

**MINUTES**  
**Mundelein Park & Recreation District**  
**Committee of the Whole**  
**January 22, 2024**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI, Director BERG, Director McINERNEY, Manager LAWRENCE, Manager BROLLEY, and Director FOSTER.

President FRASIER asked if there were topics from the Regular Meeting agenda to discuss.

Director BERG introduced both designees to the Board. He was excited to renew an agreement with AYSO and MBSA. He introduced Phil Guerrero, MBSA President, first. Mr. Guerrero stated he has been President for five years. He believed the District and MBSA went back 70 years but wasn't sure. Executive Director SALSKI stated he would check. He explained 2023 was a good year that had 400 kids in the in-house league. He said in-house league plays for two months and most travel players do not play in the in-house league.

He said 48 MBSA in-house players were involved with the Fall Ball League that traveled to various communities. He said there were 38 softball players which MBSA has tried to grow. He explained that Travel was their main source of total revenue. He said Total Revenue was \$384,000 and Total Expenses were \$382,000. He mentioned profit was normally \$20,000 - \$25,000 and it was important for MBSA to reinvest the profits in fields, nets, and mats. He explained that mowing/lawn expenses increased by \$13,000 and there was a sprinkler issue for \$3,500 which resulted in no surplus.

For 2024, he said 216 players have signed up for early registration for House League which was on par to prior years. He said Travel Teams have been working-out indoors since January. He mentioned MBSA received a donation of \$20,000 which would be used for the scoreboard on Minors Field. He explained that MBSA would like to update the T-Ball Field with fencing and releveling for an estimated \$10,000. Commissioner McGRATH asked about scholarships and whether MBSA was extended to families. Mr. Guerrero stated that there were three kids that received scholarships. The Board thanked Mr. Guerrero.

Director BERG introduced Ms. Jess Stofell who stated she was in her second year as Recreation Commissioner. She said there was not an option to opt out of volunteering. She said all members are volunteers including referees. She said it was important to be organized year-round as there was Winter Training January through March and Spring training April through mid-June. She explained a section tournament will be held in June. She said there were 410 participants in the Fall, 2023 and there was a summer camp with the Chicago Fire that broke even.

She explained the fall and spring seasons and timeframes as well as locations such as upper community park on Saturdays for 4U – 8U and Diamond Lake Sports Complex on Sundays for 10-19u. She said AYSO lines the fields while District cuts the grass. She mentioned there were other parks where practices were held. She mentioned that indoor space was difficult and winter training does occur at

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Carl Sandburg Middle School gym. She explained that community participation was very important and AYSO gets involved. She explained a program, EPIC, that was for children with special needs. She said her daughter assisted with the league and it was rewarding. She said AYSO had been coordinating for several years and it was rewarding.

She explained that the District helped with nets and goals, but AYSO helped with the fields to keep them dry. She said communication had occurred with Mundelein High School and players as well as holding parent mixers.

Visitors: Ron Greenberg, Phil Guerrero, Jess Stoffel

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, appearing to read "Ron Salts", is written above a horizontal line.

Secretary

**MINUTES**  
**Mundelein Park & Recreation District**  
**Regular Board Meeting**  
**January 22, 2024**

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI, Director BERG, Director McINERNEY, Manager LAWRENCE, Manager BROLLEY, and Director FOSTER.

President Frasier requested to continue the discussion from the Committee of the Whole meeting. Board Members agreed.

Executive Director SALSKI mentioned how the District had improved several of the practice fields for MBSA while MBSA continued to invest in their fields. He explained that indoor space was important to the affiliate groups which has been difficult. Director FOSTER mentioned that the District was asking its current landscape vendors on cost to mow the areas. Board Members asked Executive Director SALSKI to assist with finding opportunities to assist MBSA.

President FRASIER requested a motion to approve the Minutes of the Executive Session meeting on December 22, 2023, the Committee Meeting and Regular Meeting on January 8, 2024. Executive Director SALSKI stated there were two revisions related to the time and changing "approve" to "approached". Commissioner KNUDSON moved to approve the Minutes of the Executive Session from December 22, 2023 with revisions, the Committee Meeting, and Regular Meeting on January 8, 2024, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner BURTON moved to approve Warrants: 011124, 011624, 011924 and 012224 = \$461,814.14 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER asked for an approval of December Financial Report. Commissioner ORTEGA moved to place the Preliminary December Financial Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions. Director McINERNEY explained the reasons why it was preliminary, which was due to some invoices being finalized. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER requested a motion to file the December Police Report. Commissioner KNUDSON moved to place the December Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised.

A roll call vote was taken with Commissioners KNUDSON, ORTEGA, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER stated there was no correspondence.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of J&J Ventures Gaming Agreement. Commissioner McGRATH moved to approve J&J Ventures Gaming Agreement, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. Commissioner ORTEGA asked the reasons for the other agreement not being executed. Executive Director SALSKI reiterated the company did not want specific language related to liability and cancellation. A roll call vote was taken with Commissioners McGRATH, ORTGA, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of the Board President Appointment of Ron Greenberg to the Efficiency Committee. Commissioner KNUDSON moved to approve the Board President Appointment of Ron Greenberg to the Efficiency Committee, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken with all in favor voting yes.

President FRASIER requested a motion for approval of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023. Commissioner BURTON moved to approve Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. Director McINERNEY explained the reasons for amending the Ordinance was primarily due to the golf carts. She said accounting guidelines require the full expense even with a trade-in. She explained the District will be reviewing the 2024 Budget & Appropriation Ordinance. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement. Commissioner McGRATH moved to approve HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, BURTON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Transfer of Excess Cash to Capital Fund. Commissioner ORTEGA moved to approve Transfer of Excess Cash to Capital Fund, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Director McINERNEY explained the District did not budget with transfers as it has become challenging to determine performance of Corporate and General Funds. She said the District was able to transfer a significant amount of funds to the Capital Fund which would allow to budget for Capital Maintenance in 2024. She explained that the District doesn't have a lot of surpluses but does have some funding for 2025 due to a great year by staff. Commissioner KNUDSON asked if the process of not budgeting was done in prior years. Director McINERNEY stated the 2023 Budget was the first time and allowed the Board to better understand the financial performance. Board Members congratulated staff on a great job for 2023. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. Commissioner McGRATH stated there planned to be a Mundelein Parks Foundation Fundraising Event on Sunday, April 28, 2024 from 1:00 p.m. – 5:00 p.m. Commission KNUDSON asked if getting the grant changes the approach. Executive Director SALSKE stated the Foundation committed \$5,000 to the All-Inclusive Playground and needed to continue fundraising while supporting scholarships.

President FRASIER asked for Staff Reports. Manager BROLLEY stated it was Steeple Chase's best year in terms of revenue, including merchandise, food, and beverage sales. He said the simulators started to fill up some days and marketing information will be sent soon. The Club sent an email to the loyalty golfers first. Director FOSTER explained that a pipe broke in Barefoot Bay office and water poured onto the desk and cabinets of the Manager's office. He said a staff person happened to be doing an inspection, so it was caught early. He said the ice rink was going well.

Director BERG stated Pickleball lines were placed on the Dunbar court allowing for more games. He mentioned basketball was going very well and has had the largest number of participants in its history. He said cultural arts programming finished strong. He explained staff would open another session of the North Pole Express as it has become extremely popular. He said the announcement of the Learning Center moving to Big & Little Child Development Center in the fall is planned to go out in the next two weeks. He explained the Health and Fitness Center memberships have been going extremely well. He said Regent Center memberships were doing well.

Director McINERNEY stated the preliminary audit fieldwork went very well and the audit will take place the week of February 12. She mentioned that most of the board members met the new Human Resources Generalist, Tina Brewer, during a recent event. She also explained staff were researching options for emergency messaging.

Manager LAWRENCE explained the process for the program brochure going on-line and ability to make necessary changes without disrupting registration. She mentioned the 70<sup>th</sup> Anniversary and how she has been building excitement for the District. She showed the Board the new logo for Rec Connect. She explained that Rec Connect used to be Rec Connections but was always referred to as Rec Connect.

President FRASIER acknowledged Service Anniversaries of: Cheri Rehor 22 years, Linda Renz 12 years, Marcus Kivisto 11 years.

Visitors: Ron Greenberg, Phil Guerrero, Jess Stoffel

There being no further business, Commissioner ORTEGA moved to adjourn at 8:37 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



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Secretary