



February 12, 2024

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 12th day of February 2024, at 7:00 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Updates

1. 2024 Budget & Appropriation Ordinance
2. Future Grants
3. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Longmeadow Park Bid
2. Approve of Board Policy Manual - Sections 5.0 Meetings of the Board and 10.0 Governance Responsibilities – Amendments
3. Approve of License Agreement with the Village of Mundelein for Outdoor Warning Sirens – Gordon Ray Park - Amendment
4. Approve of Lease Agreement with Yamaha Motor Finance Corporation

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

February 12, 2024 Committee Meeting Topics

2024 Budget & Appropriation Ordinance

Due to the receipt of the OSLAD grant for Kracklauer Park, the 2024 budget has been updated. On the revenue side, this update includes the grant revenue. On the expense side, this update includes expenditure of the grant funds. This revision is necessary as the expenditure will appear on the Budget & Appropriations Ordinance. Therefore, the District will have the legal spending authority for those funds. Additionally, the District will be purchasing the golf maintenance equipment instead of signing a three-year lease. This strategy will save the District approximately \$13,000 in interest expenses.

The budget updates affected the Capital Fund only. Attached is the updated budget summary, along with the original budget summary. The Budget & Appropriations Ordinance is scheduled to be approved at the February 26, 2024 board meeting and reflects these updates.

Future Grants

President Frasier and Executive Director Salski attended the Joint Legislative Committee meeting at the State Conference. IAPD anticipates a 2025 OSLAD application due in the summer. Staff have been discussing projects and will share at the meeting.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Longmeadow Park Bid
2. Approve of Board Policy Manual - Sections 5.0 Meetings of the Board and 10.0 Governance Responsibilities – Amendments
3. Approve of License Agreement with the Village of Mundelein for Outdoor Warning Sirens – Gordon Ray Park - Amendment
4. Approve of Lease Agreement with Yamaha Motor Finance Corporation

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

Updated January 31, 2024

	2024 BUDGET REPORT				
	2021 Actual	2022 Actual	2023 Budget	2023 Projected	2024 Budget
General Fund					
Rev	\$5,670,506	\$6,028,339	\$5,707,133	\$5,877,360	\$6,730,567
Exp	\$5,016,888	\$5,871,919	\$6,271,705	\$6,593,607	\$7,123,522
General Fund Total	\$653,618	\$156,420	(\$564,572)	(\$716,247)	(\$392,955)
Recreation Fund					
Rev	\$4,861,128	\$5,314,704	\$5,683,728	\$6,014,847	\$6,740,895
Exp	\$4,520,306	\$5,639,817	\$5,572,267	\$6,067,433	\$6,599,219
Recreation Fund Total	\$340,822	(\$325,112)	\$111,461	(\$52,586)	\$141,675
Debt Service Fund					
Rev	\$523,500	\$523,956	\$525,600	\$528,210	\$528,791
Exp	\$514,625	\$516,725	\$517,900	\$518,375	\$519,575
Debt Service Fund Total	\$8,875	\$7,231	\$7,700	\$9,835	\$9,216
Capital Fund					
Rev	\$765,150	\$1,133,934	\$379,000	\$1,686,723	\$2,192,000
Exp	\$792,890	\$575,887	\$1,272,000	\$1,540,274	\$2,644,845
Capital Fund Total	(\$27,739)	\$558,046	(\$893,000)	\$146,449	(\$452,845)
Grand Total	\$975,576	\$396,585	(\$1,338,411)	(\$612,550)	(\$694,909)

* Reducing fund balance

^ Includes chargeback transfer

Updated January 31, 2024

ESTIMATED CHANGES TO FUND BALANCES				
Fund	Beg. Balance	Ending Balance	Policy	Fund Target
Corporate - General	\$1,972,235	\$1,996,286	2-4 mos op exp	Exceeds
Special Recreation	\$404,895	\$25,454	N/A	N/A
Museum	\$91,940	\$72,707	N/A	N/A
Police	\$51,768	\$35,913	N/A	N/A
Insurance	\$115,455	\$117,267	N/A	N/A
Audit	\$3,522	\$3,661	N/A	N/A
Social Security	\$89,131	\$47,310	N/A	N/A
IMRF	\$136,177	\$160,543	N/A	N/A
Recreation	\$1,423,429	\$1,576,301	2 mos op exp	Exceeds
Debt Service	\$178,310	\$187,526	N/A	N/A
Capital	\$1,170,431	\$717,586	N/A	N/A

Corporate Fund Balance Target \$902,573 - \$1,805,147

Recreation Fund Balance Target \$1,041,820

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	2024 BUDGET REPORT				
	2021 Actual	2022 Actual	2023 Budget	2023 Projected	2024 Budget
General Fund					
Rev	\$5,670,506	\$6,028,339	\$5,707,133	\$5,877,360	\$6,730,567 ^
Exp	\$5,016,888	\$5,871,919	\$6,271,705	\$6,593,607	\$7,123,522
General Fund Total	\$653,618	\$156,420	(\$564,572)	(\$716,247)	(\$392,955) *
Recreation Fund					
Rev	\$4,861,128	\$5,314,704	\$5,683,728	\$6,014,847	\$6,740,895
Exp	\$4,520,306	\$5,639,817	\$5,572,267	\$6,067,433	\$6,599,219 ^
Recreation Fund Total	\$340,822	(\$325,112)	\$111,461	(\$52,586)	\$141,675
Debt Service Fund					
Rev	\$523,500	\$523,956	\$525,600	\$528,210	\$528,791
Exp	\$514,625	\$516,725	\$517,900	\$518,375	\$519,575
Debt Service Fund Total	\$8,875	\$7,231	\$7,700	\$9,835	\$9,216
Capital Fund					
Rev	\$765,150	\$1,133,934	\$379,000	\$1,686,723	\$1,530,000
Exp	\$792,890	\$575,887	\$1,272,000	\$1,540,274	\$2,070,845
Capital Fund Total	(\$27,739)	\$558,046	(\$893,000)	\$146,449	(\$540,845) *
Grand Total	\$975,576	\$396,585	(\$1,338,411)	(\$612,550)	(\$782,909)

* Reducing fund balance

^ Includes chargeback transfer

ESTIMATED CHANGES TO FUND BALANCES				
Fund	Beg. Balance	Ending Balance	Policy	Fund Target
Corporate - General	\$1,728,716	\$1,752,767	2-4 mos op exp	Meets
Special Recreation	\$405,349	\$25,908	N/A	N/A
Museum	\$91,073	\$71,840	N/A	N/A
Police	\$46,957	\$31,102	N/A	N/A
Insurance	\$100,147	\$101,959	N/A	N/A
Audit	\$2,655	\$2,794	N/A	N/A
Social Security	\$92,759	\$52,682	N/A	N/A
IMRF	\$115,012	\$139,926	N/A	N/A
Recreation	\$1,330,793	\$1,483,204	2 mos op exp	Exceeds
Debt Service	\$169,347	\$178,563	N/A	N/A
Capital	\$1,054,456	\$513,611	N/A	N/A

Corporate Fund Balance Target \$902,573 - \$1,805,147

Recreation Fund Balance Target \$1,041,897



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

February 12, 2024

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 12th day of February 2024 at 7:30 o'clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Committee Meeting 01-22-24, Regular Board Meeting 01-22-24

Approval of Disbursements: Warrants: 020224, 020424, 020524, 020624, and 021224 = \$356,338.37

Correspondence: None

Old Business: None

- New Business:**
1. Approve of Longmeadow Park Bid
 2. Approve of Board Policy Manual - Sections 5.0 Meetings of the Board and 10.0 Governance Responsibilities – Amendments
 3. Approve of License Agreement with the Village of Mundelein for Outdoor Warning Sirens – Gordon Ray Park - Amendment
 4. Approve of Lease Agreement with Yamaha Motor Finance Corporation

Board Business:

Staff Reports:

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office 5 ILCS 120/2(c)(5);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
January 22, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director Salski, Director Berg, Director McInerney, Manager Lawrence, Manager Brolley, and Director Foster.

President Frasier asked if there were topics from the Regular Meeting agenda to discuss.

Director Berg introduced both designees to the Board. He was excited to renew an agreement with AYSO and MBSA. He introduced Phil Guerrero, MBSA President, first. Mr. Guerrero stated he has been President for five years. He believed the District and MBSA went back 70 years but wasn't sure. Executive Director Salski stated he would check. He explained 2023 was a good year that had 400 kids in the in-house league. He said in-house league plays for two months and most travel players do not play in the in-house league.

He said 48 MBSA in-house players were involved with the Fall Ball League that traveled to various communities. He said there were 38 softball players which MBSA has tried to grow. He explained that Travel was their main source of total revenue. He said Total Revenue was \$384,000 and Total Expenses were \$382,000. He mentioned profit was normally \$20,000 - \$25,000 and it was important for MBSA to reinvest the profits in fields, nets, and mats. He explained that mowing/lawn expenses increased by \$13,000 and there was a sprinkler issue for \$3,500 which resulted in no surplus.

For 2024, he said 216 players have signed up for early registration for House League which was on par to prior years. He said Travel Teams have been working-out indoors since January. He mentioned MBSA received a donation of \$20,000 which would be used for the scoreboard on Minors Field. He explained that MBSA would like to update the T-Ball Field with fencing and releveling for an estimated \$10,000. Commissioner McGRATH asked about scholarships and whether MBSA was extended to families. Mr. Guerrero stated that there were three kids that received scholarships. The Board thanked Mr. Guerrero.

Director Berg introduced Ms. Jess Stofell who stated she was in her second year as Recreation Commissioner. She said there was not an option to opt out of volunteering. She said all members are volunteers including referees. She said it was important to be organized year-round as there was Winter Training January through March and Spring training April through mid-June. She explained a section tournament will be held in June. She said there were 410 participants in the Fall, 2023 and there was a summer camp with the Chicago Fire that broke even.

She explained the fall and spring seasons and timeframes as well as locations such as upper community park on Saturdays for 4U – 8U and Diamond Lake Sports Complex on Sundays for 10-19u. She said AYSO lines the fields while District cuts the grass. She mentioned there were other parks where practices were held. She mentioned that indoor space was difficult and winter training does occur at

Carl Sandburg Middle School gym. She explained that community participation was very important and AYSO gets involved. She explained a program, EPIC, that was for children with special needs. She said her daughter assisted with the league and it was rewarding. She said AYSO had been coordinating for several years and it was rewarding.

She explained that the District helped with nets and goals, but AYSO helped with the fields to keep them dry. She said communication had occurred with Mundelein High School and players as well as holding parent mixers.

Visitors: Ron Greenberg, Phil Guerrero, Jess Stoffel

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
January 22, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director Salski, Director Berg, Director McInerney, Manager Lawrence, Manager Brolley, and Director Foster.

President Frasier requested to continue the discussion from the Committee of the Whole meeting. Board Members agreed.

Executive Director Salski mentioned how the District had improved several of the practice fields for MBSA while MBSA continued to invest in their fields. He explained that indoor space was important to the affiliate groups which has been difficult. Director Foster mentioned that the District was asking its current landscape vendors on cost to mow the areas. Board Members asked Executive Director Salski to assist with finding opportunities to assist MBSA.

President Frasier requested a motion to approve the Minutes of the Executive Session meeting on December 22, 2023, the Committee Meeting and Regular Meeting on January 8, 2024. Executive Director Salski stated there were two revisions related to the time and changing "approve" to "approached". Commissioner KNUDSON moved to approve the Minutes of the Executive Session from December 22, 2023 with revisions, the Committee Meeting, and Regular Meeting on January 8, 2024, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner BURTON moved to approve Warrants: 011124, 011624, 011924 and 012224 = \$461,814.14 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER asked for an approval of December Financial Report. Commissioner ORTEGA moved to place the Preliminary December Financial Report on file, second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions. Director McInerney explained the reasons why it was preliminary, which was due to some invoices being finalized. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER requested a motion to file the December Police Report. Commissioner KNUDSON moved to place the December Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised.

A roll call vote was taken with Commissioners KNUDSON, ORTEGA, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER stated there was no correspondence.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of J&J Ventures Gaming Agreement. Commissioner McGRATH moved to approve J&J Ventures Gaming Agreement, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. Commissioner ORTEGA asked the reasons for the other agreement not being executed. Executive Director SALSKI reiterated the company did not want specific language related to liability and cancellation. A roll call vote was taken with Commissioners McGRATH, ORTGA, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of the Board President Appointment of Ron Greenberg to the Efficiency Committee. Commissioner KNUDSON moved to approve the Board President Appointment of Ron Greenberg to the Efficiency Committee, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken with all in favor voting yes.

President FRASIER requested a motion for approval of Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023. Commissioner BURTON moved to approve Ordinance 24-01-02-O – Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2023 and Ending on December 31, 2023, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. Director McINERNEY explained the reasons for amending the Ordinance was primarily due to the golf carts. She said accounting guidelines require the full expense even with a trade-in. She explained the District will be reviewing the 2024 Budget & Appropriation Ordinance. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of the HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement. Commissioner McGRATH moved to approve HVAC & Aquatic Equipment Maintenance & Emergency Services Agreement, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, BURTON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Transfer of Excess Cash to Capital Fund. Commissioner ORTEGA moved to approve Transfer of Excess Cash to Capital Fund, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Director McINERNEY explained the District did not budget with transfers as it has become challenging to determine performance of Corporate and General Funds. She said the District was able to transfer a significant amount of funds to the Capital Fund which would allow to budget for Capital Maintenance in 2024. She explained that the District doesn't have a lot of surpluses but does have some funding for 2025 due to a great year by staff. Commissioner KNUDSON asked if the process of not budgeting was done in prior years. Director McINERNEY stated the 2023 Budget was the first time and allowed the Board to better understand the financial performance. Board Members congratulated staff on a great job for 2023. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, BURTON, McGRATH, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. Commissioner McGRATH stated there planned to be a Mundelein Parks Foundation Fundraising Event on Sunday, April 28, 2024 from 1:00 p.m. – 5:00 p.m. Commissioner KNUDSON asked if getting the grant changes the approach. Executive Director SALSKE stated the Foundation committed \$5,000 to the All-Inclusive Playground and needed to continue fundraising while supporting scholarships.

President FRASIER asked for Staff Reports. Manager BROLLEY stated it was Steeple Chase's best year in terms of revenue, including merchandise, food, and beverage sales. He said the simulators started to fill up some days and marketing information will be sent soon. The Club sent an email to the loyalty golfers first. Director FOSTER explained that a pipe broke in Barefoot Bay office and water poured onto the desk and cabinets of the Manager's office. He said a staff person happened to be doing an inspection, so it was caught early. He said the ice rink was going well.

Director BERG stated Pickleball lines were placed on the Dunbar court allowing for more games. He mentioned basketball was going very well and has had the largest number of participants in its history. He said cultural arts programming finished strong. He explained staff would open another session of the North Pole Express as it has become extremely popular. He said the announcement of the Learning Center moving to Big & Little Child Development Center in the fall is planned to go out in the next two weeks. He explained the Health and Fitness Center memberships have been going extremely well. He said Regent Center memberships were doing well.

Director McINERNEY stated the preliminary audit fieldwork went very well and the audit will take place the week of February 12. She mentioned that most of the board members met the new Human Resources Generalist, Tina Brewer, during a recent event. She also explained staff were researching options for emergency messaging.

Manager LAWRENCE explained the process for the program brochure going on-line and ability to make necessary changes without disrupting registration. She mentioned the 70th Anniversary and how she has been building excitement for the District. She showed the Board the new logo for Rec Connect. She explained that Rec Connect used to be Rec Connections but was always referred to as Rec Connect.

President FRASIER acknowledged Service Anniversaries of: Cheri Rehor 22 years, Linda Renz 12 years, Marcus Kivisto 11 years.

Visitors: Ron Greenberg, Phil Guerrero, Jess Stoffel

There being no further business, Commissioner ORTEGA moved to adjourn at 8:37 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

Payroll ID: 158

Pay Period End Date: 01/27/2024 Check Post Date: 02/02/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

020204

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** REG	16.00	0.00	995.94		ADDL IMRF 1	749.07	2,235.28
ACA NHI	0.00	0.00	230.79	692.37	ADDL LMRF 2	1,753.28	4,916.98
ANNIV	0.00	0.00	0.00	0.00	DENTAL	213.11	621.47
AQBN	0.00	0.00	0.00	0.00	DENTAL_ER	1,206.72	3,519.00
AQUA	0.00	0.00	0.00	0.00	EAP_ER	70.50	208.50
BACK PAY	0.00	0.00	0.00	0.00	FCC	480.78	1,442.34
BON	0.00	0.00	0.00	0.00	FITW	13,637.27	40,559.61
CAR	0.00	0.00	500.00	1,000.00	FLH	540.42	1,621.26
COMP	0.00	0.00	0.00	256.72	GROUP LIFE	210.35	524.05
CV19-1	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,142.00	3,426.00
DBL	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	6,471.28	19,413.74
EOY	0.00	0.00	0.00	0.00	MEDICAL_PPO	2,967.92	8,652.64
EPTO	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	16,818.56	49,032.48
ESSNTLCOMP	0.00	0.00	0.00	0.00	MEDICARE_EE	2,508.75	7,129.52
FFCRA123	0.00	0.00	0.00	0.00	MEDICARE_ER	2,508.75	7,129.52
FFCRA456	0.00	0.00	0.00	0.00	NCPERS	24.00	72.00
FNRL	40.00	0.00	1,903.85	3,286.27	NWD	350.00	1,050.00
GOLF LSSNS	0.00	0.00	0.00	0.00	NWD %	48.29	145.44
HOL	393.00	0.00	12,868.40	52,669.72	NYL	53.34	160.02
INC	0.00	0.00	0.00	0.00	PDMRA ADDL LIFE	263.45	772.85
JRY	0.00	0.00	0.00	0.00	PEN_IM2	3,669.79	10,935.47
LWP	0.00	0.00	0.00	0.00	PEN_IM2_ER	7,078.61	21,093.25
NHI	0.00	0.00	1,692.35	5,077.05	PEN_IMR	2,507.09	7,522.88
OT	0.00	21.82	876.91	4,189.23	PEN_IMR_ER	4,835.90	14,510.84
PATH2	0.00	0.00	0.00	0.00	SITW	7,991.75	22,695.44
PER	47.50	0.00	1,419.66	10,452.17	SOCSEC_EE	10,727.31	30,485.14
REFERRAL	0.00	0.00	0.00	0.00	SOCSEC_ER	10,727.31	30,485.14
REG	3,955.80	0.00	84,065.71	210,403.67	STA	850.00	2,550.00
SALARY	640.00	0.00	69,909.24	172,491.92	STA %	48.29	145.44
SIC	61.50	0.00	1,814.45	5,014.72	UN	218.28	654.84
SIN	0.00	0.00	0.00	2,337.70	VISION	38.89	113.43
TFB	0.00	0.00	271.16	947.78	VISION_ER	220.34	642.66
TIP	0.00	0.00	0.00	0.00			
TLI	0.00	0.00	153.48	457.33			
VAC	26.75	0.00	941.51	36,811.58			
WELLNESS	16.00	0.00	761.54	1,485.23			

177,980.35

13,236.06

11,914.51

24,997.75

228,128.67

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
177,980.35	0.00	50,783.08	127,197.27	506,168.35	125,735.92	50,148.32

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 158

Pay Period End Date: 01/27/2024 Check Post Date: 02/02/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		178,404.99	5,383.12	173,021.87
Medicare		178,404.99	5,383.12	173,021.87
Federal		178,404.99	12,856.58	165,548.41
State	IL	178,335.29	12,856.58	165,478.71
State	WI	69.70	0.00	69.70

Mundelein Park District Warrant Report

Date Paid 02/04/2024

020424

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
427	COMCAST				
		INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$116.85
		REGENT CENTER - INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$116.85
		INTERNET MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$107.45
		INTERNET MCC	RECREATION PROGRAM FUND	ADMINISTRATION	\$107.45
		DLRC - INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$156.85
		INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$194.85
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	ADMINISTRATION	\$19.90
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	ADMINISTRATION	\$39.80
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	ADMINISTRATION	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	ADMINISTRATION	\$19.90
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$59.70
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$19.90
		MICROSOFT 365 LICENSES DECEMBER 2023	CORPORATE FUND	GOLF PRO SHOP	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	ADMINISTRATION	\$19.90
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	LEARNING CENTER	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	ADMINISTRATION	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$9.95
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	BAREFOOT BAY	\$39.80
		MICROSOFT 365 LICENSES DECEMBER 2023	RECREATION PROGRAM FUND	REC CONNECTION	\$19.90
		10 CDL INQUIRY PACKAGE	CORPORATE FUND	RISK MANAGEMENT	\$12.50
		STORAGE BINS FOR TOYS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$60.99
		IPASS FOR P11 PARKS TRUCK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.50
		STAFF RELATIONS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$5.59
		STAFF RELATIONS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$10.00
		PARKS TRUCKS TIRE BALANCE BEADS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$108.00
		MCC PRESS DOWN ROPE AND VOICEMAIL MESSAGE LOG BOOK	RECREATION PROGRAM FUND	PERSONAL TRAINING	\$11.50
		MCC PRESS DOWN ROPE AND VOICEMAIL MESSAGE LOG BOOK	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$9.79
		3 EYE WASH STATIONS AND FIRST AID SUPPLIES	CORPORATE FUND	RISK MANAGEMENT	\$114.62
		PARKS SAFETY GLASSES PPE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.92
		APPLE ICLOUD STORAGE CHRIS CRONKHITE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$0.99
		MUSEUM INTERNET	CORPORATE FUND	MUSEUM	\$109.90
		KDS INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$119.85
		PARKING FEE FOR PESTICIDE TESTING LOCATION	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.60
		PARKING FEE FOR PESTICIDE TESTING LOCATION	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.60
		3RD FLOOR SOUND PROOFING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$232.96
		OFFICES SUPPLIES-BOARD BOOK	CORPORATE FUND	ADMINISTRATION	\$19.54
		OFFICES SUPPLIES-BOARD BOOK	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.30
		MEMORIAL	CORPORATE FUND	ADMINISTRATION	\$88.99
		MCC BATTERIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$15.08
		RECHARGEABLE BATTERY SET	RECREATION PROGRAM FUND	PERSONAL TRAINING	\$43.18
		COMMAND HOOKS	CORPORATE FUND	ADMINISTRATION	\$4.40

Mundelein Park District Warrant Report

Date Paid 02/04/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		COMMAND HOOKS	RECREATION PROGRAM FUND	ADMINISTRATION	\$6.59
		SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$71.97
		SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$55.09
		NATURAL GAS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$223.09
		NATURAL GAS	CORPORATE FUND	GOLF PRO SHOP	\$560.20
		FOOD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$231.93
		RECITAL COSTUMES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$586.88
		REGENT CENTER - BINGO SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$54.40
		MEMBERSHIP CARDS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$79.16
		3RD FLOOR SOUND PROOFING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$429.96
		PHONE CASE	CORPORATE FUND	ADMINISTRATION	\$10.88
		REPLACEMENT BATTERY FOR FLOOR CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$157.41
		IN-HOUSE FIELD TRIP CERAMIC FOR YOU	RECREATION PROGRAM FUND	REC CONNECTION	\$660.00
		FED EX-LETTER	CORPORATE FUND	ADMINISTRATION	\$14.41
		GCSAA MEMBERSHIP - KIVISTO	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$465.00
		PARK MAINT JOB POSTING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$165.00
		2024 IPRA MEMBERSHIP - BREWER	CORPORATE FUND	ADMINISTRATION	\$265.00
		REGENT CENTER - BINGO AND LUNCH	RECREATION PROGRAM FUND	REGENT CENTER	\$139.50
		REGENT CENTER - PROGRAM AND KITCHEN SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$18.44
		REGENT CENTER - PROGRAM AND KITCHEN SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$192.69
		SPOTIFY BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$10.99
		MAINTENANCE TRAINING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$344.22
		CONFERENCE FLIGHT - CRONKHITE			
		MAINTENANCE TRAINING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$360.03
		CONFERENCE FLIGHT - NEUWIRTH			
		CUSTODIAL VACUUM REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$413.17
		ZOOM SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$15.99
		GROUP X ZOOM	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$15.99
		BAR REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$393.99
		2024 BASKETBALL PRACTICE PINNIES	RECREATION PROGRAM FUND	BASKETBALL - YOUTH/FEED	\$37.99
		2024 IPRA CONFERENCE - BREWER	CORPORATE FUND	ADMINISTRATION	\$500.00
		STAFF LUNCH	CORPORATE FUND	ADMINISTRATION	\$49.24
		SPANISH TRANSLATION	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.00
		RECITAL COSTUMES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$855.28
		2024 GMIS MEMBERSHIP	CORPORATE FUND	ADMINISTRATION	\$300.00
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$7.45
		BULLETIN BOARD - TECH OFFICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$39.99
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$41.79
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$27.99
		JOHN DEERE 2 - SHIMS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$38.70
		BUSINESS CARD REPRINT FOR NICOLE SCHALLER	RECREATION PROGRAM FUND	ADMINISTRATION	\$26.98
		STEP AND REPEAT BACKDROP FOR DISTRICT	CORPORATE FUND	ADMINISTRATION	\$772.40
		SNOW FLOWERS - BREAKFAST	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$67.02
		BAGS AS THANK YOU GIFTS TO THOSE WHO DONATED TO ALL- INCLUSIVE PLAYGROUND PROJECT	CORPORATE FUND	ADMINISTRATION	\$837.67
		PAINT SPRAYER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,399.00
		DANCE PROGRAM SUPPLIES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$51.14
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$37.87
		2024 EMPLOYEE RECOGNITION EVENT	CORPORATE FUND	ADMINISTRATION	\$50.00
		2024 EMPLOYEE RECOGNITION EVENT	RECREATION PROGRAM FUND	ADMINISTRATION	\$50.00
		BDAY PARTY SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$9.46
		HALL OF FAME DANCE COMPETITION	RECREATION PROGRAM FUND	LONG TERM DANCE	\$4,230.00

Mundelein Park District Warrant Report

Date Paid 02/04/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		ENGRAVING OF 2023 SUMMER AWARD WINNERS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$57.00
		TOT TIME SUPPLIES	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$10.50
		TOT TIME SUPPLIES	RECREATION PROGRAM FUND	ASSETS	\$0.84
		HANGING FILE FOLDERS	CORPORATE FUND	ADMINISTRATION	\$6.80
		HANGING FILE FOLDERS	RECREATION PROGRAM FUND	ADMINISTRATION	\$10.21
		REGENT CENTER - OFFICE SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$64.20
		DANCE COSTUMES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$332.40
		LIGHTS FOR DISPLAY FOR IAPD/IPRA	CORPORATE FUND	ADMINISTRATION	\$14.98
		CONFERENCE AGENCY SHOWCASE			
		BOWLING DEPOSIT	RECREATION PROGRAM FUND	REC CONNECTION	\$179.80
		TRIBUNE MONTHLY SUBSCRIPTION	CORPORATE FUND	ADMINISTRATION	\$27.72
		ENCHANTED CASTLE FIELD TRIP	RECREATION PROGRAM FUND	REC CONNECTION	\$972.95
		REC JOB POSTING - GENERAL	RECREATION PROGRAM FUND	ADMINISTRATION	\$165.00
		PROGRAM SUPERVISOR			
		SNACKS FOR DUNBAR STUDENTS	RECREATION PROGRAM FUND	REC CONNECTION	\$567.32
		TRIP INSURANCE, MAINT TRAINING -	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.27
		CRONKHITE			
		TRIP INSURANCE, MAINT TRAINING -	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.30
		NEUWIRTH			
		REGENT CENTER - LONDON AND	RECREATION PROGRAM FUND	REGENT CENTER	\$1,215.00
		PARIS FINAL PAYMENT - MORAVEC			
		FACEBOOK AD FOR PAY THE DAY	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$96.79
		FITNESS CAMPAIGN			
		STOCK PHOTOGRAPHY	CORPORATE FUND	ADMINISTRATION	\$229.00
		COURSE ON FACEBOOK PAID ADS	CORPORATE FUND	ADMINISTRATION	\$16.99
		SALT SPREADER HUB AND DISC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$52.97
		WHEEL BALANCING BEADS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$85.00
		SALT SPREADER MOTOR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$175.62
		TIRE VALVE STEM CORES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$11.99
		BRIGHTWHEEL APP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$180.00
		LIFEGUARD HIP PACKS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$104.50
		WALL MOUNT DRYER MCC WOMENS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$55.98
		LOKER ROOM			
		KITCHEN SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$164.00
		TARIFOLD DESKTOP BROCHURE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$117.59
		DISPLAY CASE			
		BDAY PARTY SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$81.53
		BDAY PARTY SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$84.37
		PPE - SAFETY HELMET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$54.99
		WADERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$165.97
		PPE - RESPIRATORS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$69.98
		PPE - CHAIN SAW CHAPS & HELMETS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$518.79
		PARKS TRAINING - FOOD AND SODA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$66.44
		CRAFT PROGRAM SUPPLIES	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$42.00
		PARKING AT CONFERNCE SCHLEIDEN	CORPORATE FUND	ADMINISTRATION	\$92.12
		BUSINESS CARD FOR STEPHANIE	RECREATION PROGRAM FUND	ADMINISTRATION	\$22.78
		NECE			
		BDAY SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$78.30
		BDAY SUPPLIES	RECREATION PROGRAM FUND	ASSETS	\$6.26
		DAY OFF SCHOOL FIELD TRIP TO	RECREATION PROGRAM FUND	REC CONNECTION	\$576.00
		MARRIOTT			
		PARKS TRAINING - FOOD	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$154.00
		HANDICAP STICKERS MCC MENS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$7.79
		LOCKERROOM			
		MEMORIAL FOR STAFF	CORPORATE FUND	ADMINISTRATION	\$88.99
		DIRECTV MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$244.99
		PARK CAMERA DATA PLAN - GORDON	CORPORATE FUND	PUBLIC SAFETY	\$8.50
		RAY			
		PARK CAMERA DATA PLAN - REGENT 1	CORPORATE FUND	PUBLIC SAFETY	\$8.50
		PARK CAMERA DATA PLAN -	CORPORATE FUND	PUBLIC SAFETY	\$8.50
		HANRAHAN			

Mundelein Park District Warrant Report

Date Paid 02/04/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PARK CAMERA DATA PLAN - MEMORIAL	CORPORATE FUND	PUBLIC SAFETY	\$8.50
		PARK CAMERA DATA PLAN - REGENT 2	CORPORATE FUND	PUBLIC SAFETY	\$8.50
		PGA SHOW EXPENSE	CORPORATE FUND	GOLF PRO SHOP	\$38.28
		PGA SHOW TRAVEL EXPENSE	CORPORATE FUND	GOLF PRO SHOP	\$26.99
		MORAVEC - CONFERENCE TRAIN	RECREATION PROGRAM FUND	REGENT CENTER	\$8.25
		TV SERVICE	CORPORATE FUND	GOLF PRO SHOP	\$88.98
		TAXI-CONFERENCE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$11.00
		TRAIN TO CONFERENCE - AGOSTO	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$8.25
		SNACKS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$890.48
		CONFERENCE 2024 TRAIN TICKET - TEEHAN	RECREATION PROGRAM FUND	ADMINISTRATION	\$8.25
		SALES TAX REFUND - DOOR TAGS	CORPORATE FUND	ASSETS	\$(7.81)
		2024 IPRA CONFERENCE PARKING - KYLE BERG	RECREATION PROGRAM FUND	ADMINISTRATION	\$195.00
		PICKLEBALL RACK FOR MCC OPEN GYM	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$63.98
		DUNBAR PICKLEBALL RENTAL SUPPLIES	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$55.96
		FITNESS CENTER RUBBER GLOVES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$26.45
		DUNBAR PICKLEBALL NETS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$404.97
		AMAZON MUSIC APP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$10.99
		MITTENS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$21.79
		JOHN DEERE 8 - SHOCKS, ETC.	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.80
		BROOMS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$37.99
		EXECUTIVE DIRECTOR MEETINGS WITH STAFF	CORPORATE FUND	ADMINISTRATION	\$87.95
		MORAVEC - CONFERENCE CAB	RECREATION PROGRAM FUND	REGENT CENTER	\$12.00
		CANDY FOR GOODIE BAGS	RECREATION PROGRAM FUND	REC CONNECTION	\$8.89
		CANDY FOR GOODIE BAGS	RECREATION PROGRAM FUND	REC CONNECTION	\$60.14
		BUSINESS SERVICES ZOOM ACCOUNT- JANUARY	CORPORATE FUND	ADMINISTRATION	\$15.99
		CONFERENCE TRANSPORTATION - LANGILLE	RECREATION PROGRAM FUND	ADMINISTRATION	\$8.25
		CONFERENCE TRANSPORTATION - LANGILLE	RECREATION PROGRAM FUND	ADMINISTRATION	\$11.25
		TRAIN - CONFERENCE - VAZQUEZ	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$9.50
		SPREADERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$619.98
		PROGRAM SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$20.00
		ENCHANTED CASTLE STUDENT LUNCH	RECREATION PROGRAM FUND	REC CONNECTION	\$12.64
		ENCHANTED CASTLE STUDENT LUNCH	RECREATION PROGRAM FUND	ASSETS	\$1.26
		BUS TRANSIT FEES - 2024	RECREATION PROGRAM FUND	ADMINISTRATION	\$10.00
		CONFERENCE TRAVEL			
		OFFICE SUPPLIES-CALENDAR INSERTS	CORPORATE FUND	ADMINISTRATION	\$78.70
		FACILITY VISIONING MEETING	CORPORATE FUND	ADMINISTRATION	\$186.48
		BEADS FOR PROJECT	RECREATION PROGRAM FUND	REC CONNECTION	\$38.97
		SUPPLIES FOR REC CONNECTION AT DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$69.95
		ENCHANTED CASTLE STUDENT LUNCH	RECREATION PROGRAM FUND	REC CONNECTION	\$8.99
		ENCHANTED CASTLE STUDENT LUNCH	RECREATION PROGRAM FUND	ASSETS	\$0.90
		ITEM FOR IAPD/IPRA AGENCY SHOWCASE	CORPORATE FUND	ADMINISTRATION	\$12.99
		DANCE PROGRAM SUPPLIES - GLOVES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$8.98
		DANCE COSTUMES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,064.10
		DANCE COSTUMES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,903.55
		LAZER X FIELD TRIP	RECREATION PROGRAM FUND	REC CONNECTION	\$750.00
		JANUARY ADOBE LICENCES	CORPORATE FUND	ADMINISTRATION	\$168.96
		JANUARY ADOBE LICENCES	RECREATION PROGRAM FUND	ADMINISTRATION	\$168.95

Check Total:	\$32,209.04
--------------	-------------

Mundelein Park District
Warrant Report
Date Paid 02/04/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		SNACKS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$109.90
Check Total:					\$109.90

Warrant Total: \$32,318.94

Mundelein Park District Warrant Report

Date Paid 02/05/2024

020524

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138744	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 1/8	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$799.20
		QUALITY CATERING FOOD SERVICE FOR WK 1/16	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$612.30
		FOOD SERVICE FOR WEEK OF 1/22/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$780.80
Check Total:					\$2,192.30
138745	GREATAMERICA FINANCIAL SERVICES				
		3RD FLOOR AND BEACH COPIER LEASE 2/22/24-3/21/24	CORPORATE FUND	ADMINISTRATION	\$136.36
		3RD FLOOR AND BEACH COPIER LEASE 2/22/24-3/21/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$136.36
		3RD FLOOR AND BEACH COPIER LEASE 2/22/24-3/21/24	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$96.14
Check Total:					\$368.86
138746	IMPACT NETWORKING, LLC				
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	CORPORATE FUND	ADMINISTRATION	\$82.62
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$0.32
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$168.86
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	LEARNING CENTER	\$6.33
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	REGENT CENTER	\$8.10
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$36.11
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$13.13
		3RD FLOOR AND BEACH COPIES 1/18/24-2/17/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$3.14
Check Total:					\$318.61
138747	NORTH SHORE GAS				
		NATURAL GAS BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$546.47
Check Total:					\$546.47
138748	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$273.99
Check Total:					\$273.99

Warrant Total: \$3,700.23

Mundelein Park District Warrant Report

Date Paid 02/12/2024

021224

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138749	A BARR SALES, INC	CO2 TANKS REFILL	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$155.00
Check Total:					\$155.00
138750	ACE HARDWARE	KEY WAY STOCK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$6.63
		O-RING KIT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5.93
		MUSEUM DOOR - TURNBUCKLES	CORPORATE FUND	MUSEUM	\$30.38
		MUSEUM - WIRELESS REMOTE	CORPORATE FUND	MUSEUM	\$26.99
		OUTLET			
		BUILDING SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$32.37
Check Total:					\$102.30
138751	ADVANCE ENGINE REBUILDERS	PLOW WIRING HARNESS FOR P4	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$375.81
Check Total:					\$375.81
138752	ADVANCE ENGINE REBUILDERS	LIGHTING WIRE HARNESS - P4	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$529.38
Check Total:					\$529.38
138753	ADVOCATE OCCUPATIONAL HEALTH	NEW HIRE DT & PHYSICAL - BREWER	CORPORATE FUND	RISK MANAGEMENT	\$136.00
Check Total:					\$136.00
138754	ANDERSON PEST SOLUTIONS	PEST CONTROL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$56.17
		MUSEUM - PEST CONTROL	CORPORATE FUND	MUSEUM	\$37.13
		PEST CONTROL	CORPORATE FUND	GOLF PRO SHOP	\$92.70
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$92.55
		BFB PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		BFB PEST CONTROL-MAUSOLEUM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$12.60
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$9.45
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$6.30
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$22.05
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$6.30
Check Total:					\$471.03
138755	ANIMAL QUEST ENTERTAINMENT, IN	PETTING ZOO COTTONTAIL TRAIL DEPOSIT	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$200.00
Check Total:					\$200.00
138756	BODY ONE PRODUCTS, INC.	GYM WIPES ANTIBACTERIAL	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$629.00
Check Total:					\$629.00
138757	BURRIS EQUIPMENT CO	KUBOTA - LATCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$104.97
		KUBOTA - CONTROLER HANDLE REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,215.03
Check Total:					\$1,320.00
138758	ComEd	ELECTRIC - KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$52.46

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$52.46
138759	CONSERV FS INC				
		PARKS DIESEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$638.36
		PARKS GAS - UNLEADED	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,522.90
Check Total:					\$2,161.26
138760	CUTLER WORKWEAR				
		STAFF UNIFORMS - WYLIE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$171.37
		STAFF UNIFORMS - VAZQUEZ	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$141.27
		STAFF UNIFORM - EMBROIDERY ONLY - VAZQUEZ	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.50
		STAFF UNIFORM - KORDICK II	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$300.00
		STAFF UNIFORMS - EMBROIDERY ONLY- KORDICK II	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.50
		STAFF UNIFORMS - FONSECA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$425.40
		STAFF UNIFORM RETURNS - FONSECA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(18.90)
Check Total:					\$1,053.14
138761	DOOLIN'S				
		REGENT CENTER - BINGO CARDS	RECREATION PROGRAM FUND	REGENT CENTER	\$580.00
Check Total:					\$580.00
138762	FERGUSON ENTERPRISES LLC				
		MCC TOLIET AUTO FLUSHER	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$699.00
Check Total:					\$699.00
138763	FIRST COMMUNICATIONS LLC				
		JANUARY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$239.24
		JANUARY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$125.25
		JANUARY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$107.39
		JANUARY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$51.63
		JANUARY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	MUSEUM	\$19.43
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$182.57
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$51.63
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$18.61
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.41
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$51.62
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$147.24
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$165.65
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$124.95
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$37.22
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$18.41
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$55.22
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$17.21

Mundelein Park District
Warrant Report
Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.21
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$296.00
		JANUARY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$296.00
Check Total:					\$2,040.89
138764	FOX VALLEY FIRE & SAFETY				
		BOAT HOUSE - FIRE EXTINGUISHER SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$115.00
		KDS - FIRE EXTINGUISHERS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$50.00
		MUSEUM - FIRE EXTINGUISHER SERVICE	CORPORATE FUND	MUSEUM	\$50.00
		DLRC - FIRE EXTINGUISHERS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$50.00
		DL SPORTS COMPLEX - FIRE EXTINGUISHER SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$50.00
		FIRE EXTINGUISHER SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$50.00
		MCC - FIRE EXTINGUISHERS	RECREATION PROGRAM FUND	MCC FACILITY	\$50.00
		ANNUAL FIRE EXTINGUISHER SERVICE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$50.00
		FIRE EXTINGUISHER SERVICE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$71.90
Check Total:					\$536.90
138765	FSS TECHNOLOGIES LLC				
		ALARM SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$150.00
		MUSEUM - ALARM MONITORING	CORPORATE FUND	MUSEUM	\$225.00
		REGENT CENTER - FIRE ALARM ALARM	RECREATION PROGRAM FUND	REGENT CENTER	\$150.00
		ALARM SERVICE	CORPORATE FUND	GOLF PRO SHOP	\$225.00
		ALARM SYSTEM - DLRC	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$225.00
		ALARM SYSTEM - DUNBAR	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$150.00
			RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$225.00
Check Total:					\$1,350.00
138766	GRAINGER				
		DRAIN REPAIR	RECREATION PROGRAM FUND	LEARNING CENTER	\$58.18
		DUCT FITTING/PIPE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$78.02
Check Total:					\$136.20
138767	GROOT INC				
		PARK MAINT GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,644.44
		GARBAGE PICKUP	CORPORATE FUND	GOLF PRO SHOP	\$452.05
		DUNBAR GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$195.92
Check Total:					\$2,292.41
138768	HARRY MILLER APPLIANCES INC				
		CHILD DEVELOPMENT DOOR HARDWARE	CORPORATE FUND	SPECIAL RECREATION	\$213.24
Check Total:					\$213.24
138769	HEY AND ASSOCIATES INC				
		NATURAL AREA MANAGEMENT - KRACKLAUER RIVER AREA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$440.00
		NATURAL AREA MANAGEMENT - BAMBOO AT BOB L.	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$440.00
Check Total:					\$880.00
138770	HITZ PIZZA AND SPORTS BAR				
		FOOD FOR IN HOUSE FIELD TRIP	RECREATION PROGRAM FUND	REC CONNECTION	\$103.84
		STAFF RELATIONS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$216.95

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$320.79
138771	HOME DEPOT CREDIT SERVICES				
		BFB MAINTENANCE WALL MNT HOOKS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$537.92
		3RD FLOOR HR OFFICE SOUND PROOFING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$902.40
		FOAM PIPE INSULATION	CORPORATE FUND	GOLF PRO SHOP	\$18.00
		3RD FLOOR HR OFFICE SOUND PROOFING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$31.14
		3RD FLOOR HR OFFICE SOUND PROOFING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$62.20
		WOOD/RV ANTIFREEZE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$101.04
		CAT5 CABLE	CORPORATE FUND	ADMINISTRATION	\$119.00
		REPAIRS	CORPORATE FUND	GOLF PRO SHOP	\$13.60
		HD SCRAPERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$139.92
		ROOF RAKE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$64.97
		ELBOW PIPE FITTING	RECREATION PROGRAM FUND	BAREFOOT BAY	\$16.17
		SIMULATOR SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$228.61
		HANGING STRUT MCC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$91.35
Check Total:					\$2,326.32
138772	ILLINOIS ASSOC OF PARK DIST				
		DIST. ACCREDITATION-PINS	CORPORATE FUND	ADMINISTRATION	\$60.00
Check Total:					\$60.00
138773	IRELAND HEATING & AIR CONDITIONING				
		SIM ROOM HVAC	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,081.86
Check Total:					\$2,081.86
138774	JC LICHT LLC				
		BFB SAND FILTER TANKS - PAINT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,598.36
Check Total:					\$2,598.36
138775	LAKE STREET RENTAL				
		RENTAL REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$165.00
Check Total:					\$165.00
138776	LAKESHORE BEVERAGE CO				
		BEER - LAKESHORE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$289.95
Check Total:					\$289.95
138777	LAKESIDE TRANSPORTATION				
		FIELD TRIP BUS	RECREATION PROGRAM FUND	REC CONNECTION	\$346.14
		BUS FOR FIELD TRIP TO LAZER X	RECREATION PROGRAM FUND	REC CONNECTION	\$260.30
		BUS FOR FIELD TRIP TO MARCUS THEATER	RECREATION PROGRAM FUND	REC CONNECTION	\$260.30
		BUS TO ENCHANTED CASTLE FIELD TRIP	RECREATION PROGRAM FUND	REC CONNECTION	\$307.86
Check Total:					\$1,174.60
138778	LAWSON PRODUCTS				
		GRAFFITI REMOVER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$216.95
Check Total:					\$216.95
138779	LIFE FITNESS				
		MCC FITNESS EQUIPMENT MAINTENANCE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$78.34
Check Total:					\$78.34

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138780	LINDE GAS & EQUIPMENT, INC.				
		IP CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$119.78
		IP CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,028.76
		IP CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$380.21
				Check Total:	\$1,528.75
138781	MARKET ACCESS CORPORATION				
		RENTAL LIQUOR PERMITS DECEMBER - FRASIER, GOMEZ, SCHLEIDEN	RECREATION PROGRAM FUND	ASSETS	\$565.00
				Check Total:	\$565.00
138782	MARTIN PETERSEN COMPANY, INC				
		MCC RTU - NEW GAS VALVE AND IGNITER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,309.34
				Check Total:	\$1,309.34
138783	MCHENRY-LAKE COUNTY SWCD				
		FISH STOCKING FOUR PONDS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4,370.00
				Check Total:	\$4,370.00
138784	MENARDS				
		3RD FLOOR LIGHTS SOCKET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.90
				Check Total:	\$32.90
138785	METRO DOOR AND DOCK INC				
		PARK MAINT GATE REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$435.00
				Check Total:	\$435.00
138786	MIDWAY BUILDING SERVICES LTD.				
		CONTRACTED WEEKEND CUSTODIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$766.50
		CONTRACTED WEEKEND CUSTODIAL	RECREATION PROGRAM FUND	MCC FACILITY	\$766.50
				Check Total:	\$1,533.00
138787	MIDWEST HOSE AND FITTINGS, INC				
		HOSE FITTINGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$37.42
		HOSE FITTINGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$150.63
				Check Total:	\$188.05
138788	MORRISON'S LAUNDRY & CLEANERS				
		LAUNDER CLEANING TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.40
				Check Total:	\$27.40
138789	NAPA AUTO PARTS				
		WEATHERSTRIPPING ADHESIVE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.91
		CALIPER RETURNS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(148.98)
		BRAKE CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$16.14
		WINDSHIELD FLUID & CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$54.80
		OIL FILTERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$241.33
		PARKS TRUCK - RADIATOR HOSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$85.01
				Check Total:	\$271.21
138790	NAPLETON				
		TRUCK P11 - TAIL LIGHT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$414.90
				Check Total:	\$414.90
138791	NEXT UP HOOPS				
		2024 COACHING HOODIES	RECREATION PROGRAM FUND	BASKETBALL - YOUTH/FEED	\$2,400.00

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$2,400.00
138792	PADDOCK PUBLICATIONS, INC				
		CLASSIFIED AD FOR B&A HEARING	CORPORATE FUND	ADMINISTRATION	\$48.30
Check Total:					\$48.30
138793	PDRMA				
		LIABILITY INSURANCE JANUARY	CORPORATE FUND	RISK MANAGEMENT	\$17,096.26
Check Total:					\$17,096.26
138794	PEPSI-COLA				
		PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$423.72
Check Total:					\$423.72
138795	RAMROD DISTRIBUTORS				
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$276.23
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$828.67
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$382.97
		CUSTODIAL SUPPLIES DRC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$31.39
		CUSTODIAL SUPPLIES DRC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$31.39
		CUSTODIAL SUPPLIES DRC	RECREATION PROGRAM FUND	ADMINISTRATION	\$31.39
		CUSTODIAL SUPPLIES DRC	RECREATION PROGRAM FUND	REC CONNECTION	\$73.24
		CUSTODIAL SUPPLIES DRC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$41.85
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$14.43
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$43.27
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$103.12
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$28.50
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$85.50
Check Total:					\$1,971.95
138796	RC ELECTRONICS, INC				
		2-WAY RADIOS	RECREATION PROGRAM FUND	REC CONNECTION	\$20.00
Check Total:					\$20.00
138797	REACH				
		REACH BOARD LICENSE RENEWAL	RECREATION PROGRAM FUND	ADMINISTRATION	\$350.00
Check Total:					\$350.00
138798	REINDERS INC				
		FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$239.18
		BELTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$284.66
		STEERING CONTROL VALVE - TORO 5910	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,489.00
Check Total:					\$2,012.84
138799	ROGAN SHOES, INC				
		STAFF UNIFORM - FONSECA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$151.00
Check Total:					\$151.00
138800	RONDOUT SERVICE CENTER				
		ROUNDOUT - TRUCK INSPECTIONS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$440.00
Check Total:					\$440.00
138801	RUSSO POWER EQUIPMENT				
		CHAINSAW CHAINS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.98
		CUTOFF SAW BLADE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.66
		CHAINSAW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$593.57

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$678.21
138802	SITEONE LANDSCAPE SUPPLY LLC				
		ICE MELT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$311.65
		BAGGED SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$929.05
		ICE MELT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$544.40
Check Total:					\$1,785.10
138803	SOUND OF MUSIC SYSTEMS CORP				
		MUSIC SERVICE	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$27.00
		MUSIC SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$18.00
Check Total:					\$45.00
138804	SPORTS R US				
		SPORTS R US WINTER SESSION 1 2024	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$858.00
Check Total:					\$858.00
138805	STAPLES				
		OFFICE SUPPLIES ACCT #1684476	CORPORATE FUND	ADMINISTRATION	\$13.44
		OFFICE SUPPLIES ACCT #1684476	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.16
		OFFICE SUPPLIES ACCT #1684476	CORPORATE FUND	ADMINISTRATION	\$12.05
		OFFICE SUPPLIES ACCT #1684476	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.08
Check Total:					\$63.73
138806	STEPHANIE NECE				
		EMPLOYEE REIMBURSEMENT - PIZZA FOR DANCE COMPANY PARTY	RECREATION PROGRAM FUND	LONG TERM DANCE	\$74.90
Check Total:					\$74.90
138807	STREAMING IT PRODUCTIONS				
		VIDEOGRAPHY DEPOSIT - SPRING DANCE RECITAL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,703.50
Check Total:					\$1,703.50
138808	SUPERIOR REFRIGERATION				
		REFRIGERATION FOR BASEMENT AND CLUBHOUSE	CORPORATE FUND	GOLF PRO SHOP	\$4,015.00
Check Total:					\$4,015.00
138809	THOR GUARD, INC				
		EXTND WARRANTY COMP CONSOLE- THORGUARD 2024	RECREATION PROGRAM FUND	ADMINISTRATION	\$250.00
		EXTND WARRANTY COMP CONSOLE- THORGUARD 2024	RECREATION PROGRAM FUND	BAREFOOT BAY	\$325.00
		EXTND WARRANTY COMP CONSOLE- THORGUARD 2024	RECREATION PROGRAM FUND	SPRAY PARK	\$125.00
		EXTND WARRANTY COMP CONSOLE- THORGUARD 2024	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$300.00
Check Total:					\$1,000.00
138810	TIMOTHY HARVEY				
		BASSET TRAINING	CORPORATE FUND	GOLF PRO SHOP	\$22.99
Check Total:					\$22.99
138811	TOUR EDGE GOLF MFG, INC				
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$198.08
Check Total:					\$198.08

Mundelein Park District Warrant Report

Date Paid 02/12/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138812	ULINE	OFFICE CHAIRS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$369.16
Check Total:					\$369.16
138813	UMBDENSTOCK ELECTRIC, INC	ELECTICAL WORK BAR DOWNSTAIRS	CORPORATE FUND	GOLF PRO SHOP	\$1,550.00
Check Total:					\$1,550.00
138814	VERSION2 CONSULTING, LLC	QUARTERLY IT SERVICES -	CORPORATE FUND	ADMINISTRATION	\$3,855.00
		MONITORING AND MAINTENANCE	CORPORATE FUND	ADMINISTRATION	\$6,112.50
		IT SERVICE HOURS			
Check Total:					\$9,967.50
138815	VERSION2, LLC - HOSTING	BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$142.50
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$142.50
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$831.00
Check Total:					\$1,581.00
138816	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$67.80
		WATER & SEWER SERVICE - MUSEUM	CORPORATE FUND	MUSEUM	\$67.80
Check Total:					\$135.60
138817	WAREHOUSE DIRECT OFFICE PROD	REGENT CENTER - TONER AND FOLDERS	RECREATION PROGRAM FUND	REGENT CENTER	\$112.13
		MCC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$247.62
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$364.51
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$70.09
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$105.14
Check Total:					\$899.49
433	KLOSS DISTRIBUTING CO INC	BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$482.60
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$34.85
		CREDIT BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$(23.00)
Check Total:					\$494.45
434	PIVOT ENERGY	ELECTRIC SOLAR CREDITS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$12.68
		ELECTRIC SOLAR CREDITS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$37.83
		ELECTRIC SOLAR CREDITS	RECREATION PROGRAM FUND	REGENT CENTER	\$27.82
		ELECTRIC SOLAR CREDITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$28.78
		ELECTRIC SOLAR CREDITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$68.77
Check Total:					\$175.88

Warrant Total: \$86,433.40



BOARD MEMORANDUM

February 12, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 12, 2024
Subject: Approve of Longmeadow Park Bid

Background

In 2023, the District received a \$400,000 OSLAD Grant for Longmeadow Park which included nature trails, fishing station, half basketball court, gaga pit and replacement of playground, path and access to gazebo. This is a matching grant which requires the District to fund \$400,000. In December, the Board approved the purchase of equipment for \$131,166. The District has a separate bid being released in February for the woodland trail in Longmeadow Park.

Analysis/Considerations

The bids were opened on Thursday, February 1. There were four companies who bid, and it was a very competitive bid. Attached is the recommendation letter from JSD Landscape for the bid. With the purchase of equipment and bid, the total cost is \$662,797 which does not include the bid for the woodland trail. Those bids will be presented to the Board on March 11. Staff estimates the total project being within budget.

Recommendation

Executive Director Salski is recommending approval of E. Hoffman, Inc. in the amount of \$531,631 with a contingency of 15% or \$79,744.65. If there is any contingency, Executive Director Salski will communicate any change orders immediately to the Board.

Action and Motion Requested

Move to approve a contract with E. Hoffman Inc., in the amount of \$531,613 with a not to exceed contingency of 15% or \$79,744.65.



Chicago Regional Office
1400 East Touhy Avenue, Suite 215
Des Plaines, IL 60018
312.644.3379

February 2, 2024

Mr. Ron Salski
Executive Director
Mundelein Park & Recreation District
1401 N. Midlothian Road.
Mundelein, IL 60060

Re: Longmeadow Park Letter of Recommendation

Dear Ron:

Bids were opened on Thursday, February 1, 2024 for the Longmeadow Park project. Four bids were received, opened, read aloud, and included the following bidders: E. Hoffman, Inc., Great Lakes Landscape Company, Hacienda Landscaping, Inc., and Playground Safe LLC. The low bid received was **\$531,613.00** from **E. Hoffman, Inc.**, located in Lombard, IL. JSD Professional Services has reviewed the qualifications of the low bid contractor and spoke with their references.

We have found no evidence which would disqualify them from being awarded the contract for this work. Our staff has worked very successfully with E. Hoffman, Inc. on previous projects, and they have a history of doing excellent work. Attached is the Bid Tabulation Summary. One alternate was included in the bid documents and we would recommend to the Park Board not to accept the alternate due to the overall budget.

If the Park Board agrees, we hereby recommend that the contract for the Longmeadow Park project be awarded to **E. Hoffman, Inc.**, in the amount of **\$531,613.00**. Please call should you have any questions or require additional information. We look forward to working with the Mundelein Park & Recreation District toward a successful completion of this project!

Sincerely,

A handwritten signature in cursive script that reads "Sarah Dreier".

Sarah Dreier, PLA, ASLA

Enc: Bid Tabulation Summary – E. Hoffman, Inc.
Bid Opening Results
Cc: Lori Vierow, JSD

BID TABULATION
LONGMEADOW PARK

Page 1 of 8
Date: 2/2/2024

***As Corrected**

E. Hoffman Inc.

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
A GENERAL REQUIREMENTS				
1. Contracting and General Conditions. (max. 6%)	X	lump sum	\$26,000.00	\$26,000.00
2. As-built Drawings	X	lump sum	\$3,200.00	\$3,200.00
SUBTOTAL				\$29,200.00

B. REMOVALS/RELOCATION:

1. Remove existing asphalt trail and concrete pads.	X	lump sum	\$12,800.00	\$12,800.00
2. Remove five trees, existing shrubs and shoreline vegetation as noted on the plans including rootball and haul off site.	X	lump sum	\$8,000.00	\$8,000.00
3. Remove existing play apparatus, edging, and play surface.	X	lump sum	\$25,500.00	\$25,500.00
4. Remove four existing benches and three litter receptacles.	X	lump sum	\$1,500.00	\$1,500.00
SUBTOTAL				\$47,800.00

BID TABULATION
LONGMEADOW PARK

Page 2 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
--------------------	----------------	------	------------	----------

C. CONSTRUCTION FENCING AND EROSION CONTROL MEASURES:

1. Furnish, install, and maintain temporary 6' chain link construction fencing to secure site during construction. Portions of existing site fence to be used as construction fencing. See plans.

2,668 linear feet \$4.50 \$12,006.00

2. Furnish and install orange snow fence at south and east trail entrances in conjunction with saw horses and sign saying 'trail Closed During Construction.'

X lump sum \$600.00 \$600.00

3. Furnish, install and maintain erosion control fencing as shown on plan.

484 linear feet \$4.50 \$2,178.00

4. Furnish and install construction entrance as shown on plan.

1 each \$400.00 \$400.00

5. Furnish and install inlet filter at drainage structures as shown.

2 each \$150.00 \$300.00

6. Furnish and install tree protection fencing.

500 linear feet \$3.50 \$1,750.00

SUBTOTAL

\$17,234.00

D. SITE GRADING AND EXCAVATION:

1. Topsoil strip and stockpile encountered during grading operations.

cubic yard \$50.00 \$4,000.00

2. Cut, place, and compact to accommodate improvements.

cubic yard \$260.00 \$14,300.00

3. Topsoil respread.

cubic yard \$50.00 \$4,000.00

SUBTOTAL

\$22,300.00

BID TABULATION
LONGMEADOW PARK

Page 3 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
E. SITE DRAINAGE:				
<u>Drainage Structures: Meeting IDOT Specs. or as otherwise specified. See details.</u>				
1. Furnish and install cleanout.	5	ea.	\$150.00	\$750.00
2. Furnish and install underdrainage pipe transition.	4	ea.	\$100.00	\$400.00
3. 6" Rigid, non perforated PVC-SDR-26 with porous granular backfill.	107	linear feet	\$30.00	\$3,210.00
4. 6" dia. Perforated PVC-SDR-26 with washed gravel backfill, and soil separator and filter fabric sock on all perforated pipe in the CPA and sand play. Provide cleanouts as detailed and porous granular backfill under pavements.	231	linear feet	\$40.00	\$9,240.00
5. Connect to existing catch basin by an approved method, including boring under walk.	1	lump sum	\$2,200.00	\$2,200.00
6. Furnish and install 12" Nyloplast drain basin or approved equal.	1	ea.	\$2,200.00	\$2,200.00
SUBTOTAL				\$18,000.00

F. CONCRETE/BITUMINOUS TRAIL

1. 4" thick fiber-reinforced concrete.	4775	square feet	\$14.00	\$66,850.00
2. Concrete Curb - walk with thickened curb edge.	464	linear feet	\$24.00	\$11,136.00
3. 6 x 18 Concrete Curb	58	linear feet	\$42.00	\$2,436.00
4. ADA Ramp	1	lump sum	\$1,200.00	\$1,200.00
5. Asphalt bituminous trail	1582	square yards	\$30.00	\$47,460.00

BID TABULATION
LONGMEADOW PARK

Page 4 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
6. Furnish and install fishing station.	X	lump sum	\$7,900.00	\$7,900.00
SUBTOTAL				\$136,982.00

G. BASKETBALL COURT

1. Bituminous Concrete Surface:

a. 8" compacted thickness aggregate base course using IDOT CA-6 gradation.

159 square yards \$34.00 \$5,406.00

b. 1-1/2" compacted bituminous concrete surface course, and 1-1/2" compacted thickness bituminous concrete binder course.

159 square yards \$44.00 \$6,996.00

c. Apply two (2) acrylic color coat surface. Include striping.

1 lump \$4,700.00 \$4,700.00

2. Basketball Standards: Furnish and install basketball standard by Bison.

1 each \$5,800.00 \$5,800.00

SUBTOTAL

\$22,902.00

H. PLAY AREA:

1. Assemble and install 2-12 area play apparatus purchased by Owner as shown and noted on the plans and in the play apparatus schedule. Including complimentary age appropriate signage.

X lump sum \$43,600.00 \$43,600.00

BID TABULATION
LONGMEADOW PARK

Page 5 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
2. Furnish and install engineered wood fiber (EWF) play surface at elevation shown after compaction, including fabric. EWF to be approved by the Landscape Architect and Owner.	108	cubic yards	<u>\$70.00</u>	<u>\$7,560.00</u>
3. Sand Area: Furnish and install clean mason sand (12" minimum depth after compaction) over prepared subgrade in sand play area to elevations shown. Submit sample. Include: Typar 3401 geo fabric.	14	cubic yards	<u>\$200.00</u>	<u>\$2,800.00</u>
4. Furnish and install GaGa Ball Pit.	1	each	<u>\$7,850.00</u>	<u>\$7,850.00</u>
5. Cast-in-Place Synthetic Rubber Surfacing: Furnish and install 1/2" minimum thickness of EPDM surfacing material ("Evertop") as supplied by Surface America or equal. Use aliphatic urethane binder (non-yellowing) with colors as recommended by the manufacturer. See detail for construction requirements, colors and areas.	2940	square feet	<u>\$34.00</u>	<u>\$99,960.00</u>
SUBTOTAL				\$161,770.00

I. SITE FURNISHINGS

1. Furnish and install table.	1	each	<u>\$7,400.00</u>	<u>\$7,400.00</u>
2. Furnish and install player bench.	1	each	<u>\$1,000.00</u>	<u>\$1,000.00</u>
3. Furnish and install bollards.	3	each	<u>\$1,000.00</u>	<u>\$3,000.00</u>
4. Furnish and install 6' bench.	7	each	<u>\$2,500.00</u>	<u>\$17,500.00</u>

BID TABULATION
LONGMEADOW PARK

Page 6 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
5. Furnish and install litter receptacle.	5	each	<u>\$2,600.00</u>	<u>\$13,000.00</u>
SUBTOTAL				<div style="border: 1px solid black; padding: 5px; text-align: right;">\$41,900.00</div>

J. TURF RESTORATION

1. Fine grade, fertilize and seed all areas using a blended bluegrass seed as shown in the specifications. Install with erosion control blanket. Apply at rate per manufacturer's instructions. See specifications.

1.0	acre	<u>\$28,500.00</u>	<u>\$28,500.00</u>
-----	------	--------------------	--------------------

SUBTOTAL

\$28,500.00

K. SITE LANDSCAPE PLANTINGS:

Furnish and install the following plant material as shown and noted on the plan.

Deciduous Trees

1. Quercus rubra	2	3" cal.	<u>\$700.00</u>	<u>\$1,400.00</u>
2. Quercus muehlenbergii	3	3" cal.	<u>\$800.00</u>	<u>\$2,400.00</u>

BID TABULATION
LONGMEADOW PARK

Page 7 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
--------------------	----------------	------	------------	----------

Deciduous Shrubs

1. Rhus aromatica 'Gro-Low'	5	#05 (gal)	\$70.00	\$350.00
-----------------------------	---	-----------	---------	----------

Ornamental Grasses

2. Sporobolus heterolepis	23	#01 (gal)	\$25.00	\$575.00
---------------------------	----	-----------	---------	----------

SUPPLIES

1. Supply and install shredded hardwood cedar mulch at 3" deep within all planting beds.	3	cy	\$100.00	\$300.00
--	---	----	----------	----------

SUBTOTAL

\$5,025.00

SUBTOTAL FOR SITE IMPROVEMENTS

\$531,613.00

ALTERNATE BID ITEMS

ADD Alternate A: Bituminous Trail

1. Asphalt bituminous trail demolition, existing base to remain	855	square yards	\$8.00	\$6,840.00
---	-----	--------------	--------	------------

2. Install asphalt bituminous trail	855	square yards	\$32.00	\$27,360.00
-------------------------------------	-----	--------------	---------	-------------

BID TABULATION
LONGMEADOW PARK

Page 8 of 8
Date: 2/2/2024

Item / Description	Approx. Qty	Unit	Unit Price	Subtotal
3. Turf Restoration	0.25	acres	<u>\$9,000.00</u>	<u>\$2,250.00</u>
SUBTOTAL				\$36,450.00

UNIT PRICES

The following unit prices will be used to establish costs for changes to the contract. Provide the following unit prices based on the plans, details and specifications.

1. Surplus material hauled off site.	100	cubic yard	<u>\$55.00</u>	<u>\$5,500.00</u>
2. Remove unsuitable soils and dispose of off-site and provide 6-in clean black screened topsoil	100	cubic yard	<u>\$110.00</u>	<u>\$11,000.00</u>
3. Topsoil	100.00	cubic yard	<u>\$60.00</u>	<u>\$6,000.00</u>
4. Bituminous asphalt trail, base to remain, sawcut to provide a clean vertical edge, slope for positive drainage.	150.00	linear feet	<u>\$40.00</u>	<u>\$6,000.00</u>
5. Tree Removal (2-4" diam.)	1	each	<u>\$400.00</u>	<u>\$400.00</u>
6. Tree Removal (6-10" diam.)	1	each	<u>\$1,000.00</u>	<u>\$1,000.00</u>
7. Furnish and install Dog Waste Station by Mutt Mitt, Model #1000, Green Station with 2-Ply Mutt Mitts.	1	each	<u>\$600.00</u>	<u>\$600.00</u>



BIDDERS:				
Longmeadow Park, Mundelein Park & Recreation District	E. Hoffman Inc.	Great Lakes Landscape Company	Hacienda Landscaping Inc.	Playground Safe LLC
BID RECAP SUMMARY				
BID BOND INCLUDED	X	X	X	X
ACKNOWLEDGEMENT OF ADDENDA	X	X	X	X
BID GRAND TOTAL	\$531,613.00	\$720,491.00	\$716,655.00	\$554,371.00
ALTERNATE				
BITUMINOUS TRAIL (ADD)	\$36,450.00	\$65,245.00	\$44,925.00	\$40,116.00
*As corrected				



BOARD MEMORANDUM

February 12, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 12, 2024
Subject: Approve of Board Policy Manual - Sections 5.0 Meetings of the Board and 10.0 Governance Responsibilities - Amendments

Background

Annually, staff review the Board Policy Manual to determine if any amendments are necessary. After staff review, it was clear that two amendments were necessary.

Analysis/Considerations

Recently, the law changed related to elected officials participating remotely and included another reason allowed for remote attendance. Executive Director Salski receives questions about the reasons, so it is suggested to include the reasons in the manual to make it easier to find. Attached is Section 5.0 Meetings of the Board and specifically 8(c) Quorum.

In 2023, the Board approved an amendment to the Administration Policy Manual to coincide with the Park District Code for purchases and contracts above the legal authority of \$30,000. Previously, it was \$25,000. Staff did not notice the amount was in another policy manual, Board Policy Manual. Executive Director Salski recommends citing verbiage instead of the amount in case the amount changes in the future. The amount is listed in the Administration Policy Manual. Attached are the amendments to Section 10.0 Governance Responsibilities.

Recommendation

Executive Director Salski is recommending approval of the attached amendments to Sections 5.0 and 10.0.

Action and Motion Requested

Move to amend the Board Policy Manual, Sections 5.0 and 10.0, with the attached revisions.

BOARD POLICY MANUAL

5.0 MEETINGS OF THE BOARD

8. Quorum

- c. A Board Member may participate in a meeting by teleconference **only with a quorum present on site at the meeting location**. Those participating in the meeting by teleconference shall be considered present for voting purposes and their votes shall be recorded in the usual manner. The President or other individual chairing the meeting shall elicit an express response from any participant utilizing teleconferencing participation to confirm the vote of such person on each matter coming before the Board at such meeting for a vote.

The member must assert one of the following four reasons why he or she is unable to physically attend the meeting:

- (1) The member cannot attend because of personal illness or disability; or**
- (2) The member cannot attend because of employment purposes or the business of the Mundelein Park & Recreation District.**
- (3) The member cannot attend because of a family or other emergency; or**
- (4) Unexpected childcare obligations.**

10.0 GOVERNANCE RESPONSIBILITIES

The list below reflects the governance responsibilities of the Board and Executive Director.

TOPIC/RESPONSIBILITY	BOARD	DIRECTOR
Amend the District's Policies	X	
Amend the District's Personnel Policies	X	
Adjust salary ranges	X	
Alter the fringe benefit package	X	
Create new positions (including drafting job description)	X	X
Approve job descriptions	X	
Grant raises of merit within budget		X
Approve District's budget	X	
Set direction of the various funds or total budget		X
Determine priorities of capital items	X	X
Approve new programs and services		X
Suggest documents/equipment for disposal with Board's approval		X
Set fees for programs		X
Set fees for special facilities	X	
Approve tax levy	X	
Select Audit firm	X	
Determine special audit areas of investigation	X	
Select members of focus groups/advisory committees		X
Determine components of a park design		X
Negotiate & enter into agreements with other govt units	X	
Purchases over \$25,000 and contracts more than legal limit in accordance with 70 ILCS Sec. 8-1 (c)	X	
Purchases under \$25,000 and contracts under legal limit in accordance with 70 ILCS Sec. 8-1 (c)		X
Approving agreements over 1 year	X	
Approving agreements less than 1 year		X
Annual creation & posting of organization chart		X



BOARD MEMORANDUM

February 12, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 6, 2024
Subject: Approve of License Agreement with the Village of Mundelein for Outdoor Warning Sirens – Gordon Ray Park - Amendment

Background

In August of 2022, the Board approved a License Agreement with the Village of Mundelein for two existing warning sirens located at Keith Mione Community Park and Lions Field. However, the Village of Mundelein realized there is another warning siren located at Gordon Ray Park.

Typically, there is a 25-year replacement schedule for the sirens and the Village of Mundelein is requesting approval for replacement.

Analysis/Considerations

Currently, Gordon Ray Park has a warning siren. The Village of Mundelein will be replacing it in the same exact location. See attached. Also, the License Agreement is attached.

Recommendation

Staff recommend approving the amendment of the License Agreement with the Village of Mundelein.

Action and Motion Requested

Move to approve the amendment of the License Agreement with the Village of Mundelein for Outdoor Warning Sirens constructed on District property and adding Gordon Ray Park.

**FIRST AMENDMENT TO THE LICENSE AGREEMENT BETWEEN
THE VILLAGE OF MUNDELEIN AND MUNDELEIN PARK & RECREATION DISTRICT**

This First Amendment made and entered into this _____ day of _____, 2024 by and between the Village of Mundelein, an Illinois municipal corporation (the “Licensee”), and Mundelein Park & Recreation District, an Illinois park district and unit of local government (the “District”).

WHEREAS, the Licensee and the District previously entered into a License Agreement dated August 8, 2022 (“Agreement”); and

WHEREAS, unless otherwise defined herein, all capitalized terms used in this First Amendment shall have the same respective meanings provided therefor in the Agreement; and

WHEREAS, the Licensee wishes to install and maintain Emergency Warning Sirens at Gordan Ray Park and the District has granted Licensee permission to install and maintain same.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. Paragraph 1, Grant of License, shall be amended to add Gordan Ray Park which is depicted in Exhibit C attached hereto as part of the “License Area”.
2. Subparagraph c. of Paragraph 2, Covenants of the Licensee, shall be amended to add a reference to Gordan Ray Park.
3. Except for Paragraphs 1. and 2. of this First Amendment which supplement the Agreement, all other provisions of the Agreement shall remain intact.
4. If there is a conflict between the terms, conditions or provisions between this First Amendment and the Agreement, the terms, conditions and provisions of this First Amendment shall control, govern and prevail.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the day, month and year above written through their duly authorized officials.

VILLAGE OF MUNDELEIN

MUNDELEIN PARK & RECREATION DISTRICT

By: _____

Steve Lentz, Mayor

By: _____

Wallace Frasier, President

ATTEST:

ATTEST:

By: _____

Karen Walsh, Clerk

By: _____

Ron Salski, Secretary



Legend

Emergency Response

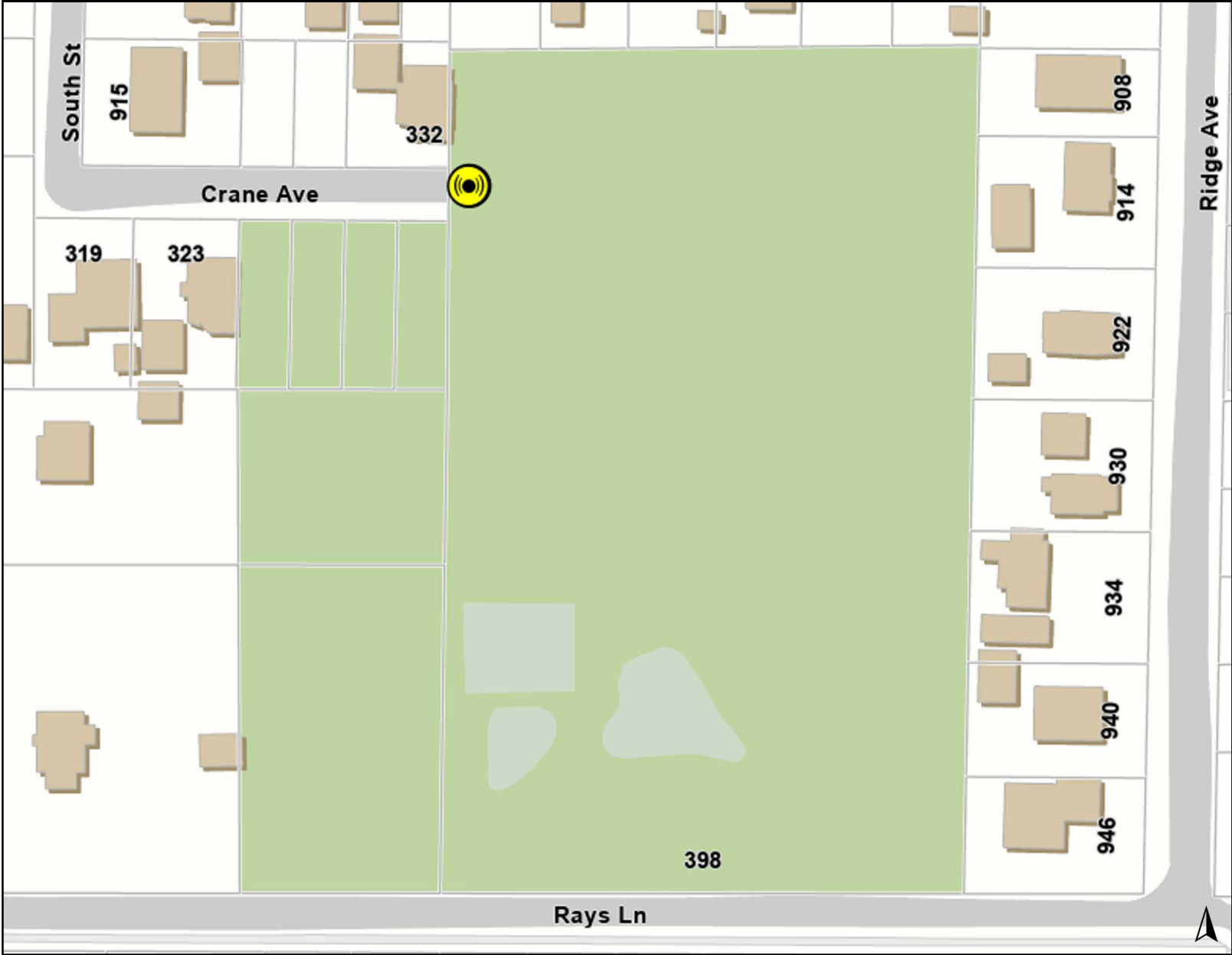
Warning Sirens



Print Date: 2/1/2024

Notes

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



Legend

Emergency Response

Warning Sirens



Print Date: 2/1/2024

Disclaimer: The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Notes



BOARD MEMORANDUM

February 12, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 6, 2024
Subject: Approve of Lease Agreement with Yamaha Motor Finance Corporation

Background

In 2023, the District approved the purchase of 75 Yamaha golf carts for Steeple Chase Golf Club. Due to production issues, most of the fleet was not available for use in 2023. Due to this delay, the old 2018 E-Z-GO cart fleet was used as well as E-Z-GO's previously leased Pace Technology GPS system. The Pace Technology GPS was leased for 5 years with monthly payments made May - October each season through 2022.

Analysis/Considerations

In order to have all 75 golf carts ready for the season and fully equipped with the YamaTrack GPS system, the District needs to enter into a lease agreement for the GPS units. The District contacted Yamaha to better understand the financial arrangement and whether there is any financial benefit for the District to potentially purchase the system outright. The YamaTrack equipment is only available for lease. The lease includes an interest factor which is already part of the overall price and is calculated at the start of the lease. The interest rate is not cumulative, therefore there is no benefit to paying off the lease prior to expiration.

In prior years, District budgeted \$31,500/year annually or \$5,250 per month May-October for the GPS and the YamaTrack expense is consistent with prior years. The District just received the lease agreement and with the potential for early favorable temperatures and weather, it is in the District's best interest to approve with Attorney approval.

Recommendation

Staff recommends approving the lease agreement with Yamaha for 55 months (May 2024 and ending November 2028).

Action and Motion Requested

Move to approve the lease agreement with Yamaha Motor Finance Corporation, for 55 months at a cost not to exceed \$5,250 per month (made payable May through October annually) with Attorney and Executive Director final approval.



Yamaha Motor Finance Corporation, U.S.A.
6555 Katella Avenue
Cypress, CA 90630
Phone: (800) 551-2994 Fax (714) 761-7363

January 30, 2024

MUNDELEIN PARK AND RECREATION DISTRICT
1401 N MIDLOTHIAN ROAD
MUNDELEIN, IL 60060

Dear Yamaha Customer:

Enclosed you will find the documentation for your lease of 75-YAMATRACK GPS UNITS. The documents enclosed in the package include the following:

Master Lease Agreement
Equipment Schedule # 218370
Request for Insurance
Certificate of Acceptance
Invoice For First Payment
ACH Form Required___ Optional_X_

OTHER -

Please have these documents signed by an Authorized Officer and return them to me via fax or email. Our fax number is 714-761-7363.

The insurance form should be forwarded to your insurance company and a copy returned to us with the other documentation.

If the city requires the use of **Purchase Orders**, please provide one with your documents. However, if they are not required please include a signed statement on official city letterhead stating that a purchase order will not be required for this transaction.

We appreciate your continued business and thank you for choosing us to service your leasing needs. If you should have any questions, please give us a call at 800-551-2994.

Sincerely,

Lisa Ibarra

Yamaha Motor Finance Corporation



MUNICIPAL MASTER LEASE AGREEMENT



YAMAHA MOTOR FINANCE CORPORATION, U.S.A.

MASTER LEASE AGREEMENT dated as of January 30, 2024, between **YAMAHA MOTOR FINANCE CORPORATION, U.S.A.** having its principal place of business at **6555 Katella Avenue, Cypress, California 90630** ("Lessor"), and **MUNDELEIN PARK AND RECREATION DISTRICT** having its principal office at **1401 N MIDLOTHIAN ROAD, MUNDELEIN, IL, 60060**.

Lessor and Lessee hereby agree as follows:

1. Lease of Equipment. Lessor leases to Lessee the equipment described on each attached Equipment Schedule (the "Equipment"), on the terms and conditions of this Lease, the applicable Equipment Schedule, and each rider attached hereto.
2. Term. The term of this lease for the Equipment described on a particular Equipment Schedule shall commence on the date set forth on such Equipment Schedule and shall continue for the number of months indicated on such Equipment Schedule.
3. Rent. Lessee shall pay Lessor rent for the Equipment ("Rent") in the amounts and at the times set forth on the applicable Equipment Schedule. The amount of the Rent has been determined by amortizing the purchase price of the applicable Equipment (using the prices quoted in the Request for Proposal identified on the applicable Equipment Schedule ("RFP")), together with an interest factor at the rate specified in the applicable Equipment Schedule. Whenever any payment hereunder is not made when due, Lessee shall pay interest on such amount from the due date thereof to the date of such payment at the lower of Lessor's then prevailing rate for late payments specified in Lessor's invoice to Lessee for such payment or the maximum allowable rate of interest permitted by the law of the state where the Equipment is located.
4. Selection, Delivery, and Acceptance. Lessee shall select the Equipment and take delivery thereof directly from Lessor or an authorized dealer of Lessor (the "Dealer"). All costs of delivery are the sole responsibility of Lessee. Lessor shall not be liable for any loss or damage resulting from the delay or failure to have any Equipment available for delivery. Lessee shall inspect the Equipment to determine that the Equipment is as ordered and has been equipped and prepared in accordance with the RFP and any prior instructions given in writing by Lessee to Lessor or Dealer. Lessee shall accept the Equipment if it meets the criteria set forth in the preceding sentence and shall execute and deliver to Lessor or Dealer a Certificate of Acceptance, in form and substance satisfactory to Lessor, within 7 days of the delivery of the Equipment or the Equipment will be deemed accepted by the Lessee. For all purposes of this Lease, acceptance is conclusively established by Lessee's execution and delivery of a Certificate of Acceptance provided by Lessor. Lessee authorizes Lessor to insert in each Equipment Schedule the serial numbers and other identifying data of the Equipment.
5. Location, and Inspection. Lessee shall not move the Equipment from the locations specified in the applicable Equipment Schedule without Lessor's prior written consent. Lessor and its representatives shall have the right from time to time during business hours to enter upon the premises where the Equipment is located to inspect the Equipment and Lessee's records to confirm Lessee's compliance with this Lease.
6. Care, Use, and Maintenance. Lessee shall, at its expense, at all times during the term of this Lease, keep the Equipment clean, serviced, and maintained in good operating order, repair, condition, and appearance in accordance with Lessor's manuals and other instructions received from Lessor. Lessee will not use or operate the Equipment, or permit the Equipment to be used or operated, in violation of any law, ordinance or governmental regulations. The Equipment will be used and operated only as golf cars. Lessee shall safely store the Equipment when not in use and properly secure it at night and such other times when the golf course on which the Equipment is used is closed to play, and Lessee shall be solely responsible for such storage and safekeeping. If the Equipment is electrical, Lessee shall provide sufficient and adequate electrical charging outlets and water facilities for the batteries which are a part of the Equipment.
7. Insurance. Effective upon delivery of the Equipment to Lessee and until the Equipment is returned to Lessor as provided herein, Lessee relieves Lessor of responsibility for all risk of physical damage to or loss or destruction of all the Equipment, howsoever caused. During the continuance of this Master Lease, Lessee shall at its own expense, cause to be carried and maintained with respect to each item of Equipment designated in each Equipment Schedule, public liability insurance in an amount of not less than \$1,000,000, and casualty insurance, in each case in amounts and against risk customarily insured against by Lessee in similar equipment and, in amounts and against risk acceptable to Lessor. All policies with respect to such insurance shall name Lessor as additional insured and as loss payee, and shall provide for at least thirty (30) days' prior written notice by the underwriter or insurance company to Lessor in the event of cancellation or expiration of any such policies. Lessee shall furnish appropriate evidence of such insurance to Lessor. Lessee shall bear the entire risk of loss, theft, destruction or damage to the Equipment from any cause whatsoever and shall not be relieved of the obligation to pay the total of the monthly payments or any other obligation hereunder because of any such occurrence. In the event of damage to any item of Equipment leased hereunder, Lessee, at its sole expense, shall immediately place the same in good repair and operating condition. In no event shall Lessor be liable for any loss of profit, damage, loss, defect or failure of any item of Equipment or the time which may be required to recover, repair, service, or replace the item of Equipment.
8. Storage. Lessee shall store the Equipment in such a manner as to prevent theft or damage from weather and vandalism.
9. Title. Title to the Equipment shall at all times remain with the Lessor. Lessee acquires only the interests of Lessee expressly described in this Lease, the applicable Equipment Schedule, and the riders attached hereto. Lessee shall not remove, move, or cover over in any manner any serial number on the Equipment. Lessee shall keep all Equipment free from any marking or labeling which might be interpreted as a claim of ownership thereof by Lessee or any party other than Lessor or anyone so claiming through Lessor. Lessor is hereby authorized by Lessee, at Lessor's expense, to cause this Master Lease, any Equipment Schedule or any statement or other instrument in respect of any Equipment Schedule as may be required by law showing the interest of Lessor in the Equipment to be filed and Lessee hereby authorizes Lessor or its agent to sign and execute on its behalf any and all necessary UCC-1 forms for such purpose. Lessor and Lessee hereby intend this transaction to be a lease. In the event that for any reason it is not deemed a lease, the Lessee hereby grants Lessor a security interest in the property shown on the Equipment Schedule.
10. Warranties. The Equipment is warranted only in accordance with the manufacturer's warranty. EXCEPT AS EXPRESSLY PROVIDED IN THE

MANUFACTURER'S WARRANTY, LESSOR DISCLAIMS ANY OTHER WARRANTY, EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT AND NON-INTERFERENCE.

11. Alterations and Attachments. Lessee may, with Lessor's prior written consent, make such cosmetic modifications to the Equipment as Lessee may deem desirable in the conduct of its business; provided, however, that such alterations shall not diminish the value or utility of the Equipment, or cause the loss of any warranty thereon or any certification necessary for the maintenance thereof; and provided, further, that such modification shall be removable without causing damage to the Equipment. Upon return of the Equipment to Lessor, Lessee shall, if Lessor so elects, remove such modifications which have been made and shall restore the Equipment to its original condition, normal wear and tear and depreciation excepted.

12. Taxes. Lessee shall cooperate with Lessor in all reasonable respects necessary in order for Lessor to qualify for any exemption or exclusion from personal property tax on the equipment or sales or use tax on the leasing of the Equipment to Lessee hereunder. In the event that any such tax becomes payable by Lessor during the term of this Lease, Lessee shall pay to Lessor as additional rent, promptly on receipt of Lessor's invoice therefor, an amount equal to such tax. Lessee shall collect and remit any and all sales, use, and other taxes payable in any state, county, or city in respect of the rental or other use of the Equipment by Lessee.

13. Indemnity; Notice of Claim. To the extent permitted by applicable law, Lessee shall be liable for, and hereby indemnifies Lessor and holds Lessor harmless from and against, any and all claims, costs, expenses, damages, losses, and liabilities (including, without limitation, attorneys' fees and disbursements) arising in any way from the gross negligence or willful misconduct of Lessee or Lessee's agents and independent contractors, or their respective employees, agents or representatives. Lessee shall give Lessor prompt written notice of any claim arising out of the possession, leasing, renting, operation, control, use, storage, or disposition of the Equipment and shall cooperate in all reasonable respects at Lessee's expense in investigating, defending, and resolving such claim.

14. Return of Equipment. Upon the termination of an Equipment Schedule for any reason, unless Lessee is thereupon purchasing the Equipment from Lessor, Lessee shall make the Equipment available for inspection and pick up by Lessor or Dealer at Lessee's location at which the Equipment was used hereunder. The Equipment shall be returned to Lessor at the termination of this Lease in the same operating order, repair, condition, and appearance as when received by Lessee, less normal depreciation and wear and tear (which shall not include damaged or missing tires or wheels).

15. Defaults. The occurrence of any one or more of the following events shall constitute an "Event of Default" under this Lease:

- (a) Default by Lessee in the payment of any installment of rent or other charge payable by Lessee under any Equipment Schedule as and when the same becomes due and payable; or
- (b) Default by Lessee in the performance of any other material term, covenant or condition of this Lease or any Equipment Schedule or the inaccuracy in any material respect of any representation or warranty made by the Lessee in this Lease or any Equipment Schedule, or in any document or certificate furnished to the Lessor in connection therewith, which default or inaccuracy shall continue for a period of 10 days after notice; or
- (c) A petition under the Bankruptcy Code or under any other insolvency law providing for the relief of debtors shall be filed by or against Lessee; or
- (d) The voluntary or involuntary making of any assignment of a substantial portion of its assets by Lessee for the benefit of creditors shall occur; a receiver or trustee for Lessee or for Lessee's assets shall be appointed; or any formal or informal proceeding for dissolution, liquidation, settlement of claims against or winding up of the affairs of Lessee shall be commenced; or
- (e) Lessee shall default under any other lease or agreement between Lessee and Lessor [or any of its assignees hereunder]; or
- (f) Lessee shall suffer a material adverse change in its financial condition from the date hereof, and as a result thereof Lessor deems itself or any of the Equipment to be insecure.

16. Remedies. Upon the occurrence of an Event of Default, Lessor, at its option, may pursue any one or more of the following remedies, in such order or manner as Lessor determines, each such remedy being cumulative and not exclusive of any other remedy provided herein or under applicable law:

- (a) Terminate all or any portion of the Equipment Schedules to this Lease;
- (b) with or without terminating this Lease, take possession of the Equipment, with or without judicial process, Lessee hereby granting Lessor the right and license to enter upon Lessee's premises where the Equipment is located for such purpose;
- (c) proceed by appropriate court action, either at law or in equity, to enforce performance by Lessee of the applicable covenants and terms of this Lease, or to recover from Lessee any and all damages or expenses, including reasonable attorneys' fees, which Lessor shall have sustained by reason of Lessee's default in any covenant or covenants of this Lease, or on account of Lessor's enforcement of its remedies thereunder; without limiting any other damages to which Lessor may be entitled, Lessor shall be entitled upon an Event of Default to damages in an amount equal to all Rent then due but unpaid, plus the aggregate amount of Rent thereafter coming due for the remaining term of this Lease, plus Lessor's costs and expenses of pursuing its remedies hereunder (including, without limitation, attorneys' fees), minus all amounts received by Lessor after using reasonable efforts to sell or re-lease the Equipment after repossession or from any guaranty by the Dealer or any third-party; and
- (d) sell the Equipment or enter into a new lease of the Equipment.

It is hereby agreed that no delay by Lessor in pursuing any remedy shall be treated as a waiver of or limitation on such remedy or any other remedy.

17. Assignment. Lessee shall not transfer, assign, or sublease (except for rentals to players as contemplated hereunder in the ordinary course of business), or create, incur, assume, or permit to exist any security interest, lien, or other encumbrance on, the Equipment, this Lease, or any interest of Lessee therein.

18. Lessee's Representations and Warranties. Lessee represents and warrants to Lessor that: (a) Lessee has the authority under applicable law to enter into and perform this Lease and each Equipment Schedule and rider hereto; (b) Lessee has taken all necessary action to authorize its execution, delivery, and performance of this Lease and each Equipment Schedule and rider hereto; (c) the Lease and each Equipment Schedule and rider hereto have been duly executed and delivered by an authorized signatory of Lessee and constitute Lessee's legal, valid, and binding obligations, enforceable in accordance with their terms; (d) adequate funds have been budgeted and appropriated to enable Lessee to make all payments required under each Equipment Schedule to this Lease during the first twelve months of the term hereof; and (e) interest paid on indebtedness of Lessee held by Lessor would be excluded from Lessor's income for U.S. federal income tax purposes.

19. Non-Appropriation of Funds. Notwithstanding anything contained in this Lease to the contrary, in the event no funds or insufficient funds are budgeted and appropriated or are otherwise unavailable by any means whatsoever for Rent due under the Lease with respect to a Equipment Schedule in any fiscal period after the period in which the term of the lease with respect to such Equipment Schedule commences, Lessee will immediately notify Lessor in writing of such occurrence and the Lessee's obligations under the Lease shall terminate on the last day of the fiscal period for which appropriations have been received or made without penalty or expense to Lessee, except as to (i) the portions of Rent for which funds shall have been budgeted and appropriated or are otherwise available and (ii) Lessee's other obligations and liabilities under the Lease relating to the period, or accruing or arising, prior to such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of the Equipment to Lessor on the date of such termination in the manner set forth in the Lease and Lessor will have all legal and equitable rights and remedies to take possession of the Equipment. Notwithstanding the foregoing, Lessee agrees (i) that it will not cancel the Lease and the Lease shall not terminate under the provisions of this section if any funds are appropriated to it, or by it, for the acquisition, retention or operation of the Equipment or other equipment or services performing functions similar to the functions of the Equipment for the fiscal period in which such termination would have otherwise occurred or for the next succeeding fiscal period, and (ii) that it will not during the Lease term give priority in the application of funds to any other functionally similar equipment or to services performing functions similar to the functions of the Equipment. This section is not intended to permit Lessee to terminate the Lease in order to purchase, lease, rent or otherwise acquire the use of any other equipment or services performing functions similar to the functions of the Equipment, and if the Lease terminates pursuant to this section, Lessee agrees that prior to the end of the fiscal period immediately following the fiscal period in which such termination occurs, it will not so purchase, lease, rent or otherwise acquire the use of any such other equipment or services.

20. Binding Effect; Successors and Assigns. This lease and each Equipment Schedule and rider hereto shall be binding upon and shall inure to the benefit of Lessor and Lessee and their respective successors and permitted assigns. All agreements and representations of Lessee contained in this Lease or in any document delivered pursuant hereto or in connection herewith shall survive the execution and delivery of this Lease and the expiration or other termination of this Lease.

21. Notices. Any notice, request or other communication to either party by the other shall be given in writing and shall be deemed received only upon the earlier of receipt or three days after mailing if mailed postage prepaid by regular mail to Lessor or Lessee, as the case may be, at the address for such party set forth in this agreement or at such changed address as may be subsequently submitted by written notice of either party.

22. Governing Law. This Lease and each Equipment Schedule and rider hereto shall be governed by and construed in accordance with the laws of the State where Lessee's principal administrative offices are located without giving effect to the conflicts of laws principles of such state.

23. Severability. In the event any one or more of the provisions of this Lease or any Equipment Schedule or rider hereto shall for any reason be prohibited or unenforceable in any jurisdiction, any such provision shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof, any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction.

24. Signed Counterparts. The parties agree that this Lease may be signed in counterparts, that delivery of an executed counterpart of the signature page to this Lease by fax, email or other electronic means shall be as effective as delivery of a manually executed counterpart, and any failure to deliver the original manually executed counterpart sent by fax, email or other electronic means shall not affect the validity, enforceability or binding effect of this Lease. Notwithstanding any other provision of this Lease, the sole original of this Lease shall be the Lease bearing the stamped or manually executed signature of the Lessor. The Lessee, by making any payment required under this Lease, ratifies all of the terms of this Lease/Agreement.

25. Article 2A. To the fullest extent permitted by applicable law, Lessee waives any and all rights and remedies conferred by Sections 2A-508 through 2A-522 of Article 2A of the Uniform Commercial Code in effect in the state designated in Section 22 above, except to the extent that such right or remedy is expressly granted to Lessee herein.

26. Statute of Limitations. Any action by Lessee against Lessor or Dealer for any breach or default under this Lease must be commenced within one year after the cause of action accrues.

27. Entire Agreement. This Lease and all Equipment Schedules and riders hereto constitute the entire agreement between Lessor and Lessee with respect to the subject matter hereof, and there are no agreements, representations, warranties, or understandings with respect to such subject matter except as expressly set forth herein and therein. No alternation or modification of this Lease or any Equipment Schedule or rider hereto shall be effective unless it is in writing and signed by Lessor and Lessee.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Lease to be executed on the date first above written.

MUNDELEIN PARK AND RECREATION DISTRICT as Lessee YAMAHA MOTOR FINANCE CORPORATION, U.S.A. as Lessor

By: _____	By: _____
Print Name: _____	Print Name: <u>Craig Hewitt</u>
Title: _____	Title: <u>President</u>

EXHIBIT A
EQUIPMENT SCHEDULE # 218370
Dated January 30, 2024

1. This Schedule covers the following property ("Equipment")
- 75-YAMATRACK GPS UNITS**
2. Location of Equipment:
- STEEPLE CHASE GOLF CLUB
200 N LAVISTA DRIVE
MUNDELEIN, IL 60060**
3. The Lease term for the Equipment described herein shall commence on **March 1, 2024** and shall consist of: **57** months from the first day of the month following said date.
4. Rental payments (plus applicable taxes) on the Equipment shall be due according to the Schedule of Payments below:
- STARTING MARCH 2024 AND ENDING NOVEMBER 2028. DUE THE 1ST DAY OF THE MONTH AS FOLLOWS:**

May-24	\$5,250.00	May-25	\$5,250.00	May-26	\$5,250.00	May-27	\$5,250.00	May-28	\$5,250.00
Jun-24	\$5,250.00	Jun-25	\$5,250.00	Jun-26	\$5,250.00	Jun-27	\$5,250.00	Jun-28	\$5,250.00
Jul-24	\$5,250.00	Jul-25	\$5,250.00	Jul-26	\$5,250.00	Jul-27	\$5,250.00	Jul-28	\$5,250.00
Aug-24	\$5,250.00	Aug-25	\$5,250.00	Aug-26	\$5,250.00	Aug-27	\$5,250.00	Aug-28	\$5,250.00
Sep-24	\$5,250.00	Sep-25	\$5,250.00	Sep-26	\$5,250.00	Sep-27	\$5,250.00	Sep-28	\$5,250.00
Oct-24	\$5,250.00	Oct-25	\$5,250.00	Oct-26	\$5,250.00	Oct-27	\$5,250.00	Oct-28	\$5,250.00

5. Interest Factor: 8.60 %
6. Other Terms:

Lessee agrees to reimburse Lessor, who shall pay any assessed property taxes due on the equipment leased pursuant to Section 12 of the Master Lease Agreement dated **January 30, 2024** between the parties (the "Lease").

Yamaha Motor Corporation, U.S.A., Lessor and their respective subsidiaries are not obligated to perform or provide any maintenance or service, under any circumstances, under the terms of the Lease. Maintenance and service are the responsibility of the Lessee. Failure by Lessee to maintain or service the equipment consistent with the terms of the Lease shall not relieve Lessee of the responsibilities under the Lease.

Signed Counterparts: The parties agree that this Exhibit A to the Lease may be signed in counterparts, that delivery of an executed counterpart of the signature page to this Exhibit A to the Lease by fax, email or other electronic means shall be as effective as delivery of a manually executed counterpart, and any failure to deliver the original manually executed counterpart sent by fax, email or other electronic means shall not affect the validity, enforceability or binding effect of this Exhibit A to the Lease. Notwithstanding any other provision of the Lease, the sole original of this Exhibit A to the lease and the Lease shall be the ones bearing the manually executed signature of the Lessor. The Lessee, by making any payment required under this Lease, ratifies all of the terms of this Exhibit A to the Lease and the Lease.

Master Lease: This Exhibit A to the Lease, Equipment Schedule, are issued pursuant to the Lease. Capitalized terms used herein and not otherwise defined shall have the meanings given them in the Lease.

All terms and conditions, representations and warranties of the Lease are hereby ratified and incorporated herein and made a part hereof as if they were expressly set forth in this Exhibit A, Equipment Schedule and this Exhibit A, Equipment Schedule, constitutes a separate lease with respect to the Equipment described herein.

LESSEE: MUNDELEIN PARK AND RECREATION DISTRICT	LESSOR: YAMAHA MOTOR FINANCE CORPORATION, U.S.A.
By: _____	By: _____
Signature	
Name: _____	Name: <u>Craig Hewitt</u>
Type or Print	
Title: _____	Title: <u>President</u>



FINANCIAL SERVICES

Yamaha Motor Finance Corporation, U.S.A.

6555 Katella Avenue

Cypress, CA 90630

(800) 551-2994, Fax (714) 761-7363

E-MAIL: YMFUS_CFinsurance@yamaha-motor.com

NAME OF INSURANCE AGENT:

January 30, 2024

ADDRESS:

Please Reference our Quote#: 218370

PHONE:

FAX/EMAIL:

RE: STEEPLE CHASE GOLF CLUB

(Customer) Account#: _____

The Customer has leased or will be leasing equipment from Yamaha

The Customer is required to provide Yamaha with the following insurance coverage:

"All Risk" Property Insurance covering the property owned by or in which Yamaha has a security interest, in an amount not less than the full replacement cost of the property, with Yamaha Motor Finance Corp., U.S.A., its successors and assigns named as **LOSS PAYEE**.

Public Liability Insurance naming Yamaha Motor Finance Corp., U.S.A., its successors and assigns as an **ADDITIONAL INSURED** with the proceeds to be payable first on the behalf of Yamaha to the extent of its liability, if any. The amount of the Public Liability Insurance **shall not be less than \$1000,000.00 combined single limit**.

Each policy shall provide that: (i) Yamaha will be given not less than thirty (30) days prior written notice of cancellation or non-renewal, (ii) it is primary insurance and any other insurance covering Yamaha shall be secondary or excess of the policy and (iii) in no event shall the policy be invalidated as against Yamaha or its assigns for any violation of any term of the policy or the Customer's application therefore.

A Certificate evidencing such coverage should be mailed to Yamaha at the following address:

YAMAHA MOTOR FINANCE CORPORATION, U.S.A.

Attn: Commercial Finance Group

6555 Katella Ave, Cypress, CA 90630

Your prompt attention will be appreciated.

Very Truly Yours,

Equipment Covered:

75-YAMATRACK GPS UNITSMUNDELEIN PARK AND RECREATION DISTRICT

(Customer)

Equipment Location:

200 N LAVISTA DRIVE

By: _____

(Signature of Authorized Officer)

MUNDELEIN IL, 60060

Title _____

CERTIFICATE OF ACCEPTANCE

This certificate is executed pursuant to Equipment Schedule No 218370
dated January 30, 2024 to the Master Lease Agreement dated
January 30, 2024 between Yamaha Motor Finance Corporation, U.S.A.
(the "Lessor") and MUNDELEIN PARK AND RECREATION DISTRICT (the
"Lessee").

The Lessee hereby certifies that the Equipment set forth below, as also described in the
above Equipment Schedule, has been delivered and accepted by the Lessee on the
Commencement Date shown below.

QTY/EQUIPMENT TYPE/MODEL	SERIAL NUMBER	NEW/USED	LOCATION
75-YAMATRACK GPS UNITS	See Attachment	New	STEEPLE CHASE GOLF CLUB 200 N LAVISTA DRIVE MUNDELEIN, IL 60060

ADDITIONAL CONDITIONS/SPECIAL TERMS:

Please return this certificate as your acknowledgment of the above Commencement Date and acceptability
of the Equipment.

MUNDELEIN PARK AND RECREATION DISTRICT
as Lessee

By: _____
Name: _____
Title: _____



PLEASE SEND YOUR PAYMENTS TO:

YAMAHA MOTOR FINANCE CORP., U.S.A.

3362 Momentum Place

Chicago, IL 60689-5333

INVOICE NUMBER: MAN 218370

Date Prepared: 01/30/2024

MUNDELEIN PARK AND RECREATION DISTRICT
1401 N MIDLOTHIAN ROAD
MUNDELEIN, IL 60060

<i>Due Date</i>	<i>Quote No</i>	<i>Description</i>	<i>Amount Due</i>
	218370	75-YAMATRACK GPS UNITS, Located at: STEEPLE CHASE GOLF CLUB	
05/01/2024		Payment	\$5,250.00
		Payment Tax	\$0.00
		YOUR ACCOUNT BALANCE IS -----	\$5,250.00

Please return the bottom portion with your remittance. Include the lease number on your check.
FOR BILLING QUESTIONS, CALL YAMAHA Commercial Finance at 800-551-2994.



PLEASE SEND YOUR PAYMENTS TO:

YAMAHA MOTOR FINANCE CORP., U.S.A.

3362 Momentum Place

Chicago, IL 60689-5333

INVOICE NUMBER: MAN 218370

Date Prepared: 01/30/2024

Payment for:

MUNDELEIN PARK AND RECREATION DISTRICT
1401 N MIDLOTHIAN ROAD
MUNDELEIN, IL 60060

218370 \$ _____ # _____
Amount Paid Date Paid Check Number

RECITALS

Yamaha Motor Finance Corporation, U.S.A. ("Yamaha"), located at 6555 Katella Ave, Cypress, CA 90630, seeks to provide Customer with the ability to make payments electronically through the Automated Clearing House system ("ACH System") to the Account, as defined below, in satisfaction of Customer's payment obligations to Yamaha, and Customer desires to use the ACH System to transfer funds from the Account, as defined below, to Yamaha in satisfaction of its payment obligations in accordance with the terms set forth below.

NOW, THEREFORE, in consideration of the promises and the mutual covenants herein contained and other good and valuable consideration, receipt and sufficiency of which the parties hereto acknowledge, it is hereby agreed as follows:

1. **Customer's Account.** Customer shall complete the attached Authorization Agreement for Direct Payments form ("Application"), and allow Yamaha to initiate debit entries through the ACH System to Customer's Account, as defined below, to collect amounts owed by Customer to Yamaha. Customer shall provide certain information required by the Application, including information regarding Customer's bank and bank account (the "Account") through which Yamaha will initiate the debit entries authorized pursuant to this Agreement. Customer will immediately complete and deliver to Yamaha an updated Authorization Agreement from time to time if any information regarding the Account is changed or is inaccurate. Yamaha will thereupon enter such new information regarding the Account into the ACH System. Customer will execute such agreements that are required by Customer's bank to allow Yamaha to initiate the debit entries to Account, and to receive the corresponding payments.
2. **Authorization for ACH Payment.** By entering into this Agreement, Customer irrevocably authorizes Yamaha during the term of their Equipment Schedule, to initiate debit entries through the ACH System to the Account to pay Customer's obligations, and to take possession of funds in the Account for application to such obligations. If a Customer's debit transaction is rejected by the Customer's bank for reasons such as non-sufficient funds, Yamaha shall have the right to charge Customer's Account a fee of Fifty Dollars (\$50) to cover administrative costs associated with the rejected payment.
3. **Limitation of Liability for ACH System.** Yamaha will not be liable for the act or omission of any Automated Clearing House, financial institution, or any person who has obtained unauthorized access to the ACH System. Customer acknowledges that if any error occurs in the ACH System debiting process, Customer will immediately notify Yamaha if the amount of any debit entry which Yamaha initiates exceeds the amount owed by Customer. Customer agrees, however, that Yamaha's liability for any such error will be limited to a credit by Yamaha to the Account in the amount of the entry which exceeds the amount owed by Customer, and in no event will Yamaha be liable to Customer for any consequential, special or incidental damages.
4. **Notices.** Any written notice or other written communication required or permitted to be given under this Agreement shall be delivered, or sent by United States certified mail, return receipt requested, to Yamaha unless another address is substituted by notice delivered or sent as provided herein. Any such notice will be deemed given when received.
5. **Termination.** This agreement, if required by Yamaha as a credit condition of the account, will only be terminated at the end of the term of the Equipment Schedule or after all payments on the Equipment Schedule have been satisfied. If not a credit condition requirement, Yamaha or Customer may terminate this agreement at any time by giving thirty (30) days prior written notice to the other party.
6. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to conflicts of law principles thereof. Any disputes, claims and controversies arising out of or directly or indirectly relating to this Agreement, or the breach, invalidity or termination thereof, shall be settled by binding arbitration to be held in Orange County, California.
7. **Entire Agreement.** This Agreement embodies the entire agreement of the parties with respect to the subject matter hereof, and supersedes all previous negotiations, representations, and agreements with respect hereto, and shall be binding upon the parties hereto. This Agreement may be amended only by a writing signed by both parties. In the event that any provision of this Agreement shall be held invalid, illegal or otherwise unenforceable for any reason in any jurisdiction, the validity, legality and enforceability of the remaining provisions or obligations, or of any such provision or obligation in any other jurisdiction, shall not in any way be affected or impaired thereby. Customer cannot assign this Agreement without Yamaha's prior written consent. Headings are used for reference purposes only, and are not part of this Agreement. The failure by either party to enforce or take advantage of any provision hereof shall not constitute a waiver of the right subsequently to enforce or take advantage of such provisions. The parties may rely on any facsimile copy, electronic data transmission or electronic data storage of this Agreement, which will be deemed an original, and the best evidence thereof, for all purposes.

Address for Delivery of Notice:

Yamaha Motor Finance Corporation, U.S.A.
6555 Katella Avenue, Cypress, CA 90630

Attention: Stacey Stankey, Assistant Department Manager

AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)Customer Name MUNDELEIN PARK AND RECREATION DISTRICTCustomer Number 3885445

Contact Phone Number _____

I (we) hereby authorize Yamaha Motor Finance Corporation, U.S.A., and its affiliates hereinafter called Yamaha, to initiate debit entries to my (our)

- ☐ Checking Account or
☐ Savings Account

Indicated below at the depository financial institution named below, hereafter called Depository, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Depository Name _____

Branch _____

City _____ State _____ Zip _____

Bank Routing Number _____

Bank Account Number _____

☐ Please indicate with a check-mark that there is no debit blocking on your account that would prevent Yamaha from debiting your account according to the provisions of the ACH agreement.

This authorization is to remain in full force and effect and can only be terminated under the terms provided under Paragraph 5.

By signing below, Customer acknowledges its agreement to the terms of the ACH / Online Payments Agreement set forth on the reverse side of this document.

Name(s) _____ (Please Print)

Position(s) _____ (Please Print)
(must be an owner or officer of the company)

Signature(s) _____

Date _____

INSTRUCTIONS FOR ESTABLISHING ACH ACCOUNT:

Please forward this executed agreement, along with a voided check, to the following address:

Yamaha Motor Finance Corporation, U.S.A.
6555 Katella Avenue
Cypress, CA 90630
or Fax to 714-761-7363

Certificate Of Completion

Envelope Id: 004C04A1DC36486E8A81B08821C88286	Status: Delivered
Subject: Mundelein Park and Recreation, dba. Steeple Chase Golf Club-Customer do...	
Source Envelope:	
Document Pages: 11	Signatures: 0
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Lisa Ibarra
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	6555 Katella Ave
	Cypress, CA 90630
	lisa_ibarra@yamaha-motor.com
	IP Address: 163.116.248.56

Record Tracking

Status: Original	Holder: Lisa Ibarra	Location: DocuSign
1/31/2024 4:18:29 PM	lisa_ibarra@yamaha-motor.com	

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Tiffani Kivisto		Sent: 1/31/2024 4:25:52 PM
apfinance@mundeleinparks.org		Viewed: 2/1/2024 9:48:12 AM
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Accepted: 2/1/2024 9:48:12 AM		
ID: 03bb318c-97bc-452d-b7fd-67c000833d2d		

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Brandon Rankin	<div>COPIED</div>	Sent: 1/31/2024 4:25:53 PM
Brandon_Rankin@yamaha-motor.com		
Wholesale Relationship Manager		
Yamaha Financial Services		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Accepted: 11/3/2023 1:33:46 PM		
ID: 179b6deb-8431-4ea5-918f-6647044757c9		

Steve Haldeman	<div>COPIED</div>	Sent: 1/31/2024 4:25:53 PM
Shaldeman@harrisgolfcars.com		Viedw: 2/1/2024 7:08:33 AM
Vice President		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Accepted: 2/1/2024 7:07:19 AM		
ID: 34715344-c5f3-473a-8db5-0ba86f4bc0a1		

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/31/2024 4:25:53 PM
Certified Delivered	Security Checked	2/1/2024 9:48:12 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Yamaha Motor Finance Corporation, U.S.A. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Yamaha Motor Finance Corporation, U.S.A.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: econsent@yamaha-motor.com

To advise Yamaha Motor Finance Corporation, U.S.A. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at econsent@yamaha-motor.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Yamaha Motor Finance Corporation, U.S.A.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to econsent@yamaha-motor.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Yamaha Motor Finance Corporation, U.S.A.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to econsent@yamaha-motor.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Yamaha Motor Finance Corporation, U.S.A. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Yamaha Motor Finance Corporation, U.S.A. during the course of your relationship with Yamaha Motor Finance Corporation, U.S.A..