

MINUTES
Mundelein Park & Recreation District
Public Hearing
March 13, 2023

The Public Hearing meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District was called to order at 6:45 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and FRASIER. Staff present included Executive Director SALSKI. Visitor present was Ron Greenberg and John McGovern.

President FRASIER stated a motion is necessary to open the Budget & Appropriation Public Hearing. Commissioner DOLAN moved to open the Budget & Appropriation Public Hearing second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER asked if there were any comments from the public. Executive Director SALSKI stated that no one requested to be a part of the meeting or submitted a question.

President FRASIER asked if there were any comments from the Board Members. No comments were provided.

President FRASIER stated a motion is necessary to close the Budget & Appropriation Public Hearing. Commissioner ORTEGA moved to close the Budget & Appropriation Public Hearing second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH and FRASIER voting yes.

President FRASIER stated a motion is necessary to adjourn the Budget & Appropriation Public Hearing. Commissioner ORTEGA moved to adjourn the Budget & Appropriation Public Hearing second by Commissioner DOLAN. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, DOLAN, KNUDSON, McGRATH and FRASIER voting yes.

The Public Hearing adjourned at 6:47 p.m.


Secretary

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
March 13, 2023

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present was Executive Director SALSKI.

President FRASIER asked Executive Director SALSKI to begin the presentation of ADA Transition Plan – WT Group. Executive Director SALSKI introduced John McGovern and provided compliments on their assistance to review and revise the District’s current ADA Transition Plan. Executive Director SALSKI stated the District contracted with WT Group to complete a limited scope to update the District’s ADA Transition Plan as some facilities were no longer in existence or new facilities were constructed. Mr. McGovern discussed Slide 2 and content to be discussed at the meeting. Slide 3 explained the ADA and importance of prohibiting discrimination. He stated facilities and parks were not included until 2010 and grandfathering was not allowed. Slide 4 focused on the Department of Justice and interpretation of improvements and accessibility. He explained the importance of addressing playgrounds through a ratio based on number of parks. Slide 5 explained the importance of following a plan and all new construction must be accessible. Commissioner DOLAN asked about new construction and relationship of balancing the ratio as discussed in Slide 4. Mr. McGovern stated it was important to continue with the ratio even with new construction. Slide 6 involved program access and not necessarily recreation programs. It focused on sidewalks, playgrounds, beaches, summer camps, picnic tables, pools, sports courts and park board meetings. Slide 7 explained ADA enforcement and agencies potentially ending up in court and/or being fined if not following ADA Transition Plan. Slide 8 explained necessary community feedback and allowing residents to state concerns. He mentioned the District held a meeting and importance of working with the Focus Group on the All-Inclusive Playground and ADA Transition Plan. He presented the District’s projected expenses over 10 years and encouraged to budget annually for it. He expressed the importance of not putting on a shelf. He said there were opportunities for staff to reduce costs by completing in-house.

Commissioner DOLAN asked if use of technology could be used for mediation such as putting board meetings online. Mr. McGovern explained it would depend on limited access to a site. Commissioner DOLAN gave an example of a pool not being compliant. Commissioner McGRATH asked the number of times rules changed. Mr. McGovern mentioned once. He expected one large revision every ten years. Commissioner DOLAN asked how advancement in technology may dictate how the District may need to change District in terms of design and access. Mr. McGovern explained medical science is advancing and at times, there is equipment getting bigger or more advanced. He said architects were always reviewing and over time, Districts may need to adapt to new technology and equipment. Commissioner ORTEGA asked if there was a matter of choice with wheelchairs and whether District would go with older standard. Mr. McGovern mentioned standards were best on older requirements. Commissioner KNUDSON had questions on timeframes of completing and smart and best practices. He mentioned that it seemed the District was better than average. Mr. McGovern stated the District has done a good job and the District’s decision to complete may fall within injunctive relief. He said agencies may need to adjust according to demand and financials changing up or down but most

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important, the agency must act in good faith. Commissioner KNUDSON asked if current new parks were compliant. Executive Director SALSKI stated that the District checks before title was approved and issued. Executive Director SALSKI discussed Regent Center and the ADA costs associated with the facility. He explained how he explained to staff that it was not simple to just improve rooms A & B as it may trigger all ADA improvements. He mentioned proper planning and obtaining expert opinions were critical before making improvements to a facility. Mr. McGovern said there were simple items staff could achieve such as door knobs to levers that would decrease overall costs. Commissioner ORTEGA asked about the threshold for rooms A & B. Mr. McGovern gave a few examples.

Visitor: Ron Greenberg and John McGovern.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
March 13, 2023

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

President FRASIER requested a motion to approve the minutes of February 27, 2023. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meetings from February 27, 2023, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants 030323, 030423, 030723, and 031323 in the amount of \$405,226.32, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, ORTEGA, KNUDSON, and FRASIER voting yes.

President FRASIER stated there was a Grant Article.

President FRASIER stated there was no old business.

President FRASIER requested a motion for approval of Ordinance 23-02-01-O Budget & Appropriation Ordinance. Commissioner ORTEGA moved to approve the Budget & Appropriation Ordinance, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were asked. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH, and FRASIER voting yes.

President FRASIER requested a motion for approval of Amended Job Descriptions. Commissioner McGRATH moved to approve the Amended Job Descriptions, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. Commissioner ORTEGA asked if there should be verbiage who each position reports to. Executive Director mentioned it was part of the organizational chart and chain of command. He stated that titles and positions may change so it makes it more complicated to remember to change all the job descriptions. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER requested a motion for approval of Deed of Gifts. Commissioner KNUDSON moved to approve the Deed of Gifts, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were asked. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH, and FRASIER voting yes.

There was no Board Business.

President FRASIER asked if there were any staff reports. Executive Director SALSKI provided an update on the Healthy Minds Healthy Bodies program and opportunities for additional partnerships. He explained Longmeadow Park OSLAD Grant was a matching grant. He stated the amenities that will be improved and/or added. He explained it would cost the District much more in the next several years if project was completed solely by the District due to the cost of the path, ADA improvements, moving basketball court and installing the playground. Commissioner ORTEGA asked if Special Recreation funds could be used for the project. Executive Director SALSKI stated it was an excellent question and \$100,000 can be allocated to the project based on calculations from JSD Architects. He said there was \$300,000 available in the Special Recreation Fund which could be used for Longmeadow Park, All-Inclusive Playground and ADA Transition Plan. He provided a breakdown of grants and revenue year to date for the All-Inclusive Playground. He mentioned Senator Adriane Johnson assisted with a grant of \$350,000, Village of Mundelein of \$150,000, SRACLC Foundation for \$7,000, Mundelein Parks Foundation for \$5,000 and Rust-Oleum for \$10,000. He mentioned there were grants submitted to other agencies such as \$25,000 to Reeves Foundation and \$9,000 to Northwestern Medicine. He explained the ARPA Fund process and District won't hear any information until end of April. He attended BINGO on behalf of the Foundation and was impressed with the hard work of Marissa and staff. He stated participants were excited bingo funds were part of scholarships. He provided background of a recent challenge of the 2022 purchased golf carts. He explained Harris Golf Cars, distributor, contacted him late in the week requesting to meet. Golf staff and Executive Director SALSKI met with the distributor and YAMAHA. Harris Golf Cars explained how YAMAHA was increasing the price of the golf carts due to supply chain even when the carts won't arrive until year-end or even 2024. Harris Golf Cars were willing to increase the trade-in value and service the carts. Executive Director SALSKI expressed frustration towards Harris Golf Cars and YAMAHA strategic move of increasing prices and not knowing when carts would arrive. Executive Director SALSKI stated an agreement would be revised and confirmed with Attorney about the bid process. Executive Director SALSKI stated Manager BROLLEY will be present at the next meeting.

Visitors: Ron Greenberg congratulated the District on the Grant.

There being no further business, Commissioner DOLAN moved to adjourn at 7:55 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.


Secretary