



January 22, 2024

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 22nd day of January 2024, at 7:00 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Updates

1. 2023 Goals and Objectives – Year-End Report
2. AYSO & MBSA Year-End Report
3. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of J&J Ventures Gaming Agreement
2. Approve of the Board President Appointment of Ron Greenberg to the Efficiency Committee
3. Approve of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023
4. Approve of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement
5. Approve of Transfer of Excess Cash to Capital Fund

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

January 22, 2024 Committee Meeting Topics

2023 Goals and Objectives – Year-End Report

Attached is a progress report on the goals and objectives. There are 83 action items for 2023.

Status	Summary	Percentage
Under Review	13	15.50%
In Progress	4	5.00%
Complete	66	79.50%

*In 2022, the “complete status” percentage was 77%.

AYSO & MBSA Year-End Report

Mundelein Park & Recreation District has a long-standing partnership with AYSO and MBSA. Annually, the District requests both organizations to provide a year-end update to the Board. Representatives will be present to share information.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of J&J Ventures Gaming Agreement
2. Approve of the Board President Appointment of Ron Greenberg to the Efficiency Committee
3. Approve of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023
4. Approve of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement
5. Approve of Transfer of Excess Cash to Capital Fund

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STRATEGY: EXECUTION

Goal: 1.1 Meet Fund Balance Policies

Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy

<u>Initiative:</u>	Present a proposed budget which will achieve the fund balance policy
<u>Initiative:</u>	Present updated five-year forecast prior to 2024 budget presentation
<u>Initiative:</u>	Present short & long-term financial sustainable options to board to meet services to community

Department	Status	Comments
All	Complete	November presentation.
Business Services	Complete	September meeting.
All	Complete	July meeting.

Goal: 1.2 Develop a realistic budget with contingencies based on current conditions

Objective: Analyze historical financial data while considering stable participation and users

<u>Initiative:</u>	Review current & future golf trends while understanding weather implications & economic conditions
<u>Initiative:</u>	Review and update five-year forecast percentages based on trends

Department	Status	Comments
Steeple Chase	Complete	Installed simulators and changed position titles.
All	Complete	July meeting.

Goal: 1.3 Meet Distinguished Accreditation Standards

Objective: Review and revise, if necessary, policies, procedures and manuals

<u>Initiative:</u>	Update financial procedures
<u>Initiative:</u>	Update Personnel Policy Manual
<u>Initiative:</u>	Update policies related to Information Technology
<u>Initiative:</u>	Review/define Rec Department procedures to meet at least 90% standards
<u>Initiative:</u>	Pass and achieve Distinguished Accreditation Distinction
<u>Initiative:</u>	Complete Comprehensive Master Plan

Department	Status	Comments
Business Services	Complete	September meeting.
Business Services	Complete	May meeting.
Business Services	Complete	September meeting.
Recreation	Under Review	2024
All	Complete	October meeting.
All	Complete	September meeting.

Goal: 1.4 Identify and Pursue Alternative Funding

Objective: Apply for grants and develop capital development concepts

<u>Initiative:</u>	Pursue grants and/or alternative funding for All-Inclusive Playground at Kracklauer Park
<u>Initiative:</u>	Pursue grants for funding of Diamond Lake Recreation Center and Beach
<u>Initiative:</u>	Apply for OSLAD Grant for an existing park requiring replacement playground and amenities
<u>Initiative:</u>	Pursue additional program sponsorships for Youth Basketball Program and Dance Programs
<u>Initiative:</u>	Support Mundelein Parks Foundation fundraising efforts for recreation scholarships & park amenities

Department	Status	Comments
Administration	Complete	Waiting on results but achieved others.
Administration	Complete	Block Grants, PARC, OSLAD and Congressional Grants are opportunities.
Administration	Complete	September meeting.
Administration	Complete	Added Duck Donuts & State Farm
Administration	In Progress	2024 Fundraiser Scheduled.

Goal: 1.5 Evaluate and protect existing assets

Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service

<u>Initiative:</u>	Digital archive as-built plans and drawings for facilities and playgrounds
<u>Initiative:</u>	Develop replacement schedule for fitness equipment and build into 5 year budget
<u>Initiative:</u>	Establish standards for operations
<u>Initiative:</u>	Analyze and incorporate Cost Recovery data into recommended action plans

Department	Status	Comments
Park & Facility Maint.	Complete	Placed on our main drive.
Recreation	Complete	September meeting.
Recreation	Complete	April approval.
Recreation	Under Review	2024

Goal: 1.6 Provide a safe and accessible environment for patrons and staff

Objective: Evaluate current parks and facilities

<u>Initiative:</u>	Install additional panic buttons and cameras
<u>Initiative:</u>	Install ADA compliant ramp at Regent Center
<u>Initiative:</u>	Update the ADA Transition Plan and share district-wide
<u>Initiative:</u>	Install an accessible path to the ice rink
<u>Initiative:</u>	Complete asphalt parking lot and path projects at various locations

Department	Status	Comments
All	Complete	July meeting.
Park & Facility Maint.	Under Review	Evaluation of facility is taking place.
Administration	Complete	April approval.
Park & Facility Maint.	Under Review	2024
All	Complete	Turned out good.

Goal: 1.7 Strengthen staff support, enhance services, become efficient and improve and beautify parks and facilities

Objective: Establish an organizational structure to meet internal and external standards

<u>Initiative:</u>	Develop additional automated forms and processes
<u>Initiative:</u>	Transition IT Specialist from part-time to full-time
<u>Initiative:</u>	Create and implement volunteer manual and program
<u>Initiative:</u>	Implement use of a password manager

Department	Status	Comments
Business Services	Complete	Continuous.
Business Services	Complete	Nadia Guidry transitioned 1st Qtr.
Recreation	Complete	September meeting.
Business Services	Complete	October meeting.

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STRATEGY: PLANNING

Goal: 2.1 Plan and finance projects for existing facilities, programs and services

Objective: Develop five-year strategies to keep advancing the District

Initiative: Implement a work order maintenance system

Initiative: Evaluate and revise existing Sponsorship Policy

Goal: 2.2 Seek out partnerships

Objective: Find opportunities to fund capital maintenance and development projects

Initiative: Attend networking functions in and around Lake County

Initiative: Develop guidelines for naming rights

Initiative: Develop Sponsorship Strategy for the proposed Dog Park

Initiative: Collaborate with District 120 regarding indoor and outdoor space usage

Initiative: Develop and approve an Intergovernmental Agreement with District 79

Initiative: Update & approve an Intergovernmental Agreement with District 75 for gym & after school use

Initiative: Complete conditions assessment and provide options for Steeple Chase Clubhouse

Initiative: Seek opportunities to enhance Pickleball in Mundelein Community

Goal: 2.3 Protect and improve existing facilities and parks

Objective: Fund capital maintenance equipment and improvements that meet criteria for "needs"

Initiative: Improve the appearance of Wortham subdivision entrance

Initiative: Improve the appearance of Wilderness sign flowerbed

Initiative: Remove rocks stored in front of the boat house

Initiative: Fine tune mowing contract and landscape contract

Initiative: Improve landscaping at Diamond Lake Beach and Recreation Center

Initiative: Refinish Community Center gymnasium floor and fitness studio

Initiative: Replace worn shade structures and chairs at Barefoot Bay

Initiative: Improve Regent Center rooms A and B

Initiative: Replace existing golf cart fleet

Initiative: Replace retaining wall near golf clubhouse

Initiative: Continue updating sand traps and cart paths

Goal: 2.4 Protect and manage natural areas

Objective: Utilize experts to share ideas and communicate to residents

Initiative: Implement Stewardship Plan for specific areas and communicate to residents

Department	Status	Comments
Park & Facility Maint. and Business Services	In Progress	Started but preventative maintenance was the initial phase. Anticipated completed by summer, 2024.
Administration	In Progress	Submitting to Attorney.

Department	Status	Comments
Administration	Complete	Staff attended two.
Administration	Under Review	2024
Administration	Under Review	2024
Administration	Complete	Continuous.
Administration	Under Review	Determining goals.
Recreation	Complete	2nd Quarter.
Steeple Chase	Complete	October meeting.
All	Complete	Courts will be open in Oct.

Department	Status	Comments
Park & Facility Maint.	Complete	Cut back invasive species.
Park & Facility Maint.	Complete	Staff did a terrific job.
Park & Facility Maint.	Complete	Used on shoreline.
Park & Facility Maint.	Complete	Approved by Board.
Park & Facility Maint.	Under Review	Planning is occurring in 2024.
Recreation	Complete	2nd Quarter.
Recreation	Complete	
Recreation	Complete	Rooms improved in November / Evaluation of future improvements in 2024.
Steeple Chase	Complete	Carts arrived.
Steeple Chase	Complete	November
Steeple Chase	Complete	October/November

Department	Status	Comments
Park & Facility Maint.	Complete	Approved by Board.

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STRATEGY: TRAINING & DEVELOPMENT

Goal: 3.1 Encourage Board and Staff to pursue opportunities to learn industry trends

Objective: Seek cutting edge continuing education and topics

Initiative: Attend state and national conferences as budgeted

Initiative: Attend Sponsorship Conference

Initiative: Attend educational sessions and state-wide events such as Legal Symposium and State Fair

Department	Status	Comments
All	Complete	Finished for 2023.
Administration	Under Review	If offered in 2024.
All	Complete	Attended and/or registered.

Goal: 3.2 Support and provide employees a fun and learning environment

Objective: Expand existing resources and offer opportunities to volunteer for planning and/or community committees

Initiative: Celebrate Employee Appreciation Week

Initiative: Offer HR-related trainings to supervisors

Initiative: Develop and provide onboarding training for new supervisors

Initiative: Send staff to pool operators license training and exam

Initiative: Offer minimally four employee wellness events

Initiative: Offer activities for cybersecurity awareness month

Initiative: Implement Social Media procedures training to staff with access to Facebook/Instagram

Initiative: Implement training for Asana.com work management platform

Department	Status	Comments
Business Services	Complete	Terrific concept on first floor.
Business Services	Complete	Continuous.
Business Services	Complete	Dept. Heads meet with new staff.
Park & Facility Maint.	Complete	
Business Services	Complete	
Business Services	Complete	
Marketing	Complete	Presented to staff.
Marketing	Complete	April/May training.

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STRATEGY: COMMUNICATION

Goal: 4.1 Maintain effective communication with Board and Staff

Objective: Continually discuss future opportunities and direction

<u>Initiative:</u>	Host internal planning meeting for key managers & Dept. Heads to discuss capital maint., alternative revenue, cost savings, etc.
<u>Initiative:</u>	Hold a district-wide meeting to present options for five-year capital maintenance and funding
<u>Initiative:</u>	Provide weekly Executive Director Reports
<u>Initiative:</u>	

Department	Status	Comments
Administration	Complete	August
Administration	Complete	September
Administration	Complete	
		Every other week was more effective.

Goal: 4.2 Encourage and promote an agency with excellent and diverse internal and external communication

Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services

<u>Initiative:</u>	Implement Intranet
<u>Initiative:</u>	Translate all registration forms, agreements and manuals into Spanish
<u>Initiative:</u>	
<u>Initiative:</u>	Analyze community outreach participation with community partners
<u>Initiative:</u>	Develop outreach campaign to new subdivisions
<u>Initiative:</u>	Grow website page views by 10% in 2023
<u>Initiative:</u>	Create campaign to drive traffic to website as the #1 resource for District information
<u>Initiative:</u>	Create an online brochure supplement of spring programs and events in February
<u>Initiative:</u>	Implement a point of sale system through GolfNow for starters & beverage cart, bar & pro shop
<u>Initiative:</u>	Complete program and facility user evaluations and present results to Executive Director

Department	Status	Comments
Business Services	Complete	Updated in September
Recreation	In Progress	Registration Form complete. Additional forms in 2024.
Administration	Complete	Worked with high school
Marketing	Complete	Coordinated with Village.
Marketing	Complete	Page views grew by 5.5%.
Marketing	Under Review	2024
Marketing	Complete	Well-received.
Steeple Chase	Complete	2nd Quarter.
Administration	Complete	Finish in Sept. Good comments.

Goal: 4.3 Establish a work environment allowing for collaboration, confidentiality and training

Objective: Evaluate employee office space and secure space to enhance communication

<u>Initiative:</u>	Develop a registration software task force. Hold cross department trainings annually.
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Department	Status	Comments
All	Complete	Staff agreed to keep Activenet.

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STRATEGY: INNOVATION

Goal: 5.1 Maintain a culture that facilitates and executes new ideas

Objective: Encourage employees to offer programs and services and beautify key entry ways

Initiative: Develop an innovation task force and present ideas quarterly

Initiative: Develop an annual Sponsorship Appreciation/Networking Event

Initiative: Enhance Junior Golf programs

Initiative: Provide and present statistics and data on programs and facilities during budget process

Department	Status	Comments
Recreation	Under Review	2024
Administration	Under Review	2024
Steeple Chase	Complete	Hired another professional.
All	Complete	November

Goal: 5.2 Understand participants needs

Objective: Gather data and determine next steps

Initiative: Grow Recreation Advisory Committee participation

Initiative: Evaluate programs, facilities and services routinely and analyze results

Department	Status	Comments
Recreation	Complete	Added a new member.
Recreation	Complete	Good results.

Goal: 5.3 Improve and beautify existing facilities and parks

Objective: Demonstrate aesthetically pleasing areas in sight of users

Initiative: Develop and implement routine facility appearance checklists

Initiative: Continue utilizing Friends of Steeple Chase funds for projects at the clubhouse or on course

Department	Status	Comments
Recreation	Under Review	2024
Steeple Chase	Complete	Bought Furniture.

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

1st Quarter

GOALS AND OBJECTIVES BY DEPARTMENT SUMMARY

Department	Summary	Under Review	In Progress	Complete
Administration	19	6	13	
Golf / Steeple Chase	8	2	6	
Park & Facility Maint.	10	6	2	2
Recreation	14	6	8	
Business Services	13	1	11	1
Marketing	6		4	2
All Departments	12	4	8	
Park & Fac. & Busines	1		1	
TOTAL	83			

2nd Quarter

GOALS AND OBJECTIVES BY DEPARTMENT SUMMARY

Department	Summary	Under Review	In Progress	Complete
Administration	19	5	13	1
Golf / Steeple Chase	8	1	6	1
Park & Facility Maint.	10	5	2	3
Recreation	14	6	7	1
Business Services	13	1	10	2
Marketing	6		3	3
All Departments	12	4	8	
Park & Fac. & Busines	1		1	
TOTAL	83			

3rd Quarter

GOALS AND OBJECTIVES BY DEPARTMENT SUMMARY

Department	Summary	Under Review	In Progress	Complete
Administration	19	4	10	5
Golf / Steeple Chase	8	1	4	3
Park & Facility Maint.	10	3	2	5
Recreation	14	4	5	5
Business Services	13		4	9
Marketing	6		3	3
All Departments	12	3	1	8
Park & Fac. & Busines	1		1	
TOTAL	83	15	30	38

4th Quarter

GOALS AND OBJECTIVES BY DEPARTMENT SUMMARY

Department	Summary	Under Review	In Progress	Complete
Administration	19	5	2	12
Golf / Steeple Chase	8			8
Park & Facility Maint.	10	3		7
Recreation	14	4	1	9
Business Services	13			13
Marketing	6	1		5
All Departments	12			12
Park & Fac. & Busines	1		1	
TOTAL	83			

2023 STRATEGIES, GOALS, OBJECTIVES & INIATIVES

STATUS SUMMARY

Status	Summary	Percentage
Under Review	13	15.50%
In Progress	4	5.00%
Complete	66	79.50%



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING
January 22, 2024
7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Regular Board Meeting of the Park Board on the 22nd day of January 2024 at 7:30 o’clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Executive Session 12-22-23, Committee Meeting 01-08-24, and Regular Meeting 01-08-24

Approval of Disbursements: Warrants: 011124, 011624, 011924 and 012224 = \$461,814.14

Financials: Preliminary December Financial Reports

Police Report: December

Correspondence: None

Old Business: None

New Business:

1. Approve of J&J Ventures Gaming Agreement
2. Approve of the Board President Appointment of Ron Greenberg to the Efficiency Committee
3. Approve of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023
4. Approve of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement
5. Approve of Transfer of Excess Cash to Capital Fund

Board Business:

Staff Reports:

Service Anniversaries: Cheri Rehor 22 years, Linda Renz 12 years, Marcus Kivisto 11 years

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
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- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
January 8, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI.

President FRASIER asked if there were topics from the Regular Meeting agenda to discuss. Executive Director SALSKI provided the Recap of 2024 Projects, Goals, and Objectives. Executive Director Salski discussed various path work which was being identified. He stated Asbury Park will have some path work completed. Commissioner KNUDSON asked if the golf course will have work again and Executive Director SALSKI stated the golf course will continue to keep improving paths annually. He said the new natural area/pond equipment was ordered which should arrive by spring. He mentioned the process for Diamond Lake that would include Board and staff together. He said Director BERG and him were evaluating Architects. Commissioner McGRATH asked about the fence and whether that was part of the discussion. He suggested the Board and staff evaluate the property adjacent to the boat launch. Board Members agreed. Executive Director SALSKI said all ideas are good ideas. He explained Wetland Credits project and next phase was to determine what was the actual opportunity. The first phase indicated it was possible conceptually. He stated Ron Greenberg would accept an appointment to the Local Efficiency Committee and a report would need to be completed by the end of the year. He explained there was more vandalism throughout the parks and evaluating the costs of cameras would be beneficial. He said the last district-wide Compensation Benchmarking Study was completed three years ago. He said the dog park seemed delayed and anticipated a fall, 2024 opening. He explained that naming rights have been difficult for Crossings of Mundelein sub-division. Commissioner ORTEGA asked what has been difficult. Executive Director SALSKI said that businesses and/or families were not interested due to the volume of users. He suggested naming the parks according to the sub-divisions which was consistent with other parks. If a naming right came along, he could get changed but there was an opportunity to brand our district to the residents. Commissioner McGRATH agreed and suggested installing signs. Executive Director SALSKI mentioned staff were waiting for potential IDNR Museum Grants.

Visitors: Ron Greenberg

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
January 8, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI.

President FRASIER requested a motion to approve the minutes of the meeting on December 22, 2023. Commissioner McGRATH moved to approve the minutes of the Special Board Meeting from December 22, 2023, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants: 122223, 122723, 010224, 010424, 010524 and 010824 = \$978,863.19 second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, McGRATH, and President FRASIER voting yes.

President FRASIER stated there was correspondence about Executive Director SALSKI's IAPD Appointment.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of Appointment of Nancy Burton to fill a Vacancy in the office of Board Commissioner for an Unexpired Term through May 2025. Commissioner McGRATH moved to approve the Appointment of Nancy Burton to fill a Vacancy in the office of Board Commissioner for an Unexpired Term through May 2025, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested Secretary SALSKI to swear in Commissioner NANCY BURTON. He provided an Oath of Office and she read the Oath of Office. She signed the Oath of Office. She expressed her appreciation and thanked everyone for the opportunity.

President FRASIER asked if there was any Board Business. Commissioner ORTEGA mentioned he spoke with the Dolan family and provided options to recognize former Commissioner Kevin Dolan. Commissioner McGRATH asked if the District needed to approve, and Executive Director SALSKI stated it would need to get approved. He said that he would draft something by late summer as there were many aspects to consider. Board Members agreed.

President FRASIER asked for staff reports. Executive Director SALSKI stated that he has been corresponding with the Attorney for the Wirtz family regarding a meeting. Commissioner ORTEGA asked the purpose and Executive Director SALSKI mentioned he was not sure at this time. Commissioner ORTEGA suggested requesting an agenda. Board Members asked for a session summary for the State Conference. Executive Director SALSKI stated that he would complete it by next week. He mentioned Ron Greenberg would be willing to accept the appointment for the Local Efficiency Committee.

Visitors: Ron Greenberg congratulated Commissioner BURTON in her new role.

There being no further business, Commissioner McGRATH moved to adjourn at 7:40 p.m. seconded by Commissioner ORTEGA. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 01/22/24			
Warrant Number		Amount	
011124		10,644.50	
011624		4,914.42	
011924		228,495.81	
012224		217,759.41	
Total		461,814.14	

Mundelein Park District
Warrant Report

Date Paid 01/11/2024

011124

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138625	DOUBLETREE MUNDELEIN-LIBERTYVILLE				
		2024 EMPLOYEE RECOGNITION EVENT	CORPORATE FUND	ADMINISTRATION	\$5,322.25
		2024 EMPLOYEE RECOGNITION EVENT	RECREATION PROGRAM FUND	ADMINISTRATION	\$5,322.25
Check Total:					\$10,644.50

Warrant Total: \$10,644.50

Payroll ID: 157

Pay Period End Date: 01/13/2024 Check Post Date: 01/19/2024 Bank ID: A

011924

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** PER	24.00	0.00	701.76		ADDL IMRF 1	1,213.40	2,374.53
** REG	1.75	0.00	24.06		ADDL IMRF 2	1,712.92	3,163.70
** VAC	128.79	0.00	3,891.82		DENTAL	210.57	421.14
** WELLNESS	4.00	0.00	700.00		DENTAL_ER	1,192.37	2,384.74
ACA NHI	0.00	0.00	230.79	461.58	EAP_ER	70.50	141.00
ANNIV	0.00	0.00	0.00	0.00	FCC	480.78	961.56
AQBN	0.00	0.00	0.00	0.00	FITW	14,766.23	27,647.37
AQUA	0.00	0.00	0.00	0.00	FLH	540.42	1,080.84
BACK PAY	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,264.89	2,529.78
BON	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	7,167.66	14,335.32
CAR	0.00	0.00	0.00	500.00	MEDICAL_PPO	2,842.36	5,684.72
COMP	8.00	0.00	256.72	256.72	MEDICAL_PPO_ER	16,107.05	32,214.10
CV19-1	0.00	0.00	0.00	0.00	MEDICARE_EE	2,505.65	4,774.53
DBL	0.00	0.00	0.00	0.00	MEDICARE_ER	2,505.65	4,774.53
EOY	0.00	0.00	0.00	0.00	NCPERS	32.00	64.00
EPTO	0.00	0.00	0.00	0.00	NWD	350.00	700.00
ESSNTLCOMP	0.00	0.00	0.00	0.00	NWD %	50.46	97.15
FFCRA123	0.00	0.00	0.00	0.00	NYL	53.34	106.68
FFCRA456	0.00	0.00	0.00	0.00	PDMRA ADDL LIFE	254.70	509.40
FNRL	16.00	0.00	436.80	2,084.18	PEN_IM2	3,772.26	7,265.68
GOLF ISSNS	0.00	0.00	0.00	0.00	PEN_IM2_ER	7,276.24	14,014.64
HOL	409.00	0.00	13,228.32	40,503.08	PEN_IMR	2,769.09	5,436.57
INC	0.00	0.00	0.00	0.00	PEN_IMR_ER	5,341.29	10,486.58
JRY	0.00	0.00	0.00	0.00	SITW	7,986.70	15,204.40
LWP	0.00	0.00	0.00	0.00	SOCSEC_EE	10,713.86	20,415.30
NHI	0.00	0.00	1,692.35	3,384.70	SOCSEC_ER	10,713.86	20,415.30
OT	0.00	76.75	3,312.32	3,312.32	STA	850.00	1,700.00
PATH2	0.00	0.00	0.00	0.00	STA %	50.46	97.15
PER	107.50	0.00	2,741.26	9,734.27	UN	251.97	503.94
REFERRAL	0.00	0.00	0.00	0.00	VISION	38.30	76.60
REG	3,409.96	0.00	71,789.67	127,039.18	VISION_ER	217.01	434.02
SALARY	640.00	0.00	65,997.22	102,582.68			
SIC	42.00	0.00	856.27	3,200.27			
SIN	48.00	0.00	1,940.18	2,571.62			
TFB	0.00	0.00	123.94	676.62			
TIP	0.00	0.00	0.00	0.00			
TLI	0.00	0.00	153.48	303.85			
VAC	263.00	0.00	10,080.95	42,698.78			
WELLNESS	1.00	0.00	23.69	723.69			

177,904.18
13,219.51
12,617.53
24,754.59
228,495.81

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
177,904.18	0.00	52,710.36	125,193.82	339,053.07	124,063.15	50,591.63

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		178,181.60	5,377.32	172,804.28
Medicare		178,181.60	5,377.32	172,804.28
Federal		178,181.60	13,219.59	164,962.01
State	IL	178,146.75	13,219.59	164,927.16
State	WI	34.85	0.00	34.85

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138638	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$795.66
Check Total:					\$795.66
138639	ACCUPRODUCTS INTERNATIONAL	REEL CALIPERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$205.34
Check Total:					\$205.34
138640	ACE HARDWARE	BATTERY	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$12.59
		BITSET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.49
		CREDIT SHOP SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$(54.99)
		SHOP SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$98.98
Check Total:					\$77.07
138641	ACUSHNET COMPANY	SOCKS	CORPORATE FUND	GOLF PRO SHOP	\$127.89
Check Total:					\$127.89
138642	AIRGAS USA, LLC	CYLINDER RENTAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$172.01
Check Total:					\$172.01
138643	ALBERTSONS COMPANIES INC	FOOD SNACK FOR DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$21.67
		SUPPLIES FOR WAFFLE MAKING	RECREATION PROGRAM FUND	REC CONNECTION	\$85.20
Check Total:					\$106.87
138644	AMY LANGILLE	IPRA CONFERENCE PER DIEM - LANGILLE	RECREATION PROGRAM FUND	ADMINISTRATION	\$202.00
Check Total:					\$202.00
138645	ANCEL GLINK, P.C.	LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	\$1,481.25
Check Total:					\$1,481.25
138646	APRIL LEE	IPRA CONFERENCE PER DIEM - LEE	RECREATION PROGRAM FUND	ADMINISTRATION	\$281.00
Check Total:					\$281.00
138647	AUTO-WARES GROUP	BATTERY	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$185.97
Check Total:					\$185.97
138648	BELL'S ULTIMATE TRUCK OUTFITTERS	TRUCK BED LINER - P11	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$595.00
Check Total:					\$595.00
138649	BERRY TIRE & AUTO	TIRE INSTALLATION PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$307.60
Check Total:					\$307.60
138650	BOB KNUDSON	STATE CONFERENCE-PER DIEM- KNUDSON	CORPORATE FUND	ADMINISTRATION	\$155.40

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		STATE CONFERENCE-PER DIEM-KNUDSON	RECREATION PROGRAM FUND	ADMINISTRATION	\$66.60
				Check Total:	\$222.00
138651	CARDIO PARTNERS, INC.	4 REPLACEMENT AED PADS	CORPORATE FUND	RISK MANAGEMENT	\$161.20
				Check Total:	\$161.20
138652	CHERI REHOR	IPRA CONFERENCE PER DIEM - REHOR	RECREATION PROGRAM FUND	REC CONNECTION	\$281.00
				Check Total:	\$281.00
138653	CHRISTA LAWRENCE	STATE CONFERENCE-PER DIEM-LAWRENCE	CORPORATE FUND	ADMINISTRATION	\$222.00
				Check Total:	\$222.00
138654	CHRISTOPHER CRONKHITE	IPRA CONF PER DIEM - CRONKHITE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$202.00
		MAINTENANCE MANAGEMENT SCHOOL PER DIEM - CRONKHITE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$86.00
				Check Total:	\$288.00
138655	CINTAS CORP	DRC FIRST AID - 2023 INVOICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$81.15
				Check Total:	\$81.15
138656	CINTAS FIRST AID & SAFETY	DRC FIRST AID	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$87.05
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$60.61
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$46.42
				Check Total:	\$194.08
138657	CITY ELECTRIC SUPPLY CO	15 AMP SWITCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$13.95
				Check Total:	\$13.95
138658	ComEd	ELECTRIC - PARK LITES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$54.40
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$930.33
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$697.75
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$465.17
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$465.17
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$1,628.06
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$465.17
		ELECTRIC - SPORTS COMPLEX 1	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$41.18
		ELECTRIC - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$107.11
		ELECTRIC - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$(23.38)
		ELECTRIC - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.46
		ELECTRIC - DIAMOND LAKE PARK LITES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$26.88
		ELECTRIC - BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.12
		ELECTRIC - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.11
		ELECTRIC - REGENT	RECREATION PROGRAM FUND	REGENT CENTER	\$218.05
		ELECTRIC - REGENT	RECREATION PROGRAM FUND	REGENT CENTER	\$(51.28)
		ELECTRIC - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.79
		ELECTRIC - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$53.02
		ELECTRIC - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$62.93

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		ELECTRIC - SPORTS COMPLEX 2	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$116.55
		ELECTRIC - STEEPLE CHASE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,083.81
		ELECTRIC - STEEPLE CHASE	CORPORATE FUND	GOLF PRO SHOP	\$583.59
		ELECTRIC - MUSEUM	CORPORATE FUND	MUSEUM	\$86.89
		ELECTRIC - MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$81.24
		ELECTRIC - SB LITES	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$42.73
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$745.48
		ELECTRIC - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,118.22
		ELECTRIC - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,981.90
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,609.17
		ELECTRIC - PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$320.66
		ELECTRIC - PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(53.06)
		ELECTRIC - BAREFOOT BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$939.32
		ELECTRIC - BATHHOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$348.98
		ELECTRIC - BATHHOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$(139.24)
		ELECTRIC - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$267.21
		ELECTRIC - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$(69.75)
		ELECTRIC - HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.88
Check Total:					\$16,347.62
138659	COUNTRYSIDE LAKE ASSOCIATION				
		PROP OWNERS ASSOCIATION DUES	CORPORATE FUND	GOLF PRO SHOP	\$1,100.00
		PROP OWNERS ASSOCIATION DUES	CORPORATE FUND	GOLF PRO SHOP	\$1,100.00
		PROP OWNERS ASSOCIATION DUES	CORPORATE FUND	GOLF PRO SHOP	\$1,100.00
Check Total:					\$3,300.00
138660	CUTLER WORKWEAR				
		STAFF UNIFORMS - FOSTER, SALSKI, BERG	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$249.96
Check Total:					\$249.96
138661	DEB ENGDAHL				
		IPRA CONFERENCE PER DIEM - ENGDAHL	CORPORATE FUND	ADMINISTRATION	\$222.00
Check Total:					\$222.00
138662	DEBBIE MCINERNEY				
		STATE CONFERENCE-PER DIEM-MCINERNEY	CORPORATE FUND	ADMINISTRATION	\$281.00
Check Total:					\$281.00
138663	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 12/18	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$532.70
		QUALITY CATERING FOOD SERVICE FOR WK OF 12/26	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$371.78
		QUALITY CATERING FOOD SERVICE FOR WK OF 1/2	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$452.47
Check Total:					\$1,356.95
138664	DIAMOND J GLASS INC				
		REINFORCED GLASS FOR VESTIBULE DOORS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,750.00
Check Total:					\$1,750.00
138665	EFAX CORPORATE				
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$17.33

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
		JANUARY FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
				Check Total:	\$103.95
138666	EMPLOYEE BENEFITS CORPORATION				
		JANUARY FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.50
				Check Total:	\$53.50
138667	ERIC R ALDRICH				
		APPAREL	CORPORATE FUND	GOLF PRO SHOP	\$5,740.00
				Check Total:	\$5,740.00
138668	ERICA DE LUCA				
		IPRA CONFERENCE PER DIEM - DE LUCA	RECREATION PROGRAM FUND	ADMINISTRATION	\$111.00
		IPRA CONFERENCE PER DIEM - DE LUCA	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$111.00
				Check Total:	\$222.00
138669	EVANS AND SON BLACKTOP INC				
		NOLL TENNIS / PICKLEBALL COURT PROJECT - PAVING *** 2023****	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$120,823.7
		NOLL TENNIS / PICKLEBALL COURT PROJECT - PAVING *** 2023****	CAPITAL IMPROVEMENT FUND	ASSETS	\$(12,082.3
				Check Total:	\$108,741.38
138670	FERGUSON ENTERPRISES LLC				
		MCC LOCKER ROOM REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$415.89
				Check Total:	\$415.89
138671	FIRST COMMUNICATIONS LLC				
		DECEMBER 2023 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$239.14
		DECEMBER 2023 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$125.19
		DECEMBER 2023 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$107.34
		DECEMBER 2023 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$51.60
		DECEMBER 2023 TELEPHONE AND INTERNET	CORPORATE FUND	MUSEUM	\$19.42
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$182.47
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$51.60
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$18.60
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.40
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$51.59
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$147.17
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$165.57
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$124.88
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$37.20
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$18.40

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$55.19
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$17.20
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.20
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$296.00
		DECEMBER 2023 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$296.00
				Check Total:	\$2,040.16
138672	GRAINGER				
		MCC FRONT DOOR PUSHBAR KIT	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$44.34
		MCC BASKETBALL GOAL NETS REPLACE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$19.70
		3RD FLOOR ATTIC HEATERS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,547.44
				Check Total:	\$3,611.48
138673	GROOT INC				
		PARK MAINT - GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,619.44
		GARBAGE 2X WEEK	CORPORATE FUND	GOLF PRO SHOP	\$718.55
		DUNBAR - GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$227.93
				Check Total:	\$2,565.92
138674	GROWER EQUIPMENT & SUPPLY CO				
		RETAINING RING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$6.92
				Check Total:	\$6.92
138675	HALOGEN SUPPLY COMPANY INC				
		TEST KITS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$72.66
				Check Total:	\$72.66
138676	HITZ PIZZA AND SPORTS BAR				
		2023 EXPENSE - WINTER DANCE RECITAL FOOD	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$143.33
				Check Total:	\$143.33
138677	ILLINOIS SHOTOKAN KARATE				
		FALL/WINTER KARATE 2023	RECREATION PROGRAM FUND	KARATE	\$11,429.95
				Check Total:	\$11,429.95
138678	ILLINOIS STATE POLICE				
		REPLENISH CRIMINAL BACKGROUND CHECK FUND	CORPORATE FUND	PUBLIC SAFETY	\$900.00
				Check Total:	\$900.00
138679	IRELAND HEATING & AIR CONDITIONING				
		BFB LOCKER ROOM FURNACE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$5,907.00
				Check Total:	\$5,907.00
138680	JESSE ORTEGA				
		STATE CONFERENCE-PER DIEM-ORTEGA	CORPORATE FUND	ADMINISTRATION	\$155.40
		STATE CONFERENCE-PER DIEM-ORTEGA	RECREATION PROGRAM FUND	ADMINISTRATION	\$66.60
				Check Total:	\$222.00
138681	JOE DUFFY				
		IPRA CONFERENCE PER DIEM - DUFFY	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$222.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$222.00
138682	JONATHAN KARL				
		PGA SHOW PER DIEM - KARL	CORPORATE FUND	GOLF PRO SHOP	\$367.00
				Check Total:	\$367.00
138683	KELSEY FULLER				
		IPRA CONFERENCE PER DIEM - FULLER	RECREATION PROGRAM FUND	ADMINISTRATION	\$222.00
				Check Total:	\$222.00
138684	KYLE BERG				
		STATE CONFERENCE-PER DIEM-BERG	RECREATION PROGRAM FUND	ADMINISTRATION	\$163.00
				Check Total:	\$163.00
138685	LASTPASS US LP				
		PASSWORD MANAGER	CORPORATE FUND	ADMINISTRATION	\$1,250.08
		PASSWORD MANAGER	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,250.08
				Check Total:	\$2,500.16
138686	LAURA CAVAZOS				
		STATE CONFERENCE - PER DIEM - CAVAZOS	CORPORATE FUND	ADMINISTRATION	\$245.00
				Check Total:	\$245.00
138687	LINDA RENZ				
		IPRA CONFERENCE PER DIEM - RENZ	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$281.00
				Check Total:	\$281.00
138688	LINDE GAS & EQUIPMENT, INC.				
		INDOOR POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$115.92
		INDOOR POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$822.83
		INDOOR POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$377.39
				Check Total:	\$1,316.14
138689	LITTLE EDDIES PIZZA				
		PIZZA	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$222.50
				Check Total:	\$222.50
138690	LORENA VAZQUEZ				
		IPRA CONFERENCE PER DIEM - VAZQUEZ	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$163.00
				Check Total:	\$163.00
138691	MARISSA MORAVEC				
		IPRA CONFERENCE PER DIEM - MORAVEC	RECREATION PROGRAM FUND	REGENT CENTER	\$163.00
				Check Total:	\$163.00
138692	MELINDA AGOSTO				
		STATE CONFERENCE-PER DIEM-AGOSTO	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$163.00
				Check Total:	\$163.00
138693	MID-STATE GROUP INC				
		JOHN DEERE DRIVE SHAFT - BROOM	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,789.29
				Check Total:	\$1,789.29

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138694	MIDWAY BUILDING SERVICES LTD.				
		CUSTODIAL SERVICES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$766.50
		CUSTODIAL SERVICES	RECREATION PROGRAM FUND	MCC FACILITY	\$766.50
Check Total:					\$1,533.00
138695	MIDWEST ASSOC OF GOLF COURSE				
		MAGCS MEMBERSHIP - KIVISTO	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$200.00
Check Total:					\$200.00
138696	MORRISON'S LAUNDRY & CLEANERS				
		LAUNDER CLEANING TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$38.00
Check Total:					\$38.00
138697	MUNDELEIN PARKS FOUNDATION				
		2023 FOUNDATION SETTLEMENT	RECREATION PROGRAM FUND	ASSETS	\$1,903.79
Check Total:					\$1,903.79
138698	MUNDELEIN VERNON HILLS ROTARY				
		DUES-ROTARY-SALSKI	CORPORATE FUND	ADMINISTRATION	\$144.00
Check Total:					\$144.00
138699	NADIA GUIDRY				
		IPRA CONFERNECE - PER DIEM - GUIDRY	CORPORATE FUND	ADMINISTRATION	\$222.00
Check Total:					\$222.00
138700	NAPA AUTO PARTS				
		BRAKE PARTS FOR PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,099.09
		CREDIT BACK ON TRUCK PARTS FOR P8	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(272.65)
		BRAKE PARTS FOR PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$836.18
		BRAKE CLEANER FOR SHOP	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.63
		AXLE SEALS FOR PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.09
		AXLE SEALS FOR PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$113.84
		CREDIT BACK ON BRAKE PARTS FOR PARKS TRUCK D10	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(741.35)
		BRAKE CALIPER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$152.15
		OIL SEAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$56.92
		WIPER BLADES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$70.11
		GEAR OIL - F250 2015	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$226.63
		SMALL ENGINE SPARK PLUG	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5.12
		BRAKE FLUID	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$61.68
		COMPRESSION TESTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$58.79
		TRUCK WHEEL NUTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.67
		WHEEL BEARING SET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.25
		TRUCK BATTERY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$216.85
		TRUCK OIL FILTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$7.75
		MECHANIC NITRILE GLOVES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$93.98
		TRUCK BRAKE CALIPERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$152.15
Check Total:					\$2,259.88
138701	NATHAN NEUWIRTH				
		IPRA CONF PER DIEM - NEUWIRTH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$202.00
		MAINTENANCE MANAGEMENT SCHOOL PER DIEM - NEUWIRTH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$86.00
Check Total:					\$288.00
138702	NEXT UP HOOPS				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		2024 KINDERGARTEN LEAGUE - JERSEYS	RECREATION PROGRAM FUND	BASKETBALL - YOUTH/FEED	\$780.00
Check Total:					\$780.00
138703	NORTH SHORE GAS				
		GAS - DLRC - 2023 EXPENSE	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$454.38
		GAS - KDS - 2023 EXPENSE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$187.05
		MCC GAS	RECREATION PROGRAM FUND	MCC FACILITY	\$436.36
		MCC GAS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$654.54
		MCC GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$1,745.44
		MCC GAS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,527.26
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$146.43
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$109.82
		DRC NATURAL GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$73.22
		DRC NATURAL GAS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$73.22
		DRC NATURAL GAS	RECREATION PROGRAM FUND	REC CONNECTION	\$256.25
		DRC NATURAL GAS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$73.22
		CONCESSIONS GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$983.27
		PARK MAINT - NAT GAS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$290.68
		REGENT CENTER - NATURAL GAS	RECREATION PROGRAM FUND	REGENT CENTER	\$389.35
		MUSEUM - NAT GAS	CORPORATE FUND	MUSEUM	\$266.37
Check Total:					\$7,666.86
138704	PADDOCK PUBLICATIONS, INC				
		CLASSIFIED AD FOR BID NOTICE	CORPORATE FUND	ADMINISTRATION	\$158.70
Check Total:					\$158.70
138705	PAT McGRATH				
		STATE CONFERENCE-PER DIEM-MCGRATH	CORPORATE FUND	ADMINISTRATION	\$155.40
		STATE CONFERENCE-PER DIEM-MCGRATH	RECREATION PROGRAM FUND	ADMINISTRATION	\$66.60
Check Total:					\$222.00
138706	PATRICK TEEHAN				
		IPRA CONFERENCE PER DIEM - TEEHAN	RECREATION PROGRAM FUND	ADMINISTRATION	\$123.00
Check Total:					\$123.00
138707	PDRMA				
		PLAYGROUND SAFETY TRAINING - KORDICK II	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$175.00
Check Total:					\$175.00
138708	RAMROD DISTRIBUTORS				
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$218.08
		MCC CUSTODIAL SUPPLIES GARBAGE BAGS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$63.40
		CUSTODIAL SUPPLIES 3RD FLOOR ADMIN	RECREATION PROGRAM FUND	MCC FACILITY	\$89.76
Check Total:					\$371.24
138709	REINDERS INC				
		REAR ROLLER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$423.93
Check Total:					\$423.93
138710	ROB FOSTER				
		STATE CONFERENCE-PER DIEM-FOSTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$163.00

Mundelein Park District Warrant Report

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$163.00
138711	RON SALSKI	STATE CONFERENCE-PER DIEM-SALSKI	CORPORATE FUND	ADMINISTRATION	\$281.00
Check Total:					\$281.00
138712	RUSO POWER EQUIPMENT	CHAINSAW CHAIN - RETURN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(51.98)
		TRIGGER PART	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.96
		CHAINSAW - CHAIN AND PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$156.94
		RAZOR TOOTH SAW BLADE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.98
Check Total:					\$172.90
138713	SARAH BANNON	IPRA CONFERNECE - PER DIEM - BANNON	CORPORATE FUND	ADMINISTRATION	\$281.00
Check Total:					\$281.00
138714	SAUNA360 INC.	SAUNA REPAIRS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$74.41
		SAUNA REPAIRS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$396.82
Check Total:					\$471.23
138715	SCHLEIDEN, SCOTT	IPRA CONFERNECE - PER DIEM - SCHLEIDEN	CORPORATE FUND	ADMINISTRATION	\$222.00
Check Total:					\$222.00
138716	SCHURING & SCHURING, INC	MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERIVCE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
Check Total:					\$192.00
138717	SIGNS NOW MUNDELEIN	15 CONCEAL CARRY DECALS	CORPORATE FUND	RISK MANAGEMENT	\$30.16
Check Total:					\$30.16
138718	SPORT COURT MIDWEST, INC	DUNBAR PICKLEBALL LINES	RECREATION PROGRAM FUND	ATHLETIC MISC PROGRAMS	\$2,400.00
Check Total:					\$2,400.00
138719	STAPLES	ACCT #1684476	CORPORATE FUND	ADMINISTRATION	\$79.46
		ACCT #1684476	RECREATION PROGRAM FUND	ADMINISTRATION	\$119.20
Check Total:					\$198.66
138720	T-MOBILE USA, INC	CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	ADMINISTRATION	\$73.81
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	ADMINISTRATION	\$146.90
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$528.84
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.52
		CELL PHONES 12/03/23 - 01/02/24	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.19
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$58.76
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$47.21
		CELL PHONES 12/03/23 - 01/02/24	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,547.03
138721	TINA BREWER				
		STATE CONFERENCE - PER DIEM - BREWER	CORPORATE FUND	ADMINISTRATION	\$281.00
Check Total:					\$281.00
138722	TRACIE OUIMET				
		STATE CONFERENCE-PER DIEM-OUIMET	CORPORATE FUND	ADMINISTRATION	\$163.00
Check Total:					\$163.00
138723	ULINE				
		STORAGE SHED	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$558.90
Check Total:					\$558.90
138724	UMBDENSTOCK ELECTRIC, INC				
		ADA LOCKER ROOM PROJECT	CORPORATE FUND	SPECIAL RECREATION	\$2,445.00
Check Total:					\$2,445.00
138725	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$4,575.00
		DUNBAR CAMERA SETUP	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$187.50
Check Total:					\$4,762.50
138726	VERSION2, LLC - HOSTING				
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$465.00
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$285.00
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$831.00
Check Total:					\$1,581.00
138727	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$3.66
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$5.49
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$14.64
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$12.81
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$76.22
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$114.33
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$304.88
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$266.77
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$132.44
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$198.66
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$529.76
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$463.54
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$44.89
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$44.89
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$67.33
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REC CONNECTION	\$157.12
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$44.89

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$89.78
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$3.66
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$3.66
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$5.49
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REC CONNECTION	\$12.81
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3.66
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$7.32
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$525.30
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$36.60
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$304.70
		WATER & SEWER SERVICE - DIAMOND LAKE	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$67.80
		WATER & SEWER SERVICE - GARDEN PLOTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.60
		WATER & SEWER SERVICE - PARK MAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$67.80
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$67.80
		WATER & SEWER SERVICE - SCOTT BROWN PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.60
		WATER & SEWER SERVICE	RECREATION PROGRAM FUND	SPRAY PARK	\$67.80
				Check Total:	\$3,831.70
138728	VILLAGE OF MUNDELEIN				
		GAMING APPLICATION FEE	CORPORATE FUND	GOLF PRO SHOP	\$250.00
				Check Total:	\$250.00
138729	WALLY FRASIER				
		STATE CONFERENCE-PER DIEM-FRASIER	CORPORATE FUND	ADMINISTRATION	\$210.70
		STATE CONFERENCE-PER DIEM-FRASIER	RECREATION PROGRAM FUND	ADMINISTRATION	\$90.30
				Check Total:	\$301.00
138730	WAREHOUSE DIRECT OFFICE PROD				
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$124.06
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$186.08
		MCC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$151.40
		OFFICE SUPPLIES-LABELS	CORPORATE FUND	ADMINISTRATION	\$21.23
		OFFICE SUPPLIES-LABELS	RECREATION PROGRAM FUND	ADMINISTRATION	\$31.85
		MCC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$344.72
		TOILET PAPER	CORPORATE FUND	GOLF PRO SHOP	\$76.01
				Check Total:	\$935.35
138731	WILS CHI CHAPTER				
		REIMBURSEMENT FOR OVERPAYMENT	RECREATION PROGRAM FUND	ASSETS	\$12.28
				Check Total:	\$12.28
138732	WOODHOUSE TINUCCI ARCHITECTS LLC				
		STEEPLE CHASE PROJECT-ARCHITECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$667.50
				Check Total:	\$667.50

Warrant Total: \$217,759.41



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services and Technology
Date: January 18, 2024
Subject: Preliminary December Financial Reports

Analysis/Considerations

Attached is the preliminary, unaudited, December 2023 financial report. There may still be a few updates to the report based on late invoices or journal entries needed before the audit. At this time, it is believed that all significant invoices have been paid for 2023. Those numbers are reflected in the report.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date, the District is favorable in the amount of \$1,377,308 compared to budget. The budget for 2023 is (\$1,338,412). Year-end projections are \$38,897.17, which is \$1,377,308 better than the budget. As a reminder, the negative amounts are supported by drawing down fund balances.

Overall, the District is projected to end the year with a surplus of \$38,897. Many factors contributed to this favorable result, including increased revenues in interest, personal property replacement taxes, and most fee-based areas of the District including Golf and most of the Recreation Fund. Staff made a concentrated effort to reduce expenses and there were significant savings due to vacant positions.

Due to the expected favorable results, staff added several capital projects in 2023. Additionally, the increased fund balances allow a transfer of \$1,200,000 to the Capital Fund.

Action and Motion Requested

Move to place the unaudited December Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2023 DEC Budget	2023 DEC Actual	Actual to Budget	2022 DEC Actual	Change in Actual 2022 to 2023
General Fund					
Rev	\$65,817.82	\$84,555.60	\$18,737.78	\$97,888.10	(\$13,332.50)
Exp	\$578,814.77	\$1,141,098.50	(\$562,283.73)	\$570,399.86	(\$570,698.64)
General Fund Total	(\$512,996.95)	(\$1,056,542.90)	(\$543,545.95)	(\$472,511.76)	(\$584,031.14)
Recreation Fund					
Rev	\$261,542.82	\$292,568.12	\$31,025.30	\$335,635.78	(\$43,067.66)
Exp	\$482,670.22	\$1,119,332.45	(\$636,662.23)	\$519,568.08	(\$599,764.37)
Recreation Fund Total	(\$221,127.40)	(\$826,764.33)	(\$605,636.93)	(\$183,932.30)	(\$642,832.03)
Debt Service Fund					
Rev	\$2,288.06	\$4,205.67	\$1,917.61	\$2,985.68	\$1,219.99
Exp	\$0.00	\$0.00	\$0.00	\$480,625.00	\$480,625.00
Debt Service Fund Total	\$2,288.06	\$4,205.67	\$1,917.61	(\$477,639.32)	\$481,844.99
Capital Fund					
Rev	\$27,032.19	\$1,495,262.65	\$1,468,230.46	\$108,325.22	\$1,386,937.43
Exp	\$55,000.00	\$1,019,296.14	(\$964,296.14)	\$79,670.97	(\$939,625.17)
Capital Fund Total	(\$27,967.81)	\$475,966.51	\$503,934.32	\$28,654.25	\$447,312.26
Grand Total	(\$759,804.10)	(\$1,403,135.05)	(\$643,330.95)	(\$1,105,429.13)	(\$297,705.92)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2023 DEC Budget	2023 DEC Actual	Actual to Budget	2022 DEC Actual	Change in Actual 2022 to 2023
Administration					
Rev	\$59,571.25	\$72,819.94	\$13,248.69	\$91,161.68	(\$18,341.74)
Exp	\$225,006.86	\$712,535.35	(\$487,528.49)	\$161,047.57	(\$551,487.78)
Administration Total	(\$165,435.61)	(\$639,715.41)	(\$474,279.80)	(\$69,885.89)	(\$569,829.52)
Parks					
Rev	\$685.63	\$1,306.28	\$620.65	\$386.79	\$919.49
Exp	\$196,982.80	\$193,005.94	\$3,976.86	\$184,606.89	(\$8,399.05)
Parks Total	(\$196,297.17)	(\$191,699.66)	\$4,597.51	(\$184,220.10)	(\$7,479.56)
Golf					
Rev	\$2,735.59	\$4,708.15	\$1,972.56	\$3,136.70	\$1,571.45
Exp	\$115,244.37	\$117,179.62	(\$1,935.25)	\$113,731.50	(\$3,448.12)
Golf Total	(\$112,508.78)	(\$112,471.47)	\$37.31	(\$110,594.80)	(\$1,876.67)
Special Recreation					
Rev	\$1,709.12	\$3,140.35	\$1,431.23	\$960.71	\$2,179.64
Exp	\$18,081.43	\$101,252.38	(\$83,170.95)	\$94,406.94	(\$6,845.44)
Special Recreation Total	(\$16,372.31)	(\$98,112.03)	(\$81,739.72)	(\$93,446.23)	(\$4,665.80)
Museum					
Rev	\$3.79	\$6.89	\$3.10	\$2.51	\$4.38
Exp	\$1,914.19	\$1,153.75	\$760.44	\$1,838.01	\$684.26
Museum Totals	(\$1,910.40)	(\$1,146.86)	\$763.54	(\$1,835.50)	\$688.64
Police					
Rev	\$291.73	\$532.44	\$240.71	\$201.88	\$330.56
Exp	\$81.36	\$240.78	(\$159.42)	\$149.63	(\$91.15)
Police Totals	\$210.37	\$291.66	\$81.29	\$52.25	\$239.41
Risk Management					
Rev	\$756.40	\$1,925.72	\$1,169.32	\$1,999.24	(\$73.52)
Exp	\$21,503.76	\$15,730.68	\$5,773.08	\$14,619.32	(\$1,111.36)
Risk Mgmt. Totals	(\$20,747.36)	(\$13,804.96)	\$6,942.40	(\$12,620.08)	(\$1,184.88)
Audit					
Rev	\$64.31	\$115.83	\$51.52	\$38.59	\$77.24
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Audit Totals	\$64.31	\$115.83	\$51.52	\$38.59	\$77.24
Corporate Fund Total	(\$512,996.95)	(\$1,056,542.90)	(\$543,545.95)	(\$472,511.76)	(\$584,031.14)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2023 DEC Budget	2023 DEC Actual	Actual to Budget	2022 DEC Actual	Change in Actual 2022 to 2023
Administration					
Rev	\$19,054.97	\$30,096.46	\$11,041.49	\$25,612.92	\$4,483.54
Exp	\$130,830.62	\$762,166.54	(\$631,335.92)	\$157,033.67	(\$605,132.87)
Administration Total	(\$111,775.65)	(\$732,070.08)	(\$620,294.43)	(\$131,420.75)	(\$600,649.33)
Preschool					
Rev	\$14,822.87	\$11,329.66	(\$3,493.21)	\$11,456.47	(\$126.81)
Exp	\$7,482.27	\$10,314.11	(\$2,831.84)	\$10,880.31	\$566.20
Preschool Total	\$7,340.60	\$1,015.55	(\$6,325.05)	\$576.16	\$439.39
Athletics					
Rev	\$8,903.84	\$26,559.62	\$17,655.78	\$22,559.05	\$4,000.57
Exp	\$28,480.69	\$43,317.33	(\$14,836.64)	\$30,127.64	(\$13,189.69)
Athletics Total	(\$19,576.85)	(\$16,757.71)	\$2,819.14	(\$7,568.59)	(\$9,189.12)
Regent Center					
Rev	\$19,621.62	\$25,271.85	\$5,650.23	\$78,431.66	(\$53,159.81)
Exp	\$16,326.37	\$16,640.63	(\$314.26)	\$21,046.82	\$4,406.19
Regent Center Total	\$3,295.25	\$8,631.22	\$5,335.97	\$57,384.84	(\$48,753.62)
Big & Little					
Rev	\$68,269.34	\$62,534.14	(\$5,735.20)	\$66,980.77	(\$4,446.63)
Exp	\$85,320.87	\$73,426.05	\$11,894.82	\$77,403.99	\$3,977.94
Big & Little Totals	(\$17,051.53)	(\$10,891.91)	\$6,159.62	(\$10,423.22)	(\$468.69)
Fitness					
Rev	\$53,732.43	\$61,970.76	\$8,238.33	\$54,699.64	\$7,271.12
Exp	\$81,839.07	\$84,577.27	(\$2,738.20)	\$90,882.11	\$6,304.84
Fitness Total	(\$28,106.64)	(\$22,606.51)	\$5,500.13	(\$36,182.47)	\$13,575.96
Aquatics					
Rev	\$2,726.64	\$510.97	(\$2,215.67)	\$167.81	\$343.16
Exp	\$39,202.86	\$40,166.54	(\$963.68)	\$30,591.53	(\$9,575.01)
Aquatics Total	(\$36,476.22)	(\$39,655.57)	(\$3,179.35)	(\$30,423.72)	(\$9,231.85)
Rec Connect/Camp					
Rev	\$41,177.11	\$39,097.23	(\$2,079.88)	\$40,733.96	(\$1,636.73)
Exp	\$43,941.54	\$39,176.73	\$4,764.81	\$46,021.30	\$6,844.57
Rec Connect/Camp Total	(\$2,764.43)	(\$79.50)	\$2,684.93	(\$5,287.34)	\$5,207.84
Indoor Pool					
Rev	\$14,093.98	\$13,849.47	(\$244.51)	\$13,145.67	\$703.80
Exp	\$35,741.42	\$36,158.88	(\$417.46)	\$41,163.02	\$5,004.14
Indoor Pool Totals	(\$21,647.44)	(\$22,309.41)	(\$661.97)	(\$28,017.35)	\$5,707.94
Dance					
Rev	\$16,430.82	\$19,234.89	\$2,804.07	\$19,642.17	(\$407.28)
Exp	\$9,458.61	\$9,586.13	(\$127.52)	\$8,467.29	(\$1,118.84)
Dance Total	\$6,972.21	\$9,648.76	\$2,676.55	\$11,174.88	(\$1,526.12)
Cultural Arts					
Rev	\$2,709.20	\$2,113.07	(\$596.13)	\$2,205.66	(\$92.59)
Exp	\$4,045.90	\$3,802.24	\$243.66	\$5,950.40	\$2,148.16
Cultural Arts Total	(\$1,336.70)	(\$1,689.17)	(\$352.47)	(\$3,744.74)	\$2,055.57
Recreation Fund Total	(\$221,127.40)	(\$826,764.33)	(\$605,636.93)	(\$183,932.30)	(\$642,832.03)

Mundelein Park and Recreation District

CAPITAL

	Monthly Actual-to-Budget Comparison				
	2023 DEC Budget	2023 DEC Actual	Actual to Budget	2022 DEC Actual	Change in Actual 2022 to 2023
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER DONATIONS	\$26,000.00	\$5,760.00	(\$20,240.00)	\$104,880.00	(\$99,120.00)
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$26,000.00	\$5,760.00	(\$20,240.00)	\$104,880.00	(\$99,120.00)
OTHER INCOME					
40-51.570-4801 INTEREST - INVESTMENTS	\$1,032.19	\$1,222.43	\$190.24	\$3,445.22	(\$2,222.79)
40-51.570-4807 INSURANCE CLAIMS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$1,032.19	\$289,502.65	\$288,470.46	\$3,445.22	\$286,057.43
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FROM OTHER FUNDS	\$0.00	\$550,000.00	\$550,000.00	\$0.00	\$550,000.00
40-51.570-4920 TRANSFER FROM OTHER FUNDS	\$0.00	\$650,000.00	\$650,000.00	\$0.00	\$650,000.00
INTERFUND TRANSFERS	\$0.00	\$1,200,000.00	\$1,200,000.00	\$0.00	\$1,200,000.00
REVENUE TOTAL	\$27,032.19	\$1,495,262.65	\$1,468,230.46	\$108,325.22	\$1,386,937.43
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL FEES	\$0.00	\$11,042.80	(\$11,042.80)	\$0.00	(\$11,042.80)
CONTRACTED SERVICES	\$0.00	\$11,042.80	(\$11,042.80)	\$0.00	(\$11,042.80)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT CARD FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQUIPMENT	\$0.00	\$710,539.00	(\$710,539.00)	\$40,855.90	(\$669,683.10)
40-51.570-5812 CAPITAL FURNITURE	\$0.00	\$11,231.90	(\$11,231.90)	\$5,748.82	(\$5,483.08)
40-51.570-5815 CAPITAL ATHLETIC EQUIPMENT	\$0.00	\$120,823.76	(\$120,823.76)	\$0.00	(\$120,823.76)
40-51.570-5820 CAPITAL VEHICLE	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVMNTS	\$0.00	\$17,550.94	(\$17,550.94)	\$25,451.25	\$7,900.31
40-51.570-5835 CAP IMPRVMNTS	\$0.00	\$148,107.74	(\$148,107.74)	\$2,375.00	(\$145,732.74)
40-51.570-5840 CAP IMPRVMNTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVMNTS	\$0.00	\$0.00	\$0.00	\$5,240.00	\$5,240.00
CAPITAL EXPENSES	\$55,000.00	\$1,008,253.34	(\$953,253.34)	\$79,670.97	(\$928,582.37)
EXPENDITURE TOTAL	\$55,000.00	\$1,019,296.14	(\$964,296.14)	\$79,670.97	(\$939,625.17)
CAPITAL TOTALS	(\$27,967.81)	\$475,966.51	\$2,432,526.60	\$28,654.25	\$2,326,562.60

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through December				
	2023 Budget YTD	2023 Actual YTD	Actual to Budget YTD	2022 Actual YTD	Change in Actual 2022 to 2023
General Fund					
Rev	\$5,707,133.00	\$6,068,553.22	\$361,420.22	\$6,028,339.01	\$40,214.21
Exp	\$6,271,705.19	\$6,351,306.44	(\$79,601.25)	\$5,871,918.98	(\$479,387.46)
General Fund Total	(\$564,572.19)	(\$282,753.22)	\$281,818.97	\$156,420.03	(\$439,173.25)
Recreation Fund					
Rev	\$5,683,728.00	\$6,110,267.73	\$426,539.73	\$5,314,704.25	\$795,563.48
Exp	\$5,572,266.73	\$5,996,483.11	(\$424,216.38)	\$5,639,816.66	(\$356,666.45)
Recreation Fund Total	\$111,461.27	\$113,784.62	\$2,323.35	(\$325,112.41)	\$438,897.03
Debt Service Fund					
Rev	\$525,600.00	\$538,848.51	\$13,248.51	\$523,955.95	\$14,892.56
Exp	\$517,900.00	\$518,375.00	(\$475.00)	\$516,725.00	(\$1,650.00)
Debt Service Fund Total	\$7,700.00	\$20,473.51	\$12,773.51	\$7,230.95	\$13,242.56
Capital Fund					
Rev	\$379,000.00	\$1,915,911.51	\$1,536,911.51	\$1,133,933.66	\$781,977.85
Exp	\$1,272,000.00	\$1,728,519.25	(\$456,519.25)	\$575,887.19	(\$1,152,632.06)
Capital Fund Total	(\$893,000.00)	\$187,392.26	\$1,080,392.26	\$558,046.47	(\$370,654.21)
Grand Total	(\$1,338,410.92)	\$38,897.17	\$1,377,308.09	\$396,585.04	(\$357,687.87)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through December				
	2023 Budget YTD	2023 Actual YTD	Actual to Budget YTD	2022 Actual YTD	Change in Actual 2022 to 2023
Administration					
Rev	\$2,818,986.00	\$3,012,936.47	\$193,950.47	\$3,220,062.11	(\$207,125.64)
Exp	\$1,704,062.58	\$2,125,818.49	(\$421,755.91)	\$2,002,603.52	(\$123,214.97)
Administration Total	\$1,114,923.42	\$887,117.98	(\$227,805.44)	\$1,217,458.59	(\$330,340.61)
Parks					
Rev	\$190,510.00	\$175,978.65	(\$14,531.35)	\$186,362.63	(\$10,383.98)
Exp	\$2,093,959.91	\$1,951,664.64	\$142,295.27	\$1,741,579.06	(\$210,085.58)
Parks Total	(\$1,903,449.91)	(\$1,775,685.99)	\$127,763.92	(\$1,555,216.43)	(\$220,469.56)
Golf					
Rev	\$1,950,592.00	\$2,116,793.50	\$166,201.50	\$1,941,731.51	\$175,061.99
Exp	\$1,787,126.73	\$1,664,234.96	\$122,891.77	\$1,568,931.87	(\$95,303.09)
Golf Total	\$163,465.27	\$452,558.54	\$289,093.27	\$372,799.64	\$79,758.90
Special Recreation					
Rev	\$451,907.00	\$457,569.87	\$5,662.87	\$382,725.06	\$74,844.81
Exp	\$351,777.93	\$313,134.13	\$38,643.80	\$269,482.68	(\$43,651.45)
Special Recreation Total	\$100,129.07	\$144,435.74	\$44,306.67	\$113,242.38	\$31,193.36
Museum					
Rev	\$1,000.00	\$1,154.86	\$154.86	\$1,177.73	(\$22.87)
Exp	\$20,287.00	\$14,742.16	\$5,544.84	\$11,470.35	(\$3,271.81)
Museum Totals	(\$19,287.00)	(\$13,587.30)	\$5,699.70	(\$10,292.62)	(\$3,294.68)
Police					
Rev	\$77,138.00	\$77,737.82	\$599.82	\$80,436.11	(\$2,698.29)
Exp	\$76,489.04	\$69,952.74	\$6,536.30	\$69,366.43	(\$586.31)
Police Totals	\$648.96	\$7,785.08	\$7,136.12	\$11,069.68	(\$3,284.60)
Risk Management					
Rev	\$200,000.00	\$209,491.66	\$9,491.66	\$200,510.51	\$8,981.15
Exp	\$221,902.00	\$195,659.32	\$26,242.68	\$192,685.07	(\$2,974.25)
Risk Mgmt. Totals	(\$21,902.00)	\$13,832.34	\$35,734.34	\$7,825.44	\$6,006.90
Audit					
Rev	\$17,000.00	\$16,890.39	(\$109.61)	\$15,333.35	\$1,557.04
Exp	\$16,100.00	\$16,100.00	\$0.00	\$15,800.00	(\$300.00)
Audit Totals	\$900.00	\$790.39	(\$109.61)	(\$466.65)	\$1,257.04
Corporate Fund Total	(\$564,572.19)	(\$282,753.22)	\$281,818.97	\$156,420.03	(\$439,173.25)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through December				
	2023 Budget YTD	2023 Actual YTD	Actual to Budget YTD	2022 Actual YTD	Change in Actual 2022 to 2023
Administration					
Rev	\$1,580,863.00	\$1,701,227.99	\$120,364.99	\$1,459,890.36	\$241,337.63
Exp	\$1,279,831.46	\$1,857,359.52	(\$577,528.06)	\$1,878,409.42	\$21,049.90
Administration Total	\$301,031.54	(\$156,131.53)	(\$457,163.07)	(\$418,519.06)	\$262,387.53
Preschool					
Rev	\$131,201.00	\$127,712.77	(\$3,488.23)	\$124,907.08	\$2,805.69
Exp	\$99,929.04	\$93,845.58	\$6,083.46	\$85,721.13	(\$8,124.45)
Preschool Total	\$31,271.96	\$33,867.19	\$2,595.23	\$39,185.95	(\$5,318.76)
Athletics					
Rev	\$220,600.00	\$282,484.39	\$61,884.39	\$269,802.44	\$12,681.95
Exp	\$205,708.99	\$248,525.32	(\$42,816.33)	\$217,922.32	(\$30,603.00)
Athletics Total	\$14,891.01	\$33,959.07	\$19,068.06	\$51,880.12	(\$17,921.05)
Regent Center					
Rev	\$129,402.00	\$153,113.27	\$23,711.27	\$168,729.13	(\$15,615.86)
Exp	\$170,576.95	\$186,075.47	(\$15,498.52)	\$181,853.37	(\$4,222.10)
Regent Center Total	(\$41,174.95)	(\$32,962.20)	\$8,212.75	(\$13,124.24)	(\$19,837.96)
Big & Little					
Rev	\$807,211.00	\$848,787.38	\$41,576.38	\$876,167.86	(\$27,380.48)
Exp	\$759,488.23	\$664,465.08	\$95,023.15	\$642,687.51	(\$21,777.57)
Big & Little Totals	\$47,722.77	\$184,322.30	\$136,599.53	\$233,480.35	(\$49,158.05)
Fitness					
Rev	\$638,355.00	\$737,396.72	\$99,041.72	\$586,136.98	\$151,259.74
Exp	\$703,777.31	\$734,520.44	(\$30,743.13)	\$638,236.33	(\$96,284.11)
Fitness Total	(\$65,422.31)	\$2,876.28	\$68,298.59	(\$52,099.35)	\$54,975.63
Aquatics					
Rev	\$895,367.00	\$860,303.74	(\$35,063.26)	\$599,332.05	\$260,971.69
Exp	\$1,190,594.65	\$1,178,772.02	\$11,822.63	\$1,025,298.00	(\$153,474.02)
Aquatics Total	(\$295,227.65)	(\$318,468.28)	(\$23,240.63)	(\$425,965.95)	\$107,497.67
Rec Connect/Camp					
Rev	\$853,830.00	\$925,534.31	\$71,704.31	\$820,041.88	\$105,492.43
Exp	\$638,136.06	\$571,690.10	\$66,445.96	\$533,484.58	(\$38,205.52)
Rec Connect/Camp Total	\$215,693.94	\$353,844.21	\$138,150.27	\$286,557.30	\$67,286.91
Indoor Pool					
Rev	\$204,049.00	\$230,984.34	\$26,935.34	\$190,575.68	\$40,408.66
Exp	\$333,411.72	\$271,031.04	\$62,380.68	\$264,316.43	(\$6,714.61)
Indoor Pool Totals	(\$129,362.72)	(\$40,046.70)	\$89,316.02	(\$73,740.75)	\$33,694.05
Dance					
Rev	\$165,813.00	\$200,897.22	\$35,084.22	\$165,972.54	\$34,924.68
Exp	\$142,432.06	\$151,024.25	(\$8,592.19)	\$120,674.99	(\$30,349.26)
Dance Total	\$23,380.94	\$49,872.97	\$26,492.03	\$45,297.55	\$4,575.42
Cultural Arts					
Rev	\$57,037.00	\$41,825.60	(\$15,211.40)	\$53,148.25	(\$11,322.65)
Exp	\$48,380.26	\$39,174.29	\$9,205.97	\$51,212.58	\$12,038.29
Cultural Arts Total	\$8,656.74	\$2,651.31	(\$6,005.43)	\$1,935.67	\$715.64
Recreation Fund Total	\$111,461.27	\$113,784.62	\$2,323.35	(\$325,112.41)	\$438,897.03

Mundelein Park and Recreation District

CAPITAL

	Year-to-Date Actual-to-Budget Comparison Through December				
	2023 Budget YTD	2023 Actual YTD	Actual to Budget YTD	2022 Actual YTD	Change in Actual 2022 to 2023
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$371,000.00	\$367,636.60	(\$3,363.40)	\$270,729.00	\$96,907.60
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$371,000.00	\$367,636.60	(\$3,363.40)	\$270,729.00	\$96,907.60
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$8,000.00	\$57,494.69	\$49,494.69	\$13,204.66	\$44,290.03
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$8,000.00	\$348,274.91	\$340,274.91	\$13,204.66	\$335,070.25
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$550,000.00	\$550,000.00	\$550,000.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$650,000.00	\$650,000.00	\$300,000.00	\$350,000.00
INTERFUND TRANSFERS	\$0.00	\$1,200,000.00	\$1,200,000.00	\$850,000.00	\$350,000.00
REVENUE TOTAL	\$379,000.00	\$1,915,911.51	\$1,536,911.51	\$1,133,933.66	\$781,977.85
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONA	\$50,000.00	\$108,389.56	(\$58,389.56)	\$23,242.82	(\$85,146.74)
CONTRACTED SERVICES	\$50,000.00	\$108,389.56	(\$58,389.56)	\$23,242.82	(\$85,146.74)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$354.00	(\$354.00)	\$0.00	(\$354.00)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$354.00	(\$354.00)	\$0.00	(\$354.00)
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL CA	\$56,000.00	\$52,207.10	\$3,792.90	\$52,207.10	\$0.00
DEBT EXPENSE	\$56,000.00	\$52,207.10	\$3,792.90	\$52,207.10	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQU	\$511,000.00	\$904,418.40	(\$393,418.40)	\$129,070.89	(\$775,347.51)
40-51.570-5812 CAPITAL FURN	\$0.00	\$19,988.24	(\$19,988.24)	\$39,460.98	\$19,472.74
40-51.570-5815 CAPITAL ATHI	\$150,000.00	\$139,594.95	\$10,405.05	\$0.00	(\$139,594.95)
40-51.570-5820 CAPITAL VEH	\$55,000.00	\$62,880.00	(\$7,880.00)	\$0.00	(\$62,880.00)
40-51.570-5830 CAP IMPRVM	\$20,000.00	\$140,515.80	(\$120,515.80)	\$118,496.52	(\$22,019.28)
40-51.570-5835 CAP IMPRVM	\$430,000.00	\$300,171.20	\$129,828.80	\$139,027.47	(\$161,143.73)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$74,381.41	\$74,381.41
CAPITAL EXPENSES	\$1,166,000.00	\$1,567,568.59	(\$401,568.59)	\$500,437.27	(\$1,067,131.32)
EXPENDITURE TOTAL	\$1,272,000.00	\$1,728,519.25	(\$456,519.25)	\$575,887.19	(\$1,152,632.06)
CAPITAL TOTALS	(\$893,000.00)	\$187,392.26	\$1,993,430.76	\$558,046.47	\$1,934,609.91

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year End Projections		
	2023 Budget	Projected Year End	Projected to Budget
General Fund			
Rev	\$5,707,133.00	\$6,068,553.22	\$361,420.22
Exp	\$6,271,703.20	\$6,351,306.44	(\$79,603.24)
General Fund Total	(\$564,570.20)	(\$282,753.22)	\$281,816.98
Recreation Fund			
Rev	\$5,683,728.00	\$6,110,267.73	\$426,539.73
Exp	\$5,572,270.00	\$5,996,483.11	(\$424,213.11)
Recreation Fund Total	\$111,458.00	\$113,784.62	\$2,326.62
Debt Service Fund			
Rev	\$525,600.00	\$538,848.51	\$13,248.51
Exp	\$517,900.00	\$518,375.00	(\$475.00)
Debt Service Fund Total	\$7,700.00	\$20,473.51	\$12,773.51
Capital Fund			
Rev	\$379,000.00	\$1,915,911.51	\$1,536,911.51
Exp	\$1,272,000.00	\$1,728,519.25	(\$456,519.25)
Capital Fund Total	(\$893,000.00)	\$187,392.26	\$1,080,392.26
Grand Total	(\$1,338,412.20)	\$38,897.17	\$1,377,309.37

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Year End Projections			Comments
	2023 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$2,818,986.00	\$3,012,936.47	\$193,950.47	Increased tax and interest revenue.
Exp	\$1,704,062.00	\$2,125,818.49	(\$421,756.49)	Includes end of year transfer to Capital.
Administration Total	\$1,114,924.00	\$887,117.98	(\$227,806.02)	
Parks				
Rev	\$190,510.00	\$175,978.65	(\$14,531.35)	
Exp	\$2,093,959.00	\$1,951,664.64	\$142,294.36	Spring vacancies resulted in expense savings.
Parks Total	(\$1,903,449.00)	(\$1,775,685.99)	\$127,763.01	
Golf				
Rev	\$1,950,592.00	\$2,116,793.50	\$166,201.50	Revenues out performed budgeted expectations.
Exp	\$1,787,127.20	\$1,664,234.96	\$122,892.24	
Golf Total	\$163,464.80	\$452,558.54	\$289,093.74	
Special Recreation				
Rev	\$451,907.00	\$457,569.87	\$5,662.87	
Exp	\$351,777.00	\$313,134.13	\$38,642.87	Controlled expenses.
Special Recreation Total	\$100,130.00	\$144,435.74	\$44,305.74	
Museum				
Rev	\$1,000.00	\$1,154.86	\$154.86	
Exp	\$20,287.00	\$14,742.16	\$5,544.84	Controlled expenses.
Museum Totals	(\$19,287.00)	(\$13,587.30)	\$5,699.70	
Police				
Rev	\$77,138.00	\$77,737.82	\$599.82	
Exp	\$76,489.00	\$69,952.74	\$6,536.26	Controlled expenses.
Police Totals	\$649.00	\$7,785.08	\$7,136.08	
Risk Management				
Rev	\$200,000.00	\$209,491.66	\$9,491.66	
Exp	\$221,902.00	\$195,659.32	\$26,242.68	Unemployment claims less than budget.
Risk Mgmt. Totals	(\$21,902.00)	\$13,832.34	\$35,734.34	
Audit				
Rev	\$17,000.00	\$16,890.39	(\$109.61)	
Exp	\$16,100.00	\$16,100.00	\$0.00	
Audit Totals	\$900.00	\$790.39	(\$109.61)	
Corporate Fund Total	(\$564,570.20)	(\$282,753.22)	\$281,816.98	

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Year End Projections			Comments
	2023 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$1,580,863.00	\$1,701,227.99	\$120,364.99	Revenues higher due to interest.
Exp	\$1,279,832.00	\$1,857,359.52	(\$577,527.52)	Includes end of year transfer to Capital.
Administration Total	\$301,031.00	(\$156,131.53)	(\$457,162.53)	
Preschool				
Rev	\$131,201.00	\$127,712.77	(\$3,488.23)	Decreased expenditures result in favorable outcome compared to budget.
Exp	\$99,929.00	\$93,845.58	\$6,083.42	
Preschool Total	\$31,272.00	\$33,867.19	\$2,595.19	
Athletics				
Rev	\$220,600.00	\$282,484.39	\$61,884.39	Revenues exceed budget due to additional programs and house basketball success.
Exp	\$205,708.00	\$248,525.32	(\$42,817.32)	Expenses of staffing is up. Outcome is favorable.
Athletics Total	\$14,892.00	\$33,959.07	\$19,067.07	
Regent Center				
Rev	\$129,402.00	\$153,113.27	\$23,711.27	Revenue exceeds budget with the addition of extended.
Exp	\$170,578.00	\$186,075.47	(\$15,497.47)	Expenses are over budget due to additional trips and supplies.
Regent Center Total	(\$41,176.00)	(\$32,962.20)	\$8,213.80	
Big & Little				
Rev	\$807,211.00	\$848,787.38	\$41,576.38	Revenues and expenses performed very favorable to budget.
Exp	\$759,488.00	\$664,465.08	\$95,022.92	
Big & Little Totals	\$47,723.00	\$184,322.30	\$136,599.30	
Fitness				
Rev	\$638,355.00	\$737,396.72	\$99,041.72	Membership rev/sales ended ahead of budget expectations.
Exp	\$703,777.00	\$734,520.44	(\$30,743.44)	
Fitness Total	(\$65,422.00)	\$2,876.28	\$68,298.28	
Aquatics				
Rev	\$895,367.00	\$860,303.74	(\$35,063.26)	Membership revenue & daily sales performed lower than anticipated.
Exp	\$1,190,595.00	\$1,178,772.02	\$11,822.98	Water bills higher than budgeted.
Aquatics Total	(\$295,228.00)	(\$318,468.28)	(\$23,240.28)	
Rec Connect/Camp				
Rev	\$853,830.00	\$925,534.31	\$71,704.31	Camp sold out for the summer and RecConnect is performing above budget.
Exp	\$638,136.00	\$571,690.10	\$66,445.90	RecConnect is higher than budget due to increase in afternoon numbers.
Rec Connect/Camp Total	\$215,694.00	\$353,844.21	\$138,150.21	
Indoor Pool				
Rev	\$204,049.00	\$230,984.34	\$26,935.34	Fitness membership and swim lessons performed better than budget.
Exp	\$333,413.00	\$271,031.04	\$62,381.96	Favorable to budget.
Indoor Pool Totals	(\$129,364.00)	(\$40,046.70)	\$89,317.30	
Dance				
Rev	\$165,813.00	\$200,897.22	\$35,084.22	Revenues exceeded budget due to increase in enrollment and ticket sales.
Exp	\$142,433.00	\$151,024.25	(\$8,591.25)	Overall budget is favorable.
Dance Total	\$23,380.00	\$49,872.97	\$26,492.97	
Cultural Arts				
Rev	\$57,037.00	\$41,825.60	(\$15,211.40)	Cultural Arts revenue is down due to low interest. Corresponding expenses are lower.
Exp	\$48,381.00	\$39,174.29	\$9,206.71	Overall performance is unfavorable to budget, but expenditure control ensured positive outcome.
Cultural Arts Total	\$8,656.00	\$2,651.31	(\$6,004.69)	
Recreation Fund Total	\$111,458.00	\$113,784.62	\$2,326.62	

Mundelein Park and Recreation District
CAPITAL

		Year End Projections			Comments
		2023 Budget	Projected Year End	Projected to Budget	
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700	CONTRIBUTIO	\$0.00	\$0.00	\$0.00	
40-51.570-4702	DEVELOPER D	\$371,000.00	\$367,636.60	(\$3,363.40)	
40-51.570-4725	GRANTS	\$0.00	\$0.00	\$0.00	
40-51.570-4726	PLAYCORE/GA	\$0.00	\$0.00	\$0.00	
CONTRIBUTIONS AND DONATIONS		\$371,000.00	\$367,636.60	(\$3,363.40)	
OTHER INCOME					
40-51.570-4801	INTEREST - IN	\$8,000.00	\$57,494.69	\$49,494.69	
40-51.570-4807	INS CLAIMS R	\$0.00	\$0.00	\$0.00	
40-51.570-4811	PROCEEDS FR	\$0.00	\$0.00	\$0.00	
40-51.570-4815	MISCELLANEO	\$0.00	\$0.00	\$0.00	
40-51.570-4813	PROCEEDS FR	\$0.00	\$0.00	\$0.00	
OTHER INCOME		\$8,000.00	\$348,274.91	\$340,274.91	
INTERFUND TRANSFERS					
40-51.570-4910	TRANSFER FR	\$0.00	\$550,000.00	\$550,000.00	
40-51.570-4920	TRANSFER FR	\$0.00	\$650,000.00	\$650,000.00	
INTERFUND TRANSFERS		\$0.00	\$1,200,000.00	\$1,200,000.00	
REVENUE TOTAL		\$379,000.00	\$1,915,911.51	\$1,536,911.51	
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210	PROFESSIONA	\$50,000.00	\$108,389.56	(\$58,389.56)	
CONTRACTED SERVICES		\$50,000.00	\$108,389.56	(\$58,389.56)	
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342	BANK/CREDIT	\$0.00	\$354.00	(\$354.00)	
OPERATING SUPPLIES/EXPENSES		\$0.00	\$354.00	(\$354.00)	
DEBT EXPENSE					
40-51.570-5612	PRINCIPAL CA	\$56,000.00	\$52,207.10	\$3,792.90	
DEBT EXPENSE		\$56,000.00	\$52,207.10	\$0.00	
CAPITAL EXPENSES					
40-51.570-5810	CAPITAL EQU	\$511,000.00	\$904,418.40	(\$255,332.29)	
40-51.570-5812	CAPITAL FURN	\$0.00	\$19,988.24	(\$19,988.24)	
40-51.570-5815	CAPITAL ATH	\$150,000.00	\$139,594.95	\$10,405.05	
40-51.570-5820	CAPITAL VEH	\$55,000.00	\$62,880.00	(\$7,880.00)	
40-51.570-5830	CAP IMPRVM	\$20,000.00	\$140,515.80	(\$102,964.86)	
40-51.570-5835	CAP IMPRVM	\$70,000.00	\$300,171.20	\$129,828.80	
40-51.570-5840	CAP IMPRVM	\$0.00	\$0.00	\$0.00	
40-51.570-5841	CAPITAL IMP	\$0.00	\$0.00	\$0.00	
40-51.570-5850	CAP IMPRVM	\$0.00	\$0.00	\$0.00	
CAPITAL EXPENSES		\$1,166,000.00	\$1,567,568.59	(\$401,568.59)	
EXPENDITURE TOTAL		\$1,272,000.00	\$1,728,519.25	(\$456,519.25)	
CAPITAL TOTALS		(\$893,000.00)	\$187,392.26	\$1,080,392.26	

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of December 31, 2023

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,156,208.62						2,156,208.62
	10-00.000-1108							-
	10-00.000-1002		4,880.40					4,880.40
	10-00.000-1004							-
	10-00.000-1007				954,000.00			954,000.00
	10-00.000-1009					24,608.42		24,608.42
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,879,081.44						1,879,081.44
	20-00.000-1108	42,793.29						42,793.29
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024							-
	20-00.000-1025							-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	178,309.59						178,309.59
Capital Improv Fund	40-00.000-1001	1,280,426.78						1,280,426.78
	40-00.000-1007				488,411.71			488,411.71
	40-00.000-1009					75,964.36		75,964.36
TOTAL:		5,536,819.72	4,880.40	-	1,442,411.71	100,572.78	2,170.00	7,086,854.61

Bank and Investment Accounts

WCB - Checking		5,536,819.72	4,880.40					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					488,411.71	75,964.36		
IPDLAF-Operating Fund					954,000.00	24,608.42		
Cash On Hand							2,170.00	
TOTAL:		5,536,819.72	4,880.40	-	1,442,411.71	100,572.78	2,170.00	7,086,854.61

Difference:

Changes in Fund Balance through December 31, 2023

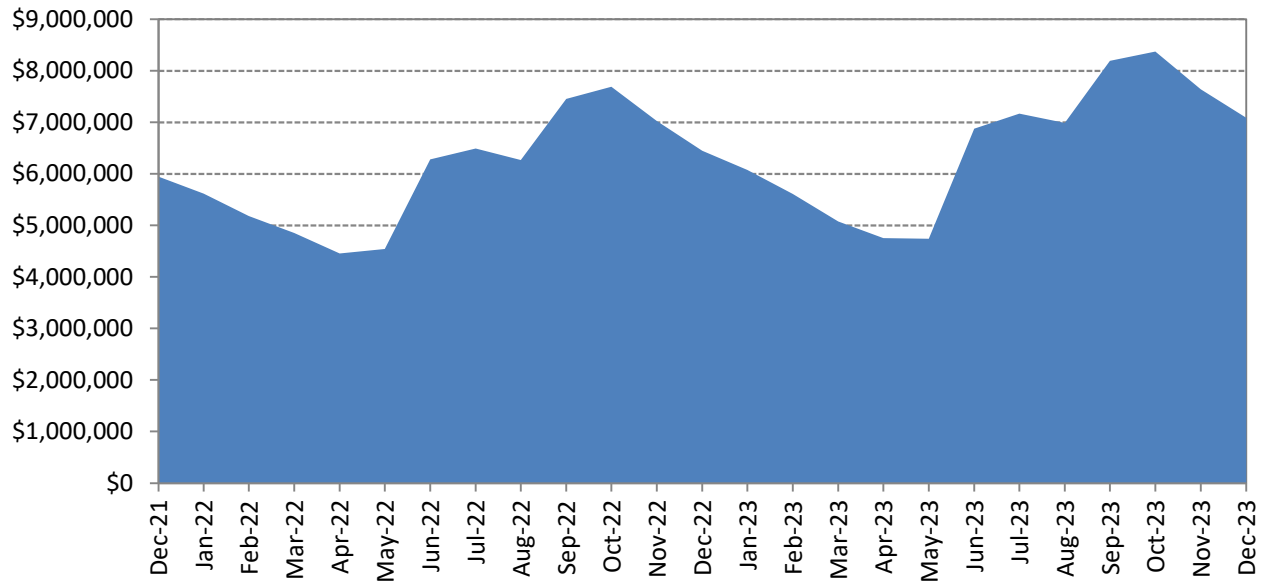
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	7,051,286.44	(3,958,483.75)	(3,230,114.96)	(3,092,802.69)	(6,068,495.11)	6,205,605.08	137,109.97
Recreation Fund - 20	4,410,531.98	(2,807,657.91)	(1,362,618.04)	(1,602,874.07)	(6,109,984.08)	5,869,728.05	(240,256.03)
Debt Service Fund - 30	727,609.59	(549,300.00)	(157,836.08)	(178,309.59)	(538,848.51)	518,375.00	(20,473.51)
Capital Imprv Fund - 40	1,884,522.96	(592,413.29)	(983,038.65)	(1,292,109.67)	(1,915,911.51)	1,606,840.49	(309,071.02)
TOTAL:	14,073,950.97	(7,907,854.95)	(5,733,607.73)	(6,166,096.02)	(14,633,239.21)	14,200,548.62	(432,690.59)

Mundelein Park District Cash Flows

12/31/2023

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
12/31/2021	695.00	15,584.91	549,406.69	5,378,710.50	5,944,397.10
1/31/2022	695.00	15,433.15	549,419.50	5,049,686.28	5,615,233.93
2/28/2022	695.00	15,328.81	549,431.48	4,614,728.78	5,180,184.07
3/31/2022	695.00	14,786.49	549,433.39	4,285,995.25	4,850,910.13
4/30/2022	695.00	14,158.67	549,439.41	3,891,408.56	4,455,701.64
5/31/2022	2,895.00	14,881.05	549,459.11	3,974,921.36	4,542,156.52
6/30/2022	2,895.00	15,047.58	549,495.19	5,713,569.51	6,281,007.28
7/31/2022	2,895.00	14,358.90	549,552.65	5,923,568.88	6,490,375.43
8/31/2022	995.00	13,795.60	550,331.21	5,699,864.93	6,264,986.74
9/30/2022	695.00	14,220.39	550,424.58	6,887,148.32	7,452,488.29
10/31/2022	695.00	14,450.31	550,546.75	7,122,436.49	7,688,128.55
11/30/2022	695.00	15,041.99	550,690.69	6,460,244.52	7,026,672.20
12/31/2022	695.00	14,350.35	550,861.02	5,883,347.92	6,449,254.29
1/31/2023	695.00	14,890.34	551,043.27	5,509,575.72	6,076,204.33
2/28/2023	695.00	14,744.34	553,659.67	5,041,645.13	5,610,744.14
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61

Mundelein Park District Cash Flows - 2 Years (25 months)



GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	3,395,801.77	6,621,512.42	7,861,105.57	2,156,208.62
10-00.000-1002	CHECKING ACCOUNT - FLEX	2,412.91	12,040.00	9,572.51	4,880.40
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	GOLF PAYMENT CLEARING	0.00	1,542,753.16	1,542,753.16	0.00
	Total Cash:	3,399,739.68	8,176,305.58	9,413,431.24	2,162,614.02
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	0.00	1,200,000.00	246,000.00	954,000.00
10-00.000-1009	IPDLAF INVESTMENT	10,412.44	1,215,486.72	1,201,290.74	24,608.42
	Total Investments:	10,412.44	2,415,486.72	1,447,290.74	978,608.42
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,590,000.00	3,834,000.00	3,590,000.00	3,834,000.00
10-00.000-1110	ACCOUNTS RECEIVABLE	1,268.62	203,016.87	203,945.19	340.30
10-00.000-1112	ACCRUED INTEREST	0.00	21,079.22	3,403.90	17,675.32
	Total Accounts Receivable:	3,591,268.62	4,058,096.09	3,797,349.09	3,852,015.62
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	31,189.94	6,416.13	0.00	37,606.07
	Total Fixed Assets:	31,189.94	6,416.13	0.00	37,606.07
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	30,106.32	17,672.31	27,836.32	19,942.31
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	30,606.32	17,672.31	27,836.32	20,442.31
TOTAL ASSETS		7,063,217.00	14,673,976.83	14,685,907.39	7,051,286.44
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	74,612.92	2,229,958.58	2,221,403.38	66,057.72
10-00.000-2005	SALES TAX PAYABLE	185.00	30,245.79	30,344.84	284.05
	Total Accounts Payable:	74,797.92	2,260,204.37	2,251,748.22	66,341.77
Account Type: Liabilities-ST					
10-00.000-2019	WAGE GARNISHMENTS	0.00	1,751.37	1,751.37	0.00
10-00.000-2020	ACCRUED WAGES PAYABLE	121,518.00	121,518.00	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	411,496.56	411,496.56	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	707,977.58	707,977.58	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	166,215.60	166,215.60	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	261,014.43	261,014.43	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	490,614.54	490,614.54	0.00
10-00.000-2028	INSURANCE PR DEDUCTION	(370.53)	725,067.41	725,437.94	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	11,627.29	11,627.29	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	27,329.77	27,329.77	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	7,150.78	7,150.78	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	960.00	960.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	10,184.20	10,184.20	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	65,360.35	65,360.35	0.00
10-00.000-2040	FLEX HEALTH	771.44	9,572.51	7,050.22	(1,750.85)
10-00.000-2041	FLEX CHILD CARE	4.16	0.00	1,344.00	1,348.16
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	1,386.84	1,386.84	0.00
	Total Liabilities-ST:	121,923.07	3,019,227.23	2,896,901.47	(402.69)
Account Type: Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	45.46	45.46	0.00	0.00
10-00.000-2054	GOLF OUTING DEPOSITS	0.00	180.00	180.00	0.00
	Total Other Liabilities:	45.46	225.46	180.00	0.00
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,590,000.00	3,590,000.00	3,834,000.00	3,834,000.00
10-00.000-2206	GIFT CERTIFICATES	46,335.59	60,731.27	72,940.35	58,544.67
	Total Deferred Inflows:	3,636,335.59	3,650,731.27	3,906,940.35	3,892,544.67
TOTAL LIABILITIES		3,833,102.04	8,930,388.33	9,055,770.04	3,958,483.75
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,609,814.17	0.00	0.00	2,609,814.17
	Total Unassigned:	2,609,814.17	0.00	0.00	2,609,814.17
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,644.37	202.30	0.00	54,442.07
	Total Assigned:	54,644.37	202.30	0.00	54,442.07
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
Fund 10 - CORPORATE FUND					
Fund Equity					
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY		3,230,114.96	202.30	0.00	3,229,912.66
Account Type: Revenue					
	Total Revenue:		209,387.66	6,277,882.77	6,068,495.11
TOTAL REVENUES			209,387.66	6,277,882.77	6,068,495.11
Account Type: Expenditure					
	Total Expenditure:		6,432,901.28	227,296.20	6,205,605.08
TOTAL EXPENDITURES			6,432,901.28	227,296.20	6,205,605.08
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS		7,063,217.00	14,673,976.83	14,685,907.39	7,051,286.44
BEG. FUND BALANCE		3,230,114.96			3,230,114.96
+ NET OF REVENUES & EXPENDITURES			(6,642,288.94)	(6,505,178.97)	(137,109.97)
+ FUND BALANCE ADJUSTMENTS		0.00			(202.30)
= ENDING FUND BALANCE		3,230,114.96	(6,642,491.24)	(6,505,178.97)	3,092,802.69
+ LIABILITIES		3,833,102.04	(8,930,388.33)	(9,055,770.04)	3,958,483.75
= TOTAL LIABILITIES AND FUND BALANCE		7,063,217.00	(15,572,879.57)	(15,560,949.01)	7,051,286.44

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,795,672.27	6,060,545.34	5,977,136.17	1,879,081.44
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER-ADMISSIONS BB	0.00	1,500.00	1,500.00	0.00
20-00.000-1024	CASH DRAWER-CONCESSIONS BB	0.00	200.00	200.00	0.00
20-00.000-1025	CASH DRAWER-ADMISSIONS DLB	0.00	400.00	400.00	0.00
20-00.000-1027	CASH DRAWER-ADMISSIONS SP	0.00	100.00	100.00	0.00
20-00.000-1028	CASH DRAWER - MCC INDOOR POOL	50.00	0.00	50.00	0.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	26,595.28	4,054,502.92	4,038,304.91	42,793.29
Total Cash:		1,822,962.55	10,117,248.26	10,017,691.08	1,922,519.73
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,300,000.00	1,373,000.00	1,300,000.00	1,373,000.00
20-00.000-1110	ACCOUNTS RECEIVABLE	0.00	1,675.56	1,687.84	(12.28)
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,316,412.81	3,445,476.50	3,687,216.65	1,074,672.66
Total Accounts Receivable:		2,616,412.81	4,820,152.06	4,988,904.49	2,447,660.38
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	28,307.28	40,411.77	28,367.18	40,351.87
Total Other Assets:		28,307.28	40,411.77	28,367.18	40,351.87
TOTAL ASSETS		4,467,682.64	14,977,812.09	15,034,962.75	4,410,531.98
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	116,364.05	1,655,352.20	1,586,674.50	47,686.35
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	(1,000.00)	7,358.35	8,358.35	0.00
20-00.000-2004	EVENT LIABILITY INS PAYABLE	0.00	4,485.00	6,220.00	1,735.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
Total Accounts Payable:		115,858.81	1,667,195.55	1,601,252.85	49,916.11
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	85,181.84	85,181.84	0.00	0.00
Total Liabilities-ST:		85,181.84	85,181.84	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	729.13	275.09	167.96	622.00
20-00.000-2053	ACTIVE DEPOSITS	9,500.00	37,450.00	37,050.00	9,100.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	417.38	2,321.17	1,903.79
Total Other Liabilities:		10,229.13	38,142.47	39,539.13	11,625.79
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,300,000.00	1,300,000.00	1,373,000.00	1,373,000.00
20-00.000-2203	DEFERRED REVENUE	0.00	0.00	9,700.00	9,700.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,582,925.64	4,575,991.41	4,343,887.10	1,350,821.33
20-00.000-2208	ACTIVE GIFT CARDS	10,869.18	2,969.50	4,695.00	12,594.68
Total Deferred Inflows:		2,893,794.82	5,878,960.91	5,731,282.10	2,746,116.01
TOTAL LIABILITIES		3,105,064.60	7,669,480.77	7,372,074.08	2,807,657.91
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,362,618.04	0.00	0.00	1,362,618.04
Total Committed:		1,362,618.04	0.00	0.00	1,362,618.04
TOTAL FUND EQUITY		1,362,618.04	0.00	0.00	1,362,618.04
Account Type: Revenue					
Total Revenue:			1,587,388.91	7,697,372.99	6,109,984.08
TOTAL REVENUES			1,587,388.91	7,697,372.99	6,109,984.08
Account Type: Expenditure					
Total Expenditure:			6,007,768.18	138,040.13	5,869,728.05
TOTAL EXPENDITURES			6,007,768.18	138,040.13	5,869,728.05
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,467,682.64	14,977,812.09	15,034,962.75	4,410,531.98
BEG. FUND BALANCE		1,362,618.04			1,362,618.04
+ NET OF REVENUES & EXPENDITURES			(7,595,157.09)	(7,835,413.12)	240,256.03
= ENDING FUND BALANCE		1,362,618.04	(7,595,157.09)	(7,835,413.12)	1,602,874.07

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TRIAL BALANCE REPORT FOR MUNDELEIN PARK & RECREATION DISTRICT
PERIOD ENDING 12/31/2023


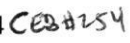
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GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
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Fund 20 - RECREATION PROGRAM FUND					
+ LIABILITIES		3,105,064.60	(7,669,480.77)	(7,372,074.08)	2,807,657.91
= TOTAL LIABILITIES AND FUND BALANCE		4,467,682.64	(15,264,637.86)	(15,207,487.20)	4,410,531.98

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	157,836.08	539,373.01	518,899.50	178,309.59
	Total Cash:	157,836.08	539,373.01	518,899.50	178,309.59
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	530,000.00	549,300.00	530,000.00	549,300.00
	Total Accounts Receivable:	530,000.00	549,300.00	530,000.00	549,300.00
TOTAL ASSETS		687,836.08	1,088,673.01	1,048,899.50	727,609.59
Liabilities					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	518,375.00	518,375.00	0.00
	Total Accounts Payable:	0.00	518,375.00	518,375.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	530,000.00	530,000.00	549,300.00	549,300.00
	Total Deferred Inflows:	530,000.00	530,000.00	549,300.00	549,300.00
TOTAL LIABILITIES		530,000.00	1,048,375.00	1,067,675.00	549,300.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	157,836.08	0.00	0.00	157,836.08
	Total Restricted:	157,836.08	0.00	0.00	157,836.08
TOTAL FUND EQUITY		157,836.08	0.00	0.00	157,836.08
Account Type: Revenue					
	Total Revenue:		524.50	539,373.01	538,848.51
TOTAL REVENUES			524.50	539,373.01	538,848.51
Account Type: Expenditure					
	Total Expenditure:		518,375.00	0.00	518,375.00
TOTAL EXPENDITURES			518,375.00	0.00	518,375.00
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		687,836.08	1,088,673.01	1,048,899.50	727,609.59
BEG. FUND BALANCE		157,836.08			157,836.08
+ NET OF REVENUES & EXPENDITURES			(518,899.50)	(539,373.01)	20,473.51
= ENDING FUND BALANCE		157,836.08	(518,899.50)	(539,373.01)	178,309.59
+ LIABILITIES		530,000.00	(1,048,375.00)	(1,067,675.00)	549,300.00
= TOTAL LIABILITIES AND FUND BALANCE		687,836.08	(1,567,274.50)	(1,607,048.01)	727,609.59

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2023	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 12/31/2023
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	507,442.52	1,803,620.11	1,030,635.85	1,280,426.78
	Total Cash:	507,442.52	1,803,620.11	1,030,635.85	1,280,426.78
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	500,000.00	488,411.71	500,000.00	488,411.71
40-00.000-1009	IPDLAF INVESTMENT	50,861.02	514,083.13	488,979.79	75,964.36
	Total Investments:	550,861.02	1,002,494.84	988,979.79	564,376.07
Account Type: Accounts Receivable					
40-00.000-1112	ACCRUED INTEREST	10,450.06	43,847.30	14,577.25	39,720.11
	Total Accounts Receivable:	10,450.06	43,847.30	14,577.25	39,720.11
TOTAL ASSETS		1,068,753.60	2,849,962.25	2,034,192.89	1,884,522.96
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	77,325.41	1,029,677.69	1,334,949.83	382,597.55
40-00.000-2011	RETAINAGE PAYABLE	8,389.54	17,439.69	18,865.89	9,815.74
	Total Accounts Payable:	85,714.95	1,047,117.38	1,353,815.72	392,413.29
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	0.00	200,000.00	400,000.00	200,000.00
	Total Deferred Inflows:	0.00	200,000.00	400,000.00	200,000.00
TOTAL LIABILITIES		85,714.95	1,247,117.38	1,753,815.72	592,413.29
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	983,038.65	0.00	0.00	983,038.65
	Total Assigned:	983,038.65	0.00	0.00	983,038.65
TOTAL FUND EQUITY		983,038.65	0.00	0.00	983,038.65
Account Type: Revenue					
	Total Revenue:		8,143.00	1,924,054.51	1,915,911.51
TOTAL REVENUES			8,143.00	1,924,054.51	1,915,911.51
Account Type: Expenditure					
	Total Expenditure:		1,615,840.49	9,000.00	1,606,840.49
TOTAL EXPENDITURES			1,615,840.49	9,000.00	1,606,840.49
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,068,753.60	2,849,962.25	2,034,192.89	1,884,522.96
BEG. FUND BALANCE		983,038.65			983,038.65
+ NET OF REVENUES & EXPENDITURES			(1,623,983.49)	(1,933,054.51)	309,071.02
= ENDING FUND BALANCE		983,038.65	(1,623,983.49)	(1,933,054.51)	1,292,109.67
+ LIABILITIES		85,714.95	(1,247,117.38)	(1,753,815.72)	592,413.29
= TOTAL LIABILITIES AND FUND BALANCE		1,068,753.60	(2,871,100.87)	(3,686,870.23)	1,884,522.96

MEMORANDUM

To: Interim Chief Seeley #298 
From: Sergeant Brigano #254 
Date: Wednesday, January 03, 2024
Re: Park District Report – December 2023

There was one (1) call for service in the area parks during the reporting period.

There was a total of 152 park checks initiated by the patrol officers during this month. There were no crime trends to report during the month of December.

The following gives more detail about the calls during the reporting period:

- On 12/02/2023, an Officer responded to Wortham Park for a found bicycle.

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the December 2023 Park District report for your review.

Please contact me if you have any questions.



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: January 18, 2024
Subject: Approve of J&J Ventures Gaming Agreement

Background

Staff were working with Prairie State Gaming during the initial phase of evaluating and assessing any gaming opportunities at Steeple Chase Golf Club. Then, the District received an unofficial approval by the Village Board to continue the application process. Over the past two months, Prairie State Gaming decided not to partner with the Mundelein Park & Recreation District for various reasons. Therefore, Executive Director Salski and staff researched other potential gaming companies that may be interested.

Analysis/Considerations

The Village of Mundelein and State application process requires listing the gaming company the District will retain. After contacting gaming companies, J&J Ventures seems to be the best fit for the agency. Their customer service has been excellent, and J&J Ventures has good ideas for the District to limit the risk of underage use of the gaming machines, accepting of necessary legal language in the agreement and innovative marketing to generate revenue.

J&J Ventures is finalizing the agreement and expected to submit the agreement by the time of the Board Meeting. Usually, Executive Director Salski would prefer to include the agreement with the memorandum; however, the company is still finalizing. To move the process forward with the Village and State, Executive Director Salski is requesting discussion and/or approval at the board meeting based on Attorney and Executive Director final approval of the agreement.

Recommendation

Executive Director Salski recommends approving the J&J Ventures Gaming Agreement once received, reviewed and approved by the Attorney and Executive Director.

Action and Motion Requested

Move to approve the J&J Ventures Gaming Agreement with Attorney and Executive Director final approval.



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: January 18, 2024
Subject: Approve of the Board President Appointment of Ron Greenberg to the Efficiency Committee

Background

The Mundelein Park & Recreation District is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to 50 ILCS 70/1 et seq. (the Act). The Act, the Local Efficiency Committee shall: (1) study the Park District’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located. The Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners.

On May 18, 2023, the Board approved a Resolution appointing Nancy Burton and Bruce Ponsaran.

Analysis/Considerations

On January 8, the Board appointed Nancy Burton to fill the unexpired board position through 2025. This leaves a position open on the Local Efficiency Committee. The Board and Board President directed Executive Director Salski to contact resident Ron Greenberg to determine if he was interested in the vacant position on the Efficiency Committee. He agreed. Ron Greenberg was a former park and recreation professional, former Board Member in Hoffman Estates, Recreation Advisory Committee Member, attends meetings and is involved with a state-wide committee, IAPD Joint Distinguished Accreditation Committee.

Action and Motion Requested

Move to approve the appointment of Ron Greenberg by the Board President Wally Frasier to fill the vacant position on the Local Efficiency Committee.



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services & Technology

Date: January 18, 2024

Subject: Approve of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023

Background

It is best practice to amend the Appropriation Ordinance at year-end in the event a donation or revenue offset an appropriation expense and/or a line item went above the appropriation for specific reasons.

Analysis/Considerations

Attached is the Amendment Ordinance. The actual expenditure for the Capital Fund is over the appropriation due to the golf cart purchase. While the bottom-line price of the golf carts with trade-ins was within budget, the budget failed to record the full cost without trade-ins. This is an accounting practice which must be followed. The full expense must be recorded, while the trade-in value is treated as revenue.

The Park District Code allows a board by two-thirds vote to transfer from any appropriation not fully utilized to any other fund, thereby increasing the appropriation of that fund. In this case, there are unexpended funds in the Recreation Fund – Salaries, Wages, and Benefits line item. The amendment will transfer \$215,000 from the appropriation of this fund to the Capital Fund. This will increase the Capital Fund appropriation to cover the additional expense of the golf carts.

Recommendation

Executive Director is recommending approval of the Ordinance.

Action and Motion Requested

Move to approve Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023.

MUNDELEIN PARK & RECREATION DISTRICT

**AN ORDINANCE AMENDING THE
APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2023 AND ENDING ON DECEMBER 31, 2023**

Ordinance 24-01-02-O

PASSED AND APPROVED AT A MEETING OF THE
BOARD OF PARK COMMISSIONERS, _____, 2024

ORDINANCE NO. 24-01-02-O

**AN ORDINANCE AMENDING THE
APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2023 AND ENDING ON DECEMBER 31, 2023**

WHEREAS, the Mundelein Park & Recreation District is an Illinois park district organized and operating pursuant to the Illinois Park District Code, 70 ILCS 1205/1-1, et seq. (the “Code”);

WHEREAS, the District adopted Ordinance 23-02-01-O, its Annual Budget and Appropriation Ordinance for the fiscal year beginning January 1, 2023 and ending on December 31, 2023, on March 13, 2023 (the “Appropriation”);

WHEREAS, Section 4-4 of the Code states that the Board of Park Commissioners may, from time to time, make transfers between the various items in any fund in such Appropriation not exceeding in the aggregate 10% of the total amount appropriated in such fund, provided that such transfer does not result in any deficit of appropriations in the fund from which the transfer was made;

WHEREAS, Section 4-4 of the Code also states after the first 6 months of any fiscal year have elapsed the board may by two-thirds vote transfer from any appropriation item its anticipated unexpended funds to any other item of appropriation, theretofore made, and the item to which said transfer is made may be increased to the extent of the amount so transferred;

WHEREAS, the Board finds that a transfer of the excess appropriations as described in Exhibit A, attached hereto and incorporated by reference, shall (a) provide sufficient appropriation for each enumerated purpose for the current fiscal year, and (b) not result in any deficit of appropriations in any of the aforementioned line items or Fund during the current fiscal year;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois as follows:

SECTION ONE: The Board finds the foregoing recitals to be true and correct and hereby incorporate them as its legislative findings as though fully set forth herein.

SECTION TWO: The Appropriation for the current fiscal year shall be amended in the manner described in Exhibit A, attached hereto and incorporated as though fully set forth herein.

SECTION THREE: Subject to this Ordinance being approved by a two-thirds majority of the Board of Park Commissioners, the Board delegates authority to the Executive Director, Treasurer and the Park District's auditors to take all necessary and appropriate actions to implement the transfers herein described, record such changes in the Park District's books and records in the manner provided by law and ratifies all actions and expenditures heretofore taken which are consistent with the purpose of this Ordinance.

SECTION FOUR: Severability. The various provisions for this Ordinance are to be considered severable and if any part or portion of this Ordinance be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

PASSED this ____th day of _____ 2024.

APPROVED this ____th day of
_____ 2024.

President
Mundelein Park & Recreation District

ATTEST:

Secretary
Mundelein Park & Recreation District

EXHIBIT A

TRANSFER OF LINE ITEM APPROPRIATIONS

Amount	Transfer From	Projected Remaining Spending Authority	Transfer To	Budget Projection	Current Approp.	New Authority
\$215,000	Recreation – Salaries, Wages & Benefits	\$3,505,552	Capital Improvement Fund	\$1,728,519	\$1,526,400	\$1,741,400



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Rob Foster, Director of Park & Facility Maintenance

Date: January 18, 2024

Subject: Approve of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement

Background

Over the past two years, the District has retained Martin Petersen Company (MPC) for its HVAC, aquatic equipment maintenance, and emergency services. MPC has done a great job in trouble shooting, responding quickly to issues, and has assisted upper management with long term capital planning. Staff budgeted \$38,480 in the 2024 budget.

Analysis/Considerations

The 2024 agreement will cover Barefoot Bay, Indoor Pool, Spray Park, the Ice Rink Chiller, Community Center, Regent, Museum, Dance Studio, Diamond Lake Rec Center, and the Club House. As stated in the past, the districts infrastructure is aging rapidly and requires commercial scale preventative maintenance, repair, and troubleshooting. MPC will also assist the district in anticipating future needs.

Maintenance Staff, Director Foster and Executive Director Salski believe the best option is to accept the proposal from the Martin Petersen Company (MPC). The total cost of the proposal is \$38,480. Staff is requesting approval because Executive Director Salski's legal spending limit is \$30,000.

Recommendation

Staff recommend accepting the proposal from Martin Peterson Company (MPC).

Action and Motion Requested

Move to accept the proposal from the Martin Peterson Company (MPC) and authorize the Executive Director, on behalf of the Park District, to enter into an agreement in the amount of \$38,480.



BRINGING LIFE TO YOUR BUILDING
HVAC | Plumbing | Service | Fabrication | Engineering

Martin Petersen Company, Inc.
9800 55th Street
Kenosha, WI 53144
262.658.1326
www.mpcmech.com



February 2024-January 2025 Maintenance Agreement

SERVICE LOCATION:

1501 N. Midlothian Rd.
Mundelein, IL 60060

PREPARED BY:

Connor Louis
Mobile: 262-757-5152
Email: clouis@mpcmech.com



Maintenance Program

Providing sustainable, cost-effective, and life-cycle maintenance, for the life of your building.



Bringing Life to Your Building

Martin Petersen Company is committed to Bringing Life to Your Building throughout expertise in HVAC, Plumbing, Service, Fabrication, and Engineering. We work with Owners, Architects, and General Contractors to create outstanding building environments. By integrating our energy efficient, sustainable mechanical systems, we bring your facility to life.

Our systems incorporate innovative building solutions, with an emphasis on cost and function. We factor in initial cost, operating and maintenance expense, and life cycle planning to create mechanical systems that maximize owner payback and comfort. From inception through design, construction, service and future expansion, MPC is Bringing Life to Your Building.

Our Commitment, Your Satisfaction

Martin Petersen Company, Inc. is a mechanical contracting, fabrication, engineering and service company that was founded in 1918 with its present incorporation dating to 1957. MPC is a highly respected mechanical contractor, known for our high quality of work, exceptional responsiveness to the client and incredible level of experience. We have a proven track record for providing customized maintenance programs serviced by our highly skilled and experienced technicians.

At MPC, the partnerships we develop with our customers extend well beyond the completion of the original mechanical installation. We offer building owners, facility managers, and general contractors the peace of mind in knowing that their facility's mechanical equipment will be operating at peak levels of reliability, comfort, and efficiency.

Quality Product, Quality Control

Our commitment to quality is the responsibility of every employee from technicians to upper management. The project managers, technicians, project coordinators, dispatchers and management all work to ensure top quality service for each and every customer.

MPC has implemented a quality control system to ensure that any projects undertaken by us meets or exceeds the specifications defined in any work or agreement. Our quality control system ensures that our projects will proceed with minimal unforeseen problems and we use internal audit checklists in order to complete maintenance on time and within budget.

We provide the following documentation to clients:

- Formal Written Quotations
- Inventory of Equipment
- Tasking Sheets and Schedules
- Overview of Services Provided

At MPC our commitment to quality, both in products and service, is the key to our success. Our pledge of quality translates into excellent service. We have experienced technicians with the knowledge and communication skills to understand your needs.

Maintenance Program Benefits

- You will receive priority service on emergency service calls
- Routine maintenance that is tailored to the customer's needs and equipment
- A \$10.00/hr. labor rate reduction on time and material service work, as well as emergency repair work
- 10% discount on parts
- Overtime charges do not apply to "Maintenance Customers" for emergency service
- Agreement automatically renews each anniversary date with 60 day option
- Engineering support
- Maintenance visits are automatically set-up and scheduled
- Tasking sheets
- Primary/Secondary Technicians



MPC Headquarters and Fleet of Service Technician Vans



mpc

Martin Petersen
Company, Inc.
9800 55th Street
Kenosha, WI 53144
P: 262.658.1326
F: 262.658.1048

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Attachment C

- Belts installed once annually
- Pressure washing is included once annually for exterior condenser coils
- Filters installed by MPC per tasking sheets



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Maintenance Agreement

MPC will provide a maintenance program as outlined on Schedule A tasking sheets for the equipment listed on the "Inventory of Equipment" sheet, and Attachment C (where applicable).

Maintenance will be provided: Quarterly (Four Times a Year) for Locations A-C. Semi-Annual (Twice a Year) for Locations E-K. Annually (Once a Year) for Location D.

This agreement, which is for one year, will begin the first of the month in which the owner has signed the contract and will be automatically renewed each anniversary date with a 60-day termination option. The Customer may cancel the contract at any time during the year with a 60-day written notice.

As Martin Petersen Company "Preferred Customer" you receive priority service, a \$10.00/hr labor rate reduction on all repair work; and a 10% discount on parts. Overtime charges do not apply to "Preferred Customers" for emergency repair. Labor rates are updated the 1st of January each year.

In the event of failure of any equipment of systems for Martin Petersen Company has maintenance responsibility, Martin Petersen Company, Inc. shall not be responsible for an incidental and consequential damages which might occur, and further shall assume no liability and shall not be responsible for interruption to service due to causes beyond Martin Petersen Company, Inc.'s control including but not limited to acts of God

It is understood and agreed by and between the parties hereto that if Martin Petersen Company, Inc. did not design the system they shall not be responsible for the existing system's design or its performance in maintaining design conditions. Martin Petersen Company, Inc. will not be responsible for paying for service performed by other parties on equipment covered under this agreement unless authorized in writing by an officer of Martin Petersen Co. Inc.

Customer accepts Terms & Conditions and agrees to pay the annual sum for:

Location A: **Mundelein Community Center: \$15,830** (Fifteen Thousand, Eight Hundred, Thirty Dollars)

Location B: **Indoor Pool: \$ 5,920** (Five Thousand, Nine Hundred, Twenty Dollars)

Location C: **Barefoot Bay: \$ 7,025** (Seven Thousand, Twenty-five Dollars)

Location D: **Ice Rink Chiller: \$2,785** (Two Thousand, Seven Hundred, Eighty-Five Dollars)

Location E: **Dunbar Recreation Center: \$2,120** (Two Thousand, One Hundred, Twenty Dollars)

Location F: **The Regent Center: \$ 885** (Eight Hundred, Eighty-Five Dollars)

Location G: **Heritage Museum: \$ 350** (Three Hundred, Fifty Dollars)

Location H: **Dance Studio: \$ 350** (Three Hundred, Fifty Dollars)

Location I: **Diamond Lake Recreation: \$ 1,505** (One Thousand, Five Hundred, Five Dollars)

Location K: **Steeple Chase Golf Course: \$ 1,710** (One Thousand, Seven Hundred, Ten Dollars)

These will be partially invoiced after each visit and payable within 30 days.

CUSTOMER:

BY: _____

Title: _____

Date: _____

BILLING ADDRESS:

Name: _____

Address: _____

City, State: _____

Zip Code: _____



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Mundelein Community Center
1501 N. Midlothian Rd. Mundelein IL

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Trane	1	Roof Top Unit	RTU-1	YSC120F3EHA1W	Roof	4
Trane	1	Roof Top Unit	RTU-2	YSC120F3E1A08D	Roof	4
Trane	1	Roof Top Unit	RTU-3	YSC120F3RHA1WK101	Roof	4
Trane	1	Roof Top Unit	RTU-4	YSC120F3EHAW	Roof	4
York	1	Roof Top Unit	RTU-5	ZF090N15N2AAA5A	Roof	4
York	1	Roof Top Unit	RTU-6	ZF090N15N2AAA5A	Roof	4
Trane	1	Roof Top Unit	RTU-7	YSCD92E3HA12	Roof	4
Trane	1	Roof Top Unit	RTU-8	YSC092E3EHH	Roof	4
Trane	1	Roof Top Unit	RTU-9	YSD180G3RHA205K	Roof	4
Trane	1	Roof Top Unit	RTU-10	YSD240F3RHA2035	Roof	4
York	1	Roof Top Unit	RTU-11	ZF036N08A2AAA1	Roof	4
York	1	Roof Top Unit	RTU-12	ZF060N10A2AAA1	Roof	4
Trane	1	Roof Top Unit	RTU-13	YSC120F3RMA1V	Roof	4
Trane	1	Roof Top Unit	RTU-14	YSC036E3R2AHC0B	Roof	4
Trane	1	Air Handling Unit	AH-1	TWE180B300BC	Gym Mechancial Closet	4

Mundelein Community Center
1401 N. Midlothian Rd. Mundelein IL

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Trane	1	Air Handling Unit	AH-2	TWE090A300BB	Gym Mechancial/Storage Room	4
Reznor	3	Duct Heater		S#EAV166MAN55489	Gym Mechanical/Storage Room	2
Trane	1	Air Handling Unit	AH-3	TWE090A300BB	Fire Alarm Room	4
Lochinvar	1	Hot Water Boiler		RBN135PM	Fire Alarm Room	1
A.O Smith	1	Hot Water Heater		BTR 200 118	Fire Alarm Room	2
	1	Intake Fan			Roof	2
Maiser	1	Exhaust Fan		PNN200G	Roof	2
ACME	1	Kitchen Exhaust Fan			Roof	2
Markel	1	Electric Cabinet Heater			MCC/AC South Stairwell	1
Markel	1	Electric Cabinet Heater			MCC/AC West Stairwell	1
Markel	1	Electric Cabinet Heater			MCC/BLC North Stairwell	1
Markel	1	Electric Cabinet Heater			Mechanical Room 120	1
Markel	1	Electric Cabinet Heater			Mechanical Room 120	1
Markel	1	Electrical Cabinet Heater			Room 103 Hot Water Closet	1
Trane	1	Air Cooled Chiller		CGAM 120A	Tennis Courts	1

Mundelein Parks- Indoor Aquatic Center
1501 N. Midlothian Rd. Mundelein IL

[illegible]

Mundelein Parks- Barefoot Bay
1501 N. Midlothian Rd. Mundelein IL

MANUFAC.	QTY	DESCRIPTION	UNIT I.D. #	MODEL #	LOCATION	ANNUAL VISITS
Aurora	2	Recirculation Pump		341A BF	Mausoleum	2
Aurora	1	Recirculation		411 BF	Mausoleum	2
	1	Recirculation Pump		Electric Motor- VFC700A-7W	Mausoleum	2
	4	Recirculation Pump		Electric Motor-20043252-100	Barefoot Bay - Outdoors	2
	1	Recirculation Pump		Electric Motor-6210-22-JC3	Pool Mechanical Building	2
Aurora	1	Recirculation Pump		341A BF	Pool Mechanical Building	2
Aurora	1	Recirculation Pump		342A BF	Pool Mechanical Building	2
Lochinvar	3	Pool Heater		CPN1262	Pool Mechanical Building	2
Lochinvar	1	Pool Heater		CPN0502	Pool Mechanical Building	2
	1	Exhaust Fan			Pool Mechanical Building	2
Mr. Heater	1	Unit Heater			Pool Mechanical Building	2
PVI	1	Hot Water Heater		27P125A-mx	Locker Room Closet	1
Trane	1	Furnace		XR90	Locker Room Closet	1
Trane	1	Furnace/AC		XR90	Pool Office Closet	2
Trane	1	Furnace/AC		XR90	Pool Office Closet	2

Mundelein Parks- Barefoot Bay
1501 N. Midlothian Rd. Mundelein IL

[illegible]

Inventory of Equipment

Mundelein Parks District
Dunbar Recreation Center

[illegible]

Inventory of Equipment

Mundelein Parks District

The Regent Center

[illegible]

Inventory of Equipment

Mundelein Parks District

Heritage Museum

[illegible]

Inventory of Equipment

Mundelein Parks District
Dance Studio

[illegible]

Inventory of Equipment

Mundelein Parks District
Diamond Lake Recreation

[illegible]

Inventory of Equipment

Mundelein Parks District
Steeple Chase Golf Course

UNIT

ANNUAL
VISITS[illegible]



BOARD MEMORANDUM

January 22, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services & Technology
Date: January 17, 2024
Subject: Approve of Transfer of Excess Cash to Capital Fund

Background

Beginning with fiscal year 2023, the budget no longer includes transfers to the Capital Fund from the Corporate and Recreation Funds. Rather, a decision is made at the end of the year regarding the appropriate amount to transfer. Board approval is necessary for this transfer.

Analysis/Considerations

Careful analysis was conducted to calculate expected fund balances at the end of the year, considering projected expenses not yet paid for 2023. The District's fund balance policy was referenced to determine excess funds on hand in the Corporate and Recreation Funds.

Staff recommends a transfer in the amount of \$550,000 from the Corporate Fund to the Capital Fund, and a transfer in the amount of \$650,000 from the Recreation Fund to the Capital Fund. These amounts will ensure the fund balance policy is met, while providing funds for capital needs.

Recommendation

Executive Director Salski and Director McInerney are recommending the end of the year transfers to the Capital Fund.

Action and Motion Requested

Move to approve a transfer of \$550,000 from the Corporate Fund to the Capital Fund, and a transfer of \$650,000 from the Recreation Fund to the Capital Fund.



**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – January 2024

Legislative Breakfast

The Illinois Association of Park Districts Joint Legislative Committee will be hosting a legislative breakfast program on Friday, February 23 at 8 a.m. The breakfast will be held at the Vernon Hills Park District. Executive Director Salski is requesting board members check schedules and availability by February 9.

Training and Development

Executive Director Salski was invited to attend a Recreation Summit in San Antonio, Texas on February 28 to March 1 with 50 professionals across the country. It is focused on innovation, and he will be attending.

Executive Director Salski was invited to become a PDRMA Education and Training Committee Member. He accepted and the first meeting will be held in March.

Mundelein Parks Foundation

The Foundation will be meeting Monday, January 22 to discuss the amount to be allocated for 2024 Scholarships and 2024 Fundraiser.

Maple Hill

Attorney Adam Simon and Executive Director Salski are continuing to find avenues to receive the land from the developer in the original agreement. At this point, it has been difficult to receive a response from the developer.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB – GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Bill Brolley, Golf Operations Manager
Subject: Board Report – January 2024

	<u>2023</u>	<u>2022</u>
Golf Revenue (Dec. Totals)	\$ 210	\$ 120
Merchandise (Dec. Totals)	\$ 3,392	\$ 2,305
Food & Bev. (Dec. Totals)	\$ 150	\$ 33
Miscellaneous (Dec. Totals)	\$	\$ 0
Gift Card (Dec. Totals)	\$ 5,660	\$ 8,594
Total Rev. for the Month of Dec.	\$ 9,223	\$ 11,052
Golf Revenue (Year-End)	\$1,561,848	\$1,444,142
Merchandise (Year-End)	\$ 138,037	\$ 111,794
Food & Bev. (Year-End)	\$ 254,711	\$ 240,411
Miscellaneous (Year-End)	\$ 10,785	\$ 9,498
Gift Card (Year-End)	\$ 57,999	\$ 48,578
Total Rev. (Year-End)	\$2,023,380	\$1,979,191
	<u>2023</u>	<u>2022</u>
Year-End Total Paid Rounds	30,562	28,561

The Club experienced the highest totals in merchandise sales and food and beverage sales since records have been kept since 2000. The Club had the highest total revenue for a single season of \$2,023,380. The club ended the 2023 season \$319,574 ahead of the projected budget bottom line year to date and \$483,039 net revenue over expenses.

The simulators are both completely done and working as of Sunday, January 14. The Club is opening the simulators to the public starting on Wednesday January 17. The rental fee for simulators will be \$40 per hour. Winter hours for the simulators will be Monday & Tuesday 9-5, Wednesday-Friday 9-8, and Saturday & Sunday 10-4.

Golf Maintenance

Snow mold applications on greens, tees, and fairways was completed November 22 as well as the winter fertilizer application. With the increased amount of cart traffic this season, fertilizer applications were made to rough and high cart traffic areas as well as applications to greens, tees, and fairways to help with recovery.

As mentioned previously, staff have continued the bunker sand replacement this winter that started midway through the season this year. The front left greenside bunker on #14, #3 fairway, and #17 fairway were finished on December 11. The old sand was removed, the existing drain line was fixed, and new sand was added. This season staff has renovated 10 bunkers focusing on bunkers that receive the most play.

On December 15, staff started removing the brush from #5 and #11 wetlands and continued to remove brush from the drainage culvert west of #6 green near homeowners' property.

In addition to bunker work and brush removal, time has been used adding material and sodding the cart path edges that are raised on #10 cart path. Staff were able to complete the biggest areas but will have more work to complete next spring.

With the increased amount of snowfall and extreme cold in January, staff has dedicated extra time to snow removal. This increase in work has added to the winter workload and changed the maintenance operation with the golf simulators set to be open seven days a week. Seasonal staff have been asked to stay on later during the season and to change their schedule based upon weather conditions. Still, the winter staff has worked diligently, and the restoration process and equipment maintenance are on schedule.



**MUNDELEIN PARK &
RECREATION DISTRICT**

PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – January 2024

Facility Maintenance

- The Golf Simulator project was a huge success due to the efforts of contractors, Park & Facilities Maintenance Staff, and Steeple Chase Club House Staff.
- A new pool Chlorination system has been installed in both the Indoor Pool and Barefoot Bay. The new system will require less maintenance and be more efficient with its use of chlorine.
- The Barefoot Bay Sand Filter project is complete. All the old sand within the filter tanks was replaced. Sand replacement is recommended every seven years.
- The MCC Locker Rooms received ADA compliant, automatic door openers.
- Additional soundproofing was installed in MCC specifically for the third floor Human Resources offices. These offices required improved privacy.

Park Maintenance

- Parks staff took advantage of the nice weather in December to trim trees in a few of the parks.
- The ice rink was opened for the season on December 17, 2023. The ice rink was used heavily during the school district's winter break.



RECREATION & FACILITY SERVICES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Director
Erica DeLuca, Manager
Kelsey Fuller, Manager

Subject: Board Report – January 2024

Miscellaneous

- Pickleball court lines were painted on the multipurpose gymnasium at Dunbar Recreation Center. This results in an additional three indoor pickleball courts for the District. Private rentals are now offered during daytime hours. Additional pickleball programming will be offered.
- ADA accessible powered doors were installed on December 19 and 20 for both locker rooms at the Mundelein Community Center.
- Staff will attend the IPRA/IAPD Soaring to New Heights Conference January 25-27.
- Staff is accepting applications for the position of Recreation General Programs Supervisor. Eighteen (18) applications have been received as of January 15.
- Recreation staff has updated the independent contractor agreement with the intent of standardizing terms and expectations for all contractors.
- Staff is in communication with AYSO and MBSA to update/renew existing affiliate agreements.

Programs

Active Adults 50+

- There are currently 251 Regent Center memberships sold for the 2024 year.
- 2023 program participation was at an all-time high, with 947 participants, compared to 934 in 2022.
- The trip to Christkindl Market was full with 48 participants. Typically, a December trip is not offered, but due to the demand and participation from the Christkindl Market, a 2024 December trip will be offered.
- Registration for Iceland, Switzerland, Austria, and Bavaria, opened up at the beginning of January. So far, one individual has registered for Switzerland, Austria, and Bavaria. Four have signed up for Iceland. These trips are offered through Collette, the same travel company we used for London and Paris this April.
- Rentals were very steady throughout 2023. There was an increase in rental revenue compared to 2022. 2024 is already off to a strong start for rentals.
- In 2024, staff has a goal to rent out A & B more, potentially to some corporations looking for meeting space.

Athletics

- A new sports contractor, Hot Shots Sports, started working with the District in January 2024.
- A popular program is the in-house pickleball classes taught by District staff member Jay Lynn. These classes continue to fill every session.
- The gymnastics program has moved under dance. This program is run in-house with District staff. The gymnastics skills tend to align with the same skill set as some dance instructors, so the move was made to create more efficiency with staffing.
- Junior Mustangs Basketball league gameplay began on January 6. Games occur at the Community Center, Dunbar, Carl Sanburg, and Vernon Hills Townline Elementary School.
- There are currently 445 participants enrolled in the basketball league. This is up from 385 participants in 2023.
- Rentals at Dunbar and Carl Sanburg are busy due to the time of the year and organizations needing indoor gym space.

Cultural Arts

- Cultural Arts programs wrapped up the fall sessions in mid-December. The Art Club ran a full enrollment class with 12 participants. The Craft Club enrolled 6 individuals and made two-holiday projects. Additional popular classes in December include Tot Time and Little Veterinarian School.
- January sessions of art club, tot time, theater and robothink have begun.

Dance

- Mundelein School of Dance performed a successful Winter Showcase, “Marshmallow World,” on Saturday, December 16th, at Mundelein High School. Over 200 dancers participated in the performance, and over 800 audience members attended.
- Mundelein School of Dance classes resumed Monday, January 15th. 26 additional dancers have enrolled in the long-term dance program for a total of 348 dancers. Short-term dance classes resume in March.
- The Mundelein Dance Company will have its annual Company Party on Saturday, January 27th. Dancers will enjoy swimming at the indoor pool at the Mundelein Community Center and having games and activities in the MCC gym.
- The Mundelein Dance Company is preparing for the first dance competition of 2024, Pinnacle Dance; the competition will be held on February 17th at Libertyville High School.

Events

- It was all aboard on December 2 for our North Pole Express event that left the Prairie Crossing Metra Station to the “North Pole,” where Santa boarded, handed out a bell to all believers, and listened to wish lists. The return trip included Christmas carols and a snowball fight. This event was sold out, with 125 riders and several individuals on the waitlist. We look forward to organizing an additional train in 2024.
- The magic of the holidays was experienced at the Santa Shuffle event on December 9. With 17 volunteers from MHS and the fantastic staff, the sold-out event was a huge success. Within 2 hours, 180 registered attendees shuffled around the DRC to various games and activities ranging from indoor sledding, toy building, cookie decorating, storytelling, and visiting Santa.

Mundelein Trails Day Camp & Rec Connection

- Currently, there are 168 students registered for Rec Connection. Enrollment has remained the same since last month. Last year, at this time, there were 158 students enrolled.
- Currently, for the 2023-2024 school year, total projected revenue is \$404,830. Last year, the projected total revenue for the 2022-2023 school year was \$374,000.
- During Winter Break, Rec Connection offered 8 Day Off School Programs. The total revenue amount was \$12,617. December had an average of 15 students in attendance, and January had an average of 40 students. The January 15 Day Off Program registration is still open until January 11.
- D75 had a 1/2 day of school on December 8. The Rec Connection staff planned a fun day filled with enrichment-themed activities. The month of January does not have a 1/2 day of school scheduled.
- Summer camp registration begins February 1.

Big & Little & Learning Center

Big & Little Child Development Center

- Enrollment is currently 75 students with 20 two-year olds, 20 three-year olds and 35 four-year olds. No new children enrolled in the month of November. The two-year-old classroom has a full roster with an extensive waitlist. The three and four-year-old classes have a limited number of spaces available. The addition of new still will allow total enrollment to fill vacancies. In January three additional children will enroll as well as a number of children already enrolled.
- Big & Little continues to have staff vacancies. There is a need to hire 2 additional full-time staff members.
- The Marketing Department, at the direction of the Child Development team, has developed an employment brochure to support teacher recruitment efforts. In addition, there has been outreach to CLC for recruitment of additional staff.

Big & Little Child Development Center	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23
<u>Classroom Breakdown</u>						
2-3 Year Old Classroom	21	21	24	23	23	20
3-4 Year Old Classroom	37	37	19	19	19	20
4-5 Year Old Classroom	23	23	32	30	33	35
Total Annual Enrollment	81	81	75	72	75	75
	Nov 21	Nov 22	Nov 23			
<u>Breakdowns based on Year</u>						
2-3 Year Old Classroom	33	21	20			
3-4 Year Old Classroom	20	33	20			
4-5 Year Old Classroom	16	23	35			
Total Annual Enrollment	69	77	75			

Learning Center

- The Learning Center enrollment numbers have remained the same and are expected to increase in the coming months with enrollments already added beginning in January 2024.
- The Recreation team continues to work together to establish a marketing strategy to promote enrollment and inform the community of exciting opportunities for the future.

- Announcements regarding program changes will be made Monday, January 15, first to the parents of the children already enrolled this 2023-2024 school year then to the rest of the community the week of January 22.

Aquatic Facilities

Aquatic Operations

- Staff sent out an email mid-November to the 2023 seasonal staff asking who would be interested in returning for the 2024 summer season. Thus far, staff have received responses from 9 returning managers, 69 returning lifeguards, 6 returning cashiers, and 12 returning concessions for a total of 96 staff returning so far.

BFB Membership Totals

Package name	Quantity sold	Revenue
2024 Barefoot Bay All Access Season Pass	107	\$ 10,435.00
2024 Barefoot Bay All Access Season Pass (4+)	272	21,687.50
2024 Diamond Lake beach Season Pass	0	-
2024 Diamond Lake beach Season Pass (4+)	0	-
Total:	379	\$ 32,122.50

Swim Lessons

Swim lesson Registration

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Fall 2023	Sat Cycle 2	Nov 18 - Dec 16	85	102	83%
Fall 2023	Tu/Th Cycle 3	Nov 28 - Dec 7	44	60	73%
Winter 2024	Tu/Th Cycle 1	Jan 2 - Jan 25	26	62	42%
Winter 2024	Sat Cycle 1	Jan 6 - Feb 24	89	96	93%
Total:			244	320	76%

- 2023 year finished strong, with overall higher attendance than anticipated and accruing \$19,000 in additional revenue above what was budgeted.
- Over the next two months, staff will be transitioning over to a new swim lesson program through Starfish Aquatic Institute.

Health & Fitness Center

Fitness Membership Monthly Reporting												
	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
Active Annual Membership Breakdown												
Individual Fitness	705	710	721	710	716	723	727	727	729	730	729	719
Fitness Two or More	765	796	819	808	777	748	721	738	731	746	741	735
Student Monthly - Non-Committal Membership	202	171	185	162	233	249	224	166	135	146	185	268
Short-Term Membership - Non-Committal Membership	117	120	95	87	66	73	66	77	69	71	89	94
Track Only	210	209	208	210	203	200	197	192	198	187	184	187
Fitness 10 Visit	72	80	84	81	84	85	91	96	105	110	113	116
HM/HB	20	23	23	22	22	21	22	22	24	24	19	17
Jr. Mustang Parent Memberships											6	3
Fitness - Seminary	3	4	2	1	2	2	1	2	4	4	4	4
Total Annual Memberships	2,094	2,113	2,137	2,081	2,103	2,101	2,049	2,020	1,995	2,018	2,070	2,143
Usage Breakdown												
Member Visits	12,386	10,654	11,796	9,857	9,661	10,018	9,030	9,506	8,440	9,302	9,782	10,522
Group Exercise												
In Person	2,073	1,795	1,902	1,952	2,147	1,947	1,497	1,778	1,929	1,988	1,979	1,732
Zoom	201	171	136	136	135	110	104	110	71	73	87	71
Monthly Group X Participation	2,274	1,966	2,038	2,088	2,282	2,057	1,601	1,888	2,000	2,061	2,066	1,803
Age Breakdown												
12 - 17	159	153	164	134	139	142	123	106	107	111	115	125
18 - 24	148	119	122	127	184	193	181	132	95	100	127	203
25 - 34	215	229	231	227	222	219	218	226	229	233	234	236
35 - 44	240	254	255	252	253	246	237	254	251	249	241	245
45 - 54	301	320	322	294	283	291	289	292	293	304	298	290
55 - 61	269	275	278	267	253	248	243	252	247	251	261	256
62+	762	763	765	780	769	762	758	758	773	770	785	785
Average Age	51.6	51.5	51.5	51.7	50.7	50.4	51.0	51.9	52.5	52.3	52.1	50.7
Demographic Analysis												
Male	998	1,015	1,030	986	1,009	1,009	984	953	947	969	992	1,060
Female	1,096	1,098	1,107	1,095	1,094	1,092	1,065	1,067	1,048	1,047	1,069	1,083
Unspecified	NA	NA	NA	NA	NA	NA	NA	NA	NA	2	3	3
Nonresident	772	795	801	779	793	782	769	759	747	768	781	808
Mindelien Resident	1,322	1,318	1,336	1,302	1,310	1,319	1,280	1,261	1,248	1,250	1,283	1,335

Membership Totals		
	2023	2022
Jan	1,812	1,328
Feb	1,824	1,388
Mar	1,845	1,441
Apr	1,790	1,419
May	1,816	1,506
Jun	1,816	1,567
Jul	1,761	1,567
Aug	1,732	1,545
Sep	1,692	1,506
Oct	1,721	1,566
Nov	1,773	1,620
Dec	1,837	1,673
*Does not include Track or 10 Punch Passes		

Member Usage Numbers		
Yearly Comparison		
	2023	2022
Jan	12,386	8,428
Feb	10,654	8,414
Mar	11,796	9,465
Apr	9,857	8,625
May	9,661	8,130
Jun	10,018	8,232
Jul	9,030	7,298
Aug	9,506	8,367
Sep	8,440	7,028
Oct	9,302	7,930
Nov	9,782	8,906
Dec	10,522	9,489

Membership Operations

- Pay the Day promo started January 2, with 30 new members enrolled on that day. As of January 16, a total of 113 members had participated in the promo.

Group Exercise

- 24 people joined the Winter Solstice Yoga practice on December 20.

Community Center

- Another successful year for the Adopt a Family program. 108 gifts were transported to Fremont Township on December 18 to the families that participated.
- Open Gym for the first week of the year had more than 70 people participating playing basketball. This was most likely due to students being off until January 9.

Registration

- Staff are preparing for the scholarships for the Summer camp opening in February.

Reservations

- Garden Plot is now open for returning members. Plots have been set aside for both Learning Center and a new Garden Club Activity.
- Boat launch keys are available for the 2024 season.

Recreation Advisory Committee

- A Recreation Advisory Committee meeting was held Wednesday, January 17 at the Regent Center.
- Two prospective members attended the Committee meeting.



BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners
From: Debbie McInerney, Director of Business Services & Technology
Subject: Board Report – January 2024

Finance

The board meeting will include a vote to amend the 2023 Budget and Appropriations Ordinance.

The 2024 Budget was approved on November 27, 2023. The 2024 Budget and Appropriations Ordinance is scheduled to be approved at the February 26 meeting. The Budget and Appropriations hearing will take place at 6:45 p.m. that evening.

The 2024 Budget includes a plan to lease equipment for Golf Maintenance. When the Budget was approved, the document did not account for the full price of the equipment. From an accounting perspective, the full price must be expensed, and it will be offset by the proceeds from the lease. As a result, the budget was updated to reflect this change. It is simply an accounting change, and the bottom line to the budget remains unchanged.

Finance is working on closing 2023 and preparing for the audit. Preliminary fieldwork took place on January 11, 2024 and went very well. The full audit will take place the week of February 12, 2024.

Minimum wage increased to \$14/hour effective January 1, 2024. As a result, many staff members received an increase in their hourly rate.

The 2023 W2 forms were mailed to all employees on January 11, 2024. There are 448 employees receiving W2 forms for 2023. The 1099 forms will be mailed to vendors before the end of the month.

Business Services Manager, Scott Schleiden completed payroll for the following:

Pay Period	Number of employees
11/05/23 – 11/18/23	195
11/19/23 – 12/02/23	175
12/03/23 – 12/16/23	178
12/17/23 – 12/30/23	148
12/31/23 – 01/13/24	165

Human Resources

The Human Resources Generalist position has been filled by Tina Brewer, who brings several years of Park District Human Resources experience with her.

The next fun and wellness event is the Sweetheart Bowl held at Fair Haven Lanes in February. Sexual Harassment Prevention Training will be launched on February 1.

Open full-time positions include Childcare Teacher, Park & Facility Maintenance, and Recreation General Programs Supervisor. Open part-time positions include Regent Center Rental Staff Attendant, Child Care Assistant Teacher, and Customer Service Lead.

IT

In addition to general user tickets, IT has assisted with the configurations and setup needed for several office moves, Wi-Fi set up for the golf simulators, and added space to the backup device for file storage.

Annual cybersecurity refresher training will begin in February. Planning has begun for the transition to Microsoft 365, which is a large IT project for 2024.

Risk Management

The last Safety Committee meeting of 2023 took place on December 20th. The Safety Committee reviewed a detailed recap of 2023 employee injuries and patron incidents. The Safety Committee finalized training topics for the 2024 training calendar. The first safety training of 2024 will focus on facility security and lockdown procedures taking place in late February.

Emergency communication systems are being researched that would allow the district to quickly communicate emergency messaging via text. This could be used during emergency evacuation situations to communicate with staff district wide.

Saw training will be held for Parks & Facility Maintenance on January 23. This training will focus on proper personal protective equipment for each type of saw and worksite etiquette for working around others.

Property Loss and Vehicle Accident Report Summary

None.

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
December 13	Carl Sandburg	Child 12 was bumped by another player during basketball. Child fell and used their arm to brace the fall. Injured their wrist. Ice pack provided. Mother called the next day to inform programs supervisor that the child had a broken bone.	No	Yes

Employee Injury Report Summary

Date	Location	Description of Injury/Illness	EMS	PDRMA
December 11	Steeple Chase	Employee smashed right ring finger under box of flooring when unloading the box from a truck.	No	No
December 12	Cambridge Country Park	Employee was looking up into a tree as a spotter on the ground during tree trimming. Employee felt pain in back and fell to knees. Employee visited our Occupational Health Provider.	No	Yes
December 19	Community Park	Employee was hit with a saw that was being used by another employee. Employee had pain and swelling in upper right ankle. Ice pack provided. Employee was taken to our Occupational Health provider for care.	No	Yes



MARKETING & COMMUNICATIONS

To: Board of Commissioners
From: Christa Lawrence, Marketing & Communications Manager
Subject: Board Report – Quarter 4, 2023

Fitness Promotion

Marketing began running the Pay the Day campaign for Fitness in mid-December. On January 2, 30 new members signed up. The Fitness Center has 113 new members as of January 16.

Regent Center Holiday Postcard

Marketing sent a Holiday Greetings postcard to the residents at Grand Dominion and Saddlebrook. Marissa Moravec reported that these postcards helped to recruit 25 new members.

Program Brochure

Winter/Spring Brochure was in homes the week of November 10. Shortly after print, some changes needed to be made when a contractor canceled programs in Youth Sports. After a new contractor was secured, many new programs needed to be promoted. These changes were added to the online brochure, and website pages, and promoted through social media, and an e-newsletter.

Boo Bash/All-Inclusive Playground Fundraiser

The Mundelein Parks Foundation held a 50/50 Raffle and gave a “Trouble Brewing for Thomas” book for each \$20 donation at Boo Bash. The public enjoyed participating in the raffle and it allowed the Foundation members to talk about the All-Inclusive Playground. Many residents, both young and old, were already aware of the project. The Foundation raised \$301 at the event.

70th Anniversary

This year marks Mundelein Park & Recreation District’s 70th anniversary. Marketing created a special logo to commemorate the anniversary to be used in email signature lines, printed materials, staff clothing, and public giveaways. Marketing will create historical posts for Facebook’s Throwback Thursdays. The Anniversary Committee is working on more ideas such as having anniversary displays at events.

Rec Connection Logo

The Rec Connection logo needed a refresh. Staff decided to shorten the name to Rec Connect, which is how most people refer to the program. Marketing focused on the experience at Rec Connect - activity, friendships, homework, and energy. Capturing the dynamic spirit of this physically, emotionally, and intellectually stimulating environment was essential. The star and triangle confetti convey energy, fun, and diversity. The basketball and pencil icons show the emphasis on both the education and recreation aspects of the program. Finally, the hands of a clock in the letter “O” refer to after-school time. The font is playful and whimsical, which is perfect for a kid’s program.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

2023 Marketing Analytics Report—Quarter 4

SOCIAL MEDIA: FACEBOOK

Facebook: 2022/2023 Comparison

Month	2023 Likes	2022 Likes		2023 Follows	2022 Follows
October	6,544	6,228		7,243	6,758
November	6,558	6,257		7,266	6,798
December	6,561	6,285		7,277	6,827

October Summary:

Total Reach: 21,982

The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.

November Summary:

Total Reach: 65,602

The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.


December Summary:

Total Reach: 20,559






The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.

SOCIAL MEDIA: FACEBOOK TOP POST




October Top Post: Reach: 4,180
Impressions: 4,513
Engagement: 60




**Mundelein Park & Recreation District** is 😊 feeling happy ...
at [Mundelein Park & Recreation District](#).
Published by [Tracie Chapman Ouimet](#) · October 7 at 7:28 PM · Mundelein, IL · 🌐

Jurassic in the Park was a little chilly, but the weather didn't stop over 100 participants from enjoying the love of dinosaurs 🦖 and reptiles. 🐢 Big thank you to our Event Sponsor [Orthodontic Experts Ltd.](#) 🦷 Another big thanks to [Holcomb Hollow](#) for bringing yummy apple cider donuts 🍩 and hot apple cider! 🍏🥤











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 You and 57 others 2 

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Newest ▾


**Holcomb Hollow**
Happy to be there. Thank you for having us! ❤️
[Love](#) [Reply](#) [Hide](#) 3w   3

[View 1 more comment](#)

SOCIAL MEDIA: FACEBOOK TOP POST

November Top Post: Reach: 2,559
Impressions: 2,794
Engagement: 24






see preview



Mundelein Park & Recreation District is 🥰 feeling
thankful at [Regent Center](#).

Published by [Tracie Chapman Ouimet](#) · November 1 · Mundelein,
IL · 🌐



Turkey Trot 🦃 was more about the turkey than the trot today! 🥰
Forty-six Regent Center members enjoyed a delicious Thanksgiving
style luncheon complete with pumpkin pie 🥰. Big thanks to our event
sponsor, [Brookdale Senior Living](#) #thankful #mundeleinparkdistrict
#Senior #center #seniorcenter #novembervibes 🍂🦃 #turkeytrot
#pumpkinpieseason





+6


See insights and ads


Boost


  21






 3


 Like

 Comment

 Share

 Write a comment...

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SOCIAL MEDIA: FACEBOOK TOP POST

December Top Post: Reach: 4,827
Impressions: 5,380
Engagement: 130



Mundelein Park & Recreation District

Published by Christa Pomeroy Lawrence

December 1, 2023

The rain didn't stop Santa from coming to town at the celebration at the Mundelein Tree Lighting! Our thanks go out to the [Village of Mundelein](#) for putting on such a wonderful event and for the people who braved the weather! Thank you to [Tiemart, Inc.](#), our treat tent sponsor! Thanks to [Nanas Rum Cakes](#), [Taste of Paris](#), [Karina's Bakery](#), [Samar's Sweet Creations](#), [Holcomb Hollow](#), [McDonald's](#), [Starbucks](#) of Mundelein Route 60 & 83 for the delicious treats and finally to our great volunteers—[Mundelein High School](#) NHS students.



[See insights and ads](#)

Boost post

 You and 123 others


7 shares

 Like

 Comment

 Share

 Write a comment...



SOCIAL MEDIA: INSTAGRAM

Instagram: 2022/2023 Comparison

Month	2023 Follows	2022 Follows
October	2,502	2,267
November	2,506	2,286
December	2,512	2,298

October Summary

Content: 7 posts, 25 stories, 9 reels

Instagram Accounts Reached: 1,655

October Top Post:



Reach: 650
Impressions: 736
Engagement: 19

SOCIAL MEDIA: INSTAGRAM

November Summary

Content: 4 posts, 3 stories, 2 reels

Instagram Accounts Reached: 887

November Top Post:

Reach: 393

Impressions: 415

Engagement: 26



SOCIAL MEDIA: INSTAGRAM TOP POST

December Summary

Content: 12 posts, stories, 2 reels

Instagram Accounts Reached: 1,076

December Top Post: Reach: 507
Impressions: 526
Engagement: 39



SOCIAL MEDIA: X (FORMERLY TWITTER)

Summary:	October	November	December
Number of Tweets	3	1	15
Impressions	298	117	529
Profile Visits	0	0	
Mentions	0	0	
Net Follower Increase	3	3	2

2022/2023 Comparison		
Month	2023 Followers	2022 Followers
October	980	982
November	983	977
December	985	979

October Top Tweet:

Impressions: 128
 Media views: 0
 Total engagements:
 Likes: 0

Detail expands: 0
 Retweet: 0
 Media engagements : 0
 Link clicks:

November Top Tweet:

Impressions: 51
 Media views: 0
 Total engagements:
 Likes: 0

Detail expands: 0
 Retweet: 0
 Media engagements : 0
 Link clicks: 0

Mundelein Parks @mundeleinparks

Delayed - Regent Center Fitness Classes. 10/23 ACES and Zumba Gold are canceled.

See details: https://rainoutline.com/search/notify_post/2242633006/20334 ...

Mundelein Parks @mundeleinparks

Delayed - Regent Center Fitness Classes. 10/23 ACES and Zumba Gold are canceled.

See details: https://rainoutline.com/search/notify_post/2242633006/20334 ...

December Top Tweet:

Impressions: 92
 Media views: 0
 Total engagements: 7
 Likes: 4

Detail expands: 0
 Retweet: 0
 Media engagements : 0
 Link clicks: 0



WEBSITE: GOOGLE ANALYTICS

Observations from statistics: Overall there continues to be an increase in users and sessions. The most visited pages seem similar to the previous year.

Website	October 2023	October 2022
Number of Sessions	13,511	12,723
Number of Users	8,632	7,850
Page Views	32,040	27,943
Most Visited Page	Home	Home
2nd Most Visited Page	Boo Bash	Indoor Pool Schedule
3rd Most Visited Page	Indoor Pool Schedule	Boo Bash
Mobile/Desktop/Tablet	M: 66% D: 32% T: 2%	M: 66% D: 32% T: 2%

Website	November 2023	November 2022
Number of Sessions	13,472	12,797
Number of Users	8,272	7,761
Page Views	26,035	28,066
Most Visited Page	Home	Home
2nd Most Visited Page	Connections Brochure	Connections Brochure
3rd Most Visited Page	Indoor Pool Schedule	Indoor Pool Schedule
Mobile/Desktop/Tablet	M: 66% D: 33% T: 1%	M: 66% D: 32% T: 2%

Website	December 2023	December 2022
Number of Sessions	13,099	11,951
Number of Users	7,911	7,376
Page Views	30,569	26,089
Most Visited Page	Home	Home
2nd Most Visited Page	Ice Rink/Sled Hill	Indoor Pool Schedule
3rd Most Visited Page	Indoor Pool Schedule	Ice Rink/Sled Hill
Mobile/Desktop/Tablet	M: 68% D: 30% T: 2%	M: 69% D: 29% T: 1%

E-NEWS: CONSTANT CONTACT

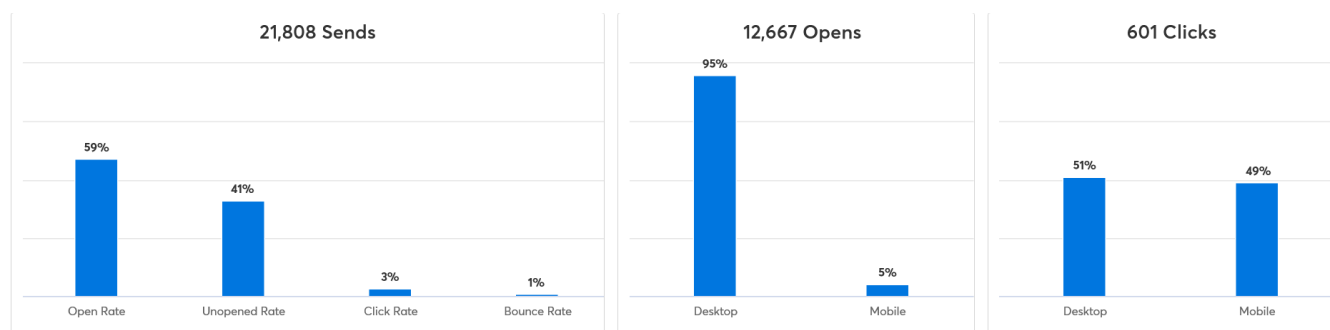
Constant Contact: Email marketing continues to be an effective way to communicate and get program registrations.

Constant Contact e-newsletters

2023 4th Quarter

Total Subscribers	14,927
Subscribes (organic)	131
Unsubscribes	215

October, 2023 (Monthly snapshots include Regent Center e-newsletters as well.)

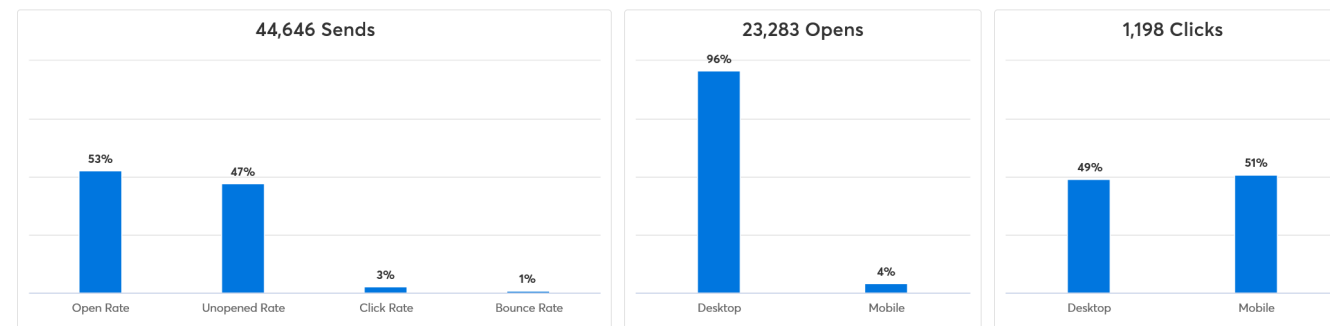


Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	59%	Your click rate:	3%
vs. previous 30 days	+3% ↗	vs. previous 30 days	+0% —
vs. industry average	+19% ↗	vs. industry average	+2% ↗

November 2023



Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	53%	Your click rate:	3%
vs. previous 29 days	-6% ↘	vs. previous 29 days	+0% —
vs. industry average	+13% ↗	vs. industry average	+2% ↗

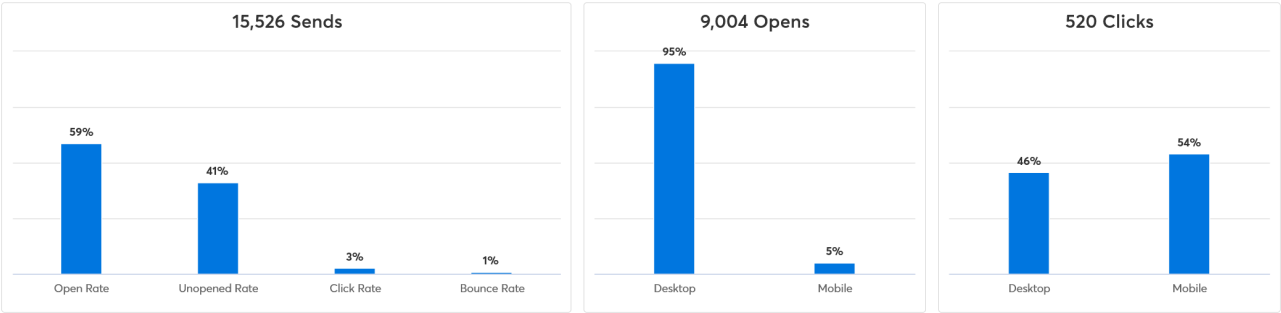
E-NEWS: CONSTANT CONTACT

December 2023

Overview

A look at some of your top emailing stats during the selected time range.

Download As ▾



Trends

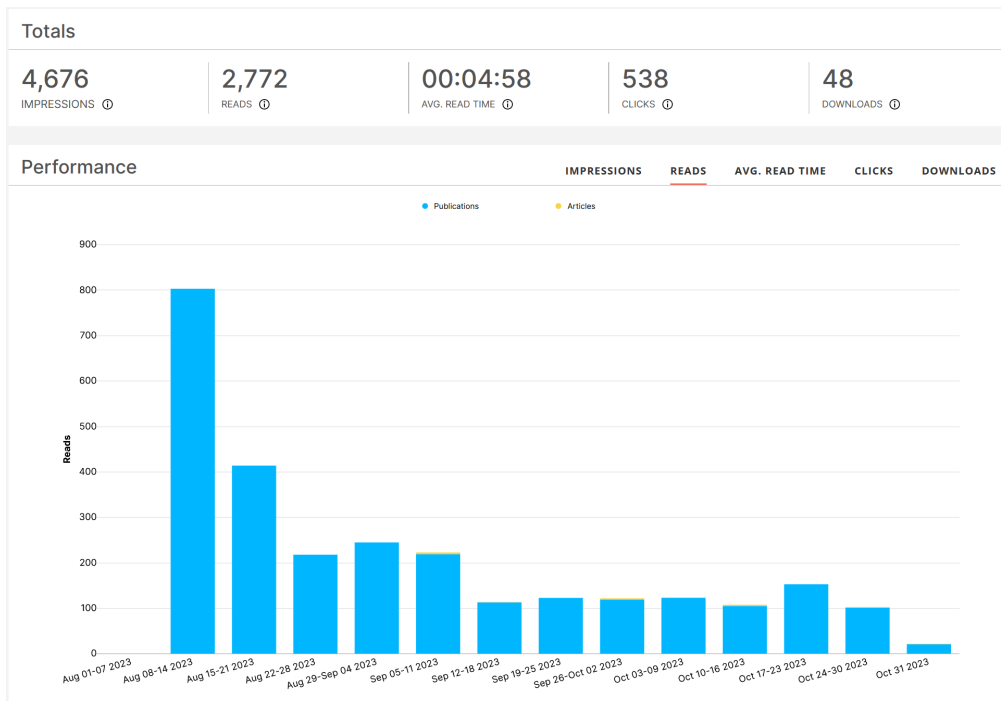
Compare your stats over time and across your industry during the selected time range.

Your open rate:	59%	Your click rate:	3%
vs. previous 30 days	+6% ↓	vs. previous 30 days	+0% —
vs. industry average	+17% ↓	vs. industry average	+2% ↓

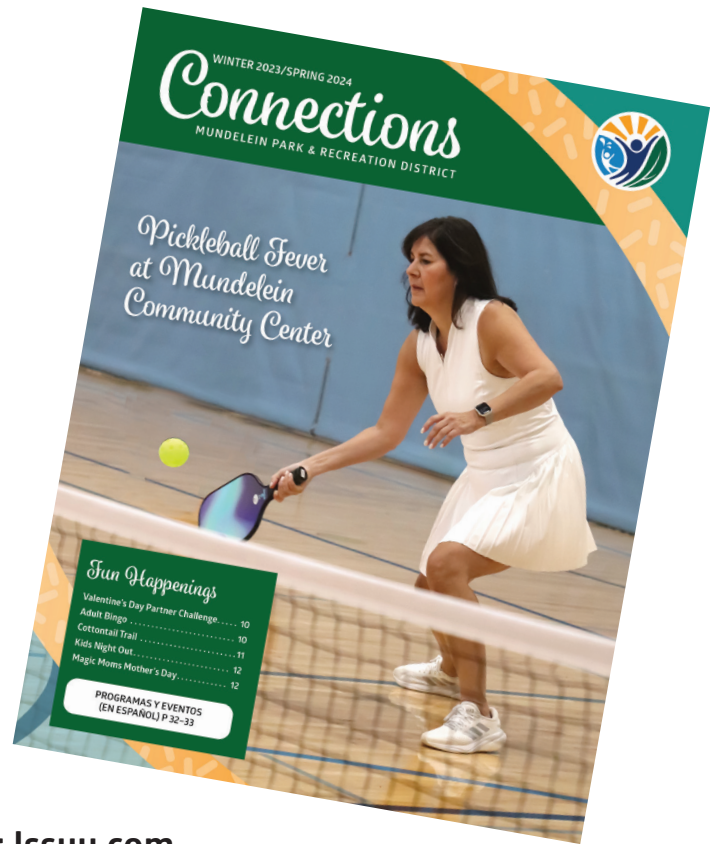
ONLINE BROCHURE



Fall Online Brochure: Issuu.com



ONLINE BROCHURE



Winter/Spring Online Brochure: Issuu.com (Published November 10)

