

MINUTES
Mundelein Park & Recreation District
Public Hearing
February 26, 2024

The Public Hearing meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District was called to order at 6:45 p.m.

President FRASIER directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA and FRASIER.

Staff present included Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, and Director McINERNEY.

President FRASIER stated a motion is necessary to open the Budget & Appropriation Public Hearing. Commissioner ORTEGA moved to open the Budget & Appropriation Public Hearing second by Commissioner BURTON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, BURTON, KNUDSON, McGRATH, and FRASIER voting yes.

President FRASIER asked if there were any comments from the public. Executive Director SALSKI stated that no one requested to be a part of the meeting or submitted a question.

President FRASIER asked if there were any comments from the Board Members. No comments were provided.

President FRASIER stated a motion is necessary to close the Budget & Appropriation Public Hearing. Commissioner KNUDSON moved to close the Budget & Appropriation Public Hearing second by Commissioner BURTON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, BURTON, McGRATH, ORTEGA, and FRASIER voting yes.

President FRASIER stated a motion is necessary to adjourn the Budget & Appropriation Public Hearing. Commissioner BURTON moved to adjourn the Budget & Appropriation Public Hearing second by Commissioner KNUDSON. President FRASIER repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and FRASIER voting yes.

The Public Hearing adjourned at 6:55 p.m.



Secretary

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 26, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, and Director McINERNEY.

President FRASIER asked if there were topics from the Regular Meeting agenda to discuss.

Executive Director SALSKI explained the Annual Data Report is presented annually. He mentioned staff would be revisiting the data and determining what metrics were important for the District. He asked Director BERG to present first.

Visitors: None

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
February 26, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, Director McINERNEY, and Manager LAWRENCE.

President FRASIER requested a motion to approve the minutes of the Committee and Regular meetings on February 12, 2024. Commissioner ORTEGA moved to approve the minutes of the Committee and Regular meetings on February 12, 2024, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner KNUDSON moved to approve Warrants: 021624, 021824, and 022624 = \$422,253.57 second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners KNUDSON, BURTON, McGRATH, ORTEGA, and President FRASIER voting yes.

President FRASIER asked for an approval of January Financial Report. Commissioner McGRATH moved to place the January Financial Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion to file the January Police Report. Commissioner McGRATH, moved to place the January Police Report on file, second by Commissioner ORTEGA. President FRASIER repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER stated there was a letter from State Representative Dan McConchie congratulating the Mundelein Park & Recreation District for being awarded a \$600,000 grant to help pay for the All-Inclusive Playground at Kracklauer Park. Board Members asked if it could be shown to the public in the building. Commissioner ORTEGA had a suggestion to include on the website.

President FRASIER stated there was no Old Business.

President FRASIER requested a motion for approval of Ordinance 24-01-01-O – Budget & Appropriation Ordinance. Commissioner BURTON moved to approve Ordinance 24-01-01-O – Budget & Appropriation Ordinance, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were asked. A roll call vote was taken with Commissioners BURTON, McGRATH, KNUDSON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of the Updated Annual Data Report. Commissioner McGRATH moved to approve the Updated Annual Data Report, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A voice vote was taken with all in favor voting yes.

President FRASIER requested a motion for approval of Resolution 24-01-01-R – IMRF Authorized Agent. Commissioner McGRATH moved to approve Resolution 24-01-01-R – IMRF Authorized Agent, second by Commissioner ORTEGA. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Deed of Gifts – Mundelein Heritage Museum. Commissioner McGRATH moved to approve Deed of Gifts – Mundelein Heritage Museum, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. Commissioner ORTEGA asked what would happen if the Board denied the recommendation from the Commissioner. Executive District SALSKI stated the Museum would not accept the items. A roll call vote was taken with Commissioners McGRATH, KNUDSON, BURTON, ORTEGA, and President FRASIER voting yes.

President FRASIER requested a motion for approval of Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract. Commissioner ORTEGA moved to approve Purchase of Golf Maintenance Equipment through the Sourcewell Joint Purchasing Contract, second by Commissioner McGRATH. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, KNUDSON, and President FRASIER voting yes.

President FRASIER requested a motion for approval of JSD Professional Consulting Services. Inc. Proposal – Kracklauer Park. Commissioner McGRATH moved to approve JSD Professional Consulting Services. Inc. Proposal – Kracklauer Park, second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, KNUDSON, BURTON, ORTEGA, and President FRASIER voting yes.

President FRASIER asked if there was any Board Business. There was none.

President FRASIER asked for Staff Reports.

Director KARL had debated opening early with the nice weather; however, the new carts were expected to arrive on March 13. He would like to see an increase in golfers and revenue in 2024. He did not want to be dependent on discounts. He suggested maybe to roll back on them. The simulators have been going well. Commissioner KNUDSON asked if someone was downstairs while guests were there. Director KARL replied yes, a staff person was always there.

Director FOSTER said the last day of the Ice Rink was Sunday, February 25. It got used over the weekend. The crew would be clearing brush by Maple Hill subdivision since the weather was nice. Director FOSTER was finishing interviews for open positions.

Director BERG stated staff participated in an event showcasing District and Fremont Public Library program/facility offerings, hosted by the District 75 Bilingual Parent Advisory Committee. The event brought together almost forty participants in D75's dual language program. He was waiting for agreements from affiliates. He said the rollout of a digital summer brochure would be around April 17. He explained physical copies would be available at the Mundelein Community Center and the Regent Center. Director BERG also said that the Adult Bingo Night on Feb 24 was well attended with 110 participants. Mundelein Trails Day Camp & Rec Connection went well. There are 168 students compared to 166 students last year. In February, the "days off school" programs were almost maxed out at 39 students. The Big & Little Child Development Director has started the process of licensure for the addition of a toddler classroom, aged 15 months to 2 years old. It has been projected to open in mid-June. He said Barefoot Bay Staff had a very good start with 31 openings. Commissioner ORTEGA asked about the sound panels in the Community Center gym and what has been the aesthetic response. Director BERG responded that the panels do not eliminate the sound entirely. Commissioner ORTEGA asked if we used a consultant. He said FGMA was contracted several years ago. Commissioner McGRATH asked if there are any changes to affiliate agreements. Director BERG said the revisions were received positively. Commissioner KNUDSON asked if the District was still offering bonuses and referrals. He said yes.

Director McINERNEY reported that the audit went well. She said Human Resources was very busy with performance appraisals. The season orientations were finalized. There was a lot of hiring happening. Commissioner McGRATH asked how many employees work during the summer. Director McINERNEY responded there was an estimated 350. She said five new AEDs were purchased for the District. AEDs were added to Big & Little Child Development Center and the Community Center on the third floor. The other three AEDs would be mobile available for a boat ranger, golf ranger/starter, and special events/senior trips. Commissioner ORTEGA asked if the District could move over to paper with a cyber-attack. Director McINERNEY replied that some process could be done. She said there were plans in place and the goal was to do more training.

President FRASIER acknowledged the Service Anniversaries of: Richard Hanzel 17 years, Tracie Ouimet 8 years, Sarah Bannon 6 years, and Nicole Wings 3 years.

Visitors: None

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February 26, 2024
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There being no further business, Commissioner ORTEGA moved to adjourn at 8:05 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, reading "Ron Salduci", written over a horizontal line.

Secretary