

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
March 27, 2023

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, McGRATH, and President FRASIER.

Commissioners KNUDSON and ORTEGA were absent with prior notice.

Staff present included, Superintendent of Business Services & Technology McINERNEY, Golf Operations Manager BROLLEY, and Superintendent of Park & Facility Maintenance FOSTER.

President FRASIER asked if there were any agenda items to discuss. Superintendent McINERNEY stated there is a new staff member present, Rob Sweno, who was the new Pro Shop Manager for Steeple Chase Golf Course. Rob introduced himself and board welcomed him. President FRASIER mentioned the first agenda item, approval of District Rules and Regulations.

Superintendent McINERNEY explained that IDNR has approved the request to change the minimal size to 48 inches for muskie in Diamond Lake, and this required a change to the policy. Commissioner DOLAN asked if the current policy was 36 inches. Superintendent McINERNEY confirmed that it was.

President FRASIER mentioned the IPRA Environmental Scorecard. Superintendent McINERNEY explained a score of 50% was considered very good and the District scored 66%. Commissioner DOLAN stated that this scorecard was required for Distinguished Accreditation.

Superintendent McINERNEY discussed the Stewardship Plan of Naturalized Open Space Area. She explained the District took the findings from the Hey and Associates plan and created a District plan identifying priorities and timelines.

Superintendent McINERNEY stated that the golf carts ordered in May 2022 have not yet arrived and are not expected this summer. Additionally, there was a price increase as part of the delay. Superintendent McINERNEY asked Manager BROLLEY to explain further. Manager BROLLEY stated that due to the delay, the new carts will be 2024 models instead of 2023. This was a part of the reason for the increase in pricing. Although the price of the carts increased, Harris Golf Carts increased the value of trade in, which brings the net increased cost to about \$24,000. Manager BROLLEY stated there would be maintenance required to keep the current carts running for the season. President FRASIER asked if Harris would do that maintenance. Manager BROLLEY responded that Harris has agreed to help with the maintenance and that would be written into the contract. President FRASIER asked if the GPS units would be operational. Manager BROLLEY stated that the GPS units worked on Sunday. Commissioner McGRATH asked if this was a national problem. Manager BROLLEY stated that many other golf courses were experiencing the same problem due to supply chain issues. Commissioner

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DOLAN observed that the attorney had already reviewed the original contract. Superintendent McINERNEY clarified that the contract needed to be modified to include a service agreement for the current carts, and once that was added, Executive Director would need to approve quickly in order to avoid additional delays.

Manager BROLLEY stated that moving to Cintas for towels and aprons will save money. Commissioner McGRATH asked how much the savings would be. Manager BROLLEY responded it would be about \$40 per week for 9 months. Commissioner McGRATH asked if the current vendor was a Mundelein business. Manager BROLLEY replied that it was not.

President FRASIER asked about the JSD proposal. Superintendent McINERNEY explained that JSD assisted with the application for the OSLAD grant for Longmeadow Park and that JSD would continue to work on the project, drawing up construction documents, bidding out equipment, asphalt paths, and various aspects of the project.

President FRASIER asked about the sewage ejector pump emergency purchase. Superintendent McINERNEY explained that the current pump has broken, and staff was operating using the backup pump which was also corroded. Superintendent McINERNEY asked Superintendent FOSTER to provide more information. Superintendent FOSTER explained the setup of the pumps. President FRASIER asked if the backup pump would also be replaced. Superintendent FOSTER replied that the entire system would be replaced, including the backup pump, and new pipes would be three to four inches according to code. Commissioner McGRATH asked if the pipe would be PVC. Superintendent FOSTER replied there would be some PVC and some galvanized steel.

President FRASIER asked if there were comments from visitors. There were no comments.

President FRASIER asked for staff reports.

Manager BROLLEY stated the golf course opened Sunday. Due to the weather, there were only four golfers. He said Friday, March 31 was the hard opening. Manager BROLLEY said a new cook had been hired and was referred by custodian Elizabeth Bedolla. He said the Pro Shop was ready for the season, hitting cage has been moved downstairs and would be taken down before first party in April. Commissioner McGRATH commented club was selling a lot of apparel. Manager BROLLEY responded that sales were apparel as well as clubs. Merchandise sales were way ahead of last year.

Superintendent FOSTER said the indoor pool boiler had been replaced. This was the third of four phases for the 2023 HVAC project. The last portion was two roof top units on MCC, and currently, project was delayed due to supply chain issues. Superintendent FOSTER said spring cleanup had begun in the parks and ice rink would start to be taken down once the weather was dry enough.

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President FRASIER asked if anyone was providing the Recreation report. Superintendent McINERNEY responded that Superintendent LaPORTE asked her to share some updates in his absence. She stated the Cottontail Trail event is this Saturday, April 1 at 10:00 at the Dunbar Recreation Center. There were 500 participants registered. Camp registration was full with an average of 200 campers per week. The District would be providing a half day camp program for District 76 summer school students. Recruiting for camp counselors was going well, with 20 of 30 positions filled. Commissioner DOLAN asked if there was a wait list for camp. Superintendent McINERNEY replied that there was. Superintendent McINERNEY stated that recruiting for Barefoot Bay was also going well with 79% of hires complete. President FRASIER commented that the District seemed to be doing much better with getting lifeguards than before. Superintendent McINERNEY agreed and said it was due to many efforts including marketing using the social media tools teens use and wage increase implemented last year. Additionally, the referral program was strong, which shows the lifeguards enjoy working at Barefoot Bay and encourage their friends to work there as well. This turnaround was due in large part to the efforts made by Superintendent LaPORTE and Manager DeLUCA to make Barefoot Bay a great place to work. Superintendent McINERNEY commended Superintendent LaPORTE and Manager DeLUCA for the great turnaround at Barefoot Bay.

There being no further business, Commissioner DOLAN moved to adjourn at 7:30 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Visitor: Ron Greenberg.



Secretary

MINUTES
Mundelein Park and Recreation District
Regular Board Meeting
March 27, 2023

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed Superintendent of Business Services & Technology McINERNEY to call the roll. Present were Commissioners DOLAN, McGRATH, and President FRASIER. Commissioners KNUDSON and ORTEGA were absent with prior notice.

Executive Director SALSKI and Superintendent of Recreation LaPORTE were absent with prior notice.

Staff present included Superintendent of Business Services & Technology McINERNEY, Golf Operations Manager BROLLEY, and Superintendent of Park & Facility Maintenance FOSTER.

President FRASIER requested a motion to approve the minutes of March 13, 2023. Commissioner DOLAN moved to approve the minutes of the Budget & Appropriation Public Hearing Meeting, Committee Meeting and Regular Meeting of March 13, 2023, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants 031723, 032123 and 032723 in the amount of \$301,255.04, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN and President FRASIER, voting yes.

President FRASIER requested a motion for the February financial report. Commissioner DOLAN moved to place the February Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH and President FRASIER, voting yes.

President FRASIER requested a motion to file the February Police Report. Commissioner DOLAN moved to place the February Police Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, and President FRASIER, voting yes.

President FRASIER commented on the Longmeadow Park Project OSLAD Grant correspondence.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion to approve District Rules and Regulations – Section 5.31 Fishing – Amendment. Commissioner McGRATH moved to approve District Rules and Regulations – Section 5.31 Fishing – Amendment, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken to approve Section 5.31 Fishing – Amendment with all voting yes.

President FRASIER requested a motion to approve IPRA Environmental Report Card. Commissioner DOLAN moved to approve IPRA Environmental Report Card, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken to approve Report Card with Commissioners DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion to approve Stewardship Plan of Naturalized Open Space Areas. Commissioner McGRATH moved to approve Stewardship Plan of Naturalized Open Space Areas, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken to approve Stewardship Plan with all voting yes.

President FRASIER requested a motion to approve Harris Golf Cars Agreement for Steeple Chase Golf Carts. Commissioner DOLAN moved to approve Harris Golf Cars Agreement for Steeple Chase Golf Carts, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. Commissioner DOLAN clarified that the approval is to allow the Executive Director the authority to sign the contract after attorney review. A roll call vote was taken to approve Agreement with Commissioners DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion to approve Cintas Agreement for Steeple Chase Golf Club. Commissioner McGRATH moved to approve Cintas Agreement for Steeple Chase Golf Club, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken to approve Agreement with Commissioners McGRATH, DOLAN and FRASIER voting yes.

President FRASIER requested a motion to approve JSD Professional Services, Inc. Proposal – OSLAD Grant for Longmeadow Park. Commissioner DOLAN moved to approve JSD Professional Services, Inc. Proposal – OSLAD Grant for Longmeadow Park, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken to approve Proposal with Commissioners DOLAN, McGRATH and FRASIER voting yes.

President FRASIER requested a motion to approve Emergency Purchase of MCC Sewage Ejector Pump. Commissioner McGRATH moved to approve Emergency Purchase of MCC Sewage Ejector Pump, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken to approve Purchase of Sewage Ejector Pump with Commissioners McGRATH, DOLAN and FRASIER voting yes.

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President FRASIER asked if there was any information under Board Business. None were raised.

President FRASIER asked Superintendent of Business Services & Technology McINERNEY to continue with staff reports. Superintendent McINERNEY provided follow up on the topic of building alarms discussed at a prior board meeting. Superintendent McINERNEY stated the District had not been charged for alarm calls, going back several years. She believed the IGA with the Village covers this. Superintendent McINERNEY addressed various reasons alarms go off, ranging from staff errors to older alarm panels not working well and balloons moving overnight in front of an alarm sensor. She stated that additional training was provided when the alarm was due to staff errors and that the older alarm panels were being replaced over the next two years.

President FRASIER acknowledged the service anniversaries listed on the agenda.

Visitors: Ron Greenberg.

There being no further business, Commissioner DOLAN moved to adjourn at 7:38 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary