

**MINUTES**  
**Mundelein Park & Recreation District**  
**Special Board Meeting**  
**December 22, 2023**

---

The Special Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 9:00 a.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, and President FRASIER.

President FRASIER requested a motion to include Commissioner ORTEGA via audio conference for the reason of personal illness. Commissioner McGRATH moved to include Commissioner ORTEGA in the meeting, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and there were none. A roll call vote was taken with Commissioners McGRATH, KNUDSON, and FRASIER voting yes.

Staff present included Executive Director SALSKI and Director FOSTER.

President FRASIER requested a motion to approve the minutes of the Truth in Taxation Public Hearing, Committee Meeting, and Regular Board Meeting on December 11, 2023. Commissioner McGRATH moved to approve the minutes of the Truth in Taxation Public Hearing, Committee Meeting, and Regular Board Meeting from December 11, 2023, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants: 121123 and 121823 = \$286,252.26 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion for the November Financial Report. Commissioner McGRATH moved to place the November Financial Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions. Executive Director SALSKI stated Director McINERNEY held an impactful group meeting with many staff about approaches to calculating projections and the importance of being accurate. He stated 2023 was looking very good compared to the budget and staff did a great job. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER requested a motion to file the November Police Report. Commissioner McGRATH moved to place the November Police Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER stated there was no Correspondence or Old Business.

President FRASIER requested a motion for approval of Intergovernmental Agreement for the Use of the Equipment Between Fremont Township and Mundelein Park & Recreation District. Commissioner McGRATH moved to approve of Intergovernmental Agreement for the Use of the Equipment Between Fremont Township and Mundelein Park & Recreation District second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Executive Director SALSKI mentioned the agreement was identified and discussed in the Local Efficiency Committee meeting to renew as it expired. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 23-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund. Commissioner KNUDSON moved to approve of Resolution 23-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Semi-Annual Review of Closed Session Minutes Resolution 23-12-03-R. Commissioner McGRATH moved to approve of Semi-Annual Review of Closed Session Minutes – Resolution 23-12-03-R second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of Kracklauer Park Playground through the Sourcewell Joint Purchasing Contract. Commissioner McGRATH moved to approve of Purchase of Kracklauer Park Playground through the Sourcewell Joint Purchasing Contract second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. President FRASIER requested the amount. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of Longmeadow Park Playground through the Sourcewell Joint Purchasing Contract. Commissioner McGRATH moved to approve of Purchase of Longmeadow Park Playground through the Sourcewell Joint Purchasing Contract second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. President FRASIER requested the amount. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of Townes at Oak Creek Playground through the Sourcewell Joint Purchasing Contract. Commissioner McGRATH moved to approve of Purchase of Townes at Oak Creek Playground through the Sourcewell Joint Purchasing Contract second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. President FRASIER requested the amount. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of a Ford F150 Truck through the State of Illinois Joint Purchasing Contract. Commissioner KNUDSON moved to approve of purchase of a Ford F150 Truck through the State of Illinois Joint Purchasing Contract second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of a Ford Transit T-150 Cargo Van through the State of Illinois Joint Purchasing Contract. Commissioner KNUDSON moved to approve of purchase of a Purchase of a Ford Transit T-150 Cargo Van through the State of Illinois Joint Purchasing Contract second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. Director FOSTER stated the purchase would support the Facility Maintenance team which has products sitting outside on the bed of a truck incurring the weather. He said it would allow for more efficiency. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of a Ventrac 4520N Tractor through Sourcewell Joint Purchasing Contract. Commissioner McGRATH moved to approve of Purchase of a Ventrac 4520N Tractor through the State of Illinois Joint Purchasing Contract second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Director FOSTER mentioned the equipment would provide an efficient and safe approach to mowing banks and natural areas. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and President FRASIER voting yes.

President FRASIER requested a motion for approval of Resolution 23-12-04-R – Recognition of Ted Costa. Commissioner McGRATH moved to approve of Resolution 23-12-04-R – Recognition of Ted Costa second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

President FRASIER asked if there was any Board Business. There was none.

President FRASIER asked if there was any Staff Reports. Executive Director SALSKI stated the 2023 Budget will require an amendment due to the golf carts. He stated Director McINERNEY spoke with the Auditor and the golf carts need to full expense excluding the trade-in; therefore, the Capital be over the threshold. Commissioners requested Director McInerney provide an explanation when the amendment would be requested.

Executive Director SALSKI mentioned IDNR extended the approval date until mid-January. He and the staff suggested holding a meeting with key stakeholders about the fund progress for the All-Inclusive Playground in mid-January. He provided an update on the fundraising efforts and goal for construction in 2024. Board Members recommended starting sooner than later to complete by fall, 2024 pending funding.


He updated the Board on potential ideas for the Kracklauer Park Dance Studio and Regent Center. He said it would be contingent on the OSLAD grant and didn't want to go into specifics about the ideas. The Board liked the ideas and will keep evaluating and researching. Executive Director SALSKI updated the Board on discussions about Mundelein High School and potential collaboration of facilities and fields.

President FRASIER acknowledged the following service anniversaries: April Lee 8 years, Erica DeLuca 4 years, and Charles Kordick II 1 year.

Visitors: No visitors.

President FRASIER requested a motion to move into Executive Session at 9:53 a.m. for selection of a person to fill a public office as defined in this Act, including a vacancy in a public office per 5 ILCS 120/2 (c)(5). Commissioner McGRATH moved to go into Executive Session per selection of a person to fill a public office as defined in this Act, including a vacancy in a public office per 5 ILCS 120/2 (c)(5), second by Commissioner KNUDSON. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA and FRASIER voting yes.

There being no further business, Commissioner KNUDSON moved to adjourn at 10:10 a.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

  
Secretary

**MINUTES**  
**Mundelein Park & Recreation District**  
**Executive Session**  
**December 22, 2023**

---

President FRASIER called Executive Session to order at 9:53 a.m. for the selection of a person to fill a public office as defined in this Act, including a vacancy in a public office per 5 ILCS 120/2 (c)(5). Commissioners KNUDSON, McGRATH, ORTEGA, and FRASIER were present.

Staff present included Executive Director SALSKI.

Executive Director SALSKI provided information on two candidates; Nancy Burton and Ron Greenberg, who expressed interest in the position before the discussion of the vacant position even occurred. He stated Nancy Burton approached him and would be interested in running for the two-year term after May 2025. President FRASIER stated it was important to fill the position as it may get difficult to obtain a quorum at times. Commissioner McGRATH suggested appointing Nancy due to her background and knowledge of industry and community. Commissioner ORTEGA suggested if the Board should consider someone with an extensive financial background as former Commissioner DOLAN. Commissioner KNUDSON stated her Executive Director background gave her financial knowledge and expertise. Commissioner ORTEGA agreed. Commissioners agreed Ron Greenberg has invested time to learn more about the District but Nancy would be the best fit due to experience and knowledge. Executive Director SALSKI stated Nancy Burton suggested if she was selected to put Ron Greenberg on the Local Efficiency Committee. Board Members agreed. Board Members agreed to appoint Nancy Burton at the January 8 meeting.

Commissioner McGRATH moved to come out of Executive Session at 10:09 a.m. and move into the Regular Board meeting, second by Commissioner KNUDSON. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, and FRASIER voting yes.

  
Secretary