

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
November 27, 2023

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, and ORTEGA. President FRASIER was absent with prior notice.

Staff present included Executive Director SALSKI, Superintendent BERG, Superintendent McINERNEY, Manager LAWRENCE, Superintendent FOSTER, and Manager BROLLEY.

Vice-President McGRATH asked if there were any agenda items to discuss. Executive Director SALSKI requested to discuss the 2024 Board Meeting Dates. The 2nd meeting in November is the same week as Thanksgiving. Commissioner ORTEGA suggested keeping the second meeting on November 25, 2024. The Board agreed.

Executive Director SALSKI discussed the 2024 Budget and focused on the ADA improvements. He mentioned the fund balance would have a slight difference of \$25,000 due to a project. Vice-President McGRATH asked where District fell short with capital maintenance projects. Superintendent McINERNEY stated Maurice Noll did not get finished. Executive Director SALSKI explained timing was critical as the District is required to book the expense when the equipment arrives and not purchased. Vice-President McGRATH asked how District pays. Superintendent FOSTER replied with cash on delivery. Commissioner ORTEGA asked about any bond retirements and requested staff to reference in the chart. Executive Director SALSKI stated the bond would be paid at the end of 2026 and would be noted in the budget books. Commissioner ORTEGA asked if there were any capital maintenance delays expected in 2024. He asked if the Barefoot Bay pumps needed to be replaced. Superintendent FOSTER explained it was budgeted in 2023 and the project was nearly complete. He said it wasn't as bad as originally indicated but the Board should plan in five years for a large expense, \$500,000 to \$750,000. Vice-President McGRATH suggested bringing the board up to speed with any differences and/or concerns during the 2024 Budget.

Manager BROLLEY stated the golf course has had their all-time best numbers this year. It achieved \$2 million in revenue. Record sales were in food, beverage, and merchandise. He said the new lower-level Simulator Room was almost done. The electrician was expected to finish Tuesday with a Sprinkler coming the following week. Painting would occur the week of December 4. Finally, the bar and flooring would complete the construction. Vice-President McGRATH asked about the bar. Manager BROLLEY replied that there would be new refrigeration and a new countertop. Commissioner KNUDSON asked about the gaming and whether Village approved. Manager BROLLEY explained a gaming agent must come out first. Executive Director SALSKI stated the gaming agreement was being reviewed by Attorneys. Commissioner KNUDSON asked about the costs to use the simulators. Manager BROLLEY explained the costs for a group but finalizing the pricing. Commissioner ORTEGA asked if the simulators are exclusive of the gaming room. Manager BROLLEY explained both rooms are planned to be completed whether gaming occurs or not. Commissioner KNUDSON asked if there is a need for a temporary one. Superintendent BROLLEY replied yes. He mentioned that staff were expected to set up the net upstairs so individuals could warm up allowing their experience to occur immediately in the lower level.

Superintendent FOSTER stated the Ice Rink was almost ready. Staff need to add water. Vice-President McGRATH asked what temperature was necessary to run it. Superintendent FOSTER mentioned the ice should be below 55 degrees during the day for 10 days. Commissioner KNUDSON asked if it is a challenge and takes time to set up. Superintendent FOSTER replied that it takes two weeks working every other day.

Visitors: Ron Greenberg, Nancy Burton, and Bruce Ponsaran.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, reading "Ron Salshi", written over a horizontal line.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
November 27, 2023

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH and ORTEGA. President FRASIER was absent with prior notice.

Staff present included Executive Director Salski, Superintendent BERG, Superintendent McInerney, Manager LAWRENCE, Superintendent FOSTER, and Manager Brolley.

Vice-President McGRATH requested a motion to approve the minutes of November 16, 2023. Commissioner ORTEGA moved to approve the minutes of the Special Board Meeting from November 16, 2023, second by Commissioner KNUDSON. Vice-President McGRATH repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

Vice-President McGRATH read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants: 112023, 112123, 112423 and 112723 in the amount of \$321,009.01, second by Commissioner ORTEGA. Vice-President McGRATH repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA and McGRATH voting yes.

Vice-President McGRATH requested a motion for the October Financial Report. Commissioner ORTEGA moved to place the October Financial Report on file, second by Commissioner KNUDSON. Vice-President McGRATH repeated the motion and asked if there were any questions and there were none. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, and McGRATH voting yes.

Vice-President McGRATH requested a motion to file the October Police Report. Commissioner ORTEGA moved to place the October Police Report on file, second by Vice-President McGRATH. Vice-President McGRATH repeated the motion and asked if there were any questions. Commissioner KNUDSON asked about the assault in the report. Superintendent McInerney stated that it happened in 2022 and was unfounded. She said it did not involve employees. The Police Department was unable to provide details. A roll call vote was taken with Commissioners ORTEGA, McGRATH, and KNUDSON voting yes.

Vice-President McGRATH stated there was no Correspondence or Old Business.

Vice-President McGRATH requested a motion to approve the 2024 Budget. Commissioner ORTEGA moved to approve the 2024 Budget, second by Commissioner KNUDSON. Vice-President McGRATH repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, and McGRATH voting yes.

Vice-President McGRATH asked if there was any Board Business. He provided an update about the Parks Foundation. The Foundation will be hosting a Meat Raffle in April, 2024.

Vice-President McGRATH suggested to move into staff reports. Superintendent BERG discussed the District's role in the Tree Lighting Event on Friday, December 1. He said the event kicks off at 4:45 p.m. with free hot chocolate and coffee. The tree lighting will be at 6:10 p.m. He mentioned the Winter Polar Express at the Mundelein Train Station would occur on December 2. Staff were expecting 120 participants and over 200 participants were on the wait list. Saturday, December 9 is the Santa Shuffle at the Dunbar Recreation Center, 10:00 a.m. – 12:00 p.m. It will be expanded in the future. He explained the Dance Recital was scheduled for December 16 at Mundelein High School. He announced Amy Langille as the new Cultural Arts and Events Supervisor. She started on November 13. Superintendent BERG explained there was a shift in MCC offices, and the project has been completed. He complimented the Facility Maintenance staff. He said new pickleball courts have been added at Dunbar Recreation Center. He mentioned the Mundelein Dance Company was having a dine-out fundraiser at Luke's on Lake Street. A percentage of sales will go to the group. Superintendent BERG said Youth Basketball was going well as participation was expected to be an estimated 400 youth during the season. He mentioned Big & Little has had strong enrollment and Melinda Agosto is looking for a full-time employee. Aquatic Lessons were starting, and Health & Fitness Member Appreciation program went very well. He presented details about the Regent Center November Fitness Classes which include Aces, Zumba Gold, and Yoga. He said the classes were planned to move to the MCC to increase quality of programs, be more efficient, and more accessible. He mentioned feedback was low and the department came up short with communication. Commissioner McGRATH asked about having a program survey.

Superintendent McINERNEY presented the process for 2023 Tax Levy. She mentioned that the Dunbar camera installation was completed. She explained the District installed electronic door locks on the third floor so every employee will have a unique code. She explained the Risk Management incident. Vice-President McGRATH asked how boaters can use IT to access launch. Executive Director Salski suggested that was a good idea when staff and board discuss the master plans for Diamond Lake.

Manager LAWRENCE presented the Agency Showcase which required a lot of extra hours. She said it was good for the District.

Vice-President McGRATH acknowledged the following service anniversaries: Rob Foster 2 years and Charles Kordick 2 years.

Visitors: Ron Greenberg, Nancy Burton, and Bruce Ponsaran did not speak.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:00 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary