as an additional insured, accompanied by a properly executed additional insured endorsement using CG 2011 or equivalent, and specifying the rental date(s) no later than fourteen (14) days prior to the rental date(s).
18. In the event of cancellation by Renter, the deposit required herein shall be forfeited.
19. This rental agreement may be revoked at any time at the discretion of the Mundelein Park & Recreation District due to misrepresentation of Renter, the misconduct of individuals in the group or for misuse of property. Future rentals may not be issued to Renter.
20. This agreement must be signed by an authorized agent or representative of Renter, age 21 or older.



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## Indoor Pool Rental Agreement CANCELLATION AND REFUND POLICY / POOL REGULATIONS

All applicants must read, sign and return this form with their completed Rental Application at least 14 days prior to requested date.

### CANCELLATION AND REFUND POLICY

1. The security deposit will be refunded in full, if the Renter complies with all the terms and conditions of this rental agreement. The Mundelein Park & Recreation staff will determine if any, or all, of the security deposit shall be returned.
2. Refunds are processed in the same form of payment that was received except for cash which will be paid out in form of check. Please allow 2 to 4 weeks after the event to receive a refund.
3. No changes will be allowed one week prior the rental date
4. Should the renter extend beyond the approved Rental Application time, the time will be charged to the Renter as follows: The dollar amount equal to the rental time, minimum of 30 minutes.
5. Refunds will not be given for any unused time.
6. A \$25.00 service charge will be assessed on all checks returned due to insufficient funds.

10. All children who are not toilet-trained shall wear tight fitting rubber or plastic pants.
11. Diving in is not permitted.
12. Lifeguards are responsible for enforcing safety rules and responding to emergencies. Parents or guardians should supervise their children.
13. No one should swim alone.
14. Persons less than 16 years of age must be accompanied by a responsible person 16 years of age or older. Children under the age of 11 must be accompanied by an adult in the water. One adult supervisor for every ten children ages six and older (1:10 ratio) and one adult supervisor for every five children under the age of six (1:5 ratio).
15. Blow-up rings, swimmies (water wings), rafts, etc. are not permitted in the pool.
16. No children under the age of 16 are permitted in the whirlpool or sauna.
17. Gambling of any form is not permitted.
18. The locker rooms in the pool lobby will only be used. Use of Park View locker rooms is not permitted.

### POOL REGULATIONS

1. Admission to the pool shall be refused to all persons having any contagious disease; any infectious conditions such as colds, fever, ringworm, foot infections, skin lesions, carbuncles, boils, diarrhea, vomiting, inflamed eyes, ear discharges; or any other condition that has the appearance of being infectious. Persons with excessive sunburn, abrasions that have not healed, corn plasters, bunion pads, adhesive tape, rubber bandages or other bandages of any kind also shall be refused admittance. A person under the influence of alcohol or exhibiting erratic behavior shall not be permitted in the pool area.
2. The pool water is not suitable for drinking. Avoid swallowing pool water.
3. Littering is prohibited. In addition, no food, drink, gum or tobacco is allowed in other than specially designated and controlled sections of the pool area. Glass containers are prohibited.
4. All persons are encouraged to take a shower before entering the pool area.
5. Personal conduct within the pool facility must be such that the safety of self and others is not jeopardized. No running or boisterous or rough play, except supervised water sports, is permitted.
6. Only clean footwear or wheelchairs are allowed in the pool deck area. Baby strollers are not permitted on the pool deck.
7. Spitting, spouting of water, blowing the nose or otherwise introducing contaminants into the pool is not permitted.
8. Glass, soap or other material that might create hazardous conditions or interfere with efficient operation of the swimming pool shall not be permitted in the swimming pool or on the pool deck.
9. All apparel worn in the pool shall be clean.

### DISCLAIMER

MPRD reserves the right to CANCEL any rental event. The decision of the Park District Facility Supervisor is final.

MPRD does not assume any liability for property lost or stolen on the MPRD premises, or for personal injuries sustained on the premises during rental use of the premises. Renter hereby agrees to assume the full risk of any injuries, damages, or loss, regardless of severity, that Renter may sustain as a result of this rental. Renter further agrees to waive and release the MPRD, officers, agents, employees and volunteers from any and all liabilities, losses, claims, suits, damages and/or judgments (including reasonable attorney's fees) that Renter might sustain as a result of any and all activities connected with or associated with this rental.

I understand that I am responsible for clean-up of the facility before the end of my rental time and that the cost of clean-up not accomplished or damages to the facility will be deducted from my security deposit. I further understand that MPRD reserves the right for full restitution of any and all damages incurred by the Renter or Renter's guests and to bill any additional expenditure for said damages that may be incurred above and beyond the amount of the Renter's security deposit.

I understand that any violation or discrepancy on my behalf from this Rental Agreement may be grounds for the MPRD to retain any or all of my security deposit.

I have read and understand the preceding disclaimer. I do hereby agree to the terms of the disclaimer and the conditions of the Rental Agreement.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_