

ADVERTISEMENT FOR REQUEST FOR QUALIFICATIONS

Project Name: Mundelein Park & Recreation District – Request for Qualifications – Diamond Lake Recreation Center, Beach & Boat Launch Master Plan Services

The Mundelein Park & Recreation District (District) will receive Statement of Qualifications for the above referenced Project until **5:00pm March 27, 2024**, at the Mundelein Park & Recreation District, 1401 N. Midlothian Road, Mundelein, Illinois 60060. The Selection Committee will review all submittals to form a list of qualified firms from which a proposal for master planning services will be requested. Details of the request for proposals (RFP) process will be outlined in a separate document. Firms are solely responsible for ensuring their bid is received by the Park District on time.

Statement of Qualifications are to be addressed as follows:

Request for Qualifications – Diamond Lake Recreation Center, Beach & Boat Launch Master Plan Services

Mundelein Park & Recreation District
Attn: Kyle Berg, Director of Recreation & Facility Services
1401 N. Midlothian Road
Mundelein, Illinois 60060

Request for Qualifications advertisement is available electronically from the Mundelein Park & Recreation District. Go to www.mundeleinparks.org, hover over About, click on Bids, the project is listed under “Request for Qualifications – Diamond Lake Recreation Center, Beach & Boat Launch Master Plan Services.” Request the documents for Request for Qualifications – Diamond Lake Recreation Center, Beach & Boat Launch Master Plan Services by emailing Kyle Berg (kberg@mundeleinparks.org) and include your Company name and contact information. Anyone requesting these documents as stated above shall be considered registered upon receipt of the email with the documents.

All addendums will be posted on the Mundelein Park & Recreation District website. All firms shall be responsible for checking back at the above website prior to submitting a Statement of Qualifications for any addendums that may have been issued.

Any further information or explanations for the project must be submitted in writing at least seventy-two (72) hours (excluding holidays and weekends) prior to the time set for the submittal deadline. E-mail all questions to Kyle Berg (kberg@mundeleinparks.org).

The Mundelein Park & Recreation District reserves the right to reject any/or all submittals and to waive any informality in the Request for Qualifications process.