

MINUTES
Mundelein Park & Recreation District
Truth in Taxation Public Hearing
December 11, 2023

The Truth in Taxation Public Hearing of the Board of Park Commissioners of the Mundelein Park & Recreation District was called to order at 6:45 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director Salski, Manager Karl, Superintendent Berg, Superintendent McInerney.

Visitors: Ron Greenberg

President FRASIER stated a motion is necessary to open the Truth in Taxation Public Hearing. Commissioner ORTEGA moved to open the Truth in Taxation Public Hearing second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, McGRATH, and FRASIER voting yes.

President FRASIER asked if there were any written and oral comments from the public. Executive Director Salski stated that he received a phone call from a resident who had questions. She appreciated the responses.

President FRASIER asked if there were any comments for the Board Members. Commissioner KNUDSON asked about the increases in the different funds. Superintendent McInerney answered his questions.

President FRASIER stated a motion is necessary to close the Truth in Taxation Public Hearing. Commissioner McGRATH moved to close the Truth in Taxation Public Hearing second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER stated a motion is necessary to adjourn the Truth in Taxation Public Hearing. Commissioner KNUDSON moved to adjourn the Truth in Taxation Public Hearing second by Commissioner McGRATH. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA, and FRASIER voting yes.

The Public Hearing adjourned at 6:51 p.m.



Secretary

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
December 11, 2023

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSКИ, Manager KARL, Superintendent BERG, Superintendent McINERNEY.

Executive Director SALSКИ stated he has been very impressed with the Steeple Chase Golf Course Improvements. Manager KARL explained the contracted work was completed and flooring was delivered during the day. He said the flooring will sit to get acclimated to the temperature. After installation, the simulators will be set up with the hope of opening first week in January. He mentioned the Sky Track was set upstairs. Commissioner KNUDSON asked if there was any interest in the simulators. Manager KARL stated golfers were asking questions.

Executive Director SALSКИ explained some key changes to the organizational chart and structure. He provided an explanation of assessing the organization and several department head titles were being proposed as "Directors." He proposed adding the Communications Title to the Marketing Manager. Each Department Head discussed the changes. Commissioner ORTEGA asked each Department Head what the anticipated succession plan was. Manager KARL stated Head Professional, Superintendent McINERNEY stated Assistant Finance Director and Superintendent BERG stated Recreation Programs Manager. Commissioner KNUDSON mentioned staff has not discussed workloads in two years and if balanced. Executive Director SALSКИ stated he was confident with the number of positions and workloads have improved immensely. He suggested keeping the number of staff for several years.

Executive Director SALSКИ explained the part-time and full-time ranges. He mentioned it was data driven while some ranges went higher, and others stayed the same. He stated there would be a more comprehensive analysis to be completed by year-end with any adjustments for the 2025 Budget. He said the District's ranges were now competitive in the industry. Commissioner McGRATH asked if the District used the same approach years ago of contacting area agencies only. Superintendent McINERNEY provided a detailed explanation of the process using HR Source data which was logical and very specific. Commissioner KNUDSON asked if you could compare more easily. Superintendent McINERNEY said you could break out by EAV, population, etc. and it is more comprehensive allowing staff to make better decisions. Commissioners were pleased with the new process than comparing it to a few agencies only.

President FRASIER asked if there were other agenda items.

Visitor: Ron Greenberg.

There being no further business, Commissioner McGRATH moved to adjourn at 7:30 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
December 11, 2023

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI, Manager KARL, Superintendent BERG, Superintendent McINERNEY.

President FRASIER requested a motion to approve the minutes of November 27, 2023. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting from November 27, 2023, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants: 112823, 120423, 120523, 120823 and 121123 = \$1,064,430.08 second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER acknowledged the Correspondence and asked Executive Director SALSKI to provide some background. Executive Director SALSKI stated Senator Johnson's award and event was fantastic and he was thankful for the recognition. The Board agreed.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of 2023 Tax Levy – Ordinance 23-11-01-O. Commissioner ORTEGA moved to approve of 2023 Tax Levy – Ordinance 23-11-01-O second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners ORTEGA, McGRATH, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of 2024 Board Meeting Dates – Resolution 23-12-01-R. Commissioner KNUDSON moved to approve the 2024 Board Meeting Dates – Resolution 23-12-01-R second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, McGRATH, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Organizational Chart and Structure. Commissioner McGRATH moved to approve Organizational Chart and Structure second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of 2024 Full and Part-Time Wage Ranges. Commissioner ORTEGA moved to approve 2024 Full and Part-Time Wage Ranges second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, McGRATH, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Lauterbach and Amen – Audit Services. Commissioner KNUDSON moved to approve Lauterbach and Amen – Audit Services second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, McGRATH, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. There was none.

Visitors: Ron Greenberg and had no comment.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:40 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary