

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
September 25, 2023

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA and President FRASIER.

Staff present included Executive Director SALSKI, Golf Operations Manager BROLLEY, Facility Maintenance Manager CRONKHITE, Manager KASPAR, Manager DeLUCA, Manager FULLER and Superintendent McINERNEY.

President FRASIER asked if there were any agenda items to discuss. Executive Director SALSKI requested to discuss the Recreation & Facility Department – Survey Results and Key Performance Indicators (KPI's). Manager DeLUCA presented information about Barefoot Bay, Diamond Lake and Spray Park. Commissioner KNUDSON asked about the Barefoot Bay lanes and impacts on the residents who attended the meeting. Commissioner McGRATH stated there was an expectation to put more kids in the pool. Commissioner DOLAN mentioned the challenge to take something away. Manager DeLUCA stated there was an opportunity to swim indoors. Commissioner ORTEGA asked about the financials for after season opening and just having the upper pool open. Executive Director SALSKI stated those financials were not completed but it was what residents were asking for.

Manager KASPAR provided the program presentation based on the PowerPoint presentation. Commissioner DOLAN asked if there were children and posting laws with pictures. Manager KASPAR said parents sign a waiver and if they don't sign, pictures are not taken. Commissioner KNUDSON asked whether camps are at capacity. Manager KASPAR stated camps were at capacity. Commission ORTEGA asked if staff was looking at District 75 for space. Commissioner FRASIER asked about Carl Sandburg. Manager KASPAR said yes to both Commissioners. Commissioner KNUDSON mentioned he heard great things about the camps.

Manager FULLER presented the Health and Fitness Center results. Commissioner DOLAN asked how revenues were booked. Manager FULLER mentioned monthly. Commissioner ORTEGA asked if monthly was better or annual more attractive to members. Manager FULLER stated monthly was better for members.

Visitors: None.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner DOLAN. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
September 25, 2023

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners DOLAN, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director Salski, Golf Operations Manager Brolley, Facility Maintenance Manager Cronkwhite, Manager Kaspar, Manager DeLuca, Manager Fuller, and Superintendent McInerney.

President FRASIER requested a motion to approve the minutes of September 11, 2023. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting from September 11, 2023, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner DOLAN moved to approve Warrants: 091523, 091823 and 092523 = \$427,677.78, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion to file the August Financial Report. Commissioner DOLAN moved to place the August Financial Report on file, second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion to file the August Police Report. Commissioner KNUDSON moved to place the August Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, DOLAN, McGRATH, and President FRASIER voting yes.

President FRASIER stated there was correspondence from Santa Maria and Resident Thank You.

President FRASIER stated there was no old business.

President FRASIER requested a motion for approval of Proposed 2024 Facility Fees. Commissioner ORTEGA moved to approve the Proposed 2024 Facility Fees as amended which maintains Spray Park resident fees as free and increases non-residents to \$6, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Commissioner DOLAN had questions about the Spray Park. Executive Director SALSKI explained the District charged residents in prior years as he stated the history. He didn't recall. Board Members suggested keeping it free but charging more for non-residents, \$6. Commissioner KNUDSON asked why golf fees were not being raised as it was a good bargain. Manager BROLLEY stated the golf club was in a great sweet spot and there was no construction to show an increase. He said there were increases in key rates. He suggested raising fees if there was an upgrade to the clubhouse. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, DOLAN, McGRATH and President FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 23-09-01-R – NIMEC. Commissioner DOLAN moved to approve the Resolution 23-09-01-R – NIMEC, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Deed of Gifts – Mundelein Heritage Museum. Commissioner McGRATH moved to approve the Deed of Gifts – Mundelein Heritage Museum, second by Commissioner DOLAN. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, DOLAN, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Cancellation of Committee of the Whole Meeting and Regular Board Meeting on October 23 due to attending the Village meeting. Commissioner McGRATH moved to approve the Cancellation of Committee of the Whole Meeting and Meeting Time Change for Regular Board Meeting on October 23, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, DOLAN, KNUDSON, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. There was none.

President FRASIER asked if there were any staff reports. Executive Director Salski stated no reports for the Administration area. Manager BROLLEY stated the positive numbers of the golf club and August was a good month. He mentioned 26 golf carts were shipped out of Georgia and should receive two after arriving in Wisconsin. Commissioner DOLAN asked what the company needs to do. Manager BROLLEY said it was logos and other ancillary items. Manager CRONKHITE discussed the various topics within the report. He explained the family changing room. He mentioned signage throughout the parks. Commissioner DOLAN asked if someone didn't have a phone. Executive Director SALSKI stated PDRMA approved but the signs didn't have all the regulations anyway. Commissioner McGRATH asked when the porta-potties would be removed. Manager CRONKHITE

said the end of October and before Halloween. Superintendent McINERNEY mentioned the 2024 Budget was on schedule and the Board planned to receive draft on November 13. She provided a preliminary EAV number and stated the growth number was finally increasing more than anticipated. She said the preliminary amount was \$60,000 which was in addition to the legal levy. Commissioner KNUDSON commented that he appreciated the update.

President FRASIER acknowledged the service Anniversaries for Kathy Staufenbiel 27 years, Debra Engdahl 22 years, Elizabeth Bedolla 8 years, Kelsey Fuller 4 years, Melinda Agosto 3 years, and Omar Vazquez 3 years.

Visitors: None.

There being no further business, Commissioner DOLAN moved to adjourn at 8:12 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, appearing to read "Ron Sulisti", is written over a horizontal line.

Secretary