

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 12, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI and Director of Business Services & Technology McINERNEY.

President FRASIER asked staff to present the 2024 Budget & Appropriation Ordinance information. Director McINERNEY mentioned the District typically approved the Budget and Appropriation Ordinance in December. She explained the District was not required to approve a Budget and Appropriation Ordinance until the first quarter of the year. She explained the District received the Kracklauer Park grant which allowed the District to properly budget for the project. Also, she explained staff budgeted to lease golf maintenance equipment, but it would be more advantageous to purchase due to savings of approximately \$13,000. Commissioner McGRATH stated there was no advantage of the lease versus purchasing. Director McINERNEY agreed and stated the lease was like a loan. Commissioner McGRATH asked if the company was okay with purchasing versus leasing. Director McINERNEY stated it was fine. She reiterated the public hearing will be held on Monday, February 26 at 6:45 p.m.

President FRASIER asked if there were other staff reports. Director McINERNEY stated that Commissioner BURTON noticed there was one account for the warrant report. Director McINERNEY explained it was a purchase card report and the system didn't allow breaking out each vendor. However, she was able to produce a different report that looked different. She asked if the Board would like to receive it each month. President FRASIER stated it was whatever was easiest. Commissioner BURTON mentioned her prior employer required a separate document but wasn't asking staff to complete extra steps. She suggested that it may want to be available if questions arose. Board Members agreed. Commissioner ORTEGA asked if the District had a business account with Amazon. Director McINERNEY stated the District does have an account and the account was used frequently.

Executive Director SALSKI gave a quick summary of potential OSLAD Grant projects and types of amenities to be considered for a grant. He explained the grant cycle will come up quickly and staff and board must be proactive as the deadline may be July. He recommended not to spend more on amenities if not necessary. He presented three grant options such as Diamond Lake, Hanrahan Park, or Keith Mione Community Park. He didn't want to spend extra monies on Hanrahan Park if it was unnecessary. He recommended waiting on Diamond Lake as he anticipated a long staff, board, and stakeholder process. He suggested not to rush through a process as Diamond Lake was identified as a high need in the Community-Wide Survey.

He recommended pursuing a grant for Keith Mione Community Park as there was an opportunity to replace outdated playgrounds, construct walking paths and woodland trails, include pickleball, turf fields, and/or a concrete pad for an indoor structure. He showed concept ideas that were developed several years ago. He suggested walking paths near the ballfields as he has received many complaints about walking on the road. He suggested revisiting the baseball parking lots as well even though it would not be part of the grant. Commissioner BURTON suggested a shelter over by the baseball fields for teams to gather. Board and staff agreed. Executive Director Salski presented constructing an indoor structure that Commissioners, staff, and he learned about at the state conference. He said it would be placed on a concrete pad. He showed pictures. He suggested taking a team of staff and board members to visit a site with a consultant to determine if feasible. He said it would allow the District to program even more and allow affiliate groups to use at specific rates. He said indoor space was a high need across the District and community. Board Members agreed Keith Mione Community Park would be the best opportunity and keep evaluating whether the indoor structure was a viable option.

Visitors: Ron Greenberg

There being no further business, Commissioner McGrath moved to adjourn at 7:30 p.m. second by Commissioner Ortega. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
February 12, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

President FRASIER directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director Salski and Director of Business Services & Technology McInerney.

President FRASIER requested a motion to approve the minutes of the Regular meeting on January 22, 2024. Commissioner ORTEGA moved to approve the minutes of the Regular meeting on January 22, 2024, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner BURTON moved to approve Warrants: 020224, 020424, 020524, 020624, and 021224 = \$356,338.37 second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER stated there was correspondence.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of Longmeadow Park Bid. Commissioner McGRATH moved to approve the Longmeadow Park Bid with E. Hoffman Inc. in the amount of \$531,613 and 15% contingency as stated in the memorandum, second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of revisions and additions to Board Policy Manual Sections 5.0 and 10.0. Commissioner ORTEGA moved to approve the revisions and additions to Sections 5.0 and 10.0 of the Board Policy Manual as stated in the memorandum, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of a license agreement amendment for the Village of Mundelein Outdoor Warning Siren at Gordon Ray Park. Commissioner ORTEGA moved to approve the license amendment as stated in the memorandum, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of a lease agreement amendment with Yamaha Motor Finance Corporation. Commissioner McGRATH moved to approve the lease agreement with Yamaha Motor Finance Corporation as stated in memorandum, second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any questions. Director of Business Services & Technology McINERNEY provided background on the difference of this agreement versus the equipment lease. A roll call vote was taken with Commissioners McGRATH, BURTON, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. None were provided.

President FRASIER asked for staff reports. None were provided.

Visitors: Ron Greenberg mentioned the Dynadome concept was a great idea.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:45 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary