



Public Hearing

Budget and Appropriation

Monday, February 26, 2024

6:45 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Budget and Appropriation Public Hearing on the 26th day of February, 2024, at 6:45 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

1. Call to Order
2. Roll Call
3. Motion to Open Budget and Appropriation Public Hearing
 - A. Comments from the Public
 - B. Comments from Board Members
4. Motion to Close Budget and Appropriation Public Hearing
5. Motion to Adjourn



BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 22, 2024
Subject: A Public Hearing for 2024 Budget and Appropriation

Background

Part of the process requires the publishing of a Notice of Public Hearing not less than seven days before the date of the Hearing. The Public Hearing was published on January 15, 2024.

Procedurally, the President will:

1. Motion to be made by a Board member, and seconded, that the Hearing be opened. After discussion, if any, call for Roll Call vote.
2. Announce the Public Hearing open to receive public comments on the proposed Budget and Appropriations and explain that all persons desiring to be heard will have the opportunity to present written or oral testimony at this time.
3. Ask for additional comments from Park Commissioners.
4. If any written testimony is received, the Secretary reads it into the record.
5. Ask for oral testimony, the President announces that all desiring to be heard have been given the opportunity.
6. Motion to be made by a Board member, and seconded, that the Hearing be adjourned. After discussion, if any, call for Roll Call vote.
7. President declares motion carried and Hearing is formally adjourned.



February 26, 2024

6:45 p.m. – Public Hearing – Budget and Appropriation

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 26th day of February 2024, at 7:00 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Updates

1. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Ordinance 24-01-01-O – Budget & Appropriation Ordinance
2. Approve of Updated Annual Data Report
3. Approve of Resolution 24-01-01-R – IMRF Authorized Agent
4. Approve of Deed of Gifts – Mundelein Heritage Museum
5. Approve of Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract
6. Approve of JSD Professional Consulting Services. Inc. Proposal – Kracklauer Park

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

February 26, 2024 Committee Meeting Topics

Future Grants

Based on the board and staff discussions at the last committee meeting, staff will begin pursuing a potential grant for Keith Mione Community Park. One feature, Dynadome, was discussed at great length which requires extensive review and evaluation. Staff have additional ideas and requesting consideration from the Board.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Ordinance 24-01-01-O – Budget & Appropriation Ordinance
2. Approve of Updated Annual Data Report
3. Approve of Resolution 24-01-01-R – IMRF Authorized Agent
4. Approve of Deed of Gifts – Mundelein Heritage Museum
5. Approve of Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract
6. Approve of JSD Professional Consulting Services. Inc. Proposal – Kracklauer Park



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

February 26, 2024

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 26th day of February 2024 at 7:30 o'clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Approval of Minutes: Committee Meeting 02-12-24, Regular Meeting 02-12-24

Approval of Disbursements: Warrants: 021624, 021824, and 022624 = \$422,253.57

Financials: January

Police Report: January

Correspondence: None

Old Business: None

New Business:

1. Approve of Ordinance 24-01-01-O – Budget & Appropriation Ordinance
2. Approve of Updated Annual Data Report
3. Approve of Resolution 24-01-01-R – IMRF Authorized Agent
4. Approve of Deed of Gifts – Mundelein Heritage Museum
5. Approve of Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract
6. Approve of JSD Professional Consulting Services. Inc. Proposal – Kracklauer Park

Board Business:

Staff Reports:

Service Anniversaries: Richard Hanzel 17 years, Tracie Ouimet 8 years, Sarah Bannon 6 years, and Nicole Wings 3 years

Executive Session:

- Personnel 5 ILCS 120/2 (c)(1);
- Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
- Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)
- Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment

Rules for Public Comment:

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 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
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- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 12, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI and Director of Business Services & Technology McINERNEY.

President FRASIER asked staff to present the 2024 Budget & Appropriation Ordinance information. Director McINERNEY mentioned the District typically approved the Budget and Appropriation Ordinance in December. She explained the District was not required to approve a Budget and Appropriation Ordinance until the first quarter of the year. She explained the District received the Kracklauer Park grant which allowed the District to properly budget for the project. Also, she explained staff budgeted to lease golf maintenance equipment, but it would be more advantageous to purchase due to savings of approximately \$13,000. Commissioner McGRATH stated there was no advantage of the lease versus purchasing. Director McINERNEY agreed and stated the lease was like a loan. Commissioner McGRATH asked if the company was okay with purchasing versus leasing. Director McINERNEY stated it was fine. She reiterated the public hearing will be held on Monday, February 26 at 6:45 p.m.

President FRASIER asked if there were other staff reports. Director McINERNEY stated that Commissioner BURTON noticed there was one account for the warrant report. Director McINERNEY explained it was a purchase card report and the system didn't allow breaking out each vendor. However, she was able to produce a different report that looked different. She asked if the Board would like to receive it each month. President FRASIER stated it was whatever was easiest. Commissioner BURTON mentioned her prior employer required a separate document but wasn't asking staff to complete extra steps. She suggested that it may want to be available if questions arose. Board Members agreed. Commissioner ORTEGA asked if the District had a business account with Amazon. Director McINERNEY stated the District does have an account and the account was used frequently.

Executive Director SALSKI gave a quick summary of potential OSLAD Grant projects and types of amenities to be considered for a grant. He explained the grant cycle will come up quickly and staff and board must be proactive as the deadline may be July. He recommended not to spend more on amenities if not necessary. He presented three grant options such as Diamond Lake, Hanrahan Park, or Keith Mione Community Park. He didn't want to spend extra monies on Hanrahan Park if it was unnecessary. He recommended waiting on Diamond Lake as he anticipated a long staff, board, and stakeholder process. He suggested not to rush through a process as Diamond Lake was identified as a high need in the Community-Wide Survey.

He recommended pursuing a grant for Keith Mione Community Park as there was an opportunity to replace outdated playgrounds, construct walking paths and woodland trails, include pickleball, turf fields, and/or a concrete pad for an indoor structure. He showed concept ideas that were developed several years ago. He suggested walking paths near the ballfields as he has received many complaints about walking on the road. He suggested revisiting the baseball parking lots as well even though it would not be part of the grant. Commissioner BURTON suggested a shelter over by the baseball fields for teams to gather. Board and staff agreed. Executive Director SALSKI presented constructing an indoor structure that Commissioners, staff, and he learned about at the state conference. He said it would be placed on a concrete pad. He showed pictures. He suggested taking a team of staff and board members to visit a site with a consultant to determine if feasible. He said it would allow the District to program even more and allow affiliate groups to use at specific rates. He said indoor space was a high need across the District and community. Board Members agreed Keith Mione Community Park would be the best opportunity and keep evaluating whether the indoor structure was a viable option.

Visitors: Ron Greenberg

There being no further business, Commissioner McGRATH moved to adjourn at 7:30 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
February 12, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

President FRASIER directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI and Director of Business Services & Technology McINERNEY.

President FRASIER requested a motion to approve the minutes of the Regular meeting on January 22, 2024. Commissioner ORTEGA moved to approve the minutes of the Regular meeting on January 22, 2024, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner BURTON moved to approve Warrants: 020224, 020424, 020524, 020624, and 021224 = \$356,338.37 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER stated there was correspondence.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of Longmeadow Park Bid. Commissioner McGRATH moved to approve the Longmeadow Park Bid with E. Hoffman Inc. in the amount of \$531,613 and 15% contingency as stated in the memorandum, second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of revisions and additions to Board Policy Manual Sections 5.0 and 10.0. Commissioner ORTEGA moved to approve the revisions and additions to Sections 5.0 and 10.0 of the Board Policy Manual as stated in the memorandum, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of a license agreement amendment for the Village of Mundelein Outdoor Warning Siren at Gordon Ray Park. Commissioner ORTEGA moved to approve the license amendment as stated in the memorandum, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of a lease agreement amendment with Yamaha Motor Finance Corporation. Commissioner McGRATH moved to approve the lease agreement with Yamaha Motor Finance Corporation as stated in memorandum, second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any questions. Director of Business Services & Technology McINERNEY provided background on the difference of this agreement versus the equipment lease. A roll call vote was taken with Commissioners McGRATH, BURTON, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. None were provided.

President FRASIER asked for staff reports. None were provided.

Visitors: Ron Greenberg mentioned the Dynadome concept was a great idea.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:45 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 02/26/24	
Warrant Number	Amount
021624	234,682.67
021824	1,177.25
022624	186,393.65
Total	422,253.57

Payroll ID: 159

Pay Period End Date: 02/10/2024 Check Post Date: 02/16/2024 Bank ID: A

021624

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** ANNIV	0.00	0.00	1,300.00		** DENTAL	4.57	
** EOY	0.00	0.00	1,500.00		** MEDICAL_PPO	89.69	
** FNRL	12.00	0.00	396.00		** PDMRA ADDL LIFE	6.20	
** REG	22.00	0.00	520.36		** VISION	1.03	
ACA NHI	0.00	0.00	230.79	923.16	ADDL IMRF 1	746.32	2,981.60
ANNIV	0.00	0.00	0.00	1,300.00	ADDL IMRF 2	1,885.38	6,802.36
AQBN	0.00	0.00	0.00	0.00	DENTAL	217.68	843.72
AQUA	0.00	0.00	0.00	0.00	DENTAL_ER	1,232.61	4,812.52
BACK PAY	0.00	0.00	0.00	0.00	EAP_ER	72.00	283.50
BON	0.00	0.00	0.00	0.00	FCC	480.78	1,923.12
CAR	0.00	0.00	0.00	1,000.00	FITW	13,997.46	55,384.67
COMP	0.00	0.00	0.00	256.72	FLH	540.42	2,161.68
CV19-1	0.00	0.00	0.00	0.00	GROUP LIFE	2.47	18.67
DBL	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,142.00	4,568.00
EOY	0.00	0.00	0.00	1,500.00	MEDICAL_HMO_ER	6,471.28	25,885.02
EPTO	0.00	0.00	0.00	0.00	MEDICAL_PPO	3,057.61	11,799.94
ESSNTLCOMP	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	17,326.77	67,555.05
FFCRA123	0.00	0.00	0.00	0.00	MEDICARE_EE	2,586.78	9,766.26
FFCRA456	0.00	0.00	0.00	0.00	MEDICARE_ER	2,586.78	9,766.26
FNRL	22.65	0.00	398.64	4,782.67	NCPERS	24.00	96.00
GOLF LSSNS	0.00	0.00	0.00	0.00	NWD	350.00	1,400.00
HOL	0.00	0.00	0.00	53,505.48	NWD %	48.40	193.84
INC	0.00	0.00	0.00	0.00	NYL	53.34	213.36
JRY	0.00	0.00	0.00	0.00	PDMRA ADDL LIFE	269.65	1,048.70
LWP	0.00	0.00	0.00	0.00	PEN_IM2	3,733.41	14,668.88
NHI	0.00	0.00	1,692.35	6,769.40	PEN_IM2_ER	7,201.31	28,294.56
OT	0.00	6.47	200.17	4,389.40	PEN_IMR	2,572.94	10,095.82
PATH2	0.00	0.00	2,020.00	2,020.00	PEN_IMR_ER	4,962.89	19,473.73
PER	38.00	0.00	1,229.89	12,383.82	SITW	8,181.71	31,028.90
REFERRAL	0.00	0.00	0.00	0.00	SOCSEC_EE	11,060.54	41,759.31
REG	4,138.52	0.00	87,498.58	292,826.95	SOCSEC_ER	11,060.54	41,759.31
SALARY	640.00	0.00	78,096.56	250,588.48	STA	850.00	3,400.00
SIC	92.05	0.00	3,186.08	8,200.80	STA %	48.40	193.84
SIN	56.00	0.00	1,916.18	4,487.80	UN	258.42	932.64
TFB	0.00	0.00	275.65	1,223.43	VISION	39.92	154.38
Tip	0.00	0.00	0.00	0.00	VISION_ER	226.18	882.57
TLI	0.00	0.00	153.48	610.81			
VAC	115.80	0.00	3,354.24	46,994.53			
WELLNESS	0.00	0.00	0.00	1,485.23			

183,539.84
13,647.32
12,164.20
25,331.31
234,682.67

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
183,539.84	0.00	52,145.16	131,293.19	693,414.44	129,488.19	51,142.83

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 159

Pay Period End Date: 02/10/2024 Check Post Date: 02/16/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

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Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		183,968.97	5,573.70	178,395.27
Medicare		183,968.97	5,573.70	178,395.27
Federal		183,968.97	13,176.85	170,792.12
State	IL	183,636.43	13,176.85	170,459.58
State	WI	332.54	0.00	332.54

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 02/26/2024

022624

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
138834	A BARR SALES, INC	CO2 - DRAFT LINES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$186.00
				Check Total:	\$186.00
138835	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$795.66
				Check Total:	\$795.66
138836	ABIGAIL FLORES MELCHOR	REFUND REGENT RENTAL DEPOSIT	RECREATION PROGRAM FUND	ASSETS	\$400.00
				Check Total:	\$400.00
138837	ACE HARDWARE	PARK SIGNS REPAIR - SCREWS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.60
		PARK SIGNS REPAIR - SCREWS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1.48
		BATTERIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$49.95
		LIGHT BULBS AND BATTERY	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$35.97
				Check Total:	\$91.00
138838	ACTIVE NETWORK LLC	CHARGEBACK	RECREATION PROGRAM FUND	ASSETS	\$110.00
				Check Total:	\$110.00
138839	ACUSHNET COMPANY	MERCHANDISE - APPAREL	CORPORATE FUND	GOLF PRO SHOP	\$2,555.68
		MERCHANDISE - APPAREL	CORPORATE FUND	GOLF PRO SHOP	\$137.81
		MERCHANDISE - DRIVER	CORPORATE FUND	GOLF PRO SHOP	\$669.05
				Check Total:	\$3,362.54
138840	AHW LLC	JD BRUSH REPAIR PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,350.04
				Check Total:	\$2,350.04
138841	AIRGAS USA, LLC	CYLINDER RENTAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$172.01
				Check Total:	\$172.01
138842	ALBERTSONS COMPANIES INC	PROGRAM SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$35.12
		OPERATING SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$0.98
				Check Total:	\$36.10
138843	AMY SILVA	REFUND FOR RENTAL DEPOSIT	RECREATION PROGRAM FUND	ASSETS	\$500.00
				Check Total:	\$500.00
138844	ANCEL GLINK, P.C.	LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	\$1,472.50
				Check Total:	\$1,472.50
138845	ANIMAL QUEST ENTERTAINMENT, IN	PETTING ZOO COTTONTAIL TRAIL -	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$374.00
		REMAINING BALANCE			
				Check Total:	\$374.00
138846	AUTO-WARES GROUP				

Mundelein Park District Warrant Report

Date Paid 02/26/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		TIRE SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$29.09
		SEAL/ROLLER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.21
				Check Total:	\$146.30
138847	BODY ONE PRODUCTS, INC.				
		GYM WIPES MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$629.00
				Check Total:	\$629.00
138848	BURRIS EQUIPMENT CO				
		TEMPERATURE SENDING UNIT - KUBOTA	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$87.99
		KUBOTA - SNOW PLOW PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$362.94
				Check Total:	\$450.93
138849	CARDIO PARTNERS, INC.				
		5 NEW AEDS, 2 WALL CABINETS, 2 HARD CASES	CORPORATE FUND	RISK MANAGEMENT	\$8,105.80
				Check Total:	\$8,105.80
138850	CDW GOVERNMENT, INC				
		DOCK, MORAVEC, ALL IN ONE, GOLF	RECREATION PROGRAM FUND	REGENT CENTER	\$197.45
		DOCK, MORAVEC, ALL IN ONE, GOLF	CORPORATE FUND	GOLF PRO SHOP	\$1,526.54
		DESKTOP COMPUTERS, IT AND BAY	CORPORATE FUND	ADMINISTRATION	\$1,005.20
		DESKTOP COMPUTERS, IT AND BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,005.20
				Check Total:	\$3,734.39
138851	CINTAS FIRST AID & SAFETY				
		DRC FIRST AID	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$43.44
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$52.03
		FIRST AID SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$37.11
				Check Total:	\$132.58
138852	CITY ELECTRIC SUPPLY CO				
		BUILDING ELECTRIC MAINTENANCE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$55.74
				Check Total:	\$55.74
138853	ComEd				
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$740.51
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$555.38
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$370.25
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$370.25
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$1,295.89
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$370.25
		ELECTRIC - SPORTS COMPLEX 2	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.95
		ELECTRIC - BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.85
		ELECTRIC - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.47
		ELECTRIC - DIAMOND LAKE PARK LITES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.01
		ELECTRIC - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.24
		ELECTRIC - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.80
		ELECTRIC - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$52.63
		ELECTRIC - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$63.54
		ELECTRIC - SPORTS COMPLEX 1	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$215.19
		ELECTRIC - STEEPLE CHASE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,153.87
		ELECTRIC - STEEPLE CHASE	CORPORATE FUND	GOLF PRO SHOP	\$621.32
		ELECTRIC - MUSEUM	CORPORATE FUND	MUSEUM	\$125.45
		ELECTRIC - MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$82.44
		ELECTRIC - SB LITES	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$42.13

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$788.83
		ELECTRIC - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,183.25
		ELECTRIC - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3,155.34
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,760.92
		ELECTRIC - BAREFOOT BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$258.23
		ELECTRIC - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$111.30
		ELECTRIC - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$(18.48)
		ELECTRIC - REGENT	RECREATION PROGRAM FUND	REGENT CENTER	\$198.50
		ELECTRIC - REGENT	RECREATION PROGRAM FUND	REGENT CENTER	\$(40.53)
		ELECTRIC - PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$436.80
		ELECTRIC - PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(41.94)
		ELECTRIC - BATHHOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$408.77
		ELECTRIC - BATHHOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$(110.06)
		ELECTRIC - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$293.40
		ELECTRIC - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$(55.13)
		ELECTRIC - HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$34.04
				Check Total:	\$15,605.66
138854	CUTLER WORKWEAR				
		STAFF UNIFORMS - WYLIE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$239.34
				Check Total:	\$239.34
138855	DEREK GALVICIUS				
		COTTONTAIL TRAIL DJ	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$400.00
				Check Total:	\$400.00
138856	DIRECT ENERGY BUSINESS				
		ELECTRIC - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$274.38
		REGENT CENTER - ELECTRIC	RECREATION PROGRAM FUND	REGENT CENTER	\$717.56
		PARK MAINT BUILDING - ELECTRIC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$403.77
		ELECTRIC - BATHHOUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,440.28
				Check Total:	\$2,835.99
138857	EFAX CORPORATE				
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
		FEBRUARY FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
				Check Total:	\$103.95
138858	EMPLOYEE BENEFITS CORPORATION				
		FEBRUARY FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.50
				Check Total:	\$53.50
138859	HALOGEN SUPPLY COMPANY INC				
		TESTING KITS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$109.16
				Check Total:	\$109.16
138860	ILL DEPT OF AGRICULTURE				
		OPERATORS LICENSE - NEUWIRTH & SCHAUL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$210.00
				Check Total:	\$210.00
138861	ILLINOIS STATE POLICE				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		REPLENISH CRIMINAL BACKGROUND CHECK FUND	CORPORATE FUND	PUBLIC SAFETY	\$360.00
				Check Total:	\$360.00
138862	INNOVA DISC GOLF				
		DISC GOLF TARGET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$881.49
				Check Total:	\$881.49
138863	INSPIRE TENNIS ACADEMY LLC				
		INSPIRE TENNIS - WINTER CLASS INVOICE	RECREATION PROGRAM FUND	TENNIS	\$2,965.20
				Check Total:	\$2,965.20
138864	JC LICHT LLC				
		BFB FILTER REPAIR SUPPLIES	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.21
		GARBAGE CAN PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$65.59
		LAZY RIVER PAINT	RECREATION PROGRAM FUND	BAREFOOT BAY	\$6,020.00
				Check Total:	\$6,102.80
138865	JSD PROFESSIONAL SERVICES, INC.				
		LANDSCAPE ARCHITECT	CORPORATE FUND	ADMINISTRATION	\$1,577.50
		LANDSCAPE ARCHITECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$135.00
		LANDSCAPE ARCHITECT-NOLL	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$938.05
		LANDSCAPE ARCHITECTURE- LONGMEADOW	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$7,397.64
				Check Total:	\$10,048.19
138866	JUDYSHARON BUCK				
		PARTIAL REFUND FOR SNOW DAY	RECREATION PROGRAM FUND	ASSETS	\$12.71
				Check Total:	\$12.71
138867	LAPORT INC				
		TRASH CAN LINERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,251.00
				Check Total:	\$1,251.00
138868	LIFE FITNESS				
		MCC FITNESS FLOOR SEAT BASE REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$153.92
				Check Total:	\$153.92
138869	LISA YARBROUGH				
		INDOOR POOL PARTY DEPOSIT REFUND	RECREATION PROGRAM FUND	ASSETS	\$100.00
				Check Total:	\$100.00
138870	MARIE COWAN				
		PARTIAL REFUND DUE TO SNOW DAY	RECREATION PROGRAM FUND	ASSETS	\$12.71
				Check Total:	\$12.71
138871	MARTIN PETERSEN COMPANY, INC				
		FURNACE REPAIR	RECREATION PROGRAM FUND	BAREFOOT BAY	\$277.09
				Check Total:	\$277.09
138872	MATT LOWRY				
		REFUND REGENT RENTAL DEPOSIT	RECREATION PROGRAM FUND	ASSETS	\$200.00
				Check Total:	\$200.00
138873	MGN LOCK-KEY & SAFES, INC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		REGENT CENTER - KEYS FOR RENTAL ATTENDANTS	RECREATION PROGRAM FUND	RENTALS	\$9.00
				Check Total:	\$9.00
138874	NAMRATA JOSHI				
		REFUND DUE TO WRONG CLASS TIME	RECREATION PROGRAM FUND	ASSETS	\$99.00
				Check Total:	\$99.00
138875	NAPA AUTO PARTS				
		TRUCK OIL AND FILTERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$150.12
		BRAKE CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$16.14
		KUBOTA FUEL FILTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.34
		CLEANING SOLUTION FOR EQUIPMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.06
		WIPER BLADE FOR CASE TRACTOR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$12.73
		KUBOTA - OIL & FILTERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$157.89
				Check Total:	\$404.28
138876	NORTH SHORE GAS				
		MCC GAS	RECREATION PROGRAM FUND	MCC FACILITY	\$548.07
		MCC GAS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$822.11
		MCC GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$2,192.28
		MCC GAS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,918.25
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$174.11
		DRC NATURAL GAS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$130.58
		DRC NATURAL GAS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$87.05
		DRC NATURAL GAS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$87.05
		DRC NATURAL GAS	RECREATION PROGRAM FUND	REC CONNECTION	\$304.69
		DRC NATURAL GAS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$87.05
		PARK MAINT BUILDING - NAT GAS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$465.01
		CONCESSIONS GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,282.22
		GAS - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$599.71
		MUSEUM - NAT GAS	CORPORATE FUND	MUSEUM	\$309.24
		REGENT CENTER - NATURAL GAS	RECREATION PROGRAM FUND	REGENT CENTER	\$486.16
		BAY NATURAL GAS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$470.77
				Check Total:	\$9,964.35
138877	PDRMA				
		RETURN OF PATH OVERPAYMENT	RECREATION PROGRAM FUND	ASSETS	\$100.00
				Check Total:	\$100.00
138878	PENDELTON TURF SUPPLY INC				
		FLAGS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$763.75
				Check Total:	\$763.75
138879	RAISA SUSRAL				
		REFUND FOR ART CLASS	RECREATION PROGRAM FUND	ASSETS	\$160.00
				Check Total:	\$160.00
138880	RAMROD DISTRIBUTORS				
		REGENT CENTER - PAPER PRODUCTS	RECREATION PROGRAM FUND	REGENT CENTER	\$190.78
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$144.71
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$21.51
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$21.51
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	ADMINISTRATION	\$21.51
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	REC CONNECTION	\$50.18
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$28.67

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$478.87
138881	REACH				
		MCC REACH TV LICENSE	RECREATION PROGRAM FUND	ADMINISTRATION	\$500.00
		DUNBAR REACH DISPLAY LICENSE	RECREATION PROGRAM FUND	ADMINISTRATION	\$500.00
Check Total:					\$1,000.00
138882	REINDERS INC				
		BUSHINGS FOR TORO 5910	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$385.22
		TORO 5910 - BALL JOINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$389.82
		VENTRAC MOWER - NATURAL AREAS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$44,743.20
		BALL JOINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$389.82
		FILTERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$268.82
		HYDRAULIC FILTER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$72.52
Check Total:					\$46,249.40
138883	RON SALSKI				
		PER DIEM SALSKI RECREATION LEADERSHIP SUMMIT	CORPORATE FUND	ADMINISTRATION	\$124.00
Check Total:					\$124.00
138884	ROWENA GONZALES				
		REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$5.00
Check Total:					\$5.00
138885	RUSSO POWER EQUIPMENT				
		CHAIN SAW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$543.99
		CHAIN SAW - FILES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.99
Check Total:					\$568.98
138886	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$76.80
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$48.00
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$48.00
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
Check Total:					\$297.60
138887	SHERWIN WILLIAMS				
		PAINT FOR GYM SOUND PANELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$269.95
		GYM SOUND PANEL - PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$101.56
Check Total:					\$371.51
138888	SHIP STICKS				
		SHIP STICKS	CORPORATE FUND	GOLF PRO SHOP	\$140.95
Check Total:					\$140.95
138889	SPORTSMITH				
		MCC FITNESS EQUIPMENT REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$96.56
Check Total:					\$96.56
138890	SUBURBAN PROPANE				
		PROPANE CHEM BUILDING	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$729.06
Check Total:					\$729.06
138891	T-MOBILE USA, INC				
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	ADMINISTRATION	\$73.81

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		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	ADMINISTRATION	\$146.90
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$528.84
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.52
		CELL PHONES 01/03/24 - 02/02/24	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.19
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$58.76
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$47.21
		CELL PHONES 01/03/24 - 02/02/24	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,547.03
138892	TEE JAY SERVICE COMPANY, INC				
		BIG & LITTLE - ADA AUTOMATIC DOOR OPENERS	CORPORATE FUND	SPECIAL RECREATION	\$9,839.00
Check Total:					\$9,839.00
138893	TOSHIBA BUSINESS SOLUTIONS USA				
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1.88
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	REC CONNECTION	\$8.01
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$38.92
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	BAREFOOT BAY	\$11.84
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$20.40
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$365.64
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$110.76
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$55.28
		1ST FLOOR COPIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$0.41
		1ST FLOOR COPIES	CORPORATE FUND	ADMINISTRATION	\$10.92
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$34.26
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	REC CONNECTION	\$34.97
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$14.99
Check Total:					\$708.28
138894	ULTIMATE NINJAS LIBERTYVILLE				
		ULTIMATE NINJAS - WINTER CAMP INVOICE	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$680.00
Check Total:					\$680.00
138895	UMB DENSTOCK ELECTRIC, INC				
		ADA DOOR CLOSER WIRING AT BIG & LITTLE	CORPORATE FUND	SPECIAL RECREATION	\$1,350.00
		HVAC - 3RD FLOOR ATTIC HEATER - ELECTRICAL INSTALL	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$17,612.00
		ELECTRICAL REPAIR FOR RTU#2 - HVAC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,320.00
Check Total:					\$20,282.00
138896	VERSION2 CONSULTING, LLC				
		MONITORS, BANNON AND REHOR	RECREATION PROGRAM FUND	REC CONNECTION	\$120.00
		MONITORS, BANNON AND REHOR	CORPORATE FUND	ADMINISTRATION	\$282.00
Check Total:					\$402.00
138897	VILLAGE OF MUNDELEIN POLICE DEPT				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		AGREEMENT-POLICE SERVICES-FIRST HALF	CORPORATE FUND	PUBLIC SAFETY	\$25,000.00
				Check Total:	\$25,000.00
138898	WAREHOUSE DIRECT OFFICE PROD				
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$142.27
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$213.41
				Check Total:	\$355.68
138899	ZARNOTH BRUSH WORKS, INC				
		WAFFER BROOM REFILL - ICE RINK BRUSH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$746.25
				Check Total:	\$746.25
435	KLOSS DISTRIBUTING CO INC				
		BEER ORDER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$243.80
				Check Total:	\$243.80

Warrant Total: \$186,393.65



BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McNerney, Director of Business Services and Technology
Date: February 22, 2024
Subject: January Financial Report

Analysis/Considerations

Attached is the January, 2024 financial report. Forecast numbers are not yet included because it is so early in the year.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date is favorable in the amount of \$253,912. This is primarily a timing issue with some payments that were expected to be made in January that are not yet in. Overall, the District is trending favorable for expenditures due to vacancies, health insurance costs, and shift in responsibilities and/or roles in the Department of Recreation & Facility Services.

Action and Motion Requested

Move to place the January Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2024 JAN Budget	2024 JAN Actual	Actual to Budget	2023 JAN Actual	Change in Actual 2023 to 2024
General Fund					
Rev	\$111,427.07	\$127,876.38	\$16,449.31	\$81,579.10	\$46,297.28
Exp	\$312,425.03	\$238,256.91	\$74,168.12	\$228,331.57	(\$9,925.34)
General Fund Total	(\$200,997.96)	(\$110,380.53)	\$90,617.43	(\$146,752.47)	\$36,371.94
Recreation Fund					
Rev	\$336,098.20	\$336,855.08	\$756.88	\$293,479.96	\$43,375.12
Exp	\$351,741.97	\$278,406.77	\$73,335.20	\$217,519.32	(\$60,887.45)
Recreation Fund Total	(\$15,643.77)	\$58,448.31	\$74,092.08	\$75,960.64	(\$17,512.33)
Debt Service Fund					
Rev	\$323.15	\$967.68	\$644.53	\$447.56	\$520.12
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$323.15	\$967.68	\$644.53	\$447.56	\$520.12
Capital Fund					
Rev	\$2,995.11	\$23,008.03	\$20,012.92	\$15,839.47	\$7,168.56
Exp	\$78,000.00	\$9,454.44	\$68,545.56	\$0.00	(\$9,454.44)
Capital Fund Total	(\$75,004.89)	\$13,553.59	\$88,558.48	\$15,839.47	(\$2,285.88)
Grand Total	(\$291,323.47)	(\$37,410.95)	\$253,912.52	(\$54,504.80)	\$17,093.85

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through January				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
General Fund					
Rev	\$111,427.07	\$127,876.38	\$16,449.31	\$81,579.10	\$46,297.28
Exp	\$312,425.03	\$238,256.91	\$74,168.12	\$228,331.57	(\$9,925.34)
General Fund Total	(\$200,997.96)	(\$110,380.53)	\$90,617.43	(\$146,752.47)	\$36,371.94
Recreation Fund					
Rev	\$336,098.20	\$336,855.08	\$756.88	\$293,479.96	\$43,375.12
Exp	\$351,741.97	\$278,406.77	\$73,335.20	\$217,519.32	(\$60,887.45)
Recreation Fund Total	(\$15,643.77)	\$58,448.31	\$74,092.08	\$75,960.64	(\$17,512.33)
Debt Service Fund					
Rev	\$323.15	\$967.68	\$644.53	\$447.56	\$520.12
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$323.15	\$967.68	\$644.53	\$447.56	\$520.12
Capital Fund					
Rev	\$2,995.11	\$23,008.03	\$20,012.92	\$15,839.47	\$7,168.56
Exp	\$78,000.00	\$9,454.44	\$68,545.56	\$0.00	(\$9,454.44)
Capital Fund Total	(\$75,004.89)	\$13,553.59	\$88,558.48	\$15,839.47	(\$2,285.88)
Grand Total	(\$291,323.47)	(\$37,410.95)	\$253,912.52	(\$54,504.80)	\$17,093.85

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 JAN Budget	2024 JAN Actual	Actual to Budget	2023 JAN Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$100,658.77	\$121,788.21	\$21,129.44	\$80,165.23	\$41,622.98
Exp	\$117,867.76	\$82,829.28	\$35,038.48	\$102,438.64	\$19,609.36
Administration Total	(\$17,208.99)	\$38,958.93	\$56,167.92	(\$22,273.41)	\$61,232.34
Parks					
Rev	\$0.00	\$114.43	\$114.43	\$0.00	\$114.43
Exp	\$91,310.30	\$87,258.94	\$4,051.36	\$69,191.20	(\$18,067.74)
Parks Total	(\$91,310.30)	(\$87,144.51)	\$4,165.79	(\$69,191.20)	(\$17,953.31)
Golf					
Rev	\$10,768.30	\$5,419.35	(\$5,348.95)	\$1,413.87	\$4,005.48
Exp	\$61,811.79	\$48,490.68	\$13,321.11	\$33,235.36	(\$15,255.32)
Golf Total	(\$51,043.49)	(\$43,071.33)	\$7,972.16	(\$31,821.49)	(\$11,249.84)
Special Recreation					
Rev	\$0.00	\$333.45	\$333.45	\$0.00	\$333.45
Exp	\$21,928.99	\$994.84	\$20,934.15	\$2,835.43	\$1,840.59
Special Recreation Total	(\$21,928.99)	(\$661.39)	\$21,267.60	(\$2,835.43)	\$2,174.04
Museum					
Rev	\$0.00	\$0.73	\$0.73	\$0.00	\$0.73
Exp	\$330.65	\$37.13	\$293.52	\$394.61	\$357.48
Museum Totals	(\$330.65)	(\$36.40)	\$294.25	(\$394.61)	\$358.21
Police					
Rev	\$0.00	\$56.53	\$56.53	\$0.00	\$56.53
Exp	\$175.55	\$942.50	(\$766.95)	\$40.00	(\$902.50)
Police Totals	(\$175.55)	(\$885.97)	(\$710.42)	(\$40.00)	(\$845.97)
Risk Management					
Rev	\$0.00	\$151.38	\$151.38	\$0.00	\$151.38
Exp	\$19,000.00	\$17,703.54	\$1,296.46	\$20,196.33	\$2,492.79
Risk Mgmt. Totals	(\$19,000.00)	(\$17,552.16)	\$1,447.84	(\$20,196.33)	\$2,644.17
Audit					
Rev	\$0.00	\$12.30	\$12.30	\$0.00	\$12.30
Exp	(\$0.01)	\$0.00	(\$0.01)	\$0.00	\$0.00
Audit Totals	\$0.01	\$12.30	\$12.29	\$0.00	\$12.30
Corporate Fund Total	(\$200,997.96)	(\$110,380.53)	\$90,617.43	(\$146,752.47)	\$36,371.94

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through January				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$100,658.77	\$121,788.21	\$21,129.44	\$80,165.23	\$41,622.98
Exp	\$117,867.76	\$82,829.28	\$35,038.48	\$102,438.64	\$19,609.36
Administration Total	(\$17,208.99)	\$38,958.93	\$56,167.92	(\$22,273.41)	\$61,232.34
Parks					
Rev	\$0.00	\$114.43	\$114.43	\$0.00	\$114.43
Exp	\$91,310.30	\$87,258.94	\$4,051.36	\$69,191.20	(\$18,067.74)
Parks Total	(\$91,310.30)	(\$87,144.51)	\$4,165.79	(\$69,191.20)	(\$17,953.31)
Golf					
Rev	\$10,768.30	\$5,419.35	(\$5,348.95)	\$1,413.87	\$4,005.48
Exp	\$61,811.79	\$48,490.68	\$13,321.11	\$33,235.36	(\$15,255.32)
Golf Total	(\$51,043.49)	(\$43,071.33)	\$7,972.16	(\$31,821.49)	(\$11,249.84)
Special Recreation					
Rev	\$0.00	\$333.45	\$333.45	\$0.00	\$333.45
Exp	\$21,928.99	\$994.84	\$20,934.15	\$2,835.43	\$1,840.59
Special Recreation Total	(\$21,928.99)	(\$661.39)	\$21,267.60	(\$2,835.43)	\$2,174.04
Museum					
Rev	\$0.00	\$0.73	\$0.73	\$0.00	\$0.73
Exp	\$330.65	\$37.13	\$293.52	\$394.61	\$357.48
Museum Totals	(\$330.65)	(\$36.40)	\$294.25	(\$394.61)	\$358.21
Police					
Rev	\$0.00	\$56.53	\$56.53	\$0.00	\$56.53
Exp	\$175.55	\$942.50	(\$766.95)	\$40.00	(\$902.50)
Police Totals	(\$175.55)	(\$885.97)	(\$710.42)	(\$40.00)	(\$845.97)
Risk Management					
Rev	\$0.00	\$151.38	\$151.38	\$0.00	\$151.38
Exp	\$19,000.00	\$17,703.54	\$1,296.46	\$20,196.33	\$2,492.79
Risk Mgmt. Totals	(\$19,000.00)	(\$17,552.16)	\$1,447.84	(\$20,196.33)	\$2,644.17
Audit					
Rev	\$0.00	\$12.30	\$12.30	\$0.00	\$12.30
Exp	(\$0.01)	\$0.00	(\$0.01)	\$0.00	\$0.00
Audit Totals	\$0.01	\$12.30	\$12.29	\$0.00	\$12.30
Corporate Fund Total	(\$200,997.96)	(\$110,380.53)	\$90,617.43	(\$146,752.47)	\$36,371.94

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 JAN Budget	2024 JAN Actual	Actual to Budget	2023 JAN Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$37,194.25	\$62,425.65	\$25,231.40	\$49,733.11	\$12,692.54
Exp	\$156,199.97	\$136,618.01	\$19,581.96	\$76,340.16	(\$60,277.85)
Administration Total	(\$119,005.72)	(\$74,192.36)	\$44,813.36	(\$26,607.05)	(\$47,585.31)
Preschool					
Rev	\$10,000.00	\$12,956.49	\$2,956.49	\$11,173.14	\$1,783.35
Exp	\$4,633.04	\$2,084.95	\$2,548.09	\$3,065.70	\$980.75
Preschool Total	\$5,366.96	\$10,871.54	\$5,504.58	\$8,107.44	\$2,764.10
Athletics					
Rev	\$32,900.87	\$35,079.42	\$2,178.55	\$26,756.72	\$8,322.70
Exp	\$23,831.11	\$13,158.59	\$10,672.52	\$17,299.52	\$4,140.93
Athletics Total	\$9,069.76	\$21,920.83	\$12,851.07	\$9,457.20	\$12,463.63
Regent Center					
Rev	\$4,120.00	\$4,335.52	\$215.52	\$3,805.73	\$529.79
Exp	\$8,246.23	\$9,046.76	(\$800.53)	\$5,625.81	(\$3,420.95)
Regent Center Total	(\$4,126.23)	(\$4,711.24)	(\$585.01)	(\$1,820.08)	(\$2,891.16)
Big & Little					
Rev	\$97,028.58	\$78,988.90	(\$18,039.68)	\$63,925.10	\$15,063.80
Exp	\$39,071.62	\$23,592.72	\$15,478.90	\$25,252.35	\$1,659.63
Big & Little Totals	\$57,956.96	\$55,396.18	(\$2,560.78)	\$38,672.75	\$16,723.43
Fitness					
Rev	\$63,304.52	\$64,289.16	\$984.64	\$57,263.45	\$7,025.71
Exp	\$41,487.23	\$28,003.98	\$13,483.25	\$29,214.68	\$1,210.70
Fitness Total	\$21,817.29	\$36,285.18	\$14,467.89	\$28,048.77	\$8,236.41
Aquatics					
Rev	\$5.45	\$45.23	\$39.78	\$16.72	\$28.51
Exp	\$15,246.81	\$10,613.36	\$4,633.45	\$9,310.36	(\$1,303.00)
Aquatics Total	(\$15,241.36)	(\$10,568.13)	\$4,673.23	(\$9,293.64)	(\$1,274.49)
Rec Connect/Camp					
Rev	\$56,500.00	\$44,410.37	(\$12,089.63)	\$45,673.54	(\$1,263.17)
Exp	\$24,396.04	\$18,089.06	\$6,306.98	\$19,198.45	\$1,109.39
Rec Connect/Camp Total	\$32,103.96	\$26,321.31	(\$5,782.65)	\$26,475.09	(\$153.78)
Indoor Pool					
Rev	\$17,174.15	\$17,279.53	\$105.38	\$18,253.66	(\$974.13)
Exp	\$9,815.85	\$4,637.93	\$5,177.92	\$8,153.90	\$3,515.97
Indoor Pool Totals	\$7,358.30	\$12,641.60	\$5,283.30	\$10,099.76	\$2,541.84
Dance					
Rev	\$13,059.99	\$14,246.44	\$1,186.45	\$13,425.03	\$821.41
Exp	\$26,896.67	\$31,876.34	(\$4,979.67)	\$22,302.38	(\$9,573.96)
Dance Total	(\$13,836.68)	(\$17,629.90)	(\$3,793.22)	(\$8,877.35)	(\$8,752.55)
Cultural Arts					
Rev	\$4,810.39	\$2,798.37	(\$2,012.02)	\$3,453.76	(\$655.39)
Exp	\$1,917.40	\$685.07	\$1,232.33	\$1,756.01	\$1,070.94
Cultural Arts Total	\$2,892.99	\$2,113.30	(\$779.69)	\$1,697.75	\$415.55
Recreation Fund Total	(\$15,643.77)	\$58,448.31	\$74,092.08	\$75,960.64	(\$17,512.33)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through January				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$37,194.25	\$62,425.65	\$25,231.40	\$49,733.11	\$12,692.54
Exp	\$156,199.97	\$136,618.01	\$19,581.96	\$76,340.16	(\$60,277.85)
Administration Total	(\$119,005.72)	(\$74,192.36)	\$44,813.36	(\$26,607.05)	(\$47,585.31)
Preschool					
Rev	\$10,000.00	\$12,956.49	\$2,956.49	\$11,173.14	\$1,783.35
Exp	\$4,633.04	\$2,084.95	\$2,548.09	\$3,065.70	\$980.75
Preschool Total	\$5,366.96	\$10,871.54	\$5,504.58	\$8,107.44	\$2,764.10
Athletics					
Rev	\$32,900.87	\$35,079.42	\$2,178.55	\$26,756.72	\$8,322.70
Exp	\$23,831.11	\$13,158.59	\$10,672.52	\$17,299.52	\$4,140.93
Athletics Total	\$9,069.76	\$21,920.83	\$12,851.07	\$9,457.20	\$12,463.63
Regent Center					
Rev	\$4,120.00	\$4,335.52	\$215.52	\$3,805.73	\$529.79
Exp	\$8,246.23	\$9,046.76	(\$800.53)	\$5,625.81	(\$3,420.95)
Regent Center Total	(\$4,126.23)	(\$4,711.24)	(\$585.01)	(\$1,820.08)	(\$2,891.16)
Big & Little					
Rev	\$97,028.58	\$78,988.90	(\$18,039.68)	\$63,925.10	\$15,063.80
Exp	\$39,071.62	\$23,592.72	\$15,478.90	\$25,252.35	\$1,659.63
Big & Little Totals	\$57,956.96	\$55,396.18	(\$2,560.78)	\$38,672.75	\$16,723.43
Fitness					
Rev	\$63,304.52	\$64,289.16	\$984.64	\$57,263.45	\$7,025.71
Exp	\$41,487.23	\$28,003.98	\$13,483.25	\$29,214.68	\$1,210.70
Fitness Total	\$21,817.29	\$36,285.18	\$14,467.89	\$28,048.77	\$8,236.41
Aquatics					
Rev	\$5.45	\$45.23	\$39.78	\$16.72	\$28.51
Exp	\$15,246.81	\$10,613.36	\$4,633.45	\$9,310.36	(\$1,303.00)
Aquatics Total	(\$15,241.36)	(\$10,568.13)	\$4,673.23	(\$9,293.64)	(\$1,274.49)
Rec Connect/Camp					
Rev	\$56,500.00	\$44,410.37	(\$12,089.63)	\$45,673.54	(\$1,263.17)
Exp	\$24,396.04	\$18,089.06	\$6,306.98	\$19,198.45	\$1,109.39
Rec Connect/Camp Total	\$32,103.96	\$26,321.31	(\$5,782.65)	\$26,475.09	(\$153.78)
Indoor Pool					
Rev	\$17,174.15	\$17,279.53	\$105.38	\$18,253.66	(\$974.13)
Exp	\$9,815.85	\$4,637.93	\$5,177.92	\$8,153.90	\$3,515.97
Indoor Pool Totals	\$7,358.30	\$12,641.60	\$5,283.30	\$10,099.76	\$2,541.84
Dance					
Rev	\$13,059.99	\$14,246.44	\$1,186.45	\$13,425.03	\$821.41
Exp	\$26,896.67	\$31,876.34	(\$4,979.67)	\$22,302.38	(\$9,573.96)
Dance Total	(\$13,836.68)	(\$17,629.90)	(\$3,793.22)	(\$8,877.35)	(\$8,752.55)
Cultural Arts					
Rev	\$4,810.39	\$2,798.37	(\$2,012.02)	\$3,453.76	(\$655.39)
Exp	\$1,917.40	\$685.07	\$1,232.33	\$1,756.01	\$1,070.94
Cultural Arts Total	\$2,892.99	\$2,113.30	(\$779.69)	\$1,697.75	\$415.55
Recreation Fund Total	(\$15,643.77)	\$58,448.31	\$74,092.08	\$75,960.64	(\$17,512.33)

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of January 31, 2024

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	1,888,413.84						1,888,413.84
	10-00.000-1108	321.62						321.62
	10-00.000-1002		2,161.42					2,161.42
	10-00.000-1004							-
	10-00.000-1007				954,000.00			954,000.00
	10-00.000-1009					24,717.37		24,717.37
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,823,952.28						1,823,952.28
	20-00.000-1108	34,798.55						34,798.55
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024							-
	20-00.000-1025							-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	179,277.27						179,277.27
Capital Improv Fund	40-00.000-1001	949,172.11						949,172.11
	40-00.000-1007				488,411.71			488,411.71
	40-00.000-1009					76,300.69		76,300.69
TOTAL:		4,875,935.67	2,161.42	-	1,442,411.71	101,018.06	2,170.00	6,423,696.86

Bank and Investment Accounts

WCB - Checking		4,875,935.67	2,161.42					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					488,411.71	76,300.69		
IPDLAF-Operating Fund					954,000.00	24,717.37		
Cash On Hand							2,170.00	
TOTAL:		4,875,935.67	2,161.42	-	1,442,411.71	101,018.06	2,170.00	6,423,696.86

Difference:

Changes in Fund Balance through January 31, 2024

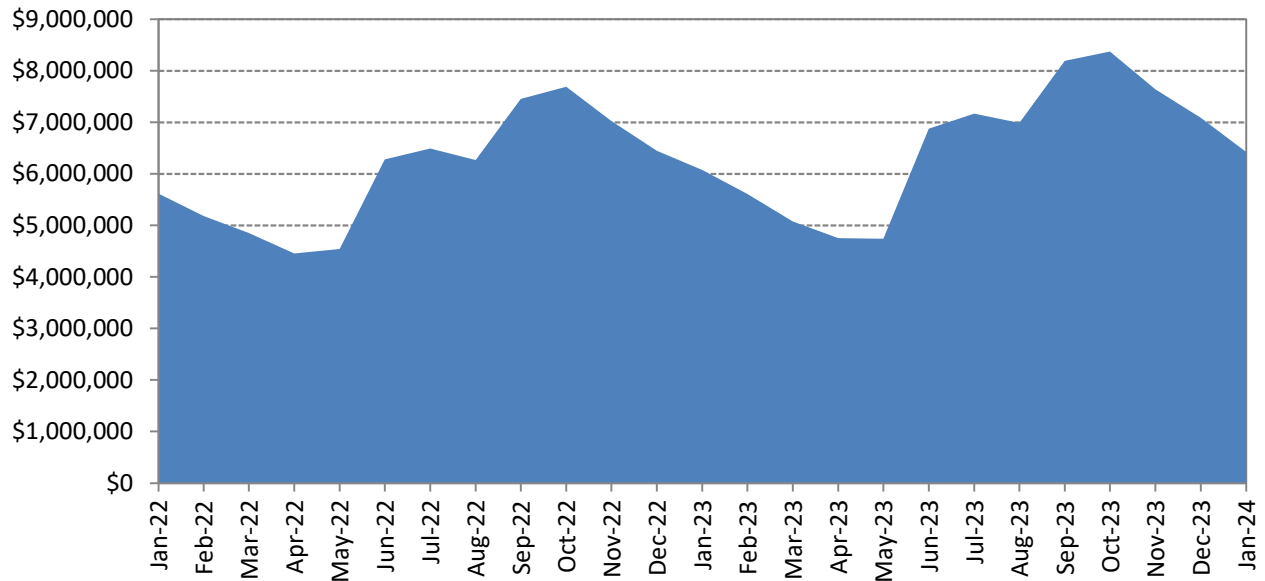
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,933,299.05	(99,553.87)	(2,944,125.71)	(2,833,745.18)	(127,876.38)	238,256.91	110,380.53
Recreation Fund - 20	2,853,248.26	(1,320,531.04)	(1,474,268.91)	(1,532,717.22)	(336,855.08)	278,406.77	(58,448.31)
Debt Service Fund - 30	179,277.27	-	(178,309.59)	(179,277.27)	(967.68)	-	(967.68)
Capital Imprv Fund - 40	1,555,882.62	(338,977.76)	(1,203,371.29)	(1,216,924.88)	(23,008.03)	9,454.44	(13,553.59)
TOTAL:	7,521,707.20	(1,759,062.67)	(5,800,075.50)	(5,762,664.55)	(488,707.17)	526,118.12	37,410.95

Mundelein Park District Cash Flows

1/31/2024

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
1/31/2022	695.00	15,433.15	549,419.50	5,049,686.28	5,615,233.93
2/28/2022	695.00	15,328.81	549,431.48	4,614,728.78	5,180,184.07
3/31/2022	695.00	14,786.49	549,433.39	4,285,995.25	4,850,910.13
4/30/2022	695.00	14,158.67	549,439.41	3,891,408.56	4,455,701.64
5/31/2022	2,895.00	14,881.05	549,459.11	3,974,921.36	4,542,156.52
6/30/2022	2,895.00	15,047.58	549,495.19	5,713,569.51	6,281,007.28
7/31/2022	2,895.00	14,358.90	549,552.65	5,923,568.88	6,490,375.43
8/31/2022	995.00	13,795.60	550,331.21	5,699,864.93	6,264,986.74
9/30/2022	695.00	14,220.39	550,424.58	6,887,148.32	7,452,488.29
10/31/2022	695.00	14,450.31	550,546.75	7,122,436.49	7,688,128.55
11/30/2022	695.00	15,041.99	550,690.69	6,460,244.52	7,026,672.20
12/31/2022	695.00	14,350.35	550,861.02	5,883,347.92	6,449,254.29
1/31/2023	695.00	14,890.34	551,043.27	5,509,575.72	6,076,204.33
2/28/2023	695.00	14,744.34	553,659.67	5,041,645.13	5,610,744.14
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86

Mundelein Park District Cash Flows - 2 Years (25 months)



PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 01/31/2024
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,156,208.62	134,516.28	402,311.06	1,888,413.84
10-00.000-1002	CHECKING ACCOUNT - FLEX	4,880.40	8,718.98	11,437.96	2,161.42
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	GOLF PAYMENT CLEARING	0.00	13,303.15	12,981.53	321.62
	Total Cash:	2,162,614.02	156,538.41	426,730.55	1,892,421.88
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	954,000.00	0.00	0.00	954,000.00
10-00.000-1009	IPDLAF INVESTMENT	24,608.42	108.95	0.00	24,717.37
	Total Investments:	978,608.42	108.95	0.00	978,717.37
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,834,000.00	0.00	3,834,000.00	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	332.49	0.00	0.00	332.49
10-00.000-1112	ACCRUED INTEREST	17,675.32	4,670.76	0.00	22,346.08
	Total Accounts Receivable:	3,852,007.81	4,670.76	3,834,000.00	22,678.57
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	37,606.07	0.00	0.00	37,606.07
	Total Fixed Assets:	37,606.07	0.00	0.00	37,606.07
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	19,942.31	0.00	18,567.15	1,375.16
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	20,442.31	0.00	18,567.15	1,875.16
TOTAL ASSETS		7,051,278.63	161,318.12	4,279,297.70	2,933,299.05
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	84,223.83	130,463.80	77,944.08	31,704.11
10-00.000-2005	SALES TAX PAYABLE	279.00	279.00	186.78	186.78
	Total Accounts Payable:	84,502.83	130,742.80	78,130.86	31,890.89
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	130,508.11	130,508.11	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	28,013.67	28,013.67	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	40,943.24	40,943.24	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	9,575.40	9,575.40	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	15,251.37	15,251.37	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	37,203.47	37,203.47	0.00
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	59,362.16	59,362.16	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	797.15	797.15	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	1,797.15	1,797.15	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	523.32	523.32	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	64.00	64.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	839.30	839.30	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	5,538.23	5,538.23	0.00
10-00.000-2040	FLEX HEALTH	(1,750.85)	8,093.96	5,799.82	(4,044.99)
10-00.000-2041	FLEX CHILD CARE	1,348.16	1,344.00	961.56	965.72
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	106.68	106.68	0.00
	Total Liabilities-ST:	130,105.42	339,961.21	206,776.52	(3,079.27)
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,834,000.00	3,834,000.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	58,544.67	552.42	12,750.00	70,742.25
	Total Deferred Inflows:	3,892,544.67	3,834,552.42	12,750.00	70,742.25
TOTAL LIABILITIES		4,107,152.92	4,305,256.43	297,657.38	99,553.87
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,609,814.17	0.00	0.00	2,609,814.17
	Total Unassigned:	2,609,814.17	0.00	0.00	2,609,814.17
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,442.07	0.00	0.00	54,442.07
	Total Assigned:	54,442.07	0.00	0.00	54,442.07
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 01/31/2024
Fund 10 - CORPORATE FUND					
Fund Equity					
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY					
		3,229,912.66	0.00	0.00	3,229,912.66
Account Type: Revenue					
	Total Revenue:		0.00	127,876.38	127,876.38
TOTAL REVENUES					
			0.00	127,876.38	127,876.38
Account Type: Expenditure					
	Total Expenditure:		369,583.64	131,326.73	238,256.91
TOTAL EXPENDITURES					
			369,583.64	131,326.73	238,256.91
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS					
		7,051,278.63	161,318.12	4,279,297.70	2,933,299.05
BEG. FUND BALANCE - 2023					
		3,229,912.66			3,229,912.66
+ NET OF REVENUES/EXPENDITURES - 2023					
					(285,786.95)
+ NET OF REVENUES & EXPENDITURES					
			(369,583.64)	(259,203.11)	(110,380.53)
= ENDING FUND BALANCE					
		2,502,812.83	(655,370.59)	(544,990.06)	2,833,745.18
+ LIABILITIES					
		4,107,152.92	(4,305,256.43)	(297,657.38)	99,553.87
= TOTAL LIABILITIES AND FUND BALANCE					
		6,609,965.75	(4,960,627.02)	(842,647.44)	2,933,299.05

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 01/31/2024
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,879,081.44	329,654.60	384,783.76	1,823,952.28
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	42,793.29	276,565.83	284,560.57	34,798.55
	Total Cash:	1,922,519.73	606,220.43	669,344.33	1,859,395.83
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,373,000.00	0.00	1,373,000.00	0.00
20-00.000-1110	ACCOUNTS RECEIVABLE	500.00	9.26	507.10	2.16
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,074,672.66	174,156.15	255,026.71	993,802.10
	Total Accounts Receivable:	2,448,172.66	174,165.41	1,628,533.81	993,804.26
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	40,351.87	0.00	40,303.70	48.17
	Total Other Assets:	40,351.87	0.00	40,303.70	48.17
TOTAL ASSETS		4,411,044.26	780,385.84	2,338,181.84	2,853,248.26
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	98,837.33	127,942.57	51,792.89	22,687.65
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	0.00	225.42	225.42
20-00.000-2004	EVENT LIABILITY INS PAYABLE	1,170.00	195.00	390.00	1,365.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Total Accounts Payable:	100,502.09	128,137.57	52,408.31	24,772.83
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	80,435.25	80,435.25	0.00	0.00
	Total Liabilities-ST:	80,435.25	80,435.25	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	622.00	0.00	0.00	622.00
20-00.000-2053	ACTIVE DEPOSITS	9,100.00	1,600.00	3,700.00	11,200.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	0.00	6.00	6.00
	Total Other Liabilities:	9,722.00	1,600.00	3,706.00	11,828.00
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,373,000.00	1,373,000.00	0.00	0.00
20-00.000-2203	DEFERRED REVENUE	9,700.00	9,700.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,350,821.33	316,493.89	237,294.09	1,271,621.53
20-00.000-2208	ACTIVE GIFT CARDS	12,594.68	521.00	235.00	12,308.68
	Total Deferred Inflows:	2,746,116.01	1,699,714.89	237,529.09	1,283,930.21
TOTAL LIABILITIES		2,936,775.35	1,909,887.71	293,643.40	1,320,531.04
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,362,618.04	0.00	0.00	1,362,618.04
	Total Committed:	1,362,618.04	0.00	0.00	1,362,618.04
TOTAL FUND EQUITY		1,362,618.04	0.00	0.00	1,362,618.04
Account Type: Revenue					
	Total Revenue:		114,620.72	451,475.80	336,855.08
TOTAL REVENUES			114,620.72	451,475.80	336,855.08
Account Type: Expenditure					
	Total Expenditure:		358,901.92	80,495.15	278,406.77
TOTAL EXPENDITURES			358,901.92	80,495.15	278,406.77
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,411,044.26	780,385.84	2,338,181.84	2,853,248.26
BEG. FUND BALANCE - 2023		1,362,618.04			1,362,618.04
+ NET OF REVENUES/EXPENDITURES - 2023					111,650.87
+ NET OF REVENUES & EXPENDITURES			(473,522.64)	(531,970.95)	58,448.31
= ENDING FUND BALANCE		2,627,073.13	(361,871.77)	(420,320.08)	1,532,717.22
+ LIABILITIES		2,936,775.35	(1,909,887.71)	(293,643.40)	1,320,531.04
= TOTAL LIABILITIES AND FUND BALANCE		5,563,848.48	(2,271,759.48)	(713,963.48)	2,853,248.26

GL NUMBER	DESCRIPTION	BEG. BALANCE	YTD		YTD	END BALANCE
		01/01/2024	ACTIVITY DR	ACTIVITY CR		01/31/2024

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 01/31/2024
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	178,309.59	967.68	0.00	179,277.27
	Total Cash:	178,309.59	967.68	0.00	179,277.27
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	549,300.00	0.00	549,300.00	0.00
	Total Accounts Receivable:	549,300.00	0.00	549,300.00	0.00
TOTAL ASSETS		727,609.59	967.68	549,300.00	179,277.27
Liabilities					
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	549,300.00	549,300.00	0.00	0.00
	Total Deferred Inflows:	549,300.00	549,300.00	0.00	0.00
TOTAL LIABILITIES		549,300.00	549,300.00	0.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	157,836.08	0.00	0.00	157,836.08
	Total Restricted:	157,836.08	0.00	0.00	157,836.08
TOTAL FUND EQUITY		157,836.08	0.00	0.00	157,836.08
Account Type: Revenue					
	Total Revenue:		0.00	967.68	967.68
TOTAL REVENUES			0.00	967.68	967.68
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		727,609.59	967.68	549,300.00	179,277.27
BEG. FUND BALANCE - 2023		157,836.08			157,836.08
+ NET OF REVENUES/EXPENDITURES - 2023					20,473.51
+ NET OF REVENUES & EXPENDITURES				(967.68)	967.68
= ENDING FUND BALANCE		717,158.10	20,473.51	19,505.83	179,277.27
+ LIABILITIES		549,300.00	(549,300.00)	0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		1,266,458.10	(528,826.49)	19,505.83	179,277.27

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 01/31/2024
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	1,280,426.78	170,393.70	501,648.37	949,172.11
	Total Cash:	1,280,426.78	170,393.70	501,648.37	949,172.11
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	488,411.71	0.00	0.00	488,411.71
40-00.000-1009	IPDLAF INVESTMENT	75,964.36	336.33	0.00	76,300.69
	Total Investments:	564,376.07	336.33	0.00	564,712.40
Account Type: Accounts Receivable					
40-00.000-1112	ACCRUED INTEREST	39,720.11	2,278.00	0.00	41,998.11
	Total Accounts Receivable:	39,720.11	2,278.00	0.00	41,998.11
TOTAL ASSETS		1,884,522.96	173,008.03	501,648.37	1,555,882.62
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	494,275.79	501,648.37	9,454.44	2,081.86
40-00.000-2011	RETAINAGE PAYABLE	21,898.12	0.00	0.00	21,898.12
	Total Accounts Payable:	516,173.91	501,648.37	9,454.44	23,979.98
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	164,977.76	0.00	150,000.00	314,977.76
	Total Deferred Inflows:	164,977.76	0.00	150,000.00	314,977.76
TOTAL LIABILITIES		681,151.67	501,648.37	159,454.44	338,957.74
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	983,038.65	0.00	0.00	983,038.65
	Total Assigned:	983,038.65	0.00	0.00	983,038.65
TOTAL FUND EQUITY		983,038.65	0.00	0.00	983,038.65
Account Type: Revenue					
	Total Revenue:		0.00	23,008.03	23,008.03
TOTAL REVENUES			0.00	23,008.03	23,008.03
Account Type: Expenditure					
	Total Expenditure:		9,454.44	0.00	9,454.44
TOTAL EXPENDITURES			9,454.44	0.00	9,454.44
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,884,522.96	173,008.03	501,648.37	1,555,882.62
BEG. FUND BALANCE - 2023		983,038.65			983,038.65
+ NET OF REVENUES/EXPENDITURES - 2023					220,332.64
+ NET OF REVENUES & EXPENDITURES			(9,454.44)	(23,008.03)	13,553.59
= ENDING FUND BALANCE		1,491,267.00	210,878.20	197,324.61	1,216,924.88
+ LIABILITIES		681,151.67	(501,648.37)	(159,454.44)	338,957.74
= TOTAL LIABILITIES AND FUND BALANCE		2,172,418.67	(290,770.17)	37,870.17	1,555,882.62

MEMORANDUM

To: Chief Jason Seeley #299 *JSS*
From: Sergeant Brigano #254 *CEB#254*
Date: Thursday, February 01, 2024
Re: Park District Report – January 2024

There was one (1) call for service in the area parks during the reporting period.

There was a total of 223 park checks initiated by the patrol officers during this month. There were no crime trends to report during the month of January.

The following gives more detail about the calls during the reporting period:

- On 01/18/2024, Officers responded to the Dunbar Recreation Center for a burglar alarm. The building was checked and secure. No problems were found.

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the January 2024 Park District report for your review.

Please contact me if you have any questions.

ILLINOIS STATE SENATE

DISTRICT OFFICE:

795 Ela Rd, Suite 208
Lake Zurich, IL 60047
(224) 662-4544



CAPITOL OFFICE:

208 C Capitol Building
Springfield, IL 62706
(217) 782-8010

Dan McConchie
STATE SENATOR • 26TH DISTRICT

Ron,

I want to extend my congratulations to you and the Mundelein Park & Recreation District on securing a \$600,000 OSLAD Grant from the Illinois Department of Natural Resources.

I'm especially excited to hear that you will be using the grant money to develop an ADA accessible park. After reading through the list of some of the proposed elements that will be included in this park, I cannot wait to see the finished product. The level of detail and breadth of accessible options being put into this project shows your commitment to making a unique space that will be able to be enjoyed by people of every ability, and I commend you and the Mundelein Park & Recreation District for that effort.

Congratulations again on securing this grant. I am thrilled this funding is coming into our community to create an inclusive space for generations to come.

Please feel free to reach out should you require any assistance in the future.

Best Regards,

A handwritten signature in blue ink, appearing to be "Dan", with a stylized flourish.

Dan McConchie
State Senator, 26th District



BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director
Date: February 22, 2024
Subject: Approve of Ordinance 24-01-01-O – Budget & Appropriation Ordinance

Background

By law, the Park District must submit to Lake County an Appropriation Ordinance by the end of the first quarter of the calendar year. This document discloses anticipated revenues including tax dollars and user fees as well as estimated operating and capital expenditures. It serves as a legal document holding the agency accountable to the anticipated disclosed expenditures. The auditor checks for compliance and reports any discrepancies in the annual audit.

Analysis/Considerations

The Park District is showing an appropriation total of \$20,264,594 for the calendar year 2024. This appropriation reflects a 20% increase line item by line item over the 2024 Budget. This common practice allows for any unforeseen expenses that might occur as a result of repairs, added programs, capital improvements, etc.

Attached is the Appropriation Ordinance which is an estimate of anticipated revenues and expenses. The legal notice was placed in the Daily Herald on January 15, 2024. This was also posted on the Park District website and Front Desk.

Recommendation

Staff recommend approving Ordinance 24-01-01-O.

Action and Motion Requested

Move to approve Ordinance 24-01-01-O, an Ordinance for Budget and Appropriation Ordinance for Fiscal Year 2024 disclosing all necessary expenditures and liabilities in all of the District's funds for the calendar year beginning January 1, 2024 and ending December 31, 2024.

24-01-01-O
AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION
FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK & RECREATION DISTRICT
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024
AND ENDING DECEMBER 31, 2024

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE
MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS

Section 1

That the following sums of money in the total amount of TWENTY MILLION TWO HUNDRED SIXTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR (20,264,594) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park & Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2024 and ending December 31, 2024 and further that the following sums of money the total amount of SIXTEEN MILLION EIGHT HUNDRED EIGHTY-SEVEN THOUSAND ONE HUNDRED SIXTY-TWO (16,887,162) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park & Recreation District as hereinafter specified, for fiscal year beginning January 1, 2024 and ending December 31, 2024.

Section 2

I. GENERAL - CORPORATE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	4,411,269	3,676,058
Contracted Services	717,338	597,782
Operating Supplies and Expenses	1,369,921	1,141,601
Transfer to Other Funds	0	0
TOTAL GENERAL - CORPORATE FUND	6,498,528	5,415,440
II. RECREATION PROGRAM FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	3,939,305	3,282,754
Contracted Services	996,899	830,749
Operating Supplies and Expenses	1,265,298	1,054,415
Transfers to Other Funds	1,299,600	1,083,000
TOTAL RECREATION FUND	7,501,102	6,250,918
III. DEBT SERVICE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Interest	52,920	44,100
Principle	570,000	475,000
Service Charges	570	475
TOTAL DEBT SERVICE FUND	623,490	519,575

IV. CAPITAL IMPROVEMENT FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the payment of land condemned or purchases for parks or boulevards and for the improving, maintaining and protecting of the parks and boulevards and for the payment of the expenses incident thereto.		
TOTAL CAPITAL IMPROVEMENT FUND	3,173,814	2,644,845
V. LIABILITY INSURANCE & RISK MANAGEMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the purchase of insurance to protect against loss or liability, workmen's compensation and unemployment compensation and property damage.	261,066	217,555
Salaries, Wages and Benefits	0	0
Risk Management Training & Equipment	29,100	24,250
TOTAL LIABILITY INS & RISK MANAGEMENT	290,166	241,805
VI. AUDIT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Annual audit as required by law.		
TOTAL AUDIT	21,000	17,500
VII. MUNICIPAL RETIREMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Illinois Municipal Retirement Fund		
TOTAL MUNICIPAL RETIREMENT	436,850	364,042
VIII. SOCIAL SECURITY	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Social Security		
TOTAL SOCIAL SECURITY	552,717	460,597
IX. POLICE	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	20,609	17,174
Contracted Services	64,440	53,700
Operating Supplies and Expenses	29,820	24,850
TOTAL POLICE FUND	114,869	95,724
X. SPECIAL RECREATION	<u>APPROPRIATE</u>	<u>BUDGET</u>
Special Recreation Association of Central Lake County	396,600	330,500
Salaries, Wages and Benefits	43,193	35,994
ADA Improvements	525,600	438,000
ADA Programming	62,386	51,988
TOTAL SPECIAL RECREATION FUND	1,027,779	856,482
XI. MUSEUM	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contracted Services	5,315	4,429
Operating Supplies	18,965	15,804
Building Improvements	0	0
TOTAL MUSEUM FUND	24,280	20,233

	<u>SUMMARY</u>	<u>APPROPRIATE</u>	<u>BUDGET</u>
I.	General - Corporate Fund	6,498,528	5,415,440
II.	Recreation Program Fund	7,501,102	6,250,918
III.	Debt Service Fund	623,490	519,575
IV.	Capital Improvement Fund	3,173,814	2,644,845
V.	Liability Insurance & Risk Management	290,166	241,805
VI.	Audit	21,000	17,500
VII.	Municipal Retirement	436,850	364,042
VIII.	Social Security	552,717	460,597
IX.	Police	114,869	95,724
X.	Special Recreation	1,027,779	856,482
XI.	Museum	24,280	20,233
	TOTAL ALL FUNDS	20,264,594	16,887,162

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2024 and ending December 31, 2024 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2024 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during any fiscal year.

Any funds on hand at the end of the fiscal year that are not pledged for or allocated to a particular purpose may be transferred to a capital improvement fund and accumulated therein, provided the total amount accumulated in the fund may not exceed 1.5% of the aggregate assessed valuation of all taxable property in the park district.

Section 3:

(a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$5,137,264

(b) An estimate of cash expected to be received during the fiscal year from all sources is \$16,192,253

(c) An estimate of the expenditures expected for the fiscal year is \$16,887,162

(d) An estimate of cash expected to be on hand at the end of the fiscal year is \$4,442,355

(e) An estimate of taxes expected to be received during the fiscal year is \$5,769,387

Section 4:

The receipts and revenues of Mundelein Park & Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section 5:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: _____, 2024

APPROVED: _____, 2024

President

Secretary

) SS.

I, Ron Salski, do hereby certify that I am the duly qualified and acting Secretary as such Secretary I am the keeper of the records and files of the Board of Commissioners of the Park District. I do further certify that the attached and foregoing is a true and complete copy of the "ORDINANCE 24-01-01-O BUDGET AND APPROPRIATION ORDINANCE OF THE MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024," as adopted by the Board of Commissioners at its properly convened meeting held on the 26th day of February, 2024, as appears from the official records of the Mundelein Park & Recreation District in my care and custody.

CERTIFICATE OF ESTIMATE
OF REVENUE
FISCAL YEAR January 1, 2024 - December 31, 2024

I, Bob Knudson, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park & Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2024 and ending on December 31, 2024 are estimated to be as follows:

ESTIMATE OF REVENUE

<u>SOURCE</u>	<u>TOTAL</u>
Tax Revenue	5,769,387
Daily Fees	1,646,657
Memberships	887,097
Charges for Goods/Services	1,269,686
Charges for Programs	3,129,396
Contributions and Donations	2,221,630
Other Income	185,400
Interfund Transfers	1,083,000
TOTALS	16,192,253

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Mundelein Park & Recreation District this 26th day of February, 2024.

Treasurer

(SEAL)

CERTIFICATE

The Undersigned, Treasurer of the Mundelein Park & Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park & Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2024 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date: _____

Treasurer

MUNDELEIN PARK & RECREATION DISTRICT



BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 22, 2024
Subject: Approve of Updated Annual Data Report

Background

Annually, the Board approves the Annual Data Report. The Annual Data Report was included in the 2024 Budget document but did not include final numbers as the document was completed in November. It was included to give the Board an opportunity to evaluate trends. However, it was important for staff to provide final numbers.

Analysis/Considerations

Attached is the updated Annual Data Report. Kyle Berg and Jon Karl will provide a summary of the data. For 2025, staff will be assessing what information and metrics are most relevant to the Departments and District and reevaluate the overall document.

Recommendation

Staff recommend approving the updated Annual Data Report.

Action and Motion Requested

Move to approve the updated Annual Data Report.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community



2023 Annual Data Report

Presented November 16, 2023

Updated and Approved February 26, 2024



1401 N. Midlothian Rd., Mundelein, IL 60060 • 847.566.0650 • mundeleinparks.org

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Program Participation

Early Childhood (Ages 0-5 Years)	2017	2018	2019	2020	2021	2022	2023
Programs Offered	141	151	207	131	133	163	138
Program Run	86	98	105	29	82	116	88
Success Rate	61%	65%	51%	22%	62%	71%	64%
Avg. Number Participants	5.2	4.56	7.34	4.34	10.04	8.89	10.63
Total Participants	333	447	771	126	823	1,031	935
Increase/Decrease		26%	42%	-512%	85%	20%	-10%

Youth (Ages 6-17)	2017	2018	2019	2020	2021	2022	2023
Programs Offered	572	460	487	518	514	460	387
Program Run	413	295	253	194	345	307	311
Success Rate	73%	64%	52%	37%	67%	67%	80%
Avg. Number Participants	3.33	4.3	6.40	5.69	6.74	7.71	7.20
Total Participants	1517	1257	1,619	1104	2324	2366	2229
Increase/Decrease		-21%	22%	-47%	52%	2%	-6%

Adult Programs (Ages 18+)	2017	2018	2019	2020	2021	2022	2023
Programs Offered	194	227	253	256	192	225	256
Programs Run	170	166	136	83	107	158	221
Success Rate	88%	73.13%	54%	32%	56%	70%	86%
Avg. Number Participants	6.4	7.5	9.43	8.19	4.83	6.62	9.79
Total Participants	1091	1250	1282	680	517	1046	2164
Increase/Decrease		13%	2%	-89%	-32%	51%	52%

Rec Connection	2016 -17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Total Enrollment in Rec Connection	177	164	192	187	E-Learn	134	166
Misc Programs Offered	21	29	24	22	18	24	24
Program Run	18	28	20	14	8	22	22
Program Success Rate	86%	97%	83%	64%	44%	92%	92%
Avg. Number Participants in Programs	33.28	32.46	39.65	43.79	11.38	41.09	40.86
Total Participants in Programs	599	909	793	613	91	904	899
Increase/Decrease		34%	-15%	-29%	-574%	90%	-1%

Big & Little Dev. Center	2017	2018	2019	2020	2021	2022	2023
Average Annual Enrollment		63	64	44	63	76	78
Unique Individuals Served	102	91	103	87	109	103	115
Increase/Decrease		-12%	12%	-18%	20%	-6%	10%

Camp	2017	2018	2019	2020	2021	2022	2023
Weeks Offered	10	9	10	10	9	10	10
Program Run	1	2	2	2	2	2	3
Unique Individuals Served in Camp	292	307	311	111	267	315	350
Total Camp Enrollment/Registrations	1439	1473	1500	808	1600	1939	2218
Increase/Decrease		2%	2%	-86%	50%	17%	13%

Program Participation

Aquatics	2017	2018	2019	2020	2021	2022	2023
Programs Offered	210	176	113	98	137	195	165
Programs Run	156	161	72	65	117	168	162
Success Rate	74%	91%	64%	66%	85%	86%	98%
Avg. Number Participants	3.99	4.02	7.82	5.42	9.20	6.80	8.04
Total Participants in Programs	622	647	563	352	1,076	1,143	1,303
Increase/Decrease		4%	-15%	-60%	67%	6%	12%
Number Served in Private Lessons						30	42

Athletic Leagues	2017	2018	2019	2020	2021	2022	2023
Leagues Offered	15	14	13	26	9	16	8
Leagues Run	7	5	5	9	3	10	8
Success Rate	47%	36%	38%	35%	33%	63%	100%
Number of Teams	47	32	25	22	24	25	62
Number of Participants (Yth Basketball)						332	446
Increase/Decrease in Teams		-47%	-28%	-14%	8%	4%	60%

Regent Center	2017	2018	2019	2020	2021	2022	2023
Programs Offered	15	14	17	34	40	62	66
Programs Run	8	8	9	12	34	45	36
Success Rate	53%	57%	53%	35%	85%	73%	55%
Avg. Number Participants	11.75	22.5	21.22	38.83	24.38	26.11	29.83
Total Participants	94	180	191	466	829	1175	1009
Increase/Decrease		48%	6%	59%	44%	29%	-16%

Special Events	2017	2018	2019	2020	2021	2022	2023
Programs Offered	26	23	23	17	21	18	21
Programs Run	19	21	19	7	14	18	20
Success Rate	73%	92%	83%	41%	67%	100%	95%
Avg. Number of Participants	353.84	310.81	366.79	372.71	187.07	493.11	423.70
Total Participants	6,723	6,527	6,969	2,609	2,619	8,876	8,474
Increase/Decrease		-3%	6%	-167%	0%	70%	-5%

Health and Fitness Center Membership

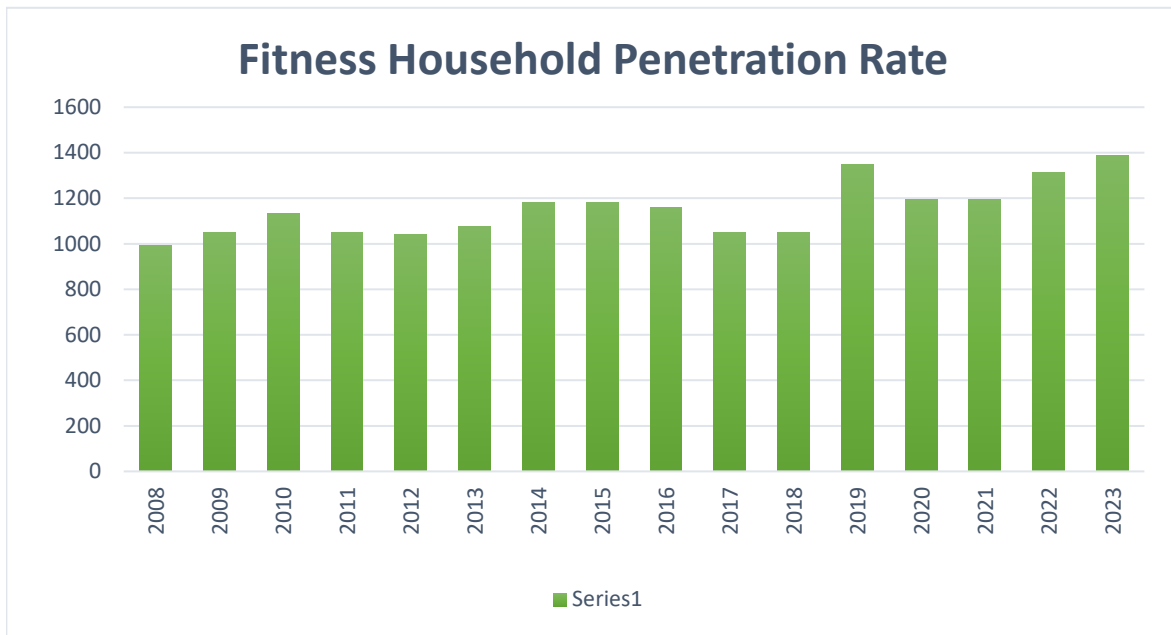
Membership Category	2018	2019	2020	2021	2022	2023
Punch Cards	46	83	65	45	61	67
Seasonal	78	107	116	106	NA	NA
Monthly/Short Term	1127	0	0	212	109	125
Annual	392	1,979	949	1,051	1,231	1,454
Track Only	256	196	190	127	164	187
HMHB	1	35	40	13	12	17
Student	NA	NA	NA	NA	151	173
Other	NA	NA	NA	NA	3	7
Total Membership	1,900	2,400	1,360	1,554	1,731	2,030

Health and Fitness Center Memberships

Household Penetration Rates

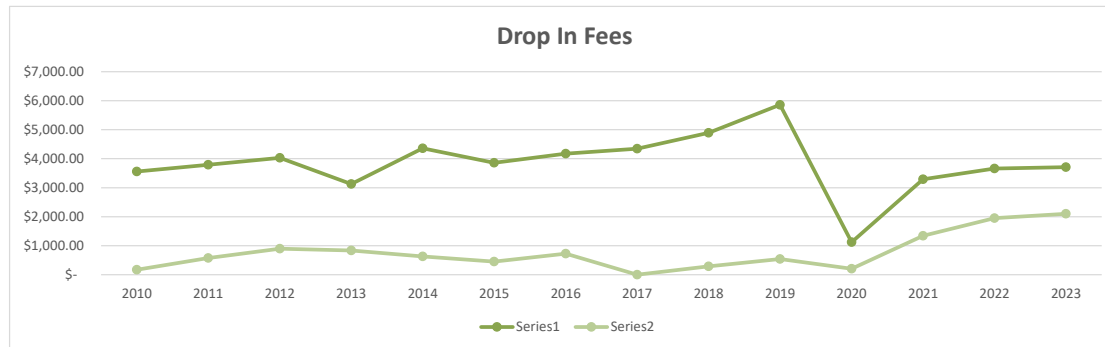
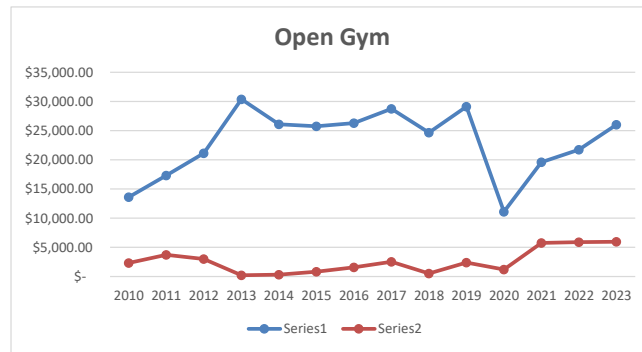
Year	Number of Households with Members	Household Penetration Rate
2008	993	10.07%
2009	1049	10.64%
2010	1131	11.47%
2011	1051	10.19%
2012	1039	9.89%
2013	1074	10.22%
2014	1180	11.23%
2015	1180	11.23%
2016	1161	11.04%
2017	1048	9.57%
2018	1050	9.58%
2019	1350	12.32%
2020	1194	10.90%
2021	1196	10.92%
2022	1312	11.41%
2023	1388	10.00%

Based on 13,879 households in 2023.

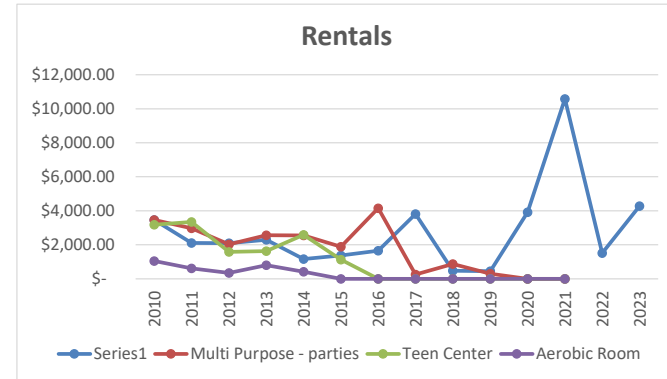
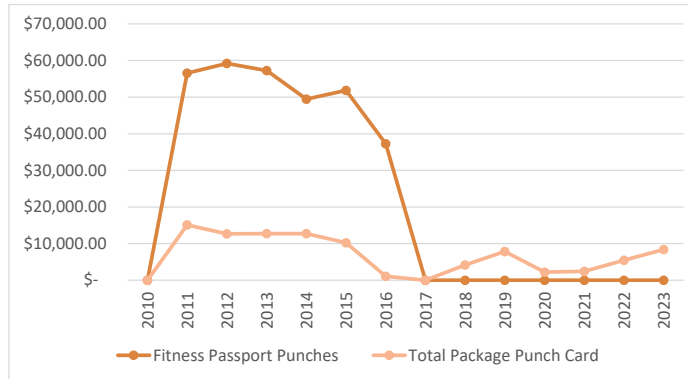


Fitness Program

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Personal Training	\$ 78,131.00	\$ 77,393.00	\$ 70,470.00	\$ 79,478.00	\$ 70,953.00	\$ 53,615.00	\$ 46,146.00	\$ 60,448.00	\$ 57,160.75	\$ 62,936.00	\$ 25,733.00	\$ 33,577.00	\$ 30,123.00	\$ 40,860.00
Open Gym Res	\$ 13,616.00	\$ 17,328.00	\$ 21,127.00	\$ 30,385.00	\$ 26,105.00	\$ 25,740.00	\$ 26,280.00	\$ 28,725.00	\$ 24,665.00	\$ 29,115.00	\$ 11,105.00	\$ 19,610.00	\$ 21,750.00	\$ 26,030.00
Open Gym NR	\$ 2,334.00	\$ 3,720.00	\$ 3,000.00	\$ 220.00	\$ 330.00	\$ 830.00	\$ 1,580.00	\$ 2,530.00	\$ 520.00	\$ 2,400.00	\$ 1,200.00	\$ 5,770.00	\$ 5,905.00	\$ 5,960.00
Drop in Fees														
Fitness Res	\$ 3,555.00	\$ 3,790.00	\$ 4,032.00	\$ 3,130.00	\$ 4,356.00	\$ 3,860.00	\$ 4,174.00	\$ 4,345.00	\$ 4,894.00	\$ 5,860.00	\$ 1,121.19	\$ 3,288.00	\$ 3,658.00	\$ 3,710.00
Fitness NR	\$ 169.00	\$ 576.00	\$ 894.00	\$ 832.00	\$ 630.00	\$ 455.00	\$ 727.00	\$ -	\$ 286.00	\$ 538.00	\$ 208.00	\$ 1,343.00	\$ 1,950.00	\$ 2,100.00
Fitness Passport Punches	\$ -	\$ 56,570.00	\$ 59,208.00	\$ 57,267.00	\$ 49,454.00	\$ 51,868.00	\$ 37,274.00	\$ -	\$ -	\$ -	\$ -	\$ -	NA	NA
Total Package Punch Card	\$ -	\$ 15,090.00	\$ 12,643.00	\$ 12,710.00	\$ 12,724.00	\$ 10,210.00	\$ 1,043.00	\$ -	\$ 4,176.00	\$ 7,856.00	\$ 2,188.00	\$ 2,432.00	\$ 5,480.00	\$ 8,376.00
Rentals														
GYM	\$ 3,465.00	\$ 2,115.00	\$ 2,095.00	\$ 2,295.00	\$ 1,160.00	\$ 1,375.00	\$ 1,655.00	\$ 3,812.00	\$ 478.00	\$ 450.00	\$ 3,912.50	\$ 10,582.00	\$ 1,510.00	\$ 4,282.00
Multi Purpose - parties	\$ 3,467.00	\$ 2,974.00	\$ 2,027.00	\$ 2,568.00	\$ 2,558.00	\$ 1,883.00	\$ 4,154.00	\$ 260.00	\$ 878.00	\$ 303.00	\$ -	\$ -	\$ -	\$ -
Teen Center	\$ 3,180.00	\$ 3,345.00	\$ 1,590.00	\$ 1,630.00	\$ 2,590.00	\$ 1,130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA	NA
Aerobic Room	\$ 1,050.00	\$ 620.00	\$ 345.00	\$ 800.00	\$ 420.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	NA	NA



Fitness Program



Aquatic Resident Household Penetration Rates

Barefoot Bay

Year	Number of Households with Memberships	Household Penetration Rate
2008	869	6.26%
2009	750	5.40%
2010	674	4.86%
2011	651	4.69%
2012	715	5.15%
2013	545	3.93%
2014	612	4.41%
2015	395	2.85%
2016	481	3.47%
2017	549	3.96%
2018	545	3.93%
2019	544	3.92%
2020*	0	0.00%
2021	934	6.73%
2022	544	3.92%
2023	619	4.46%

Diamond Lake Beach

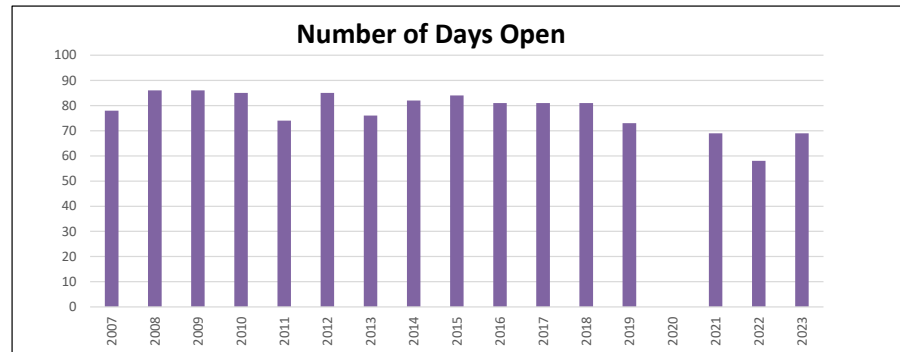
Year	Number of Households with Memberships	Household Penetration Rate
2008	131	0.94%
2009	152	1.10%
2010	196	1.41%
2011	300	2.16%
2012	404	2.91%
2013	200	1.44%
2014	187	1.35%
2015	95	0.68%
2016	109	0.79%
2017	133	0.96%
2018	99	0.71%
2019	68	0.49%
2020*	0	0.00%
2021	33	0.24%
2022	10	0.07%
2023	9	0.06%

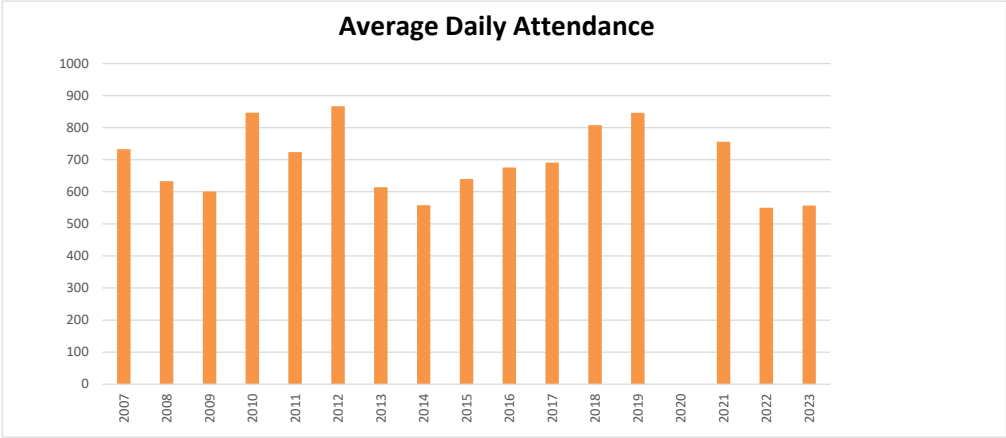
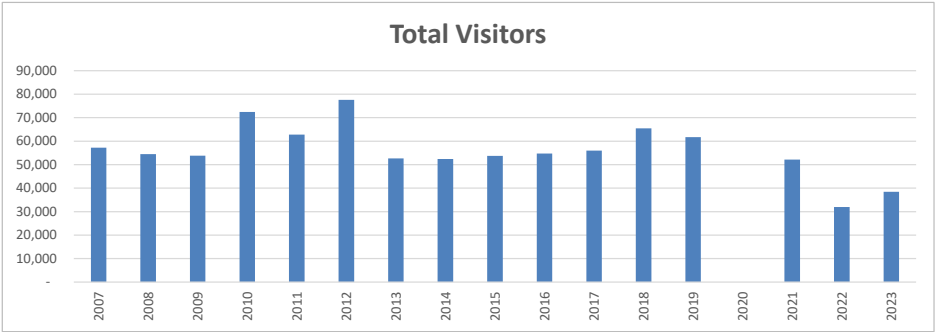
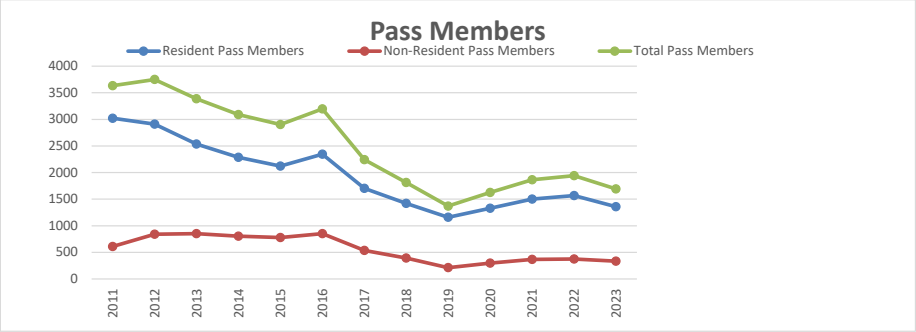
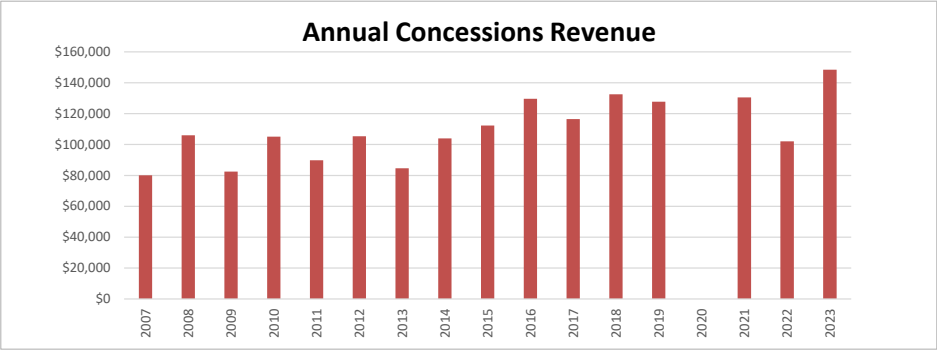
**Number of Households as of 2023 = 13,879

*Barefoot Bay Closed & No Beach passes sold due to Covid-19 Pandemic

Barefoot Bay

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Resident Pass Members	3022	2909	2537	2287	2123	2345	1704	1421	1159	1329	1500	1568	1357	N O D A T A A V A I L A B L E / F A C I L I T Y C L O S E D	1867	1649	1841
Increase/Decrease		-3.74%	-12.79%	-9.85%	-7.17%	10.46%	-27.33%	-16.61%	-18.44%	14.67%	12.87%	4.53%	-13.46%		37.58%	-11.68%	11.64%
Non Resident Pass Members	610	840	852	805	780	851	538	392	212	298	366	375	334		525	452	580
Increase/Decrease		37.70%	1.43%	-5.52%	-3.11%	9.10%	-36.78%	-27.14%	-45.92%	40.57%	22.82%	2.46%	-10.93%		57.19%	-13.90%	28.32%
Total Season Pass Members	3632	3749	3389	3092	2903	3196	2242	1813	1371	1627	1866	1943	1691		2392	2101	2421
Increase/Decrease		3.22%	-9.60%	-8.76%	-6.11%	10.09%	-29.85%	-19.13%	-24.38%	18.67%	14.69%	4.13%	-12.97%		41.45%	-12.17%	15.23%
Total Visitors	57,232	54,447	53,856	72,461	62,784	77,582	52,674	52,434	53,742	54,751	55,992	65,428	61,753		52,182	31,932	38,435
Increase/Decrease		-4.87%	-1.09%	34.55%	-13.35%	23.57%	-32.11%	-0.46%	2.49%	1.88%	2.27%	16.85%	-5.62%		-15.50%	-38.81%	20.37%
Average Daily Attendance	733	633	601	847	724	867	614	558	640	676	691	808	846		756	551	557
Increase/Decrease		-13.64%	-5.06%	40.93%	-14.52%	19.75%	-29.18%	-9.12%	14.70%	5.63%	2.22%	16.93%	4.70%		-10.64%	-27.18%	1.17%
Number of Days Open	78	86	86	85	74	85	76	82	84	81	81	81	73		69	58	69
Increase/Decrease		10.26%	0.00%	-1.16%	-12.94%	14.86%	-10.59%	7.89%	2.44%	-3.57%	0.00%	0.00%	-9.88%		-5.48%	-15.94%	18.97%
Total Concession Revenue	\$80,055	\$106,032	\$82,498	\$105,093	\$89,774	\$105,391	\$84,607	\$103,977	\$112,263	\$129,617	\$116,473	\$132,543	\$127,720		\$130,525	\$102,070	\$148,512
Increase/Decrease		32.45%	-22.20%	27.39%	-14.58%	17.40%	-19.72%	22.89%	7.97%	15.46%	-10.14%	13.80%	-3.64%		2.20%	-21.80%	45.50%





Diamond Lake Beach Closings

2008

Tuesday, June 3
Wednesday, June 4
Tuesday, June 17
Wednesday, June 18
Tuesday, July 1
Tuesday, July 15
Tuesday, July 29

2009

Tuesday, June 2
Wednesday, June 3
Tuesday, June 9
Wednesday, June 10
Thursday, June 11
Tuesday, June 16
Wednesday, June 17
Tuesday, June 30
Wednesday, July 1
Wednesday, July 8
Friday, July 10
Friday, July 17

2010

Monday, May 31
Wednesday, June 2
Tuesday, June 8
Sunday, June 13
Monday, June 14
Wednesday, June 23
Tuesday, July 20
Sunday, August 8

2011

Thursday, June 9
Friday, June 10
Saturday, June 11
Sunday, June 12
Monday, June 13
Tuesday, June 14
Wednesday, June 15
Thursday, June 23
Friday, June 24

2012

Tuesday, June 5
Wednesday, June 13
Tuesday, July 10
Wednesday, July 11

2013

Sunday, June 2
Monday, June 3
Tuesday, June 4
Wednesday, June 5
Thursday, June 6
Friday, June 7
Tuesday, June 11
Wednesday, June 12
Tuesday, June 18
Wednesday, July 3
Tuesday, July 9
Friday, July 26
Saturday, July 27
Sunday, July 28
Wednesday, July 31

2014

Wednesday, June 4
Tuesday, June 10
Wednesday, June 11
Tuesday, June 24
Wednesday, June 25
Wednesday, July 2
Tuesday, July 8
Wednesday, July 9
Tuesday, July 15
Tuesday, July 22

2015

Saturday, May 30
Sunday, May 31
Monday, June 1
Friday, June 5
Thursday, June 11
Friday, June 12
Friday, June 26
Thursday, July 2
Tuesday, July 7
Wednesday, July 8

(Continued on next page)

2016

Saturday, June 4
Tuesday, June 7
Thursday, June 16
Wednesday, July 6
Thursday, July 7
Friday, July 8
Wednesday, July 27
Thursday, July 28
Friday, July 29
Tuesday, August 2

2017

Monday, June 26
Wednesday, June 28
Friday, June 30
Wednesday, July 12
Thursday, July 13
Friday, July 14
Saturday, July 15
Sunday, July 16
Monday, July 17
Tuesday, July 18
Wednesday, July 19
Friday, August 4

2018

Saturday, June 2
Sunday, June 10
Tuesday, June 19
Friday, June 22
Tuesday, June 26

2019

Saturday, June 1
Monday, June 3
Wednesday, June 12
Thursday, June 13
Sunday, June 16
Wednesday, June 19
Thursday, June 20

2020

Tuesday, July 21
Monday, August 3

2021

Tuesday, June 8
Wednesday, June 9
Friday, June 11
Saturday, June 12
Sunday, June 13
Monday, June 14
Tuesday, June 15
Wednesday, June 16
Thursday, June 17
Monday, June 21
Tuesday, June 22
Wednesday, June 23
Thursday, June 24
Friday, June 25
Saturday, June 26
Monday, June 28
Tuesday, June 29
Wednesday, June 30
Thursday, July 1
Monday, July 5
Tuesday, July 6
Wednesday, July 7
Thursday, July 8
Sunday, July 11
Monday, July 12
Tuesday, July 13
Wednesday, July 14
Thursday, July 15
Monday, July 19
Tuesday, July 20
Wednesday, July 21
Thursday, July 22
Monday, July 26
Tuesday, July 27
Wednesday, July 28
Thursday, July 29
Monday, August 2
Tuesday, August 3
Wednesday, August 4
Thursday, August 5

2022

Saturday, June 4
Tuesday, June 10
Saturday, June 25
Monday, July 11
Friday, July 15
Sunday, August 7

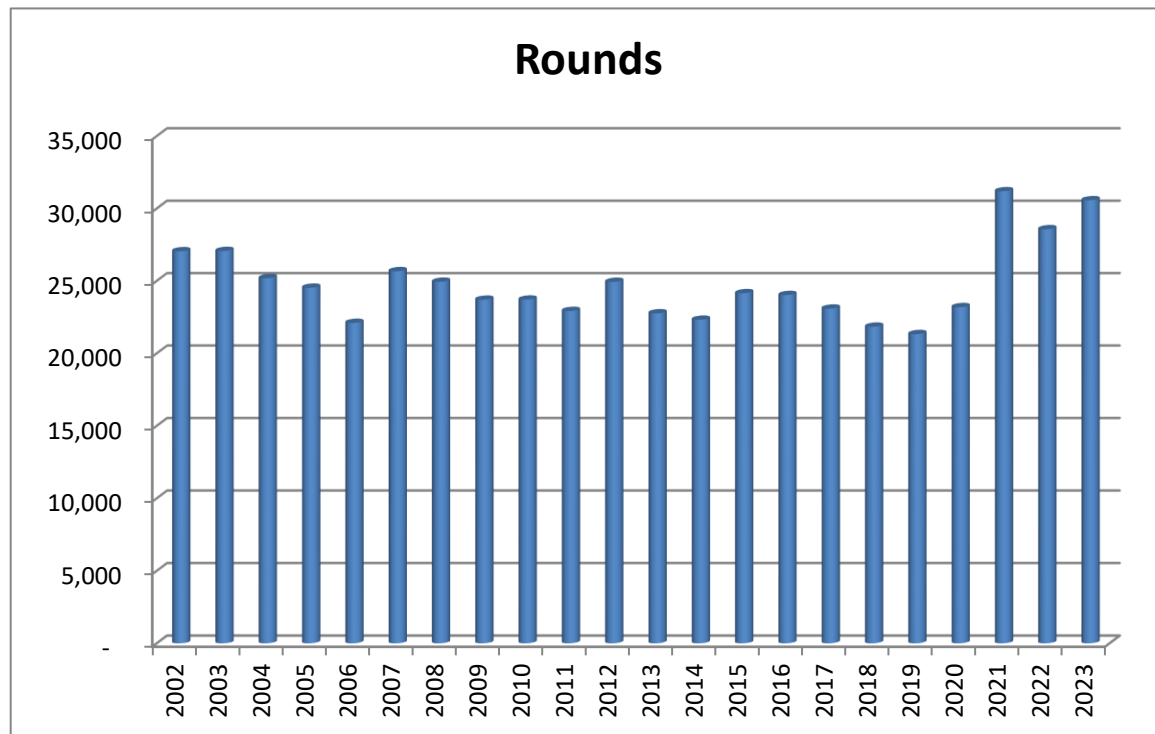
2023

Tuesday, June 6
Thursday, June 8
Sunday, June 11
Monday, June 12
Tuesday, June 13
Wednesday, June 14
Thursday, June 15
Friday, June 16
Monday, June 26
Tuesday, June 27
Wednesday, June 28
Thursday, June 29
Sunday, July 2
Wednesday, July 12
Wednesday, July 26
Tuesday, August 1

Steeple Chase Golf Club

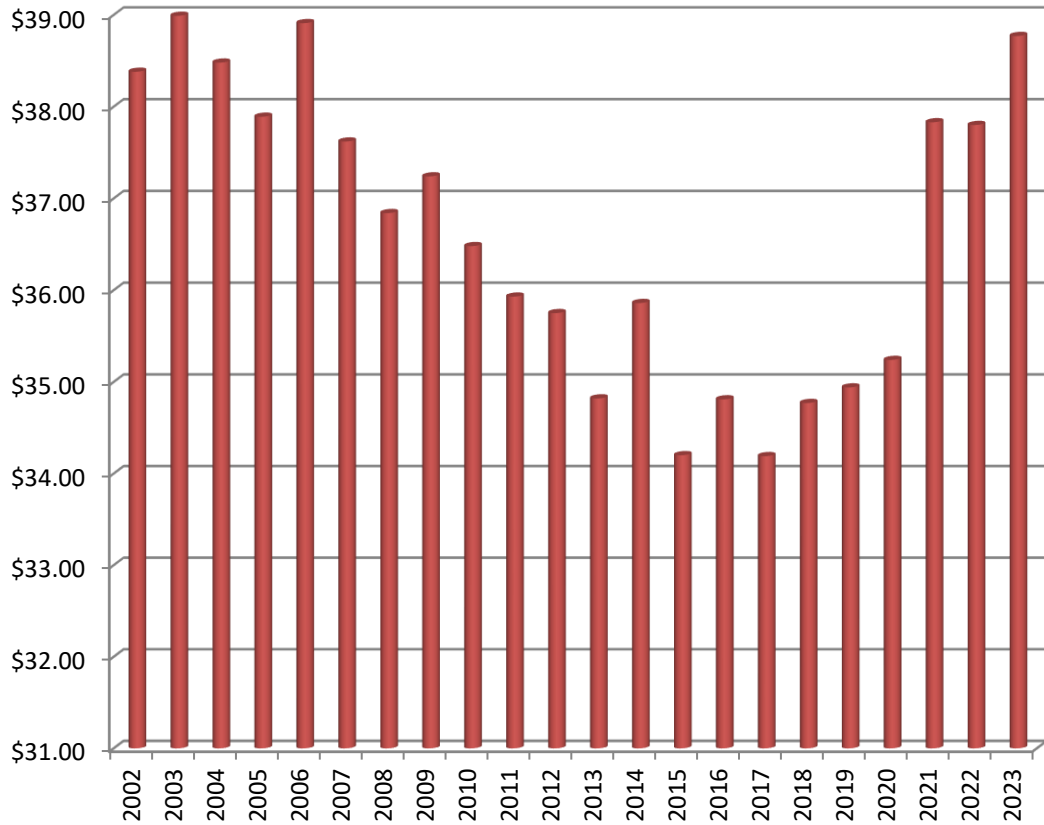
Annual Rounds

Year	Rounds	Average Green Fee	With Cart
2002	27,042	\$38.38	\$50.53
2003	27,059	\$38.99	\$51.28
2004	25,184	\$38.48	\$51.20
2005	24,524	\$37.89	\$50.71
2006	22,095	\$38.91	\$51.57
2007	25,667	\$37.62	\$49.88
2008	24,934	\$36.84	\$48.96
2009	23,696	\$37.24	\$49.12
2010	23,703	\$36.48	\$47.84
2011	22,919	\$35.93	\$47.93
2012	24,928	\$35.75	\$47.32
2013	22,755	\$34.82	\$48.69
2014	22,314	\$35.86	\$48.16
2015	24,145	\$34.20	\$47.65
2016	24,019	\$34.81	\$47.65
2017	23,080	\$34.19	\$46.44
2018	21,832	\$34.77	\$47.07
2019	21,322	\$34.94	\$47.02
2020	23,181	\$35.24	\$46.17
2021	31,183	\$37.83	\$50.40
2022	28,561	\$37.80	\$50.40
2023	30,562	\$38.77	\$51.41

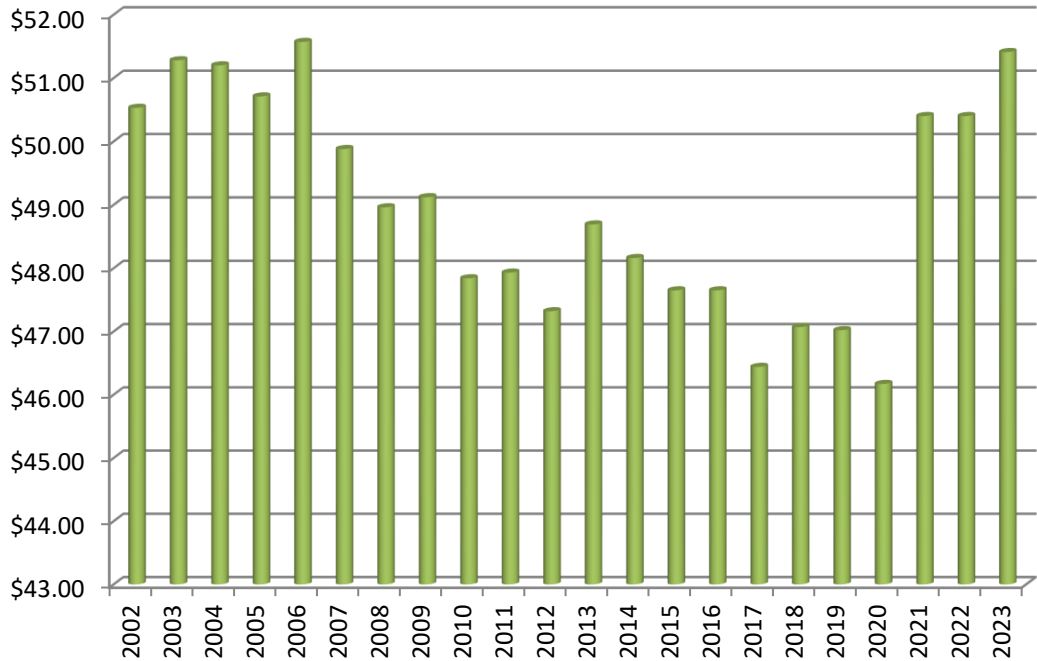


**Steeple Chase Golf Club
Annual Rounds**

Average Green Fee



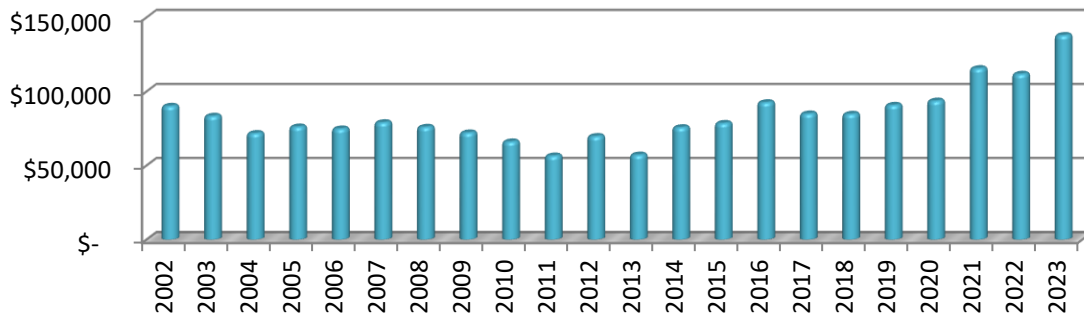
With Cart



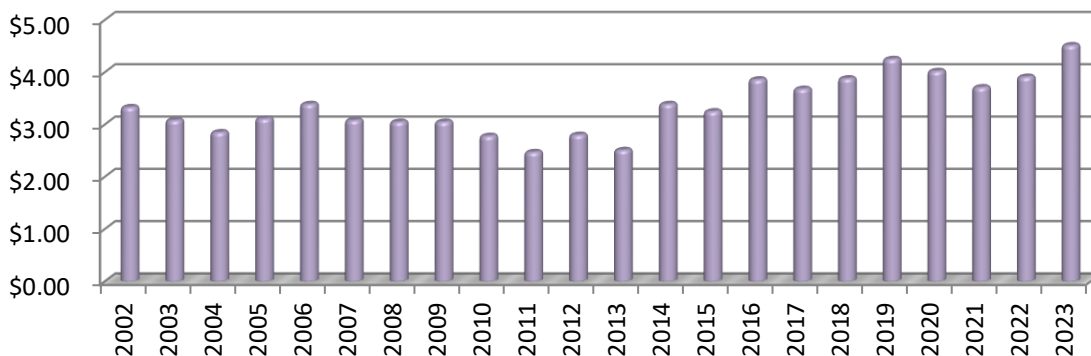
Steeple Chase Golf Club Merchandise Revenue

Year	Revenue	Revenue Per Round
2002	\$ 90,158	\$3.33
2003	\$ 83,444	\$3.08
2004	\$ 71,768	\$2.85
2005	\$ 76,184	\$3.11
2006	\$ 74,845	\$3.39
2007	\$ 79,084	\$3.08
2008	\$ 75,996	\$3.05
2009	\$ 72,177	\$3.05
2010	\$ 66,121	\$2.78
2011	\$ 56,594	\$2.47
2012	\$ 69,756	\$2.80
2013	\$ 57,220	\$2.51
2014	\$ 75,727	\$3.39
2015	\$ 78,573	\$3.25
2016	\$ 92,610	\$3.86
2017	\$ 84,976	\$3.68
2018	\$ 84,766	\$3.88
2019	\$ 90,810	\$4.25
2020	\$ 93,683	\$4.02
2021	\$ 115,611	\$3.71
2022	\$ 111,794	\$3.91
2023	\$ 137,956	\$4.51

Revenue



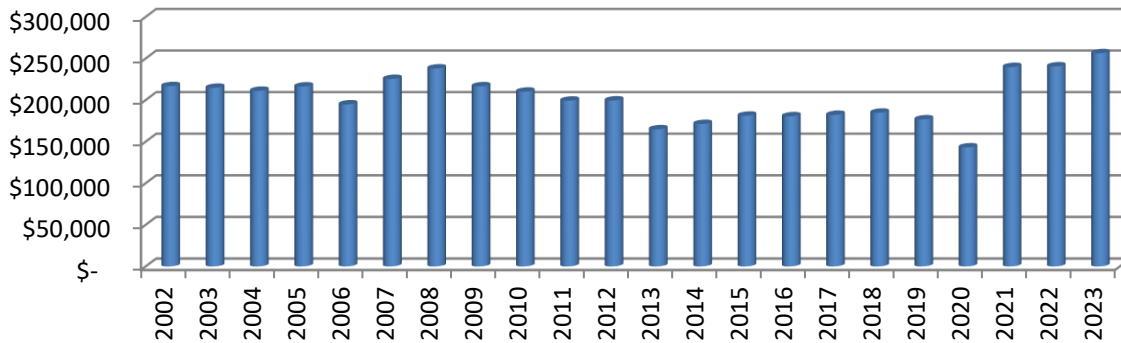
Revenue Per Round



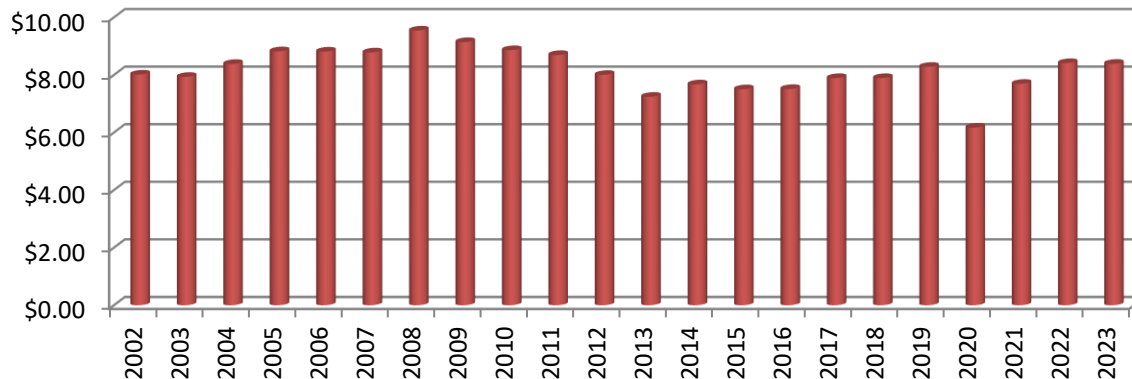
Steeple Chase Golf Club Food Beverage Revenue

Year	Revenue	Revenue Per Round
2002	\$ 216,676	\$8.01
2003	\$ 214,658	\$7.93
2004	\$ 211,055	\$8.38
2005	\$ 216,264	\$8.82
2006	\$ 194,727	\$8.81
2007	\$ 225,325	\$8.78
2008	\$ 237,921	\$9.54
2009	\$ 216,486	\$9.14
2010	\$ 210,010	\$8.86
2011	\$ 199,236	\$8.69
2012	\$ 199,447	\$8.00
2013	\$ 164,790	\$7.24
2014	\$ 171,198	\$7.67
2015	\$ 181,111	\$7.50
2016	\$ 180,453	\$7.51
2017	\$ 182,142	\$7.89
2018	\$ 184,746	\$7.89
2019	\$ 176,730	\$8.28
2020	\$ 143,055	\$6.17
2021	\$ 239,675	\$7.69
2022	\$ 240,411	\$8.41
2023	\$ 256,266	\$8.39

Revenue

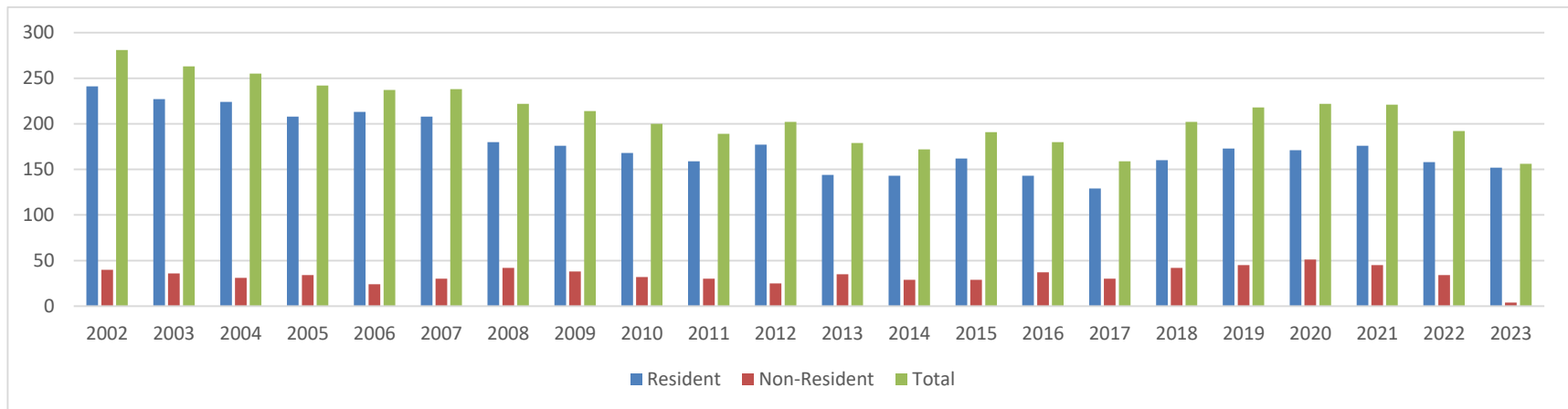


Revenue Per Round



Diamond Lake Boat Launch Pass

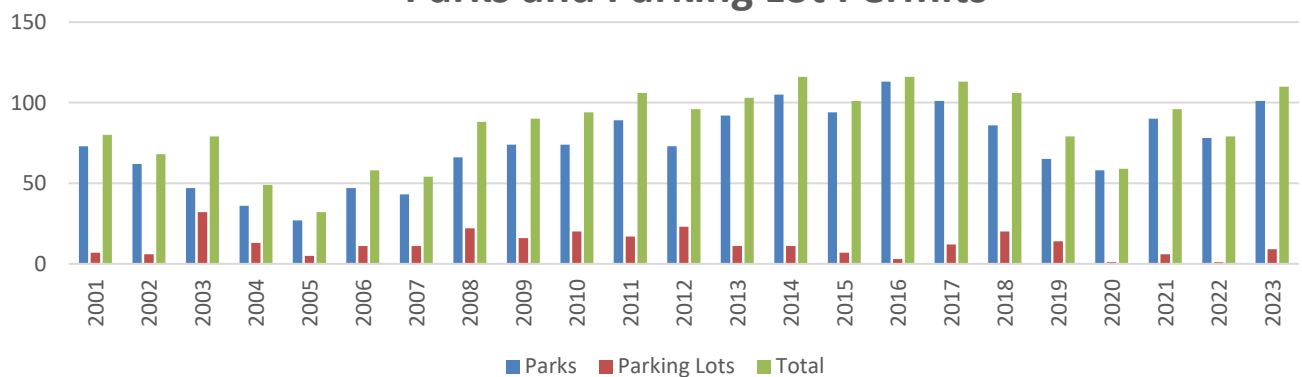
Year	Resident	Non-Resident	Total
2001	229	49	278
2002	241	40	281
2003	227	36	263
2004	224	31	255
2005	208	34	242
2006	213	24	237
2007	208	30	238
2008	180	42	222
2009	176	38	214
2010	168	32	200
2011	159	30	189
2012	177	25	202
2013	144	35	179
2014	143	29	172
2015	162	29	191
2016	143	37	180
2017	129	30	159
2018	160	42	202
2019	173	45	218
2020	171	51	222
2021	176	45	221
2022	158	34	192
2023	152	4	156



Park and Parking Lot Permits

Year	Parks	Parking Lots	Total
2001	73	7	80
2002	62	6	68
2003	47	32	79
2004	36	13	49
2005	27	5	32
2006	47	11	58
2007	43	11	54
2008	66	22	88
2009	74	16	90
2010	74	20	94
2011	89	17	106
2012	73	23	96
2013	92	11	103
2014	105	11	116
2015	94	7	101
2016	113	3	116
2017	101	12	113
2018	86	20	106
2019	65	14	79
2020	58	1	59
2021	90	6	96
2022	78	1	79
2023	101	9	110

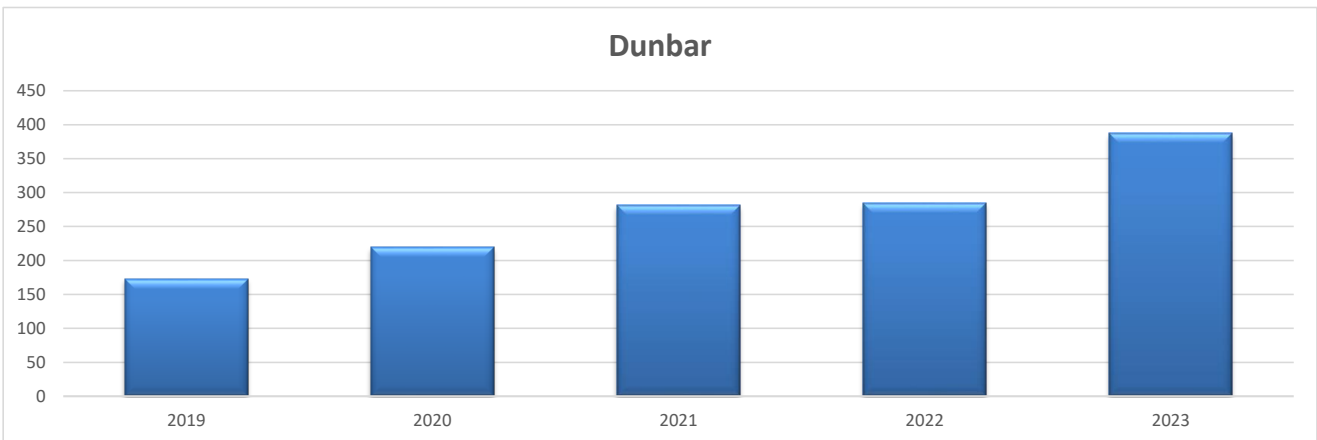
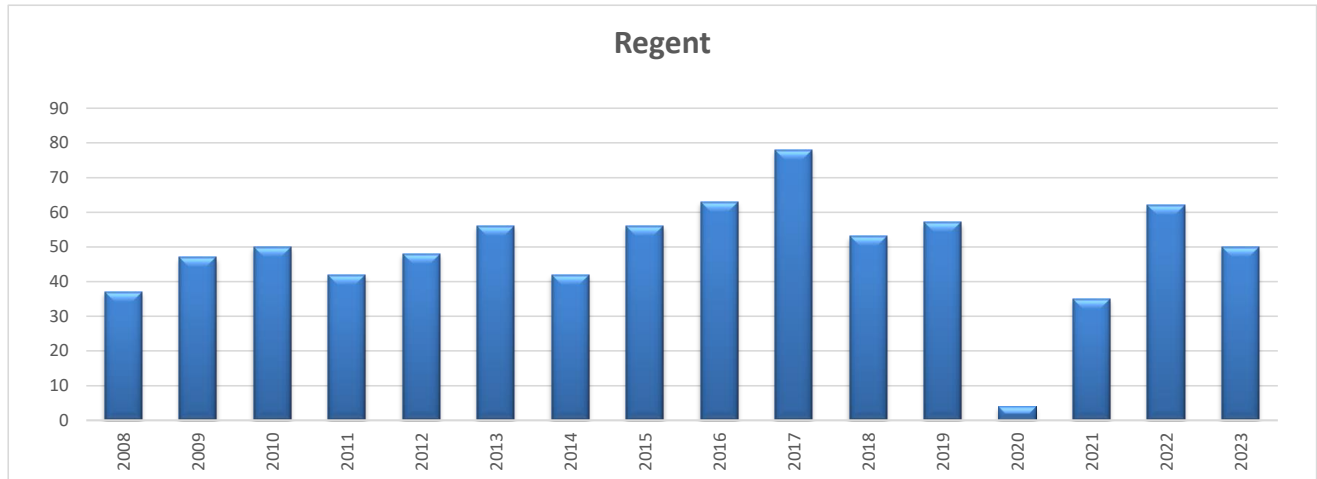
Parks and Parking Lot Permits



Facility Rentals

Year	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Regent	37	47	50	42	48	56	42	56	63	78	53	57	4	35	62	50
Increase/Decrease		21%	6%	-19%	13%	14%	-33%	25%	11%	19%	-47%	7%	-1325%	89%	44%	-24%

Year	2019	2020	2021	2022	2023
Dunbar	173	219	281	284	387
Increase/Decrease		21%	22%	1%	27%





BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 22, 2024
Subject: Approve of Resolution 24-01-01-R – IMRF Authorized Agent

Background

IMRF is changing its website and other features and processes, so it is an opportunity to evaluate all aspects of the District's processes.

Analysis/Considerations

Currently, Executive Director Salski is the IMRF Authorized Agent; however, IMRF mostly works with the Department of Business Services and Technology. Executive Director Salski ends up forwarding all emails and requests other departments to execute requests. It would be more efficient and effective to name the position of Director of Business Services and Technology, which is Debbie McInerney. It is common place for District's to name the position/person who is mostly responsible with day to day interactions with IMRF.

Recommendation

Executive Director recommends approving Resolution 24-01-01-R – IMRF Authorized Agent.

Action and Motion Requested

Move to approve Resolution 24-01-01-R – IMRF Authorized Agent.

RESOLUTION 24-01-01-R

RESOLUTION DESIGNATING AN AUTHORIZED AGENT TO THE ILLINOIS MUNICIPAL RETIREMENT FUND

WHEREAS, the Mundelein Park & Recreation District participates in the Illinois Municipal Retirement Fund (“IMRF”) pursuant to the Illinois Pension Code; and

WHEREAS, the Illinois Pension Code requires that each agency participating in the IMRF appoint an Authorized Agent vested with the powers and duties set forth; and

WHEREAS, the Mundelein Park & Recreation District has the authority to designate an authorized agent as the District’s official representative for the purposes of conducting business with the Illinois Retirement Fund (IMRF); and

WHEREAS, the Director of Business Services and Technology currently handles all communication with IMRF and duties associated with IMRF; and

WHEREAS, the Board of Commissioners desires the Director of Business Services & Technology to serve as the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the District; and

NOW THEREFORE, BE IT RESOLVED, by the Mundelein Park & Recreation District Board of Commissioners as follows:

SECTION ONE: The Mundelein Park & Recreation District Board of Commissioners appoint Debbie McInerney as the District’s IMRF Authorized Agent with all the powers and duties set forth in Illinois Pension Code, including but not limited to the authority to file petitions for nominations of an executive trustee of the IMRF and the authority to cast a ballot for election of an executive trustee of the IMRF.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent such conflict or inconsistency.

SECTION FOUR: This Resolution shall be in effect immediately from and after its passage and approval that this resolution be made an official part of the minutes of the Mundelein Park & Recreation District,

APPROVED AND ADOPTED by the Board President of the Mundelein Park & Recreation on this 26th day of February, 2024

AYES:

NAYS:

ABSENT:

APPROVED:

Wallace Frasier, President

ATTEST:

Ronald Salski, Secretary



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 22, 2024
Subject: Approve of Deed of Gifts – Mundelein Heritage Museum

Background

Procedurally, the Mundelein Historical Commission reviews and approves any potential deed of gifts, provides Executive Director with application/information with recommendation, and District Board of Commissioners approves/denies Deed of Gifts.

Analysis/Considerations

The Historical Commission approved the addition of the Deed of Gifts at a Commission Meeting. Attached are items requested for approval.

Recommendation

Staff recommends approving the attached Deed of Gifts to the Mundelein Heritage Museum.

Action and Motion Requested

Move to approve Deed of Gifts items as presented by the Mundelein Historical Commission.



Deed of Gift

ACCESSION #

Donor: Shawn Killackey (the "Donor")
Address: _____
City/State/Zip Code: _____
Phone: (____) _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

One coffee mug with Old # 1

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 21 day of Oct. 2023

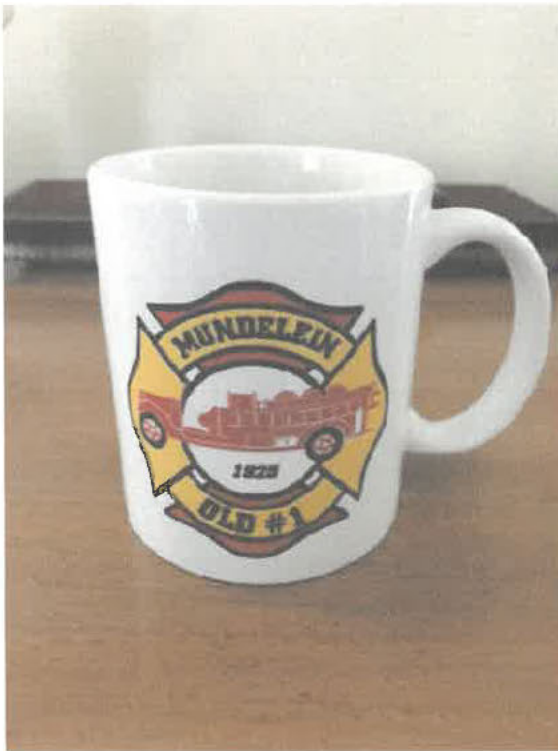
Shawn Killackey
Signature of Donor

Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to
execute this Deed of Gift for the Donor for the purposes set
forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this _____ day of _____ 20____

Ron Salski
Executive Director, Mundelein Park & Recreation
District





**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Deed of Gift

ACCESSION #

Donor: GARY GUNTHER (the "Donor")

Address: _____

City/State/Zip Code: _____

Phone: _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

*THIS DEED OF GIFT CHANGES THE PREVIOUS
LOAN AGREEMENT TO A DONATION FOR THE
TELEGRAPH SETUP & RAILROAD LANTERN.*

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 15 day of NOV. 2023

Gary A. Gunther
Signature of Donor

Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to
execute this Deed of Gift for the Donor for the purposes set
forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this _____ day of _____ 20____

Ron Salski
Executive Director, Mundelein Park & Recreation
District



**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

www.mundeleinparkdistrict.org

P: 847-566-0650 F: 847-566-8557

Incoming Loan Agreement and Receipt

Owner:

GARY GUNTHER

(the "Owner")

Address:

Primary Contact: GARY GUNTHER

Phone: (____) _____

E-mail: ggunt@mundelein.org

Loan Period: From _____ To _____

Owner agrees to lend the item(s) described below (collectively, the "Item") to the Mundelein Park District (the "District") for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum") during the Loan Period identified above (the "Loan Period"), subject to the terms and conditions printed on the reverse of this Incoming Loan Agreement and Receipt.

Description of Item

Item's Condition

Item's Value

TELEGRAPH SETUP

GOOD

\$100.00

RR LANTERN

GOOD

\$10.00

Signature of Owner

Gary C. Gunther

Date 6/10/20



**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Deed of Gift

ACCESSION #

Donor: GARY GUNTHER (the "Donor")

Address: _____

City/State/Zip Code: _____

Phone: _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

ATTACHED IS A LIST OF ITEMS FOR SCHOOL
PRESENTATIONS I AM DONATING. THESE
ITEMS WILL BE KEPT AT THE STORAGE AREA.

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 15 day of Nov. 2023

Gary C. Gunther
Signature of Donor

Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to
execute this Deed of Gift for the Donor for the purposes set
forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this _____ day of _____ 20____

Ron Salski
Executive Director, Mundelein Park & Recreation
District

Deed of Gift for School Presentations

Sears one pound iron with screw-in plug
Pentax SE K1000 camera
Polaroid Colorpack 80 camera
Brownie 8mm movie camera
Brownie #2 box camera
Mimslo 3D camera
Motorola "Brick" cell phone
Trimline Touchtone phone
Western Electric Candlestick phone
LG Flip cell phone
Bell System antique dial desk phone
Audiopvox car phone
Stomberg Carlson dial phone
Victor 78 rpm single sided record



**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Deed of Gift

ACCESSION #

Donor: GARY GUNTHER (the "Donor")

Address: _____

City/State/Zip Code: _____

Phone: (_____) _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

FIVE WOODEN PANELS OF 18" LENGTHS OF
BARBED WIRE & ONE BARBED WIRE TOOL.

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 16 day of Nov 2023

Gary R. Gunther
Signature of Donor


Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to
execute this Deed of Gift for the Donor for the purposes set
forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.


Dated this _____ day of _____ 20____

Ron Salski
Executive Director, Mundelein Park & Recreation
District

TB, Acc




NADELHOFFER'S TWIST PAT. 7/22/1884



GRANDAL'S CHAMPION PAT. 11/4/1879



GERMAN W.W.I ENTANGLEMENT WIRE



BRINKERHOFF TWISTED PAT. 4/8/1879



Y BARB...E. HAVENHILL PAT. 1/2/1878



STUBBE PLATE PAT. 10/23/1883

Y BARB...E. HAVENHILL PAT. 12 1873

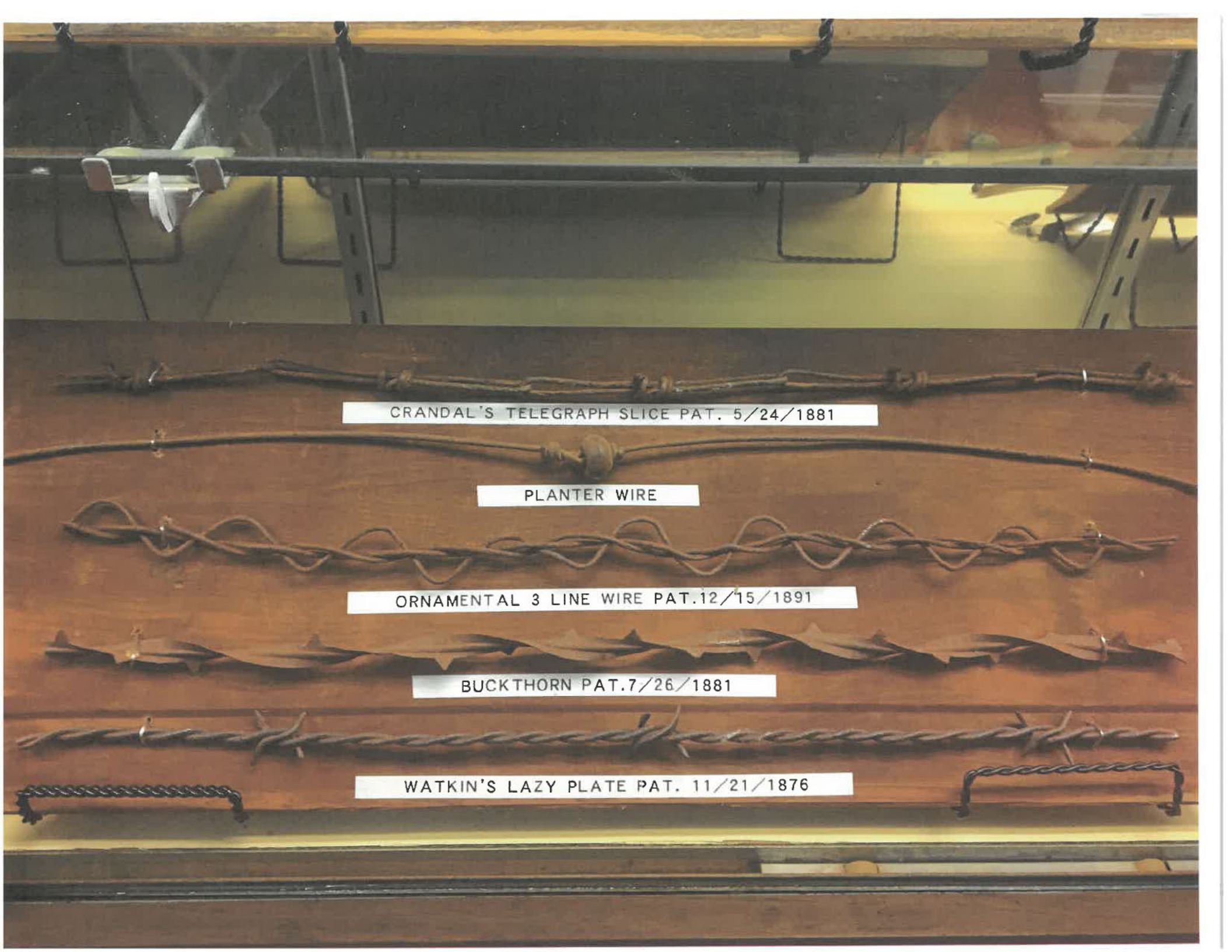
STUBBE PLATE PAT. 10 23 1873

Y BARB...E. HAVENHILL PAT. 12 1873

STUBBE PLATE PAT. 10 23 1873

Y HIRAM REYNOLDS NECKTH PAT. 5 14 1873

GLIDDEN 2 SQUARE LINE PAT. 11 24 1873



CRANDAL'S TELEGRAPH SLICE PAT. 5/24/1881

PLANTER WIRE

ORNAMENTAL 3 LINE WIRE PAT. 12/15/1891

BUCKTHORN PAT. 7/26/1881

WATKIN'S LAZY PLATE PAT. 11/21/1876



ORLANDO HUFFMAN PAT. 12/9/1890

SAW TOOTH RIBBON WIRE PAT. 7/26/1881

BRINKERHOFF-MARTELLE RIBBON PAT. 8/11/1885

GREENBRIAR/WRAP AROUND PAT. 1/22/1878



SCUTT'S WOODEN BLOCK PAT. 2/10/1880

HODGE SPUR ROWEL PAT. 8/2/1887

HOFFMAN PAT. 4/3/1888

KELLY'S DIAMOND POINT PAT. 2/11/1868



**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Deed of Gift

ACCESSION #

Donor: GARY GUNTHER (the "Donor")

Address: _____

City/State/Zip Code: _____

Phone: (_____) _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

SIX ANTIQUE TELEPHONES:
THREE WALL MOUNT
THREE DESK PHONES

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 2nd day of DEC. 2023

Gary B. Gunther
Signature of Donor

Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to execute this Deed of Gift for the Donor for the purposes set forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

Dated this _____ day of _____ 20____

Ron Salski
Executive Director, Mundelein Park & Recreation
District

792



119

121

120

120

Bell System

118

117

116
Bell





**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Deed of Gift

ACCESSION #

Donor: GARY GUNTHER (the "Donor")

Address: _____

City/State/Zip Code: _____

Phone: _____ E-mail: _____

**Description of property donated to the Mundelein Park and Recreation District (the "District")
for the benefit of the Mundelein Heritage Museum (the "Property"):**

SEE ATTACHED LIST OF CAMERAS, QTY 24.

The Donor hereby warrants that the Donor is the sole and exclusive owner of all legal and equitable rights, title, and interest (including without limitation copyrights, trademarks, rights of publication and reproduction, and other intellectual property rights of any kind) in the Property and transfers all such rights, title, and interest in the Property, to the District for the benefit of the Mundelein Heritage Museum, which the District owns and operates (the "Museum"), subject to the terms and conditions printed on the reverse of this Deed of Gift.

Dated this 2nd day of DECEMBER 2023

Gary C. Gunther
Signature of Donor

Signature of Donor's authorized Agent
(I warrant that I have been authorized by the Donor to
execute this Deed of Gift for the Donor for the purposes set
forth in this Deed of Gift.)

The District hereby acknowledges receipt of this Deed of Gift and hereby accepts the gift of the Property for the benefit of the Mundelein Heritage Museum, which the District owns and operates.

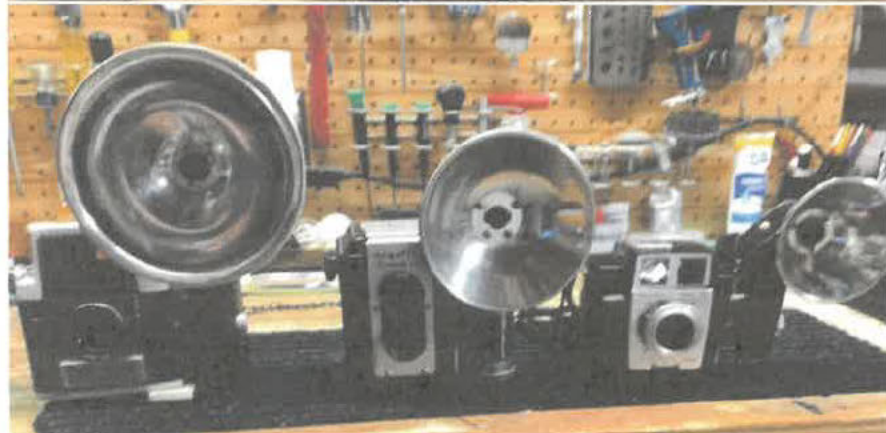
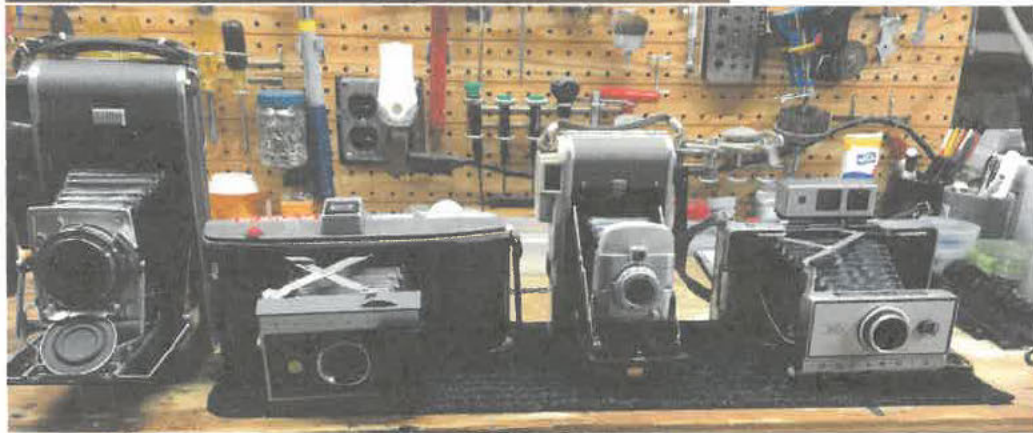
Dated this _____ day of _____ 20__

Ron Salski
Executive Director, Mundelein Park & Recreation
District

110

Value	Manufacturer	Type	Name	Model	Bin	Date	
✓\$30	Polaroid		One Step Flash		1	70-80	1
✓\$10	Polaroid		J66		1	61-63	2
✓\$10	Polaroid		80B		1	59-61	3
✓\$50	Polaroid		110A		1	57-60	4
→ ✓\$30	Polaroid		350		1	69-71	5
✓\$10	Polaroid		Captiva		1	93-97	6
✓\$30	Minolta		Hi Matic FP		1	72	7
✓\$20	Spartus	120	Full Vue	*0104	2	48-60	8
→ ✓\$10	Argus	35mm	C3 with flash	*0105 0111	2	39-66	9
✓\$10	Kodak		Brownie Twin 20 with flash	*0103	2	59-64	-10
→ ✓\$30	Argus	620	Argoflex with flash	*0105 E	2	40-48	11
✓\$10	Kodak	Box 620	Brownie Six-20 Junior	*0096	3	33-41	12
✓\$30	Kodak	Box 616	Brownie Six-16 Junior	*0099	3	35-37	13
✓\$10	Kodak	Box	Brownie No. 2	*0106 C	3	01-33	14
✓\$10	Kodak	Box	Hawk-Eye No. 2	*0102 B	3	27-30	15
✓\$20	Kodak	Box	Brownie No. 2A	*0101 C	3	07-33	16
✓\$10	Kodak	Folding	Vigilant 6-20	*0108	4	40-49	17
✓\$20	Kodak	Folding	Pocket	*0109 1A	4	29-32	18
✓\$15	Agfa Ansco	616	Ready Set Royal	*0110	4	1930'S	19
✓\$20	Kodak	Folding	Jiffy 6-16	0106 2	4	33-42	20
✓\$30	Kodak	Folding	Jiffy 6-16	0107	4	33-37	21
✓\$20	Falcon	127	Junior Model		4	39	22
✓\$250	DeVry	Movie	V2 Rocket, Buster Keaton	SN 1289	4	26	23
✓\$30	Sears	16mm	Movie King Projector with films		Shelf	1920's	24

* Succession #







BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Jon Karl, Assistant Golf Operations Manager
Marcus Kivisto, Golf Course Superintendent

Date: February 22, 2024

Subject: Approve of Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract

Background

In previous years, Mundelein Park & Recreation District authorized using various joint purchasing agencies including Sourcewell, Omni-NIPA and NJPA for golf maintenance equipment.

As part of the Capital Plan and Replacement Schedule, the Steeple Chase Golf Club budgeted for the replacement of golf maintenance equipment and Board approved the 2024 Budget with the replacement cost of approximately \$60,000.

At the February 12 Board Meeting, Director of Business Services & Technology McInerney explained the reasons to purchase versus leasing with anticipated savings of \$13,000. Board Members agreed to purchase versus lease.

Analysis/Considerations

Based on the joint purchasing, Sourcewell bid for the total equipment was \$162,708.62. The specific equipment is below:

Bunker Rakes

(2) Toro Sand Pro 5040 \$60,886.10

(2) Flex Blades

(2) Front Lift Frame Assembly

(2) QAS Tooth Rake

(2) Spring Rake

(2) LED Light Kits

Set-up/Delivery \$2,185.51

Total: \$63,071.61

Utility Vehicle

(1) Workman HDX 4WD \$38,731.80

(1) 2 Inch Receiver Hitch Kit

Set-up/Delivery \$1,389.44

Total: \$40,121.25

Sand Top-Dresser

(1) ProPass 200 Base \$18,563.45

(1) ProPass Workman Mount Kit

(1) High Flow Hydraulics Kit

(2) ProPass Storage Stand Truck Mounts

Set-up/Delivery \$666.41

Total: \$19,229.87

GPS for Sprayer

(1) GeoLink Kit CDMA \$33,727.74

(1) Multi Pro 5800 GeoLink Finish Kit

(1) TopNet Live Subscription

(1) Cellular Data CDMA

(1) GeoLink Auto Steer for Multi Pro 5800 \$4,618.34

Set-up/Delivery \$1,939.81

Total: \$40,285.90

Total Equipment

(2) Toro Sand Pro 5040 \$63,071.61

(1) Workman HDX 4WD \$40,121.25

(1) ProPass 200 Base \$19,229.87

(1) GeoLink with GeoLink Auto Steer \$40,285.90

Total: \$162,708.62

Recommendation

Staff recommend purchasing the golf maintenance equipment from Sourcewell, Joint Purchasing Agency, not to exceed \$162,708.62.

Action and Motion Requested

Move to approve the purchase of the following golf maintenance equipment of two Sand Pro's, one Utility Vehicle, One Sand Top-Dresser and one GPS and Auto Steer with attachments and accessories identified in the memorandum for \$162,708.62 through the Sourcewell joint purchasing contract and allowing Executive Director Salski to approve.



Acct #: 351434-1

Steeple Chase Golf Club
4 N Chevy Chase Road
Mundelein IL 60060

Attn: Marcus Kivisto

Prepared By:
Joe Etten
Territory Manager
911 Tower Road
Mundelein, IL 60060
Cell (630) 284-8492
Fax (847) 678-5511
jetten@reinders.com

Quote ID Q127731	Prices are subject to change without notice
Quote Date 1/18/24	Contract Quote

Sourcewell #031121-TTC

Qty	Code	Description	Suggested List	Contract Price
2	08745	Sand Pro 5040	\$78,059.10	\$60,886.10
2	08713	Flex Blade		
2	08712	Front Lift Frame Assembly		
2	08751	QAS Tooth Rake		
2	08752	Spring Rake		
2	08740	LED Light Kit		
			Equipment Subtotal:	\$60,886.10
			Set-up/Delivery:	\$2,185.51
			Equipment Total:	\$63,071.61
1	07386	Workman HDX - 4WD (Kubota Gas)	\$49,656.16	\$38,731.80
1	117-4831	2 Inch Receiver Hitch Kit		
			Equipment Subtotal:	\$38,731.80
			Set-up/Delivery:	\$1,389.44
			Equipment Total:	\$40,121.25

1	44701	ProPass 200 Base	\$23,799.30	\$18,563.45
1	44707	ProPass Workman Mount Kit		
1	07316	High Flow Hydraulics Kit		
2	44712	ProPass Storage Stand Truck Mount		
			Equipment Subtotal:	\$18,563.45
			Set-up/Delivery:	\$666.41
			Equipment Total:	\$19,229.87
1	41633	GeoLink Kit, CDMA (Verizon, Sprint)	\$42,574.35	\$33,727.74
1	41675	Multi Pro 5800 GeoLink Finish Kit		
1	TN-SUB	TopNET Live Subscription, 1 Year		
1	CDMA-DP	Cellular Data Plan: CDMA, 1-Year (Verizon, Sprint)		
1	41636	GeoLink AS (Autosteer) For Multi Pro 5800	\$5,920.95	\$4,618.34
			Equipment Subtotal:	\$38,346.08
			Set-up/Delivery:	\$1,939.81
			Equipment Total:	\$40,285.90

ORDER ACCEPTANCE AGREEMENT



Steeple Chase Golf Club



- Due to ongoing volatility in commodity prices and logistics costs, Reinders is unable to guarantee pricing, lease rates or lease payments.
 - Changes in prices will be presented to you prior to delivery and you have the right to opt out of this purchase at any time prior to set-up, with no additional charges or penalties for cancelation.
 - Reinders may require a signed UCC Form prior to delivery.
 - 1% service fee will be added to all credit card transactions.
 - Financed products are a transaction between the lessee and your lease company. Reinders cannot ship any product until approved for shipment by the Lessor.
 - Due to product availability, separate finance documents and schedules will be enforced when leasing multiple traction units.
 - All applicable federal, state, and local taxes levied on the transaction as described in this quotation is the purchaser's responsibility. No tax exemptions will be recognized unless a valid tax exemption certificate is provided or is on file.
 - Requested changes in regards to the quantities, specifications, schedule, financing, or other aspects of the services described in this quotation are not binding unless accepted by Reinders in writing and may accrue additional charges.
- ✓ Please sign below. This confirms that you are giving Reinders permission to order the products on the quote I.D. listed below and that you agree to the terms of the order acceptance.

Quote I.D # : _____ Q127731

Print Name: _____

Signature: _____

Date: _____



Reinders is a Proud Supporter of the following





Prepared By:
Joe Etten
Territory Manager
911 Tower Road
Mundelein, IL 60060
Cell (630) 284-8492
Fax (847) 678-5511
jetten@reinders.com

Acct #: 351434-1
Steeple Chase Golf Club
4 N Chevy Chase Road
Mundelein IL 60060

Quote ID Q127731	Prices are subject to change without notice
Quote Date 1/18/24	Contract Quote

Attn: Marcus Kivisto

Sourcewell #031121-TTC	3-Year Lease Options
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Qty	Code	Description	Selling Price	Monthly PMTS	Annual PMTS
2	08745	Sand Pro 5040	\$63,071.61	\$1,959.00	\$22,731.64
1	07386	Workman HDX - 4WD (Kubota Gas)	\$40,121.25	\$1,246.17	\$14,460.10
1	44701	ProPass 200 Base	\$19,229.87	\$597.28	\$6,930.64
1	41394	GeoLink System to be Installed on Existing MP 5800	\$40,285.90	\$1,251.28	\$14,519.44
Package Total:			\$162,708.62	\$5,053.73	\$58,641.81

Pricing includes projected 2024 price increase.



BOARD MEMORANDUM

February 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: February 22, 2024
Subject: Approve of JSD Professional Consulting Services, Inc. Proposal – Kracklauer Park

Background

The District has retained JSD Professional Consulting Services, Inc. (JSD), Landscape Architect, for a variety of projects including Longmeadow Park OSLAD Grant Application and other playground installations. JSD has been terrific and been a great partner with Mundelein Park & Recreation District. Additionally, JSD was the Grant Consultant for the Kracklauer Park OSLAD Grant Application.

Analysis/Considerations

JSD would be responsible for six key tasks as the District does not have the full expertise and time in-house for a large project along with other projects occurring at the same time. JSD will manage design, construction documents, bidding/contract execution, grant administration, construction administration, and construction observation. The expense, \$90,000, is part of the \$600,000 grant received by IDNR and budgeted. District staff will still be involved with many aspects of the project.

Recommendation

Executive Director Salski recommends approval of the proposal of \$90,000 plus a minimal contingency for certain tasks i.e., construction document phase. JSD Professional Consulting Services, Inc. does not anticipate use of the contingency funds. Executive Director Salski will only authorize if necessary and will inform the Board.

Action and Motion Requested

Move to approve the attached proposal with JSD Professional Consulting Services, Inc. of \$90,000 with a contingency of \$9,000 or 10% not to exceed \$99,000.

PROPOSAL

Professional Consulting Services Kracklauer Park CDs

116 North Lake Street, Mundelein, IL

JSD Project No. 23-13749

December 21, 2023

Prepared for: Mundelein Park & Recreation District **(the “Client”)**
Attn: Ron Salski, Executive Director
140 North Midlothian Road
Mundelein, IL 60060

- ☐ LAND SURVEYING & MAPPING
- ☐ CONSULTING
- ☐ ENVIRONMENTAL
- ☐ PLANNING
- ☐ CIVIL ENGINEERING
- ☐ STRUCTURAL ENGINEERING
- ☒ LANDSCAPE ARCHITECTURE
- ☐ CONSTRUCTION SERVICES



LET'S DIVE IN, BUT FIRST...



JSD PROFESSIONAL SERVICES

1400 E. Touhy Avenue, Ste. 215
Des Plaines, IL 60018

312.644.3379
JSDinc.com

Thank you for considering JSD Professional Services, Inc. (JSD) for the redevelopment of Kracklauer Park! We are excited for another opportunity to partner with the Mundelein Park & Recreation District.

JSD is headquartered in Madison, Wisconsin, and supported by three regional Wisconsin offices, as well as offices in Chicago, Illinois, and Coeur d'Alene, Idaho.

JSD's focus is to support our clients with professional expertise, innovation, and quality work products. We believe that working collaboratively and being responsive to our clients is essential to create and effectively manage development projects. It is our commitment to service that has kept clients returning since we opened our doors in 1998.

We are pleased to provide this proposal for consulting services to assist with the Kracklauer Park OSLAD project. We appreciate this opportunity to be part of your project team. Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Lori Vierow".

LORI VIEROW, PLA, ASLA, LEED AP BD+C

Senior Landscape Architect

Enclosures

c: David Behrens, JSD
Hans Justeson, JSD
Dave Jenkins, JSD

SCOPE OF WORK

Our understanding of the scope of work is based upon your Request for Proposal (RFP) as it relates to the OSLAD Grant redevelopment scope at Kracklauer Park located at 116 North Lake Street in Mundelein, Illinois. JSD will provide professional landscape architecture services for the proposed development.

The scope of work for this item is described in the following tasks:

LANDSCAPE ARCHITECTURE SERVICES -----

TASK 1.0 DESIGN REFINEMENT

The JSD Team will review the OSLAD Final Master Plan and imagery boards for the creative play area and recreation components to ensure compliance with the Illinois Department of Natural Resources (IDNR) approved grant elements.

Staff Review Meeting

The JSD Team will meet with Park District staff to review the layout and gain authorization to proceed with construction documents.

TASK 2.0 CONSTRUCTION DOCUMENTS

JSD will prepare Construction Drawings and Technical Specifications for the park redevelopment. The Construction Documents will then be issued for final bidding and construction.

Construction Drawings

Construction Drawings may include:

- General Notes
- Existing Conditions/Demolition Plan
- Soil Erosion and Sediment Control Plan (SESC)
- Construction Plans
- Play Area Enlargement
- Court Area Enlargements
- Grading and Drainage Plans
- Layout and Dimension Plans
- Construction Details
- Landscape and Restoration Plans

Project Manual and Technical Specifications

A Project Manual will be prepared, which will include front-end bidding documents, as well as bid proposal forms, special conditions, instructions to bidders, and technical specifications. Technical specifications provide information that relates to the type and quality of materials and furnishings that are to be incorporated into the project.

Opinion of Probable Construction Cost

JSD will provide an Opinion of Probable Construction Cost (OPCC) for the overall project and break-outs of quantities for the items of work anticipated as part of the construction. The quantity take-off will be provided for informational purposes to assist in bidding, with the Bidders ultimately responsible for their own quantity take-offs.

Deliverable Milestones

JSD anticipates delivering the following document milestone reviews to the Park District during the Design Phase:

- 50% Document Review (Construction Documents, OPCC)
- 75% Document Review (Construction Documents, OPCC)
- 100% Construction Documents and Final OPCC

100% Review Submittal and Review Meeting

Following the completion of the construction drawings and specifications, along with the final estimate of probable construction cost for the project, these documents will be submitted to the Client for final review. The JSD Team will attend a final review meeting with the Client to discuss 100% complete construction documents, and bidding and construction process. (The JSD Team will attend a total of one (1) meeting during the Construction Document phase, followed by the preparation of meeting minutes to be distributed to the Client.)

JSD will revise the 100% documents per comments received, and then we will issue for bidding. JSD will prepare and submit Lake County permit documents, if required. The Client shall provide the required permit fees at the time of submittal.

TASK 3.0 BIDDING/CONTRACT EXECUTION

JSD will assist the Park District in preparing a list of qualified contractors, and we will upload the Bidding Documents to an Online Digital Plan Room for distribution.

During bidding and negotiating, JSD will:

- Assist in the preparation of the notice to bidders;
- Distribute bid documents to prospective qualified bidders for competitive bidding;
- Provide responses to RFIs and Contractor questions, and prepare necessary addenda during the Bid Phase;
- Participate in the opening of the bids and in cooperation with the Client;
- Analyze and review the bid results, including vetting of Contractor qualifications, and make a recommendation for a contract award;
- Prepare a bid tabulation showing the results of the bidding as received; and
- Coordinate with the Park District to prepare the AIA Contract with the awarded Contractor.

CONSTRUCTION SERVICES

TASK 4.0 GRANT ADMINISTRATION

JSD will assist the Park District with Grant Administration as follows:

- Coordinate with IDNR regarding any change orders over \$10,000.00;
- Prepare OSLAD Quarterly Reports, upload to Amplifund, and submit to IDNR; and
- Assist with OSLAD close-out documents, and prepare As-built Construction Plans, based upon information provided by the Contractor, for submittal to IDNR.

TASK 5.0 CONSTRUCTION ADMINISTRATION

JSD will attend a pre-construction meeting with the Contractor and Client.

This phase also includes the following:

- Prepare “Issued for Construction” Documents, incorporating Addenda, if needed;
- Review shop drawings, submittals, product data, and samples appropriate to the work;
- Respond to Contractor’s Request for Information (RFIs);
- Review and approve pay requests, and make recommendations to the Client; and
- Prepare a Substantial and Final Completion Punch List.

TASK 6.0 CONSTRUCTION OBSERVATION

Each site visit will include a field review and preparation of a Site Observation Report with associated photographs. Site visits included during the Construction Services Phase:

- Landscape Architecture: Twenty-five (25) site visits

Site visits exceeding the number included in the basic services noted above will be an additional service as requested. Additional site visits as requested by the Client will be billed at a cost per site visit of: **\$550.00/site visit.**

GENERAL PROJECT UNDERSTANDING

1. Construction observation is not intended to be an exhaustive check or detailed inspection of the Contractor’s work but rather to allow JSD, as experienced professionals, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract/Construction Documents. Based upon this general observation, JSD will inform the Client about the progress of the work.
2. JSD will not supervise, direct, or have control over any Contractors’ work, nor shall JSD have any responsibility for the construction means, methods, techniques, sequences, or procedures selected or performed by the Contractor or for the Contractor’s safety procedures or programs in connection with the work. These responsibilities are solely by the Contractor in accordance with the Contract Documents.

3. JSD shall not be responsible for any acts or omissions by the Contractor, subcontractor, any entity performing any portions of the work, or any of their agents, employees, or agencies. JSD does not guarantee the performance by the Contractor and shall not be responsible for the Contractor's failure to perform work in accordance with Contract Documents or any applicable laws, codes, rules, or regulations.
4. This proposal **does not** include the following:
 - a. Topographic Survey
 - b. Geotechnical Engineering
 - c. Daily Site Observation
 - d. MEP Engineering

COSTS

Based upon our understanding of the scope of work and the above-described tasks, we will perform the professional services for a lump sum fee as follows:

LANDSCAPE ARCHITECTURE SERVICES

Task 1.0:	Design Refinement	\$ 3,000.00
Task 2.0:	Construction Documents	\$ 50,000.00
Task 3.0:	Bidding/Contract Execution	\$ 4,000.00

CONSTRUCTION SERVICES

Task 4.0:	Grant Administration	\$ 6,000.00
Task 5.0:	Construction Administration	\$ 12,000.00
Task 6.0:	Construction Observation	\$ 15,000.00

This cost estimate was developed based upon our understanding of the project as described in this proposal. Adjustments to the fee for extra services will be via Contract Amendment on a time and materials basis. All Contract Amendments and any increase in costs or fees over the amounts set forth above must be pre-approved by the Client in writing.

AUTHORIZATION

Our services will be performed in accordance with the enclosed JSD Agreement for Professional Services upon acceptance of this proposal. Additional scope of services not included in this proposal will be agreed-upon by both parties, in writing, prior to proceeding. Invoice disputes must be made within 30 days of date of invoice.

Please indicate your acceptance of this proposal by signing and returning a copy of the attached JSD Agreement Professional Services to confirm our understanding of your needs and authorize us to proceed.



Agreement for Professional Services
Kracklauer Park CDs, 116 North Lake Street, Mundelein, IL
JSD Project #23-13749

JSD Professional Services, Inc. (Consultant) will perform professional services for Mundelein Park & Recreation District (Client), according to the terms and conditions of this Agreement. The Consultant shall perform the services outlined in the attached Proposal dated December 21, 2023, in consideration of the stated fee and payment terms. For additional services not included above, the Consultant shall be compensated according to hourly rates agreed to between Consultant and Client, or as specified in the Proposal referenced above.

Terms and Conditions

- ~~1- **Access to Site:** Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.~~
2. **Retainer, Billing, and Payment:** The Client agrees to pay the Consultant for all services performed and all costs incurred, as described in the Proposal attached to this Agreement. Prior to providing services, the Client shall deposit a retainer of \$ 0 with the Consultant. Invoices for the Consultant's services shall be submitted, at the Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. For any invoice not paid within 60 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of the account remains unpaid 90 days after the billing, the Consultant may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees. All invoice inquiries must be made within 30 days of invoice date.
- 3- ~~**Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement.~~

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (Client) against damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance and that of its subconsultants or anyone for whom the Consultant is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any way whatsoever for the other party's own negligence.
- ~~4- **Information for the Sole Use and Benefit of the Client:** All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the Consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Consultant or the Client.~~
5. **Certifications, Guarantees and Warranties:** The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions. The Consultant will render services and opinions according to the standards of practice of the applicable consulting professional engineering and surveying.
6. **Lien Rights:** Consultant hereby notifies the Client/Owner that persons or companies performing, furnishing or procuring labor, services, materials, plans or specifications for the construction on Client's/Owner's land may have lien rights on Client's/Owner's land and buildings if not paid in accordance with the construction lien law in the state in which the project is located.
7. **Standard of Care:** In providing services under this Agreement, the Consultant shall perform in a manner consistent with and limited to that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant makes no warranty, express or implied, as to its professional services rendered under this Agreement.
- ~~8- **Risk Allocation:** In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause~~



Agreement for Professional Services
Kracklauer Park CDs, 116 North Lake Street, Mundelein, IL
JSD Project #23-13749

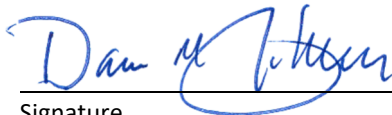
~~or causes, shall not exceed \$100,000.00, or the Consultant's total fee for services rendered for this project, whichever is greater. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.~~

9. ~~**Ownership of Documents:** All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service for use in the project for which the Consultant was retained. These documents may not be used by the Client for any other purpose without the prior written consent of the Consultant. Any electronic files transferred by the Consultant are provided solely for the convenience of the Client and are transmitted in trust for the sole use of the Client and its acceptance constitutes assumption of responsibility for its use and safekeeping. Any use by third parties shall be at the sole risk of the Client. Any alterations, tampering with files or deviation in any respect from the original content shall render the entire contents void and shall constitute the agreement of the Client to release, defend and hold harmless the Consultant, from all claims and causes of action by Client and third parties.~~
10. **Photographic and Videographic Consent:** Consultant shall have the right to include photographic, videographic and artistic representations of the Project, generated and/or directed by Consultant, among Consultant's promotional and professional materials. Consultant shall be given reasonable access to the Project Site to create such representations. However, Consultant's materials shall not include the Client's/Owner's confidential or proprietary information if the Client/Owner has previously advised Consultant in writing of the specific information considered by the Client/Owner to be confidential or proprietary. If the representations generated by and/or directed by Consultant are used in or for promotional and professional materials by others, the user(s) shall provide professional credit to Consultant in those materials. This Section shall survive the termination of this Agreement unless the Client/Owner terminates this Agreement for cause pursuant to Section 11 of JSD's Agreement for Professional Services.
11. **Dispute Resolution:** With regard to any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. If such negotiations are not fully successful, the parties agree to attempt to resolve any remaining disputes by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties.
12. **Termination of Services:** This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

The above Agreement, Terms and Conditions and referenced Proposal Scope of Services and fees are agreed upon in conjunction with the Independent Contractor Agreement (attached):

Consultant Authorization:

JSD Professional Services, Inc.
161 Horizon Drive, Suite 101
Verona, WI 53593



Signature
David M. Jenkins, P.L.S.
CEO

12/21/2023
Date

Client Authorization:

Mundelein Park & Recreation District
1401 North Midlothian Road
Mundelein, IL 60060

Signature

Printed Name

Date

Title

INDEPENDENT CONTRACTOR AGREEMENT FOR PROFESSIONAL AND OTHER SERVICES

THIS AGREEMENT entered into by and between JSD Professional Services, Inc., a Wisconsin corporation (hereafter “FIRM”) and the MUNDELEIN PARK & RECREATION DISTRICT (hereafter “AGENCY”).

WHEREAS, FIRM will be performing services and work for AGENCY in accordance with the following: AGENCY’s request for proposal for **Kracklauer Park CDs** (the “RFP”) and FIRM’s Proposal, dated **December 21, 2023** (hereafter “Proposal”). This Agreement is comprised of the following terms and conditions, the RFP and the Proposal. The RFP and Proposal are attached hereto and incorporated herein as **Exhibit A**;

WHEREAS, in the event of a conflict between terms of the several contract documents such conflicts shall be resolved in the following order of precedence: (1) this Independent Contractor Agreement for Professional and Other Services; (2) the Proposal; and (3) the RFP; and **JSD’s Agreement for Professional Services**.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, FIRM hereby agrees:

1. To comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way to operate as a limitation on the laws, regulations and rules with which FIRM must comply, are all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.
2. **In the event there is a 3rd party claim* against the AGENCY or liability to a 3rd party**, to the fullest extent permitted by law, to waive any and all rights of contribution against AGENCY and to indemnify and hold harmless AGENCY and its officers, officials, employees, and ~~volunteers~~ from and against 3rd party claims, damages, losses and expenses, including legal fees (reasonable attorneys and paralegals fees, expert fees and court costs) to the extent caused by the negligent performance of FIRM’s work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of FIRM, any Subcontractor, anyone directly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which AGENCY would otherwise have. FIRM shall similarly, indemnify and hold harmless, AGENCY, its officers, officials, employee, ~~and volunteers~~ against and from 3rd party

claims, costs, causes, actions and expenses, including reasonable legal fees, incurred by reason of FIRM's breach of any of its obligations under, or FIRM's default of any provisions of the Contract, **if it is determined that FIRM is legally liable due to its negligence.** The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for FIRM or any Subcontractor under Workers Compensation or Disability Benefit Acts or Employee Benefit Acts.

***NOTE: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision**

3. To keep in force, to the satisfaction of AGENCY, at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, Automobile Insurance, and Professional Liability Insurance in at least the type and amounts as follows:
 - a. Workers' Compensation:
 - i. State: Statutory
 - ii. Applicable Federal (e.g., Longshoremen's): Statutory
 - iii. Employer's Liability
 - \$1,000,000.00 Per Accident
 - \$1,000,000.00 Disease, Policy Limit
 - \$1,000,000.00 Disease, Each Employee
 - b. Commercial General Liability:
 - \$2,000,000.00 General Aggregate
 - \$1,000,000.00 Products Completed Operations Aggregate
 - \$1,000,000.00 Personal and Advertising Injury
 - \$1,000,000.00 Each Occurrence
 - \$ 50,000.00 Fire Damage (any one fire)
 - \$ 5,000.00 Medical Expense (any one person)
 - c. Business Automobile Liability (including owned, non-owned and hired vehicles):
 - i. Bodily Injury:
 - \$1,000,000.00 Per Person
 - \$1,000,000.00 Per Accident
 - ii. Property Damage
 - \$1,000,000.00 Per Occurrence
 - iii. Umbrella Excess Liability:
 - \$2,000,000.00 over Primary Insurance
 - d. Professional Liability (Errors and Omissions) Insurance appropriate to the FIRM's profession
 - i. \$1,000,000 Per Claim
 - ii. \$2,000,000 Aggregate

4. To have all policies of insurance purchased or maintained in fulfillment hereof name the AGENCY as an additional insured thereunder except the professional liability and workers compensation and the FIRM shall provide AGENCY with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. No such policy of insurance shall have a deductible or self-insurance retention amount in excess of \$25,000.00 per occurrence. Failure of AGENCY to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of AGENCY to identify a deficiency from evidence that is provided shall not be construed as a waiver of FIRM's obligation to maintain such insurance. The FIRM agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the AGENCY. Upon request, the FIRM will provide copies of any or all policies of insurance maintained in fulfillment hereof.

AGENCY shall have the right, but not the obligation, of prohibiting FIRM or any subcontractor from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by AGENCY.

Failure to maintain the required insurance may result in termination of this Contract at AGENCY's option.

5. FIRM shall cause each consultant employed by FIRM to purchase and maintain insurance of the type specified above. When requested by the AGENCY, FIRM shall furnish copies of certificates of insurance evidencing coverage for each consultant.
6. For any claims related to this contract, FIRM insurance coverage shall be primary insurance except the professional liability and workers compensation as respects the AGENCY, its officers, officials, employees, ~~and volunteers~~. Any insurance or self-insurance maintained by the AGENCY, its officers, officials, employees, or volunteers shall be excess of the FIRM insurance and shall not contribute with it.
7. The obligations of FIRM to purchase insurance shall not, in any way, limit its obligations to AGENCY in the event that AGENCY should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of a loss which is not covered by FIRM's insurance.
8. In the event FIRM fails to furnish and maintain the insurance required by this Contract, the AGENCY, upon 7 days written notice, may purchase such insurance on behalf of FIRM, and FIRM shall pay the cost thereof to the AGENCY upon demand or shall have such cost deducted from any payments due FIRM. FIRM agrees to furnish to the AGENCY the information needed to obtain such insurance.
9. All insurance provided by FIRM shall provide that the insurance shall apply separately to each insured against whom a claim is made or a suit is brought, except with respect to the limits of the insurer's liability.

10. All insurance provided by FIRM shall be placed with insurers with a current A.M. Best's rating of no less than A: VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A: VII or a Best's rating is not obtained, AGENCY has the right to reject insurance written by an insurer it deems unacceptable.
11. ~~All certificates~~ **Policies shall be endorsed to** provide for 30-days written notice to Agency prior to the cancelation or material change of any insurance referred to therein.
12. AGENCY reserves the right to modify these requirements herein, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstance.
13. FIRM agrees to furnish any affidavit or Certificate in connection with the work covered by this agreement as required by law.
14. FIRM grants to AGENCY, in perpetuity, a license to use the drawings, specifications and other work products of FIRM and its consultants for its own purposes only after full and final payment is received. Reuse of any of the drawings, specifications or other work products of FIRM and its consultants without the written consent of FIRM, and/or the consultant, as the case may be, shall be at the risk of the AGENCY and AGENCY agrees to indemnify, defend and hold harmless FIRM, and/or its consultant, as the case may be, from all claims, damages, and expenses, including attorneys' fees, arising out of such unauthorized reuse. AGENCY shall endeavor to give FIRM prior written notice of AGENCY's intent to reuse any work products.
15. AGENCY may terminate this Agreement for cause upon 24 hours written notice of breach to FIRM and for convenience and without cause upon not less than seven days' written notice to FIRM. In the event of termination for other than cause, FIRM shall be compensated for services performed prior to termination (applying a pro-rata apportionment to the anticipated schedule of services) together with Reimbursable Expenses then due. FIRM may terminate this Agreement for cause upon 24 hours written notice of breach to AGENCY .
16. For labor and materials provided to public works projects as defined by the Prevailing Wage Act (and it does not apply to professional services), FIRM agrees to pay and require every Subcontractor to pay prevailing wages as established by the Illinois Department of Labor for each craft or type of work needed to execute the contract in accordance with 820 ILCS 130/.01 et seq. The Illinois Department of Labor publishes the prevailing wage rates on its website at: <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx> FIRM is advised that the Department revises the prevailing wage rates and the FIRM has an obligation to check the Department's web site for revisions. FIRM shall prominently post the current schedule of prevailing wages at the Contract site and shall notify immediately in writing all of its Subcontractors, of all changes in the schedule of prevailing wages. Any increases in costs to FIRM due to changes in the prevailing rate of wage during the terms of any contract shall be at the expense of FIRM and not at the expense of the AGENCY. The change order shall be computed using the prevailing wage rates applicable at the time the change order work is scheduled to be performed. FIRM shall be solely responsible to maintain accurate records as required by the prevailing wage statute and to obtain and submit all such certified records to the Illinois Department of Labor Certified Transcript of Payroll Portal at

<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/CertifiedTranscriptOfPayroll.aspx>

as required by Statute. FIRM shall furnish AGENCY confirmation that certified payroll was submitted. FIRM shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work and in every way defend and indemnify AGENCY against any claims arising under or related to the payment of wages in accordance with the Prevailing Wage Act.

17. FIRM agrees to maintain, without charge to the AGENCY, all records and documents for projects of the AGENCY in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, FIRM shall produce records which are responsive to a request received by the AGENCY under the Freedom of Information Act so that the AGENCY may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then FIRM shall so notify the AGENCY and if possible, the AGENCY shall request an extension so as to comply with the Act. In the event that the AGENCY is found to have not complied with the Freedom of Information Act due to FIRM's failure to produce documents or otherwise appropriately respond to a request under the Act, then FIRM shall indemnify and hold the AGENCY harmless, including costs, penalties and reasonable attorneys' fees.

IT IS MUTUALLY UNDERSTOOD AND AGREED that FIRM shall have the full control of the ways and means of performing the work referred to above and that FIRM or its employees, representatives or Subcontractors are in no sense employees of AGENCY, it being specifically agreed that FIRM bears the relationship of an independent FIRM to AGENCY.

This agreement shall be in full force and effect from 20th day of March, 2023 until such time as it is terminated by AGENCY.

MUNDELEIN PARK & RECREATION
DISTRICT

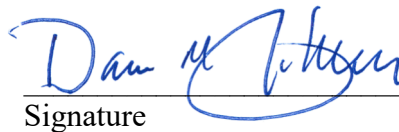
JSD Professional Services, Inc.

Signature

Printed Name

Title

Date



Signature

David M. Jenkins, P.L.S.

Printed Name

Chief Executive Officer

Title

12/21/2023

Date